



College Council Meeting Minutes
Tuesday, November 14, 2017

Meeting called to order at 12:05pm by Josh Gerstman

Approval of Minutes– October 10, 2017 Working Minutes Approved: Leslie Kessler made the motion, Jesse Cuevas seconded with the addition of Ex-Officio representatives

Prior Business: -

- **Innovation Fund**

Josh Gerstman and Sarah Postel have prepared a PowerPoint presentation for the upcoming Board Meeting. Deadline for applications was November 9th, 1 application was received. Sarah will send out the application for review. November 28th working meeting we'll discuss application as well as the current projects.

Standing Business/Reports

Constitution Subcommittee/College Council Survey

- Reviewed the Survey. Customization of #12. Change the wording to reflect sending suggestions of issues to the College Council address instead of the college address. Survey will open on November 15th and close on December 5th. The Survey is the first step to establish a baseline of campus awareness and the involvement in the councils. Open invitation for additional representatives from campus to participate on the subcommittee.

Core Theme Teams and Accreditation Update

- Transfer – focusing on the college experience from application to graduation
- Career Technical Education (CTE) – focusing on completion rates within programs
- College Readiness and Transitional Studies – focus on how to collect data and defining transitions
- Continuing & Community Education – focusing on marketing/enrollment strategies

Accreditation Update-

- Innovation and Accreditation are the College Councils two biggest tasks. Josh proposed for council members to consider opting to focus on either Innovation or Accreditation so not to be over burdened by college council related meetings. Constituent council representatives could discuss between themselves who would focus on which area. Accreditation work is commencing in preparation for 2020 visit.

Constituent Reports

Faculty

- Advising Day was successful with over 600 students (including branch campuses).
- 10 faculty retirees – need to focus on full time faculty.
- Putting together a group for the Vice President of Instruction search.
- New website feedback- hard to navigate. Suggested inviting Allison and Phil to the next meeting.

Students

- Halloween and Pizza parties with the president were positive events.
- Senators Legislative Academy is taking place in Olympia on Friday.
- Students are inquiring about Bachelor Programs for education. The question was asked to see if the council had any thoughts on activities for older students. Looking at domestic and international mix activities. Leslie Kessler suggested a possible parenting talk for students.

Classified

- 30 people attended the potluck with the president.

Administrators

- Have met twice. Topics discussed were summer hours and the new website.

Exempt

- Exempt officers meet every month.
- Idea for spring social – collaborate with other constituent groups. Nominees for exempt representation with VPI hiring process. Exempt officers will select nominees to put forward to Dr. Johnson. VIP representative will be announced at the 11/16 meeting.
- Next exempt council potluck will focus on “budgets”.

Ex-officio

- Enrollment numbers are down.
- What responsibilities do our constituent groups have on enrollment? “Marketing” targeting local apartment complexes. Advertising in Kent Reporter and Covington Reporter. “Commitment” Ask if students if they have enrolled in winter quarter. Students are being sent email reminders to register for next quarter. Followed-up with robo calls then personal calls. Direct students to the Completion Center located in SA building. Seth Grossman and Sarah Postel are co-chairing the Personal Safety against Violence Committee. Did you know Safety offers escorts to students and staff if they don’t feel safe in dark locations. Did you know GRC has a Gator Food Pantry that is available to students and staff? Deb Casey will send out a list of points of contacts folks who have keys to access the pantry.

New Business

- **Summer Hours for 2018** – 10-23-17 email from Marshall to Council leadership looking for a recommendation from constituent councils. Marshall asked for feedback specifically on straight 4-10s (M-Th and college closed on Fridays) or traditional M-F 5-8s. Summer hours are defined as the first week after the 4th of July through the last week of August. College Council members shared initial feedback that flexibility amongst departments is important and flexibility is key. Are 4-10’s service hours (open to the public) hours or working hours? Need strict interpretation. Goal for College Council is to have recommendations to Marshall by December 5th. It was suggested to invite Marshall to the Dec 5th meeting. ACTION: Ask Marshall to clarify
- **Website and Marketing** council members asked questions and shared experiences with new website and marketing in general. ACTION: Agreed to invite Allison Friedly and Phil Denman to the December 5th meeting and to make it productive. Council reps were asked to provide questions about website and marketing by 11/30 to provide Allison and Phil.
- **Winter Quarter Meeting Dates/Times** – seeking alternate dates and times for the meeting. Nancy will send out an email to members asking what would work for them.

NOTE: Constituent Reports – for future meetings please submit your reports that have specific information, dates and announcements to Darcy the week before the meeting.

Adjourned: 2:00pm

Public Comment – None

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College Council Representatives:

Administrator Representatives: Timm Lovitt, Dani Chang

Classified Representatives: Kathi Anderson and Zach Lambert

Exempt Representatives: Josh Gerstman (Chair), Leander Yazzie, Stephenie Chang-LaBoyne, Nancy Kremer (co-Chair)

Faculty Representative: Amanda Walsh, Leslie Kessler, Jaeney Hoene (Alt) Carlos Adams (Alt)

Student Representatives: Juan “Daniel” Tampubolon, Jesse Cuevas

Ex-officio –Rebecca Williamson, Deb Casey