



SATISFACTORY ACADEMIC PROGRESS POLICY

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Students at Green River College are required to maintain Satisfactory Academic Progress in order to be eligible for aid and receive financial aid. This policy defines what is meant by satisfactory academic progress. The college will look at all attempted credits regardless of the source of tuition payment. Per Department of Education, the Financial Aid Office is unable to recognize grade forgiveness.

THE GREEN RIVER COLLEGES SATISFACTORY ACADEMIC POLICY CONSISTS OF THREE BASIC REQUIREMENTS:

GRADE POINT AVERAGE (GPA): Students are expected to maintain a minimum grade point average (GPA) of 2.0 each quarter. Students are also required to have a minimum cumulative GPA of 2.0 at the end of the second academic year (six quarters), and thereafter, regardless of enrollment level (i.e., the number of credits for which a student has registered.)

PACE OF PROGRESSION: To complete a program in the allowed timeframe and maintain financial aid eligibility, students need to complete at least 67% of their attempted cumulative credits. Students must successfully complete the number of credits each quarter based upon the chart below. All program credits (including current program transfer credits and developmental/below college level credits) are taken into consideration whether or not aid was received.

MAXIMUM TIMEFRAME: Students will have time limits for completing their programs of study. Students can be considered eligible for financial aid for the equivalent of 125% of a program's length, which includes all attempted college level credits. "Program" includes all pre-requisites and any changes in degrees or certificates and transfer credits that apply toward the program at Green River. Timeframe calculation can be reset with up to two program changes. All transfer credits that apply to the new program will be taken into account.

Students that cannot mathematically complete their program in the maximum timeframe for their program of study are not eligible to receive financial aid and must appeal to receive additional aid.

The following chart shows the number of credits needed to maintain good academic standing each quarter.

One Quarter of Enrollment	Good Standing 2.0 + GPA	Warning Status 1.0 - 1.9 GPA	Suspension Status 0.9 - 0.0
Full-Time 12 + Credits	Completed 12 Credits	Completed 6-11 Credits	Completed less than 6 Credits
Three-Quarter 9-11 Credits	Completed 9 Credits	Completed 5-8 Credits	Completed less than 5 Credits
Half-Time 6-8 Credits	Completed 6 Credits	Completed 4-5 Credits	Completed less than 4 Credits
Less Than Half-Time 1-5 Credits	Must complete all credits	No Warning	Less than attempted credits

>>Grades of 0.0 – 0.9, I, N, W, NC, or Y -do not count toward completed credits.

THE FOLLOWING DETAILS HOW WARNING STATUS AND SUSPENSION STATUS WILL AFFECT YOUR FINANCIAL AID ELIGIBILITY

Good Academic Standing (2.0 GPA or higher) and completion of credit level:

- Students must complete attempted credits and maintain a 2.0 quarterly GPA to receive aid. If struggling, contact your academic advisor or the Financial Aid Office as soon as possible for assistance.

Warning Status (GPA = 1.0 to 1.99) and/or reduction in completed credit level:

- Students on warning status are eligible to receive aid for the following quarter.
- Students are placed on warning status for not completing all attempted credits and/or having a quarterly GPA between 1.0 - 1.99.
- Warnings cannot be back-to-back. Back-to-back warnings will result in suspension of eligibility.

Suspension Status (GPA = 0.9 to 0.0) and/or reduction in completed credit level:

- Students are NOT eligible to receive grants, loans or work-study funds under suspension status.
- Because quarterly GPA and credits completed determine a student's academic standing, suspension status can occur after the first quarter of attendance. Warning status does not necessarily occur before suspension.
- Warnings in two consecutive quarters will result in a suspension status.
- If students completely withdraw either officially or unofficially after the 10th class day of the quarter (8th class day for summer) and complete "0" credits, they will lose eligibility for financial aid. Repayment of all or part of the grant funds (used for tuition and fees or disbursed to the student) may also be required if students did not earn the aid received.
- Dropped classes during the census period (first 10 days of quarter, first 8 days for summer) are non-punitive for Satisfactory Academic Progress calculations, but may be subject to repayment.
- If students fail to complete the required credits indicated on the chart, the quarterly GPA drops below 1.0, or the cumulative GPA is less than 2.0 at the end of the second academic year (six quarters), students will lose eligibility for aid.
- Students must progress through their program to ensure they will complete within the maximum timeframe for the program.

TIMEFRAME AND ACADEMIC PROGRESS

Students can be considered eligible for financial aid for the equivalent of 125% of a program's length, which includes all attempted college level credits. "Program" includes all pre-requisites, any changes in degrees or certificates and transfer credits that apply toward the program at Green River. Timeframe calculation can be reset with up to two program changes. All transfer credits that apply to the new program will be taken into account.

A timeframe to complete a program is equal to 125% of the required college-level credits. For a 90 credit Associate Degree, a student can attempt 112 credits. For a Baccalaureate Degree requiring 180 credits, a student can attempt 225 credits (including any transfer credits). Attempted credits are counted even when they do not show on the grade transcript, unless they were dropped during the census period (typically the first 10 days of the quarter).

Students can appeal the timeframe limit with extenuating circumstances.

Transfer credits will count toward the overall financial aid eligibility and timeframe for all courses that transfer into the current program. Grades from transfer credits are not included in the cumulative grade point calculation.

Financial Aid only covers classes which count toward the eligible program of study at Green River. Certificates with fewer than 24 credits cannot be covered. Students wanting to drop classes should do so prior to the start of the quarter as dropping classes will affect eligibility, and students may owe a repayment of grant funds.

Student can obtain financial aid for one additional degree at the same level (associate or baccalaureate). Timeframe will reset. All transfer credits that apply to the new program will be taken into account. A third degree at the same level requires a petition.

Warning: If you change your program of study and cannot complete your new program within the 125% timeframe, you will lose eligibility for financial aid (aside from the program change exception listed above).

APPEALING LOSS OF FINANCIAL AID ELIGIBILITY

REPAYMENT OBLIGATIONS

Census: Eligible enrolled credits are counted on the tenth day of Fall, Winter and Spring quarters. The Summer quarter census date varies. Financial aid pays tuition and begins disbursing funds the first day of the quarter. Classes added or dropped during the first ten days of the quarter may affect enrollment level and require a recalculation of grant eligibility. The Financial Aid Office will pay additional grant funds for students adding classes to a higher enrollment level (such as part-time to full-time). Students dropping to a lower payment level will be considered "overpaid" and will be responsible for repaying the overpayment.

Repayments: Students who officially withdraw or stop attending all classes will be billed for the amount of aid they were not eligible to receive. Repayment of all or part of the funds used to pay tuition and fees or disbursed to the student can be owed. Aid is earned based upon the number of days of class attendance or online participation. Students who receive funds and never begin attendance in classes will be billed for 100% of their financial aid award amount. Students owing money to the college are blocked from future enrollment and will remain blocked until repayment has been made in full. >>Unpaid debts will be referred to the appropriate agency for collection.

Failure to maintain good academic standing may be the result of circumstances beyond the student's control. In cases of illness, injury, a death in the family or other circumstances, students may appeal their loss of financial aid eligibility by filing an **Academic Progress Petition** to request reinstatement of financial aid. The appeal form (petition) is available [online](#) or in the Financial Aid Office. Approval will be subject to timeframe restrictions. Students must be able to complete their programs with a minimum 2.0 GPA in the allowed time-frame in order for the appeal (petition) to be approved. Students may be approved with additional conditions, including an educational plan created by an academic advisor or the financial aid office. An education plan may include enrolling part-time, taking developmental course work, a timeline for raising a GPA, specified courses required for program of study, or an extension of timeframe. After an appeal has been approved students will be placed on probation status. Students must restore their good academic standing within one quarter, unless student is on an active education plan with financial aid.

Priority processing of petitions for current quarter funding:

The last day to submit a completed petition is by the 5th day of the quarter for current quarter funding. Petitions will be reviewed in a timely manner, and students will be notified with the decision via email. For Summer quarter, petitions should be completed by the 3rd day or sooner.

SELF-REINSTATING LOSS OF FINANCIAL AID ELIGIBILITY

Students choosing not to petition, or if petition is denied, may self-reinstate their financial aid by successfully completing all classes in their next quarter of attendance with a 2.0 GPA or higher. To self-reinstate, students must self-pay for a minimum of five (5) credits. Students must complete all classes they enroll in. Cumulative GPA must be at least 2.0 at the end of the second academic year (sixth quarter), regardless of enrollment level. Students must be able to successfully complete their programs of study within the allowed financial aid timeframe.

ADDITIONAL INFORMATION ABOUT GREEN RIVER'S SATISFACTORY ACADEMIC PROGRESS POLICY

>>Subsidized loan eligibility for new borrowers is limited to a student's 150% timeframe. Students must complete a certificate or degree within the 150% timeframe AND show official program completion. Otherwise, a student will lose the interest subsidy on their loans. Changing a program does not reset the timeframe for subsidized loans. Your successful completion of your degree saves you money.

>>High school completion, continuing education, adult basic education, transitional studies (below TS 101) and/or ELL are NOT eligible for financial aid. Apprenticeships do not qualify for financial aid. These classes are not covered by the Financial Aid Satisfactory Academic Progress Policy. College level courses taken through dual enrollment courses (Running Start Program College and the High School) will be reviewed at the time of initial awarding.

>>Students may receive financial aid to take up to 45 credits of developmental coursework as pre-requisite coursework.

>>Financial aid will pay for students to repeat a class once if the original grade was less than 3.5 GPA. Financial aid will also pay to retake a class with an "I" (incomplete) grade if re-registered in the class. Failed courses (0.0, W, NC) may be repeated until a grade above 0.0 is earned. Student wishing to retake a failed course a 3rd time may require a meeting with an academic advisor to develop a success plan.

>>If financial aid applications are completed late in the year, students may be paid retroactively for the quarters already completed during the current academic year, as long as they had financial aid eligibility during those quarters.

>>Students with documented disabilities, may be allowed reasonable accommodations to make up credits and improve grades. These decisions will be based on individual circumstances and determined by the Financial Aid Office.

