

## Stay Relevant with Continuing Education Classes


Continuing Education non-credit courses are for professional Continuing Education, job training and personal enrichment. These are self-supporting courses, not supported by tax funds. Classes are held at a variety of locations. Continuing Education Units (CEUs) are available for most classes. Every effort was made to print an accurate schedule. However due to the ongoing situation with COVID-19 our classes may have changed since printing this schedule. We encourage you to visit our website for the most current information. [Greenriver.edu/ce](http://Greenriver.edu/ce).

## EASY WAYS TO REGISTER

 **REGISTER AND PAY ONLINE**  
[greenriver.edu/ce](http://greenriver.edu/ce)

 **PHONE**

Auburn Campus	253-333-6030
Auburn Center	253-288-3455
Kent Campus	253-520-6290
Enumclaw Campus	253-288-3400

 **LOCATIONS**  
Email [ce@greenriver.edu](mailto:ce@greenriver.edu), or call to register and pay in person at:

**Main Auburn Campus**  
Continuing Education | WT Building  
12401 SE 320th Street  
Auburn, WA 98092

**Auburn Center**  
1221 D Street NE  
Auburn, WA 98002

**Kent Campus**  
417 Ramsay Way, Suite 112  
Kent, WA 98032

**Enumclaw Campus**  
1414 Griffith Avenue  
Enumclaw, WA 98022


Use your Visa, MasterCard, AmEx or Discover card for phone, online, and in-person registration.

## HOURS

<b>Main Auburn Campus:</b>	Monday–Thursday Friday	9:00AM–5:00PM Closed
<b>Auburn Center:</b>	Monday–Thursday Friday	7:30AM–8:00PM Closed
<b>Kent Campus:</b>	Monday–Thursday Friday	7:30AM–8:00PM Closed
<b>Enumclaw Campus:</b>	Monday–Thursday Friday	8:00AM–8:00PM Closed

This document is available in alternative formats to individuals with disabilities by contacting Disability Support Services at 253-931-6460; TTY 253-288-3359; or by email at [dss@greenriver.edu](mailto:dss@greenriver.edu). Green River College is an equal opportunity educator and employer. Learn more at [www.greenriver.edu/accessibility](http://www.greenriver.edu/accessibility).

Green River College has made reasonable efforts to provide information that is accurate at the time of publication. However, the college reserves the right to make appropriate changes in procedures, policies, calendars, requirements, program, courses and fees. When feasible, changes will be announced prior to their effective dates, but the college assumes no responsibility for giving any particular notice of such changes. Nothing herein shall be construed to create any offer to contract or contractual rights.

**Discovery Academy**..... 4–5  
**Prime Time** ..... 6–7  
**Professional Development** ..... 8–12  
 Business and Finance..... 8  
     Communication and Professional Excellence ..... 8  
     Health Care ..... 8  
     Human Resources ..... 9  
     Leadership and Supervision ..... 9  
     Legal ..... 10  
     Marketing, Sales and Social Media ..... 10  
     Project Management ..... 11–12  
**Technology** ..... 12  
     Cybersecurity ..... 12–13  
     Computer Basics ..... 13  
     Data Science..... 14  
     Microsoft..... 14–15  
     Programming ..... 15  
     Web and Graphic Design ..... 16  
**Online Learning**  ..... 17  
**Personal Interest** ..... 18  
     Creative Arts and Crafts..... 18  
     Health, Dance & Fitness ..... 19  
     Home, Garden and Outdoors..... 19–20  
     Money Matters ..... 20  
     Music and Voice ..... 21  
     Writing ..... 21  
**Enumclaw Campus Class List**..... 22–22  
**Main Campus Map**..... 23

## CLASS TYPE DEFINITION

As you view the class schedule, you'll see classes are designated in one of three ways: virtual, hybrid/virtual, or online. The following definitions explain the how each type of course will be delivered:

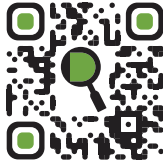
- **VIRTUAL:** Class will meet online at the time listed in the class schedule. For example, if your class begins at 9 a.m. in the class schedule, then it will begin at 9 a.m. on Zoom. You will be attending the class at the same time as your classmates, just as you would on campus.
- **HYBRID/VIRTUAL:** Part of the class will be held online without a set time to attend. The other part will occur at the time listed in a virtual format (e.g. Zoom).
- **ONLINE:** The entire class will be held online without a set time to attend. The class will still have assignment deadlines and due dates.

Payment is due upon registration. If you withdraw less than three business days before your first class, do not attend, or stop attending, you will not receive a refund. A full refund is given if the college cancels a class. Questions? Contact us at 253-833-9111, ext. 2535.



Register today at

[www.discoveryacademypnw.org](http://www.discoveryacademypnw.org)  
or scan this QR code for more.



Discovery Academy is a youth development program providing quality educational opportunities that highlight the strengths of Green River College and their partner in community education, Highline College. This program focuses on utilizing individual strengths while leveraging combined resources, outreach potential, and advertising dollars to serve the widest net of our South Sound Community. The Discovery Academy has the potential to engage future students at an early and pivotal time in educational development, and build a relationship with both individuals, and their communities on the cusp of post-secondary education. Work is done through an integrated and collaborative approach with other community educators, community partners, faculty and administrative departments. At the core of what we do, and hope to grow, is future access and education as it's core focus.

This innovative program offers educational youth programs and teacher resources to the local communities of the Pacific Northwest. Discovery Academy is a unique partnership between Green River College, The Hub Federal Way Higher Education Center, & Highline's MaST Center Aquarium.

**Law and Order:** Grade Level: Exiting 6th-8th Graders

**Highline College:** 2400 S 240th Street, Des Moines, WA 98198

This dynamic summer program by Highline and Green River offers a hands-on exploration of the Legal and Criminal Justice System. Participants engage in crime scene investigation, focusing on evidence collection and forensic science, followed by a unique, and brand new, mock trial experience. The program provides a balanced blend of theoretical knowledge and practical skills, fostering a comprehensive understanding of the justice system while honing critical thinking and analytical abilities. Fee: \$499.00

**Drop-off/Pick-up Locations Available:** Highline College, Main Campus  
Green River College, Auburn Main Campus

**Item:** 13515      **Jul 15 – Jul 18**      **Highline College**  
**Sessions:** 4 M, Tu, W, Th      9AM – 3PM

**Robotics:**

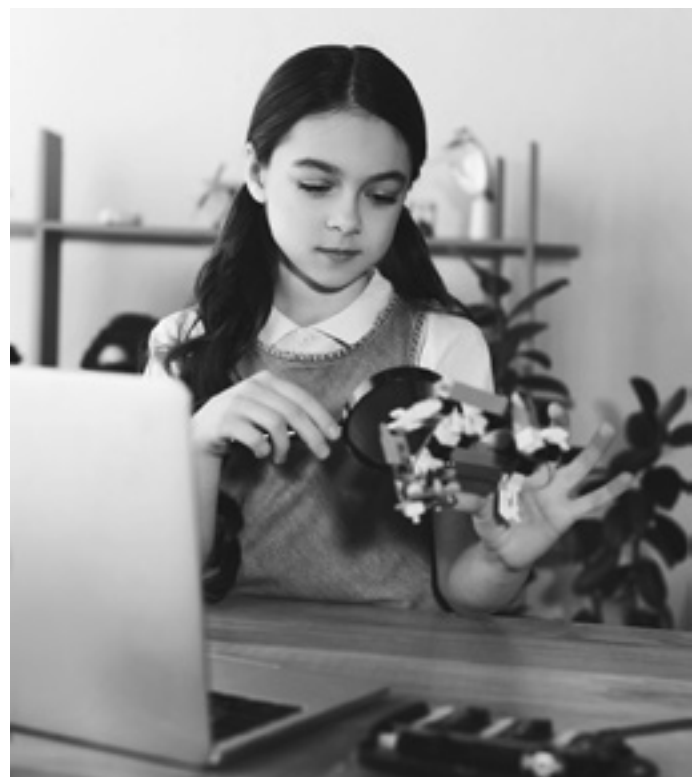
**Highline College:** 2400 S 240th Street, Des Moines, WA 98198

Come and explore the fundamentals of robotics using LEGOs® and your imagination. We will build and program LEGO® Spike Prime® robots to complete different tasks. Find ways for your robot to interact with its environment, investigate gears and levers, and compete in exciting challenges. This camp requires no prior programming or mechanical skills or abilities. Fee: \$499.00

**Drop-off/Pick-up Locations Available:** Highline College, Main Campus,  
Green River College, Auburn Main Campus

**Grade Level:** Exiting 6th – 8th Graders  
**Item:** 13783      **Aug 5 – 8**      **Highline College**  
**Sessions:** 4 M, Tu, W, Th      9AM – 3:30PM

**Grade Level:** Exiting 3rd - 5th Graders  
**Item:** 13515      **Aug 12 – 15**      **Highline College**  
**Sessions:** 4 M, Tu, W, Th      9AM – 3:30PM





### MaST: Dive into the waters of marine biology!

**Address:** 28203 Redondo Beach Drive S, Des Moines, WA 98198

Sound Science Summer Camp offers campers the opportunity to participate in a variety of hands-on educational experiences at the MaST Center Aquarium. Explore 3 different beaches in Poverty Bay, puzzle together a marine mammal skeleton, build a robotic submarine, dissect a shark, and make algae pudding! Come learn about marine life at Highline College's MaST Center Aquarium. Fee: \$499.00

**Drop-off/Pick-up Locations Available:** Highline's MaST Center Aquarium, Green River College, Auburn Main Campus

**Grade Level: Exiting 3rd – 5th Graders**

<b>Item: 13739</b>	<b>Aerial Wauhob</b>	<b>Jul 15 – 18</b>	<b>MaST Aquarium</b>
Sessions: 4 M, Tu, W, Th		9AM – 3:30PM	
<b>Item: 13740</b>	<b>Aerial Wauhob</b>	<b>Jul 22 – 25</b>	<b>MaST Aquarium</b>
Sessions: 4 M, Tu, W, Th		9AM – 3:30PM	
<b>Item: 13741</b>	<b>Aerial Wauhob</b>	<b>Jul 29 – Aug 1</b>	<b>MaST Aquarium</b>
Sessions: 4 M, Tu, W, Th		9AM – 3:30PM	

**Grade Level: Exiting 6th – 8th Graders**

<b>Item: 13742</b>	<b>Aerial Wauhob</b>	<b>Aug 5 – Aug 8</b>	<b>MaST Aquarium</b>
Sessions: 4 M, Tu, W, Th		9AM – 3:30PM	
<b>Item: 13743</b>	<b>Aerial Wauhob</b>	<b>Aug 19 – Aug 22</b>	<b>MaST Aquarium</b>
Sessions: 4 M, Tu, W, Th		9AM – 3:30PM	

**From a Camper Parent:**

Our kids had a summer full of some really great activities and the Mast summer camp stands out as one of the funnest camps they have ever done. They liked the material, the amazing location, and the range of activities. And all the great counselors. You knocked it out of the park.

### Aviation Summer Camp

Embark on an exhilarating journey into the world of Aviation and Aerospace with this immersive summer camp experience! This dynamic program is designed to ignite a passion for flight and space exploration in young minds by offering a comprehensive introduction to the fascinating worlds of Aviation Technology, Aerospace Engineering and Space exploration. Participants will participate in grade-level appropriate project-based learning activities and exciting field trips curated to provide an in-depth understanding of the principles, innovations and advancements driving Aviation and Aerospace forward. Fee: \$499

<b>Item: 13249</b>	<b>Auburn Center</b>	<b>AC</b>
Sessions: 4 M, Tu, W, Th Jul 22 – 25		9AM – 3:30PM
<b>Item: 13251</b>	<b>Auburn Center</b>	<b>AC</b>
Sessions: 4 M, Tu, W, Th Aug 5 – 8		9AM – 3:30PM
<b>Item: 13252</b>	<b>Auburn Center</b>	<b>AC</b>
Sessions: 4 M, Tu, W, Th Aug 19 – 22		9AM – 3:30PM

### Ceramics Summer Camp

An immersive experience into the wonderful world of ceramics, where youth will unleash their creativity using clay as the medium of their creative expression. This summer program will provide campers with the skills and techniques needed to bring their ideas into tangible forms. They will have the opportunity to create various items such as mushrooms, pinch pots and windchimes to name a few. These creations will be fired by the Instructor and available for pick-up the week immediately after the camp concludes. Fee: \$499

<b>Item: 13256</b>	<b>Madison Tovar</b>	<b>Kent Meridian HS (Building Labeled E)</b>	<b>S-3</b>
Sessions: 4 M, Tu, W, Th Jul 15 – 18		9AM – 3:30PM	
<b>Item: 13254</b>	<b>Madison Tovar</b>	<b>Kent Meridian HS (Building Labeled E)</b>	<b>S-3</b>
Sessions: 4 M, Tu, W, Th Jul 22 – 25		9AM – 3:30PM	
<b>Item: 13255</b>	<b>Madison Tovar</b>	<b>Kent Meridian HS (Building Labeled E)</b>	<b>S-3</b>
Sessions: 4 M, Tu, W, Th Jul 29 – Aug 1		9AM – 3:30PM	



### Dinosaur Summer Camp

Digging into Paleontology, Dinosaurs and Other Fossils: From tracks to skeletons to sedimentary rock, campers will delve into the fundamentals of paleontology through a variety of hands-on scientific activities on dinosaurs and other fossils. They will dig into the exploration of different types of fossils and their preservation in rocks from being buried to dug up, identified, prepared for public display, and how they are used to tell us about Earth's ancient past. No prior knowledge of science, dinosaurs or other fossils required. Fee: \$499

<b>Item: 13258</b>	<b>S.Puchalski</b>	<b>Highline College</b>
Sessions: 4 M, Tu, W, Th Jul 29 – Aug 1		9AM – 3:30PM



PRIME TIME

Prime Time is a program for active adult learners ages 55 and older. The yearly membership fee of \$55 entitles members to a discount on Prime Time and Continuing Education classes and special invitations to campus events. Join us and enjoy stimulating, intellectual, short-term classes and tours! Non-members are also welcome to participate.

**Computer Fundamentals with Windows 10**

**July 8 - 16 (5:30 - 9pm) (13107)**  
**Kent Campus, KC-255, Gayle Larson**

**Aug 28 - Sept 4 (8am - 4pm) (13108)**  
**Enumclaw, ENM-14, Gayle Larson**

Develop the skills you need to effectively use a computer. Start by exploring Windows 10, and discover the tools that aid your productivity, such as program controls, the Start menu, the taskbar, apps, basic word processing and email. Then, learn about file management, including how to create and save files and folders. Finally, get best practices for conducting Internet searches effectively while protecting yourself against threats. Some elements requiring a Microsoft account may be demonstrated but not practiced. Textbook included. Fee: \$269

**Personal Online Security**

**July 30 (10am - 12pm) (14685)**  
**Auburn Center, AC-230, Alexander Ollivant**

**Aug 6 (10am - 12pm) (14688)**  
**Enumclaw, ARR, Alexander Ollivant**

**Aug 17 (10am - 12pm) (14686)**  
**Auburn Center, AC-230, Alexander Ollivant**

Personal Cyber Security is a brief beginner-friendly course to help you take steps in protecting yourself while using the internet, mobile devices, and wifi. This course will cover common attacks that individuals in the local community have experienced, teach users how to react under pressure, and go over a brief survey of tools to help keep their devices and information secure. This course is taught by a Comptia Security + certified instructor. Fee: \$10

## The Chaos in Congress

**June 25 (10am - 12pm)**

**Auburn Center, AC-160, Richard Elfers**

**Member Fee: \$29 (45223)**

**Non-Member Fee: \$49 (45278)**

The Republicans are deeply divided and unable to get much passed in the House. What effect has/will the November elections have upon the presidency and Congress's ability to function as it supposed to? What impact will Republican divisions have upon the nation, Ukraine, and Israel?

## Recent Supreme Court Decisions

**July 17 (10am - 12pm)**

**Auburn Center, AC-160, Richard Elfers**

**Member Fee: \$29 (16006)**

**Non-Member Fee: \$49 (16007)**

In this session of the Supreme Court, decisions about the immunity of former President Donald Trump have been delayed, probably until after the November election. What more surprises are in store in regard to immigration, abortion/women's bodily autonomy, court ethics, and a host of other issues. The closer we get to the end of this court session in late June and early July, the more contentious the issues will be.

## Should TikTok Be Sold to Americans?

**August 14 (10am - 12pm)**

**Auburn Center, AC-160, Richard Elfers**

**Member Fee: \$29 (16008)**

**Non-Member Fee: \$49 (16009)**

Is this issue a national security concern? What impacts will it have upon Americans, Chinese commerce and American/Chinese relations? Sign up to answer these and other questions about whether the TikTok clock will soon be changed or purchased by American business.

## Instructor Bio

### Richard Elfers

Rich has a Master's in History from Pepperdine university in California. He taught high school history and current events at Sumner High School for 31 years. During that time he was an adjunct professor at Green River Community College. He continues to teach senior adult continuing education classes on current events. Richard served four years on the Enumclaw City Council and writes a political column in two local newspapers. He is co-president of the Enumclaw Plateau Historical Society. Rich has published a book called "The Goldilocks Zone" which is a compilation of nine years of his columns. He and his wife Kathleen have four adult children, all married, and eleven grandchildren. All live in western Washington.

## BUSINESS AND FINANCE

### Accounting and Finance for Non-Financial Managers Certificate

Explore the financial concepts and accounting processes used in most businesses and gain practical techniques to increase your effectiveness. Topics in this online program include the accounting cycle; resource allocation; financial performance; cash flow; the importance of cash; your role in cash flow success; financial information that drives your organization; and how business reports are assessed and analyzed. Fee: \$495

**Item: 13388**      **Online**      **Arranged**  
 Sessions: Online      June 3 – Aug 30      12 – 12AM

### Bookkeeping Certificate

Get the knowledge you need to measure and manage the financial health of your business. Whether you are an entrepreneur, running a family business, or just looking to advance your career, this program will help you understand how the bookkeeping process works and how to complete the accounting cycle accurately and in a timely fashion. This program focuses on cash basis accounting. Upon completion of the Certificate, you will be able to: Create a chart of accounts based on the needs of your business; Analyze and record financial transactions accurately and in a timely fashion using double entry bookkeeping; Maintain and balance a general ledger monthly; Perform monthly bank reconciliations; Prepare a worksheet for completing year-end trial balances and gather information for financial statements.; Prepare financial statements; Post closing entries and prepare the books for the new year. **THE PROGRAM:** The Bookkeeping Certificate is offered through our partner, Learning Resources Network, Inc. (aka UGotClass). Fee: \$495

**Item: 13380**      **Online**      **Arranged**  
 Sessions: Online      June 3 – Aug 30      12 – 12AM

### Non-Profit Administration Certificate

In today's competitive marketplace non-profits must operate like businesses. Effective revenue generation and program evaluation are essential. In this online program, discover how to build new revenue streams, expand existing services, and effectively set prices and fees. Improve evaluation planning and data collection, analysis and use. Learn about the challenges organizations face when conducting evaluations and reporting results to funders. By course completion, you'll have a complete program logic model and an evaluation plan ready for implementation. Fee: \$595

**Item: 13386**      **Online**      **Arranged**  
 Sessions: Online      June 3 – Aug 30      12 – 12AM

## COMMUNICATION AND PROFESSIONAL EXCELLENCE



### Effective Grammar Certificate

Whatever your goals, a grasp of English grammar is important if you want to improve your speaking and writing skills. This course will help you gain confidence in your ability to produce clean, grammatically correct work. You'll explore the basics of English grammar to more advanced concepts like parallelism and agreement to the finer points of capitalization and punctuation. Everything you learn will elevate your communication skills and help you present polished, professional writing every time. Fee: \$295

**Item: 13387**      **Online**      **Arranged**  
 Sessions: Online      June 3 – Jul 26      12 – 12AM

### Management Certificate

Discover the keys for effectively managing your employees. In this online program, find out how to create clear expectations, engage and motivate employees and increase your effectiveness through use of the DiSC personality profile (included). Expand your collaborative skills, and create a collaborative management action plan for execution. Discover what motivates each generation at work, what incentives they respond to and what messages they value. You will also identify practical ways for managing Boomers, Gen Xers, and Gen Yers in the workplace. **THE PROGRAM:** The Management Certificate is offered through our partner, UGotClass. It is composed of three, month-long courses: 1. Management Boot Camp 2. Collaborative Management 3. Managing Generations in the Workplace. Fee: \$595

**Item: 13383**      **Online**      **Arranged**  
 Sessions: Online      June 3 – Aug 30      12 – 12AM

## HEALTH CARE

### Spanish for Medical Professionals

Are you frustrated by the communication gaps that can occur between you and your Spanish-speaking patients? This course, designed specifically for healthcare professionals, will help you bridge that gap. Learn the alphabet, months and days of the week, body part vocabulary, medical terminology and power verbs. Gain an understanding of the culture, and know how to ask questions crucial to quality health care. Spanish for Medical Professionals is offered through our partner, Learning Resources Network, Inc. (aka UGotClass). Fee: \$290

**Item: 13385**      **Online**      **Arranged**  
 Sessions: Online      June 3 – Jul 26      12 – 12AM

HUMAN RESOURCES

8 class series **HR Generalist Certificate**



Take the HR Generalist Certificate (8 Class Series) at a discounted rate. Series includes Introduction to HR, Federal and State Employment Laws, Recruitment and Selection, Compensation and Benefits, Employee and Labor Relations, Training and Development, HR Administration and Health, Safety and Security. Visit [greenriver.edu/ceCertificates](http://greenriver.edu/ceCertificates) for recommended textbook. Fee: \$599

**Item: 30566 C.Malone, M.Henning Zoom**  
Classes start in Fall.

**Human Resources Overview**

Human Resource Leaders transform the workplace. As an HR Generalist, you can affect the organization you work for.

**Benefits:**

- Increased career opportunities. Earn valuable industry-recognized certifications that open doors to new jobs and promotions.
- Enhanced knowledge and skills. Gain in-depth understanding of critical HR concepts, preparing you for real-world challenges.
- Confidence and competitiveness. Stand out from the crowd with demonstrable expertise and qualifications.
- Professional development, good for stacking industry credentials
- Demonstrate your commitment to excellence by getting a certification.

**Who Should Attend:**

- HR professionals seeking to expand their skillset and advance their careers.
- Job seekers looking for a career path into an organization.
- Individuals who perform basic HR tasks within an organization.

LEADERSHIP AND SUPERVISION

6 Class Series **Leadership and Supervision Certificate**



Develop your leadership, communication, motivation and problem-solving skills with the Supervision Certificate. Through a series of six courses, you will acquire the interpersonal skills needed to interact successfully in a supervisory role. Topics include turning negative situations into positive outcomes; identifying your leadership traits through personal assessment; leading effective meetings; providing feedback; establishing priorities; problem-solving techniques, and more! Earn the certificate by taking the courses individually or register for the series and save. Series includes (36 total hours): Working With Difficult People, Developing Your Leadership Style, Getting The Most From Your Meetings, Motivating For Success, Working Smarter, Problem Solving And Decision-Making Strategies. Program Completion: To receive the Supervision Certificate, you must attend 80 percent of the entire certificate program (calculated by total number of sessions.) Fee: \$599

**Item: 30650 Sara Johnson Zoom**  
Classes start in Fall.

**Program Overview**

Our Leadership and Supervision Certificate prepares you to take on management tasks within an organization. It will help you improve your communication and interpersonal skills.

**Benefits:**

- Increased career opportunities. Earn valuable industry-recognized certifications that open doors to new jobs and promotions.
- Enhanced knowledge and skills. Gain communication skills and learn how to supervision and lead.
- Confidence and competitiveness. Stand out from the crowd with demonstrable expertise and qualifications.
- Professional development, good for stacking industry credentials
- Demonstrate your commitment to excellence by getting a certification.

**Who Should Attend:**

- Professionals seeking to develop their leadership skills. .
- Job seekers looking for a career path into an organization.
- Individual contributors who seek to move into a management or supervisory job.
- People in organizations who need additional skills to work across teams.

## LEGAL

### Paralegal Certificate



Green River's Paralegal Certificate gives you the knowledge you need to move into a career as a Paralegal. Learn to conduct legal research, prepare legal documents, interview witnesses, investigate facts and assist in trial preparation. This comprehensive introduction to the legal system includes real-world examples, practical applications, ethical dilemmas and hands-on assignments - all relevant to Washington State.

The Paralegal Certificate consists of three required courses and can be completed in as little as two quarters. See website for complete details, including prerequisite, required textbook and homework.

<b>Paralegal Certificate Information Session</b>	<b>Spring 2024</b>
<b>Paralegal Certificate Part 1: Paralegal Essentials</b>	<b>Spring 2023</b>
<b>Paralegal Certificate Part 2: Research, Investigation and Discovery</b>	<b>Summer 2024</b>
<b>Paralegal Certificate Part 3: Advanced Research, Writing and Trial Preparation</b>	<b>Summer 2024</b>

Visit [greenriver.edu/ceCertificates](https://greenriver.edu/ceCertificates) for course details.

#### Paralegal Certificate Part 3: Advanced Research, Writing and Trial Preparation

Take your paralegal skills to the next level as you perform more advanced tasks. You will analyze a criminal case for appealable errors, conduct research utilizing LexisNexis and apply your findings as you write a (faux) appeal brief to the WA State Supreme Court. Other topics: learn how to Shepardize cases, move through motion practice, track pleading indexes, witnesses, depositions, etc., locate and decipher court rules and prepare for trial. This is the final course in the Paralegal Certificate. See website for prerequisite. Fee: \$499

**Item: 13096**      **Anthony Piedra**      **Online**      **Zoom**  
 Sessions: 9 Tu, Th, Sa      Jul 9 – Aug 1      6 – 9PM

## Instructor Bio

### Anthony Piedra

Anthony Piedra has joined the continuing education department at Green River College as the instructor for the Paralegal Certificate Course for the 2024 session. Mr. Piedra has worked as a Paralegal for over 16 years where he primarily focuses on civil litigation in both state and federal courts, creditor/debtor/collection law, personal injury, family law and corporate law. He has worked on cases involving bad-faith insurance, fraud, debt collection, agribusiness, healthcare litigation and bankruptcies. Mr. Piedra has extensive corporate experience including transactional, corporate governance, insurance risk (policy) management, medical facility accreditation, and general corporate functions including the formation and dissolution of entities and preparation and management of corporate minute books and filings of hundreds of entities in various domiciles. Mr. Piedra has extensive experience in training new legal assistants in being able to become versed in law office and legal procedures. Mr. Piedra also holds dual Real Estate licensure in California and Washington and current Notary commissions in California and Washington. Anthony brings his experience gained from working with lawyers who have been practicing law for decades. As such he brings a wide range of tried-and-true legal processes and prowess that was gained from years of practice in difficult cases. He is adept in the entire lifecycle of a law matter — from inception to post-trial and appeal. Mr. Piedra is excited to show his student colleagues procedures and teach them skills that will help them enter and excel in the law business. During his free time, Anthony enjoys his pets, travel, friends, family and nature, hobbies and crafting. He is excited to join the continuing education professionals at Green River College.

## MARKETING, SALES AND SOCIAL MEDIA

### Digital Marketing Certificate

Utilizing effective eMarketing techniques is essential for today's businesses; In this online certificate program, learn how to improve email promotions and analyze email response rates; boost and analyze your website traffic; use search engine optimization to improve visibility; and successfully employ online advertising. This program is relevant for any type of organization, including businesses, non-profits, and government agencies. Fee: \$495

**Item: 13382**      **Online**      **Arranged**  
 Sessions: Online      June 3 – Aug 30      12 – 12AM



PROJECT MANAGEMENT

Project Management Certificate



Acquire the skills to manage projects in a variety of industries. Our Project Management Certificate is designed for working professionals who are either starting out or moving up as project managers. Courses equip participants with skills that can immediately be applied in the workplace.

The Project Management Certificate consists of seven required courses (divided into two parts) and can be completed in as little as two quarters. Earn the certificate by taking the courses individually, or register for the Part 1 and Part 2 Series and save.

**Program Overview**

Project Managers lead projects, manage team members, and drive projects toward results. Project managers work across teams to motivate people throughout all stages of a projects. They manage key milestones and outcomes of projects.

**Benefits:**

- Increased career opportunities. Earn valuable industry-recognized certifications that open doors to new jobs and promotions.
- Enhanced knowledge and skills. Gain in-depth understanding of critical Project Management concepts, preparing you for real-world challenges.
- Confidence and competitiveness. Stand out from the crowd with demonstrable expertise and qualifications.
- Professional development, good for stacking industry credentials
- Demonstrate your commitment to excellence by getting a certification.

**Who Should Attend:**

- Project Management professionals seeking to expand their skillset and advance their careers.
- Job seekers looking for a career path into an organization.
- Tech professionals who need to develop project management skills.
- People in organizations who need additional skills to manage projects.
- College graduates looking for a tangible skill for their resume.



*Green River College has been reviewed and approved as a provider of project management training by the Project Management Institute (PMP®). The PMP® Registered Education Provider logo is a registered mark of the Project Management Institute, Inc.*

Visit [greenriver.edu/ceCertificates](https://greenriver.edu/ceCertificates) for course details.

Instructor Bio

**Daniel Yeomans**

Dan Yeomans, PMP® brings more than thirty-five years of consulting and leadership experience to his client work. He is a highly proficient and an acknowledged expert as a senior project manager, process manager, business analyst and trainer. Dan has designed and implemented the majority of project management certification and application courses currently offered at Microsoft and has also developed their PM Certification Learning Module series.

Dan's expertise has taken him through the doors of such companies as Microsoft, American Express, Nordstrom, AT&T Wireless, Western Wireless, US Air Force, and Lucent Technologies. An avid learner, Dan holds an MBA; a BA in Management; a Project Management Professional (PMP®), Risk Management Professional (RMP®), and Agile Certified Practitioner (ACP®) certification from Project Management Institute. Most recently, Dan obtained Risk Management Certification from the Project Management Institute and authored two books.

4 Class Series

Project Management Part B

Take the Project Management Certificate Part B (4 Class Series) at a discounted rate. Series includes the final four required courses in the Certificate Program: Project Stakeholder and Communication Management, Agile Project Management, Microsoft Project 2019 and the Project Management Certificate Capstone. Prerequisites: Project Management Certificate Part A and good working knowledge of Windows, Word and Excel. Visit [greenriver.edu/ceCertificates](https://greenriver.edu/ceCertificates) for required textbooks. PDUs: 57 Fee: \$1179

<b>Item: 13378</b>	<b>Daniel Yeomans</b>	<b>Online</b>	<b>Zoom</b>
Sessions: 19 M, W	Jul 1 – Sept 4	6 – 9PM	

Project Stakeholder and Communications Management

Effective communication is the glue that holds the project together, and managing stakeholders is arguably the greatest challenge a project manager faces. Learn your individual communications style and how it compares to others. Explore your own Emotional Intelligence. Discover how to effectively build, develop and manage a team. You'll also learn how to manage up and successfully influence difficult stakeholders. Price includes an I Speak questionnaire and manual. See website for required and recommended textbooks. PDUs: 15. Fee: \$359

<b>Item: 13091</b>	<b>Daniel Yeomans</b>	<b>Online</b>	<b>Zoom</b>
Sessions: 5 M, W	Jul 1 – 15	6 – 9PM	

Agile Project Management: Scrum and Kanban

Many companies use a combination of both traditional and Agile PM methods to implement requirements. Additionally, Agile is a focus area on the PMP Certification exam. This course features Agile methodology, highlighting Scrum and Kanban. Learn the Agile process, explore roles and responsibilities of the product owner, ScrumMaster and team, develop product and sprint backlogs, and build fun products using the methodology. Our goal is to prepare you to enter an Agile environment and succeed. Prerequisite: Project Management Basics: Initiating the Project or knowledge of Agile Project Management. PDUs: 15 Fee: \$359

<b>Item: 13092</b>	<b>Daniel Yeomans</b>	<b>Online</b>	<b>Zoom</b>
Sessions: 5 M, W	Jul 17 – 31	6 – 9PM	

## Microsoft Project 2019

Microsoft Project should be one of the most frequently used tools in your project management toolbox. Learn the basics of Project; create a project from scratch; work with task types, scheduling options and constraints; set-up resources, resolve resource conflicts and pool them for sharing; manage the schedule consistent with the critical path and project baseline; consolidate projects; print project dashboards, views and reports and much more. See website for prerequisite and textbook information. PDUs: 15 Fee: \$389

**Item: 13093**      **Mikel Aldrich**      **Online**      **Zoom**  
 Sessions: 5 M, W      Aug 5 – 19      6 – 9PM

## Project Management Certificate Capstone

Apply the knowledge acquired from previous courses as you manage an end-to-end simulated project. You will gain an understanding of the key tools and techniques used in all phases of the project, and you will be challenged to think out of the box as various scenarios threaten to throw your project off-track. In the end, you and your team will develop a comprehensive project plan that you can utilize in your real-world environment. Prerequisite: Completion of all Project Management Certificate program required courses. PDUs: 12 Fee: \$479

**Item: 13379**      **Daniel Yeomans**      **Online**      **Zoom**  
 Sessions: 4 M, W      Aug 21 – Sept 4      6 – 9PM

## CYBERSECURITY

### Ethical Hacking for Beginners

Survey of the basics of hacking into systems, cybersecurity competitions, and red team, blue team, and purple teams. Fee: \$99

**Item: 14683**      **Dillon Kierce**      **Online**      **Zoom**  
 Sessions: 2 F      Jul 12 – Jul 19      10AM – 6:30PM

## Instructor Bio

### Dillon Kierce

Dillon Kierce is a continuing education faculty teacher for Green River College.

Dillon graduated from Green River College with a bachelors in Cybersecurity & Networking, he also has obtained his ITF+, A+, GISF, GFACT, and GSEC certifications. He has competed in several CTF's, and he continues to pursue his education and certifications. Dillon started teaching to share his passion with students and guide them to getting industry recognized certifications.

### PC Building

A beginning course putting together and tearing down desktop computers. This class will go over the basics of installing Ram, CPU, and more. This class will also teach students the tools used for Desktop building, as well as how to search for and purchase parts to build your own computer. The instructor will not be fixing or touching any personal student devices. however, he will answer questions and guide them through troubleshooting processes. This class is meant for all skill levels. Fee: \$99

**Item: 14681**      **Zachary Bair**      **WT Building**      **WT-16**  
 Sessions: 2 Sa      Jul 27 – Aug 3      10AM – 2PM

## Personal Online Security

Personal Cyber Security is a brief beginner-friendly course to help you take steps in protecting yourself while using the internet, mobile devices, and wifi. This course will cover common attacks that individuals in the local community have experienced, teach users how to react under pressure, and go over a brief survey of tools to help keep their devices and information secure. This course is taught by a CompTIA Security + certified instructor. Fee: \$10

**Item: 14685**      **Alexander Ollivant**      **Auburn Center**      **AC-230**  
 Sessions: 1 Tu      Jul 30      10AM – 12PM

**Item: 14688**      **Alexander Ollivant**      **Enumclaw**      **ARR**  
 Sessions: 1 Tu      Aug 6      10AM – 12PM

**Item: 14686**      **Alexander Ollivant**      **Auburn Center**      **AC-230**  
 Sessions: 1 Sa      Aug 17      10AM – 12PM



### CompTIA IT Fundamentals Exam Preparation

CompTIA IT Fundamentals is designed to help you learn more about the world of information technology (IT). In this class, you will learn foundational knowledge on computer hardware, software, networking, cybersecurity, troubleshooting, and emerging technologies. This class will prepare you for the CompTIA IT Fundamentals exam that can be a stepping stone to more advanced certifications such as CompTIA A+. Earning your IT Fundamentals certification can help you feel more comfortable for a position as a sales associate, sales engineer, account manager, business development manager, product or marketing specialist or entry level customer support. Online, instructor led with most up to date curriculum. Course includes e-book and exam voucher. Fee: \$437

**Item: 14633**      **Andrew Francis**      **Online**      **Zoom**  
 Sessions: 16 Tu, Th      Jul 9 – Aug 29      6 – 8PM

### CompTIA A+ Exam Preparation

CompTIA A+ is the industry standard for establishing a career in IT, and it is the foundation of an IT career. A+ candidates are better prepared to troubleshoot and problem solve a wider variety of issues, ranging from networking and operating systems to mobile devices and security. Prerequisite includes current IT Fundamentals Certification or equivalent with Program Manager permission. Earning your A+ certification gives you an internationally recognized credential. Leading companies around the world are hiring A+ certified professionals like you. Online, Instructor led, with the most up to date curriculum. Course includes e-book and exam voucher. Fee: \$437

**Item: 14638**      **Zachary Bair**      **Online**      **Zoom**  
 Sessions: 16 M, W      Jul 8 – Aug 28      6 – 8PM

**CompTIA Security+ Exam Preparation**

CompTIA Security+ is a global certification that validates the baseline skills necessary to perform core security functions and pursue an IT security career emphasizing hands-on practical skills, ensuring the security professional is better prepared to problem solve a wider variety of issues. Develop your skills over 48 hours in a hands-on learning classroom led by highly qualified instructors. Prerequisite includes current A+ or Network+ Certification or equivalent with Program Manager permission Fee: \$437

**Item: 14640**                      **Online**                      **Zoom**  
 Sessions: 16 M, W    Jul 8 – Aug 28                      6 – 8PM

**CompTIA PenTest+**

CompTIA PenTest+ certification candidates must demonstrate knowledge and skills required to plan and scope a penetration testing engagement including vulnerability scanning, writing their own exploits, understand legal and compliance requirements, analyze results, and produce a written report with remediation techniques. This training course will support those seeking CompTIA PenTest+ Certification and career advancement toward positions such as penetration tester, network security specialist, and security consultant among many more roles. As this is an intermediate-level certification, it is recommended that students have CompTIA Network+ and/ or Security+ certifications.

**Item: 14684**                      **Dillon Kierce**                      **Online**                      **Zoom**  
 Sessions: 16 M W    Jul 8 – Jul 28                      6pm - 8pm



**Cybersecurity Overview**



Cybersecurity is one of the fastest growing career areas. This comprehensive program provides the knowledge and skills you need to excel in the ever-evolving IT landscape.

**Benefits:**

- Increased career opportunities. Earn valuable industry-recognized certifications that open doors to new jobs and promotions.
- Enhanced knowledge and skills. Gain in-depth understanding of critical IT concepts, preparing you for real-world challenges.
- Confidence and competitiveness. Stand out from the crowd with demonstrable expertise and qualifications.
- Professional development, good for stacking industry credentials
- Legitimizing your skills in the IT industry.

**Who Should Attend:**

- IT professionals seeking to expand their skillset and advance their careers.
- Individuals with a basic understanding of computers who want to join the IT field.
- Anyone who wants to enhance their cybersecurity awareness and personal online safety.
- Adults who already have a degree and want to add new skills to their resume.
- People who are in the cybersecurity field need to update or upgrade their credentials.
- Career changers who want a new career.

**Employment outlook:**

According to the latest data from the U.S. Bureau of Labor Statistics (BLS), the demand for cybersecurity professionals is on the rise, driven by the increasing frequency and sophistication of cyber threats across industries. Demand is high for people with certifications in current technology. You don't have to have a college degree for employment.

**COMPUTER BASICS**

**Computer Fundamentals with Windows 10**

Develop the skills you need to effectively use a computer. Start by exploring Windows 10, and discover the tools that aid your productivity, such as program controls, the Start menu, the taskbar, apps, basic word processing and email. Then, learn about file management, including how to create and save files and folders. Finally, get best practices for conducting Internet searches effectively while protecting yourself against threats. Some elements requiring a Microsoft account may be demonstrated but not practiced. Textbook included. Fee: \$269

**Item: 13107**                      **Gayle Larson**                      **Kent Campus**                      **KC-255**  
 Sessions: 4 M, Tu    Jul 8 – 16                      5:30 – 9PM

**Item: 13108**                      **Gayle Larson**                      **Enumclaw**                      **ENM-14**  
 Sessions: 2 W                      Aug 28 – Sept 4                      8AM – 4PM

## DATA SCIENCE

### Data Analyst Certificate



Data Analysts help companies make informed decisions, improve efficiencies, increase profits and achieve organizational goals. In addition to analyzing and interpreting data, data analysts must deliver their findings in easily digestible visuals.

Green River's new Data Analyst Certificate teaches you how to

extract data from a database, organize and massage the data and present your findings through well-designed data graphics.

Classes start again in the fall.

#### The Certificate is Recommended for Individuals

- Who want to use data to support business decisions
- Who are responsible for organizing and analyzing complex data
- Who are seeking a new career in technology and data collection/analysis
- Who want to increase their value to their employer or improve marketability in the job market

#### Program Features

- Curriculum is developed and taught by data analyst professionals
- Courses are offered in the evenings and on weekends, so they don't interfere with work
- Complete the Certificate in as little as three quarters or at your own pace
- Register for courses individually, or register for a series of courses and save

#### Career Outlook

The Bureau of Labor and Statistics does not currently collect data specifically about data analysts. However, management analysts have similar roles. Employment of management analysts is projected to grow 14 percent from 2016 to 2026, faster than the average for all occupations. Demand for the services of these workers should grow as organizations continue to seek ways to improve efficiency and control costs. (Bureau of Labor Statistics, US Department of Labor, 2018)

Visit [greenriver.edu/ceCertificates](http://greenriver.edu/ceCertificates) for course details.

## MICROSOFT

### Microsoft Excel 2021/ Office 365 Certificate Series

Capture the power of Excel 2019 by taking the Excel Series. Series includes Levels 1, 2 and 3 at a discounted price. Topics include entering, moving and manipulating data; using formulas and functions; formatting text, numbers and cells; creating charts; building more complex functions; using data analysis tools like PivotTables and PivotCharts; making an impact with powerful chart and presentation features; lookup and decision-making functions; auditing and error-handling; array functions; importing and exporting; what-if-analysis; automating repetitive tasks by recording and running macros; and forms. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbooks included.

The Microsoft Excel 2019 Series includes:

Microsoft Excel 2021/Office 365 Level 1

Microsoft Excel 2021/Office 365 Level 2

Microsoft Excel2021/Office 365 Level 3

Prerequisites: Microsoft Windows proficiency and successful completion of Computer Fundamentals with Windows 10 and/or basic computer skills including the use of: program controls, start menu, task bar, applications, basic word processing, email, file management and internet searches.

Capture the power of Excel 2021 by taking the Excel Series. Series includes Levels 1, 2 and 3 at a discounted rate. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbooks included. Fee: \$369

<b>Item: 13109</b>	<b>Gayle Larson</b>	<b>Kent Campus</b>	<b>KC-255</b>
Sessions: 6 Tu, Th	Jul 22 – Aug 6	5:30 – 9PM	

<b>Item: 13112</b>	<b>Gayle Larson</b>	<b>Enumclaw</b>	<b>ENM-14</b>
Sessions: 3 W	Aug 7 -21	8AM – 4PM	

#### Microsoft Excel 2021/ Office 365 Level 1

Excel can help you organize, calculate, analyze, revise, update and present your data. Learn the basic concepts and skills needed to start being productive with Excel 2019. Topics include creating and saving worksheets; entering, moving and manipulating data; using formulas and functions; formatting text, numbers and cells; creating charts; data entry shortcuts; and managing, printing and sharing workbooks.

Prerequisites: Microsoft Windows proficiency and successful completion of Computer Fundamentals with Windows 10 and/or basic computer skills including the use of: program controls, start menu, task bar, applications, basic word processing, email, file management and internet searches.

For more information, please refer to our course outline.

This class is also part of the Microsoft Excel 2021 Series, which includes Levels 1, 2 and 3 at a discounted rate.

Excel Level 1 training is also available through the Microsoft Office 2019 Essentials Certificate which includes Microsoft Word, Outlook, and PowerPoint 2021. Fee: \$149

<b>Item: 13113</b>	<b>Gayle Larson</b>	<b>Kent Campus</b>	<b>KC-255</b>
Sessions: 2 M, Tu	Jul 22 – 23	5:30 – 9PM	

<b>Item: 13115</b>	<b>Gayle Larson</b>	<b>Enumclaw</b>	<b>ENM-14</b>
Sessions: 1 W	Aug 7	8AM – 4PM	



**Microsoft Excel 2021/ Office 365 Level 2**

You already know how to use Excel to perform simple calculations and tasks, but Excel is capable of doing so much more. Build upon your foundational knowledge of Excel by learning more advanced tools for analysis and presentation of data. Topics include managing complex workbooks; building more complex functions; using data analysis tools like PivotTables and PivotCharts; making an impact with powerful chart and presentation features; and collaborating with other users. Prerequisite: Microsoft Excel Level 1. Textbook included.

Prerequisites: Successful completion of Microsoft Excel 2021/Office 365 Level 1 or the ability to organize, calculate, analyze, revise, update and present data. Possess the ability to create and save worksheets; entering, move and manipulate data; use formulas and functions; format text, numbers and cells; create charts; complete data entry shortcuts; manage, print and share workbooks. Microsoft Windows proficiency.

For more information, please refer to our course outline.

This class is also part of the Microsoft Excel 2019 Series, which includes Levels 1, 2 and 3 at a discounted rate. Fee: \$149

<b>Item: 13116</b>	<b>Gayle Larson</b>	<b>Kent Campus</b>	<b>KC-255</b>
Sessions: 2 M, Tu	Jul 29 – 30	5:30 – 9PM	

<b>Item: 13118</b>	<b>Gayle Larson</b>	<b>Enumclaw</b>	<b>ENM-14</b>
Sessions: 1 W	Aug 14	8AM – 4PM	

**Microsoft Excel 2021/ Office 365 Level 3**

Put the full power of Excel right at your fingertips, and get the answers you need from the vast amounts of data your organization generates. Topics include lookup and decision-making functions; auditing and error-handling; array functions; special functions such as date, time and text functions; importing and exporting; what-if-analysis; automating repetitive tasks by recording and running macros; and forms. Textbook included.

Prerequisites: Successful completion of Microsoft Excel 2021/Office 365 Level 2 or the ability to manage complex workbooks; build complex functions, use data analysis tools like PivotTables and PivotCharts and leverage presentation features. Microsoft Windows proficiency.

For more information, please refer to our course outline.

This class is also part of the Microsoft Excel 2021/Office 365 Series, which includes Levels 1, 2 and 3 at a discounted rate. Fee: \$149

<b>Item: 13119</b>	<b>Gayle Larson</b>	<b>Kent Campus</b>	<b>KC-255</b>
Sessions: 2 M, Tu	Aug 5 – 6	5:30 – 9PM	

<b>Item: 13121</b>	<b>Gayle Larson</b>	<b>Enumclaw</b>	<b>ENM-14</b>
Sessions: 1 W	Aug 21	8AM – 4PM	

**Instructor Bio**

**Gayle Larson**

Gayle has been instructing the home and office user how to effectively use their computers and software since 1993, and training businesses for over a decade, demonstrating an ability to train and interact with all levels of an organization.

Gayle also consults and works with companies and users to utilize programs such as Microsoft Word and Excel for optimum results, targeting the features and methods that best suit the need. Solution-based training has included customizing Excel spreadsheets, tailoring features, linking worksheet data to automatically update, keyboard shortcuts, personalizing menus and toolbars, customizing workspace, sharing MS Office data, and using Excel as a database, to name a few.

Gayle has been an instructor with Community College Continuing Education since 1997 and has taught all levels of Microsoft Windows, Word, Excel, Outlook, Publisher and PowerPoint, along with other software, such as QuickBooks, and uses many other programs extensively. Her wide-range of experience has prepared her for assisting users with creative solutions.

**PROGRAMMING**

**Coding Certificate**

Coding is becoming one of the most in-demand skills in the workplace today. As a result, it has become a core skill that can bolster your chances for becoming a higher value to organizations. The highest demand is for programming languages with broad applicability. In this program, you will be introduced to the basics of computer programming and various programming languages. Then you will acquire the basics of HTML and CSS. You will learn the relationship between these two industry-standard web page coding languages and the step-by-step process of hand coding and building web pages. Finally, you will discover the advanced features of CSS and learn how to use this very powerful language. THE PROGRAM: The Coding Certificate is offered through our partner, Learning Resources Network, Inc. (aka UGotClass). It is composed of three, month-long courses: 1. Introduction to Coding 2. CSS Fundamentals 3. HTML Fundamentals. Fee: \$595

<b>Item: 13381</b>	<b>Online</b>	<b>Arranged</b>
Sessions: Online	June 3 – Aug 30	12 – 12AM

## WEB AND GRAPHIC DESIGN

### Web Design Certificate

According to recent research, online users say a website's design is the number one criteria for deciding whether a company is credible or not. In this program, learn what it takes to produce an effective web design. You'll discover the basics of web design using HTML and CSS (no prior knowledge of HTML or web design is required) and learn ways to enhance web pages with the use of page layout techniques, text formatting, graphics and images. You will also learn how to create effective and dynamic websites/applications and take away a functioning web application hosted on a web server that is both accessible and search engine optimized. Finally, you will learn about responsive design process, advanced layout and design features using the Bootstrap framework, and you'll explore CMS frameworks and industry standard technologies and frameworks. The Web Design Certificate is offered through our partner, Learning Resources Network, Inc. (aka UGotClass), and it's composed of three one-month courses: Introduction to Web Design, Intermediate Web Design, Advanced Web Design. Fee: \$595

Item: 13384

Online

Arranged

Sessions: Online

June 3 – Aug 30

12 – 12AM

## HELP US OFFER WHAT YOU WANT



*Use your phone to scan the QR code and take the survey.*



Take this short survey and tell us what you would like us to offer. This is your chance to give us input so we can offer programs and classes you want.

**Thank you!**

## ed2go Fundamentals

Gain skills for professional and personal development



### INSTRUCTOR-LED COURSES

Courses are fun, convenient and highly interactive. They include lessons, quizzes, hands-on assignments and more.

Courses may be completed 24/7 from any location with internet access.

#### Program Features:

- Expert instruction
- Online discussions
- 6-week format
- Start monthly
- Non-credit

#### Accounting Fundamentals

Gain hands-on experience with handling accounts receivable, accounts payable, payroll procedures, sales taxes and more. This course will give you a solid foundation in financial matters.

#### Administrative Assistant Fundamentals

This course will help you master essential job responsibilities, implement solutions, and increase productivity.

#### Certificate in Nutrition, Chronic Disease and Health Promotion

Learn about the impact of foodborne diseases, genetically engineered food, malnutrition and chronic diseases.

#### Administrative Assistant Applications

Gain the skills and knowledge you'll need to prepare for the Certified Administrative Professional exam, and begin a rewarding career as an administrative assistant.

#### Get Assertive!

Learn specific techniques to become more assertive in all types of situations, with all types of people, and in all aspects of your life.

#### Personal Finance

Set clear financial goals, make the right investments, increase financial security, and be prepared to retire someday. This course will help you gain control over the financial impact of your choices with tools that are useful, realistic, and easy to work into your regular routine.

#### Become a Veterinary Assistant

Learn about pet nutrition, health and safety and how to treat and prevent parasites. Explore current thoughts on spaying and neutering and issues of euthanasia and pet loss.

#### Introduction to Interior Design

Get the know-how to design a room floor to ceiling using the principles of good design.

#### Introduction to Artificial Intelligence

In this course you will gain a foundational knowledge of the science behind creating computer systems that can perform tasks requiring human intelligence.

## ed2go Advanced Career Training

Prepare for a new career, certification or advancement



### SELF-PACED COURSES

Prepare for employment in some of today's hottest careers with a comprehensive, affordable Career Training Program.

Courses may be completed 24/7 from any location with internet access.

#### Program Features:

- Instructor mentor access
- Materials and books included
- 6-12 months to complete
- Start anytime
- Non-credit

#### Business Operations Specialist

Learn the fundamentals of business management and operational planning with a veteran supply chain manager

#### Career Counselor and Life Coach

Learn all aspects of career counseling and life coaching, from working with clients to establishing a business. Learn career development stages, planning fundamentals, and how to work with diverse audiences. Gain the industry-recognized skills needed to establish a successful coaching business as a career counselor and certified life coach.

#### Certificate in Family Mediation

Experience comprehensive training in the InAccord model of mediation with a special focus on a wide range of family disputes.

#### Front-End Web Developer

Learn the core skills needed to build websites. In this online web development course you will learn how to use HTML, CSS and JavaScript.

#### Full Stack Software Developer

Become an industry-ready software developer by learning different coding languages and intuitive technologies to create web applications that allow people to achieve specific tasks on a computer or another device.

#### Information Security Training

This online cybersecurity training course will prepare you for three globally recognized certifications. This course offers enrollment with or without vouchers. Proctor fees may apply, which are not included.

#### Salesforce: Power User

Salesforce is the most popular CRM in the world. Having a strong knowledge base in Salesforce not only enhances your marketability but gives you skills to be more efficient in day to day use.

#### Medical Billing and Coding (Voucher Included)

Train for an in-demand healthcare career in medical billing and coding. This course will help you prepare for industry certification.

#### Procurement and Purchasing Management

Learn the basics of the supply chain process, purchasing, and contracting issues to provide you with the skills needed for a successful career.

To view the entire catalog or to register, visit:

[greenriver.edu/ce-ed2go](http://greenriver.edu/ce-ed2go)

To view the entire catalog or to register, visit:

[greenriver.edu/ce-careertraining](http://greenriver.edu/ce-careertraining)

CREATIVE ARTS AND CRAFTS



**Embroidery**

Embroidery is a timeless hand art. The stitches are easy to learn for making beautiful gifts and practical items to share with family and friends. Embroidery is being showcased in clothing, furniture and is even adopted by Royalty. Join Leita Earl and explore the wonderful world of embroidery. There is a kit that is required for the course that includes a pillowcases or pictures, thread, embroidery needles, a thimble, a pattern and handouts. This kit costs \$20 which is to be paid to the instructor on the first day of class in cash. Fee: \$88

**Item: 17064**      **Leita Earl**      **Highline College Bldg 10 Rm 104**  
 Sessions: W      Jul 10 – Jul 31      5:30 – 7PM



**Fused Glass I**

This lively, hands-on class is a fun way for students of all skill levels to learn or improve their glass fusing skills while creating unique projects. Students will select 2-3 small projects as they work to cut, design, and create fused glass ranging from tiles to hanging decorations or glass elements to use in mixed media or jewelry. All materials, tools, supplies provided in class. \$135 material/firing fee per section paid to instructor on the day of class. Classes held off-campus at Blue Dog Glass Art Studio. Fee: \$89

**Item: 14866**      **Diana Wendt**      **Blue Dog Glass Studio**  
 Sessions: 1 Sa      Jul 20      9am – 1pm

**Instructor Bio**

**Diana Wendt**

Diana is an accomplished studio artist with 15 years experience in creating kiln-fired glass art. Her work has sold in galleries and art shows throughout the Northwest, and is included in private collections from Seattle to New York to Japan. She has studied with nationally known artists Roger Nachman and Michael Dupille and international masters Cappy Thompson, Mark Eckstrnad and Susan Plum.

Diana was a glass instructor at Pratt Fine Arts Center in Seattle for four years before developing a fused glass program for Green River Community College. Diana's popular hands-on classes are taught at her Blue Dog Glass Art studio in Covington.

**Paint & Sip at Redondo Beach**

Are you looking to unwind, socialize, and reconnect with your creativity? Gather your friends, co-workers, plan a date night, or join solo to enjoy a social paint-and-sip evening! Participants will follow guided step-by-step instructions to create a nighttime winter scene with the provided materials. Previous art skills are not required to learn, have fun, and take home your new artistic creation! Located at Highline's MaST Center Aquarium at Redondo Beach in Des Moines, you may see gorgeous views of the beach, marine life, and the Olympic Mountains. Required: Must be 21 and older, and provide proof of DOB. Supplies and wine are included.

Fee: \$79 Individuals, \$139 Couples  
 (Please call 253-333-6030 to register for the couples rate)

**Item: 16051**      **Amanda Hood Sweeney**  
**MaST Center Aquarium, 28203 Redondo Beach Dr S. Des Moines**

Sessions: 1 Tu      Aug 9      5:30 – 8PM



**Thrifty Nifty Watercolor Landscapes**

Want to break into a new hobby without breaking your wallet? This class is for new/beginner watercolor artists who want to learn a craft that can easily be brought home for practice and relaxation. Students will learn basic watercolor techniques, color mixing, and composition that they will apply to various landscape paintings. Each week, students will focus on a new skill, have an opportunity to paint along with the instructor, and then have time to practice and on their own. Fee: \$159

**Item: 45297**      **Emily Lee**      **Highline College, Bldg 10 Rm 101**  
 Sessions: 1 Tu      Jun 25 – Jul 30      5 – 7:30PM



HEALTH, DANCE AND FITNESS

**Self Defense 101**

Research shows that women who successfully defend themselves are better able to recognize life-threatening situations, express, and if necessary, physically enforce their boundaries. Join JoAnne Factor and learn skills to help you recognize assailant ploys and manipulations and how to thwart them. You will also practice releases from common grabs, decisive strikes to vital targets, learn to assess your risks and plan around them. JoAnne will help you understand the connection between awareness, threats and our media environment. Come prepared to challenge yourself—emPOWERment doesn't get more fun! Fee: \$289

**Item: 17061      JoAnne Factor      Highline College Bldg 4 Rm 109**  
 Sessions: M      Jul 8 – Aug 12      5:30 – 7:30PM

HOME, GARDEN AND OUTDOORS

**Eliminating Holiday Chaos**

Learn to eliminate the stress, worry, and hassle that comes with the month of December, early. Learn creative ways to complete tasks in advance so that by the time December arrives, you are prepared and will have extra time to enjoy attending concerts or other festive events around this special time of year with people most important to you. Instructor will also share her strategies for making your own holiday greeting cards to add a personal touch and highlight your creativity (and coordinating thank you cards). Come join the fun, get a jump start on your holiday preparations, and implement these helpful strategies regardless of what type of traditions you have! Fee: \$49

**Item: 16113      Amy Howell Anselmi      West Bldg      WB 106**  
 Sessions: 1 W      Jul 24      6 – 8PM

**Emergency Preparedness**

We've all heard the warnings about how we should prepare both our homes and family for a natural disaster but who has time to do all that research? And isn't it expensive to do? This class was co-developed with an instructor who experienced the Mt. St. Helens eruption firsthand and a retired Navy SEAL who served multiple tours of duty, was a BUDS instructor and is now a world-renowned survivalist expert. He also starred in Discovery Channel's "Lone Target" television series. Take advantage of our experience and expertise as we've done the research and can help you prepare an emergency family plan as well as an emergency preparedness kit ready to go in the event of a natural disaster or catastrophe. Example preparedness kit and plan will be available for demonstration and recommendations will be provided for resources to prepare your own emergency kit as well as develop a plan for your family. This class is worth your time and students will leave with excellent notes about how to get started immediately in preparing for the worst. Protect your family and get started with this valuable class! Fee: \$49

**Item: 16114      Amy Howell Anselmi      Cedar Hall      CH 206**  
 Sessions: 1: Th      Aug 1      6 – 8PM



**Dry Fly Strategies for Trout**

The most exciting moment in fly fishing is when a Trout rises to the surface to take a well presented Dry Fly. We will cover upstream, cross stream and downstream dry fly presentations in this hands on waterside workshop. You will practice the techniques while fishing for wild Rainbow and Cutthroat trout. Class will be held on the Snoqualmie River. Directions and information will be sent upon registration. Fee: \$49

**Item: 14210      John Fiskum      Arranged**  
 Sessions: 1 Tu      Jul 23      6 – 9PM

**European Nymph Fishing**

This method of angling incorporating elements of the Czech, Polish, Spanish & French fishing systems that has dominated the world of competitive fly fishing for years, and is just now catching on with recreational anglers. In the classroom session, you will learn about the specialized equipment, leaders & flies for this method. I will demonstrate how to create your own "Euro" Nymphing Leader. After the classroom session, there will be an optional outing to the Cedar River for hands on instruction and fishing. Fee: \$49

**Item: 14202      John Fiskum      Arranged**  
 Sessions: 1 Tu      Jul 30      6 – 9PM

**Item: 14203      John Fiskum      Arranged**  
 Sessions: 1 Sa      Aug 3      7 – 10AM



**Fly Fishing on Puget Sound Beaches**

Sea-run cutthroat, resident Coho and Chinook, and seasonal migrating salmon can all be taken on flies from beaches all over Puget Sound. We'll discuss tackle, equipment, lines and productive fly patterns. You will learn about tides, points of access and where and when to fish. Class includes written resources. After the classroom session, there will be an optional outing to a local beach for hands-on instruction and fishing. Sign up for the classroom session only, or both. Rent rod, reel, and line from instructor for \$10. Fee: \$49

**Item: 14208**      **John Fiskum**      **Cedar Hall**      **CH 208**  
 Sessions: 1 Tu      Aug 6      6:30 – 8:30PM

**Item: 14209**      **John Fiskum**      **Arranged**  
 Sessions: 1 Sa      Aug 10      5 – 9AM

**Fly Fishing Secret Creeks**

Fee: \$69

**Item: 14239**      **John Fiskum**      **Cedar Hall**      **CH 208**  
 Sessions: 1 Tu      June 25      6:30 – 8:30PM

**Item: 14240**      **John Fiskum**      **Arranged**  
 Sessions: 1 Tu      Jul 2      5 – 9PM

**Item: 14245**      **John Fiskum**      **Arranged**  
 Sessions: 1 Sa      Jul 13      8AM – 2PM

**Fly Fishing Western Rivers For Trout**

This is a full day Crash Course in Fly Fishing for trout on moving water. We will cover 4 different strategies during the course of the day. Dry Flies, Nymphing, Streamer techniques and Emergers. Class will be held on the beautiful Naches River and tributaries. This is the perfect classroom with diverse water types and a healthy population of Wild trout Rainbow and Cutthroat. Directions and complete information about what to bring will be sent upon registration Fee: \$139

**Item: 14206**      **John Fiskum**      **Arranged**  
 Sessions: 1 Sa      Jul 27      8 – 8:50AM

**Instructor Bio**

**John Fiskum**

John takes great pleasure in introducing anglers to new techniques, skills, and destinations. He has spent the last 20 years sharing his passion for fly fishing with students both in the classroom and on the water. Through his company "Fiskum Fly Fishing Enterprises" he guides, instructs, and ties custom flies. He has escorted angling adventure tours to Alaska, British Columbia, Mexico, the Rockies, and around the Pacific Northwest.

**MONEY MATTERS**

**Personal Online Security**

Personal Cyber Security is a brief beginner-friendly course to help you take steps in protecting yourself while using the internet, mobile devices, and wifi. This course will cover common attacks that individuals in the local community have experienced, teach users how to react under pressure, and go over a brief survey of tools to help keep their devices and information secure. This course is taught by a Comptia Security + certified instructor. Fee: \$10

**Item: 14685**      **Alexander Ollivant**      **Auburn Center**      **AC-230**  
 Sessions: 1 Tu      Jul 30      10AM – 12PM

**Item: 14688**      **Alexander Ollivant**      **Enumclaw**      **ARR**  
 Sessions: 1 Tu      Aug 6      10AM – 12PM

**Item: 14686**      **Alexander Ollivant**      **Auburn Center**      **AC-230**  
 Sessions: 1 Sa      Aug 17      10AM – 12PM



**Medicare Made Clear**

Learn about the different Medicare options in this seminar. We will discuss Medicare Part A & B as well as Medicare advantage health plans, prescription drug health plans, supplemental insurance and more! Fee: \$0

**Item: 14193**      **Joyce Joneschiet**      **Virtual Class**      **Zoom**  
 Sessions: 1 Th      Jul 11      6:30 – 8:30PM

**Item: 14194**      **Arranged**  
 Sessions: 1 Th      Aug 22      6:30 – 8:30PM

MUSIC AND VOICE

**An Introduction to Voiceovers (Getting Started in Voice Acting) One-on-One Video Conference Class**

Wow, you have a great voice! Have you heard that more times than you can count? Or maybe you listen to your favorite audiobooks, commercials, or cartoon characters and think, I could do that! If so, then you could have what it takes to begin working as a professional Voiceover Artist. Explore the voiceover industry with your instructor, a professional, working voice actor from the voice acting training company, Voices For All, in a one-on-one, personalized, video chat setting. Discover the current trends in the industry and how they make it easy and affordable for just about anyone to get involved. In this one-time, 90-minute, introductory class, you'll also learn about the different types of voiceovers and the tools you'll need to find success. And then we're rolling! Your instructor will record you as you read a real script, then offer you some coaching so you can improve your delivery. Your instructor will take notes on your performance so you can receive a professional voiceover evaluation later. After the class, you will have the knowledge necessary to help you decide if this is something you'd like to pursue. 18 and over. You owe it to yourself to finally explore the possibilities of this fun and rewarding field! Fee: \$49

**Item: 14184** **Zoom**  
 Sessions: 1 Jul 1 – Sept 5

WRITING

**Start Your Own Blog**

Have you thought about creating a blog but don't know where to begin? Now's your chance to learn the easy steps to starting your own blogging website. Whether you want to share your story or share what you know, you'll have your first blog post published before the class is done. Fee: \$49

<b>Item: 17197</b>	<b>Jessica Coy</b>	<b>Highline College Bldg 16</b>	<b>Rm 161</b>
Sessions: 1 Sa	Jun 29	9AM – 12PM	
<b>Item: 17198</b>	<b>Jessica Coy</b>	<b>Highline College Bldg 16</b>	<b>Rm 161</b>
Sessions: 1 W	Jul 10	5 – 8PM	
<b>Item: 17199</b>	<b>Jessica Coy</b>	<b>Highline College Bldg 16</b>	<b>Rm 161</b>
Sessions: 1 M	Jul 15	10AM – 1PM	



**Celebrate Your Story: Writing Creative Nonfiction**

Everyone has a story to tell; what's yours? This class focuses on the basic skills needed to write your own short memoir, personal essays or any other form of creative writing. This class is structured for repeat registration with different themes and focuses each month, while maintaining curriculum perfect for those interested in single term attendance. Instructor offers customized support for all forms of writing in collaborative learning environment. Whether you are beginner or an expert, this class will take your writing to the next level. Repeat students welcome. Fee: \$119

<b>Item: 14942</b>	<b>Tiffany Doerr Guerzon</b>	<b>Virtual Class</b>	<b>Zoom</b>
Sessions: 4 Tu	Jul 9 – 30	6:30 – 8:30PM	
<b>Item: 14944</b>	<b>Tiffany Doerr Guerzon</b>	<b>Virtual Class</b>	<b>Zoom</b>
Sessions: 4 Tu	Aug 6 – 27	6:30 – 8:30PM	

**Instructor Bio**

**Tiffany Doerr Guerzon**

Tiffany Doerr Guerzon is a freelance writer and the mother of three children. Her work has been featured in the Christian Science Monitor, Brain, Child, This Land Press, Mei magazine, Parent. co, ParentMap, Submittable, WOW Women on Writing and over 60 regional parenting magazines across the US and Canada.

## PROFESSIONAL DEVELOPMENT

### Microsoft Excel 2021/ Office 365 Certificate Series

Capture the power of Excel 2021 by taking the Excel Series. The series includes Levels 1, 2 and 3 at a discounted price. Topics include entering, moving, and manipulating data; using formulas and functions; formatting text, numbers, and cells; creating charts; building more complex functions; using data analysis tools like PivotTables and PivotCharts; making an impact with powerful chart and presentation features; lookup and decision-making functions; auditing and error-handling; array functions; importing and exporting; what-if-analysis; automating repetitive tasks by recording and running macros; and forms. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbooks included. The Microsoft Excel 2019 Series includes Microsoft Excel 2021/Office 365 Level 1, Microsoft Excel 2021/Office 365 Level 2, and Microsoft Excel 2021/Office 365 Level 3 Prerequisites: Microsoft Windows proficiency and successful completion of Computer Fundamentals with Windows 10 and/or basic computer skills including the use of program controls, start menu, taskbar, applications, basic word processing, email, file management, and internet searches. Print Description: Capture the power of Excel 2021 by taking the Excel Series. The Excel Series includes Levels 1, 2, and 3 at a discounted rate. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbooks included. Fee: \$369

**Item: 13112**      **Gayle Larson**      **Enumclaw**      **ENM 14**  
 Sessions: 3 W      Aug 7 – Aug 21      8AM – 4PM

### Microsoft Excel 2021/ Office 365 Level 1

Excel can help you organize, calculate, analyze, revise, update and present your data. Learn the basic concepts and skills needed to start being productive with Excel 2019. Topics include creating and saving worksheets; entering, moving and manipulating data; using formulas and functions; formatting text, numbers and cells; creating charts; data entry shortcuts; and managing, printing and sharing workbooks. Prerequisites: Microsoft Windows proficiency and successful completion of Computer Fundamentals with Windows 10 and/or basic computer skills including the use of: program controls, start menu, task bar, applications, basic word processing, email, file management and internet searches. For more information, please refer to our course outline. This class is also part of the Microsoft Excel 2021 Series, which includes Levels 1, 2 and 3 at a discounted rate. Excel Level 1 training is also available through the Microsoft Office 2019 Essentials Certificate which includes Microsoft Word, Outlook, and PowerPoint 2021. Fee \$149

**Item: 13115**      **Gayle Larson**      **Enumclaw**      **ENM 14**  
 Sessions: 1 W      Aug 7      8AM – 4PM

### Microsoft Excel 2021/ Office 365 Level 2

You already know how to use Excel to perform simple calculations and tasks, but Excel is capable of doing so much more. Build upon your foundational knowledge of Excel by learning more advanced tools for analysis and presentation of data. Topics include managing complex workbooks; building more complex functions; using data analysis tools like PivotTables and PivotCharts; making an impact with powerful chart and presentation features; and collaborating with other users. Prerequisite: Microsoft Excel Level 1. Textbook included. Prerequisites: Successful completion of Microsoft Excel 2021/Office 365 Level 1 or the ability to organize, calculate, analyze, revise, update and present data. Possess the ability to create and save worksheets; entering, move and manipulate data; use formulas and functions; format text, numbers and cells; create charts; complete data entry shortcuts; manage, print and share workbooks. Microsoft Windows proficiency. For more information, please refer to our course outline. This class is also part of the Microsoft Excel 2019 Series, which includes Levels 1, 2 and 3 at a discounted rate. Fee \$149

**Item: 13118**      **Gayle Larson**      **Enumclaw**      **ENM 14**  
 Sessions: 1 W      Aug 14      8AM – 4PM

### Microsoft Excel 2021/ Office 365 Level 3

Put the full power of Excel right at your fingertips and get the answers you need from the vast amounts of data your organization generates. Topics include lookup and decision-making functions; auditing and error-handling; array functions; special functions such as date, time and text functions; importing and exporting; what-if-analysis; automating repetitive tasks by recording and running macros; and forms. Textbook included. Prerequisites: Successful completion of Microsoft Excel 2021/Office 365 Level 2 or the ability to manage complex workbooks; build complex functions, use data analysis tools like PivotTables and PivotCharts and leverage presentation features. Microsoft Windows proficiency. For more information, please refer to our course outline. This class is also part of the Microsoft Excel 2021/Office 365 Series, which includes Levels 1, 2 and 3 at a discounted rate. Fee \$149

**Item: 13121**      **Gayle Larson**      **Enumclaw**      **ENM 14**  
 Sessions: 1 W      Aug 21      8AM – 4PM

### Computer Fundamentals

Develop the skills you need to effectively use a computer. Start by exploring Windows 10, and discover the tools that aid your productivity, such as program controls, the Start menu, the taskbar, apps, basic word processing and email. Then, learn about file management, including how to create and save files and folders. Finally, get best practices for conducting Internet searches effectively while protecting yourself against threats. Some elements requiring a Microsoft account may be demonstrated but not practiced. Textbook included. Fee: \$269

**Item: 13108**      **Gayle Larson**      **Enumclaw**      **ENM 14**  
 Sessions: 2 W      Aug 28 – Sep 4      8AM – 4PM

# WHY ATTEND GREEN RIVER CONTINUING EDUCATION?

1. Green River **Continuing Education** is able to **keep costs low** on programs as a state educational system.
2. Our **instructors** are industry professionals with **current industry experience**. They provide insight into the current **needs of employers**.
3. **Programs** are **not burdened** with extra classes and electives like a full degree or other programs.
4. Programs are **designed** for **working professionals**.



## HELP US OFFER WHAT YOU WANT

Take this short survey and tell us what you would like us to offer. This is your chance to give us input so we can offer programs and classes you want.

**Thank you!**

*Use your phone to scan the QR code and take the survey.*





**5** MYTHS about attending community college

**MYTH 1:**  
I just don't have the money for college right now.



**5** MYTHS about attending community college

**MYTH 2:**  
College doesn't fit into my busy schedule.



**5** MYTHS about attending community college

**MYTH 3:**  
Community College isn't "real" college.



**5** MYTHS about attending community college

**MYTH 4:**  
People like me don't do well in college.



**5** MYTHS about attending community college

**MYTH 5:**  
College is a scam.

Explore the Series at [GreenRiver.edu](https://GreenRiver.edu)




[greenriver.edu/5-myths](https://greenriver.edu/5-myths)

APPLY TODAY FOR AMAZING

# VOLUNTEER OPPORTUNITIES

## For High School Juniors and Seniors

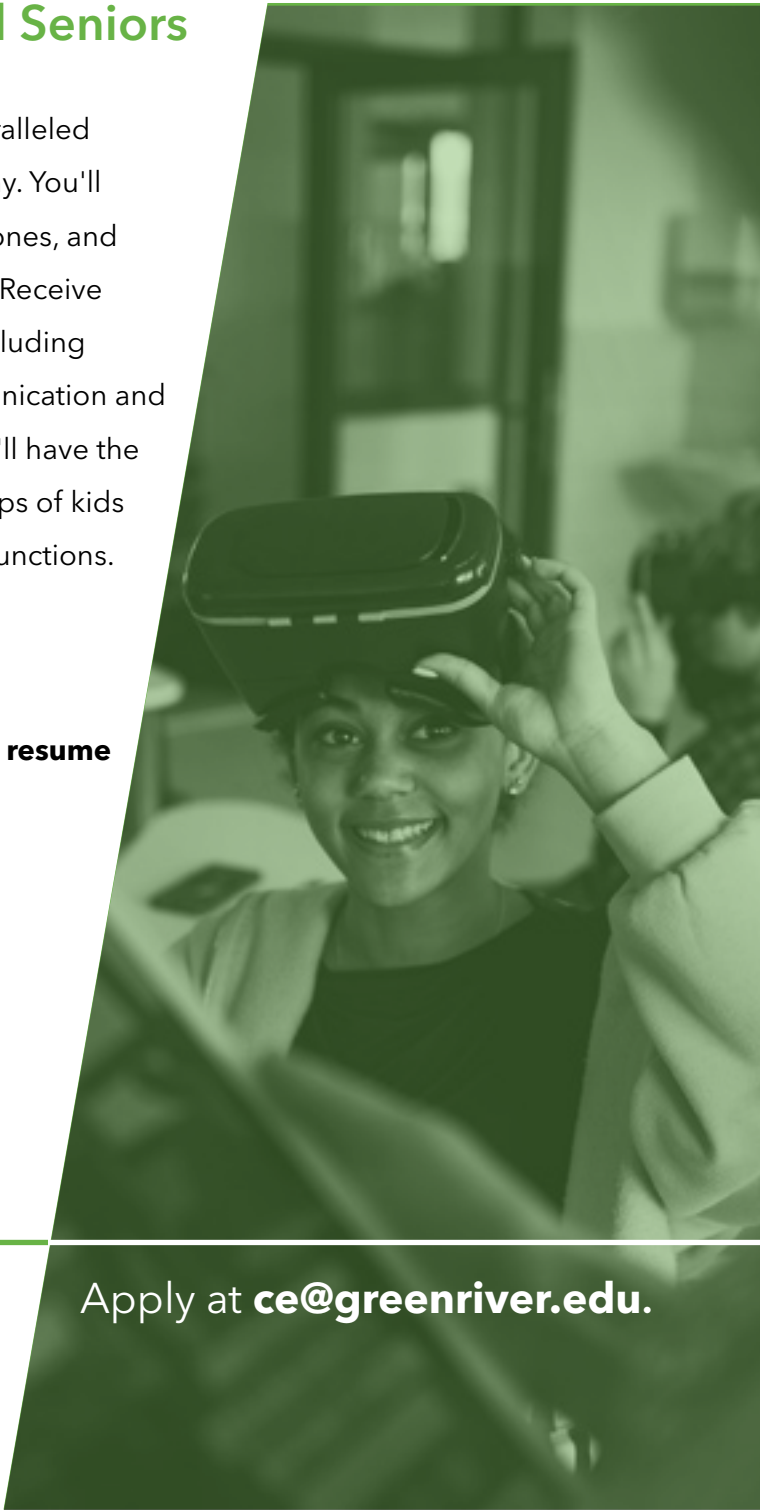
Green River College is excited to offer an unparalleled volunteer opportunity at our Discovery Academy. You'll have the chance to hone your skills, build new ones, and make a difference in the lives of young people. Receive training and mentorship in a variety of areas including group management, camp procedures, communication and conflict resolution, first aid, and leadership. You'll have the opportunity to lead hands-on activities for groups of kids ages 8-14 and take part in other camp related functions.

### WHEN YOU COMPLETE YOUR VOLUNTEER COMMITMENT, YOU'LL HAVE

- **Experience that may add to your college resume**
- **CPR/First Aid Certification**
- **Letters of recommendation**
- **Green River CE Youth Worker Certificate**
- **Hiring preference at 18 years of age for Camp Counselor positions, and early notification on future youth worker trainings.**

Send us a letter of interest, include any applicable experience, career interests, and your reason for applying. Letters of reference are encouraged but not required.

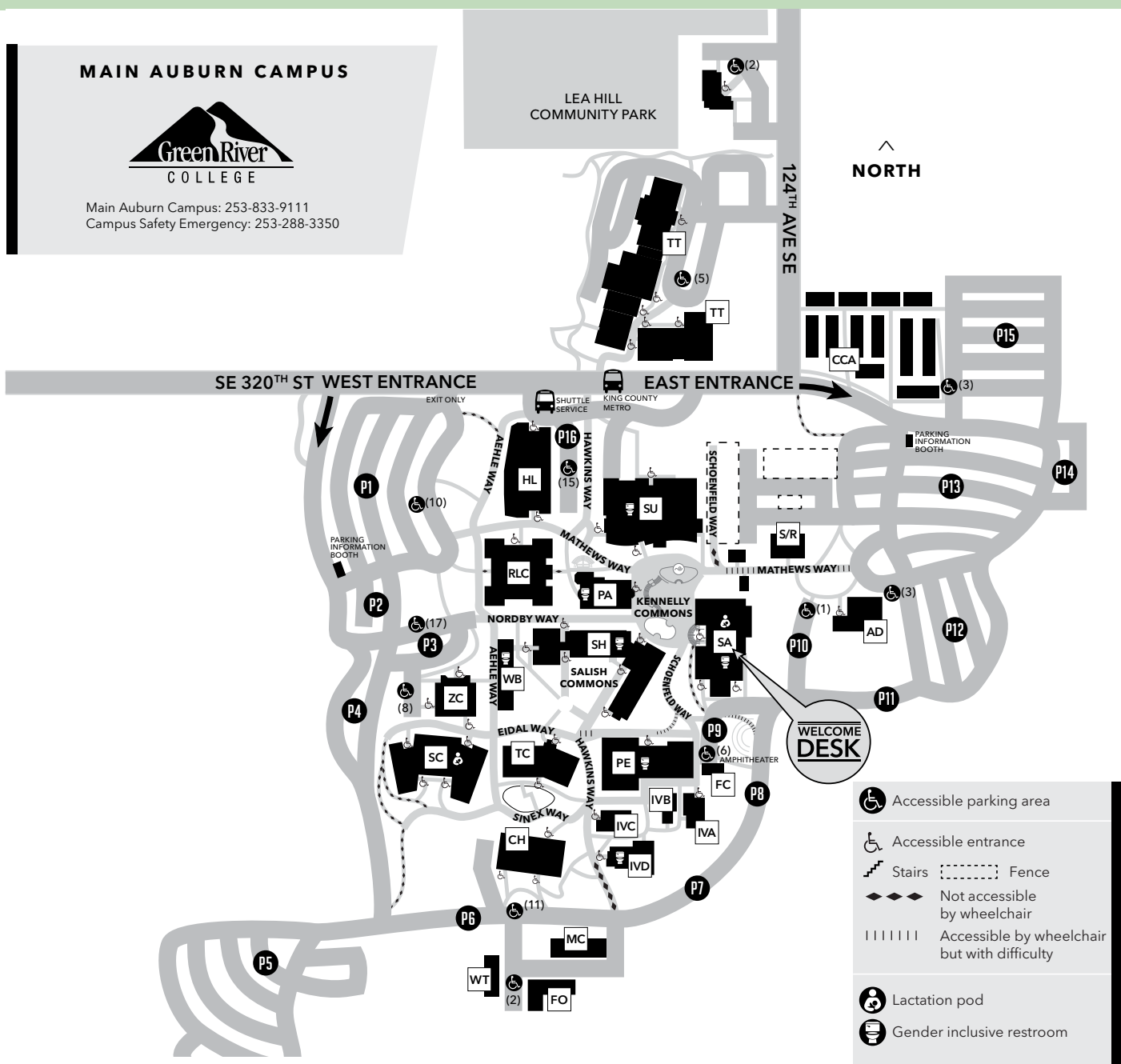
Apply at [ce@greenriver.edu](mailto:ce@greenriver.edu).



# MAIN AUBURN CAMPUS



Main Auburn Campus: 253-833-9111  
 Campus Safety Emergency: 253-288-3350



## CAMPUS BUILDINGS

## POPULAR DESTINATIONS

Administration Building	<b>AD</b>	Mel Lindbloom Student Union	<b>SU</b>	Campus Information & Tours	<b>SA</b>	Math Learning Center	<b>CH</b>
Bleha Center for Performing Arts	<b>PA</b>	Physical Education Building	<b>PE</b>	Placement & Testing Center	<b>SA</b>	Office of the Registrar	<b>SA</b>
Campus Corner Apartments Student Housing	<b>CCA</b>	Rutkowski Learning Center	<b>RLC</b>	The Paper Tree Bookstore	<b>SU</b>	Payroll	<b>AD</b>
Cedar Hall	<b>CH</b>	Salish Hall	<b>SH</b>	Campus Safety	<b>SA</b>	Recreation & Athletics Center	<b>SU</b>
Facilities Operations	<b>FO</b>	Shipping & Receiving	<b>S/R</b>	Career & Advising Center	<b>SA</b>	Speaking Center	<b>HL</b>
Fitness Center	<b>FC</b>	Student Affairs & Success Center	<b>SA</b>	Conference Services	<b>SU</b>	Student Financials	<b>SA</b>
Holman Library	<b>HL</b>	Technology Center	<b>TC</b>	Continuing Education	<b>WT</b>	Student Life	<b>SU</b>
Maintenance Center	<b>MC</b>	Trades Technologies	<b>TT</b>	Disability Support Services	<b>SA</b>	TRiO Student Support Services	<b>SA</b>
Marv Nelson Science Learning Center	<b>SC</b>	Washington Environmental Training Resource Ctr. (WETRC)	<b>WT</b>	Equity & Diversity Services	<b>SU</b>	Tutoring & Resource Center	<b>HL</b>
McIntyre Int'l Village A-D	<b>IV A-D</b>	West Building	<b>WB</b>	Financial Aid Office	<b>SA</b>	Veteran Services	<b>SA</b>
		Zgolinski Center	<b>ZC</b>	Gator Grille/Gator Grind	<b>SU</b>	Workforce Education	<b>SA</b>
				Helen S. Smith Gallery	<b>HL</b>	Writing & Reading Center	<b>RLC</b>