LOC Meeting Minutes  
Spring 2010  
Monday, May 24, 1-2 p.m.  
RLC 119

In attendance: Janet Ash, Brenda Bindschatel, Pat Carter, Kelly Eisenhour, Joyce Hammer, Teresa Jones, Shelley Leavens, Michelle Marshman, Rita Miller

- **LOC Chair Status Report**
  o The critical thinking in-service day sessions were well attended and are planned to be repeated during opening week for the benefit of faculty who were unable to participate due to scheduling conflicts.
  o The 2010 Assessment, Teaching & Learning Conference was attended by a total of 21 GRCC faculty members, 10 of which were funded by the LOC and others funded by division travel or Faculty Development funds. Members were reminded to make sure travel reimbursements are submitted by the end of the fiscal year.

- **LOTS/CAR database merge**
  Joyce and Brenda met with Camella Morgan, Socorro Trapp, and Anthony White to discuss further details of the database merge project. Socorro raised the issue of signature responsibility, since the FCRC is not responsible and does not want to appear to be responsible for verifying the CWO claims. All agreed that it would be sufficient to add a disclaimer above the CWO section on the CAR to indicate that the departments are responsible for the content entered there.

  Anthony requested some beta test volunteers to work during the summer to give feedback on the input form and several committee members volunteered during the meeting to participate. Members were also asked to request additional participants at their next division meeting.

- **W- designation**
  The committee had further discussion on this item and came to the conclusion that because of the necessary alignment with Washington state universities on any proposal that might be recommended, input is needed from the CAT committee. Brenda will contact Keith Clay, CAT committee chair, before the end of the quarter to get the item on the agenda of the next meeting.

- **SGID’s further discussion**
  Members gave feedback to the request by Julie Moore that the LOC consider providing funding for trained instructors who complete SGIDs in the classroom. The committee supports the idea of SGIDs but given the limited budget that exists would like to not commit any funds at this time but wait to see what the demand
is for the diagnostic assessments once more faculty are trained and the service is promoted. Brenda will notify Julie of the committee’s decision.

- **CWO Assessment project update**
  Third year committee members are being solicited for the Critical Thinking assessment team and the first year Written Communication team. The QSR committee, which is finishing its first year is scheduled to present its report during opening week Fall 2010.

- **History Department Assessment Project Report – Michelle Marshman**
  Michelle reported to the committee on the assessment project she and Mark Thomason worked on this year involving critical thinking development in history courses taught by them. The full report will be posted on the LOC website.

Meeting was adjourned at 2:00 p.m.

Prepared and submitted by: Brenda Bindschatel 5/27/2010