LOC Meeting Minutes  
Fall 2009  
Tuesday, Sept 29th 12-1  
Place: RLC 119

- **Attending:** Janet Ash, Brenda Bindschatel, Pat Carter, Michelle Marshman, Lori Vail, Joyce Hammer, Teresa Jones, Ken Marr, Fia Eliasson-Creek, Rebecca Rhodes

- **Q&A on LOTS/CAR Merge:** The committee discussed their recommendation to the IC regarding the merge of the LOTS and CAR databases. (Since this was presented at yesterday’s IC meeting, this topic may be covered at division meetings this week.) The following are some of the discussion points regarding this proposal to the IC.
  - Workload issues: Division Chairs expressed concern at IC about the amount of extra work this would generate. The LOC proposes to update CARS as part of the PA&I process, and April announced at the meeting yesterday that she could compensate divisions for this extra work.
  - Governance: The Division Chairs also expressed concern regarding who would check and govern campus-wide outcome additions to the CARs. This is currently part of the Campus-wide Assessment projects, so there is a place and a process in place to check the changes.
  - Next Steps: The IC will discuss this and vote to approve or not approve the LOC recommendation. Once this happens, the LOC will move forward with the next steps as appropriate to the outcome of the vote.

- **LOC Chair:** Julie officially announced that she would resign from LOC Chair effective at the end of fall quarter. If anyone is interested in taking over this position, they should give their name to Julie who will forward it to IC acting chair. These persons will meet with the division chairs next Monday from 12-1 in IVC 101. The chairs will then elect a new LOC Chair based on this meeting. That person will then shadow Julie for fall quarter, Julie will be on hand to assist for winter quarter, and the new chair will fully take over in spring quarter.

- **Accreditation:** Fia and Rebecca shared the new format for accreditation visits. They asked for a faculty member from the LOC to serve on a steering committee for accreditation. This would be a paid position and would entail helping to gather data and inform faculty about the changes in accreditation. LOC members are invited to think about this until our next meeting. Julie will then forward the names of those interested in joining this committee to Fia and Rebecca.

- **Next Meeting:** Tuesday, Oct 13th from 12-1 in RLC 119