

Figure 4: Top Five Certificates Awarded, 2000-2004

Type of Certificate	Top Five Certificates Awarded (Order Ranked for 2003-04)			
	2000-01	2001-02	2002-03	2003-04
Data Entry	74	54	72	62
File Clerk	54		47	57
Aviation - International Knowledge			42	51
Aviation - Basic Knowledge		78	63	49
Office Support	50		42	42
HR Generalist		76		
IT Basics		58		
Fiber Optic Tech	73	63		
Checker Training	59			

Type of Certificate	Most Frequently Awarded Certificates in 2003-04 (Certificates with 20 or More Awards)
	Number of Awards
Data Entry	62
File Clerk	57
Aviation - International Knowledge	51
Aviation - Basic Knowledge	49
Office Support	42
Auto Engine Performance	38
Auto Electrical Systems	36
Nurse Assistant	35
Practical Nursing	34
Business Management	27
Special Needs Paraprofessional	25
Airline Dispatcher	24
Auto Brakes, Steering, and Suspension	24
Accounting Clerk	20
Auto Heating/Air Conditioning	20
Auto Transmission	20
Residential and Light Commercial Carpentry	20