

# GRCC President's Commission on Diversity Sub-Committee Project Charter

PROJECT SPONSOR(S): President's Commission on Diversity

PROJECT OWNER(S): Laura Griep, Diana Holz, Tim Malroy, Fia Eliasson-Creek,  
Paula Burns, Phil Smith

PROJECT MANAGER(S): shared

---

PROJECT DESCRIPTION: Analyze and interpret data for "underrepresented" groups (ESOL, ABE, IBEST, DSS) on campus from the past 5 years. Make recommendations based on data analysis to improve retention of "underrepresented" groups.

---

PLANNING ASSUMPTIONS: Specifically identify those students included in "underrepresented" group.

---

PROJECT OBJECTIVE STATEMENT: To identify gaps in data collection; explore methods to increase persistence and retention; determine the reasons students leave campus and examine ways to compensate and improve retention.

---

PRIORITY: *(check one)*

Time:

Budget:

Scope:

---

CRITICAL SUCCESS FACTORS: *(if available)*

- Executive Sponsorship and buy-in from

- 
- Clearly defined roles and accountabilities
  - Communications
  - Collaboration
  - Focus
  - Timely Decision
  - Project Management Methodology, Tools and Processes
  - Managed scope
  - Coordination and integration of related and overlapping initiatives
- 

ATTACHED DOCUMENTS: *(high-level only)*

- \_\_\_ Budget
- \_\_\_ Scope
- \_\_\_ Timeline
- \_\_\_ Organization Chart
- \_\_\_ Communications Matrix
- \_\_\_ Other *(please list below)*

---

SPONSOR(S) AUTHORIZATION:

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_