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Pass/Non-Credit Petition Request

Must be completed

GRCC ID:										Quarter – circle one:
										Summer Fall Winter Spring

Name: _____

Last Name – Print Clearly	First Name	Middle Initial
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Important Information

- If this is a pre-requisite for another class – check the college catalog for possible decimal grade requirement. Some classes must have a decimal grade (minimum grade) to be eligible for the next class. By requesting to be graded pass or non-credit, you will forfeit the ability to satisfy the minimum grade requirement of the pre-requisite class.
 Example: Math courses have a minimum GPA requirement which determines eligibility to move to the next level class. Math 097 has a 2.0 minimum GPA requirement before eligibility for Math 102, 107, or 156.
- **This form must be on file on later than the end of the eighth week of the quarter (except summer) in the Enrollment Services office. The date is published in the Quarterly Class Schedule.**
- Once on file, this form is non-rescindable.
- Instructors are required to submit a decimal grade during the grading cycle at the end of the quarter, if not; the processing of this form will be delayed until a decimal grade is received.
- **EFFECTIVE SUMMER 2006: A decimal grade of 1.5 or above will be converted to a P grade at the end of the quarter. A grade of 1.4 or below will be converted to an NC grade.**

This section MUST be completed

Item #	Dept	Course No.	Course Title

I have read the information above and by signing this form I am petitioning to have the above class graded on a Pass/Non-credit basis.

Student Signature is required for processing. _____

_____ **Date**