Student Information Change Request

Student I.D. Number Change
Documentation Required Student I.D. # On Record Change to:

Name Change
Documentation Required Last Name on Record First Middle

New Last Name First Middle

Address Change
Photo ID Required New Street Address Apt No. City, State Zip

Phone Number Change
New Day Phone New Evening Phone

Student Signature_____
Date_____

Student Information Changes will not be accepted by telephone.

*****Documentation Requirement** - Social Security Card is required to change SID numbers.
Marriage certificate, Divorce decree, or current Driver's License with new name is required for Name changes.