

Faculty Application Form



Complete this form fully to ensure that the committee will have sufficient information to evaluate your application. Your application will not be considered if it is not fully completed.

Name (Last, First, Middle Initial)			Email
Mailing Address (Include apartment number if any)			Home Phone (include area code)
City	State	Zip Code	Work Phone or Message Phone

TEACHING POSITION APPLYING FOR:	Type of Employment: <input type="checkbox"/> Full-Time teaching <input type="checkbox"/> Adjunct teaching
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The college considers applicants without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or disability, or any other legally protected status.

BACKGROUND INFORMATION

Are you a returning GRCC employee? Yes No If yes, please provide employment dates:

Are you able to perform, with or without reasonable accommodation, the essential functions of the job for which you are applying? Yes No If no, please explain:

Are you eligible for lawful employment in the U.S.? Yes No

Have you been convicted of a crime or released from prison within the last 7 years? Yes No

If yes, indicate all convictions. *(Please note: A conviction will not necessarily disqualify you for employment.)*

EDUCATION AND TRAINING

Universities or Colleges	Major	Type of Degree Earned	Year Earned

Other Training (e.g. conferences, technical workshops, etc.)

Name of Institution and Location	Course Title/Subject	Date(s) Attended	Length of Course (Number of hours/days/quarters)

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ACADEMIC/VOCATIONAL TEACHING EXPERIENCE

Institution Name	Years Taught		# of Quarters or Semesters taught		Subjects taught, title or position held
	From:	To:	#	Q or S	
	MM/YY	MM/YY			

EMPLOYMENT HISTORY

On separate paper, list your work experience appropriate to this position beginning with your present position. This information is considered part of the application. You may submit this information as part of your resume or vita, as long as it includes the following:

- Employer’s Address and Phone Number
- Months and Years Employed
- Your Job Title and Duties
- Last Salary
- Supervisor’s Name
- Reason for Leaving

PROFESSIONAL REFERENCES

Please list the contact information of three professional references. Professional references are those that have first hand knowledge of your skills and abilities. At least **two references should be recent supervisors** (please refer to the job announcement for specific information on the number of references that are required for the position). Attach additional sheet(s) if necessary.

Name	Contact Information (include the nature of your professional relationship, address, phone, and email-- if available).

Languages (If applicable to the position you are applying for.)

	Fluent	Good	Fair
Speak			
Read			
Write			

DIVERSITY QUESTIONNAIRE:

We strive to employ individuals who possess the skills necessary to effectively interact with a diverse population of students and staff at Green River Community College. Our effort is to create a climate that recognizes, respects, and celebrates differences. Can you please:

- a. Describe what diversity means to you**
- b. Describe your experiences with diverse populations**
- c. Describe how do you apply these to the learning/working environment**

(Please limit your response to 1 page)

Where did you hear about our position?

DATE AND SIGN

I hereby certify that the information provided in this application is true and complete, and that there are no willful misrepresentations in and no falsification of any of the statements and answers to questions. I am aware that should investigation disclose any misrepresentation or falsification, such disclosure will constitute grounds for rejection of application or immediate dismissal. I hereby consent to and authorize any of my former employers to **furnish any and all relevant information concerning my previous employment record.** I hereby consent to and authorize any of my previous educational institutions to furnish any and all relevant information concerning my previous educational record. I release all parties connected with any request for information from all claims, liability, and damages for whatever reason arising out of furnishing this information. If employed, I release Green River Community College from any liability for future references it may provide regarding my work history at the College. I understand that my employment is contingent upon proof of employment authorization and of identity and will present the documents when asked. I understand that should investigation disclose misrepresentation or omission, such disclosure will constitute grounds for rejection of application or immediate dismissal. A photocopy of this release shall have the same effect as the original.

I have read and understand the information on this application.

Applicant's Signature: _____

Date: _____



12401 SE 320th St.
 Auburn, WA 98092-3699
 (253) 833-9111 Auburn
 (206) 464-6133 Eastside
 (253) 924-0180 Tacoma

TDY: (253) 288-3345
 FAX: (253) 288-3444

**Employment Information
 Office of Human Resources**

AFFIRMATIVE ACTION INFORMATION

Completing this form will enable Washington State to assess the many talents and skills that are available throughout the workforce. To ensure equal employment opportunity, we ask your voluntary cooperation in responding to the questions below. This information will be treated as confidential, and will be available only to authorized personnel. Please review the Affirmative Action Definitions on page two.

Name (Last, First, Middle Initial)	Position Title	Date of Birth
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Part A

Gender: Male Female

Are you Hispanic or Latino? Yes

If "Yes," choose one:

- Mexican, Mexican American, Chicano (722) Puerto Rican (727) Cuban (709)
 Other Hispanic or Latino. Please Specify _____

No If you marked "No, not Hispanic or Latino," please continue on to Part B

Part B

Please fill this section out if you marked "No" in Part A

What race or culture do you consider yourself? Please check only one group.

Black/African American: (870) **Other Race:** (please specify): _____
White/Caucasian: (800) **More than Once Race (Multi-Racial):** (please specify): _____

Asian:

- Chinese (605) Vietnamese (619) Filipino (608) Korean (612) Cambodian (604) Laotian (613)
 Japanese (611) Other Asian (please identify) _____

Native Hawaiian or Other Pacific Islander:

- Native Hawaiian (608) Pacific Islander (please specify) _____

American Indian or Alaska Native:

- American Indian (597) (please identify name of the enrolled or principal tribe): _____
 Other Native American. Please specify: _____
 Eskimo (935) Aleut (941)

Military Status (check all that apply)

- Non Veteran Veteran other than Vietnam (OV) Vietnam-Era Veteran (VV)
 Disabled Veteran other than Vietnam (DO) Disabled Vietnam-Era Veteran (DV)
 Spouse of Deceased Veteran (SV) **Dates of service:** _____

Disability (check all that apply):

- Not Disabled Ambulatory/Mobility (1) Visual (2) Hearing (3)
 Mental/Psychological (4) Multiple Disability (5) Other _____

I certify that this information is true and accurate to the best of my knowledge.

Date: _____ Your Signature: _____



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Employment Information Office of Human Resources

AFFIRMATIVE ACTION INFORMATION

Affirmative Action Definitions

American Indian or Alaskan Native. A person with origins in any of the original peoples of North America and who maintains cultural identification through documented tribal affiliation or community recognition.

Asian or Pacific Islander. A person with origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. For example, China, Japan, Korea, Pakistan, the Philippine Republic, and Samoa.

Black/African-American. A person with origins in any of the Black racial groups of Africa.

Hispanic. A person of Mexican, Puerto Rican, Cuban, Central, or South American, or other Spanish culture or origin regardless of race. For example, persons from Brazil, Guyana, or Surinam would be classified according to their race and would not necessarily be included in the Hispanic category. This category does not include persons from Portugal, who should be classified according to race.

White/Caucasian. A person with origins in any of the original peoples of Europe, North Africa, or the Middle East.

Disabilities. For Affirmative Action purposes, people with disabilities are persons with a permanent physical, mental, or sensory impairment, which substantially limits one or more major life activities. Physical, mental, or sensory impairment means: (a) any physiological or neurological disorder or condition, cosmetic functions; or (b) any mental or psychological disorders such as mental retardation, organic brain syndrome, emotional or mental illness, or any specific learning disability. The impairment must be material rather than slight, and permanent in that it is seldom fully corrected by medical replacement, therapy, or surgical means.

Disabled veteran. A person entitled to disability compensation under laws administered by the U.S. Department of Veteran Affairs for disability rated at 30 percent or more, or a person whose discharge or release from active duty was for a disability incurred or aggravated in the line of duty.

Vietnam-era veteran. A person who served in Vietnam on active duty for a period of more than 180 days, any part of which occurred between August 5, 1964 and May 7, 1975, and was discharged or released from duty with other than a dishonorable discharge.