

Policy Type: Student Services
Policy Title: Degree Exception
Policy Number: SS-20

Purpose:

Provide information and procedures for students to request degree exception.

Scope:

All students, staff, faculty and administrators of Green River Community College.

Definition:

Degree Exception Committee, chaired by the Director of Enrollment Services/Registrar, includes as members: the Executive Vice President, Director of the Career and Advising Center, an Instructional Dean, a Professional/Technical Dean, faculty selected by their divisions, and a Curriculum Development representative. The committee will review and vote on student requests for exception to specific degree requirements.

Policy:

In some cases, students may wish to appeal graduation requirements. Degree Exception does not eliminate credit amount, it only substitutes a particular requirement. Exceptions to degree requirements may be considered; as long as the program of study's academic integrity is maintained as voted on by the Degree Exception Committee.

Students may graduate using the degree requirements in effect during their first quarter of enrollment at Green River Community College for up to six (6) years. After six years, students need to meet the requirements listed in the current catalog. Students may petition the Degree Exception Committee with a 1) proof of continuous enrollment or 2) request for degree exception to be exempt from this policy.

Procedure:

The Degree Exception Committee Request form is located at the Enrollment Services' Record Office.

The student completes the top-front page and Part 1. The student's advisor completes Part 2. The department dean completes Part 3. After Parts 1-3 are completed, the form must be submitted to the Enrollment Services' Record Office for processing. After the committee meets, the student will receive written notification as to the result of the request.

The Degree Exception Committee meets once per summer, fall and winter quarter and three times during spring quarter. Meetings are scheduled on the first Thursday of the month in which the quarter commences unless the quarter commences the first week of a month, and then the committee will meet the second Thursday of the month.

Specific Authority:

Green River Community College Degree Exception Committee
Green River Community College Instructional Council
Green River Community College President's Staff
Green River Community College Board of Trustees

Law Implemented:

History of Policy or Procedure

Draft: October 10, 2006

Adopted: June 29, 2007

Revised:

Reviewed by:

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