



NOTICE OF CANCELLATION

The Thursday, June 16, 2022 Green River College Board of Trustees Regular Meeting is canceled.

NOTICE OF MEETING SPECIAL MEETING

BOARD OF TRUSTEES COLLEGE DISTRICT NO.10
Green River College, Auburn, Washington

June 16, 2022

The Board of Trustees of College District No. 10 will hold a hybrid special meeting on Thursday, June 16, 2022 at 4:30p.m. Elaine Chu, Board Chair, will preside. Attendance is available in-person in the Zgolinski Center Board Room or via zoom at: <https://us02web.zoom.us/j/85011536986> or call in at: 253-215-8782. Meeting ID: 850 1153 6986 Passcode: 353248.

4:30 p.m. Special Meeting

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
To sign up for public comment, please make a comment in the chat box that you would like to make a public comment. Public comments will be limited to three minutes per comment.
4. CELEBRATING SUCCESS
○ *English Composition Innovation* Celebrating Success TAB
Jamie Fitzgerald
5. APPROVAL OF MINUTES Elaine Chu Minutes TAB
6. CORRESPONDENCE
7. INTRODUCTIONS

8. REPORTS TO THE BOARD

- | | | |
|--|----------------------------------|-------|
| ○ <i>Budget 2022/2023</i> | Shirley Bean
Janee Sommerfeld | TAB A |
| ○ <i>2022/2023 Election of Board Officers</i> | Elaine Chu | TAB B |
| ○ <i>Fall Foundation Event/Hanford Award Recipient</i> | George Frasier | TAB C |
| ○ <i>Foundation Donation Transfer</i> | George Frasier | TAB D |

10 Minute Break

9. STANDING REPORTS

- | | | |
|---|--------------------------------------|-------|
| ○ <i>Student Report</i> | Ash Mohamed-Bakhash | TAB E |
| ○ <i>Equity & Diversity Report
Equity Rep Training Series</i> | Mark Brunke | TAB F |
| ○ <i>College Council Report</i> | Tamara Shilipetar | TAB G |
| ○ <i>Faculty Report</i> | Jaeney Hoene | TAB H |
| ○ <i>Classified Staff Report</i> | Jordan Harrington
Amanda Clifford | TAB I |
| ○ <i>President's Report</i> | Suzanne Johnson | TAB J |

10. EXECUTIVE SESSION

An executive session will be held to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

11. RECOMMENDATIONS FOR BOARD ACTION

ACTION TAB

- *Budget 2022/2023*
- *2022/2023 Election of Board Officers*
- *Foundation Donation Transfer*
- *President Contract*

12. TRUSTEES ASSOCIATION

13. OTHER BUSINESS/PUBLIC COMMENT

To sign up for public comment, please make a comment in the chat box that you would like to make a public comment. Public comments will be limited to three minutes per comment.

14. ADJOURNMENT

If you need disability related accommodations to make this event accessible, please contact Human Resources at 253-833-9111, ext. 2600; TTY 253-288-3359; or by email at hr@greenriver.edu.

Green River College is an equal opportunity educator and employer. Learn more at www.greenriver.edu/accessibility



English 101 “Deep Dive” Assessment

Alicia Bones and Jake Frye

6/16/2022 TAB CELEBRATING SUCCESS

Yearlong “Deeper Dive” Assessment

Goals:

- Holistic snapshot of the teaching and learning happening in English 101; move beyond traditional assessment

Over the course of their fall term, we collected, for instance:

- Faculty observations of another instructor’s class
- Faculty journals reflecting on the affective components of the course
- A faculty survey
- Student focus groups
- A student survey

6/16/2022 TAB CELEBRATING SUCCESS



Key Findings

Barriers to Student Success:

- Lacked **confidence** in writing ability
- **Affective issues** - some students were “too close to [the course material] emotionally” to write or think in an academically-structured way. Others doubted themselves or lacked motivation, while still others found English 101 “boring.”
- Struggle **transferring their verbal ideas to writing.**

Barriers, Cont...

- Older students - disappointed by the **lack of maturity** of teen classmates.
- **Lack of basic college-level skills**, including tendency to procrastinate and inability to organize.
- International students - **lack of familiarity** with expectations of the American college system.
- **Course design issues**, like changed or vague instructions or overly-broad assignment prompts.

Barriers

- **Can't access campus resources** - lack of availability at certain times and satellite campuses.
- **Obligations** outside of school limit time for school.
- **Transportation** issues.

A Few Best Practices for Faculty

1. Build a **positive class culture** to promote learning
2. Diversify methods for **one-on-one engagement**
3. Create **multiple entry points** to the course
4. Describe and remind students about **campus services**
5. Don't **over-rely on outgoing students** for class culture
6. Ask for **feedback** half-way through the quarter

6/16/2022 TAB CELEBRATING SUCCESS

Campus-Wide Implications

In what courses should students build college success skills?

- *“All of English 101’s current outcomes focus on writing, reading, and critical thinking competencies, even though many instructors in our project found themselves teaching **other soft skills** to students. Further, students didn’t have a keen understanding of **how college worked as an institution**. For instance, they didn’t always understand the faster pacing of the quarter system or what would happen to their status if they failed a course.”*

Campus-Wide Implications

Recognize how it may be difficult for students to seek help outside of class

- *“Some students noted their **difficulties in accessing academic and support services and their professors** outside of class. This struggle was often created by obligations to their families or jobs. Other students were hamstrung by limited transportation options.”*

Campus-Wide Implications

Students need practice in critical reading - in and after English 101.

- *“Sometimes, students had difficulties simply reading complex texts, while others struggled to read even simple texts critically. Certainly, this is an interdisciplinary issue that will plague students in almost every course they’ll take in college... Certainly, though, students’ development of reading and analytic skills in reading a variety of texts **cannot be accomplished in a single course.**”*

Campus-Wide Implications

Consider Affective Issues When Addressing Equity Gaps

- *“Some students reported lacking **motivation and self-confidence**. Others worried that they **wouldn’t be able to understand the course material**. Creating ways for students to speak to each other and/or their instructor about their concerns would be one first step for diminishing these fears. Further, instructors may want to incorporate assignments or readings that provide examples of others who worried but were successful in college.”*



COLLEGE

COLLEGE DISTRICT NO.10

Green River College
Auburn, Washington

May 19, 2022

The Board of Trustees of Green River College District No. 10 held a special meeting at 3:30 p.m. on May 19, 2022 virtually via Zoom, ID #: 854 0045 5336. Board Vice Chair Ramirez Robson presided.

3:30 p.m. Special Meeting

TRUSTEES

Jennifer Ramirez Robson, Vice
Chair
Jackie Boschok
Sharonne Navas
Arlene Pierini

STUDENTS/STAFF/GUESTS

Shirley Bean
Roseann Berg
Deb Casey
John Clark
Paz Clearwater
Rolita Ezeonu
Dan Ferguson
George Frasier
Ed Harri

STUDENTS/STAFF/GUESTS

Suzanne Johnson
Nancy Kremer
Kara LaValley
Abigael Lueta
Suzanne McCudden
Ash Mohamed-Bakhask
Monica Priebe
Wendy Stewart
Sidney Weldele-Wallace

ROLL CALL

The meeting opened at 3:31 p.m. with Vice Chair Ramirez Robson and Trustees Boschok, Navas, Pierini, present virtually. Chair Chu was absent and excused.

PUBLIC COMMENT

No public comment.

MINUTES

It was moved by Trustee Boschok, seconded by Trustee Pierini, that the Board of Trustees of College District No. 10 approve the meeting minutes of April 21, 2022, as distributed. Motion passes.

It was moved by Trustee Boschok, seconded by Trustee Pierini, that the Board of Trustees of College District No. 10 approve the meeting minutes of May 11, 2022, as distributed. Motion passes.

REPORTS TO THE BOARD

Natural Resources SSTEM Grant

Dean, Roseann Berg & Faculty, Monica Paulson Priebe, presented information on the National S-STEM grant, with a request to accept the grant during the action portion of the meeting. A copy of the Power Point presentation is attached from TAB A.

522 Budget Presentation

ASGRC Constitutional Amendments

Director of Student Activities & Engagement, Dan Ferguson; Manager for Student Activities & Programs, Paz Clearwater; and ASGRC Vice-President, Abigail Amelia, presented the 522 Budget and ASGRC Constitutional Amendments, with a request for action during the action portion of the meeting. A copy of the power point presentation is attached from TAB B.

EXECUTIVE SESSION

Board Vice Chair Ramirez Robson called for an executive session to begin at 3:55p.m. until 4:05p.m. in accordance with the Open Public Meetings Act authorizing executive sessions, RCW 42.30.110 to review the performance of a public employee. The meeting reconvened at 4:05p.m.

BOARD ACTION

It was moved by Trustee Navas, seconded by Trustee Boschok, that the Board of Trustees of College District No. 10 continue the probationary appointment for Joan Rikansrud. Motion passes.

It was moved by Trustee Navas, seconded by Trustee Boschok, that the Board of Trustees of College District No. 10 accept the NSF S-STEM Grant awarded to the GRC Natural Resources Program in the amount of \$1,497,591, as presented in TAB A. The funds are for direct costs incurred to support the scope of work. Motion passes.

It was moved by Trustee Pierini, seconded by Trustee Navas, that the Board of Trustees of College District No. 10 approve the Service and Activity Fund 522 Budget for 2022-2023 in the amount of \$1,750,000 as presented in TAB B. Motion passes.

It was moved by Trustee Pierini, seconded by Trustee Navas, that the Board of Trustees of College District No. 10 approve the changes to the ASGRC Constitution, as presented in TAB B. Motion passes.

OTHER BUSINESS/PUBLIC COMMENT

No other business.
No public comment.

ADJOURNMENT

There being no further business, it was moved by Trustee Navas, seconded by Trustee Boschok, that the Board of Trustees of College District No. 10 adjourn its meeting of May 19, 2022 at 4:11p.m. Motion passes.

Elaine Chu, Chair
GRC Board of Trustees

Suzanne McCudden
Secretary to the Board of Trustees

Green River College

2022-2023 Budget Proposal

Presented by:

Shirley Bean

Vice President for Business Administration

Janee Sommerfeld

Senior Director of Financial Services



2022-2023 Budget Proposal

General Operations

- State Allocation
- Tuition
- College Contributors
 - International Programs, Running Start, Open Doors

Capital

- State Capital Allocation
- Locally Funded Projects

Financial Aid

- Federal and State Grants
- Student Loans
- Work Study
- All Used for Student Support

2022-2023 Budget Proposal

Self Support, Internal Services & Auxiliary Funds

- Instruction Co-Op, Continuing Ed, Study Abroad, Special Services
- Services and Activities (S & A)
- Parking, Student Union Enterprises, Bookstore, Motor Pool, Data Processing, Print Shop

Grants and Contracts

- Specific Activity over Specific Time Period
- SBCTC Pass-Through Grants
 - Perkins, WorkFirst, Basic Food Employment Training, Job Skills Program

Tuition, Fees and Waivers

- Tuition set by SBCTC
- Student Fee Changes
- Instructional Fees Changes

2022-2023 Budget

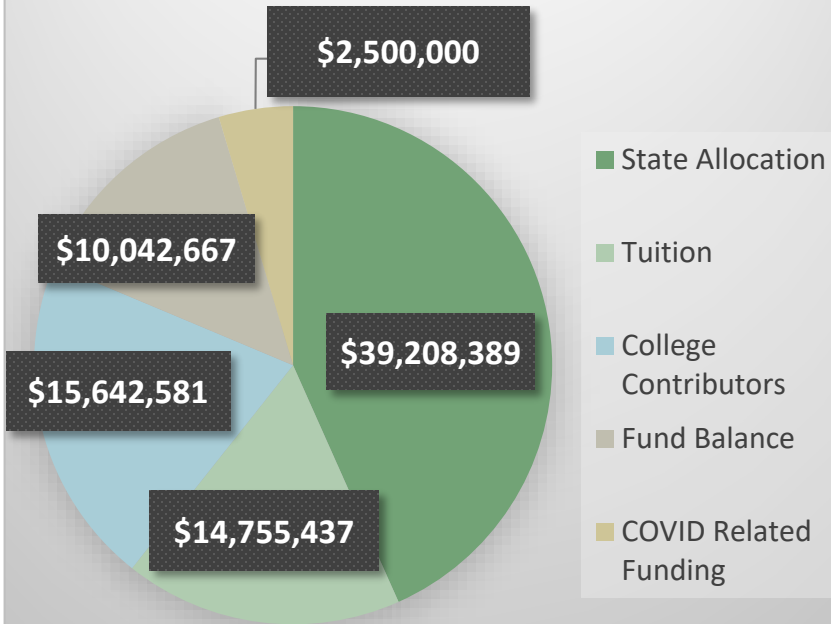
- Transparency
- People vs Savings Account
- Conservative & Realistic Assumptions
 - No Across-the-Board Cuts
 - Stable enrollment
 - 1 year Suspension Contribution to Building & Capital Asset Fund

Revenue Sources

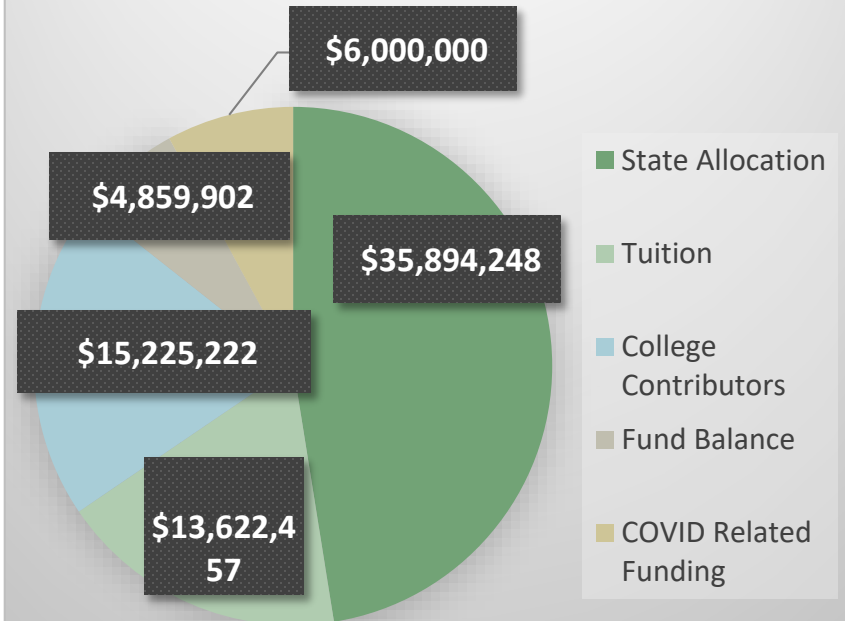
- State Allocation \$39.2M
 - Assume Stable Enrollment
 - Tuition based on 2021-22 Estimated Actuals
- COVID Related Funding
 - CRRSAA/ARPA: \$2.5 million
- Savings (Unrestricted Cash): \$10 million

Operating Revenue Comparison

2022-2023
\$82.2 Million

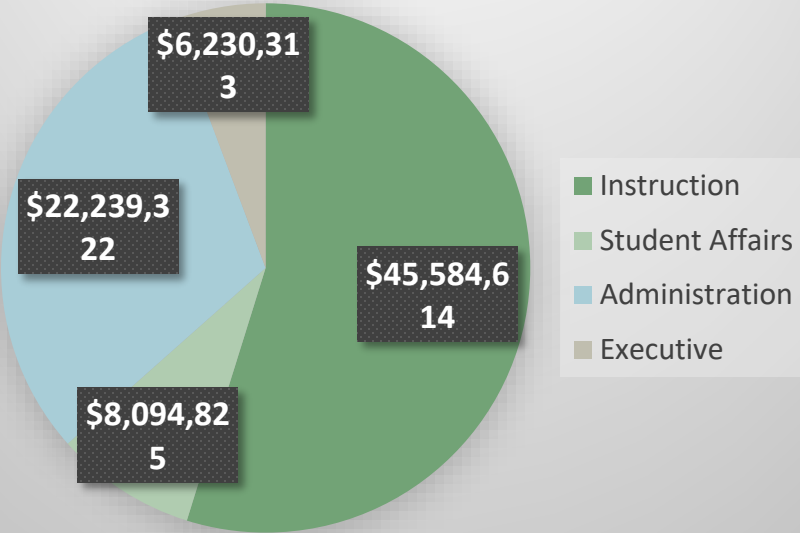


2021-2022
\$75.6 Million

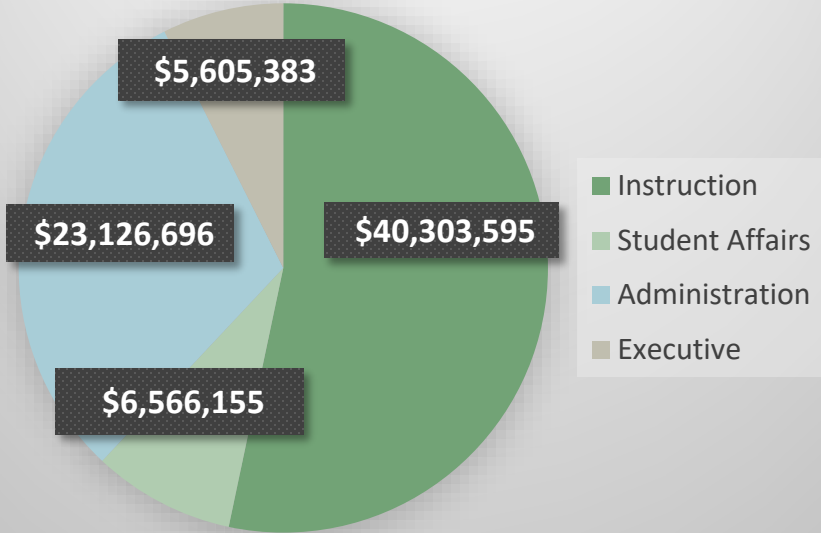


Operating Expenditure by Division

2022-2023
\$82.2 Million



2021-2022
\$75.6 Million



Fees & Waivers

- Tuition Increase: 2.4% for 2022-2023
- No Change in Long-Term Commitments/Debt
- Changes in Student and Instructional (Co-op) Fees
 - Extend 10% Veteran's Waiver to Include All Credits

2022-2023 Board Approval

- Provisions Necessary to Implement
 - Need Based Waiver Authority up to \$455,000
 - Delegates to President Authority to contract to purchase equipment or services in excess of \$100,000 for items included in proposal
 - Suspend Contribution to Building & Capital Asset Fund
 - Authorize \$200,000 use Building & Capital Asset for Strategic Physical Resource Plan
 - Long-Term Commitments and Debt Service

Summary

Requesting your action at today's meeting to approve the 2022-2023 Green River College Budget to include the associated tuition, fees and provisions necessary to implement.

In addition, we are requesting your action to suspend the Building & Capital Asset contribution for FY 2023.

Lastly we are requesting the authorization to use \$200,000 from the Building & Capital Asset fund for the Strategic Physical Resource Plan.

2022-2023 Operating Budget

Operating Revenue	Approved 2021-2022	Proposed 2022-2023	Change
Total State Allocation Base:	\$ 35,894,248	\$ 39,208,389	\$ 3,314,141
Local Operating Funds			
Local Operating - Tuition State & WR	13,622,457	14,755,437	1,132,980
Program Support			
IP*	4,340,000	4,010,000	(330,000)
Running Start	10,593,730	10,323,730	(270,000)
Open Doors	464,809	464,809	-
Other	(163,317)	844,042	1,007,359
Fund Balance	4,849,902	10,042,667	5,192,765
COVID Related Funding	6,000,000	2,500,000	(3,500,000)
Total Local Operating Funds	\$ 39,707,581	\$ 42,940,685	\$ 3,233,104
Total Operating Revenue	\$ 75,601,829	\$ 82,149,074	\$ 6,547,245

Operating Expenditures by Object

Salaries

AA	Exempt-Executive	1,155,478	1,518,874	363,396
AB	Exempt-Managerial	1,738,967	2,094,071	355,104
AC	Exempt-Prof'l/Technical	7,335,026	7,572,552	237,526
AD	Temp & Stipend	2,046,147	3,565,577	1,519,430
AE & AG	Faculty-Perm & Temp Full-time	13,308,072	14,967,040	1,658,968
AH	Faculty-Temp Part-time	11,600,517	9,793,593	(1,806,924)
AK	Classified	9,532,576	10,520,917	988,341
	Other Salaries	233,283	66,617	(166,666)
B	Benefits	15,512,907	16,581,468	1,068,561
Sub-total Salaries		\$ 62,462,973	\$ 66,680,709	\$ 4,217,736
C	Contracts	33,169	208,156	174,987
E	Goods & Services	9,408,453	9,397,894	(10,559)
G	Travel	204,864	217,290	12,426
J	Equipment/Cap Outlays	1,446,398	1,880,177	433,779
N	Client Services	283,845	2,026,661	1,742,816
P	Debt Service	1,762,127	1,738,187	(23,940)

Total Operating Expenditure	\$ 75,601,829	\$ 82,149,074	\$ 6,547,245
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Difference (Balanced Budget)	\$ -	\$ -	\$ -
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*Correction in FY 21-22 program support. Should have been an additional \$10k for CLEO support

2022-2023 Operating Budget by Division

Operating Expenditure by Division

<u>Instruction</u>	<u>Approved 2021-2022</u>	<u>Proposed 2022-2023</u>	<u>Difference</u>
Branch Campus & Continuing Ed	986,131	1,052,302	66,171
Business & Trades	4,700,426	4,703,204	2,778
English & Humanities	5,701,962	6,128,257	426,295
1* Fine Arts, Social Science, Tutoring Center	7,323,430	5,543,992	(1,779,438)
Health, Technology & Nursing	5,595,028	6,680,794	1,085,766
Library, Curriculum, & Media Services	1,447,756	1,557,633	109,877
1* Science & Math	3,906,552	6,806,192	2,899,640
Transitional Studies & Wellness	3,203,129	3,250,380	47,251
Worker Retraining	908,932	1,340,051	431,119
3* Instruction Support	6,530,249	8,521,809	1,991,560
Subtotal Instruction	\$ 40,303,595	\$ 45,584,614	\$ 5,281,019
<u>Student Affairs</u>			
Campus Life	919,395	950,730	31,335
Enrollment & Completion	4,525,089	4,224,607	(300,482)
Safety & Transportation	292,958	694,132	401,174
Student Affairs Support	828,713	2,225,356	1,396,643
Subtotal Student Affairs	\$ 6,566,155	\$ 8,094,825	\$ 1,528,670
<u>Administration</u>			
Business Services	2,677,020	3,113,790	436,770
Debt Service	1,762,127	1,738,187	(23,940)
2* Facilities	2,786,752	4,703,438	1,916,686
Human Resources	1,259,291	1,435,706	176,415
Information Technology	6,452,738	6,329,018	(123,720)
2* Utilities	4,067,082	2,140,116	(1,926,966)
3* Administration Support	4,121,686	2,779,067	(1,342,619)
Subtotal Administration	\$ 23,126,696	\$ 22,239,322	\$ (887,374)
<u>Executive</u>			
College Relations & Development	2,256,887	2,256,523	(364)
Guided Pathways	1,388,245	1,582,426	194,181
Institutional Effectiveness	562,323	580,070	17,747
Institutional Support	1,397,928	1,460,027	62,099
Office Equity, Diversity, & Inclusion	-	351,267	351,267
Subtotal Executive	\$ 5,605,383	\$ 6,230,313	\$ 624,930
Total Operating Expenditure by Division	\$ 75,601,829	\$ 82,149,074	\$ 6,547,245

1* Realignment of Math from Fine Arts, Social Science, & Tutoring Center to Science & Math

2* Utilities incorrectly titled, fixed with conversion

3* Moved earmarked High Demand allocation from Admin Support into Instruction Support

2022-2023 International Programs Budget

	Approved 2021-2022	Proposed 2022-2023	Change
International Programs Revenue	8,333,500	8,279,500	(54,000)
<u>Revenue</u>			
<u>Institutional Support</u>			
Operating Contribution	(4,010,000)	(4,010,000)	-
Debt Service-Kent Phase II	(525,424)	(525,449)	(25)
Debt Service - Auburn Center	(1,041,113)	(1,191,519)	(150,406)
Debt Service - Student Life	(228,127)	(228,127)	-
Building & Capital Asset Contribution	(1,089,685)	-	1,089,685
IP Reserve Contribution	1,828,669	176,490	(1,652,179)
CTCLink Investment Plan (SBCTC)	(330,000)	-	330,000
CTCLink Support Costs	(1,587,245)	-	1,587,245
Fund Balance	3,812,808	3,689,328	(123,480)
Total Int'l Prgs Contribution	(3,170,117)	(2,089,277)	1,080,840
			-
			-
Net Revenue for IP Operations	\$ 5,163,383	\$ 6,190,223	\$ 1,026,840
IP Operating Expenditures			
<u>Salaries</u>			
AA Exempt-Executive	138,825	143,336	4,511
AB Exempt-Managerial	52,014	62,642	10,628
AC Exempt-Prof'l/Technical	1,385,176	1,680,362	295,186
AD Temp & Stipend	241,330	269,454	28,124
AE Faculty-Perm Full-time	310,668	329,042	18,374
AG Faculty-Temp Full-time	-	-	-
AH Faculty-Temp Part-time	-	70,410	70,410
AK Classified	618,846	860,749	241,903
Other	155,688	155,688	-
B Benefits	1,016,629	1,232,351	215,722
<u>Sub-total Salaries</u>	\$ 3,919,176	\$ 4,804,034	\$ 884,858
C Contracts	697,719	707,066	9,347
E Goods & Services	391,892	428,799	36,907
G Travel	107,640	199,374	91,734
J Equipment/Cap Outlays	1	-	(1)
N Client Services	46,955	50,950	3,995
Total Operating Expenditure	\$ 5,163,383	\$ 6,190,223	\$ 1,026,840
Difference	\$ -	\$ -	\$ -

2022-2023 Running Start Budget

Running Start Revenue	Approved 2021-2022	Proposed 2022-2023	Change
<u>Revenue</u>	15,453,221	11,600,000	(3,853,221)
<u>Institutional Support</u>			
Operating Contribution	(10,323,730)	(10,323,730)	-
Building & Capital Asset Contribution	(1,574,180)	-	1,574,180
Running Start Reserve Contribution	(685,626)	1,676,041	2,361,667
Operating Reserve Contribution	(96,325)	(603,128)	(506,803)
CTCLink Investment Plan (SBCTC)	(270,000)	-	270,000
	<u>\$ (12,949,861)</u>	<u>\$ (9,250,817)</u>	<u>\$ 3,699,044</u>
Net Revenue for RS Operations	<u>\$ 2,503,360</u>	<u>\$ 2,349,183</u>	<u>\$ (154,177)</u>

Running Start Operating Expenditures

Salaries

AA Exempt-Executive			-
AB Exempt-Managerial			-
AC Exempt-Prof'l/Technical	407,347	435,842	28,495
AD Temp & Stipend	28,266	28,266	-
AE Faculty-Perm Full-time			-
AG Faculty-Temp Full-time			-
AH Faculty-Temp Part-time			-
AK Classified	113,192	116,912	3,720
AM Student			-
AP Work Study			-
AS Sick Leave Buyout			-
AT Terminal Leave			-
AU Overtime			-
B Benefits	220,337	227,434	7,097
<u>Sub-total Salaries & Benefits</u>	<u>769,142</u>	<u>808,454</u>	<u>39,312</u>
C Contracts	-		-
E Goods & Services	202,797	185,366	(17,431)
G Travel	3,500	3,500	-
J Equipment/Cap Outlays	3,043	3,043	-
K Hardware/Software			-
N Client Services			-

Total Operating Expenditure	<u>\$ 978,482</u>	<u>\$ 1,000,363</u>	<u>\$ 21,881</u>
Difference	<u>\$ 1,524,878</u>	<u>\$ 1,348,820</u>	<u>\$ (176,058)</u>

2022-2023 Open Doors Budget

	Approved 2021-2022	Proposed 2022-2023	Change
Open Doors Revenue			
<u>Revenue</u>	1,208,511	1,208,511	-
<u>Institutional Support</u>			
Operating Contribution	(464,809)	(464,809)	-
	(464,809)	(464,809)	-
			-
			-
Net Revenue for Open Doors Operations	<u>\$ 743,702</u>	<u>\$ 743,702</u>	<u>\$ -</u>
Open Doors Operating Expenditures			
<u>Salaries</u>			
AA Exempt-Executive	-		-
AB Exempt-Managerial	-		-
AC Exempt-Prof'l/Technical	317,796	349,703	31,907
AD Temp & Stipend	2,000	2,000	-
AE Faculty-Perm Full-time	-		-
AG Faculty-Temp Full-time	-		-
AH Faculty-Temp Part-time	-		-
AK Classified	118,892	126,879	7,987
AM Student	-		-
AP Work Study	-		-
AS Sick Leave Buyout	-		-
AT Terminal Leave Buyout	-		-
AU Overtime	-		-
B Benefits	180,011	192,502	12,491
<u>Sub-total Salaries & Benefits</u>	<u>\$ 618,699</u>	<u>\$ 671,084</u>	<u>\$ 52,385</u>
C Contracts	-	-	-
E Goods & Services	93,011	50,117	(42,894)
G Travel	2,500	2,500	-
J Equipment/Cap Outlays	2,001	2,001	-
N Client Services	23,000	18,000	(5,000)
P Debt Service	-		-
Total Operating Expenditure	<u>\$ 739,211</u>	<u>\$ 743,702</u>	<u>\$ 4,491</u>
Difference	<u>\$ 4,491</u>	<u>\$ -</u>	<u>\$ (4,491)</u>

2022-2023 Reserve & Dedicated Funds Budget

Reserve	Estimated Ending Balance June 30, 2022	Estimated Activity & Commitments	Estimated Beginning Balance July 1, 2022
Board Reserve	7,560,183	603,128	8,163,311
International Programs Reserve	4,934,282	(176,490)	4,757,792
Running Start Reserve	7,435,243	(1,676,041)	5,759,202
	<u>19,929,708</u>		<u>18,680,305</u>
Dedicated Funds	Ending Balance June 30, 2022	Activity & Commitments	Beginning Balance July 1, 2022
Building & Capital Asset Fund	4,902,184		4,902,184
Strategic Physical Resource Plan		(200,000)	(200,000)
10% Contribution			-
5% to IT			-
Total Building & Capital Asset Fund		<u>(200,000)</u>	<u>4,702,184</u>
IT Building Infrastructure	1,072,981		1,072,981
5% Building Asset Fund to IT		-	-
Total IT Infrastructure	<u>-</u>	<u>-</u>	<u>1,072,981</u>
ctcLink Operations	637,718		637,718
Additional Funding Requirements			-
Total IT Infrastructure	<u>-</u>	<u>-</u>	<u>637,718</u>

Green River College
2022-2023 Grant Summary

	2021-2022 Budget	Increase (Decrease)	2022-2023 New Funds	Previous Yr Carryover	2022-2023 Budget
DEPARTMENT OF EDUCATION					
TRIO -- help disadvantaged students prepare for postsecondary education (Sep-Aug) (Proj 5070)	348,002	-	348,002	-	348,002
TRIO-STEM (Sep-Aug) (Proj 5071)	261,888	-	261,888	-	261,888
CCAMPIS Program -- Childcare Access Means Parents in School (Oct-Sep) (Proj 5082)	78,470	-	78,470	-	78,470
CEVSS -- Center of Excellence for Beteran Student Success (Oct-Sep) (Proj 5576)	-	162,200	162,200	-	162,200
CARES Institutional- (prj 5077)	14,000,000	-	-	3,124,049	3,124,049
Department of Justice					
Office on Violence Against Women (EdCC fiscal agent) (71008)	89,835	(89,835)	-	-	-
Office on Violence Against Women -- Gators CARE Program (Oct-Sep) (Proj 5092)	-	95,949	95,949	-	95,949
DEPARTMENT OF STATE (through University of Kansas)					
SUSI Institute on Women's Leadership (71011)	222,452	20,548	243,000	-	243,000
STATE OF WASHINGTON					
Dept. of Social & Health Services/SBCTC (110-BFET) -- Basic Food Employment & Training Program (Oct - Sep) (Dept 70008)	237,248	-	237,248	-	237,248
SBCTC: Perkins (110-PRK) -- improve professional and technical programs for special population students (70022)	337,666	92,023	429,689	-	429,689
SBCTC: Perkins Special Projects (110-PSP) -- support Leadership Training activities approved by WEC exec committee (70023)	35,500	-	35,000	-	35,000
SBCTC: Perkins Leadership Block Grant - Industry Based Professional Development (70032)	25,400	(5,000)	20,400	-	20,400
SBCTC: BEdA (110-BEDA) -- provide instruction and support for Basic Ed ABE/GED/ESL students (70025)	296,301	15,319	311,620	-	311,620
SBCTC: IEL/Civics (110-IELCE) -- provide instruction and support for Integrated English Literacy and Civics Education std (70024)	72,498	3,602	76,100	-	76,100
SBCTC: WorkFirst (110-WFDA) -- increase support/improve access for Workfirst participants (70201/02/04)	768,992	84,668	853,660	-	853,660
SBCTC: Job Skills Program (110-JSP) -- provide customized, short-term and job-specific training & education (70009)	400,000	600,000	1,000,000	-	1,000,000
SBCTC: BEdA Leadershp Block (110-BLB) -- increase system capacity for program improve and required training in ABE (70026)	4,588	147	4,735	-	4,735
Washington's youngest learners through profess dev of early child care providers and educators. (70027)	166,000	33,200	199,200	-	199,200
NATIONAL SCIENCE FOUNDATION					
Washington Forestry Training Initiative (71002)	200,000	(200,000)	-	-	-
Practicing Radical Innovation in Manufacturing Education (71007)	140,000	(140,000)	-	-	-
Advanced Technological Education - Leveraging data to improve technical ed programs (UW fiscal agent) (71017)	28,891	(28,891)	-	-	-
North Seattle sub award: LSAMP Puget Sound Alliance (71016)	145,457	370	145,827	-	145,827
S-STEM Natural Resources with Muckleshoot Indian Tribe	-	250,218	250,218	-	250,218
UNITED STATES DEPARTMENT OF AGRICULTURE					
Experiential Learning to Accelerate Technical Education (ELATE) (71009)	124,215	(71,827)	52,388	-	52,388
WASHINGTON STATE UNIVERSITY					
Jan - Dec: Small Business Assistance Center (70105)	170,721	8,444	179,165	-	179,165

Green River College
2022-2023 Grant Summary

	2021-2022 Budget	Increase (Decrease)	2022-2023 New Funds	Previous Yr Carryover	2022-2023 Budget
CITY OF AUBURN					
Jan - Dec: Economic Development (70107)	20,000	10,000	30,000		30,000
CITY OF COVINGTON					
Jan - Dec: Small Business Assistance Center (70107)	10,000	-	10,000		10,000
CITY OF ENUMCLAW					
Jan - Dec: Small Business Assistance Center	5,000	(5,000)			-
CITY OF KENT					
Jan - Dec: Small Business Assistance Center (70106)	32,000	5,000	37,000		37,000
CITY OF MAPLE VALLEY					
Jan - Dec: Small Business Assistance Center (70107)	11,250	3,750	15,000		15,000
PORT OF SEATTLE PTAC					
Jan - Dec: Small Business Assistance Center (70112)	15,000	-	15,000		15,000
THURSTON ECONOMIC DEVELOPMENT COUNCIL					
Apr - Mar: Procurement Technical Assistance Program (70109)	203,143	-	203,143		203,143
Total Grants & Contracts	\$ 18,450,517	\$ 844,885	\$ 5,294,902	\$ 3,124,049	\$ 8,418,951

Green River College
2022-2023 Internal Auxiliary Services

	Computer Services	Printing Services	Motor Pool	Book Store	Parking Transportation	Housing & Food Services	Student & Activities	Total Auxiliary
Expense								
AA Exempt - Executive	-	-	-	-	-	-	-	-
AB Exempt - Administration	-	-	-	-	23,244	-	-	23,244
AC Exempt - Prof'l/Technical	229,330	-	-	128,399	67,112	118,824	31,906	575,571
AD Hourly/Stipend	-	-	-	96,108	127,214	-	146,397	369,719
AE Faculty - Perm Full Time	-	-	-	-	-	-	-	-
AG Faculty - Temp Full Time	-	-	-	-	-	-	-	-
AH Faculty - Temp Part Time	-	-	-	-	-	-	-	-
AK Classified	214,104	35,652	-	144,852	169,406	228,783	190,974	983,771
AM Student	-	-	-	10,000	-	-	391,796	401,796
AP Work Study	-	-	-	-	-	-	-	-
AS Sick Leave Buyout	-	-	-	-	-	-	-	-
AT Terminal Leave	-	-	-	-	-	-	-	-
AU Overtime	-	-	-	-	-	-	-	-
B Benefits	194,284	13,666	-	126,980	138,300	155,859	132,760	761,849
Salary Subtotal	\$ 637,718	\$ 49,318	\$ -	\$ 506,339	\$ 525,276	\$ 503,466	\$ 893,833	\$ 3,115,950
C Personal Services	-	-	-	-	-	-	-	-
E Goods & Services	60,000	65,400	25,000	116,175	799,790	16,187	763,656	1,846,208
F Cost of Goods Sold	-	-	-	875,000	-	-	-	-
G Travel	-	-	-	4,000	92,000	-	1,000	97,000
J Equipment/Cap Outlay	-	107,714	-	8,500	1	-	-	116,215
N Client Services	-	-	-	-	-	-	91,059	91,059
P Debt Service	-	-	-	-	-	-	1,238,388	1,238,388
W Depreciation	-	-	-	-	-	-	-	-
Total Expenditures	\$ 697,718	\$ 222,432	\$ 25,000	\$ 1,510,014	\$ 1,417,067	\$ 519,653	\$ 2,987,936	\$ 6,504,820
Revenue								
T Transfers	-	-	-	-	-	-	(9,652)	(9,652)
S Interagency	-	-	-	-	-	-	-	-
4000020 Resident Tuition	-	-	-	-	-	-	1,750,000	1,750,000
4000050 Dedicated Student Fees	-	-	-	-	-	-	1,010,261	1,010,261
4010020 Sales in Proprietary Funds	-	-	-	1,485,014	1,300,000	-	-	2,785,014
4030020 Income From Property	-	29,000	-	-	-	-	2,200	31,200
4030030 Fines & Forfeits	-	-	-	-	17,067	-	-	17,067
4030060 Charges for Services	60,000	199,132	25,000	-	100,000	400,000	7,000	791,132
4030140 Interfund Transfer In	-	-	-	-	-	200,000	228,127	428,127
4030150 Interfund Transfer Out	-	-	-	-	-	-	-	-
4030160 Other Operating Revenue	637,718	-	-	-	-	-	-	637,718
4120010 Investment Income	-	-	-	25,000	-	-	-	25,000
Total Revenue	\$ 697,718	\$ 228,132	\$ 25,000	\$ 1,510,014	\$ 1,417,067	\$ 600,000	\$ 2,987,936	\$ 7,465,867

Green River College
2022-2023 Self Support Summary

	Instruction Co-Op	Continuing Education	Study Abroad	Special Services	Other Self-Suppt	Total Fiduciary
Expense						
AA Exempt - Executive	-	-	-	-	-	-
AB Exempt - Administration	-	62,391	23,664	-	-	86,055
AC Exempt - Prof'l/Technical	295,575	401,100	83,745	56,878	109,323	946,621
AD Hourly/Stipend	200,694	59,938	27,126	-	44,241	331,999
AE Faculty - Perm Full Time	-	-	-	-	-	-
AG Faculty - Temp Full Time	-	-	-	-	-	-
AH Faculty - Temp Part Time	182,000	249,407	40,043	-	-	471,450
AK Classified	23,262	359,887	34,554	25,958	300,376	744,037
AM Student	-	-	-	-	-	-
AP Work Study	-	-	-	-	-	-
AS Sick Leave Buyout	-	-	-	-	-	-
AT Terminal Leave	-	-	-	-	-	-
AU Overtime	-	-	-	-	-	-
B Benefits	208,891	406,392	78,710	33,456	187,598	915,047
Salary Subtotal	\$ 910,422	\$ 1,539,115	\$ 287,842	\$ 116,292	\$ 641,538	\$ 3,495,209
C Personal Services	4,999	2,000	-	1	-	7,000
E Goods & Services	1,244,314	226,413	30,372	373,480	759,161	2,633,740
G Travel	6,000	18,304	48,147	-	-	72,451
J Equipment/Cap Outlay	463,889	16,252	2,000	-	2,001	484,142
N Client Services	27,066	65,062	432,413	5	17,301	541,847
Total Expenditures	\$ 2,656,690	\$ 1,867,146	\$ 800,774	\$ 489,778	\$ 1,420,001	\$ 7,234,389
Revenue						
T Transfers	(293,700)	-	-	-	(137,190)	(430,890)
S Interagency	-	-	-	-	-	-
4000020 Resident Tuition	-	-	-	-	-	-
4000050 Dedicated Student Fees	2,950,390	1,776,170	800,774	489,778	702,259	6,719,371
4000100 Tuition & Fee Waiver	-	-	-	-	-	-
4010020 Sales in Proprietary Funds	-	-	-	-	-	-
4021010 Private Grants & Scholarship	-	-	-	-	198,472	198,472
4022250 Veterans Administration	-	-	-	-	8,000	8,000
4022280 Department of Education	-	-	-	-	11,500	11,500
4030020 Income From Property	-	2,500	-	-	-	2,500
4030030 Fines & Forfeits	-	-	-	-	-	-
4030060 Charges for Services	-	100,000	-	-	3,000	103,000
4030140 Interfund Transfer In	-	-	-	-	-	-
4030150 Interfund Transfer Out	-	-	-	-	-	-
4030160 Other Operating Revenue	-	-	-	-	55,000	55,000
4120010 Investment Income	-	-	-	-	650,475	650,475
Total Revenue	\$ 2,656,690	\$ 1,878,670	\$ 800,774	\$ 489,778	\$ 1,491,516	\$ 7,309,428

Green River College
2022-2023 Financial Aid Summary

	Grants In Aid	Student Loans	Scholarships	Waivers	Work Study	Total Fiduciary
Expense						
AA Exempt - Executive	-	-	-	-	-	-
AB Exempt - Administration	-	-	-	-	-	-
AC Exempt - Prof'l/Technical	-	-	-	-	-	-
AD Hourly/Stipend	-	-	-	-	-	-
AE Faculty - Perm Full Time	-	-	-	-	-	-
AG Faculty - Temp Full Time	-	-	-	-	-	-
AH Faculty - Temp Part Time	-	-	-	-	-	-
AK Classified	-	-	-	-	-	-
AM Student	-	-	-	-	-	-
AP Work Study	-	-	-	-	469,519	469,519
AS Sick Leave Buyout	-	-	-	-	-	-
AT Terminal Leave	-	-	-	-	-	-
AU Overtime	-	-	-	-	-	-
B Benefits	-	-	-	-	12,826	12,826
Salary Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 482,345	\$ 482,345
C Personal Services	-	-	-	-	-	-
E Goods & Services	-	-	-	-	-	-
F Cost of Goods Sold	-	-	-	-	-	-
G Travel	-	-	-	-	-	-
J Equipment/Cap Outlay	-	-	-	-	-	-
K Hardware/Software	-	-	-	-	-	-
N Client Services	16,120,310	7,000,000	747,000	455,000	-	24,322,310
P Debt Service	-	-	-	-	-	-
W Depreciation	-	-	-	-	-	-
Total Expenditures	\$ 16,120,310	\$ 7,000,000	\$ 747,000	\$ 455,000	\$ 482,345	\$ 24,804,655
Revenue						
T Transfers	-	-	-	-	-	-
S Interagency	3,939,310	7,000,000	-	-	-	10,939,310
4000020 Resident Tuition	500,000	-	-	-	-	500,000
4000050 Dedicated Student Fees	-	-	-	-	-	-
4000100 Tuition & Fee Waiver	-	-	-	455,000	-	455,000
4010020 Sales in Proprietary Funds	-	-	-	-	-	-
4021010 Private Grants & Scholarship	61,000	-	747,000	-	-	808,000
4022280 Department of Education	11,620,000	-	-	-	482,345	12,102,345
4030020 Income From Property	-	-	-	-	-	-
4030030 Fines & Forfeits	-	-	-	-	-	-
4030060 Charges for Services	-	-	-	-	-	-
4030140 Interfund Transfer In	-	-	-	-	-	-
4030150 Interfund Transfer Out	-	-	-	-	-	-
4030160 Other Operating Revenue	-	-	-	-	-	-
4120010 Investment Income	-	-	-	-	-	-
Total Revenue	\$ 16,120,310	\$ 7,000,000	\$ 747,000	\$ 455,000	\$ 482,345	\$ 24,804,655

Green River College
2021-2023 Capital Project Budget

	2021-2023 Proposed Budget	Mid -Biennium Estimated Expenditures	2021-2023 Proposed Remaining
Local Capital			
Phase 2 - Std Aff. And Success	49,537	20,161	29,376
AD Remodel	2,924,854	1,996,575	928,279
Trades Welding Power Repair	374,649	137,778	236,871
SA/Nursing/Science Bldg	71,745	-	71,745
RLC Tenant Improvement	882,000	-	882,000
ZC VP of EDI Suite	416,000	-	416,000
Total Local Fund	<u>\$ 4,718,785</u>	<u>\$ 2,154,514</u>	<u>\$ 2,564,271</u>
State Appropriations			
Program	1,093,000	47,688	1,045,312
Preservation (URF) - FY 21-23	805,000	253,319	551,681
Preservation (URF) FY 19-21	40,887	-	40,887
Facility	829,000	26,396	802,604
Roof	534,000	-	534,000
Minor to Operating	807,000	403,500	403,500
Total State Fund	<u>\$ 4,108,887</u>	<u>\$ 730,903</u>	<u>\$ 3,377,984</u>
Total Available for Capital	<u><u>\$ 8,827,672</u></u>	<u><u>\$ 2,885,417</u></u>	<u><u>\$ 5,942,255</u></u>

Green River College
2022-2023 Proposed Fees and Waivers

Line No	Pending Tuition DESCRIPTION	Per Credit			NOTE	22-23 PER CREDIT AMT WAIVED
		21-22 RATE	INCR.	22-23 RATE		
FEES SET BY SBCTC						
1	RESIDENT TUITION 1-10 CREDITS	116.05	3.08	119.13		
2	RESIDENT TUITION 11-18 CREDITS	57.46	1.48	58.94		
3	RESIDENT TUITION 19+ CREDITS	104.12	2.76	106.88		
4	RESIDENT TUITION APPLIED BAS 1-10 CREDITS	226.53	5.73	232.26		
5	RESIDENT TUITION APPLIED BAS 11-18 CREDITS	11.30	0.37	11.67		
6	RESIDENT TUITION APPLIED BAS 19+ CREDITS	214.60	5.41	220.01		
7	NON-RESIDENT TUITION 1-10 CREDITS	299.12	7.80	306.92		
8	NON-RESIDENT TUITION 11-18 CREDITS	64.92	1.69	66.61		
9	NON-RESIDENT TUITION 19+ CREDITS	287.19	7.48	294.67		
10	NON-RESIDENT TUITION APPLIED BAS 1-10 CREDITS	637.35	15.92	653.27		
11	NON-RESIDENT TUITION APPLIED BAS 11-18 CREDITS	12.10	0.42	12.52		
12	NON-RESIDENT TUITION APPLIED BAS 19+ CREDITS	625.42	15.60	641.02		
13	DEPENDENTS AND SPOUSES OF ELIGIBLE VETERANS 1-10 CREDITS	0.00	-	0.00	1	119.13
14	DEPENDENTS AND SPOUSES OF ELIGIBLE VETERANS 11-18 CREDITS	0.00	-	0.00	1	58.94
15	DEPENDENTS AND SPOUSES OF ELIGIBLE VETERANS 19+ CREDITS	0.00	-	0.00	1	106.88
16	CHILD/SPOUSE OF DECEASED/DISABLED LEOFF OR FIREFIGHTER 1-10 CREDITS	0.00	-	0.00	1	119.13
17	CHILD/SPOUSE OF DECEASED/DISABLED LEOFF OR FIREFIGHTER 11-18 CREDITS	0.00	-	0.00	1	58.94
18	CHILD/SPOUSE OF DECEASED/DISABLED LEOFF OR FIREFIGHTER 19+ CREDITS	0.00	-	0.00	1	106.88
19	WRONGFULLY CONVICTED FELON (INDIVIDUAL, CHILD, STEP CHILD) 1-10	0.00	-	0.00	1	119.13
20	WRONGFULLY CONVICTED FELON (INDIVIDUAL, CHILD, STEP CHILD) 11-18	0.00	-	0.00	1	58.94
21	WRONGFULLY CONVICTED FELON (INDIVIDUAL, CHILD, STEP CHILD) 19+	0.00	-	0.00	1	106.88
22	APPRENTICE	58.00	1.57	59.57	1	59.57
23	ABE, ESL, GED (\$25.00 per student, per quarter)	25.00	-	25.00	1	
FEES SET BY COLLEGE (Recommended by Students)						
24	TECH FEE (\$5 per credit, min \$5, max \$60.00 per qtr)	5.00	-	5.00		
25	FACILITY FEE (\$4.05 per credit no max) Max removed Fall '13	4.05	-	4.05		
26	SPECIAL SERVICES FEE (\$.50 per credit; no min or max.)	0.50	-	0.50		
27	STUDENT CENTER FEE (\$45 per student per quarter)	45.00	-	45.00		
28	INESL TECH/FACILITY/STU CTR/SPEC SVC FEE (short course - per class)	50.10	-	50.10		
29	INESL TECH/FACILITY/STU CTR/SPEC SVC FEE (long course - per class)	75.15	-	75.15		
30	IP TECH/FAC/STU CTR/SPEC SVC FEE 1-11 CREDITS (\$14.40 credit, \$71.50min, \$158.30 max)	158.30	-	158.30		
31	IP TECH/FACILITY/STU CTR/SPEC SVC FEE 12-18 CREDITS FLAT FEE	42.10	-	42.10		
32	IP TECH/FACILITY/STU CTR/SPEC SVC FEE 19+ CREDITS	5.30	-	5.30		
FEES SET BY COLLEGE (Discretionary Authority to Local Board)						
33	PARENT ED (per class)	20.00	-	20.00		99.13
34	RESIDENT TUITION VOCATIONAL PROGRAM 19+ CREDITS	57.46	1.48	58.94		47.94
35	NON-RESIDENT W/OPERATING WAIVER 1-10 CREDITS	131.27	3.77	135.04	2	171.88
36	NON-RESIDENT W/OPERATING WAIVER 11-18 CREDITS	58.26	1.53	59.79	2	6.82
37	NON-RESIDENT W/OPERATING WAIVER 19+ CREDITS	119.34	3.45	122.79	2	171.88
38	NON-RESIDENT W/WAIVER VOCATIONAL PROGRAM 19+ CREDITS	58.26	1.53	59.79	2	234.88
39	NON-RESIDENT TUITION APPLIED BAS W/OPERATING WAIVER 1-10 CREDITS	241.75	6.42	248.17	2	405.10
40	NON-RESIDENT TUITION APPLIED BAS W/OPERATING WAIVER 11-18 CREDITS	12.10	0.42	12.52	2	
41	NON-RESIDENT TUITION APPLIED BAS W/OPERATING WAIVER 19+ CREDITS	229.82	6.10	235.92	2	405.10
42	RESIDENT ATHLETE WITH WAIVER 1-10 CREDITS	79.85	2.13	81.98	3	37.15
43	RESIDENT ATHLETE WITH WAIVER 11-15 CREDITS	57.46	1.48	58.94	3	-
44	RESIDENT ATHLETE WITH WAIVER 16-18 CREDITS	57.46	1.48	58.94	3	-
45	RESIDENT ATHLETE WITH WAIVER 19+ CREDITS	104.12	2.76	106.88	3	-
46	NON-RESIDENT ATHLETE WITH WAIVER 1-10 CREDITS	98.84	(0.95)	97.89	3	209.03
47	NON-RESIDENT ATHLETE WITH WAIVER 11-15 CREDITS	58.26	1.53	59.79	3	6.82
48	NON-RESIDENT ATHLETE WITH WAIVER 16-18 CREDITS	58.26	1.53	59.79	3	6.82
49	NON-RESIDENT ATHLETE WITH WAIVER 19+ CREDITS	119.34	3.45	122.79	3	171.88
50	RESIDENT APPLIED BAS ATHLETE WITH WAIVER 1-10 CREDITS	171.40	1.34	172.74	3	59.52
51	RESIDENT APPLIED BAS ATHLETE WITH WAIVER 11-15 CREDITS	11.30	0.37	11.67	3	-
52	RESIDENT APPLIED BAS ATHLETE WITH WAIVER 16-18 CREDITS	11.30	0.37	11.67	3	-
53	RESIDENT APPLIED BAS ATHLETE WITH WAIVER 19+ CREDITS	214.60	5.41	220.01	3	-
54	NON-RESIDENT APPLIED BAS ATHLETE WITH WAIVER 1-10 CREDITS	186.62	2.03	188.65	3	464.62
55	NON-RESIDENT APPLIED BAS ATHLETE WITH WAIVER 11-15 CREDITS	12.10	0.42	12.52	3	-
56	NON-RESIDENT APPLIED BAS ATHLETE WITH WAIVER 16-18 CREDITS	12.10	0.42	12.52	3	-
57	NON-RESIDENT APPLIED BAS ATHLETE WITH WAIVER 19+ CREDITS	229.82	6.10	235.92	3	405.10

Green River College
2022-2023 Proposed Fees and Waivers

Line No	Pending Tuition DESCRIPTION	Per Credit			NOTE	22-23 PER CREDIT AMT WAIVED
		21-22 RATE	INCR.	22-23 RATE		
58	ELIGIBLE VETERANS & OTHER MILITARY VETERANS 1-10 CREDITS	104.45	2.77	107.22	7	11.91
59	ELIGIBLE VETERANS & OTHER MILITARY VETERANS 11-18 CREDITS	57.46	(4.41)	53.05	7	5.89
60	ELIGIBLE VETERANS & OTHER MILITARY VETERANS 19+ CREDITS	104.12	(7.93)	96.19	7	10.69
61	ACTIVE DUTY WAIVER 1-10 CREDITS	91.74	2.20	93.94	6	25.19
62	ACTIVE DUTY WAIVER 11-18 CREDITS	46.16	1.11	47.27	6	11.67
63	ACTIVE DUTY WAIVER 19+ CREDITS	104.12	2.76	106.88	6	-
64	ELIGIBLE VETERANS & OTHER MILITARY VETERANS APPLIED BAS 1-10 CREDITS	203.88	5.16	209.03	7	23.23
65	ELIGIBLE VETERANS & OTHER MILITARY VETERANS APPLIED BAS 11-18 CREDITS	11.30	(0.80)	10.50	7	1.17
66	ELIGIBLE VETERANS & OTHER MILITARY VETERANS APPLIED BAS 19+ CREDITS	214.60	(16.59)	198.01	7	22.00
67	ACTIVE DUTY WAIVER BAS 1-10 CREDITS	202.22	4.85	207.07	6	25.19
68	ACTIVE DUTY WAIVER BAS 11-18 CREDITS	0.00	-	0.00	6	11.67
69	ACTIVE DUTY WAIVER BAS 19+ CREDITS	214.60	5.41	220.01	6	
70	HIGH SCHOOL COMPLETION 1-10 CREDITS	12.00	-	12.00	3	107.13
71	HIGH SCHOOL COMPLETION 11-18 CREDITS	12.00	-	12.00	3	46.94
72	HIGH SCHOOL COMPLETION 19+ CREDITS	57.46	1.48	58.94	3	47.94
73	NON-RESIDENT HIGH SCHOOL COMPLETION 1-10 CREDITS	116.05	3.08	119.13	3	187.79
74	NON-RESIDENT HIGH SCHOOL COMPLETION 11-18 CREDITS	57.46	1.48	58.94	3	7.67
75	NON-RESIDENT HIGH SCHOOL COMPLETION 19+ CREDITS	104.12	2.76	106.88	3	187.79
76	WASH STATE EMPLOYEE (per class/space available)	57.46	1.48	58.94	3	536.71
77	WASH STATE EMPLOYEE APPLIED BAS (per class/space available)	57.46	1.48	58.94	3	1,102.36
78	SENIOR CITIZEN - AUDIT (per class/space available; limit 2 courses per qtr)	5.00	-	5.00	3	590.65
79	NEEDY (Need based/college discretionary waiver)	0.00	-	0.00	3	119.13
80	COLLEGE IN THE HIGH SCHOOL	49.00	-	49.00	3	70.13
81	EXCESS ENROLLMENT 1-10 CREDITS	116.05	3.08	119.13		
82	EXCESS ENROLLMENT 11-18 CREDITS	57.46	1.48	58.94		
83	EXCESS ENROLLMENT 19+ CREDITS	104.12	2.76	106.88		
84	INTERNATIONAL STUDENT 1-10 CREDITS	299.12	7.80	306.92		
85	INTERNATIONAL STUDENT 11TH CREDIT	229.40	41.00	270.40		
86	INTERNATIONAL STUDENT 12-18 CREDITS FLAT FEE	3,450.00	160.00	3,610.00		
87	INTERNATIONAL STUDENT 19+ CREDITS	214.60	80.07	294.67		
88	INTERNATIONAL STUDENT VOCATIONAL PROGRAM 19+ CREDITS	64.92	1.69	66.61		
89	INTERNATIONAL STUDENT INTENSIVE ESL (short course)	875.00	(875.00)	0.00		
90	INTERNATIONAL STUDENT INTENSIVE ESL (long course)	1,287.50	(1,287.50)	0.00		
91	INTERNATIONAL STUDENT 1-10 CREDITS APPLIED BAS	637.35	15.92	653.27		
92	INTERNATIONAL STUDENT 11TH CREDIT APPLIED BAS	63.25	(9.60)	53.65		
93	INTERNATIONAL STUDENT 12-18 CREDITS APPLIED BAS (FLAT FEE)	6,500.00	140.00	6,640.00		
94	INTERNATIONAL INSURANCE (per quarter)	330.00	20.00	350.00		
95	IP HOUSING PLACEMENT FEE (One-Time fee Incl. airport pickup & move-in kit)	300.00	-	300.00		
96	INTERNATIONAL ADMISSIONS FEE	50.00	-	50.00		
97	INSTITUTIONAL TOEFL	27.00	(27.00)	0.00		
98	FOUNDATION FOR SUCCESS	100.00	-	100.00		
99	INTERNATIONAL STUDENT COLLEGE EXPERIENCE (One-time fee)	100.00	-	100.00		
100	INT'L STUDENT LATE ENROLLMENT FEE	95.00	-	95.00		
101	MATRICULATION FEE (\$.75 per credit no max)	0.75	-	0.75		
102	TRANSCRIPT FEE (Official) WEB ONLY	10.00	2.00	12.00		
103	TRANSCRIPT FEE-ON DEMAND (IN-PERSON)	25.00	-	25.00		
104	GED TEST COMPLETE (flat fee)	120.00	(120.00)	0.00		
105	GED (flat fee)	30.00	-	30.00		
106	GED TRANSCRIPT	3.00	(3.00)	0.00		
107	ADMINISTRATIVE FEE FOR SPECIALIZED TESTING (LEVEL 1)	5.00	-	5.00		
108	ADMINISTRATIVE FEE FOR SPECIALIZED TESTING (LEVEL 2)	10.00	-	10.00		
109	ADMINISTRATIVE FEE FOR SPECIALIZED TESTING (LEVEL 3)	15.00	-	15.00		
110	PROCTORED TEST (for non-Green River testing)	25.00	-	25.00		
111	INTERDEPARTMENTAL PROCTORING FEE	15.00	(15.00)	0.00		
112	TYPING TEST FEE	10.00	-	10.00		
113	WAMAP TEST (Washington Math Assessment and Placement)	10.00	(10.00)	0.00		
114	HESI TEST (Health Education Systems Incorporated-Nursing)	32.00	(32.00)	0.00		
115	TAIS TEST (The Attentional and Interpersonal Style-Court Reporting)	35.00	(35.00)	0.00		
116	NCRC TEST (National Career and Readiness Certificate-Aerospace)	36.00	-	36.00		
117	NCRC RE-TAKE TEST(National Career and Readiness Certificate-Aerospace)	12.00	-	12.00		
118	CAREER ASSESSMENT TEST STUDENT	20.00	-	20.00		
119	CAREER ASSESSMENT TEST NON-STUDENT	40.00	-	40.00		
120	WELDING CERT TEST	60.00	-	60.00		

Green River College
2022-2023 Proposed Fees and Waivers

Line No	Pending Tuition DESCRIPTION	Per Credit			NOTE	22-23 PER CREDIT AMT WAIVED
		21-22 RATE	INCR.	22-23 RATE		
121	WCS BAT EXAM FEE (pass through)	51.00	-	51.00		
122	WCS BAT EXAM FEE	149.00	-	149.00		
123	LATE ENROLLMENT FEE	0.00	-	0.00	8	35.00
124	LOCKER FEE PER QUARTER	7.50	-	7.50		
125	LOCKER FEE PER YEAR	25.00	-	25.00		
126	RETURNED CHECK FEE	30.00	-	30.00		
127	MINIMUM REFUND AMOUNT	10.00	-	10.00		
128	CALCULATOR RENTAL	20.00	-	20.00		
129	CALCULATOR LATE RETURN PENALTY	10.00	-	10.00		
130	CAMERA RENTAL	50.00	-	50.00		
131	CAMERA RENT LATE RETURN PENALTY	30.00	-	30.00		
132	EVENT TICKET PURCHASE HANDLING FEE	1.00	-	1.00		
133	STEP PAYMENT PLAN ENROLLMENT FEE (Per Quarter)	25.00	-	25.00		
134	MARKETING -LOBBY SALES (single table)	40.00	-	40.00		
135	MARKETING -LOBBY SALES (double table)	50.00	-	50.00		
136	PHI THETA KAPPA DUES	70.00	-	70.00		
137	SCAN TRON SALES (Testing Center Supplies)	1.00	(1.00)	0.00		
138	TELECOURSE RENTAL FEE (per class)	30.00	-	30.00		
139	STAFF PARKING (QUARTERLY)	20.00	-	20.00		
140	STAFF PARKING (4-QUARTERS)	80.00	-	80.00		
141	STAFF PARKING (3-QUARTERS)	60.00	-	60.00		
142	PARKING DUPLICATE	5.00	-	5.00		
143	PARKING FINE	25.00	-	25.00		Variable
144	GUARANTEED PARKING (QTRLY - SPACE AVAILABLE)	100.00	-	100.00		
145	GUARANTEED PARKING (DAILY - SPACE AVAILABLE)	5.00	-	5.00		
146	Overdue Laptop Fine - per day	25.00	-	25.00		
147	Laptop Power Cord Replacement Fee	30.00	-	30.00		
148	Laptop Replacement Fee	910.00	-	910.00		

NOTES:	
1	Mandatory Waiver set by SBCTC
2	Optional Waiver set by SBCTC : Colleges may waive all or part of the non-resident operating fee differential; <u>not</u> building fee differential.
3	Optional Waiver approved by SBCTC
4	Mandatory Waiver: Law Enforcement/Firefighter- RCW 28B.15.380
5	Mandatory Waiver: Active Duty RCW 28B.15.622
6	Optional Active Duty waiver approved by SBCTC and GRC Board to waive all Building Fee & S&A Fee
7	Optional Waiver: Veterans - RCW 28B.15.621 - FY 23 GRC approved 10% OFF 1-19+ CREDITS - this is change from 10% OFF 1-10 CREDITS from FY22
8	Fee Waived 17/18

Green River College
2022-2023 Proposed
Instructional Fee Adds and Changes

	Course		CoOp Fees	2021-22 Fee	Change	2022-23 Fee
New Courses						
1	ACCT	260	Governmentl and Non-Profit Accounting	-	10.00	10.00
2	AVIA	275	Airline Dispatch and Operations	-	10.00	10.00
3	AVIA	276	Airline Dispatch Practical	-	10.00	10.00
4	BNURSE	312	Registered Nurse's Role in Holistic Health Assessment & Care	-	75.00	75.00
5	BNURSE	313	Registered Nurse's Role in Holistic Health Assessment & Care Lab	-	100.00	100.00
6	BNURSE	314	Pathophysiology, Pharmacology, and Physical Assessment for LPN to RN	-	75.00	75.00
7	BNURSE	317	Registered Nurse's Role in Holistic Health Assessment & Care Simulation	-	100.00	100.00
8	BNURSE	332	App Critical Think in Maternal/Child Nursing	-	75.00	75.00
9	BNURSE	333	Maternal/Child Nursing Lab	-	100.00	100.00
10	BNURSE	335	Maternal/Child Nursing Clinical	-	100.00	100.00
11	BNURSE	337	Maternal/Child Nursing Simulation	-	100.00	100.00
12	BNURSE	342	Applied Critical Thinking in Advanced Med/Surg Nursing	-	75.00	75.00
13	BNURSE	343	Advanced Med/Surg Nursing Lab	-	100.00	100.00
14	BNURSE	345	Advanced Med/Surg Nursing Clinical	-	100.00	100.00
15	BNURSE	347	Advanced Med/Surg Nursing Simulation	-	100.00	100.00
16	BNURSE	362	Applied Critical Thinking in Mental Health Nursing	-	75.00	75.00
17	BNURSE	365	Mental Health Nursing Clinical	-	100.00	100.00
18	BNURSE	367	Mental Health Nursing Simulation	-	100.00	100.00
19	BNURSE	412	Nursing Ethics	-	75.00	75.00
20	BNURSE	422	Inquiry & Academic Writing in Nursing Science	-	75.00	75.00
21	BNURSE	424	Evidence Based Practice in Nursing	-	75.00	75.00
22	BNURSE	428	Patient Safety & Quality Improvement	-	75.00	75.00
23	BNURSE	452	Population Health Nursing Practice	-	75.00	75.00
24	BNURSE	454	Nursing Leadership & Healthcare Policy	-	75.00	75.00
25	BNURSE	455	Population Health Nursing Clinical	-	100.00	100.00
26	BNURSE	462	Nursing Informatics & Telehealth	-	75.00	75.00
27	BNURSE	464	Nursing Care Coordination & Interprofessional Collaboration	-	75.00	75.00
28	BNURSE	472	Transition to Nursing Practice NCLEX Prep	-	75.00	75.00
29	BNURSE	475	Nursing Capstone Clinical	-	100.00	100.00
30	CMST	330	Organizational Communication	-	2.00	2.00
31	CMST	339	Intercultural Communication in Global Contexts	-	2.00	2.00
32	ENGL	252	Muslim American Literature	-	2.00	2.00
33	ELL	7	ELL Reading Support for Literacy Level	-	10.00	10.00
34	GERM	128	German Life & Culture	-	2.00	2.00
35	IT	450	Cybersecurity Analysis	-	75.00	75.00
36	MFG	109	Advanced Additive Manufacturing	-	100.00	100.00
37	MNURS	103	Foundations of Nursing Lab	-	100.00	100.00
38	MNURS	113	Med-Surg Nursing I Lab	-	100.00	100.00
39	PNURSE	102	Foundations of Nursing	-	100.00	100.00
40	PNURSE	103	Foundations of Nursing Lab	-	100.00	100.00
41	PNURSE	104	Mental Health in Nursing	-	100.00	100.00
42	PNURSE	105	Foundations of Nursing Clinical	-	100.00	100.00
43	PNURSE	107	Foundations of Nursing Simulation	-	100.00	100.00
44	PNURSE	112	Med-Surg Nursing I	-	100.00	100.00
45	PNURSE	113	Med-Surg Nursing I Lab	-	100.00	100.00
46	PNURSE	114	Reproductive Health and Pediatric Nursing	-	100.00	100.00
47	PNURSE	115	Med-Surg Nursing I Clinical	-	100.00	100.00

Green River College
2022-2023 Proposed
Instructional Fee Adds and Changes

	Course		CoOp Fees	2021-22 Fee	Change	2022-23 Fee
48	PNURSE	117	Med-Surg Nursing I Simulation	-	100.00	100.00
49	PNURSE	122	Med-Surg Nursing II	-	100.00	100.00
50	PNURSE	123	Med-Surg Nursing II Lab	-	100.00	100.00
51	PNURSE	125	Med-Surg Nursing II Clinical	-	100.00	100.00
52	PNURSE	126	Transition to Practice	-	100.00	100.00
53	PNURSE	127	Med-Surg Nursing II Simulation	-	100.00	100.00
54	PHIL	207	Introduction to the Philosophy of Race	-	2.00	2.00
55	POLS	250	Immigration, Refugees, and Citizenship	-	2.00	2.00
56	SPAN	290	Latin American Culture Through Lit (Spanish)	-	5.00	5.00
57	SPAN	291	Latin America in Film (Spanish)	-	3.00	3.00
58	SPAN	292	Latin American Women: Struggles and Lit (Spanish)	-	5.00	5.00
59	TS-OD	72	Open Doors Language Arts and Literature Level 2	-	3.00	3.00
60	TS-OD	73	Open Doors Language Arts and Literature Level 3	-	3.00	3.00
Existing Courses Adding Fees						
61	OTA	223	APPLICATION of OTA 2	-	17.00	17.00
Fee Increases						
62	MUSC	150	Private Instruction 1	350.00	5.00	675.00
63	MUSC	151	Private Instruction 2	350.00	325.00	675.00
64	MUSC	152	Private Instruction 3	350.00	325.00	675.00
65	MUSC	250	Private Instruction 4	350.00	325.00	675.00
66	MUSC	251	Private Instruction 5	350.00	325.00	675.00
67	MUSC	252	Private Instruction 6	350.00	325.00	675.00
68	NATRS	114	Chainsaw Oper/Maint	20.00	10.00	30.00
69	OCEA&	101	Intro to Oceanography	7.00	13.00	20.00
70	OTA	100	Intro to Occ Therapy	11.50	0.50	12.00
71	OTA	102	OTA Applied Anat/Kines	11.50	0.50	12.00
72	OTA	103	Applied Anat/Kines Lab	17.00	1.00	18.00
73	OTA	111	Fund of OT Health Care	101.50	3.00	104.50
74	OTA	112	Prof Skills for Healthcare Lab	38.00	1.00	39.00
75	OTA	120	Developmental Disabilities 1	12.00	15.00	27.00
76	OTA	121	Dev Disabilities 1 Lab	17.00	0.50	17.50
77	OTA	122	Physical Disabilities 1	12.00	0.50	12.50
78	OTA	123	Phys Disabilities 1 Lab	58.00	3.50	61.50
79	OTA	124	Fund'ls of Gerontology	6.00	0.50	6.50
80	OTA	126	Clinical Seminar 1	42.50	1.50	44.00
81	OTA	127	Clinical Seminar Lab	42.50	167.50	210.00
82	OTA	128	Application of OTA 1	20.00	0.50	20.50
83	OTA	130	Prof Advocacy Experience	88.00	2.50	90.50
84	OTA	131	Physical Disabilities 2	35.00	1.00	36.00
85	OTA	132	Phys Disabilities 2 Lab	39.00	2.50	41.50
86	OTA	133	Psychosocial Dysfunction	8.00	0.50	8.50
87	OTA	134	Psycho Dysfunction Lab	28.00	1.50	29.50
88	OTA	200	Developmental Disabilities 2	18.00	-	18.00
89	OTA	201	Dev Disabilities 2 Lab	39.00	2.50	41.50
90	OTA	202	Ethics/Society-Practice	6.00	0.50	6.50
91	OTA	210	Therapeutic Practices-OT	28.00	0.50	28.50
92	OTA	211	Clinical Skills Training	29.50	0.50	30.00
93	OTA	213	Thera Group Leader Lab	39.00	1.00	40.00
94	OTA	220	Thera Group Activities 2	8.00	0.50	8.50
95	OTA	221	Therap Group Activ 2 Lab	12.00	0.50	12.50
96	OTA	222	Clinical Seminar 2	87.00	2.50	89.50
97	OTA	224	Therapeutic Adaptations	22.00	0.50	22.50
98	OTA	225	App of Therapeutic Activ	70.50	4.00	74.50
99	OTA	228	Pre-Fieldwork Exper Sem	29.50	0.50	30.00

Green River College
2022-2023 Proposed
Instructional Fee Adds and Changes

	Course		CoOp Fees	2021-22 Fee	Change	2022-23 Fee
100	OTA	240	Fieldwork Exp Seminar 1	148.50	4.00	152.50
101	OTA	241	Fieldwork Exper Sem 2	148.50	29.00	177.50
102	OTA	245	Co-Op Fieldwork Exper 1	24.00	0.50	24.50
103	OTA	246	Co-Op Fieldwork Exper 2	24.00	0.50	24.50
104	PTA	105	Patient Care Skills 1	15.00	2.00	17.00
105	PTA	160	Prin of Phy Agents 1 Lab	10.00	3.00	13.00
106	PTA	163	Posture and Movement Lab	10.00	2.00	12.00
107	PTA	166	Neuroscience Lab	20.00	2.00	22.00
108	PTA	205	Functional Training	12.00	1.00	13.00
109	PTA	213	Orthopedic PT	10.00	2.00	12.00
110	PTA	221	Pediatric Rehab Lab	10.00	2.00	12.00
111	PTA	260	Therapeutic Exercise Lab	12.00	2.00	14.00
Removal of Fees						
112	ELL	16	ELL Summer Institute Conversation Level 1	10.00	(10.00)	-
113	ENGR	106	Intro to Engr Problems	20.00	(20.00)	-
114	ENGR	120	Intro to Programming	10.00	(10.00)	-
115	ENGR	120	Intro to Programming	10.00	(10.00)	-
116	ENGR&	104	Introduction to Design	25.00	(25.00)	-
117	ENGR&	114	Engineering Graphics	25.00	(25.00)	-
118	ENGR&	225	Mechanics of Materials	25.00	(25.00)	-
119	MATHM	62	Review of Arthmetic-Resource Module	10.00	(10.00)	-
120	MATHM	70	Pre-Algebra-Resource Module	12.00	(12.00)	-
121	MATHM	72	Elementary Algebra-Resource Module	10.00	(10.00)	-
122	MATHM	97	Intermediate Algebra-Resource Module	10.00	(10.00)	-
Reduction of Fees						
123	CMST	105	Oral Comm for Trades	2.00	(1.00)	1.00
124	CMST	106	Human Relations Trades	2.00	(1.00)	1.00
125	CMST	212	Persuasion & Propaganda	3.00	(2.00)	1.00
126	CMST	213	Comm Social Media	3.00	(2.00)	1.00
127	CMST	214	Gender and Communication	2.00	(1.00)	1.00
128	CMST	215	Critical Analysis/Media	3.00	(2.00)	1.00
129	CMST	221	Public Speaking Module	3.00	(2.00)	1.00
130	CMST	222	Advanced Public Speaking	3.00	(2.00)	1.00
131	CMST	238	Intercultural Comm	3.00	(2.00)	1.00
132	CMST	245	Argumentation	3.00	(2.00)	1.00
133	CMST	265	Intro to Popular Culture	3.00	(2.00)	1.00
134	CMST	266	Film & TV as Pop Culture	2.00	(1.00)	1.00
135	CMST&	101	Introduction to Comm	2.00	(1.00)	1.00
136	CMST&	210	Interpersonal Comm	3.00	(2.00)	1.00
137	CMST&	220	Public Speaking	5.00	(4.00)	1.00
138	CMST&	230	Small Group Comm	3.00	(2.00)	1.00
139	CS	132	C++ Data Structures	50.00	(25.00)	25.00
140	CS	145	Java 2-Data Structures	50.00	(25.00)	25.00
141	CS&	131	Computer Science I C++	50.00	(25.00)	25.00
142	CS&	141	Computer Science I Java	50.00	(25.00)	25.00
143	ENGR	250	Numerical Methods-MATLAB	50.00	(25.00)	25.00
144	IT	101	Introduction to IT	50.00	(25.00)	25.00
145	IT	125	Fund of IPv4 and IPv6	30.00	(5.00)	25.00
146	IT	310	Route/Switch Enterprise	150.00	(75.00)	75.00
147	IT	335	Ntwrk Sec Found/Policies	150.00	(75.00)	75.00
148	IT	340	Network Sec & Firewalls	150.00	(75.00)	75.00
149	IT	360	Sec Ops & Forensics	150.00	(75.00)	75.00
150	IT	370	Cloud Sysops Azure	150.00	(75.00)	75.00
151	IT	385	Advanced Scripting	150.00	(75.00)	75.00

Green River College
2022-2023 Proposed
Instructional Fee Adds and Changes

	Course		CoOp Fees	2021-22 Fee	Change	2022-23 Fee
152	IT	460	Threat Analysis	150.00	(75.00)	75.00
153	IT	470	Cloud Ops: AWS	150.00	(75.00)	75.00
154	IT	480	Cloud Security (CCSP)	150.00	(75.00)	75.00
155	IT	490	Capstone: Cyber & Network	150.00	(100.00)	50.00

Green River College
2022-2023
Long Term Commitments

Building COP's	Initial Amount	Remaining Amount	Annual Payment	Start Date	Payoff Date	COP Term Yrs	Yrs Remaining	Payment Source	Notes
Kent II	8,090,000	3,028,128	525,449	8/11/09	6/1/29	20	7	Int'l Programs	IP Annual Operations
Salish	26,830,000	10,054,624	1,738,187	8/11/09	6/1/29	20	7	State Fund 060	SBCTC Annual Allocation
Student Life Replacement	13,480,000	7,500,000	1,238,388	12/1/14	06/1/29	15	7	S & A	S&A & IP
New Auburn Center	14,550,000	11,470,000	1,040,112	6/1/16	12/1/35	20	13	Reserves and IP	Fund Balance and Annual Operations
Total Building COP'S	62,950,000	32,052,752	4,542,136						

Long-Term Lease	Amount	Annual Payment	Start Date	Payoff Date	# Yrs	Payment Source	Notes
Enumclaw Center*	N/A	129,923	3/1/96	N/A	5	General Fund	Current Term 3/1/21-2/28/26
Drama Storage	N/A	51,900	6/15/80	N/A	5	General Fund	Current Term 10/1/18 - 9/30/23
Parking Lease	N/A	8,400	9/19/03	N/A	5	Parking Fund	Current Term 7/1/2017 - 6/30/2022
Spokane Lab	N/A	16,200	8/1/05	N/A		Self Support	Anticipated Term 8/1/22 - 7/31/23 - Annual Delegated Renewal
Total Long-Term Leases		411,352					

*Enumclaw Center is owned by Green River Foundation. Green River College leases the facility from the foundation. Green River is currently in final stages for contract renewal. Annual payment is estimated at this time.

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College District No. 10

Board Resolution No 2022-2023-1

College Budgets and Fees for 2022-23

Whereas, in accordance with RCW 28B.50.140 and other state laws and regulations, the Board of Trustees of College District No. 10 has authority to approve, adopt, and authorize the budget and fee schedules for Green River College; and,

Whereas, the Green River College President has developed the 2022-23 fiscal year budget proposal based on the realistic projections of income and expense; and,

Whereas, the proposed budget meets the College's annual goals and priorities, and keeps planned expenditures within projected revenues and unrestricted cash balances; and,

Whereas, the fee schedule includes the proposed tuition and fees to be charged by the College during 2022-23; and,

Whereas, the 2022-23 Budget Proposal includes the following individual provisions necessary to implement the budget that require approval:

1. The Board of Trustees of Community College District No. 10 hereby approves the use of Need Based Waivers authority up to a maximum of \$455,000 for the 2022-23 fiscal year.

2. The Board of Trustees of Community College District No. 10 hereby delegates to the President of the College the authority to enter into contracts to purchase equipment or services with a purchase amount in excess of \$100,000 for items included in the proposed 2022-23 budget package.

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3. The Board of Trustees of Community College District No. 10 hereby suspends the annual transfer from Running Start and International Programs to the Building and Capital Asset fund for the 2022-23 fiscal year.

4. The Board of Trustees of Community College District No. 10 hereby authorizes the College President, or her designees, to use up to \$200,000 in local capital funds to undertake development of the Physical Resources Strategic Plan as included in the proposed 2022-23 budget package.

Whereas, the resulting budgets and fee schedule proposals for 2022-23 have been discussed in individual trustee budget briefing sessions conducted on June 8, June 9 and June 10, 2022 and formally presented to the Board at its June 16, 2022 business meeting;

Now, therefore, be it resolved that the Board of Trustees of Community College District No. 10 does hereby approve, adopt, and authorize the Green River College budget and fee schedules as set forth in Tab A for fiscal year 2022-23.

Adopted by the Green River College Board of Trustees this 16th day of June 2022.

THE BOARD OF TRUSTEES
GREEN RIVER COLLEGE

Elaine Chu, Board Chair



Executive Committee

RESOLUTION

WHEREAS, the Green River College Foundation has been established as a benefactor to Green River College and the communities which it serves, and

WHEREAS, the principal objective of the Foundation is to acquire funds, equipment and materials to supplement special cultural, educational, recreational, and health promoting programs and projects which enhance the lives of its beneficiaries, and

WHEREAS, the Foundation has acquired the following materials and pieces of equipment:

- Beekeeping supplies to support the GRC Honeybee Project.
See Attachment A for detail listing.
- KGRG.com & KGRG1.com website domains to benefit KGRG Radio Station.
- 1996 Ford F250 Pickup Truck to support GRC Natural Resources Forestry Club firewood program.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Green River College Foundation is pleased to contribute these assets to the Green River College Trustees on behalf of the Foundation's beneficiary, Green River College.

ADOPTED, this 7th day of June, 2022

THE BOARD OF DIRECTORS
GREEN RIVER COLLEGE FOUNDATION

DocuSigned by:

Jim Tanasse

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Jim Tanasse, President
Green River College Foundation



Attachment A

- 4 Telescopic Lids
- 4 Screens - Inner Cover
- 19 Inner Covers - Wood
- 19 10-Frame Box - medium - assembled
 - 1 10-Frame Box - Deep - assembled
- 55 Frames - Medium - Foundationless
- 94 Frames - Medium - with Foundation
- 4 Slatted Bottom Rack
- 4 Screen Bottom Boards
- 4 Robbing Screens
- 1 Nuc
- 1 Smoker
- 2 Bee Brush
- 2 Canvas Jacket with Hood
- 2 Gloves
- 3 Hive Tools
- 14 Frames - Large
- 23 Follower Boards
- 2 Queen Excluder
- 4 Moisture Quilts
- 4 Eke
- 4 Transportation Bag
- 1 Uncapping Tank

DEI Learning and Development UPDATE

June 16, 2022



DEI Supervisor Learning Series

Consulting team: Fleur Larson and Andrea Paull

Tailored specifically to provide supervisors with foundational knowledge and practical skills in racial equity

Eight 2-Hour blocks from November 2021 to June 2022

Supervisors at Green River College completed 16 hours of DEI Supervisor Learning. Learning was in 2-hour blocks, once a month, for 8 months.

Learning focused on Equity Leadership Skills within the context of Power and Privilege.

Participants worked with shared terminology such as cultural humility, gatekeeper, and positionality.

A primary area of learning was in understanding Green River College within a continuum of becoming an anti-racist institution with practical skills supervisors can utilize immediately.

DEI Supervisor Learning Series

Equity Leadership Skills
Healthy Conflict
Generational Differences
Managing for Bias
Dominant Culture Norms
Creating a Culture of Belonging



People

Leadership + Staff: Have a shared language and analysis; each member is clear on how to integrate equity into their role and can speak to it.



Transition

Offer education and learnings for staff to support organizational values internally and increase mission impact externally.



Transformation

Increase awareness and understanding of cultural norms and HR policy through a lens of equity and inclusion.



Targets

What does it mean to live equity? Name and commit to long term vision with assessments along the way.



Investment

Diversity work is nuanced work; it takes time, money and resources.

HR Audit: Operationalize Equity

Comprehensive report with recommendations to leadership is on track for deliver in June 2022

Focus on putting equity into HR practices: to create an equitable and inclusive workplace that attracts, develops, and retains diverse talent

HR Audit areas of focus: HR policies, employee job descriptions, employee handbooks, performance management documentation and guidelines, recruiting, hiring, onboarding, and continuing through organizational learning.

Foundations of Supervision Series

Mark Brown, MBA-HR
Learning and Development Manager
Green River College

The Role of the Manager/Supervisor
Developing Employee Performance
Performance Coaching
Workload Management
Employee Onboarding

26 FOL graduates in multiple cohorts representing: HR, Facilities, Business and Finance, Student Affairs - Workforce Education, Progress & Completion, Career & Advising, and Basic Skills

Provides early career to mid-career managers and supervisors with a best-in-class learning experience and engagement in a community of practice

FOL includes formal classroom and informal outside learning activities to maximize learning experience

Provides managers with concepts, tools, and resources to apply to work immediately

Building a Culture of Respect

Mark Brown, MBA-HR
Learning and Development Manager
Green River College

Creating a work environment where individuals feel safe and appreciated for the work they do and build a positive work culture where team members can accomplish goals together

Identify when you are being disrespectful

Understand how disrespectful behavior damages an organization

Recognize how disrespect is the same as bullying

Recognize the difference between respectful and disrespectful behaviors

Respect in the workplace means the team feels listened to and gets the support they need to achieve department and organizational goals

Equity Representative Training

Mark Brown, MBA-HR
Learning and Development Manager

Mark Brunke, MSM, SHRM-SCP
Senior Director, Human Resources

70 employees participated
One day, 3-hour training block
8 training sessions from March-June 2022

Norms for Courageous Communications
Racial and Ethnic Demographics of Higher Education
“Brain States” Learning by Mark Brown
Neuroscience of bias and inclusion
Recognize the difference between respectful and
disrespectful behaviors

Addressing implicit, explicit, internal, external, and
unconscious bias in a hiring committee environment

VP of EDI Hiring Committee

Rolita Ezeonu
Vice-President of Instruction

Mark Brunke, MSM, SHRM-SCP
Senior Director, Human Resources

11 member hiring committee with representation from across the College and stakeholder groups

Drafted Job Description, guided posting process, established interview questions, selected candidates and finalists

Strong feedback on EDI elements of Job Description and supplemental questions

2,807 hits on job posting, 40 unique applicants, 11 finalist candidates, 10 finalist interviews with hiring committee, 3 finalist selected for campus interviews

On track for hiring in Summer 2022

Hiring committee members: Amanda Thomas, Kit Alston, Angie Benjamin, Jacob Frye, Nancy Kremer, Jashon Banks, Ben Lealofi, Sophia Giakoumatos. Chairs: Mark Brunke and Rolita Ezeonu. Ex-Officio Hero: Mimi Weithers-Bruce. Recruiter: Tammy Shilipetar.



Questions

College Council Update

June 2022

College Council June Update

- ▶ **Faculty:** Pushing to the end of the quarter
- ▶ **Administrative Council:** Getting regular meetings on the calendar for the full school year
- ▶ **IT :** A lot going on....emphasis on classroom changes
- ▶ **Students :** Final Senate activities. Supported VP of EDI interviews
- ▶ **HR:** Faculty hiring is pushing to the end. VP of EDI and many other crucial openings
- ▶ **Classified:** Meetings have been quiet
- ▶ **Foundation:** Scholarship Time – Need and Merit paths for scholarships at GRC
- ▶ **Exempt:** New energy to re-engage
- ▶ **IP:** Summer Orientation (virtual and in person June 23), Our SUSI (Study of the U.S. Institutes for Student Leaders) students arrived and they will be studying at GRC for two weeks. AND We need new host family, please spread the words and contact Housing@greenriver.edu.

June 2022 Classified Staff Report



WFSE Bargaining & News:

- **Scott Beals** and **Amanda Clifford** are representing our staff during the CBA bargaining sessions held throughout the summer 2022.
<https://www.wfse.org/news/bargaining-info>
- In addition to the pay raises coming July 1st, WFSE has negotiated more **pay increases to targeted job classifications**.
<https://www.wfse.org/news/july-1-2022-raise-information>

GRC Staff participation:

- **Richard Falk** from I.T. is our new staff representative for the UMCC (Union-Management Communication Committee)
- **Angelina Benjamin** represents WFSE classified staff on the VP EDI hiring committee
- Steward **Leilani Hogle** and **Noah Avirom** from I.T. helped create the new **Remote Work Policy**, which is open for public comment through June 17th. Our staff have high hopes that the college will remain flexible about remote work and hybrid schedules.

Events/Meetings:

- **May 18th UMCC** topics included workload concerns, vaccine accommodations, supervisor trainings, policy revision timelines, and union access to part-time represented employees
- **June 22nd UMCC** topics will include COVID contact tracing questions, NCORE convention cost reimbursements, HR-11 Employment of Relatives policy, and “in-training” promotions for staff as an alternative to Interim promotions

Union-Management relations:

Short term, our UMCC process is getting more robust with our new staff representative Richard Falk joining us from I.T. and increased participation by our classified staff and WFSE staff in meetings and agenda development. Long term, the UMCC has been insufficiently effective regarding both lower-level and higher-level requests and concerns. For example, it took ten months for simple updates to the Performance Evaluation form for staff, and we’ve talked for a year about a requested edit to the New Employee Checklist. More importantly, we’ve waited three years for a vital revision of the HR-35 Shared Leave Policy which was promised to us by VP Shirley Bean in December 2019 and has not been made a priority by Senior Director Mark Brunke.

Written report prepared on June 10th, 2022, by: Steward Jordan Harrington on behalf of the WFSE Steward Team



A Year At A Glance: 2021 - 2022

Board of Trustees Meeting; June 16, 2022
President's Report



**WE
WILL**

TRANSFORM

What We Have Accomplished In These Unprecedented Times

- Transitioned instruction, student affairs, and business operations to remote environment and back again continually navigating COVID impacts
- Hosted a successful Year Seven accreditation visit
- Worked to prepare for ctcLink
- Adopted an equity centered strategic plan
- Made significant progress in guided pathways work
- Completed a successful faculty contract negotiation
- Strengthened our culture through shared values, collaboration, and partnerships
- Obtained an LPN to BSN pathway

Please see the included Annual Report for this academic year in your Board materials with this presentation for review of the significant operational accomplishments at the college this year

**WE
WILL
TRANSFORM**

COVID Impacted Operations Have Shown Us Even More the Importance of:

- Collaboration and innovation to address ongoing and ever changing challenges
- Building our future together
- Belief that we will get through these times
- Sharing community to provide supports for each other
- Empathy, understanding, and patience for each other
- Hope and trust in each other
- Focusing on our progress with priorities even in the face of temporary frustrations and setbacks
- Holding true to our mission and values

**WE
WILL
CONNECT**

Our Commitment to Student Success Has Remained Central In All That We Do:

- Delivered high quality, remote education across all academic areas
- Safely resumed in-person career technical programs
- Safely returned to in-person and hybrid modalities in other academic areas
- Provided funding to help students focus on their education
- Provided virtual lobbies for students to access support services and a full spectrum of remote student activities now transitioned back to in person and hybrid events and meetings
- Held virtual commencements and the first “car”mmencement and now we’re about to have our first in person graduation in three years!

WE
WILL

ADVANCE EQUITY

6/16/2022 TAB J



Green River Recognized as a Top 150 U.S. Community College by Aspen Institute



- 150 institutions among approximately 1,000 community colleges evaluated nationwide recognized based on performance in student outcomes – including graduation rates, equity, and improvement over time.
- Honors colleges with outstanding achievement in five critical areas: teaching and learning, certificate and degree completion, transfer and bachelor's attainment, workforce success, and equity for students of color and students from low-income backgrounds.

2021-22 College Priorities

- ctcLink – shift in operations and business processes impacting students and employees – Oct 11th we went live!
- Strategic plan – equity in student outcomes, for employees, and in college operations; equity is our goal – excellence in teaching and learning is how we will get there
 - Guided Pathways – equity in enrollment, retention, completion, and placement
 - Center for Professional Learning and Innovation
 - Development of Human Resources
 - Search for VP of DEI
 - Governance structure – shared and collaborative with robust employee involvement and inclusion
- Financial stability and sustainability – to meet temporary crisis and future demands

WE
WILL

TRANSFORM

6/16/2022 TAB J



2021-26 Strategic Plan Goals

**2021-22
College Priorities**

	Success for All Students	Excellence in Teaching and Learning	Responsive Educational Programs & Support Services	Integrated Effective Org. Structure, Systems, & Processes	Accessible & Responsive Facilities & Technology	Impactful Community Connections
Guided Pathways	✓	✓	✓		✓	✓
Center for Professional Learning and Innovation	✓	✓	✓		✓	
Development of Human Resources	✓	✓	✓	✓	✓	
Establish the Vice President of DEI	✓	✓	✓	✓		✓
Governance Structure	✓		✓	✓	✓	
Strategic Enrollment Management	✓	✓	✓	✓	✓	✓

Continuum on Becoming an Antiracist Multicultural Institution

MONOCULTURAL → MULTICULTURAL → ANTI-RACIST → ANTI-RACIST MULTICULTURAL

Racial and Cultural Differences
Seen as Deficits

Tolerant of Racial and
Cultural Differences

Racial and Cultural Differences
Seen as Assets

EXCLUSIVE
A Segregated
Institution

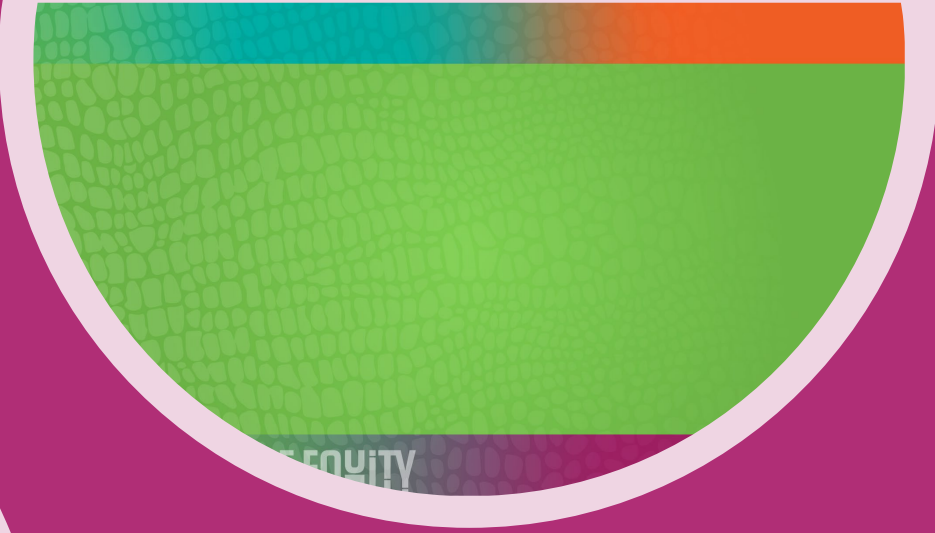
PASSIVE
A "Club" Institution

SYMBOLIC CHANGE
A Multicultural
Institution

IDENTITY CHANGE
An Anti-Racist
Institution

STRUCTURAL CHANGE
A Transforming
Institution

FULLY INCLUSIVE
A Transformed
Institution in a
Transformed Society



The Challenges Ahead

6/16/2022 TAB J

The Challenges Ahead

- Enrollment recovery
- Rebuilding relationships and campus culture; there is no substitute for in person interactions and sharing space and time working together as human beings
- Establishment of an effective governance process that delivers on our bottom line: mission fulfillment & institutional effectiveness as expressed through our strategic plan goals
- Continued persistence and unyielding movement forward to equity despite uncomfortable conversations and changes that must occur to achieve mission fulfillment
- Financial stability and security moving beyond this coming academic year

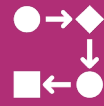
WE
WILL

ADVANCE EQUITY

6/16/2022 TAB J



We Will
Succeed.
It Will Be Hard.
Anything of
Significant
Value Always Is.



WE WILL see what things could be rather than how they are.



WE WILL leave behind preconceived notions and limitations.



WE WILL aim for things that are yet to be defined and shape them collaboratively.



WE WILL believe that our vision can become our future.

WE
WILL

ADVANCE EQUITY

But Never Underestimate Green River College



“This is a great college. It really is”

President Joe Biden; April 22, 2022, during his visit to Green River College



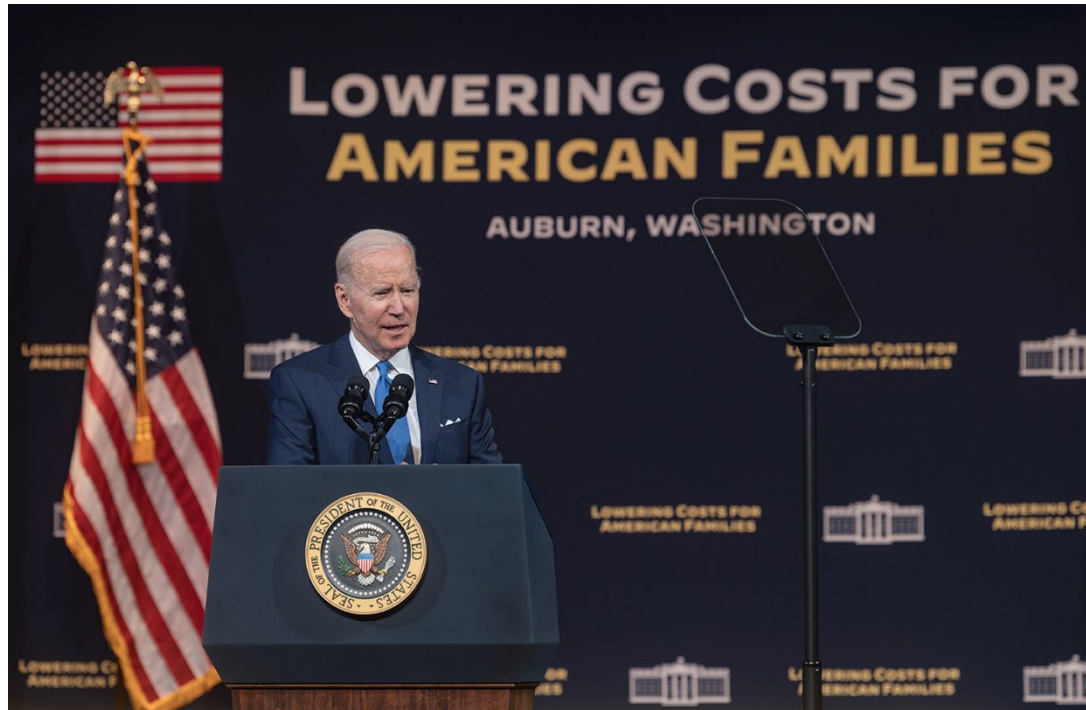
“This is a great college. It really is”

President Joe Biden; April 22, 2022, during his visit to Green River College



“This is a great college. It really is”

President Joe Biden; April 22, 2022, during his visit to Green River College



"To all the folks who are students here... I wish you well. We need you badly. You're the reason I'm so optimistic."

President Joe Biden

Thank you to our:

Students

Faculty, Staff, and Administrators

Trustees

Our Communities

**WE
WILL ADVANCE EQUITY**

6/16/2022 TAB J



2021-22

OPERATIONAL PLANNING
ANNUAL REPORT AND UPDATE
GREEN RIVER COLLEGE

June 10, 2022

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President

Dr. Suzanne Johnson, President

Introduction

In 2021-22, Green River College launched a new equity-centered strategic plan focused on student achievement, closing opportunity gaps, serving our community, and excellence in teaching and learning. With a new strategic plan requiring time to implement and a redefining of operational goals, the College approached operational planning in an integrated manner, with each area focusing on outcomes aligned with identified institutional priorities.

Green River College Equity Statement

We commit to be an anti-racist institution where all students, faculty, and staff receive the access, resources, and services needed to achieve their educational, career, and

personal goals. Green River College makes social and economic justice, equity, and inclusion our highest priorities.

The Green River College definition of equity encompasses all identities, including but not limited to race, ethnicity, economic status, gender identity, sexual identity, disability, religion/spirituality, immigration status, age, and culture. We understand individual needs vary widely, and the effects of discrimination and historical oppression must be taken into account while aiming for equitable opportunities and outcomes for all.

Let this be a call to action to all members of the Green River College Community: everyone must contribute to this on-going effort to achieve equity for all.

Vision Statement

Green River College will be an equity-centered leader in higher education committed to excellence in teaching and learning, to being an anti-racist college, and to advancing social and economic justice.

All members of the college community will feel a strong sense of belonging and, together, build a culture of care. The racial and ethnic diversity of staff, faculty, and leadership will reflect the diversity of the communities we serve.

Green River will be:

- The destination of choice for post-secondary education.
- First choice in partnership with our community, its business and industry.
- Ranked among the best nationally in student achievement, closing all opportunity gaps.
- Recognized for its preparation of students for the global workforce and for civic engagement in an increasingly diverse, interdependent world.

Mission Statement

Green River College welcomes our diverse local and global communities and is committed to meeting students where they are by providing inclusive, equitable access to innovative and comprehensive educational programs, and individualized support that empowers and prepares students to achieve their personal, educational, and career goals.

2021-22 Institutional Priorities

Institutional priorities for 2021-22 reflect an integrated approach to planning and mission fulfillment. Equity is the goal. Excellence in teaching and learning is how Green River College will get there. In order to provide institutional focus during a transitional strategic planning year after more than a full academic year in the midst of a global pandemic, the following institutional priorities were shared with the GRC community.

College Priorities (2021-22)

- ctLink – shift in operations and business processes impacting students and employees
- Strategic plan – equity in student outcomes, for employees, and in college operations
 - Guided Pathways – equity in enrollment, retention, completion, and placement
 - Center for Professional Learning and Innovation
 - Development of Human Resources
 - Search for VP of equity, diversity, and inclusion
 - Governance structure – shared and collaborative with robust employee involvement and inclusion
- Financial stability and sustainability – to meet temporary crisis and future demands

Report structure

Each college area has reported on their major achievements that demonstrate progress on the strategic plan and the 2021-22 institutional priorities. The 2021-22 Operational Planning Annual Report and Update is organized by college area, with each area providing an executive summary and description of major accomplishments. The major accomplishments are organized differently depending on the area. Some areas reported major accomplishments by respective service areas; other identified area achievements holistically. After each accomplishment category, the corresponding goals of the Equity-centered strategic plan are indicated in parentheses (e.g., A.2, F.1).

Achievements on the strategic plan goals and objectives and 2021-22 institutional priorities are shared throughout the entire document. In every section, there are extensive accomplishments reflecting the implementation of ctLink, guided pathways, and both individual and collective equity, diversity, and inclusion work. Collectively the report demonstrates coordinated and dedicated work by college faculty and staff to accomplish goals that serve Green River College students and our communities.

Business Administration

Shirley Bean, Vice President

Executive Summary

As we reach the end of the second full academic year operating during a global pandemic, the Business Administration division (Facilities, Capital Projects, Financial Services, Benefits Services, Payroll, Internal Control/Foundation Accounting, and Risk Management) saw a number of accomplishments throughout the Division, as well as challenges, brought on by the COVID 19 pandemic. As has been the case since Spring 2020, COVID continues to be a major disruption and, as noted last year, working to keep people healthy and safe, while managing the business needs of the college, has been our primary accomplishment, along with supporting campus efforts to re-open. Further, since the implementation of ctcLink go-live in October 2021, the work associated with that project has increased significantly as Business Administration staff completed hundreds of hours of training, data validation and other key activities prior to go-live. Since go-live, staff have continued to learn the new system and have taken on the Herculean task of training the campus community in procurement, travel, leave reporting, benefits and budget access. To help manage that, we have hired new staff (temporary and permanent) in Payroll, Financial Services and Benefits. We continue to work to fill key vacant positions, with recruiting, hiring, on-boarding and on-going training all taking place virtually.

Also like last year, COVID response has dominated Facilities work. Made up of six departments and office support, as essential employees our Facilities and Capital Projects teams have been on campus throughout the pandemic, performing specific activities to ensure the health and safety of our campus during these extraordinary times. During this time, Facilities has also completed several major improvements that will make the campus more functional and support access to teaching and learning when we welcome our college community back full time.

Finally, Business Administration supervisors participated in a year-long equity, diversity and inclusion training and the division is looking at ways to operationalize that important work and engage in on-going professional development opportunities to support our diverse campus community. Accomplishments by department are listed below with corresponding College Priorities (as applicable).

Major Accomplishments

Financial Services

- Financial Statement and Accountability Audit: Financial statements for FY 21 were completed and are currently being audited in compliance with generally accepted accounting principles and NWCCU standards for accreditation.
- College Budget Process: The Budget Department, in partnership with Institutional Effectiveness, continued developing a budget process in alignment with the colleges strategic goals. Budget work continues to be challenging, as we navigated our third budget development process operating via remote. The Board of Trustees will vote on the 2022-23 college budget at their June 2022 meeting.

- The entire Financial Services team was heavily involved in ctcLink go-live activities and subsequent implementation. This involved learning, creating and documenting all new processes and procedures for our entire student financials, financial accounting, budget and payroll systems. Financial Services, Payroll and Benefits staff serve as Pillar Leads and Subject Matter Experts (SMEs) in Finance, Payroll, Student Accounts, Travel, Procurement, Accounts Payable and Benefits and continue to support the campus community in navigating the new system. Along with that, our Financial Services team have served as leaders in identifying system-wide issues and developing resolutions that can be used by all colleges.
- To provide better service to our students and to our internal customers, we split out student finance and accounts receivable, providing additional support and focus on student accounts.
- Financial Services has developed a small work group which manages over \$15M in the various CARES allocations to ensure appropriate budgeting, monitoring and reporting.
- Purchasing staff continue to work on compiling, tracking and reporting all costs associated with the COVID 19 pandemic.
- The college's Purchasing and Mailroom staff, in collaboration with Facilities, have managed purchasing, receipt, distribution and storage of Personal Protective Equipment (PPE) and other COVID 19 supplies for the entire campus, including for CTE programs currently held on campus. This is a significant logistical "heavy lift" with staff from each area working both remotely and on-campus to assure campus users have access to these vital resources.

Internal Control and Foundation Accounting

- Successfully completed the annual audit for the Foundation (20+ years with no findings).
- In support of the Foundation, staff helped 325 students with scholarships, and 455 students with other assistance during the fiscal year 2021. Along with processing 57 scholarship checks to GRC, Foundation accounting processed 455 additional payments (checks and credit card charges).
- Reviewed and updated Foundation accounting procedures.
- In collaboration with Financial Services, ensured internal controls were adequate and followed which resulted in zero audit findings.
- Completed annual college risk assessment, including review and documentation of results. Identified risks and internal control gaps and corrective actions are identified and implemented.
- Initiated changes in areas of the college where risk is involved, adapting to necessary changes due to COVID.
- Determined when and where internal control processes are no longer practical or efficient and helped departments develop and implement new ways to ensure controls are adequate and business needs are met.
- Developed reports to summarize trend-data around risk management within the Foundation and college (as requested).

Benefits

- Successfully migrated over from 40-plus year-old Legacy system to ctcLink. This highly labor-intensive process included validation of thousands of employee records and significant work in

ensuring that employees benefits migrated correctly and that employees knew how to access them in the new system.

- Over the course of the past fiscal year (four academic quarters) made benefit determinations for a total of 439 adjunct faculty and on-boarded and enrolled new full time classified, professional exempt and new full-time faculty employees in PEBB insurance benefits and retirement plans.
- Processed 35 Family & Medical Leave Requests, 7 Shared Leave Requests.
- Successfully managed another annual Open Enrollment period in November 2021 resulting in 81 employee change requests through the Public Employees Benefits Board (PEBB); this was more challenging this first year in ctcLink since information “flowed” over from PEBB but each employee record had to be validated for accuracy in ctcLink.
- Another critical and highly time-consuming event was the onset of the automatic default for Long-Term Disability (LTD), initiated by PEBB in January 2022. All employees (approximately 800) eligible for benefits either had to make a choice of selecting an optional LTD plan or were defaulted into a plan.
- Counseled 23 retirees through the retirement process, including assisting them in enrollment in PEBB Retiree Coverage, Medicare, the process of being paid out for available sick leave through VEBA, how to apply for a retirement benefit, Return to Work rules, and for some, the completion of a State Board Supplemental Retirement process.
- Managed contact tracing for employees during COVID-19. This critical work is complex and requires not only technical skills but the ability to support employees during a time of great stress. Specific tasks include managing quarantine managing the receipt of test results, counseling employees on leave options and return-to-work requirements, all via remote.
- Managed vaccine-mandate medical exemptions and reasonable accommodation requests for employees. Along with COVID related accommodation requests, employee requested accommodations increased significantly over the past year, with 9 (so far) requesting reasonable accommodation for medical reasons and high-risk COVID. This critically important work includes documentation and processing of complex medical information, working directly with health care providers and in counsel with AAGs. It also includes working with distressed employees and assisting them in navigating often confusing and occasionally conflicting state and federal policy and ensuring that they have access to all applicable benefits for themselves and their families.

Payroll

Payroll Department Major Accomplishments FY21-22 (July – September in Legacy, October – Current in ctcLink)

- Total Gross wages: \$47,471,977 (through May 2022)
- Total Checks: 19,515
- 2020 W-2's: 1,306
- New Hires: 341
- Separations: 180 (includes student/hourly)
- PEN form payments processed: 1,979
- Manual overtime entries processed \$191,735 (4,760 hours)

- High Demand Payments: \$1,133,000 (536 transactions)
- Time Sheets: 6,975
- Absent Management hours: 65,320
- Moonlight/Adjunct contracts: 1,400
- HCM Conversion Data Validations: 87,165 employee records verified
- Quarterly Payroll Taxes: IRS, Department of L&I, ESD-Unemployment, ESD-PFML (including LTC tax preparation, taxes taken, then returned)

Facilities

- **General:** The custodial, grounds and maintenance teams were instrumental in the preparation and hosting of a very special guest: the President of the United States of America. In the days leading up to the event, they worked alongside the White House team assisting with building EOD sweeps, radio communication set up, and event set up. Several members were personally thanked by the Secret Service after making a wooden barrier for the president to walk behind while entering the building. In less than 3 working days, our grounds team was able to completely landscape an overgrown area of campus. Their long days and hard work made it possible for the team traveling with the president to have a safe and well-groomed place to park. Our entire Facilities team, led by Interim Director of Facilities John McCormick and Director of Capital Projects Rob Olson were recognized by the President’s team for all their good work in making the event hugely successful.
- **Custodial:** In Custodial Services we continued to redirect our daily activities and worked to sharpen our COVID cleaning plan to ensure a highly effective protocol. Although the college experienced some isolated cases of COVID, there were zero confirmed spreader events on campus.
- **Maintenance:** The Maintenance team completed the monumental project of delivering an air sanitizing UV-C lighting system to every college building (main campus and branch campuses). This system works by purifying the air supply inside buildings by removing viruses, bacteria, fungi, and dangerous Volatile Organic Compounds (VOC). Green River Facilities received ground breaking approval from the State of Washington’s Labor & Industries engineering team for implementation of this retrofitted system. As part of this work, the GRC Mechanics also had to custom design and fit each lighting system into every HVAC unit that serve our buildings. This project was fully completed in Fall 2021. The team also successfully completed a building wide HVAC controls upgrade in the Holman Library. Taking on a project of this scope “in-house” saved the college approximately \$100K. The assigned mechanics were able to complete this project during off hours (12am-8am) to minimize the impact to building occupants.
 Number of Maintenance Work Orders: 1,266
 Preventive Maintenance Work Orders: 942
 Emergency Work Orders (Work Order completed after project): 327
- **Grounds:** The Grounds Team continues to care for our 87 acres of landscaped grounds as well as managing specific large projects. After the completion of the Rain Garden last year, our grounds team continued efforts to improve the landscape between Salish Hall and West Building. These “finishing touches” have made this area (arguably) one of the most beautiful

spaces on campus. The team also worked tirelessly to keep up with removing excessive vandalism, garbage, and other debris left behind by an increasing number of individuals not associated with the college on the main campus and Auburn campus. Finally, the grounds team is working closely with the Forestry Department (Instruction) as well as the Muckleshoot tribe in providing a dying tree that will be carved into a totem pole. This is directly contributing to keeping GRC safe (removal of dangerous trees) and supports our strong relationship to our Muckleshoot partners.

- **Wetlands Detention:** Wetlands Detention has done an incredible job of taking a program from being delinquent in reporting requirements since 2016-2017, to completely up-to-date in 2020-2021. Reports for 2021-22 are now complete and undergoing a final review process by the College's DES assigned contracted agency. Along with this work, the WD team has continued to work to remove invasive plant species from areas all over campus which would otherwise overwhelm native plant species. Finally, WD has conducted diligent monitoring of our wetland and forest areas, ensuring the health and wellness of the surrounding trees, plant life, and associated ecosystem.
- **Environmental Health and Safety:** The newest department in Facilities finished its third full year at Green River College all in the middle of the COVID pandemic. Besides providing support to campus COVID response efforts, EHS developed a battery recycling program in fall of 2021. EHS also has been instrumental in growing and maintaining the GRC safety committee and helping departments across campus think safety first. Finally, EHS is working with HR and IT to identify a Safety Data Sheet program that fits the needs of the college and meets accessibility requirements. Our SDS program impacts all areas of the college where chemicals of any kind are used or stored. EHS Workorders: 335
- **Facilities Office Support:** The front office staff successfully transitioned from the College Legacy systems to ctcLink. Office staff have been critical in assisting other facilities staff develop core competencies for tasks conducted in ctcLink. Staff are also in the process of working with the IT department to develop a key system application that will help us transition from paper to electronic records. Along with that important work, they are helping to revamp the departmental purchasing approval process. Finally, throughout the two plus-years of the pandemic, our front office team has worked in collaboration with the business office in tracking costs and time of COVID related work and purchases.
- **Capital Projects and Energy Management:** The Capital Projects and Energy Management team completed the renovation of the Administration Building in May of this year. Despite shortages of both materials and labor due to the pandemic, AD was delivered on schedule and on budget. Capital Projects has also taken on energy management driven by the new Clean Buildings Act signed into law in 2019, requiring that all state buildings meet stringent new energy standards starting in 2026. This new act requires all buildings on campus to reduce their Energy Use Intensity (EUI) depending on square footage and usage. Along with performing renovations and building energy reduction, Capital Projects manages over \$2 million dollars in identified facilities deficiency projects, primarily roof replacements and general building equipment repairs/replacements. There are 8 identified repair/replacement projects scheduled to be completed by June of 2023.

Currently there are three renovation projects in progress:

RLC Building College Relations Departmental Tenant Improvement

New office suite buildout of the Vice President of Equity, Diversity and Inclusion.

New Teaching, Learning and Development Center Renovation

These projects all address departmental growth and the need for new technologies and modern infrastructure. At the same time, the designed projects incorporate energy reduction measures, making Green River College a responsible partner both in our community and globally. This year alone the Capital Projects and Energy Management Department has worked to bring the following cost reductions, grants/rebates and carbon reduction to the college via performance of Energy Saving Projects. Here are the results for 2021-22 fiscal year.

Measurable results for 2021-22

\$100,000 Department of Commerce grant

\$20,000 PSE Rebate

\$112,000 in Annual Utilities reduction

Reduction in this year's carbon footprint by 50,000 lbs., for a total of 1,760,735 lbs. since 2016.

Capital Projects will continue to deliver projects that reduce energy and at the same time meet the needs of building users. Putting it all together, Green River College remains environmentally attentive and a leader in reducing our carbon footprint, at the same time providing great spaces to work and learn for everyone.

College Advancement

George Frasier, Vice President of College Advancement

Executive Summary

The Foundation and College Relations Teams were full partners in supporting College priorities during this past fiscal year. CTC link was an enormous lift for the College requiring strong support from College Relations to manage general communication, training videos, and student support. College Relations team members also served on CTC Link steering committees as well. College Relations team members also provided similar support to the Guided Pathways Steering Committee.

The Pandemic required responses from the Development and College Relations teams. CRO was intimately involved in Re-Opening Committee work providing enormous communication support in all Channels. The Foundation pivoted fundraising efforts toward student emergency needs. A \$1 million major gifts campaign was begun to fund a permanent endowment funding student emergency funding need.

The Pandemic also impacted resident occupancy at Campus Corner Apartments. Through the work of all partners, The Foundation, IP, the College, Capstone On Campus, and Washington Federal, CCA weathered a major financial crunch. Resident occupancy has substantially recovered over the past fiscal year.

Finally, GRC's EDI efforts were fully supported. Leadership participated in the EDI Leadership Training Series, individual members have served on EDI supporting committees, and individual team members are engaged in reflective thinking. The Foundation examined its Scholarship Selection systems with an equity lens and made several improvements to reduce the possibility of unintended bias. College Relations provided signage updates that included braille components for the first time on campus.

Major Accomplishments

Foundation Office

- Hosted a second successful virtual scholarship banquet. (F.1)
- Held a successful, engaging, and safe board retreat. (F.1)
- Adjusting operations through working from home and hybrid work schedule to maintain operations and relationships.
- Launched a new Foundation and Campaign website with collaboration with College Relations. (F.2)
- Received a record number of scholarship applications last spring. (A.3)
- Welcoming the Emergency Funding Specialist position to the Foundation Team in partnership with Student Affairs. (A.3)
- Completing the planning and launching the silent phase of the Gator Pledge Campaign. (A.3)
- Transitioning back to in-person work with our donors/office/campus community.
- Launched several new Scholarships and Endowments through the Foundation. (A.3)
- Mel Lindbloom Memorial Service was a big success! (F.1)
- Selected the first Hanford Leadership award recipient. (F.1, F.3)
- Recruited 2 new Foundation Board members.
- Successful transition from Jim Berrios to Jim Tanasse as Board Chair.
- Raised \$ 903,000 (so far) to support scholarships and emergency funding and are on track to

exceed our Annual Fundraising goal of \$800,000. (A.3)

- Invested \$572,000 in 325 student scholarships. (A.3)
- Funded 13 Faculty Excellence projects totaling \$21,214. (A.3)
- Maintained the financial stability of student housing through the pandemic.
- Reviewed our scholarship selection process with an equity lens. (A.3, A.5, C.2)

Gator Pledge (A.3, F.1)

- Received an additional \$50,000 from United Way King County.
- Spent \$103,985 of UWKC funds on books, tuition, and utility bills.
- Spent \$10,108 of PATH grant funds for books and utility bills.
- Created a new system to track Acute cards making it easier for students to receive immediate assistance with food or gas.

College Relations Office

- Received national NCMPR Bronze Paragon Award in “E-Card” for the Holiday card. This was the first project Kaiti led and took ownership of while working at GRC. (F.1, F.3)
- Successfully onboarded a new web content manager, providing additional support to campus partners and increasing our response time to web projects. (D.1, D.2, D.4)
- Refined internal workflow across Creative Services team to better coordinate brand and graphic assets. (A.5, D.1, D.2, D.4, E.1, F.1)
- CRO members participated in a wide variety of campus caucuses and committees to increase representation, engagement, and connection to campus activities. Examples include, but not limited to: Asian and Asian American Caucus, Classified Council, College Council, Guided Pathways Advisory Team, Reopening Committee, SBCTC Public Information Commission, SBCTC Strategic Technology Advisory Committee, Strategic Enrollment Management, and Translation Services Committee. (A.4, A.5, D.1, D.2, D.4, D.5, E.1, F.1, F.2, F.3)
- Creating a standard process for planning and executing marketing campaigns that has been piloted for CRO-driven and colleague-driven campaigns, including needs assessment, messaging development, and data-driven alignment of tactics and end deliverables with strategic goals of the College, and with the in-progress Marketing Strategy (E.1, F.1, F.2, F.3)
- Created a cohort of GRC marketing professionals to share professional development opportunities and increase relationship building across departments. (E.1, F.1, F.2, F.3)
- Identified and began work on specific infrastructural needs that show marketing ROI as it relates to enrollments and retention. Examples: CRM to track student engagement/marketing, website modifications (CMS, content hierarchy, etc.), and internal processes. (E.1, F.1, F.2, F.3)
- Maintaining effective and creative Covid safety information across the college through signage and other graphics during a period of constantly shifting information and policy. (E.1, F.1, F.2, F.3)
- Establishing an innovative new standard for interior directional signage on our campuses, with industry-leading incorporation of braille to improve accessibility and make our spaces more inclusive and welcoming for all. This involved developing a design concept, crafting specific manufacturing instructions for numerous types of signs, troubleshooting issues with specific materials and manufacturing processes, all in collaboration with vendors, facilities, and executive leadership to obtain approval to move forward with execution on a large scale. (D, E.1,

F.1, F.2, F.3)

- Video Team increased their technique, style and toolset to include more engaging, cinematic, and high-quality content in the videos we produce. (A, B, E.1, F.1, F.2, F.3)
- Creation of a video content calendar and strategy for releasing regular, timely video content on social media in the form of video shorts. (A, B, E.1, F.1, F.2, F.3)
- Increased collaboration within College Advancement through cross team projects like the Virtual Scholarship Night, the Gator Pledge campaign, Mel Lindbloom Celebration of Life, the new Foundation website, etc. (C.1, C.2, C.3, C.4, E.1)
- Increased volume of requests completed, improving ability to meet campus demand for our design, videography, web design, marketing and social media expertise. As of June 1, 2022, CRO has completed 759 requests submitted via Workfront (up 15.7% over this time last year), and demand for our services is also rising significantly, with 841 new requests received so far in this fiscal year (up 22.06% from this time last year). (A, B, E.1, E.2, F.2, F.3)
- Increased team knowledge and practice around accessibility, specifically around the creation of accessible documents. Beginning stages of developing a step by step how to, to help fellow College employees whose work with students will become more equitable by increasing accessibility. (A, B, E.1, E.2, F.2, F.3)
- Supported key campus communications, including but not limited to: ctcLink, Covid-19 information and response, EOC, Guided Pathways, campus Reopening efforts, numerous VIP visits (including POTUS). (E.1, F.1, F.2, F.3)

Grants Office

* **Proposals in bold type were submitted in 2021-2022 and received funding.** “Received...” awards refer to proposals that were submitted prior to July 1, 2021, but were funded and had a corresponding impact in 2021-2022. “Supported...” proposals were assisted, but most proposal development and submission work were performed by others. *Italicized proposals were submitted but declined for funding.*

Goal A – Success for All Students

- Received \$432,794 SBCTC Student Emergency Assistance Grant award to meet students’ urgent financial needs. (A.3)
- **Submitted SBCTC Career Launch proposal and received \$208,000 in annual funding to provide SDEV students with paid internships, as well as expand instructional capacity. (A.2)**
- **Supported SBCTC Running Start-ESSER proposal and received \$68,136 to pay for Running Start students’ summer tuition, fees, and course supplies. (A.3)**
- *Submitted \$100,000 NSF S-STEM scholarship planning grant proposal. (A.3)*

Goal B – Excellence in Teaching and Learning

- Received \$34,974 State Dept. IDEAS award to create new hybrid, short-term study abroad programs. (B.2)
- Submitted \$199,589 ED UISFL proposal to add “virtual exchange” component to courses. (B.2)
- Submitted \$35,000 State Dept. IDEAS award to expand access to study abroad programs. (B.2)

Goal C – Responsive Educational Programs and Support Services

- Received \$299,986 DOJ OVW award to continue providing student services to reduce domestic violence, dating violence, sexual assault and stalking on campus. (C.2)
- Received \$448,975 ED CEVSS award for support services to student veterans. (C.2)

- Received \$232,000 SBCTC HEET award to develop Bachelor of Science in Nursing degree program and provide support services for students. (C.4)
- Submitted \$2.68 million NSF PD 21-7980 proposal to add course-based undergraduate research within STEM instructional courses. (C.4)
- **Submitted SBCTC High Demand proposal and received \$136,987 to add I-BEST option to Nursing PN degree program and develop I-BEST option for BSN degree program. (C.4)**
- **Submitted SBCTC HEET proposal and received \$250,000 in total funding to develop BSN degree program and provide support services for students. (C.4)**
- Supported \$130,000 SBCTC Supporting Students Experiencing Homelessness proposal to provide support services for housing-insecure and foster system-involved students. (C.2)
- Supported \$300,000 NSF PD 21-7980 proposal to add I-BEST option to Software Development program, and support Bachelor of Science in Computer Science degree program development. (C.4)

Goal E – Accessible and Responsive Facilities and Technology

- Contributed as subject matter expert to college transition from SMS to ctcLink. (E.3)

Goal F – Impactful Community Connections

- Contributed to conversations with community partners, such as Amazon and the City of Kent, on opportunities for current and future collaboration. (F.1)
- Facilitated partnership between Aerospace Joint Apprenticeship Committee and Manufacturing program to offer a pre-apprenticeship program for youth at Kent Campus. (F.1)
- Submitted University of Washington CCRI proposal and received \$25,000 to collaborate with UW Clean Energy Institute and UW Engineering to improve low-income students' transfer success. (F.1)
- Supported Natural Resource program acquisition of SBCTC Career Launch endorsement. (F.1)
- *Submitted \$1.6 million King County Promise proposal to collaborate with Auburn School District, Good Shepherd Youth Outreach, and International Rescue Committee. (F.1)*
- *Supported \$100,000 NEA ARP proposal to provide local K-12 students with classroom-based arts education. (F.1)*

Human Resources

Mark Brunke, Senior director

Executive Summary

The major accomplishments for Human Resources in the last year included continuing to support the College and employees during a pandemic with a largely remote workforce, participating in implementing the ctcLink system including leading one of the three pillars for the college (Human Capital Management) including significant changes to all HR business workflows, implementing the requirements of required COVID-19 vaccinations and related exemptions and reasonable accommodations, assisting the campus and employees when impacted by major social and political events in the US, continuing a progressive path forward in implementing DEI and anti-racist training for all employees, participating in an Equity Review of all HR policies and practices in the area of onboarding, hiring and performance by an outside consultant, supporting training of all supervisors in a year long DEI learning series, and the implementation of an Equity Representative Training program to meet the needs of 50+ hiring committees in a given year.

Major Accomplishments

ctcLink

Implementation of new and updated business processes and operations to support ctcLink

- Converted all HR processes to run through ctcLink, including integrating non-HR tasks in many that used to be performed by Payroll, and integrating new processes in alignment with the Financial and Campus Solutions pillars.
- Created 280 job instances in ctcLink and 35 position numbers (these are new tasks required for HR to complete when an employee is hired or a position is created/vacated).
- Initiated implementation of ctcLink Talent Acquisition Module, preparing for shift in recruiting to move from NeoGov into the ctcLink/TAM. Buildout of TAM module has been occurring from February to June 2022. Migration to TAM expected during Summer 2022.

Development of Human Resources (D.1, D.2, D.3)

- Relocated Human Resources office to remodeled Administration Building.
- Initiated archiving project of old human resources records during office move. Completed one year's worth of archiving review in stored records.
- Team member accomplishments in professional development include one member attaining a Masters Degree and one a Bachelors Degree.
- Developed, initiated and implemented required tracking of required COVID-19 vaccinations for 1200 employees. Hired and trained Program Specialist 3 to monitor program and oversee 60+ Religious Exemptions and associated Reasonable Accommodations.
- Revamped the Campus Guides program by inviting collaboration from Student Life,

Foundation, Facilities and International Programs to welcome and assist new students to campus during the first three days of each non-Summer quarter.

- Initiated improved processes internally for the training of Equity Representatives in hiring committees, departmental reorganization tracking and workflow, off-boarding tracking and workflow.
- Completed initial review in cross department collaboration to update the PEN form to electronic distribution, signature, and storage.
- Contracted with AP Consulting for review of all hiring/onboarding processes. On track for delivery of the results in June 2022.
- HR Team completed 16 hours of Restorative Justice/Circle Work training in restorative justice, anti-racism, and teamwork development with Pamela Taylor Consulting.
- Implemented Public Records Portal. 19 new requests received in new portal, with 14 now closed. 145 Requestor documents released of 695 staff documents collected.

Search for Vice President of Equity, Diversity, and Inclusion (B.1, D.1, D.6)

- Formed and co-lead hiring committee.
- Led development of Job Description and Search with cross departmental committee
- Finalists selected by committee, hiring is on track for Summer 2022

Integrated and Effective Organizational Structure, Systems, and Processes (B.1, D.1, D.2, D.6)

- Rolled out, in partnership with Fleur Larson Consulting, a year long Supervisor DEI series. All supervisors completed 16 hours of training over the academic year. 120+ supervisors across all areas of the college attended at least one training, with 70+ completing the entire series.
- Rolled out updated CSA training to campus for completion by end of 21-22 Fiscal Year.
- 70 employees completed HR Onboarding with the Learning and Development Manager, including 21 new faculty members. HR collaborated with Deans from Instruction on development of new faculty orientation.
- Developed and completed Foundations of Supervision 1: Maximizing Performance with a total of 26 attendees, all new and early career managers. Completed first post-training Community of Practice event with graduates of the series.
- Developed and completed enhanced Exit Interviews. Initial testing has been done on 11 separated employees. Information will be used to improve supervision, onboarding, and other practices and training.
- Facilitated online session on Black History in February 2022 completed by Learning and Development Manager with 50 attendees.
- Center for Learning and Innovation: Initiated Listening Sessions to accumulate employee feedback on Professional Development needs related to the implementation of the Learning and Innovation Center. 6 of 7 Sessions completed. Recommendations to implement physical construction of the new center on track for July 2022.
- Developed new Performance Management competencies, integrating DEI components

into expected competencies of all managers and exempt employees.

- Collaborated across the college with recruiting, hiring, and onboarding 92 new employees and promoted employees: 1 Administrative, 34 Classified, 46 Exempt, and 11 Faculty. 23 of the 92 positions were internal promotions.

Information Technology

Camella Morgan, Executive Director

Executive Summary

The 2020-21 academic year was a busy and productive period for the Information Technology (IT) team. The department's emphasis this year was multi-faceted with a concentration on five main areas: 1) enhancing and upgrading student success tools; 2) the ctcLink project; 3) capital and renovations projects; 4) security enhancement; and 5) diversity, equity, and inclusion development.

This is our second year of unprecedented COVID Pandemic business operations for the college. We have adapted to various new college operations with some employees and students being on campus and others remote. This year brought more operations to campus than the previous year, which is a good sign, that we are moving towards what "normal" may look like after the pandemic. We have increased our technical remote services for student and employees that have proven to be successful for overall operations. There has been a vast increase in the use of mobile technology this year and the number of devices that require support has continued to increase the workload of IT staff. Additionally, we have had to contend with supply chain shortages that have significantly increased lead times and therefore slowed down distribution of new equipment. We navigated through the largest operational change in college history, the statewide project "ctcLink" implementation, changing all college business operations (HR, Finance, Campus Solutions). There has been an increase in cybersecurity attacks against our college system and the world this year. Requiring us to vigilantly protect and increase security for campus information technology systems and overall network environment.

The IT Department has experienced a great deal of team member turnover, hiring four new team members, and is still seeking to fill four open positions. Through the challenges and unforeseen complications, we have had significant success in moving college technology services forward in a necessary and exciting way.

Major Accomplishments

Student success tools (A.3)

- Accomplished creating a new live internet streaming system for our Athletics program. Worked with athletics staff/faculty and facilities to implement a new smart streaming solution in the Gym with secure internet access. This solution can live stream sports games, viewing the whole gym, track the game and score live for online viewing, without faculty needing to manage anything during the event.
- Prepared college IT equipment for fall with the installation of webcams and headsets in employee offices and equipped classroom spaces with virtual usage devices to achieve hyflex teaching spaces. Continued to install and update AV equipment in both instructional classrooms and conference spaces in collaboration with the Media Services team. Additionally, all on-site computers are being updated and tested in preparation for the reopening of campus in Fall. Improved typical IT equipment standards to support a more flexible setting and strain of necessary software for the current environment.
- Migration of student and employee mailboxes, Teams, SharePoint, and OneDrive accounts into a new combined environment to increase faculty, staff, and student collaborations. This allows for administration of users and permissions management lifecycle, Identity management, workflow, security, eDiscovery, and monitoring for the

whole organization from one place, increasing communication between students and employees by providing centralized access to Office365 (such as Microsoft Word, PowerPoint, Excel, and OneNote) tools, resources, and files on any device, from any location with an internet connection.

- Made enhancements to CANVAS, the online learning platform students use to access course materials, communicate, and submit assignments. Assisted eLearning team with transition from GR local Canvas setup to SBCTC Canvas ctcLink integrated system. Microsoft OneDrive was integrated into Canvas to provide our faculty and students a collaboration platform for course files and information. We've also made important foundational steps in being able to build our own custom GRC apps into Canvas, allowing for future innovation for users. Successful overall Canvas and ctcLink system integration for our students, staff, and faculty. Established modern remote learning technology for students by the implementation of Azure Virtual Desktop. Replacing the old, outdated, slow previous solution.
- Initiated the new WiFi-6 wireless networking environment for campus (802.11ax wireless) This newest standard supports more concurrent users and faster speeds. The update will increase wireless network availability for students, staff, and faculty.
- Continued a multiphase project to modernize the College's aging phone system. The new communication system, Microsoft Teams, creates a virtual work environment that allows employees to chat, meet, call, and collaborate no matter where they are. College employees have been set up with the new system and are using it successfully.
- Expanded both the student and employee technology equipment check-out programs. The original Student Technology Check-Out Program had 35 laptops that were available for loan. There are now more than 400 laptops available to assist students with completing schoolwork and the program continues to grow. It has also been enhanced to include headsets and internet hotspots for student check-out. Ongoing maintenance for these devices is being handled by IT staff as they are returned at the end of each quarter and then redistributed. The Employee Loaner Laptop Program has also been expanded to include monitors, web cameras, headsets, mouses, and keyboards. There are currently 350 individual laptops on loan, and this program also continues to grow as need continues.

ctcLink project (E.3)

- Gate 4 Transition - Production Cutover Planning:
 - ctcLink Project Team execution of Transition phase in preparation of Deployment phase and Pre-Go-Live. Includes training, engagement in configuration, conversion, validation, testing and training. ctcLink Project Team members successfully completed conversion activities. Team members are competent in the functionality and prepared for Go-Live.
 - Create employee roles and access permissions for accessing information within ctcLink. Determination of security oversight structure, assessment of users' roles/responsibilities and creation of security mapping matrix and security team support plan management. In preparation for ctcLink migration, GRC user accounts are created and assigned appropriate permissions. Successful assignment of security evaluation for all users with the least level of access for each user at Go-Live.
 - User Acceptance Testing (UAT) required training. ctcLink Pillar Leads and UAT participants conduct ctcLink User Acceptance Testing Required training in preparation of UAT. Required

training completed and 95 UAT participants finish approximately 3140 total training hours, while still supporting the daily GRC Business Operations.

- Performance Testing: Subject Matter Experts in Financial Aid, Payroll, and Student Financials Tuition Calculation, conducted parallel testing between the departments to ensure accurate data cross-over from Legacy Systems to ctclink. Subject Matter Experts in Financial Aid, Payroll and Student Financials conducted over 100 tests to ensure data in Legacy Systems will accurately transfer to the ctclink system at Go-Live.
- End-User Training Preparation: ctclink Communications Team created 'how-to in ctclink' materials for faculty, staff and students that are available for access. During on-campus opening week, GRC Subject Matter Experts created and presented specified training in ctclink, topics including: Employee Self-Service, Advising, Manager Self-Service, and Faculty Self-Service
- Legacy System Shutdown Procedures in Place: Establish a plan of action for exact times and dates that Legacy Systems are shut down upon executions of final processes, to avoid collisions when processes are run at each level. Clear and concise plan to migrate, upgrade, remap or retire supporting systems at ctclink Go-Live will be produced for each remaining active system. 60 + GRC staff ensure that legacy systems of Financial Management System (FMS), Student Management System (SMS), Financial Aid (FA), and the Payroll/ Personnel Management System (PPMS) are sequentially brought offline, with proper data migration into ctclink, and then brought back online in 'Read Only' capacity until system sun setting occurs.
- Gate 5 Transition and GO LIVE Oct 11, 2021
 - Cutover Mitigation Planning, Finalize Local Configuration Guides. ctclink Project Go-Live Preparation for Employees. ctclink Project Team creates preparatory guides that will help employees with self-service 'how-to', Try three ways to find the answer to your question or issue – before reaching out someone else, such as: Look at the Employee Self-Service Tutorials and help resource site, tips sheets etc., Review the training for the ctclink job responsibility area you are needing assistance, Searching the SBCTC ctclink resource center site, and Zoom employee support rooms.
 - Cutover Mitigation Planning, Finalize Local Configuration Guides. ctclink Project Go-Live Preparation for Students. ctclink Project Team creates preparatory guides that will help students with self-service 'how-to', Try three ways to find the answer to your question or issue – before reaching out someone else, such as: ctclink for student's page with language translation capabilities, activate your ctclink account, update your preferred contact, verify personal info., managing your ctclink account, ctclink Mobile App, Financial Accounts, Registrations & Class Info.
 - Day before Go-Live: Checking and re-checking before Go-Live. "A recurring theme heard at the State Board Level during Sunday night's Go/No-Go meeting (10/10) was that this was the smoothest go-live weekend to date; with Green River demonstrating outstanding organizational effort, data cleanup, and advance preparation which netted 99.9% to 100% accuracy in conversions from Legacy to PeopleSoft in nearly every category."
 - ctclink Project Team execution of Deployment Phase 2 weeks post Go-Live: Includes continued training in ctclink, addressing configuration issues for each department. ctclink Project Team successfully completed Go-Live activities. Team members continued training in ctclink Post Go-Live by addressing issues that arose during the legacy system to ctclink data conversion process.

- GRC Business Operations in ctcLink: Includes continued use of business processes ctcLink, addressing configuration issues, and process mapping of new business processes within each department. GRC Employees continue daily usage of ctcLink allowing users to become SMEs within each department to better support our student's needs.
- eLearning transition support: Made enhancements to CANVAS, the online learning platform where students access course materials, communicate, and submit assignments. Assisted the eLearning team with transition from GR local Canvas setup to SBCTC Canvas ctcLink integrated system. Direct transition activities to support Canvas during the cutover to ctcLink were successful for getting us through Fall quarter, including switching primary data integration to the SBCTC provided system. Successful Canvas and ctcLink system integration for our students, staff, and faculty.
- The retirement of over eighty old, outdated college supporting systems moving forward with more modern and relevant technology solutions. Transformed ctcLink information into an operational format for the campus. Ten college information systems have been integrated for the use ctcLink information.

Capital and renovation projects (E.1)

- Enumclaw Campus Infrastructure Modernization – Updated infrastructure standards, installed new network cabling, added emergency paging solution, security camera for parking lot area, additional wireless networking capabilities, and created a network communications closet with enclosed lockable racks for IT equipment.
- Administration Building remodel- Planned and worked with contractors to ensure network cabling and infrastructure within the building remodel to meet the needs of current and future technology use within the building. Planned and installed technology equipment, infrastructure, and resources during and after completion to be functional and modern, with the underlying infrastructure meeting the demands of today and into the future.

Security enhancements (E.3)

- Updated our phone system to display the required building and room information to 911 dispatch as required. Newly implemented Kari's Law and Ray Baums Act created new requirements around E911 services and compliance, and how a caller location is sent to first responders, it must include the details down to the building and individual room number.
- Enhancement of our Payment card industry (PCI) networking environment for the secure processing of credit cards for the college. PCI compliance requires network separation, and up to date intrusion detection prevention systems between devices that process credit cards and the rest of the college network. Placed firewalls between the various CHE (Card Holder Environments) and GRC's network to provide separation and security controls.
- Initiated additional security levels for the college network by the installation of protocols to limit what devices are allowed to connect to the physical network and what college resources are available once connected to the college network. Minimizing the chance of one infected computer spreading viruses or malware across the college network.
- Initiated a multi-year process to implement a Security and Event management (SIEM) solution to allow identification, monitoring and ability to analyze security events, comprehensively on the college network.

- Implemented a multi-factor authentication credential process for employees and students. To reduce access to college information if employee and student password has been given out through a SPAM/Phishing email etc. Adds another layer of protection from damaging attacks.
- Deployed a Security Awareness Training program for employees and students. To educate our community on how to protect themselves and college information by preventing a security breach.
- Established the replication of college information to the cloud. Keeping a copy of our critical college information safe from natural disasters in a secure off-site secure data center.

Equity, diversity, and inclusion (D.1)

- Strengthen IT Leadership skills by participating in a learning series to develop competencies in the areas of diversity, equity, and inclusion. To help foster a culture of belonging and inclusion at the college, a consultant team lead by Fleur Larson/Andrea Paull, facilitate this learning series to create and strengthen foundational knowledge and skills in racial equity. This learning series was tailored specifically to supervisors/leadership. The learning series shared foundational knowledge and practical skills. Content encompasses many topics of Diversity, Equity, and Inclusion. Topics include, but are not limited to, Equity Leadership Skills, Healthy Conflict, Generational Differences, Managing for Bias, Dominant Culture Norms, and Creating a Culture of Belonging.
- Integrated the IT department team members participation in quarterly DEI sessions on campus and/or events external to the College. IT team members attended DEI sessions such as the Queer Caucus Safe Zones series, Black Caucus Education Series, ODEI and GDEC Diversity Educational Series, and One Book program and series.

College governance (D.5)

- Engaged in college governance and decision-making processes. IT Department team members actively participated in college committees and teams including reopening committee, equity representative hiring committee, college council, instructional technology committee, classified staff training and development committee, ctclink pillar leads committee, environmental health and safety committee, and capital project construction team. IT team members also participated on statewide councils such as the IT security council and the staff training for technical and community colleges board (STTACC). In addition, one IT staff member served as a union steward for the Washington State Federation of Employees (WFSE).

Institutional Effectiveness

Dr. Ed Harri, Interim Director

Executive Summary

The institutional effectiveness (IE) office is committed to providing meaningful data and support for using information to the college community through its role and leadership in student learning outcomes assessment, program assessment and improvement reports, guided pathways, and the development of institutional data dashboards on enrollment and student progress. In addition, IE plays a leadership role in institutional planning, accreditation, and grants.

In 2021-22, the office underwent a change in leadership with a long-time director leaving for another college. At the same time, the work of the office is significantly impacted by the shift to ctclink, as many reports and past approaches to presenting current and comparative data now require rebuilt systems to function.

The office continued efforts to provide meaningful and useful data and information in many realms, while admittedly struggling with the accuracy of data due to working simultaneously with multiple systems. This leads to a critical area of emphasis over the next year to proactively provide valid, disaggregated data on enrollment and student achievement for the entire college. These data will be accessible on external and internal sites for use for a variety of institutional purposes, and done in a proactive manner where fewer routine data requests are submitted due to increased access to the information. This will require careful planning, presentation, support, and training, which the office staff are prepared for in partnership with other areas on campus.

Major accomplishments

Data dashboards and data requests (A.4, C.1)

- Shifted to ctclink as the primary data information system for college data in fall 2021. This impacts the institutional effectiveness research analysts' ability to access real-time data in the same manner as before. IE is making steady progress on the development of revised and new dashboards and reports that contain information both pre- and post-fall 2021. IE will also play a lead role in re-constituting the data governance committee to ensure data integrity across the College.
- Provided data in responsive ways to college stakeholders for use in making decisions, informing changes in practice or policy, applying for grants or awards, or operational purposes. Examples included data for the instruction program assessment and improvement process, data for faculty hiring decisions, and quarterly enrollment data during the registration cycle.
- Updated several data dashboards, including retention, completion, and enrollment dashboards. Most are able to be disaggregated by the majority of student demographic characteristics tracked by the College.

Professional development and training (A.4, A.5, B.1, C.1)

- Developed a pilot faculty data literacy seminar in which faculty are provided access to course success dashboards for their own courses and offered support from eLearning and IE leaders on accessing data and asking critical questions about student success and equity in their classes.
- In conjunction with the guided pathways data action team, provided resources and guidance to other action teams on available data and approaches to focus groups. These starting steps will inform future dashboard development.
- Participated in professional development to enhance the work and response of the office, including Tableau training, assessment and institutional research conferences, accreditation training, and college-provided equity training.

Assessment, accreditation, and grants (A.5)

- Supported the submission of GRC's ad hoc accreditation report, originally scheduled for a spring 2022 visit. Will continue to support the revised version scheduled for the rescheduled visit in fall 2022 focused on governance and outcomes assessment.
- Provided support in the form of data and revisions for numerous grant applications and program proposals (e.g., Nursing LPN to BSN).
- Worked with learning outcomes committee on review and recommendations for college-level outcomes assessment process in response to accreditation recommendation.

Instruction

Dr. Rolita Flores Ezeonu, Vice President of Instruction

Executive Summary

The academic year of 2021-22 started with an influx of variants which impacted curriculum and instruction yet, as usual, Instruction continued to show flexibility, tenacity, resiliency, and perseverance. Instruction continues to carry forward GRC's mission and vision through multiple modalities of teaching that balance course offerings with an increase in on-campus, online, and hybrid classes, to increase student success and maximize opportunities for our students. Our commitment and dedication to being an anti-racist and equity centered college is seen in pockets and spaces where initial and intentional dialogue, visioning and professional development center around equity, diversity, and inclusion for the present and into the future. While there are bumps and areas of continued growth, the ultimate goal is to keep moving towards more equity and anti-racism in ALL areas of Instruction.

This Spring quarter 2022, the following received tenure: Jeanine Hatfield (Nursing), Rebeca Allen (Nursing), Patrick Milian (English), Jen Yong (JY) Ho (English), Joshua Kessler (Japanese), Amanda Walsh (ELL), Matthew Cullen (Counselor), Robert Bean (Carpentry), Dr. Jashon Banks Sr. (Criminal Justice), Dr. Samantha Thompson (BAS Natural Resources), Tyler Schrock (BAS-IT Software), Tad Henry (Aviation), Erica Ihrig (Chemistry), Dr. Stephanie Hoffman (Biology), Michele Wallace (Math), Amanda Chin (Library), Sara Keene (Sociology), and Justin Pitt (Welding). Congratulatory well wishes to the following on their retirement: Harry Rosemond (English), Patrick Navin (Photography), Kathi Anderson (Tutoring Center Manager), Wendy Lundquist (Chemistry), Lisa Nelson (Nursing), Jamie McQuaig (Manufacturing), Connie Jones (Transfer), and Chuck Wytko (Natural Resources).

Next academic year will be another big year as Instruction prepares for the implementation of our equity centered strategic plan. This academic year has provided insights, wisdom, and promising practices as we move through the transitions of the global pandemic and its impact on the community college. Overall, the continued goal is always to continue together collectively, meaningfully, and inclusively in Instruction.

Major Accomplishments

Deliver current, relevant, dynamic curriculum

Offerings of course/program modalities (B.1, B.2)

- Increase of more face to face, hybrid from online courses from Fall 2021 to Spring 2022
 - Studio Program added sections of beginning drawing offerings online.
 - Student Work will be featured in this year's virtual student exhibition through the gallery website.
 - Participation of Microbiology in the virtual showcase with group presentations on applied microbiology topics.
 - Start of IBEST for Nursing LPN in Spring 2022
 - Start of Workforce ELL class in Spring Quarter for new from Ukraine and Afghanistan.
 - Implementation of online program in ELL in Fall 2022
- Branch locations

- Over the course of the year Auburn Center went from no in-person credit classes a year ago to five this quarter.
- Auburn remote staff has worked hard transition to ctcLink, provide accessible assistance to credit students and register CE folks.
- Several classrooms equipped with technology to support hybrid instruction at Enumclaw
- Continuing Education
 - Offered in-person MS Office, Personal Enrichment classes in Winter Quarter for first time since Covid hit, with solid enrollments.
 - Continued offering of Adult Family Home training program
 - Enrollments high in Project Management, HR Generalist and Paralegal, to include students from out of state
 - CE and Small Business Center and College Outreach represented Green River College at the inaugural Taste of Kent in-person event

Creation of Diversity Course Requirement Committee in the English Division (A.1, B.1, C.2, C.4, E.1, F.3)

- English faculty (Vik Bahl, J.Y. Ho, Patrick Milian, Michael Moreno, and Lina Pittser) created the Diversity Course Requirement Committee in the English Division.
- This committee's work focuses on developing and scheduling of English Division diversity designated courses and increasing the presence of under-represented faculty (particularly faculty of color) to diversify the membership of the English Division and convene a community of educators and scholars dedicated to Green River College's Mission; Vision; and Core Value of Anti-Racism, Diversity, Equity, and Inclusion.

Implement high impact best practices across all instruction areas

Equity, Inclusion, Diversity in Instruction (A.1, A.5, B.1, D.1, D.4, E.1, F.3)

- Engaged Instructional leadership of Deans and Directors in a Retreat at Wonder of Women (WOW) Gallery Fall 2021
 - WOW artwork and facilitation centered Black voices
- Implemented two professional development days that focus in on equity, culturally responsive teaching, and inclusion in October 2021 and March 2022.
- Attendance of People's Institute for Survival and Beyond Fall 2021 by deans and Instructional Leadership attended 3-day anti-racism training
- Continued to bring stakeholders and leaders together across Instruction to focus on EDI work
 - Identified priority EDI action area (BIPOC faculty and staff retention within Instruction)
 - Drafted action plan for summer related to BIPOC retention.
- Dedicated every other week's Humanities division meeting to work on equity-centered professional development and looking at division policies, practices, and processes through an equity lens, laying important groundwork for the work to come.
- Dedicated Counseling Program Meeting times to examine their practices and processes through an equity lens, with particular attention on anti-black racism.

Guided Pathways (A.1, A.2, A.3, A.4, A.5, B.1, C.1, C.2)

- Engagement of over 100 faculty and staff participating in this work.

- Focus on student engagement, program mapping for CTE and Transfer, placement, progress monitoring, a structured exploratory sequence, data gathering and analysis.
- Provide support as well structure with the year's workplan. To see each Action Team's Monthly Outcomes, please visit the GP site on the Gatornet: <https://greenriveredu.sharepoint.com/sites/GN-Pathways>
- Offer streamlined pre-college math sequence and a new math placement process.
 - In coordination with the Guided Pathways action team and the Placement and Testing Center, the math division worked to simplify the placement process, to ensure that students are able to begin taking math classes at Green River with fewer barriers to entry.
 - By Fall 2022, students will be able to use an online platform, for free and from home, to explore our math class offerings.
 - Goal is to get all GRC students placed into math and taking a math class within their first two to three quarters on campus.
- Implement STAMP (Standards Based Measurement of Proficiency) Testing

Thinking for Change (T4C) re-entry program (A.1, A.5, B.1, D.1, D.4, E.1, F.3)

- Collaboration of English faculty (Marc Barrington and Kirsten Higgins) and Social Science faculty
- Successfully initiated Green River's partnership with the Department of Corrections and the Thinking for Change (T4C) re-entry program.
- Held their first T4C class (a 15-week term) in Cedar Hall.

Strengthen academic culture (A.5, C.4, D.1)

- Conversion of Instruction data to include the college catalog records dating back to 1965 and course history included in the conversion plan.
 - Built all Enrollment Requirements post-go live.
 - Appointed two faculty as Faculty in Residence to support faculty during the conversion which will continue thru the 22-23 academic year.
 - Adjunct and Moonlight Faculty Workload contract processing moved over to Instructional Support, new processes were developed to coordinate that work with the instructional deans.

Transition to new Tenure process (B.1, B.2, C.1, D.1, D.2, E.1)

- Implement the Tenure Review Advisory Committee (TRAC) co-led by faculty member (Will Scott)
 - TRAC members also include: Ajay Narayanan (IDC rep), Cathy Wells (Dean), Ian Sherman (IDC rep), Lea Ann Simpson (IC rep), Sidney Weldele-Wallace (Dean), Steven Black (IC rep), Sue Critchlow (UF rep), Tygerr Recchia (Student rep), Ash Mohamd Bakhash (Student rep) and Rolita Flores Ezeonu (Vice President of Instruction and TRAC co-chair)
- Monumental work from Tenure Chairs, Tenure Review committees, TRAC co-chair, TRAC faculty/deans
- Transition of Year 1 and Year 2 tenure track faculty members into a new process
- Granting of tenure to 18 faculty

Accessible and Responsive Facilities (E.1, E.2, E.3)

- Branch location: Auburn Center
 - Rearranged classrooms to make dedicated space for an aviation simulator
 - Expanded computer lab usage by making it available to more programs.
 - Added more print stations, and blinds to reduce glare
- Branch location: Enumclaw
 - Currently replacing old, heavy tables that could cause injury and impede access with new tables to allow instructors and community partners to arrange the setup for their needs more safely and easily.
 - Equipped several classrooms with technology to support hybrid instruction
 - Installed Security cameras and new badge entry system
- Branch location: Kent
 - Installing security cameras at various locations in the building
 - Installed blinds on 1st floor as visual barrier in case of active shooter
 - Equipped 6 of classrooms with zoom camera for hybrid classes

Technical Communication program (E.1, E.3)

- Review of English division's Technical Communication program by adjunct faculty (James Pyle)
- Worked on curriculum development, usability testing, review of the BAS programs' requirements, and more.
- Received funding from Faculty Development to run a TechComm Summer Institute (James Pyle and Ari Wilbur)

Explore significant opportunities for growth

Career and Technical Education growth, partnerships and opportunities (A.2, B.11, B.22, C.4, F.1)

- Collaboration with Western Washington University and IT department
 - Provide students the opportunity to analyze network real-life internet traffic from local cities to try and find attempts to access the cities network by threat actors.
- Received Career Launch Endorsement Software Development and Natural Resources, a two-year grant from the state board to scale that work and grow industry partnerships, as well as our enrollment.
- Collaboration with the Muckleshoot Indian Tribe on their C.E.D.A.R (Computer Science, Environment, Digital Arts, and Rigorous Coursework) Tree Project as part of their award granted by the Native American Career & Technical Education Program.
- Re-launched the UAS program in Aviation to add additional hiring pathways for students and partner with several local high schools, Cascadia and the Museum of Flight to increase opportunities for students in this in-demand high-wage field.
- Addition of Nursing programs to include part-time LPN program, MA to LPN program (both part-time and full-time) and the LPN to BSN starting Fall 2022
 - Achieved National Accreditation through the National League for Nursing Commission for Nursing Education Accreditation
- CS& Engineering selected to participate in a community of practice with UW-Seattle, partner transfer institution, specifically studying and working to eliminate barriers for low-income STEM students.
- Participate in the AppConnect NW consortium

- Approved Automotive Program as a Subaru University training location where students can achieve up to Level 2 training credentials for employment at the college.
- Partnership between Welding and Boeing to utilize Green River's Welding facility as a Boeing training and certification site. This will enhance student learning through student exposure to technology, visibility for the program by Boeing employees and benefit students through witnessing the testing
- Sponsored a group mentor panel with working professionals to promote outreach and mentorship in Court Reporting and Captioning program development and student enrichment
- Achieved 100% pass rate on the national board exam for PTA program graduates
- Achieved 100% OTA Program's pass rate for the graduates taking the National Occupational Board Certification exam
- Supported faculty across the disciplines partnering with the Stevens Initiative on implementing a Collaborative Online International Learning (COIL) exchange in their classrooms (Erin Mommer Fernandez)
- Purchased a forklift simulator to implement additional training in Mechatronics
 - New addition will focus on Forklift operations, safety protocols, and application in the workforce. Successful completion of this training, which includes a driven test, will award an OSHA-approved Forklift Certification
- Working with Boeing on a partnership to utilize Green River's Welding facility as a Boeing training and certification site. This partnership will enhance student learning through student exposure to technology, visibility for the program by Boeing employee's and benefit students through witnessing the testing
- Reduced Criminal Justice degree credits from 115 to 90
- Program faculty are working with local/regional universities to ensure degree alignment for transfer opportunities for Green River Criminal Justice graduates
- Social Science faculty member Tim Scharks:
 - Collaborated with the public health department of a Canadian province to design a survey of that province's public knowledge, attitudes, and behaviors around prescription drug use and impaired driving, then completed data analysis including multivariate analysis and audience segmentation/targeting analysis, then wrote a summary report.
 - Worked with the county public health department of a county in California's Central Valley to determine the continuing education needs of Community Health Workers/Promotoras de Salud. The work involved organizing and observing focus groups in Spanish (2) and conducting key informant interviews in English (2), then completing qualitative analysis of transcripts from those inquiries. I used the qualitative findings to guide the design and deployment of a survey in two languages to CHWs/Promotoras across the county that generated a ranked list of training needs following the California Community Health Worker Core Competencies.
 - Advised a non-profit advocacy group working to promote the continuing education and professionalization of nannies in a San Francisco Bay Area county on design and data quality issues with a survey instrument that had already been deployed in three languages (English, Spanish, and Nepali). Completed data harmonization of the survey results and cleaned data as much as feasible, generating a report for presentation to the county Board of Supervisors.

Small Business Development Center and WETRC growth and opportunities (F.1, F.2, F.3)

- Successfully renewed contracts with five cities (Maple Valley, Enumclaw, Kent, Covington, and Auburn)
- Offered Non-Credit Classes: 108 classes completed, and 1818 students registered
- Offered Credit Classes 14 classes completed, and 164 students registered
- Served 430 clients, 844 hours of advising time, and Client Number of Awards 2,444

Contracts, certificates and grants (F.1, F.2, F.3)

- Received \$1.2 million Premera grant for Nursing
- Awarded \$1.5 Million to Natural Resources in the “Equitable Learning to Advanced Technical Education,” National Science Foundation: S-STEM Grant 2022-2028
- Enhanced existing additive manufacturing curriculum to a three-quarter certificate
- Working on building external pre-apprenticeship partnership with AJAC to launch summer/fall quarter
- Adjusted degree requirements to better prepare students with the skills today’s employers are seeking in Accounting
 - Created new course: Governmental and Non-Profit Accounting
 - Student Elizabeth Christianson was awarded a scholarship from the TACTYC organization
- Students attended an “Accounting Preview Day” sponsored by Clark Nuber, a regional CPA firm:
 - Heard from first-year employees about the main segments of the firm (Tax, Audit, and Consulting) and what these employees’ workdays were like
 - Gained information about student recruitment and internships
- Faculty attended the annual Teachers of Accounting at Two-Year Colleges (TACTYC) conference in May, virtually:
 - Provides the latest information and techniques for delivering the highest quality instruction to students. The keynote speaker will focus on Culturally Relevant Teaching within Accounting.
- Increased Advisory Committee membership:
- Graduation of the 11th BAS in Marketing & Entrepreneurship cohort will graduate this spring
- Added two new capstone projects in the BAS in Applied Management
- program:
 - Fall Quarter: The graduating cohort worked with a local coffee shop owner (Zola's) and presented strategies and recommendations for his business.
 - Spring quarter: The graduating cohort will be presenting strategies to a local pasta company based in Seattle: La Pasta.

Awards and individual highlights

- Added an outstanding Drama student award to its program and has named Felix Depthios as its first recipient.
- Awarded an Edward R. Murrow award for work as a producer on a documentary (Aaron Day, Journalism)
- Received a commission to produce an image for the Kittitas County Fair (Matt Johnson, Painting). Work will be featured on this year’s fair poster.
- Designed and created a shirt that was worn by a character in the series “Sex in the City” (Devon Urquhart, Instructional Lab Tech for Studio Art)
- Released album in March 2022 on Blujazz Records titled “I Just Found Out About Love” featuring

Los Angeles musicians Jeff Hamilton, drums, Tamir Hendleman, piano, and Christoff Luty on bass (Kelly Eisenhour, Music). Album received favorable reviews.

- Organized and led quarterly DEI colloquiums for the Social Science Division.
- Lindsey Smith presented at the Southeastern Women's Studies Association Annual Conference (Lindsey Smith, Yoav Duman, and Third Andresen)
- Published a new HistoryLink entry on the Martinac shipbuilding company: <https://historylink.org/File/22440> (Dave Norberg, History)
- Accepted and received a financial award to participate in the National Endowment for the Humanities Summer Institute, 2022, "Ritual Arts in Hinduism and Buddhism," to be hosted by Mt. Holyoke College, MA. The Institute will provide an overview of the distinctive rituals and the associated ritual arts of the great world religions found across South and Southeast Asia (Michelle Marshman)
- Organized the Third Global Studies Virtual Symposium that was sponsored by UW and The University of Minnesota. Lead organizers were Yoav Duman, Political Science and Megan Reiser Communication.
- Granted a faculty excellence award to develop tools and a workshop that will focus on reducing political polarization and conflict in the classroom. (Yoav Duman and Lindsey Smith, Political Science).
- Received the UW Martin Family Achievement Scholarship (MESA students)
- For the past 2 quarters 5 of our MESA students were LSAMP Scholars who are engaged in undergraduate research at GRC
- Invited to speak at the American Academy of Orthopedic PT in San Diego, CA later in 2022 (Pam Kikillus, PTA)
- Invited to speak for the American Society of Hand Therapists later in 2022 (Pam Kikillus, PTA)
- Currently the chair of the orthopedics specialty council, part of the American Board of PT Specialties (Pam Kikillus, PTA)
- 5 of second year OTA student presented at the Washington Occupational Therapy Association Mini Con where practitioners from across the state
- The Occupational Therapy Assistant program sponsored the Washington Occupational therapy Association Mini Con
- Students placed in fieldwork both Level 1 and level 2 (Lisa Finnisson)

International Programs and Extended Learning

Wendy Stewart, Vice President

Executive Summary



Members of International Programs and Extended Learning actively participated in several critical, collaborative, college-wide initiatives including:

1. **ctcLink Implementation**—Director of International Services and Operations Nancy Kremer worked collaboratively with the various campus ctcLink pillars and led an IPEL team to support the department’s ctcLink implementation. (E.3)
2. **College Reopening**—Director of International Housing Cyndi Rapier served on the overall Reopening Committee. Director of International Advising Adam Beals and Associate Dean of IEP and Extended Learning Vivette Beuster served on subcommittees. IEP Core faculty Elizabeth Longo served on IC as the IEP representative. (A.5, C.4)
3. **Guided Pathways**—Adam Beals served as member of the Guided Pathways Design Team and the Student Engagement Workgroup. IEP adjunct faculty Mike Manzer served as member of the Guided Pathways Design Team and serves on the Structured Exploratory Action Team. Associate Director of International Advising Andrew Turgeon serves as co-chair of the Program Mapping Action Team; Vice President Wendy Stewart serves on the Structured Exploratory Action Team. (A.4)
4. **EDI** — IPEL supervisors participated in year-long, eight-session, DEI training series. Megan Swanson, Wendy Stewart, and Nancy Kremer completed Equity Representatives training through Human Resources. Nancy Kremer served on VP EDI search committee (B.1, C.1).

2021-2022 Green River College ranked 11th in the U.S. among community colleges in international enrollment. Critical issues included: the global COVID pandemic, visa delays in Myanmar, Vietnam, and African nations, the temporary immigration online allowance, and competition. We developed

prioritized objectives within five goal areas: 1) Strengthen international recruitment; 2) Develop new programs 3) Improve student services; 4) Expand Global Education; 5) Advance equity.

IPEL staff and faculty continued to respond nimbly to the global pandemic, shifting to deliver virtual service and instruction and provide timely communication and support to students, parents, and partners.

INTERNATIONAL PROGRAMS

Marketing and Recruitment

- Met enrollment targets during a very challenging time when demand is for in-person, face-to-face classes live on campus (C.2, C.4)
- Promoted GRC to prospective students and their parents by providing virtual training and seminars with partners and sister schools at hours convenient to attendees around the world, which is late night/very early morning and on weekends PST (F.1, F.2)
- Used messaging applications to communicate with partners and prospective students and parents (F.1, F.2)
- Green River College International Programs was featured in the December 2021 issue of [International School Leader Magazine](#). "The Community College Route to a US Bachelor's Degree" written by Wendy Stewart describes the many benefits of starting out at community college (F.2)
- Traveled to India and Vietnam to develop new partnerships and resume in-person recruitment. More trips to key regions forthcoming (F.1)
- Hosted several representatives from partner universities in Japan and a prospective partner from China at the GRC and Auburn campuses for the first time since 2019 (F.1)
- Accommodated special request of allowing 27 students from partner school J.F. Oberlin University (JFOU) in Tokyo to attend Spring Term 2022, nearly double the enrollment of the estimate in the original MOU. 20 of the students are in the IEP and all live in CCA. 37 JFOU students have applied for Fall 2022, all of whom will live in CCA and be enrolled in IEP (C.2, C.4, F.1)
- Resumed planning and preparation with two sister universities in Japan, both of which were cancelled in 2020 due to COVID. 15 new students to begin Fall Term for one full year (F.1)
- GRC in-country recruiters are on the ground in Indonesia, the Netherlands/Europe, Taiwan, and PRC attending partner fairs and regularly holding virtual webinars (F.1)
- Developed and delivered training webinar about U.S. education system in partnership with two U.S. universities to audiences of 100+ agencies. Training held quarterly (F.1, F.2)
- Holding quarterly seminars for high school counselors throughout China (F.1, F.2).

Intensive English Program (IEP) & Refresh

- Exceeded enrollment target for the year (C.2)
- Offered virtual (Zoom and online) IEP classes summer and fall terms, and then shifted from virtual to fully in-person in winter and spring terms (B.2, C.4)
- Conducted all English placement tests online throughout the term (key to helping us reach our enrollment target) (C.2, C.4)
- Revised Level 4 to include a 5-credit class and revised Levels 1-3 (Fast Track English) so that students can move faster and potentially skip levels (C.2, C.4)
- Developed new course offerings such as Elizabeth Longo's Business English (C.2, C.4)

Advising

- Hosted Virtual International Transfer Fair with 89 participating schools (C.2, F.1)
- Hosted 12 Gator Bytes events with over 100 unique student participants (C.2, C.4)
- Finalized University Transfer Pathway agreements with St. George's University (our first medical school agreement) and Kwantlen Polytechnic University (A.4, F.1)
- Conducted over 250 New Student Appointments to orient incoming students to their class choices and academic pathways (A.4, C.2)
- 80% of students have a completed Educational Plan for their intended major and transfer institution(s) (A.4, C.2)
- Provided virtual drop-in advising support 36 hours per week and in-person drop-in advising support 16 hours per week (C.2, C.4)
- Revamped advising processes and procedures for ctclink (C.2, E.3)
- 256 students and 20 Peer Mentors participated in Foundations For Success this year. Average response from all students to "My Peer Mentor listened to me and helped me solve problems" was 4.89/5 (A.2)

Services & Operations

- Delivered a multi-session two-day virtual orientation during two time zones for new student onboarding: Fall = 142, Winter = 68, Spring = 91 students (C.2, C.4)
- Reopened front reception in Fall Term following all social distancing protocols (C.2, C.4)
- In close collaboration with the IT Development Team, integrated ctclink with the main CRM (Salesforce), updating 150+ data fields daily (C.2, E.3)
- Modified entire admissions process and business flow for ctclink implementation (C.2, E.3)
- Developed a virtual student employee verification process and new business flow for ctclink (D.3, E.1)
- During Fall Term, International Activities held 19 virtual events (166 students attended) and five (5) in-person events (179 students attended.) Events are now held four times per week, with the majority in-person. Total participation to date for Spring is 429 students (C.2, C.4)
- Starting with Spring Term, in addition to the two-day virtual orientation, offered a one-day in-person orientation to welcome 52 new students from 18 different countries to campus (C.2, C.4)
- Reduced IP operating budget by 1.1 million from fiscal year 2020-21 to 2021-22
- Created tracking method for immigration's new, temporary online study allowance (C.2, E.3)
- Captured compelling student stories for use on the web, in social media and promotion (F.2)

Housing

- Enhanced and expanded arrival services to serve all new incoming students through tracking travel requirements and Covid restrictions for international travel into the US (C.2, C.4, E.3)
- Shifted procedures for airport greeting by using GRC Shuttles to transport (C.2)
- Supported and collaborated with CCA staff to place new incoming students directly into Capstone system 'Property Boss' (C.2, C.4, E.3)
- Provided virtual support 5 days a week, 8 hours a day for students who needed housing help (C.2, C.4)

- Maintained office hours to see underage students providing face to face check in with our youngest students (C.2, C.4)
- Collaborated with CCA to come up with a shared vision for student housing experience (C.1, E.1)
- Accommodated and assisted the JFOU special program needs for housing, activities and administrative needs (C.2, C.4)

EXTENDED LEARNING

Grants

- SUSI (Study of the United States Institute)
 - Offered a very successful virtual SUSI 2021 (in collaboration with Kansas University, University of Delaware, and Saint Mary's College) and will host the group for 2 weeks on GRC campus (June 1-15) (B.2, C.4, F.1)
 - Will be hosting the 2nd group June 25-July 30, 2022 in collaboration with WA Department of Health on Environmental issues (B.2, C.4, F.1)
- IDEAS (Increase and Diversify Education Abroad for U.S. Students)
 - Developing 2 short-term study abroad programs with business faculty (Taiwan) and social sciences and biology faculty (Netherlands); both will have Collaborative Online International Learning (COIL) components built in (B.2, C.4, F.1)
 - Megan Swanson was invited to submit a second IDEAS grant that will infuse DEI into the Australia/New Zealand curriculum (B.2, C.4, F.1)
- UISFL (Undergraduate International Studies and Foreign Language)
 - Working across campus with Matt, Jamie, Erin, Lisa and Megan to submit another grant proposal to establish a West Coast COIL Center at GRC (like SUNY/CUNY); collaborating with NW COIL Directors and SUNY staff to develop proposal (B.2, C.4, F.1)

Global Leadership Program

- Conducted a virtual/hybrid program (fall) and a fully in-person program (spring) and students gave excellent presentations with useful feedback and suggestions for improved education at GRC (C.2, C.4).

Washington Certification Services (WCS):

- Completing a major database and website update that will ensure that all WCS operations are completely paperless (should be complete by July 1) (C.4)
- The Department of Health is so pleased with the work that WCS is doing that they are in the process of shifting more work from DOH to WCS which will result in more funding for WCS and an additional WCS staff member (aiming for July start) (F.1)

Staff Achievements/ Professional Development (B.1, F.1)

- Renate Sorg – Distinguished Faculty Award
- Community College for International Development (CCID). Board member. Annual conference in New Orleans: session presenters—President Johnson, Wendy Stewart, Megan Swanson and Stephanie Scoby; attendee—Andrew Turgeon
- Developing community college fam tour with Executive Director of CCID – Stephanie Scoby

- National Association of Foreign Student Advisors (NAFSA) conference in Denver: Attendees—Andrew Turgeon, Kerry Kwon, Veronica “Roni” Zimmerman, Marc Milsten, Oksana Knyaz
- American International Recruitment Council (AIRC): Board member, commission chair, and conference presenter — Stephanie Scoby
- National Association for College Admissions Counseling (NACAC) conference in Seattle: Session presenter — Stephanie Scoby
- Association of Washington International Student Advisors (AWISA) conference: Panel participant “Best Practices in International Student Admissions” – Rita Conger
- Washington State Community College Consortia for Study Abroad (WCCCSA), Chair – Megan Swanson
- Completed NAFSA Academy for International Education and Clifton Strengths Training – Megan Swanson
- Association of Washington International Student Advisors (AWISA): Chair Beth Carter– Beth Carter
- Greater Seattle International Transfer Fair, Overall Coordinator – Kerry Kwon
- Green River College Strategic Enrollment Management Team, International Programs representative – Andrew Turgeon.

Student Affairs

Dr. Deb Casey, Vice President of Student Affairs

Executive Summary

As we wind down the year and reflect on the unprecedented difficulties and crisis that confronted us this year, we’re incredibly proud of all we have done to show up for our students and the campus community. In 2021-22, the dual pandemics of COVID-19 and systemic racism have challenged our community and Student Affairs in ways that we never thought possible.

The escalating needs of a community in crisis pushed us this year to show up, to move at the speed of need, and to live the mission and values in an even bigger way. Through it all, we pressed forward to keep our promise to community, stay relentlessly focused on the short- and long-term needs of community, and be there for those who needed us most.

We proactively listened to our students and employee groups and bravely tested new ways to maximize our outreach and service to our partners, especially the most vulnerable among us. During the twin pandemics, we established and launched our professional development training and agreed to become an anti-racist functional area within GRC. Student Affairs is committed to continuing the work of changing policies and procedures impacting student success and doing so with an equity lens, implementing hiring and retention practices of employees to reflect our communities, and professional growth of our team to create a welcoming and support space for all students.

We are on our way, committed to creating a more equitable and just community for our students and colleagues. We are inspired to keep moving ahead with this work.

Major Accomplishments

Athletics & Recreation

Student-Athlete wins NWAC Cross Country Championship, Track & Field 1,500m and 5,000m (A.3, A.8, C.2)

- Led the field of competition by winning multiple conference championships in his freshmen year.
- Student struggled academically in school with remote classes and had to support themselves financially. Being involved in athletics, specifically the cross country and track and field programs, helped provide support to this student to get back on track with his academics and continue his pursuit of earning a college degree while continuing to follow his passion as a runner.

Re-established Community Connections (F.1, F.2, F.3)

- Built community connections with both on the on campus and off campus community with the return of athletics events on and off campus.
- Engaged students by creating a safe on campus environment for them to work out and share space together following the pandemic in the Recreation and Athletics Center (RAC).

Campus Safety

Successfully Completed All Contact Tracing and Covid Case Compilations for Students at GRC (C.2, D.6, F.2)

- Coordinated all student covid cases on main and branch campuses.
- Followed up with all relevant stakeholders in the area of contact tracing and determining who was exposed and what the next steps were to include sharing information to the faculty and department heads.

Coordinated All Security and Parking Needs with the Secret Service and White House Staff that Ensured the Safety of POTUS and Other VIP's During the Presidential Visit to GRC. (F.1, F.3)

- Safety Officers maintained the physical security, specifically the exterior perimeter, of the POTUS visit, ensuring a safe and successful environment for all students and visitors coming to campus for the presidential visit.
- Connected with community partners, both locally and globally, to coordinate all physical security needs for the special event of the Presidential Visit. This includes operational planning with local law enforcement, FBI, U.S. Secret Service, White House staff, and the city of Auburn.

Career, Advising and Completion

College Signing Day (A.1, A.3, F.1, F.3)

- Reducing barriers for community HS students to enter college: College Signing Day was brought back to an on-campus, in person event for the first time in 2 years. Nearly 300 students were served through orientation, enrollment advising activities throughout two days in May 2022.

- Proactive advising: College Signing Day students will receive proactive, on-going advisor communication throughout summer and fall terms. Students will be guided through a series of advising check ins – the creation of an Ed Plan by fall term, completion of FAFSA/WASFA in late spring, connection to on campus resources and opportunities for engagement in fall

Teamwork to develop an equity mindset for our return to campus (D.1, D.2, D.6)

- DEI Training to ground work in 2021/2022 - Career and Advising and Completion participated in a three part training with PSESD's Equity in Education training program in summer 2021. The training helped to lay a common foundation for our work and return to campus.
- Providing accessible advising services to students: using an equity mindset, Career and Advising and Completion have adapted their advising model and service offerings to meet the students where they are at. In winter 2022, we created additional student questions in our Online Orientation student intake survey to ask students their preferred modality for advising. These results helped to inform our changes in service offerings.

Center for Transformational Wellness

Increased Support Services for Students in or Seeking Recovery (A.3, A.5, C.2)

- Provided direct support through individual Recovery Coaching sessions to help students identify recovery goals, and hybrid monthly All Recovery Meetings for students.
- Facilitated student financial stability through the Recovery Scholarship.

Increased Engagement in Interpersonal Violence Survivor Support and Prevention (A.5, C.2, D.4, F.1)

- Provided access to confidential Campus Advocate both virtually and in-person which doubled the number of students who accessed advocacy support through the contracted community partner.
- Presented Interpersonal Violence Prevention information at all New Employee Orientations.

Disability Support Services (A.3, C.4, E.3, F.1)

- Implemented a new Accessible Information Management system, advancing data tracking of students with disabilities and their qualified accommodations.
- AIM advances turn-around time and produces a one stop experience for students requesting their qualified accommodations.
- Participated at multiple resource fairs building community relations with local K12 partners, offering educational information, ensuring inclusion of students with disabilities and accessible pathways into higher education.

Financial Aid

ctcLink Implementation (C.2, D.1, E.3)

- Successfully helped lead the Campus Solutions Pillar in conversion from our Legacy system (HP3000/SMS/Admin Systems) to ctcLink (PeopleSoft). Worked in conjunction with the Office of the Registrar, Finance, and Student Financials both with conversion and creating new process workflows for the integrated system
- Assisted with college-wide training in User Acceptance Testing and Campus Solutions Pillar training
- Created processes for transition year (dual processing) for financial aid office and collaborated with Student Financials and Office of the Registrar where work intersected to ensure processes were clear to all stakeholders.

Expanded service for FA outreach, including in-person assistance at Auburn SD high schools (A.3, A.4, C.2, F.1)

- Participated at multiple resource fairs building community relations with local K12 partners, offering information and assistance for applying to college and financial aid

Judicial Affairs

College Policy and Procedure Update (D.6)

- Implemented new updates to the college's Title IX policies and procedures. These updates are equity centered and they also keep us in compliance with the current federal guidelines
- Revised and removed some policies from our old Title IX policies and from some other policies that were considered barriers from our college becoming more of an equity centered institution.

Leading a Hiring Committee (D.2)

- Led the hiring committee for the position of the Director of TRiO and Student Support Services. The committee was extremely equity centered and made sure to evaluate all candidates with an equity centered focus. Discussing everyone's biases during our review of candidates was common practice. We also challenged the current setup of the way we interview candidates currently as a college.
- Hired another person of color to a leadership position for our campus community. Therefore, achieving one of the success metrics for our strategic plan by increasing the percentage of faculty and staff of color to be comparable to or exceed that of neighboring colleges by 2026.

Office of Diversity, Equity, and Inclusion

Diversity and Equity Cultural Competency Building (A.5, B.1, C.1, C.4, D.1, D.4, E.1)

- Successfully hosted and sustained the Diversity Educational Series as a space that promotes diversity and equity learning and cultural capacity building. We held 12 sessions this academic year including several collaborations with Bellevue College, Office of Student Engagement.

- Recruited, onboarded, and hired the Black Student Success Coordinator for the Office of Diversity, Equity & Inclusion to establish a Black student mentorship program focused on serving the needs of Black students at GRC while creating a sense of belonging and community.
- Recruited, onboarded, and filled the Program Coordinator position allowing our office to deliver meaningful services to students, faculty, and staff.

Leadership, Resources, and Mentorship Development for Students of Color (A.2, A.3, A.5, D.2, D.3, D.6, E.1, F.3)

- Recruited and successfully retained 13 ODEI Peer Navigators and Office Assistants throughout the academic year. Peer Navigators led weekly multicultural study sessions virtually.
- Engaged and served 85 students within the ODEI Program, 50 students received our Book Loan Services which assist with access to books, access codes, and supplies.
- Facilitated 3 DEI focused student group listening sessions to meet the state DEI allocations for GRC.

Office of the Registrar

ctcLink Implementation (C.2, D.1, E.3)

- Successfully helped lead the Campus Solutions Pillar in conversion from our Legacy system (HP3000/SMS/Admin Systems) to ctcLink (PeopleSoft). This was an enormous undertaking, years in the making. The Office of the Registrar plays a predominant role in maintaining clean student records, which is essential in a successful system conversion.
- Lead college-wide training in User Acceptance Testing and Campus Solutions Pillar training
- Created processes, with documented steps, for other areas of the Campus Solutions Pillar
- Function as an information hub for all things Student Records in ctcLink

Reviewed and Updated Procedures to Increase Equity (A.5, C.2, D.6, E.1)

- In alignment with ctcLink implementation, we took the opportunity to review office procedures and make equitable student-centered adjustments
- Integrated feedback from other areas of campus to streamline processes for students and other employees, while maintaining flexibility to adjust processes as the need arises

Paper Tree Bookstore

Success for All Students (A.3, C.4)

- Adopt new methods for students to purchase textbooks at a lower cost. Including White Label eBooks, and Comparison-shopping tools online.
- Improved online shopping experience with a new system put in place, creating easier and quicker shopping.

Equity-Centered Principles and Practices to Become Anti-racist (D.2, E.1)

- Recruit new hires in the bookstore that represents student population.
- Create Great Customer Service focused on creating friendly, welcoming, and inclusive environment for all students, staff, and faculty.

Placement and Testing Center

Placement Options, Processes, and Communication (A.1, A.3, A.4, C.1, C.2, D.5, D.6, E.3, F.2)

- Increase equity and access in course placement through updates to the Placement Reciprocity website providing specific details about placement measures used at other colleges that can be used for placement at Green River
- Improve equity and access to Green River Placement Assessments through online availability
- Protect Personally Identifiable Information through the implementation of Box for secure upload of placement documentation
- Engage in Guided Pathways Placement Action Team by Director and Assistant Director
- Develop communications and interactive guidance tool to help students understand options for and complete placement
- Build ctcLink framework for placement indicators that are viewable by students, faculty, and staff

Recruitment and Outreach

Getting Started in the High School (GSHS) Series (A.1, A.3, A.4, C.2, F.1, F.2, F.3)

- Removing transportation barriers, and supporting students through the transition to college, the GSHS series is a collaboration of five SA departments that guide students through the application, placement & testing, financial aid, orientation, and advising steps. The transportation barrier is removed because most of these steps are completed at local high schools. After two years of virtual support, we finally were able to do the series in person again. This year 345 students participated from 22 high schools.
- Creating a robust and welcoming new student experience that expands new student advising, College Signing Day (the final part to the GSHS series) is an event held on GRC's main campus for HS seniors that have been participating in the GSHS series and are committed to attending GRC. This year we bussed in 225 students over a two-day period. The focus of the event is to provide a welcoming environment as students begin their college journey, assist in registering for summer and/or fall quarter classes, and have them get to know the campus and their fellow new students.

Community Connections (A.3, A.4, C.2, F.1, F.3)

- Built a partnership with the Resource Center of Auburn, in collaboration with the Basic Skills office, and the Center for Transformational Wellness, that focuses on closing opportunity gaps and removing barriers for vulnerable populations (i.e., homeless, immigrants). These are weekly visits, rotating through in-person and virtual modalities.
- Connecting on a wider community scale, participating in the Regional DECA conference afforded us the opportunity to connect with student leaders from around the state.

DECA is a national high school business organization that promotes community vitality to high school students. We had an outreach table, as well as served as a panelist in a college workshop. For the entire event, we connected with roughly 90 students.

Running Start & College in the High School

Success for All Students (A.1, A.3, A.4)

- Collaborated with the Placement and Testing Center and the Guided Pathways Placement Action Team to fully implement the utilization of placement reciprocity for Running Start students so they can use their high school transcript to place into Engl& 101 without having to test. This removes a barrier for many who have a 3.0+ cumulative high school GPA and works against inherently racially biased tests.
- Facilitated the distribution of dual credit scholarship funds for fee waiver/low-income students to have their student-voted fees waived and to have books and access codes provided for them. This reduced financial barriers for our highest-need students to keep them in college.

Responsive Educational Programs and Support Services (C.2)

- Restructured the academic standards processes in Running Start to provide earlier, more frequent, and intrusive advising for students who are struggling in college.
- Reintroduced several workshops for students to help with their college journey, including college success, study skills, and goal setting. While offered to all Running Start students, these workshops were also part of the academic standards restructuring. We also collaborated with Financial Aid to help our seniors apply for FAFSA/WASFA and other funding sources in a series of workshops.

Scheduling and Conference Services

Impactful Community Connections (F.1)

- Build partnership with City of Auburn's Theater and Performing Arts program through utilizing GRC main campus as an alternative performance venue which welcomes diverse community members and contributes to community vitality

Responsive and Accessible Support Services, Facilities and Technology (C.2, E.1, E.3)

- Build virtual services in addition to event planning, facility and technology as support services to campus stakeholders to ensure that the Student Union is welcoming and engaging students outside of the classroom
- Maintain, repair, and replace equipment with up-to-date technology
- Diversifying food offerings through Gator Grill and catering menu to provide inclusive items that represent the communities we serve and partnering with United Way KC to make food accessible to our students

Student Life

ASGRC Governing Document Changes (D.4, D.5, D.6)

- In the Winter Term the ASGRC Senate heard a recommendation to change the Club and Organization Funding Structure and it was passed unanimously. The Current structure differentiated between Clubs and Organizations primarily in access to 522 funds. The new structure gives all groups, now everyone is a Club, the same access to funds for all groups.
- In Spring Term the ASGRC senate worked on updating the Constitution and Bylaws on 3 topics: Meeting Frequency, Committee Structure and Executive Structure, and Converting Executive Elections into Selections. These changes were made to help the ASGRC work more effectively and allow more flexibility in meeting times, in giving the committee structure a refresh which will allow them to be more productive, and the change in election to selection will allow more students access to the executive branch.

Return of Safe On-Campus Programming, while still supporting online (B.2, C.2, D.4)

- Beginning in Spring term of 2020 the Student Life office has been working hard to continue to engage students in the online world we lived in during the Covid19 pandemic. Starting with a Karaoke event in the fall quarter, which had over 120 students, and continuing through the spring the office has been working to bring back in person live events for students. We have worked tirelessly to follow current safety protocol and have seen an increase in students at our events as the year has progressed with many students expressing gratitude for being able to be back on campus in the community.
- We have also taken lessons learned from the virtual format and have continued to offer events fully virtual or in a hybrid format so that we can continue to meet students where they are, but it on campus, online, or anywhere in the world. The pandemic has expanded our ability to program for more students going forward.

TRiO

Responsive Educational Support Services (C.2, C.4)

- Accomplished very first “First Gen Day” workshop presentations supporting first generation student needs.

Impactful Community Connections (F.1, F.3)

- Built a new grant partnership with Muckleshoot and Green River Forestry Program to support participating tribe members who are in the forestry program.

Veteran Services

Responsive Educational Support Services (A.3, C.2)

- Ensured 548 Post 9/11 student Veterans were certified with eligible VA (Veterans Affairs) education benefits, bringing in an estimated 1.2m for 2021/542K for 2022 (Win 22 – Spr 22).
- Implementation of the new Educational Planner and Transition Coordinator dedicated to

enrolled and perspective student Veterans have removed barriers to student Veteran success, retention, and completion.

Impactful Community Connections (F.1, F.3)

- Revitalized community relations with VFW Post 1741, and Joint Base Lewis McChord are ensuring prospective student Veterans with opportunities and pathways into higher education, and successful completion of educational goals.

2022				Passcode	
Event/Meeting	Date(s)	Time	Location		
Board Meeting	6/16/2022	4:30pm	https://us02web.zoom.us/j/85011536986	353248	
Commencement	6/17/2022	Noon & 7pm Ceremonies	Showare		
SUSI Welcome Luncheon	6/30/2022	11:00am to 1:00pm	SU Grand Hall		
Trustee Tuesday	7/12/2022	TBD	TBD		
Board Meeting	7/21/2022	4:30pm	TBD		
SUSI Farewell Banquet	7/28/2022	6:00pm - 8:00pm	SU Grand Hall		
Annual Board Retreat	8/3/2022	All Day	TBD		
Board Meeting (usually cancel)	8/18/2022	4:30pm	TBD		
Trustee Tuesday	9/13/2022	TBD	TBD		
Board Meeting	9/15/2022	4:30pm	TBD		
Board Meeting	10/20/2022	4:30pm	TBD		
ACCT Leadership Congress	10/26 to 10/29	4 days	New York, New York		
Board Meeting	11/17/2022	4:30pm	TBD		
Legislative Action Committee Retreat	11/17/2022	TBD	Hilton Seattle Aiport & Conference Center, Seatac		
ACT Fall Conference	11/18/2022	TBD	Hilton Seattle Aiport & Conference Center, Seatac		
Trustee Tuesday	12/13/2022	TBD	TBD		
Board Meeting	12/15/2022	4:30pm	TBD		
Transforming Lives Awards Dinner	1/23/2023	6:00pm	Olympia Hotel at Capitol Lake, Olympia		
ACT Winter Legislative Conference	1/24/2023	TBD	Olympia Hotel at Capitol Lake, Olympia		
ACCT National Legislative Summit	February 5-8, 2023		Marriott Marquis, Washington DC		