



# 2023-2024 Change of Circumstances Appeal

[Financial Aid Website](#)

Phone: 253-288-3392

[Financial Aid Zoom Lobby](#)

Email: [finaid@greenriver.edu](mailto:finaid@greenriver.edu)

## Appeal Information

The Financial Aid Office uses information from a student's FAFSA or WASFA application to create an initial financial aid package. Because the FAFSA and WASFA are based on tax and income information from prior years, we understand this information may not reflect your family's current financial circumstances. We have created this form to help you communicate your circumstances with our office, so we can potentially adjust your financial aid. It is helpful if you submit an appeal early in the financial aid process rather than waiting until you have received a financial aid offer letter in your email. If we can adjust your financial aid offer, we will notify you via your preferred email selected in ctclink.

## Instructions

- File a 2023-2024 FAFSA or WASFA using 2021 tax and income information
- Provide a brief description of your financial circumstances on the next two pages of this form
- Upload this appeal to the Financial Aid Office using our [secure document upload tool](#). Forms submitted via email will not be accepted for security reasons.
- After you submit this form, a financial aid staff member will email you at your preferred email listed in ctclink. They will provide you with a list of documents you can provide to support your appeal. Requested documents must also be uploaded using our [secure document upload tool](#). **Your appeal cannot be processed and your aid cannot be adjusted until you provide the requested documents to our office.**

## Student Information

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|           |            |      |                   |
|-----------|------------|------|-------------------|
| Last Name | First Name | M.I. | ctcLink ID number |
|-----------|------------|------|-------------------|

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|   |              |
|---|--------------|
| Social Security Number or WASFA ID Number | Phone Number |
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|  |               |
|--|---------------|
| Date of Change/Loss of Income (mm/dd/yyyy) | Email Address |
|--|---------------|

## Information about Circumstances

Did you/your family experience...  
(Check all that apply)

- Loss of employment in the past year
- Reduction in wages in the past year
- One-time income (in 2021)
- Reduction in untaxed income in the past year
- Divorce or separation after you filed your FAFSA or WASFA
- Death of a parent or spouse after you filed your FAFSA or WASFA
- Retirement after filing 2021 taxes
- Additional children or dependents that were not listed on the FAFSA or WASFA
- Change in housing plan (indicated living with parents on FAFSA/WASFA, but are not living with parents)
- Extraordinary medical expenses
- Extraordinary childcare expenses
- Other: Your financial hardship is not listed above.

**Provide a brief description of your financial circumstances. You may attach an additional statement if needed.**

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## Certification and Signatures

By signing this form, I certify that the information provided in this application and other financial aid documents is true and correct to the best of my knowledge. If requested, I agree to provide documentation to support the information I have provided on this form. I understand that purposely giving false or misleading information may result in fines, imprisonment, or both.

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|                                    |                          |             |
|------------------------------------|--------------------------|-------------|
| <b>Student First and Last Name</b> | <b>Student Signature</b> | <b>Date</b> |
|------------------------------------|--------------------------|-------------|

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|  |                         |             |
|--|-------------------------|-------------|
| <b>Parent First and Last Name (For Dependent Students)</b> | <b>Parent Signature</b> | <b>Date</b> |
|--|-------------------------|-------------|

*Typed signatures will not be accepted. Signatures must be drawn electronically or signed with a pen. Contact our office if you are unable to provide a parent signature due to special circumstances.*

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