

Green River College PRFR Report Appendix 2.B.2

2.B.2 Within the context of its mission and values, the institution defines and actively promotes an environment that supports independent thought in the pursuit and dissemination of knowledge. It affirms the freedom of faculty, staff, administrators, and students to share their scholarship and reasoned conclusions with others. While the institution and individuals within the institution may hold to a particular personal, social, or religious philosophy, its constituencies are intellectually free to test and examine all knowledge and theories, thought, reason, and perspectives of truth. Individuals within the institution allow others the freedom to do the same.

Table of Contents

2.B.2 EV.#1, 3, 4 / Section 1,3,4	4
2.B.2 EV.#5 / Section 5	8
2.B.2 EV.#4 / Section 4	13
2.B.2 EV.#6 / Section 6	23

Section 1: Affirmation of freedom of speech and expression to share their scholarship and reasoned conclusion with others

- [IN-6 Academic Freedom](#)

Section 2: For faculty

- 2025-28 CBA: Article XVI: Academic Freedom, Faculty Rights, And Intellectual Property (page 111-113)

Section 3: For staff

- [IN-6 Academic Freedom](#)

Section 4: For administrators

- [IN-6 Academic Freedom](#)

Section 5: For students

- [Student Code of Conduct \(Webpage\)](#)
- [WAC 132J-126-050: Rule of Student Conduct- Statement of student rights \(webpage\)](#)
- [Rule of Student conduct \(PDF\)](#)

Section 6: IRB research processes

- [GA-15 Human Subjects Research Compliance](#)

2.B.2 EV.#1 / Section 1

2.B.2 EV.#3 / Section 3

2.B.2 EV.#4 / Section 4

IN-6 Academic Freedom



IN-6 ACADEMIC FREEDOM

[Home](#) / [Campus](#) / [policies-and-procedures](#) / [instruction-policies](#) / IN-6 Academic Freedom

IN-6 Academic Freedom

Policy Type: Instruction

Policy Title: Academic Freedom

Policy Number: IN-6

Purpose:

As an institute of higher learning, Green River College affirms its obligation and commitment to academic freedom.

Scope:

All members of the academic community.

Policy:

Green River honors and preserves academic freedom for all members of the academic community.

Academic freedom includes the freedom to read, view and listen to what one chooses, to teach without fear of intimidation or coercion, to access information, and the freedom from unwarranted invasions of privacy. Free inquiry and free discourse shall not be abridged. It encompasses the freedom of speech guaranteed to all by the First Amendment.

As members of the academic community, students are encouraged to develop the capacity for critical judgment and to engage in an independent search for truth. Freedom to teach and freedom to learn are inseparable facets of academic freedom.

Specific Authority:

[United Faculty Coalition Collective Bargaining Agreement](#)
[WAC 132J-126-010 Green River College Student Code of Conduct](#)

[WAC 132J-155 Use of Facilities for First Amendment Activities](#)

History of Policy or Procedure

College Policies

[Board of Trustees](#)

[Business Administration](#)

[General Administrative](#)

[Information Technology](#)

[Human Resources](#)

[Instruction](#)

[Student Affairs](#)

Draft: 7-18-2018

Adopted: 2-4-2020

Revised:

Reviewed by: Instructional Council

Contact: Jennifer Dysart, Dean of Library, E-Learning and Media Services, ext. 2094

President's Staff Sponsor: Dr. Rolita Flores Ezeonu, Vice-President of Instruction, ext. 2565

Resources

Contact Us

STUDENT SUPPORT

- ctcLink
- Student Email
- My Green River
- Navigate 360
- Financial Aid
- Holman Library
- Center for Transformational Wellness
- Student Remote Access
- Career & Advising Center
- Office of the Registrar
- Disability Support Services
- Counseling Services
- e-Learning
- Placement & Testing Center
- Register to Vote
- MMIWP / WSP

EMPLOYEE RESOURCES

- Human Resources
- Institutional Effectiveness
- ctcLink Sign In
- GatorNet
- Curriculog (formerly CAR/PAR)
- Faculty eLearning
- Canvas
- Gator News
- Employee Password Reset

CAMPUS SAFETY

- Emergency & Safety Alerts
- Just Report It

CONNECT WITH GREEN RIVER

- [Facebook](#)
- [Twitter](#)
- [Youtube](#)
- [LinkedIn](#)
- [Instagram](#)

2.B.2 EV.#2 / Section 2

2025-28 CBA: Article XVI: Academic Freedom, Faculty Rights, And Intellectual Property (page 111-113)

Section M: Labor and Management Committee

1. Purpose
 - a. A Labor and Management Committee will be established and maintained.
 - b. The role of the committee will be to review the status of the negotiated agreement, and to anticipate, prevent, and, when necessary, recommend the resolution of potential contractual problems.
 - c. Committee meetings will be used for discussions and shared problem-solving only; the Committee shall have no authority to conduct any negotiations or to modify the provisions of this Agreement.
 - d. It will also function as an oversight for Post-Tenure Review.
 - i. For that function, see [Article X, Section E](#) of the contract.
2. Composition of the Committee
 - a. The committee will be composed of three faculty members chosen by the UF Board and three administrators chosen by the Employer.
 - b. Two of the three members from each side will have participated as members of the bargaining team for the current contract, if possible.
 - c. Each side will choose a member to act as Co-Chair.
 - d. The members of the committee will participate in labor management committee training offered by the [Washington State Public Employment Relations Commission](#) ("PERC").
3. Scheduling of Meetings
 - a. Either party may request a meeting of the Labor and Management Committee by sending a written request, including a description of the issue(s) to be addressed, to the other party.
 - b. When requested, a Committee meeting will be scheduled at a mutually acceptable time and place.
 - c. The Committee will meet once per quarter, excluding summer, if needed; additional meetings may be scheduled by mutual agreement.
 - d. The Co-Chairs will develop an agenda for a meeting in advance of the meeting.

ARTICLE XVI: ACADEMIC FREEDOM, FACULTY RIGHTS, AND INTELLECTUAL PROPERTY

Section A: Statement of Academic Freedom and Faculty Rights

This institution is based on the illimitable freedom of the human mind. Here, we are not afraid to follow truth wherever it may lead, or to tolerate error so long as reason is left free to combat it.

To achieve this end, academic freedom is viewed as the freedom of speech guaranteed to all citizens by the First Amendment. Free inquiry and free discourse shall not be abridged, whether directly or indirectly, by statute or community pressure.

We reaffirm our support of academic freedom because of a sense of obligation to the community, which uses or needs our services and because of our professional responsibility to free inquiry.

Academic freedom implies the unconditional freedom of discussion in the classroom without

undue restraint to choose the method of instruction used in the classroom. Instructors must be encouraged and motivated to use this freedom to keep informed of contemporary truths in their fields of expertise, to maintain their skills in communication, and to develop alternative methods of instruction which meet the needs of students. Academic freedom must surely be a vital and legitimate concern of the faculty, students, administrators, and the Board of Trustees.

Section B: Academic Freedoms and Rights

1. Classroom Freedom
 - a. An academic employee shall be free to determine on the basis of their special academic competence the content of their teaching and the conduct of their classes without undue restraint other than that required by the nature of the curriculum.
 - b. Each individual's dignity and beliefs shall at all times be honored in that the right of both the student and the instructor to seek the truth, to reason, and to participate freely in discourse shall not be abridged in the course of that inquiry.
2. Library Collection
 - a. There shall be no censorship of library collections.
3. Constitutional Freedom
 - a. The academic employee's right as a citizen shall not be diminished or alienated as a result of employment or retention.
4. Freedom of Association
 - a. No academic employee shall be required to join or refrain from joining an organization as a condition of employment or retention.
5. Freedom of Petition and Silence
 - a. Individual faculty members and organizations shall not be denied the right to state or to refuse to state their views before any legislative, administrative, faculty or public body.
 - b. As a responsibility of the special position as a member of the academic community, the faculty member who makes a public statement will assert whether or not they are an authorized spokesperson for Green River College.
6. Additional Rights
 - a. Additional rights of faculty members concerning tenure, a grievance procedure, and personal records are described in detail in the basic sections of the Agreement.

Section C: Intellectual Property

1. General Provisions
 - a. This section describes the College's policies and procedures for copyrightable educational materials and other intellectual properties. Its objectives are:
 - i. To enable the College to foster free and creative expression and exchange of ideas and comment.
 - ii. To establish principles for the equitable distribution of any income derived from copyrightable material produced by faculty.
 - iii. To protect the College's assets.
 - b. Use of state resources for personal gain is prohibited, as provided by law.
2. General Policy
 - a. Ownership of all material objects and rights in the copyright will remain with the

creator unless the work is a work made for hire in the terminology of copyright law.

3. Institutional Works and Personal Works
 - a. Institutional works are those intellectual properties created by faculty members in the course of, and as a part of, the specific duties of contractual employment.
 - i. The ownership of institutional works will vest in the College and be copyrighted or patented, if at all, in its name.
 - b. Personal works are any intellectual properties created by faculty members that are not institutional works.
 - i. All relevant Washington State Ethics Board rules apply.
 - ii. The ownership of personal works will vest in the faculty member and be copyrighted and patented, if at all, in his or her name.
4. Indeterminate Works
 - a. If the distinction between products created as institutional works and those created as personal works remains unclear, the College agrees to notify all faculty members who intend to create such products that it is advisable to enter into a copyright agreement.
 - b. The ownership, copyright and/or patent of such products will vest in the person designated by written agreement between the parties entered into prior to completion of production.
 - c. In the event there is no such written agreement entered into, the ownership will vest in the College.
5. Distribution of Material
 - a. The College will not distribute any faculty copyrighted material without notification to **the faculty member and the faculty member's opportunity to object in writing.**
 - i. Such material includes, but is not limited to, audio and video recordings, print and digital documents, and course content.

ARTICLE XVII: SCOPE OF AGREEMENT

Section A: Preamble and Appendices – Integral Parts of Agreement

The [Preamble](#) and [Appendices](#) hereof are integral parts of this Agreement and by this reference are incorporated herein.

Section B: No Unilateral Reopening of Agreement

There shall be no unilateral reopening of this Agreement by either party during the life thereof.

Section C: Additional Revenues/Funds and Consultation with the Agent

In the event the Employer receives unforeseen additional revenues or funds during the period of this Agreement, such additional revenues or funds will be distributed or allocated only after prior consultation with the Agent.

2.B.2 EV.#5 / Section 5

Student Code of Conduct (Webpage)



STUDENT CONDUCT CODE

Section Menu

[Home](#) / [Students](#) / [Judicial Affairs](#) / [Student Conduct Code](#)

STUDENT CONDUCT CODE

The Student Conduct Code is comprised of [Washington Administrative Codes](#) outlining the rights and responsibilities of students attending Green River College.

- [Student Conduct Code](#)
- [Student Rights To Know And Student Conduct](#)

Rules of Student Conduct

Effective Mar 30, 2023

[WAC-132J-126 Rules of Student Conduct - full chapter](#)

WAC Sections

- [132J-126-010 Purpose.](#)
- [132J-126-020 Statement of jurisdiction.](#)
- [132J-126-030 Definitions.](#)
- [132J-126-040 Student code authority.](#)
- [132J-126-050 Statement of student rights.](#)
- [132J-126-060 Right to sale of personal property.](#)
- [132J-126-070 Denial of access to Green River College.](#)
- [132J-126-080 Rights of ownership of works.](#)
- [132J-126-090 Conduct-Student responsibilities](#)
- [132J-126-100 Violation of law and college discipline](#)
- [132J-126-120 Purpose of disciplinary action.](#)
- [132J-126-130 Disciplinary terms.](#)
- [132J-126-140 Initiation of disciplinary action.](#)
- [132J-126-150 Appeal from disciplinary action.](#)
- [132J-126-160 Brief adjudicative proceedings-Initial hearing.](#)
- [132J-126-170 Brief adjudicative proceedings-Review of an initial decision.](#)
- [132J-126-180 Student conduct committee.](#)

Quick Links

[Report a Crime, Incident, or Concern](#)

[Submit a Hazing Incident Report](#)

[Submit an Academic Dishonesty Concern](#)

[Report Concern for a Student \(formerly Red Flag\)](#)

[Student Conduct Code](#)

[Reporting or filing a Sexual Misconduct complaint](#)

[Hazing](#)

[Student Rights & Responsibilities](#)

[Faculty Resources](#)

[FAQ for Parents](#)

[FAQ for Students](#)

[FERPA](#)

- 132J-126-190 Appeal-Student conduct committee.
- 132J-126-200 Student conduct appeals committee hearings- Presentations of evidence.
- 132J-126-210 Student conduct committee-Initial decision.
- 132J-126-220 Appeal from student conduct committee initial decision.
- 132J-126-230 Summary suspension.
- 132J-126-280 Brief adjudicative proceedings authorized.
- 132J-126-290 Brief adjudicative proceedings-Agency record
- 132J-126-300 Recordkeeping

Supplemental 2020 Title IX Student Conduct Procedures

- 132J-126-400 Order of Precedence
- 132J-126-320 Prohibited Conduct Under Title IX
- 132J-126-420 Title IX Jurisdiction
- 132J-126-430 Initiation of Discipline
- 132J-126-440 Prehearing Procedure
- 132J-126-450 Rights of Parties
- 132J-126-460 Evidence
- 132J-126-470 Initial Order
- 132J-126-480 Appeals

~~2024 Title IX Supplemental Sex Discrimination Student Conduct Code and Procedures*~~

- ~~132J-126-500 Sex discrimination—Supplemental Student conduct code and procedures—Order of precedence~~
- ~~132J-126-510 Sex discrimination—Prohibited conduct and definitions~~
- ~~132J-126-520 Sex discrimination—Jurisdiction~~
- ~~132J-126-530 Sex discrimination—Dismissal and initiation of discipline~~
- ~~132J-126-540 Sex discrimination—Prehearing procedure~~
- ~~132J-126-550 Sex Discrimination—Presentation of Evidence~~
- ~~132J-126-560 Sex discrimination—Initial order~~
- ~~132J-126-570 Sex discrimination—Appeals~~

* **NOTE:** On January 9, 2025, the U.S. District Court for the Eastern District of Kentucky vacated the Biden administration’s 2024 Title IX regulations. These 2024 Title IX regulations are no longer applicable. All Title IX Sex Discrimination student complaints will follow the 2020 Title IX regulations as specified in the Supplemental 2020 Title IX Student Conduct Procedures listed above.

The rules had been established on an emergency basis in accordance with [RCW 34.05.310-.395](#) to comply with the Department of Education’s amendments to Title IX regulations on April 19, 2024 [[89 FR 33474](#)]

Use of facilities for first amendment activities - WAC Chapter 132J-155 effective Jan. 3, 2015

- Chapter Listing
- 132J-155-010 Statement of purpose.
- 132J-155-020 Definitions.
- 132J-155-030 Use of facilities.
- 132J-155-040 Additional requirements for noncollege groups.
- 132J-155-050 Distribution of materials.

Resources

Contact Us

STUDENT SUPPORT

ctcLink
 Student Email
 My Green River
 Navigate 360
 Financial Aid
 Holman Library
 Center for Transformational Wellness
 Student Remote Access
 Career & Advising Center
 Office of the Registrar
 Disability Support Services
 Counseling Services
 e-Learning
 Placement & Testing Center
 Register to Vote
 MMIWP / WSP

EMPLOYEE RESOURCES

Human Resources
 Institutional Effectiveness
 ctcLink Sign In
 GatorNet
 Curriculog (formerly CAR/PAR)
 Faculty eLearning
 Canvas
 Gator News
 Employee Password Reset

CAMPUS SAFETY

Emergency & Safety Alerts
 Just Report It

CONNECT WITH GREEN RIVER

[Facebook](#)
[Twitter](#)
[Youtube](#)
[LinkedIn](#)
[Instagram](#)

WAC 132J-126-050: Rule of Student Conduct-
Statement of student rights (webpage)

WAC 132J-126-050 Statement of student rights. As members of the academic community, students are encouraged to develop the capacity for critical judgment and to engage in an independent search for truth. Freedom to teach and freedom to learn are inseparable facets of academic freedom. The freedom to learn depends upon appropriate opportunities and conditions in the classroom, on the campus, and in the larger community. Students should exercise their freedom with responsibility. The responsibility to secure and to respect general conditions conducive to the freedom to learn is shared by all members of the college community.

The following enumerated rights are guaranteed to each student within the limitations of statutory law and college policy which are deemed necessary to achieve the educational goals of the college:

(1) Academic freedom.

(a) Students are guaranteed the rights of free inquiry, expression, and assembly upon and within college facilities that are generally open and available to the public.

(b) Students are free to pursue appropriate educational objectives from among the college's curricula, programs, and services, subject to the limitations of RCW 28B.50.090 (3) (b).

(c) Students shall be protected from academic evaluation which is arbitrary, prejudiced, or capricious, but are responsible for meeting the standards of academic performance established by each of their instructors.

(d) Students have the right to a learning environment which is free from unlawful discrimination, inappropriate and disrespectful conduct, and any and all harassment, including sexual harassment.

(2) Due process.

(a) The rights of students to be secure in their persons, quarters, papers, and effects against unreasonable searches and seizures is guaranteed.

(b) No disciplinary sanction may be imposed on any student without notice to the accused of the nature of the charges.

(c) A student accused of violating this code of student conduct is entitled, upon request, to procedural due process as set forth in this chapter.

[Statutory Authority: RCW 28B.50.140(13) and P.L. 113-4. WSR 14-24-129, § 132J-126-050, filed 12/3/14, effective 1/3/15.]

Rule of Student conduct (PDF)

“Respondent” is the student against whom disciplinary action is initiated.

“Service” is the process by which a document is officially delivered to a party. Unless otherwise provided, service upon a party shall be accomplished by:

- (a) Hand delivery of the document to the party; or
 - (b) By sending the document by email and by certified mail or first class mail to the party’s last known address.
- Service is deemed complete upon hand delivery of the document or upon the date the document is emailed and deposited in the mail.

“Shall” is used in the imperative sense.

“Student” includes all persons taking courses at or through the college, whether on a full-time or part-time basis, and whether such courses are credit courses, noncredit courses, online courses, or otherwise. Persons who withdraw after allegedly violating the code, who are not officially enrolled for a particular term but who have a continuing relationship with the college, or who have been notified of their acceptance for admission are considered students.

“Student conduct officer” is a college administrator designated by the president or vice president of student affairs to be responsible for implementing and enforcing the student conduct code. The

president or vice president of student affairs is authorized to reassign any and all of the student conduct officer’s duties or responsibilities as set forth in this chapter as may be reasonably necessary.

“Student group” for purposes of this code, is a student organization, athletic team, or living group including, but not limited to, student clubs and organizations, members of a class or student cohort, student performance groups, and student living groups within student housing.

“The president” is the president of the college. The president is authorized to delegate any and all of his or her responsibilities as set forth in this chapter as may be reasonably necessary.

“Vice president of student affairs” means the college administrator who reports to the college president, who serves as the college’s student judicial affairs administrator, and who is responsible for administering the student rights and responsibilities code. The vice president of student affairs may designate a student conduct officer to fulfill this responsibility.

132J-126-040 **Student code authority.**

- (1) The vice president of student affairs or designee shall develop policies for the administration of the student

conduct system and procedural rules for the conduct of student conduct hearings that are not inconsistent with provisions of the student code.

- (2) The vice president of student affairs or designee shall determine the composition of the student conduct committee in accordance with WAC 132J-126-180.

- (3) Decisions made by a student conduct officer shall be final, pending the normal appeal process.

132J-126-050 **Statement of Student Rights.**

As members of the academic community, students are encouraged to develop the capacity for critical judgment and to engage in an independent search for truth. Freedom to teach and freedom to learn are inseparable facets of academic freedom. The freedom to learn depends upon appropriate opportunities and conditions in the classroom, on the campus, and in the larger community. Students should exercise their freedom with responsibility. The responsibility to secure and to respect general conditions conducive to the freedom to learn is shared by all members of the college community.

The following enumerated rights are guaranteed to each student within the limitations of statutory law and college policy

which are deemed necessary to achieve the educational goals of the college:

(1) Academic freedom.

(a) Students are guaranteed the rights of free inquiry, expression, and assembly upon and within college facilities that are generally open and available to the public.

(b) Students are free to pursue appropriate educational objectives from among the college's curricula, programs, and services, subject to the limitations of RCW 28B.50.090 (3)(b).

(c) Students shall be protected from academic evaluation which is arbitrary, prejudiced, or capricious, but are responsible for meeting the standards of academic performance established by each of their instructors.

(d) Students have the right to a learning environment which is free from unlawful discrimination, inappropriate and disrespectful conduct, and any and all harassment, including sexual harassment.

(2) Due process.

(a) The rights of students to be secure in their persons, quarters, papers, and effects against unreasonable searches and seizures is guaranteed.

(b) No disciplinary sanction may be imposed on any student without notice to the accused of the nature of the charges.

(c) A student accused of violating this code of student conduct is entitled, upon request, to procedural due process as set forth in this chapter.

132J-126-060 **Right to sale of personal property.**

(1) Students have the right to engage in legal, incidental sales of personal property in private transactions.

(2) All other sales shall take place in Lindbloom Student Center subject to the approval and requirements of the vice president of student affairs or designee.

132J-126-070 **Denial of access to Green River College.**

(1) The vice president of student affairs may deny admission to a prospective student, or continued attendance to an enrolled student, if it reasonably appears that the student would not be competent to profit from the curriculum offerings of the college, or would, by the student's presence or conduct, create a disruptive atmosphere within the college or a substantial risk of actual harm to self or other members of the campus community.

(2) Denial of access decisions may be appealed, as or like disciplinary actions, to the student conduct committee.

132J-126-080 **Rights of ownership of works.**

It shall be the policy of Green River College that employees of the college shall not use students' published or unpublished works for personal gain without written consent of the student.

132J-126-090 **Conduct—Student responsibilities.**

Any student or student group shall be subject to disciplinary action as provided for in this chapter, who either as a principal actor, aide, abettor, or accomplice as defined in RCW 9A.08.020:

Materially and substantially interferes with the personal rights or privileges of others or the educational process of the college;

Violates any provision of this chapter; or
Commits any prohibited act including, but not limited to, the following:

(1) Academic dishonesty. Any act of academic dishonesty including, but not limited to, cheating, plagiarism, and fabrication. In academically honest writing or speaking, the student documents his/her source of information whenever:
Another person's exact words

2.B.2 EV.#6 / Section 6

GA-15 Human Subjects Research Compliance



GA-15 HUMAN SUBJECTS RESEARCH COMPLIANCE

[Home](#) / [Campus](#) / [policies-and-procedures](#) / [general-administrative-policies](#)
/ [GA-15 Human Subjects Research Compliance](#)

Purpose

To ensure that college staff, faculty and students affected by a research project can be certain that the research project is sound and does not violate any college policy or federal regulations pertaining to human subjects research.

Scope

1. Individuals affiliated with Green River Community College including faculty, staff and students wishing to conduct a research project involving human subjects; or
2. individuals not affiliated with the college, but wishing to conduct research at Green River using faculty, staff, students or college records as part of that research.

Definitions

Human subjects review: A process for evaluating a research project to determine the following:

1. Whether and to what degree it poses potential risks to either the subjects of the research in the form of physical, psychological, social or some other kind of harm; and
2. the college itself in the forms of lawsuits, wasted resources, a diminished image or some other kind of harm.

Policy

Any individual affiliated with Green River College including faculty, staff and students wishing to conduct a research project involving human subjects or an individual not affiliated with the college, but wishing to conduct research involving Green River employees, students or college records must comply with Green River's human subjects review procedures as specified below.

All research proposals must be submitted in writing to the Office of Planning and Research. The proposal should include contact information for the principal investigator and a brief summary of the rationale for the study, the methodology to be used, the expected outcomes and a copy of the consent form(s) that will be used for the study. Principal investigators may click on this link to access an Application for Human Subjects Research and a Consent Form Template.

College Policies

[Board of Trustees](#)

[Business Administration](#)

[General Administrative](#)

[Information Technology](#)

[Human Resources](#)

[Instruction](#)

[Student Affairs](#)

Title IX Training Documents

Welcome to our Title IX Training

Documents section, where transparency meets commitment.

We proudly share comprehensive materials rooted in legal compliance and the principles of diversity, equity, and inclusion. These resources, designed for our Title IX Coordinator, are publicly accessible to promote awareness

- A. Each proposal will be initially reviewed by the Institutional Review Board (IRB) chairperson and/or a reviewer(s) appointed by the chairperson to decide if the proposal is exempt or if it requires an expedited or full review. The reviewer(s) will notify the principal investigator in writing about this initial review decision within 10 business days. With this notification, the reviewer(s) may also request additional information that is needed to complete the proposal review. All final decisions for approval or denial will be based on the criteria in section 46.111 of the Code of Federal Regulations, Title 45, Part 46
1. **Exempt proposals** are exempted from IRB review as outlined in section 46.101 of the Code of Federal Regulations, Title 45, Part 46. When a proposal is determined to be exempt, the reviewer(s) will notify the principal investigator in writing that the proposed research may be conducted without IRB review.
 2. **Expedited proposals** do not require a full IRB review as outlined in section 46.110 of the Code of Federal Regulations, Title 45, Part 46. When a proposal is determined to be expedited, the proposal will be reviewed by the IRB chairperson and/or a reviewer(s) appointed by the chairperson. If the proposal is accepted, the full IRB will be notified of the decision and the reviewer(s) will notify the principal investigator in writing that the proposal has been approved. If the reviewer determines that the proposal should not be approved, the proposal will then be submitted for a full IRB review.
 3. **Full review proposals** require a full IRB review as outlined in section 46.108 of the Code of Federal Regulations, Title 45, Part 46. IRB meetings will be scheduled as needed. A majority of the IRB will need to be present to review a proposal requiring full IRB review, and a majority of the present IRB members will need to vote in favor of a proposal for it to be approved. If the proposal is approved, the reviewer(s) will notify the principal investigator in writing that the proposal has been approved. If the proposal is not approved, the reviewer(s) will notify the principal investigator in writing and include the reasons for not approving. A revised proposal may be submitted for reconsideration.
- B. If a research proposal has the potential of impacting a faculty member or a faculty member's classroom in any way, the IRB chairperson and/or appointed reviewer(s) will also confer with the Dean and faculty member before making a decision.
- C. Proposals that involve the collection of human subjects' information for a period of longer than one year will need to be resubmitted to the Office of Research and Planning annually. These resubmissions will follow a process similar to the initial review. As part of its decision for approval, the IRB may request that a proposal be resubmitted more than annually, in which case the principal investigator will be notified as part of the initial approval notification.
- D. Principal investigators will need to notify the IRB with any substantial changes to research activity. These changes will be reviewed through a process similar to the initial proposal review. Changes should not be made to research activity without IRB approval except when necessary to eliminate apparent immediate hazards to the subject. Principal investigators may contact the Office of Institutional Effectiveness with questions about whether a proposed

and empower our community. Explore the training documents below to support our commitment to a workplace free from discrimination.

[TIX-Advisor Training](#)

[Title IX Coordinator 1-Course Slides](#)

[TIX-Day 1 Slides-Investigative Report Writing Workshop](#)

[TIX-Day 2-April Open Report Writing Workshop](#)

[TIX-Investigation 2 Day-Client Class](#)

[Title IX in a Post Reg World-Day 1](#)

[Title IX in a Post Reg World-Day 2](#)

[TIX-Hearings-Day 1 - Oregon Alliance](#)

[TIX-Hearings-Day 2- Oregon Alliance](#)

[TIX-Aug-Open Training Trauma Informed Investigations Training](#)

[TIX-Book T9 Coordinator-2 Day Client Class](#)

General Administrative Policies

- [GA-1 Drug Free Campus](#)
- [GA-2 Tobacco Use](#)
- [GA-3 Mandatory Reporting of Child Abuse](#)
- [GA-4 Use of Photo Release](#)
- [GA-5 Prohibited Activities](#)
- [GA-6 Trespass](#)
- [GA-7 Distribution of Materials](#)

change will require IRB review. To help avoid unapproved changes, the Office of Institutional Effectiveness will contact principal investigators every three to six months to ask about the progress of approved research proposals. As part of its decision for approval, the IRB may require that a principal investigator be contacted more often than every three to six months or that sources other than the principal investigator also be contacted to verify that no substantial changes have occurred since previous IRB review, in which case the principal investigator will be notified as part of the initial approval notification.

- E. Principal investigators will need to notify the IRB if there are any unanticipated problems involving risks to subjects or others or any serious or continuing noncompliance with human subjects' research policy or the requirements of the IRB. When such concerns occur, the IRB will notify appropriate college officials, and may decide to suspend or terminate IRB approval, in which case the principal investigator will be notified in writing.
- F. The Office of Planning and Research will maintain records of submitted proposals, related documents, correspondence with principal investigators, and notifications of decisions for at least three years after completion of the research. The Office of Planning and Research will also be responsible for maintaining records of IRB membership that is consistent with [section 46.107 of the Code of Federal Regulations, Title 45, Part 46](#), and for notifying the institution of IRB decisions.

Specific Authority

Code of Federal Regulations, Title 45 Part 46

Law Implemented

1981, most recently revised 1991

History of Policy or Procedure

Draft: October 14, 2004

Adopted: January 6, 2006

Revised: July 11, 2013

Reviewed by: Devin Dupree, Chris Johnson

Contact: Chris Johnson, Executive Director of Institutional Effectiveness, ext. 2684

President's Staff Sponsor: Chris Johnson, Executive Director of Institutional Effectiveness, ext. 2684

- GA-8 State Environmental Policy Act (SEPA)
- GA-9 Hours of Operation
- GA-10 Reasonable Accommodation
- GA-11 Sex Discrimination Grievance Procedure
 - *For incidents reported to have occurred prior to August 1, 2024.*
- GA-12 Tenure
- GA-13 Grant/Contract Proposal Development
- GA-14 Grant/Contract Procedures, Post Award
- GA-15 Human Subjects Research Compliance
- GA-16 Public Records
- GA-17 Educational Rights and Privacy Act
- GA-18 Traffic and Parking
- GA-19 Logo & Trademark Use Guidelines
- GA-21 Redevelopment of Policies
- GA-22 College Publications
- GA-23 Ethics
- GA-25 Student Email Communications
- GA-26 Social Media
- GA-27 Copyright Infringement
- GA-28 On-Campus Outdoor Memorials & Markers