

## **Green River College PRFR Report Appendix 2.G.4**

**2.G.4 The institution provides an effective and accountable program of financial aid consistent with its mission, student needs, and institutional resources. Information regarding the categories of financial assistance (such as scholarships, grants, and loans) is published and made available to prospective and enrolled students.**

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## **2.G.4 EV.#1 / Section 1**

# SA-13 Financial Aid Application Process (rev. 2020)



# SA-13 FINANCIAL AID APPLICATION PROCESS

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/ SA-13 Financial Aid Application Process

**Policy Type:** Student Affairs

**Policy Title:** Financial Aid Application Process

**Policy Number:** SA-13

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#### **Purpose:**

Specify the process students need to use to apply for and have their eligibility determined for financial aid at Green River College.

#### **Scope:**

Applies to all students wishing to obtain financial aid at Green River College.

#### **Definitions:**

- **FAFSA:** The Free Application for Federal Student Aid must be completed in order to apply for federal financial aid at Green River. FAFSA results are used to determine eligibility for federal, state, and institutional financial aid.
- **WASFA:** The Washington Application for State Financial Aid is for students who don't meet the requirements of the FAFSA but meet the residency requirements of HB-1079, have DACA status, or other eligibility criteria as determined by the Washington Student Achievement Council.
- **Student Aid Report (SAR):** Results and report of the information provided on the FAFSA.
- **Verification:** The required process, initiated by The U.S. Department of Education's Central Processing System, which selects a student's application and which requires the student to provide documentation to the college to show the data provided on the FAFSA is accurate.

#### **Policy:**

To apply for financial Aid at Green River College, students must complete the FAFSA/WASFA. Priority consideration is given to students who have submitted required documents by the published priority processing dates. Student financial aid applications are not considered complete until all required documents have been submitted.

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**Procedure:**

1. Students complete the appropriate application online.
  - FAFSA - [fafsa.gov](https://fafsa.gov)
  - WAFSA - [readysatgrad.org/WASFA](https://readysatgrad.org/WASFA)
2. Students review the information on the SAR, if applicable, for accuracy and make any necessary corrections.
3. Students provide any additional information or documentation as requested by the Green River Financial Aid Office, preferably by the priority processing date.
4. Students will receive a financial aid notification and may accept or decline offers for loans and/or work-study funds via the financial aid portal or by submitting a signed financial aid notification.
  - Student borrowers will be required to complete online student loan counseling and a loan agreement prior to receiving loan funds.
5. Students register for courses that are required in the student's eligible program. Financial Aid will pay towards any outstanding tuition and fees prior to disbursing aid to the student.

**Specific Authority:**

Green River College

**Law Implemented:**

N/A

**History of Policy or Procedure**

Draft Date: May 22, 2018

Policy Adopted: January 6, 2006

Procedure Adopted: January 6, 2006

Policy Revised: August 22, 2012, August 13, 2018, February 7, 2020

Procedure Revised: August 22, 2012, August 13, 2018, February 7, 2020

Reviewed By: Student Affairs Leadership Team

Sponsor: Teresa Buchmann, Director of Financial Aid, ext. 3326

Executive Team Sponsor: Dr. Deborah Casey, Vice President of Student Affairs, ext. 3328

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# SA-14 FEDERAL DIRECT LOAN PROGRAM

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/ SA-14 Federal Direct Loan Program

### Purpose:

Applies to all students wanting to obtain a student loan to finance their educational costs while attending Green River.

### Scope:

Applies to all students wanting to obtain a student loan to finance their educational costs while attending Green River.

### Definitions:

- **FAFSA:** The Free Application for Federal Student Aid must be completed in order to apply for federal financial aid at Green River. FAFSA results are used to determine eligibility for federal, state, and institutional financial aid.
- **Federal Direct Parent Loan for Undergraduate Student (PLUS Loan):** a loan in the parent's name used for paying the student's educational expenses.
- **William D. Ford Federal Direct Loan:** program established by the United States Congress to assist students and parents in financing their educational costs.
- **Subsidized loan:** a loan in the student's name in which the interest is paid for the student until the student ceases enrollment as a half-time student or loses subsidy through the SULA provision. Loan repayment begins six months after a student ceases half-time enrollment.
- **Subsidized Usage Limit Applies (SULA):** There is a limit on the maximum period of time (measured in academic years) that a student can receive Direct Subsidized Loans. In

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Green River uses two types of Federal Direct Loans for students, subsidized and unsubsidized.

It also offers the Federal Direct PLUS loan for parents to use in financing their dependent's educational costs.

The U. S. Department of Education is the lender for these loan programs.

### Procedure:

1. Students wishing to borrow under the Federal Direct Loan program must have a complete financial aid file prior to loan certification. Federal PLUS Loans require a FAFSA and PLUS Loan Worksheet prior to loan certification.
2. For a Federal Direct Loan, students can submit a Federal Direct Loan Worksheet, accept their loan award via the financial aid portal, or submit a signed award letter to the financial aid office
3. For a Federal Direct Loan, students must complete Entrance Counseling and a Master Promissory Note online prior to receiving funds.
4. Students will receive a notification of loan funds each term.
5. Students will receive a loan debt letter any time loan indebtedness changes.
6. Exit counseling materials are e-mailed to borrower's personal email when they drop below six credit hours and/or leave the college.

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**Specific Authority:** Federal Regulations **34 CFR 685**

**Law Implemented:**

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### History of Policy or Procedure:

Draft Date: May 22, 2018

Policy and Procedure Adopted: January 6, 2006

Policy and Procedure Revised: February 23<sup>rd</sup>, 2021

Reviewed By: Director of Financial Aid, Dean of Enrollment and Completion, Student Affairs Leadership Team

Contact: Beth Hawes, Director of Financial Aid, [253.333.4978](tel:253.333.4978)  
 Executive Team Sponsor: Dr. Deborah Casey, Vice President of Student Affairs, ext. 3328

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## SA-15 Financial Aid Eligibility (rev. 2020)

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/ SA-15 Financial Aid Eligibility

**Policy Type:** Student Affairs

**Policy Title:** Financial Aid Eligibility

**Policy Number:** SA-15

### Purpose:

Define eligibility requirements for federal, state, and institutional student aid programs.

### Scope:

All students applying for federal, state, and/or institutional student aid.

### Definitions:

**Ability to Benefit (ATB):** Under the ATB provision, otherwise-eligible students — who do not have a high school diploma or its recognized equivalent but are enrolled in select Title IV eligible programs at Green River College — may be eligible for financial aid.

**Enrollment Status:** Enrollment Status is based on the number of quarterly credits, which apply towards a student's eligible program of study, and is calculated quarterly.

- *Federal student loans, federal/state work-study, and Federal Supplemental Educational Opportunity Grant (FSEOG):* Minimum six (6) quarterly credits which apply towards a student's eligible program of study.
- *Grants (including Pell, Washington College Grant, College Bound Scholarship, institutional funds):* Awards are prorated based on the number of eligible quarterly credits which apply towards a student's eligible program of study.

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**FAFSA:** The Free Application for Federal Student Aid must be completed in order to apply for federal financial aid at Green River. FAFSA results are used to determine eligibility for federal, state, and institutional financial aid.

**Satisfactory Academic Progress (SAP):** Students are required to maintain satisfactory academic progress in order to receive financial aid which is mandated by federal and state regulations. See Policy SA-17: Satisfactory Progress for Financial Aid

**WASFA:** The Washington Application for State Financial Aid is for students who don't meet the requirements of the FAFSA but meet the residency requirements of HB-1079, have DACA status, or other eligibility criteria as determined by Washington Student Achievement Council.

### Policy:

Recipients of federal financial aid at Green River must meet the following criteria:

1. Complete a FAFSA
2. Have a high school diploma, GED® certificate, recognized HS equivalency, or qualify for Ability to Benefit (ATB) designation.
3. Not be enrolled in an elementary or secondary school even if simultaneously enrolled in an eligible postsecondary program.
4. Be enrolled as a regular student seeking an eligible degree or certificate.
5. Meet and maintain satisfactory academic progress (see Policy [SA-17: Satisfactory Progress for Financial Aid](#))
6. Meet enrollment status requirements.
7. Not be in default on a student loan or owe a repayment of federal educational grant funds.
8. Be a citizen or permanent resident of the United States or eligible non-citizen.
9. Register with selective service, if required to do so.

*Note: The U.S. Department of Education may have additional eligibility requirements not stated in this policy. Please see [studentaid.ed.gov](https://studentaid.ed.gov) for additional information.*

Recipients of state & institutional financial aid at Green River must meet the following criteria:

1. Complete a FAFSA or WASFA
2. Have a high school diploma, GED certificate, recognized HS equivalency, or qualify for Ability to Benefit (ATB) designation.
3. Not be enrolled in an elementary or secondary school even if simultaneously enrolled in an eligible postsecondary program.
4. Be enrolled as a regular student seeking an eligible degree or certificate.
5. Make satisfactory academic progress (see Policy [SA-17: Satisfactory Progress for Financial Aid](#))

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- Aid Central Processing System for each financial aid applicant
2. Review student's prior higher education enrollment to determine satisfactory academic progress.
  3. Review the registration information to determine program eligibility and enrollment intent.
  4. Review information from the National Student Loan Database and Common Origination and Disbursement System for default, concurrent enrollment, refund of any previous grants, overpayments, and Pell Grant and loan disbursements.
  5. Review Washington Student Achievement Council's databases for eligibility and overpayments

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### Specific Authority

Federal Regulations:

[HEA Sec. 484](#)

State Regulations:

[WAC 250-18](#)

[28B1151012](#)

[28B.15.820](#)

[28B.92](#)

[28B.15.740](#)

**Law Implemented:**

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### History of Policy or Procedure

Draft: February 5, 2005

Adopted: January 6, 2006

Revised: August 22, 2012, July 9, 2019, February 7, 2020

Reviewed by: Student Affairs Leadership Team

Contact: Beth Hawes, Director of Financial Aid, [253.333.4978](tel:253.333.4978)

President's Staff Sponsor: David Larsen, Dean of Enrollment and Completion, 253-833-9111, ext.

3307, [dlarsen@greenriver.edu](mailto:dlarsen@greenriver.edu)

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# SA-16 RETURN OF FINANCIAL AID FUNDS

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/ SA-16 Return of Financial Aid Funds

Return of Federal and State Financial Aid Funds

### Purpose:

Specifies statutory requirements of returning Federal Title IV and state financial aid funds to their respective accounts when a financial aid recipient withdraws (officially or unofficially) from classes.

### Scope:

Applies to all Federal Title IV and state financial aid recipients who officially or unofficially withdraw from all courses before 60% of a term has elapsed.

### Definitions:

Federal Title IV aid for this policy includes: Direct Loans, Federal Pell Grant, Iraq and Afghanistan Service Grant, TEACH Grant, PLUS loans, and Federal Supplemental Educational Opportunity Grants (FSEOG).

State aid for this policy includes: Washington College Grant, College Bound Scholarship, Washington Bridge Grant, Passport to College Scholarship, and Washington State Opportunity Scholarship

Official Withdrawal: When the student officially withdraws from classes through the Office of the Registrar.

Unofficial Withdrawal: When the student stops attending all classes before the end of the term and receives no credit for any classes and does not complete official withdrawal procedures.

### Policy:

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quarter, and 40% of tuition from the sixth instructional day of the quarter through the fifteenth calendar day of the quarter.

Green River's tuition refund policy operates independently from the financial aid return of funds policy required for aid recipients. The college's tuition refund policy applies to the first fifteen calendar days of the quarter while the financial aid return of funds policy applies to the first 60% of the quarter. Tuition refunds are not returned directly to financial aid recipients; instead, they are returned to financial aid accounts. Separate policies will apply to state and federal funding sources.

### State Funding:

Refunds for state financial aid programs are not required if student commences attendance in all courses. For classes that meet in person, the student must attend an in-person session in order for attendance to have been commenced. For courses that are fully online, the student must have logged into Canvas, completed an activity, and/or attended a Zoom or other virtual meeting for attendance to be considered begun. For a hybrid class, the student must engage in either an in-person or virtual activity. These activities cannot occur before the first day of instruction for the term.

If a student does not commence attendance in their courses, their state aid will be adjusted accordingly and a repayment will be owed to the college.

Students will be reviewed for SAP at the end of the quarter based on the enrollment level at which the state funds were disbursed. If a student withdraws during the first 10 days, the student has the option to return funds to avoid SAP and to protect future lifetime eligibility through the Washington Student Achievement Council (WSAC).

### Federal Funding:

When students receive federal financial aid (Title IV) and withdraw from classes or cease attending before 60% of the quarter has elapsed, unearned Title IV federal funds (grant and loan) must be returned to the federal accounts by both the student and the college.

There are two scenarios where a student is considered withdrawn which will result in a Return of Title IV calculation: official and unofficial withdrawals.

The amount of earned and unearned funds is based upon the number of calendar days of class attendance during the first 60% (calendar days) of the quarter. The percentage of assistance earned is equal to the percentage of the payment period completed by the student. The percentage of Title IV funds not earned equals 100 percent minus the percent of Title IV aid earned. The student and the college may retain the earned portion of aid but must return the portion of unearned aid to the federal grant and loan accounts in the form of a refund. Refunds are returned to federal accounts regardless of the source of tuition payments. Students will be billed for any

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The last date of class attendance will be determined by one of the following:

1. Date submitted by faculty and accessible via the query CTC\_FA\_LDA\_BY\_STUDENT.
2. Date the student actually withdrew and the withdrawal date posted on the Student Enrollment screen. The most recent withdrawal date will be used.
3. Last date of activity in Canvas as determined by E-Learning.
4. If no date is posted on the Student Enrollment Screen and the student has no grades (all 0.0, I, NC, N or \*), withdrawal is considered the mid-point of the quarter. If a student receives failing grades of 0.0, it is assumed the student ceased attendance.
5. If documentation in the student's file reflects an earlier last date of attendance, the date documented in the file will be used.

### *Earned Aid Calculation*

Determine percentage of aid earned by federal Title IV aid recipients by calculating the number of calendar days up to and including the last day of attendance and compare it to the total calendar days in a quarter. Exclude breaks of at least five days in length. If the percentage is greater than 60%, the student has earned the full award. If the percentage is 60% or less, the student's federal aid will need to be recalculated. Determine the amount of earned aid by applying the earned percentage to the total Title IV aid (Direct Loans, Federal Pell Grant, Iraq and Afghanistan Service Grant, TEACH Grant, PLUS loans, and FSEOG) that was or could have been disbursed to the student.

### *Repayment or Disbursement Owed*

If the total amount of Title IV grant or loan assistance, or both, that the student earned as calculated in Step 2 is less than the amount of Title IV grant or loan assistance that was disbursed to the student or on behalf of the student in the case of a PLUS loan, as of the date of the institution's determination that the student withdrew, a repayment of aid will need to be calculated. If the amount of aid earned is greater than the amount disbursed, the student is eligible for a post-withdrawal disbursement.

### *Repayment Owed*

Responsibility for returning unearned aid is divided between GRC and the student. The institution must return the lesser of: (A) total federal unearned aid; or (B) the result of multiplying institutional charges by the percentage of federal aid unearned. The student returns the difference between the total unearned aid and the amount returned by the institution. Funds will be returned to the Title IV programs by GRC as soon as possible but no later than 45 days after determining the student has withdrawn.

Allocate unearned aid back to the Title IV programs. Any portion of the student's share that is allocated to a loan program is repaid under the terms of the loan. The student's share of unearned federal grant funds is no more than half of the total Title IV grant funds received by the student.

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### *Post-Withdrawal Disbursement*

Post-withdrawal disbursements should only be calculated for federal aid. Grant assistance is offered before loans. Within 30 days of the date of the institution's determination that a student withdrew, the student, or parent in the case of parent PLUS loans, must be provided a written notification that requests confirmation of post-withdrawal disbursement of loan funds and explains the obligation to repay any loan funds the student or parent chooses to have disbursed. The institution must make a direct disbursement of any loan funds that make up the post-withdrawal disbursement only after obtaining the student's, or parent's in the case of a parent PLUS loan, confirmation that the student or parent still wishes to have the loan funds disbursed. If the student (or parent) does not respond within 14 days, the disbursement may be canceled.

GRC will use some or all of the post-withdrawal grant disbursement to satisfy institutional charges prior to giving funds to the student. Any remaining portion of a post-withdrawal disbursement must be offered to the student (or parent for PLUS) within 14 days of the calculation of a return to Title IV.

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### Specific Authority:

Federal Regulations [34 CFR 668](#)

### State Regulations:

Law Implemented: 1998

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### History of Policy or Procedure:

Draft: February 5, 2005

Adopted: January 6, 2006

Revised: February 23<sup>rd</sup>, 2021; October 26, 2023

Reviewed by: Dean of Enrollment and Completion; Director of Financial Aid; Student Affairs Leadership Team

Sponsor: Beth Hawes, Director of Financial Aid, 253-333-4978

President's Staff Sponsor: David Larsen, Dean of Enrollment and Completion, ext. 3307

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# SA-17 SATISFACTORY PROGRESS FOR FINANCIAL AID

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/ SA-17 Satisfactory Progress for Financial Aid

## Satisfactory Academic Progress for Financial Aid

Policy Type: Student Affairs

Policy Title: Satisfactory Academic Progress

Policy Number: SA-17

### Purpose:

Specify the minimum academic achievement students must meet in order to receive financial aid funds at Green River College.

### Scope:

Applies to all financial aid applicants and recipients at Green River College, regardless of enrollment level or program of study.

### Definitions:

*Probation:* A status which is applied when a student has not maintained satisfactory academic progress where the student can receive financial aid, with conditions, after an Academic Progress Appeal has been approved.

*Warning:* A status which is applied when a student has not maintained grade and/or credit requirements, but the student remains eligible to receive financial aid.

*Suspension:* A status which is applied when a student has not met satisfactory academic progress, and in which the student is not eligible to receive financial aid at Green River until the standards have been met or an academic appeal has been approved.

## College Policies

[Business Administration](#)

[General Administrative](#)

[Information Technology](#)

[Human Resources](#)

[Instruction](#)

[Student Affairs](#)

- [SA 1 Academic Standards & Progress Policy](#)
- [SA 2 Academic Honors](#)
- [SA-3 Audit a Class](#)
- [SA-4 Admissions](#)
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- [SA-6 Grading Policy](#)
- [SA-9 Transcripts](#)

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## ! Canvas outage

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1. **Quality**—Students must maintain a minimum grade point average (GPA) of 2.0 each quarter. Students are also required to have a minimum cumulative GPA of 2.0 at the end of the second academic year (six quarters) and thereafter regardless of enrollment level. Certificate programs must maintain a cumulative 2.0 GPA consistent with the requirements for graduation.
2. **Pace of Progression Towards Maximum Time Frame**—Financial Aid grant funding is available for cumulative attempted credits up to 150% of the total number of credits needed to complete the program. Remedial credits, courses below the 100 level, are included in the maximum time frame calculation. Financial aid is limited to 45 remedial credits. Students are allowed one program change to reset the timeframe calculation. An appeal for extenuating circumstances is allowed if an extension of financial aid is needed to complete the degree or certificate.
3. **Quantity**—Student must successfully complete the highest number of credits attempted each quarter based upon the chart below. Attempted credits are counted even when they do not show on the grade transcript (due to an approved Withdrawal Refund Exception Request, for example) unless the class was dropped during the census period

| <b>ONE<br/>QUARTER OF<br/>ENROLLMENT</b> | <b>FULL<br/>TIME<br/>12+</b>         | <b>THREE-<br/>QUARTER<br/>9—11</b>   | <b>HALF-<br/>TIME<br/>6—8</b>           | <b>LESS<br/>THAN<br/>HALF-<br/>TIME<br/>5 OR<br/>FEWER<br/>CREDITS</b> |
|--|--------------------------------------|--------------------------------------|---|--|
| Good Standing<br>2.0+ GPA                | Completed<br>12 credits              | Completed<br>9 credits               | Completed<br>6 credits                  | Must<br>complete<br>all credits  |
| Warning Status<br>GPA 1.0 - 1.99         | Completed<br>6 - 11<br>credits       | Completed<br>5 - 8 credits           | Completed<br>4 - 5<br>credits           | No<br>Warning  |
| Suspension<br>Status<br>GPA 0.0 - .99    | Completed<br>fewer than<br>6 credits | Completed<br>fewer than<br>5 credits | Completed<br>fewer than<br>4<br>credits | Fewer than<br>attempted<br>credits                                     |

### *Pace of Progression*

Students must maintain a Pace of Progression by completing a minimum of 67% of all attempted credits to complete their current program within the Maximum Time Frame allowed for receipt of financial aid. Credits are based on enrollment level on the census day of each quarter and are evaluated at the end of each term to determine completed credits. Grades of I, W, NC, or 0.0 through 0.9 and repeated courses will count as attempted credits. All transfer credits applied to the student's program are counted toward the maximum time frame allowance. Students

- SA-16 Return of Financial Aid Funds
- SA-17 Satisfactory Progress for Financial Aid
- SA-18 Notification on Convicted Sexual Offenders
- SA-20 Degree Exception
- SA-22 Graduation Criteria
- SA-24 Student Acceptable Computer Use Policy
- SA-27 Missing Student Policy
- SA-28 Disclosure of Crime Statistics
- SA-29 Facility Access & Maintenance for Safety
- SA-30 Fire Safety Education for CCA
- SA-31 Reporting Crimes and Other Emergencies
- SA-89 Transfer Credit
- SA-90 Academic Credit for Prior Learning
- SA-91 College Holiday & Leave Policy
- SA-92 Timely Warning Notifications
- SA-93 Emergency Notification Policy

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### *Coursework Included in Satisfactory Academic Progress Calculations*

When a student applies for financial aid, all previous coursework is reviewed to ensure the student has maintained satisfactory academic progress prior to offering financial aid. The policy applies to any period of enrollment in an eligible program, regardless of whether financial aid was received. It is possible to be on financial aid warning or suspension status without ever having received aid, such as for Running Start students.

Students receiving financial aid must enroll in an eligible degree or certificate program at Green River College, and the classes they take must apply to that program of study.

### *Policy Review*

Green River College's Title IV Satisfactory Academic Progress policy is reviewed annually and evaluated against changes to state and federal policy and guidance. This policy meets Title IV requirements because it addresses the required components listed in 34 CFR 668.34.

### **Procedure:**

To be eligible for federal, state, and institutional financial aid, students must maintain Satisfactory Academic Progress. Satisfactory Academic Progress will be evaluated each year at the time of the initial financial aid award and at the end of each quarter the student is enrolled. This policy applies to ALL periods of enrollment whether or not the student previously received financial aid. No provision will be granted for grade forgiveness. Transfer credits and credits attempted while enrolled in dual enrollment programs will be included. Students are notified of their warning or suspension statuses via email, sent to the preferred address on file with the school.

### *Financial Aid Warning SAP Status*

Students whose quarterly performance on either the quality or quantity measures (or both) puts them in Warning status on the chart above will be assigned a SAP status of Warning. Students placed on Financial Aid Warning may receive financial aid for the next term of attendance. Warning statuses in concurrent terms of attendance will result in a student being put on Suspension status for the following quarter.

### *Financial Aid Suspension SAP Status*

Students whose aid has been suspended may not be eligible for future financial aid. Financial aid suspension may occur when:

- A student completes less than six (6) credits unless original enrollment was less than six (6) credits, in which case all enrolled credits must be completed.
- In the next quarter of attendance, a student on Financial Aid Warning or Probation does not:
  - Complete the credits required for their enrollment level,

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attendance and receives 0.0 through 0.9 grades for all credits.

- A student's cumulative GPA is below 2.0 at the end of the 6th quarter of attendance regardless of enrollment status.
- A student does not meet good standing requirements while in Warning or Probation status.
- A student has attempted 150% of credits required for their program.
- A student has failed to meet requirements of their academic plan.

Students in suspension status may appeal a loss of financial aid eligibility in cases of illness, injury, a death in the family or unusual circumstances. Students can request reinstatement of eligibility by submitting an academic progress petition to the financial aid office no later than the end of the 100% refund period. The appeal must include a statement from the student regarding why they failed to make satisfactory academic progress, and what has changed in their situation that will allow them to demonstrate satisfactory academic progress at the next evaluation. They are also required to submit a copy of their advisement report to ensure accuracy in their enrolled program and assist with pace of progression review. Alternately, a student may reinstate themselves by successfully completing at least 5 credits required for program of study using non-financial aid resources while maintaining the minimum GPA requirements.

If the academic appeal is approved, the student may receive financial aid for the following term of enrollment under a probationary status. Students may be placed on an academic plan as an additional condition of the appeal. Students are notified of any determination made on their appeal and any additional conditions that may result from being placed on probation status or an academic plan.

### *Financial Aid Probation Status*

A student on financial aid probation may receive aid for their next term. While a student is on financial aid probation, they may be required to fulfill specific terms and conditions such as taking a reduced course load or enrolling in specific courses. At the end of this term, the student must meet the satisfactory academic progress standards for good standing or meet the requirements of the academic plan developed by the Financial Aid Office. Failure to do so will result in reinstatement of the Suspension status.

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### Specific Authority:

- Federal Regulations [34 CFR 668](#)

### Law Implemented:

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### History of Policy or Procedure:

# Financial Aid Guide -- Student Handbook 2024-25



# GUIDE

2024-2025

## GREEN RIVER COLLEGE'S MISSION

Green River College welcomes our diverse local and global communities and is committed to meeting students where they are by providing inclusive, equitable access to innovative and comprehensive educational programs, and individualized support that empowers and prepares students to achieve their personal, educational, and career goals.



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AUBURN, WA 98092

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## Eligibility Requirements

All students are encouraged to apply for financial aid by completing the [Free Application for Federal Student Aid \(FAFSA\)](#). In general, students must meet the following criteria to be eligible for federal student aid:

- Be a regularly admitted student to Green River College (not Running Start)
- Completed a high school diploma or GED
- Be a U.S. citizen or an eligible non-citizen
- Not owe an overpayment on a federal grant
- Not be in default on a federal student loan
- Be enrolled in an eligible degree or certificate program
- Maintain [satisfactory academic progress](#)

Students who cannot complete the FAFSA due to immigration status, defaulted loans or federal grant overpayments can apply for state financial aid by completing the [Washington Application for State Financial Aid \(WASFA\)](#). To be eligible for state financial aid students must:

- Have a high school diploma or GED
- Not owe a repayment on a state grant
- Be enrolled in an eligible degree or certificate program
- Maintain [satisfactory academic progress](#)
- Be a [Washington State resident](#)

## Application Process

Students can start the annual application process as early as October 1st by completing either the Free Application for Federal Student Aid ([FAFSA](#)) or the Washington State Application for State Financial Aid ([WASFA](#)). The FAFSA/WASFA is used to determine which types of financial aid a student may be eligible to receive.

After receiving the FAFSA or WASFA, the Financial Aid Office may request additional information to complete a student's application. Information needed will be requested through the student's "To Do" list in ctcLink Self-Service. Students are encouraged to complete all required information by the [priority processing date](#) to avoid delays in receiving their financial aid offer.

| <b>Term</b> | <b>Priority Processing Date</b> |
|-------------|---------------------------------|
| Summer 2024 | April 30, 2024                  |
| Fall 2024   | June 30, 2024                   |
| Winter 2025 | October 31, 2024                |
| Spring 2025 | January 31, 2025                |

Green River College's official [Financial Aid Application Process](#) and [Financial Aid Eligibility](#) policies are available online.

## Verification

Verification is a review process where the Financial Aid Office ensures the accuracy of information reported on the FAFSA. Students are selected for verification by the Department of Education at the time they complete the FAFSA. Documents required for verification may include: Income Verification Form, Household Verification Form, copies of 1040 tax forms and schedules, W-2 forms, verification of non-filing, identity verification, and high school diploma/GED. Other documents may be requested as needed to resolve conflicting information found during verification. Many of these forms are available on the [GRC Financial Aid Forms site](#).

Students who are selected for verification will be notified of the documents required through their “To Do” list in ctclink Self-Service. All required documents should be turned in by the priority processing date. Financial aid funds will not be processed until verification is completed.

Additional clarifying information may also be requested from students who completed the WASFA.

## Financial Need

[Financial need](#) is determined using two components: Student Aid Index (SAI) and Cost of Attendance (COA).

### Student Aid Index (SAI)

The SAI is determined based on the information provided on the FAFSA or WASFA. The federal government uses a needs analysis formula on the information you gave on your aid application to figure out how much you and your parents can contribute to your college costs. These amounts are then used to figure out your Student Aid Index (SAI).

This number is not a dollar amount of aid eligibility or what your family is expected to provide. **A negative SAI indicates the student has a higher financial need.** Learn how the SAI is calculated: [How is the Student Aid Index \(SAI\) calculated?](#)

### Cost of Attendance (COA)

The cost of attendance, or budget, reflects the estimated costs associated with attending Green River College for the year. It includes allowances for estimated expenses of:

- [Tuition and fees](#) which are charged per credit
- Books and required supplies
- Transportation
- Housing, food, and utilities
- Miscellaneous personal expenses

Your SAI is subtracted from your COA and gives us your need. That tells us how much need-based aid you might be able to get:

$$COA - SAI = \text{Financial Need}$$

Grants, tuition waivers, work study, subsidized loans and some scholarships are considered need-based financial aid. Unsubsidized loans, private loans and third-party funding are not considered need based. Please see the sections below that detail each type of aid for additional details. All resources offered cannot exceed the financial budget.

## Financial Aid Offer

Students are notified by email with a financial aid offer when their application is processed. The initial aid offer is based on the assumption that students will enroll in 12 or more credits each term, which is considered full-time.

Starting in 2024-25, some aid amounts for less than fulltime enrollment are prorated based on the number of credits the student is taking. This is called enrollment intensity. Students may still be eligible for aid at lower enrollment levels, although some grants, along with work study and loans, require a minimum number of credits. These are detailed in each program's eligibility requirements.

| Credits Enrolled | Enrollment Intensity |
|------------------|----------------------|
| 12 and up        | 1                    |
| 11               | 0.92                 |
| 10               | 0.83                 |
| 9                | 0.75                 |
| 8                | 0.67                 |
| 7                | 0.58                 |
| 6                | 0.5                  |
| 5                | 0.42                 |
| 4                | 0.33                 |
| 3                | 0.25                 |
| 2                | 0.17                 |
| 1                | 0.08                 |

Students who are enrolled less than full-time (12 credits) will need to email [finaid@greenriver.edu](mailto:finaid@greenriver.edu) to confirm how many credits they're taking and request to have their aid adjusted accordingly before funds can be disbursed.

## Types of Financial Aid Available

Financial aid includes grants, tuition waivers, student employment, scholarships, and student loans.

- Grants and tuition waivers are need-based forms of aid that generally do not have to be repaid
- Student employment is available to help students pay for school through paid employment
- Loans are a form of aid available that must be repaid with interest upon graduation, leaving school, or dropping below six (6) credits per term

You can only get aid from one school in a term.

Grants and scholarships are automatically accepted on the student's behalf at the time of awarding. Work study and loans have to be accepted by the student.

### Federal Pell Grant

To receive the Pell Grant, students must complete the FAFSA. Students must meet all requirements for federal student aid. A Federal Pell Grant, unlike a loan, does not have to be repaid, except under certain circumstances. [Find out why](#) you might have to repay all or part of a federal grant.

The Federal Pell Grant is awarded based on financial need to undergraduate students who have not already earned a bachelor's, graduate, or professional degree. The amount you get is based on:

- your SAI,
- the COA,
- your status as a full-time or part-time student, and
- your plans to attend school for a full academic year or less.

The amount of Federal Pell Grant funds you may receive over your lifetime is limited by federal law to be the equivalent of eighteen (18) quarters of full-time enrollment.

### Federal Supplemental Educational Opportunity Grant (FSEOG)

FSEOG is awarded based on financial need to students with an EFC of 0 who are eligible to receive a Pell Grant. The award is not prorated for less than full-time enrollment. However, students must enroll in a minimum of six credits per term to receive FSEOG.

Each participating school receives a certain amount of FSEOG funds each year from the U.S. Department of Education's office of Federal Student Aid. Once the full amount of the school's FSEOG funds has been awarded to students, no more FSEOG awards can be made for that year. This system works differently from the Federal Pell Grant Program, which provides funds to every eligible student. Green River offers FSEOG funds on a first come, first served basis.

### Washington College Grant (WCG)

To apply, students must complete either the FAFSA or the WASFA. To be eligible for state aid, students must meet all requirements for state student aid.

The Washington College Grant is awarded based on need. The award amount is based on annual income and family size. Students must not have already earned a bachelor's degree in order to be eligible.

The initial WCG award is based on assumed full-time enrollment (12+ credits) for all terms. The award is prorated for less than full-time enrollment, although a minimum of three credits is required to qualify for the award. Eligibility is limited to a lifetime maximum of eighteen (18) full-time terms.

### College Bound Scholarship (CBS)

To apply, students must complete either the FAFSA or the WASFA. To be eligible for state aid, students must meet all requirements for state student aid. Students must have signed up for the College Bound Scholarship in the seventh or eighth grade and cannot have any felony convictions before high school graduation. Eligible students must enroll in college within one year of graduating high school.

CBS is awarded in combination with WCG based on need to students in the highest eligibility range for state financial aid.

The initial CBS award is based on assumed full-time enrollment (12+ credits) for all terms. The award is prorated for less than full-time enrollment, although a minimum of three credits is required to qualify for the award. Eligibility is limited to a lifetime maximum of eighteen (18) full-time terms.

### Washington Bridge Grant

To apply, students must complete either the FAFSA or the WASFA. To be eligible for state aid, students must meet all requirements for state student aid.

The Washington Bridge Grant is awarded in combination with WCG based on need to students in the highest eligibility range for state financial aid. You cannot get CBS and the Washington Bridge Grant in the same quarter. The award amount is not prorated for less than full-time (12+ credits); however, students must enroll in at least three (3) credits to be eligible.

### Passport to College Promise (PTC)

Passport to College Promise is a state grant program available to former foster youth or students aged 18 to 24 who are experiencing unaccompanied homelessness. To qualify, students must complete the FAFSA or WASFA, meet Washington State residency requirements, and enroll in at least six (6) credits each term. Eligibility is determined by Financial Aid staff. First time recipients of this grant cannot be older than 22.

### Green River College Grant and Tuition Waiver

Green River College reserves a percentage of tuition revenue and offers these funds to students who were not eligible to complete the FAFSA. This is offered in the form of the institutional grant and tuition waiver.

The Green River Grant is offered based on need. The award is not prorated based on enrollment level, but a minimum of six (6) credits is required.

The Tuition Waiver is offered based on need. It may only be awarded to reduce the cost of tuition and cannot be applied toward fees or refunded directly to the student. The tuition waiver is not prorated based on enrollment level, but a minimum of six (6) credits is required.

### Work Study

Work Study is employment funds available to eligible students based on need, determined by their FAFSA application. Students interested in participating should fill out the [Request Work Study](#) form, after submitting their FAFSA application.

Work Study allows students to earn an allocated amount by working. Students will not begin working and earning their allocation until they have completed the hiring process, including hiring paperwork. To start, students may apply for jobs advertised on [Handshake](#). The job description will indicate whether the position is for work study or on campus non-work study applicants. Once you accept a job offer, email [workstudy@greenriver.edu](mailto:workstudy@greenriver.edu) to schedule a meeting to complete hiring documents.

Students must be registered for a minimum of six (6) credits and be in good academic standing, following the [Satisfactory Academic Progress](#) policy, to participate in the Work Study program.

Visit [Student Employment - Green River College](#) for additional information.

## Federal Direct Loans

Federal Direct Loans are a form of financial aid that must be repaid with interest. There are two types of Direct Loans:

- **Direct Subsidized Student Loan:** Awarded based on need. The Department of Education pays interest while students are enrolled in school in at least six (6) credits. Payments are automatically deferred while students are enrolled in at least six (6) credits.
- **Direct Unsubsidized Student Loan:** Non-need-based loan available. The student is responsible for interest while in school. Payments are automatically deferred while students are enrolled in at least six (6) credits.

To apply, students must complete the FAFSA and verification (if selected). Students must meet all requirements for federal aid eligibility. The initial award amount is an offer after evaluating eligibility for need-based aid. Students who are interested in borrowing their Direct Loan offer can get started by:

- Completing the [2024-2025 Federal Direct Loan Worksheet](#),
- Accepting your offered loans in ctcLink,
- Completing a [Master Promissory Note](#),
- Completing an [Entrance Counseling](#) (required for first-time borrowers only)

Additional information about federal loan programs can be found on the [Loans page](#) of the GRC Financial Aid website.

The amount students can borrow is based on their year in school and status as independent or dependent.

For independent students who did not have to provide parent information on the FAFSA, annual limits are:

| Independent                                 | Subsidized | Unsubsidized | Combined Limit |
|---|------------|--------------|----------------|
| 1 <sup>st</sup> Year                        | \$3,500    | \$6,000      | \$9,500        |
| 2 <sup>nd</sup> Year                        | \$4,500    | \$6,000      | \$10,500       |
| 3 <sup>rd</sup> /4 <sup>th</sup> Year (BAS) | \$5,500    | \$7,000      | \$12,500       |

For dependent students who did have to provide parent information on the FAFSA, annual limits:

| Dependent                                   | Subsidized | Unsubsidized | Combined Limit |
|---|------------|--------------|----------------|
| 1 <sup>st</sup> Year                        | \$3,500    | \$2,000      | \$5,500        |
| 2 <sup>nd</sup> Year                        | \$4,500    | \$2,000      | \$6,500        |
| 3 <sup>rd</sup> /4 <sup>th</sup> Year (BAS) | \$5,500    | \$2,000      | \$7,500        |

Interest rates and fees associated with Direct Loans for 2024-25 (may be subject to change)

|                 | Subsidized | Unsubsidized |
|-----------------|------------|--------------|
| Interest Rate   | 6.533%     | 6.533%       |
| Origination Fee | 1.057%     | 1.057%       |

## Private Education Loans

[Private Education Loans](#) are offered by private lenders up to the full cost of attendance and no federal forms are required. Terms may vary from lender to lender. Though not required, it is strongly recommended students first seek financial aid which may include grants, work study, and Federal Direct Loans, prior to

considering private loans.

Students who are interested in Private Education Loans can get started by:

- Contacting a lender to receive a pre-approval for a Private Education Loan
- Submit [Private Loan Certification Request](#) to the school Financial Aid office

Green River College's official [Federal Direct Loan Program](#) policies are available online.

## Scholarships

Funding for scholarships is made possible through the generous support of individuals and organizations. The Green River College Foundation is one of the largest community college foundations in the country and offers many scholarships to Green River College students each year.

Individual scholarships may have specific eligibility criteria such as maintaining a certain grade point average (GPA) or enrollment level to qualify for funds awarded. Students should refer to the scholarship award letter they receive from the Foundation Office for the conditions of their award. The scholarship application is separate from the application for financial aid, although some scholarships may also require you to complete the FAFSA or WASFA as well.

Generally, scholarship applications are available between January through April, and funds are awarded for the following academic year. Additional information can be found on the [GRC Foundation website](#).

## Workforce Education Service

Workforce Education Service administers a variety of programs that are designed to support students who are seeking certificates and degree programs with an employment goal, as well as students enrolled in Transitional Studies programs. Eligibility, including eligible degree types, vary and are dependent on individual program requirements.

Students may receive assistance with tuition, fees, books, supplies and tools, as well as help in accessing other sources of support. Get started exploring [Workforce Education programs](#) online.

## Financial Aid Disbursement and Tuition Deadlines

Tuition deadlines for each term are published on the College's [website](#). Students who have been awarded financial aid funds or who have completed their financial aid application before the [priority processing due date](#) for the quarter will have a tuition hold placed on their account to prevent a drop for non-payment until funds can be disbursed to pay charges.

Financial aid funds that have been accepted will be automatically used to pay outstanding tuition and fees approximately 1-2 business days before the first day of classes. Students who are enrolled less than full-time (12 credits) will need to email [finaid@greenriver.edu](mailto:finaid@greenriver.edu) to confirm the number of credits they plan to take and request to have their aid adjusted appropriately. This needs to be done before we can release funds.

Any credit balance of eligible financial aid funds remaining after payment of tuition and fees will be refunded to students. Green River College partners with [BankMobile Disbursements](#) to deliver financial aid credit balance refunds. Funds are sent to BankMobile who in turn issues a refund according to the disbursement

option selected by the student.

For questions regarding credit or debit card refunds, please contact the Student Financials Office at (253)288-3399 or by emailing [cashiers@greenriver.edu](mailto:cashiers@greenriver.edu).

## Special Circumstances

The FAFSA and WASFA applications collect income information from two years prior to the current school year (aid applications for the 2024-25 school year are based on 2022 income information). The Financial Aid Office recognizes that financial circumstances can often change and impact a families' ability to pay for the cost of education.

Students experiencing special circumstances impacting their income may request an evaluation of the income used to establish their eligibility or adjustments to their cost of attendance. This is done by submitting a [Change of Circumstances Appeal](#) to the Financial Aid Office.

## Financial Aid Census Date and Repayment Policy

The Financial Aid Office uses an "enrollment lock" date for federal grants (Federal Pell Grant and Federal Supplemental Educational Opportunity Grant). The "lock" date is also known as the "census date."

The census date is the 10<sup>th</sup> business day of the term, except for summer which has a census date of the 8<sup>th</sup> business day. Through this date, college policy allows students to drop classes without a grade of "W." Tuition refunds may also be issued for courses dropped following the [Withdrawal & Refund Rules](#).

Schedule changes made through the census date may have different impacts. Factors to consider include whether aid from the grant programs locked at census have already been disbursed, and whether classes were added or dropped. If you are thinking of dropping a class, please contact the Financial Aid Office first.

### Adding Classes

Students who add classes after the start of the quarter are eligible for additional funds if their total number of credits is increased. For example, if a student is enrolled in 9 credits then adds another 2-credit class, their aid could be adjusted up to the 11 credit amount. All classes must be required for the student's current program of study.

After the census date, eligibility for federal and state grants will be re-evaluated for the term. If the student is determined to be eligible for additional funding, the grants will automatically be adjusted and disbursed to the student account.

### Dropping Classes

Dropping some, but not all classes, before the census date may result in reduced grant eligibility if the total number of credits is decreased.

After the census date, eligibility for all types of aid will be re-evaluated. If funds were not previously disbursed for the term, aid will be prorated to the lower enrollment level and automatically disbursed to the student

account.

If funds were already disbursed at the higher enrollment level:

- **Federal grants** will be reduced to the eligible enrollment level which will result in outstanding charges owed to the college
- **State grants** require students to choose:
  - To repay the overpayment amount to the college
  - To keep the full amount and have their lifetime eligibility reduced accordingly (the [Attestation for Reinstatement of Washington State Funding](#) is required for this option)
  - If no response is received from the student, all state grants will be cancelled for the next enrolled quarter

If funds were already disbursed, and the student drops all classes, they will owe a repayment subject to the Return of Title IV Policy.

State aid (Washington College Grant, College Bound Scholarship, Passport to Careers, and Washington Bridge Grant) use the first day of the quarter as their lock date. Loans and institutional funds have a lock day of the day the funds were disbursed. This means that if you drop a class after the lock date, you will not have to repay any of these types of funds. See [Return of Title IV Policy](#) for more information about repayments.

### Late Starting and/or Early Ending Classes

Classes that start after the census date or end before the last day of the term can be included in the financial aid enrollment level if the student was enrolled in the class by the census date.

Students who drop a late start or early ending course on or before the scheduled class start date are considered to have not commenced attendance. This will require a review of the enrollment level and possible reduction of aid already disbursed.

## Return of Title IV Policy

Financial aid funds are awarded assuming students will attend Green River College for the entire term. If a student withdraws, the Financial Aid Office is required to calculate the amount of Federal Student Aid earned, also known as Title IV funds, and return the unearned part of the aid disbursed for the term.

There are two scenarios where a student is considered withdrawn which will result in a Return of Title IV calculation:

- When the student officially withdraws from all classes
- When the student earns a quarterly GPA of 0.0

### Calculating the Return of Title IV Funds

The Financial Aid Office follows a federal formula approved by Congress to calculate the amount of funds earned and the amount of funds that must be returned. This includes establishing the date of withdrawal and calculating the number of days the student attended against the number of days in the term. If the student completed at least 60% of the term, they are considered to have earned all Federal funds disbursed and no return is required.

Funds are returned in the following order:

1. Unsubsidized Federal Direct Loans
2. Subsidized Federal Direct Loans
3. Federal Direct PLUS Loans
4. Federal Pell Grants
5. Federal Supplemental Educational Opportunity Grants

### Returning Unearned Funds

Students who earned less than the amount disbursed will owe outstanding charges to the college. To pay the balance owing or to set up a payment plan, students will need to contact a cashier in [Student Financials](#).

Students who receive an approved Withdrawal Refund Exception Request may have their repayment amount reduced. Contact the [Office of the Registrar](#) for more information about Withdrawal Refund Exception Requests.

Students are encouraged to visit the Financial Aid Office to ask about the impact of withdrawing from classes before making changes to their schedule.

Green River College's official [Return of Financial Aid Funds](#) policy is available online.

## Satisfactory Academic Progress Policy

### What is Satisfactory Academic Progress (SAP)?

All students who apply for financial aid must maintain satisfactory academic progress. Students must earn a 2.0 GPA each quarter and complete the number of credits they are registered for on the census date of each quarter. They must also, after six (6) quarters of attendance, maintain at least a 2.0 cumulative GPA. In addition, federal and state regulations require students to be on pace to complete their degree or certificate before reaching the maximum credit limit of 150% of the program length. For example, if you are in a program that requires 90 credits, you must finish your degree in less than 135 credits.

### Determination of Financial Aid Satisfactory Academic Progress Status

Satisfactory Academic Progress will be evaluated for all financial aid applicants prior to processing aid. If a student has previous academic history at Green River College, the SAP determination will be based on the student's college transcript, regardless of whether or not financial assistance was received for the courses. Satisfactory Academic Progress will be reviewed at the end of every term and students will be notified via their preferred email if SAP standards are not met.

### Reinstatement of Financial Aid Eligibility

Financial aid eligibility may be reinstated with an approved appeal, an official change of grade, or when the student self-reinstates by paying for classes out of pocket for one term. Financial aid eligibility will be reinstated when all credits are completed in the reinstatement quarter and a GPA of 2.0 or higher is earned. Self-reinstatement requires a minimum of 5 credits enrollment.

### Satisfactory Academic Progress Appeal

Students may submit a [Satisfactory Academic Progress \(SAP\) Appeal](#) when failure to maintain good academic standing was due to personal or academic circumstances beyond the student's control.

**What are Green River College's Financial Aid Satisfactory Academic Progress Statuses?**

| <b>One<br/>Quarter of<br/>Enrollment</b>    | <b>Full Time<br/>12+ Credits</b>       | <b>Three-<br/>Quarter<br/>Time<br/>9-11 Credits</b> | <b>Half-Time<br/>6-8 Credits</b>       | <b>Less Than<br/>Half-Time<br/>1-5 Credits</b> |
|---|--|---|--|--|
| Good<br>Standing<br>2.0+ GPA                | Completed<br>12 credits                | Completed<br>9 credits                              | Completed<br>6 credits                 | Must<br>complete<br>all credits                |
| Warning<br>Status<br>GPA = 1.0 -<br>1.99    | Completed<br>6-11 credits              | Completed<br>5-8 credits                            | Completed<br>4-5 credits               | No Warning                                     |
| Suspension<br>Status<br>GPA = 0.0 -<br>0.99 | Completed<br>less<br>than 6<br>credits | Completed<br>less<br>than 5<br>credits              | Completed<br>less<br>than 4<br>credits | Less than<br>attempted<br>credits              |

**Meeting Satisfactory Academic Progress**

Student earns a quarterly GPA of 2.0 or higher, has a cumulative GPA of at least 2.0 after six (6) quarters, completes the number of credits registered for on the census date of each quarter, and the student is able to graduate within 150% of the credit length of the program.

**Financial Aid Warning**

Student earned a quarterly GPA between 1.9 and 1.0 and/or did not complete the number of credits registered for on the census date of the quarter, and student is able to graduate within 150% of their program length. A student is able to receive financial aid while on financial aid warning status but must meet SAP standards during the following term of enrollment to remain eligible for financial aid.

**Financial Aid Suspension**

Student withdrew from half or more credits within a quarter and/or earned less than 1.0 quarterly GPA. Student is not eligible to receive financial aid while on Financial Aid Suspension. Suspension is also the result of the student not meeting SAP standards while in Financial Aid Warning or Financial Aid Probation status.

**Financial Aid Probation**

This status is only issued when approved on a Financial Aid SAP Appeal. Student may receive financial aid for one term but must meet SAP standards by the end of that term to remain eligible for financial aid.

**Maximum Timeframe Exceeded**

A student may be considered for financial aid beyond the maximum of 150% of the program length by filing a [Petition to Extend Financial Aid](#). Petitions are considered on a case-by-case basis and approved under exceptional circumstances only.

The complete [Satisfactory Academic Policy](#) is available online. Students are encouraged to contact the Financial Aid Office to ask about the impact of dropping or withdrawing from classes before making changes to their schedule.

Green River College's official [Satisfactory Progress for Financial Aid](#) policy is available online.

## Washington State Aid Conditions of Award

If your award letter includes Washington College Grant and/or College Bound Scholarship.

By accepting state financial aid, you agree to the conditions listed below. If you have questions or find that you cannot comply with these conditions, please contact your institution's financial aid office.

1. You must meet the requirement for Washington State residency.
2. You do not owe a repayment to any state grant or scholarship nor are you in default on a state student loan.
3. You must be enrolled in an eligible program and not be pursuing a degree in theology.
4. If you hold a bachelor's degree or the foreign equivalent, you are not eligible to receive state grant funds.
5. If you do not attend or if you withdraw from your classes, you may owe a repayment of all or part of any state funds you have received.
6. You must maintain the academic progress standards established by your institution in order to receive additional state aid.
7. There could be other circumstances that would require a repayment or reduction in your current award amounts.
8. You must meet all eligibility requirements for the state aid program(s) awarded.
9. The offer of this financial assistance is subject to, and conditioned upon, the availability of funds. Washington Student Achievement Council (WSAC) and the institution through which the grant, scholarship, or work study is awarded, reserve the right to withdraw, reduce, or modify the awards due to funding limitations or due to changes in circumstances which affect your eligibility for the program(s).
10. If I fail to cash my check containing state funds or pickup any remaining funds by the close of the academic year, the funds shall be returned to the program at WSAC and treated as funds declined by me.

The State of Washington is offering you financial assistance to help support your educational expenses. Please visit [www.opportunitypathways.wa.gov](http://www.opportunitypathways.wa.gov) to receive more information about financial aid, scholarships, work study, and student loans.

You may choose to voluntarily make financial contributions to WSAC in recognition of the assistance that you received. All voluntary contributions will be used to provide financial assistance to other students. Please contact [finaid@wsac.wa.gov](mailto:finaid@wsac.wa.gov) for more information.

# GRC Foundation: Scholarships Application



[About GRCF](#) [Gator Pledge](#) [Scholarships](#) [Impact Lives](#) [Give Today](#) [Alumni](#) [ICA](#)



Apply Today

Mini-Scholarship application for the 25-26 school year opens August 30th.

Incoming and prospective GRC students Apply Here.




**Who Is Eligible?**




**Scholarship Amounts**




**How Many Apply?**




**Scholarship Reviews**

## Types of Scholarships




**Need-Based**




**Program/Merit-Based**




**Transfer**




**Summer Completion**

# Frequently Asked Questions

---

## When Should I Apply?

Our main scholarship cycle is open from January 30th to April 30th. The majority of our scholarships are awarded in this cycle.

Our mini scholarship cycle is open from August 15th to October 15th. This cycle is for students who missed the opportunity to apply in the main round.

## How Are Scholarships Paid?

Scholarship funds are paid directly to the college through the financial aid department. These are considered non disburseable funds and cannot be sent to students directly. If you plan to use your scholarship for something other than tuition, books, and fees, please communicate with the scholarship coordinator.

## What Are the Requirements?

With this one application, you are applying to our Foundation Scholarship Program. You will be matched with scholarships within our program based on eligibility requirements of specific requirements. Every applicant is automatically applied to our general scholarship fund as well.

Some scholarships have higher GPA requirements, but all scholarships recipients must have and maintain a 2.0 cumulative GPA

## Recommendation Letters?

While these are not required, they will increase the score of your overall application. Please talk with the person first before requesting a recommendation letter.

## How Will I Know if I Get a Scholarship?

We will communicate with you via your Green River College Foundation email address, so check it!

GREEN RIVER COLLEGE  
FOUNDATION

ABOUT THE FOUNDATION

GATOR PLEDGE

SCHOLARSHIPS

IMPACT LIVES

ALUMNI

ICA

12401 SE 320th Street  
Auburn, WA 98092

P: 253-288-3330  
E: foundation@greenriver.edu



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## GRC Foundation: Scholarship process

# Scholarship Process

## at Green River College Foundation

### Scholarship Process

- The main application period for the majority of our scholarships is January - April, which is funding for the upcoming fall quarter.
- An application period is open September - October for anyone who has not applied in the previous application.
- After the deadline each application is read and evaluated by at least three reviewers.

### As a Scholarship Recipient, You Are Expected to:

- Maintain a minimum 2.0 GPA (Some scholarships may have higher GPA requirements.)
- Make satisfactory academic progress
- Follow the Green River College Rules of Student Conduct
- Attend the Welcome Reception in early Fall


[About GRCF](#)
[Gator Pledge](#)
[Scholarships](#)
[Impact Lives](#)
[Give Today](#)
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[ICA](#)

### Successful Applicants

- If you are a successful applicant, once you receive notification you have thirty days to login to your Award spring account to complete the follow up questions and officially accept your scholarship. Be prepared to upload a thank you letter to your scholarship donor.
- Once you've accepted your award, the financial Aid Office will be notified and will apply your scholarship funds to your account prior to the start of fall quarter.

The Green River College Foundation may ask you to share your story in a publication or by speaking at a Foundation event.

- You may be invited to an individual lunch or meeting with your scholarship sponsor.

### Scholarship Recipient Materials

- Donor thank you guidelines



### General Scholarship Information



There are more than 300 Green River College Foundation scholarships available to be used for tuition, fees, books, and required supplies at Green River College. By submitting one application, you're applying for all scholarships that we offer.

Foundation Scholarships are divided into five categories:

- Program Based
- Merit Based
- Need Based
- General Scholarships

## Criteria and Application Instructions

Green River College Foundation awards more than 300 scholarships annually.

General scholarships (open to all students) are offered as well as program-specific scholarships.

GREEN RIVER COLLEGE  
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## Repayment obligations

October 20, 2025 08:48 AM

## ! Canvas outage

Canvas is experiencing issues due to an ongoing AWS incident. We are working on recovering as soon as possible. You can follow the status of the issue at <https://health.aws.amazon.com/health/status> and <https://status.instructure.com/>

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# REPAYMENT OBLIGATIONS

Section Menu ▾

[Home](#) / [Students](#) / [pay-for-college](#) / [financial-aid](#) / [academic-progress-policy](#)  
/ [Repayment obligations](#)

## Census: add/drop credits within the first tenth day of the quarter

Eligible enrolled credits are counted on the tenth day of fall, winter and spring quarters. The summer quarter census date varies.

Financial aid pays tuition and begins disbursing funds the first day of the quarter. Students who add or drop classes during the first ten days of the quarter may change their enrollment level and require a recalculation of grant eligibility. The Financial Aid Office will pay additional grant funds for students adding classes to a higher enrollment level (such as part-time to full-time).

Students dropping to a lower payment level will be considered "overpaid" **and will be responsible for repaying the overpayment.**

## Repayments: official withdrawal or stop/not attending all classes will be billed

Students who officially withdraw or stop attending all classes will be billed for the amount of aid they were not eligible to receive. Repayment of all or part of the funds used to pay tuition and fees or disbursed to the student can be owed.

Aid is earned based upon the number of days of class attendance or online participation. Students who receive funds

## Announcements

### How can I check on the status of my aid?

Check your email along with the Tasks, Message Center, and Financial Aid tiles in your student homepage in [ctcLink](#) for updates on your financial aid.

### 2025-2026 FAFSA and WASFA now available!

Renew your FAFSA or WASFA for the 2025-26 award year. This includes Summer 2025, Fall 2025, Winter 2026, Spring 2026.

Financial Aid Guide -- Student Handbook 2024-25

*Policies (page 9-13)*

*Procedures (page 2)*

*Types of Financial Aid (page 4-8)*

See Above 2.G.4 EV.#1

NSLDS: Official Cohort Default Rate - Schools (OPE-  
ID, 003780)

# Official Cohort Default Rate Search for Schools

Official Cohort Default Rate Search for Schools

## Postsecondary Schools Fiscal Years 2022, 2021, 2020

Note: These rates are reflective as of Feb 25, 2026.

If known, you may use the school's OPEID (first six digits) to search for an individual school. A minimum of three digits are required.

### OPEID

OR

You may also search for a school by name and/or address. If you search by School Name or Address, you are required to enter at least one character in the respective field. If you search by City or State, the system will return an exact match.

### School Name

### Address

### City

### State

 ▼

You may further limit your results by selecting one of the additional filter options below.

Show only schools in the following categories:

### Type of Institution

 ▼

### Type of Academic Program

 ▼

*The Average Rate Formula is used to calculate the official cohort default rate for a school with 29 or fewer borrowers entering repayment during a cohort fiscal year if that school had a cohort default rate calculated for the two previous cohort fiscal years. If a school does not have three consecutive years of CDR data to calculate the Average Rate Formula, the Rate is considered unofficial. Additionally, Cohort Default Rate data will be masked; for a school with ten or fewer borrowers entering repayment during a cohort fiscal year.*

[Search](#)

(NSLDS)\_Official Cohort Default Rate -GRC

GRC Catalog – Getting Started, Money for College

## Official Cohort Default Rate Information

[Official Cohort Default Rate Search for Schools](#) > [Official Cohort Default Rate Search Results](#) > [Official Cohort Default Rate Information](#)

### School 3-Year Default Rate FY 2022, 2021, and 2020

**OPEID:** 003780 **Type:** Bachelor's Degree

**Name:** Green River College **Control:** Public

**Address:** 12401 SOUTHEAST 320TH STREET  
AUBURN, WA 980923622 **Program:** NONE

| Cohort Fiscal Year | Official Default Rate | Number of Borrowers in Default | Number of Borrowers in Repayment |
|--------------------|-----------------------|--------------------------------|----------------------------------|
| 2022               | 0                     | 0                              | 503                              |
| 2021               | 0                     | 0                              | 603                              |
| 2020               | 0                     | 0                              | 706                              |

**ENROLLMENT NOTE:** To provide context for the Cohort Default Rate (CDR) data, we include Enrollment Figures (students enrolled at any time during the year) and the corresponding Percentage Calculation (borrowers entering repayment divided by that enrollment figure). There is no direct relationship between the timing of when a borrower entered repayment and any particular enrollment year; we have chosen to use the academic year ending on the 30th of June before the beginning of the cohort year.

Cohort Default Rate (CDR) data is not displayed when Number of Borrowers in Repayment (number of borrowers entering repayment in cohort) includes 10 or few borrowers.

Current Date Jan 23, 2026

## **Additional Evidences / Section 2**

# Due Diligence Email Communication between GRC FA and SBCTC on Adjusting Aid for Suspected Fraudulent Accounts

## **Green River College Office of Financial Aid Policy**

Updated October 10, 2025

### **Adjusting Aid for Suspected Fraudulent Accounts**

From DirFinAid email chain, July 23-Aug 7, 2025 (attached)

There are kind of two situations being discussed here – we suspect that an account is fraud but don't know for sure, and when we know with a certainty that it's a fraudulent account.

#### Verified Fraud Accounts

From what Jessica shared, it seems pretty clear that if we know for sure that the account is fraud, we would treat any prior disbursements as overpayments. We will refer those to NSLDS and WSAC for collections, thereby preserving our records.

I've reviewed resources to try to find clear guidance on how to handle R2T4 when student fraud is suspected, including the [Program Integrity Q&A](#), the [2024–25 and 2025-26 FSA Handbook](#), and the NASFAA OIG session, "[Discuss Internal and External Threats Facing Title IV Institutions](#)". Unfortunately, none of these sources provide definitive direction on how to proceed when fraud is suspected but not confirmed.

In reviewing the Program Integrity Q&A, the R2T4 section does not discuss what to do in case of suspected fraud. However, the verification section states that if a school determines with certainty that a student has falsified their identity or is otherwise ineligible for Title IV aid, no future disbursements should be made, and any prior disbursements are treated as overpayment. Since the 2025–26 FSA Handbook Volume 4 section isn't published yet, the Department of Education still links to the 2024–25 Handbook, Volume 4, Chapter 3 for guidance.

In the OIG session (around the 58-minute mark), someone asked whether schools should return funds when fraud is suspected. The response was that it's ultimately up to the professional judgment of the financial aid administrator. Although no new guidance was given, it was clarified that the FSA School Participation Division (not the OIG) makes the final decision about returning funds. The presenter mentioned they have a meeting scheduled with FSA to seek more guidance on handling suspected fraud, but nothing new has been shared yet.

The SBCTC qrg states, "Student accounts that have been identified as fraudulent should remain in their current state to capture the history and status of the account up to the point of fraudulent identification. All prior and current applications, enrollment, and/or financial

aid records should not be removed. Colleges should take the necessary action to ensure financial aid/refunds are not disbursed.”

<https://ctclinkreferencecenter.ctclink.us/m/79544/l/1961321-reporting-fraudulent-applications-accounts-to-ctclink-support>

### Suspected Fraud Accounts

For cases where we discover suspected fraud after aid has already been paid out (usually this comes up as the result of identifying patterns among groups of students, like those who are undergoing R2T4 recalculations), we’re going to add the SXI and GXF service indicators as soon as we can to block any future aid from going out, but we aren’t going to make any adjustments to the aid received that are above and beyond what we would do for a usual R2T4 student. Again, the idea is to preserve our records.

In either situation, we will not cancel any previously awarded aid.



Re\_ \_Dirfinaid\_  
Question about Suspe

# Correcting Overpayments on Student Accounts

## **Green River College Office of Financial Aid Policy**

Updated October 10, 2025

### **Correcting Overpayments on Student Accounts Due to Less Than Full Time Enrollment**

If students had one or more terms where they were enrolled less than fulltime and they are now showing up as overawarded, you can give them a one-time allowance by adding the fulltime amount to the housing budget line. They can only get this up to three times in a year, with a four-time lifetime limit, so we have an institutional policy that we will only do it for them once a year.

[Cost of Attendance \(Budget\) | 2025-2026 Federal Student Aid Handbook](#)

### **Food and Housing Allowance for Less-Than-Half-Time Students**

For less-than-half-time students, schools **may** include an allowance for food and housing in the COA for a limited period. For these students, the COA may include (at the option of the school) a food and housing allowance for up to three semesters or the equivalent, with no more than two semesters or the equivalent being consecutive at any one school. If a school chooses to include a food and housing allowance in the COA for less-than-half-time students, the allowance is based on the student's living situation, as described above for students who are enrolled at least half-time.

### **Correcting Overpayments on Student Accounts Due to Stopping Out**

If a student was awarded based on presumed attendance for the full year and they later stop attending, you don't need to remove the COA for the stopped-out terms. If the student doesn't attend one term but then returns later in the year, you cannot include COA for terms of non-attendance.

Valid: student attends Fall and Winter, but not Spring. You can rebuild the budget for Spring quarter to maintain eligibility for aid received in Fall and Winter.

Invalid: student attends Fall, skips Winter, returns in Spring. You cannot rebuild Winter budget. Aid for Spring must be adjusted down to prevent an overaward for the year.

# FA File Review Process Guide 2025-26

**Reference center: <https://ctclinkreferencecenter.ctclink.us/>**

## **ISIR File Review Process (Pkg Status: Applied)**

1. Check ctclink ID for XF prefix, and Service Indicators for existing SXI/GXF, and if found:
  - a. Stop review
    - i. If ctclink ID has an XF prefix, it has been confirmed as fraudulent.
      1. No comment is needed, update file review spreadsheet with XF note.
    - ii. If the file has SXI and GXF indicators, add an FFILE comment, "ISIR 01, has SXI/GXF, incomplete review – SW 5/4/25"
  - b. ISIRs that are later verified as legitimate by the student will receive an SVR service indicator confirming verification.
    - i. If the file as an SVR and an SXI service indicator and does *not* have a GXF indicator, continue with review. (SXI may take longer to be removed, but an SVR code is added immediately after identity verification.)
    - ii. Students that have completed identity verification with the Office of the Registrar and are verified with an SVR service indicator will be identified in a separate, regular query to continue their file review process.
  
2. **Student info Tab**  
**NavBar > Menu > Financial Aid > Federal Application Data > Correct ISIR Records**
  - a. Check transaction # - if 50 or greater, contact Maria for WASFA review
  - b. Check Dependency status to confirm it matches later info
  - c. Check Date of Birth to verify if independent by age.
    - i. If born before 01/01/2002 = Independent
  - d. Verify Name, SSN, DOB, State of Residency
    - i. Missing/different middle names do not need to be resolved
    - ii. Differences in first or last name must be resolved, including misspellings.
      1. If a student has more than one last name, if the first of the two last names match, it is not considered a mismatch if the second name is missing. But, if bio-demo uses the second name versus first name on the ISIR for example, or the reverse, it must be resolved.
      2. Students may need to either resolve with OtR or may need to update their FSA and WASFA accounts and applications to correct name.
      3. Student name MUST match as it appears on a Social Security card or any other verification documents (citizenship, V4, etc.)
  - e. Check for California address. Add checklist EGR071 if CA
  - f. Look at HS/GED, cannot be 'None of the above' – add EGR006
    - i. If High School listed is Green River, check transcript to confirm has been conferred.

- g. Check marital status (to match later with tax filing information)
- h. Verify current Grade Level
  - i. If graduate/professional, add notes to EGR063
- i. Check if BA earned
  - i. If yes, add BA checklist EGR063
    - 1. If student confirms that they *do* have a BA, leave the checklist as “Initiated” (check prior year)
    - 2. If student confirms an error, they must correct the FAFSA and resubmit (They will also need to submit a signed statement that they do not actually have a BA.) Statement form\*\*\*
      - a. If ISIR is a correction, verify that EGR063 is closed
- j. If student is under 24 years old, check all possible dependency exceptions and verify checklist has been added, or add if needed:
  - i. Veteran/On Active duty (EGR021)
  - ii. Child or Other Dependents (EGR013 only if income reported is less than \$6000 or \$0 income and TANF box is not checked)
  - iii. Orphan/Ward/Foster Care (EGR015)
  - iv. Homeless Youth (EGR016)
  - v. Emancipated Minor (EGR009)
  - vi. Unusual Circumstances (EGR162)
  - vii. Legal guardianship (EGR018)

### **3. Student Financial Information: - \*\***

- a. FTI – check IRS Response Code
  - i. If successful (not PII Match Fail), should not need further review
  - ii. If data was manually entered in addition to FTI information, review circumstance:
    - 1. Were taxes filed if earned income reported required it: [Who needs to file a tax return | Internal Revenue Service](#)
      - a. If required and no filing, add EGR 030 or EGR033
    - 2. Was income/tax information added/combined due to a recent marriage to include spouse income?
      - a. Does it look reasonably correct/no obvious errors? No action needed
        - i. Action needed if: even numbers, strange amounts, taxes paid are higher than income, AGI is significantly lower than earned income  
Add checklist EGR030 or EGR033
    - 3. Was income/tax information subtracted due to a recent separation or divorce?
      - a. Does it look reasonably correct/no obvious errors?
        - i. Request Family Size verification
      - b. Manually entered income is 0 – Request the 1040 tax return, all W2s or Wage and Income Transcript and Family Size Verification (if no SSN/ITIN, can accept signed statement).
      - c. Do the amounts conflict? Request signed 2023 1040s for student and spouse (same for parent and spouse)

- if a dependent student) as well as all W2s for both, or IRS Wage and Income Transcript
  - i. Add checklists EGR030 or EGR033 & EGR026 or EGR028
- 4. If manually entered information indicates no tax return was filed in 2023, but FTI indicates that it was, must request tax documents to verify.
  - a. Add checklist EGR025 or EGR027
- iii. If FTI/ PII transfer FAILED, check for manually entered information:
  - 1. If manually entered data:
    - a. Does it look reasonably correct/no obvious errors? No action needed
    - b. Do the amounts conflict? Request signed 2023 1040s for student (and spouse if needed)
      - i. Add checklist FGR030 or FGR033
  - 2. No manually entered data? Request signed 2023 1040s for student (and spouse if needed)
    - a. Add checklist FGR030 or FGR033.
- b. Check the “Non-FTI Amounts”
  - i. If Grant/Scholarship Aid, check for “reasonable” amount and if not, request taxes
  - ii. If Foreign Income Exclusion, request taxes

[Tax Verification 2025-26: Lucidspark](#)

#### **4. Spouse Information**

- a. Confirm spouse information is:
  - i. Provided if needed based on marital/tax filing information from Student Information tab (married, unmarried living-together)
  - ii. Not provided if not needed based on marital/tax filing information from Student Information tab (single, separated/divorced, widowed, etc.)
- b. Check if consent is needed:
  - i. If married-joint return, no additional consent is needed from spouse
  - ii. If filed separately, must also give consent and provide income/tax information. (This should cause the ISIR to reject automatically.)

#### **5. Parent Information & Parent Spouse/Partner Information**

- a. Follow the same guidelines as for student and spouse in terms of consent and FTI transfer of income/tax information based on marital and tax filing statuses (see flowchart\*).

#### **6. Transaction Detail**

- a. Review Reject Reasons – any reject reasons should also appear in the Comment Codes for resolution, but if not, will need additional review
- b. Review Comment Codes

- i. Use the [24-25 SAR Comment Codes](#) chart to determine if Resolution is required.
  1. No Action = review only, no steps needed
  2. Resolution required = must follow directions provided and add any checklists needed to resolve
  3. If the file is selected for Verification, comments will also indicate. Verify checklists have been automatically added.

**7. Review Residency Data if flagged with EGR100 Residency Mismatch**  
**NavBar > Navigator > Campus Community > Personal Information (student)**  
**> Identification (Student) > Residency Data**

- a. In 'Residency Official 1' Tab
- b. Official Residency Data' section ('View All' if necessary)
  - i. \*Institution = WA100 Green River College make note of Residency:
    1. If 'Residency' from ISIR is WA and GRC is 'Out of State', close EGR100 with note "not eligible for WA aid based on current residency with OtR."
      - a. Update WCG Eligibility page: **Navigator>Financial Aid> CTC Custom> CTC Interfaces>WA College Grant>WCG Eligibility View>WCG Elig and Archive Data**
        - i. Add a new row – "+"
        - ii. Change "Eligible" to "No"
        - iii. Add a comment "Not WA resident per OtR" with your initials and date
        - iv. Click the "Lock Eligibility Override" box
        - v. Save

2. If 'Residency' is 'Undetermined', make a comment in the checklist of Undetermined status.

8. Review degree/program in Student Service Center>Academics
  - a. If "undeclared/undecided" or a BASPRQ program, add checklist EGR035-Mismatch on Degree Plan and leave a comment including which ineligible program/degree type is causing the checklist.
  - b. While on the Academics page, check for any current or future enrollment. See "Appendix A: Fraud" for additional steps.

**9. Initial File Review complete**

- a. If no other checklists are needed/all have been resolved \*, add a comment, FFILE with the ISIR number, initials, and date
  - \* Some checklists can/should remain "Initiated" as a flag to awarders to review during the awarding process, but the file can still be Ready for Counselor Review and an EGR039 should still be added. These are:
    1. EGR100 residency (If "Out of State", "Undetermined" must still be resolved and will stop awarding.)
    2. EGR008 – Defaulted loan, may still be eligible for WA funds
    3. EGR045 – Consortium Agreement
    4. EGR047 – NSLDS Loan Discharged, may still be eligible for other aid
    5. EGR048 – NSLDS Loan in Bankruptcy, may still be eligible for other aid
    6. EGR050 – NSLDS Exceeds Loan Limits, may still be eligible for other aid
    7. EGR051 – NSLDS Pell LEU, may still be eligible for PELL
    8. EGR053 – FSEOG Overpayment, may still be eligible for WA funds
    9. EGR054 – Pell Overpayment, may still be eligible for WA funds
    10. EGR055 – Perkins Overpayment, may still be eligible for WA funds
    11. EGR142 – Child of Fallen Hero Scholar
    12. EGR161 – Incarcerated Student
- b. In the "View Packaging Status Summary" change the "Aid Processing Status" to "Ready for Counselor Review" and make sure that the "Review Status" is "Incomplete"

## Review Status Types

| Packaging Status Combinations and Meanings |               |   |
|--|---------------|---|
| Processing/Package Status                  | Review Status | Meaning   |
| Applied                                    | Incomplete    | Received ISIR, no review done   |
|  |               | File review done, not ready for packaging due to open checklist(s) <ul style="list-style-type: none"> <li>• Initiated checklists that need student action <ul style="list-style-type: none"> <li>○ Include good comments, including if student was notified of missing action with date</li> </ul> </li> <li>• Add an FAGEN comment about why the file could not be completed for future reference. Ex. "Unusual file, added SXI/GXF for verification."</li> </ul>  |
| Applied                                    | Complete      |   |
|  |               | File review done, moving on to awarder review. May have following checklist statuses: <ul style="list-style-type: none"> <li>• <b>Active</b> <ul style="list-style-type: none"> <li>○ recvd taxes needed for awarding review</li> <li>○ recvd W2s</li> <li>○ recvd Proof of non-filing</li> <li>○ recvd Verification documents</li> <li>○ Corrections in progress</li> <li>○ COC in progress</li> <li>○ SAP received</li> </ul> </li> <li>• <b>Complete</b> <ul style="list-style-type: none"> <li>○ confirmed that issue is resolved and needs no further review <ul style="list-style-type: none"> <li>▪ Citizenship confirmed</li> <li>▪ Residency mismatch if not "Undetermined"</li> <li>▪ Identity Verification</li> </ul> </li> <li>○ **do not use "waived", for system only</li> </ul> </li> <li>• <b>Initiated</b> <ul style="list-style-type: none"> <li>○ COC when received (not yet reviewed)</li> <li>○ NSLDS updates/flags</li> <li>○ No Need</li> </ul> </li> <li>• <b>Notified</b> – avoid unless student requesting not to receive additional notifications</li> </ul> |
| Ready for Counselor Review                 | Incomplete    |   |
| Ready for Counselor Review                 | Complete      | Awarder review done, not ready for packaging due to open checklist(s)   |
| Packaging Completed                        | Incomplete    | Awarded some aid (WFE, scholarship, etc), but still needs to go through awarder review  |
| Packaging Completed                        | Complete      | Completed all review and has been awarded as eligible   |



## Appendix A: Fraud

1. Watch for patterns in applications that came in at the same time or close to the same time. Typical indicators of fraud include:
  - a. Independent
  - b. No tax filing or income/manually entered “zeroes”
  - c. Unmarried
  - d. GED
  - e. Unusual email address/domain:ex. First/last or last/first and number are common; @proton, @gmail even
  - f. Unusual address – outside of GRC service area or state
    - i. And/or very different addresses between student file and ISIR (in addition to other factors)
  - g. Unusual class enrollment compared to degree/program. For example, Music and Software Development classes for a Math Education program.
    - i. Business AA – BUCBUAA should be reviewed
    - ii. AA-DTA with a Subplan should be reviewed
    - iii. Common fraud patterns of courses will include, CJ&, HL ED, ECED, MUSC, ART
  - h. Several applications in a row with these same indicators make fraud more likely.
2. If fraud is suspected:
  - a. Look to prior award years to review previous applications and attendance to avoid mis-identifying an ongoing student as fraud
  - b. Add Service Indicators SXI and GXF
    - i. Add comment to GXF only explaining indicators of fraud. For example: suspicious application data and unusual enrollment - SW 1/10/25
    - ii. Do not add a comment to the SXI indicator
  - c. In the “View Packaging Status Summary” leave the “Aid Processing Status” as “Applied” and change the “Review Status” to “Review Complete”.
  - d. Add comment: ISIR 01, has SXI/GXF, incomplete
3. Remove F02 for any file with SXI, GXF, SXF or XF ctcLink ID.

### Additional Fraud Notes:

- If an email is received claiming that they never attended GRC/requested or used aid, submit a Fraud Finder form.
- Bank Mobile also submits regular reports of suspected fraudulent activity. Fraud indicators will be added by BH when received.

Appendix B: Verification – checking for corrections:

1. Family size on ISIR: [NASFAA AskRegs: How Is Family Size Calculated and Displayed On ISIRs?](#)

# Financial\_Aid\_Self\_Audit\_Calendar

## Suggested Scale

| Score | Meaning                 |
|-------|-------------------------|
| 4     | Fully compliant         |
| 3     | Minor documentation gap |
| 2     | Regulatory risk         |
| 1     | Non-compliant           |

Any **score of 1 or 2** should trigger:

- Root cause analysis
- Staff retraining
- Policy revision
- Retesting next quarter

**January — Financial Aid Consumer Information & Published Materials**

**Audit Focus Areas**

- Review all published financial aid consumer information (online and print) to ensure accuracy and currency.
- Confirm that information on scholarships, grants, loans, work-study, SAP, cost of attendance, refunds, and rights/responsibilities is readily accessible and compliant with federal and institutional requirements.

**Audit Activities**

Compare website and catalog disclosures to current regulations and institutional policies.

Verify deadlines and award programs are up to date.

| Criterion  | Rubric                | Evidence in File | Compliant Standard |
|--|-----------------------|------------------|--------------------|
| Award notification includes aid type, amount, and period   | Award letter          |                  | Clear breakdown    |
| SAP policy provided or linked  | Student portal record |                  | Current version    |
| Cost of attendance disclosed   | Award notice          |                  | Matches COA tables |
| Rights and responsibilities disclosed  | Portal or form        |                  | Present            |
| Refund and R2T4 policies disclosed   | Website or letter     |                  | Current            |
| <b>Automatic Major Finding</b>   |                       |                  |                    |
| <ul style="list-style-type: none"> <li>• Student received aid without SAP disclosure</li> <li>• Incorrect COA published</li> </ul> |                       |                  |                    |

| <u>Student ID</u> | <u>Criterion</u>                             | <u>Compliant (Y/N)</u> | <u>Minor Finding</u> | <u>Major Finding</u> | <u>Non-Compliant</u> | <u>Notes</u> | <u>Reviewer</u> | <u>Review Date</u> |
|-------------------|--|------------------------|----------------------|----------------------|----------------------|--------------|-----------------|--------------------|
|                   | Award notice includes aid type/amount/period |                        |                      |                      |                      |              |                 |                    |
|                   | SAP disclosure provided                      |                        |                      |                      |                      |              |                 |                    |
|                   | COA disclosed                                |                        |                      |                      |                      |              |                 |                    |
|                   | Rights & responsibilities provided           |                        |                      |                      |                      |              |                 |                    |
|                   | Refund/R2T4 policy provided                  |                        |                      |                      |                      |              |                 |                    |

**February — Student Eligibility & General Compliance with Title IV Eligibility**

**Audit Focus Areas**

- Review application of eligibility requirements (citizenship, Selective Service, default/repayment status, SAP) as defined in FSA Handbook Volume 1 and general federal guidance.

**Audit Activities**

Sample student records for eligibility documentation.  
Assess consistency of eligibility decisions.

| <b>Rubric</b>  |                  |                           |
|--|------------------|---------------------------|
| <b>Criterion</b>   | <b>Evidence</b>  | <b>Compliant Standard</b> |
| Valid ISIR   | CPS record       | Transaction used          |
| Citizenship or eligible non-citizen  | DHS match or doc | Resolved                  |
| Selective Service if required  | Match flag       | Cleared                   |
| No default or overpayment  | NSLDS            | Eligible                  |
| SAP met at time of disbursement  | SAP calc         | Correct                   |
| <b>Major Finding</b>   |                  |                           |
| <ul style="list-style-type: none"> <li>• Aid paid before eligibility resolved</li> <li>• SAP misapplied</li> </ul> |                  |                           |

| <u>Student ID</u> | <u>Criterion</u>          | <u>Compliant (Y/N)</u> | <u>Minor Finding</u> | <u>Major Finding</u> | <u>Non-Compliant</u> | <u>Notes</u> | <u>Reviewer</u> | <u>Review Date</u> |
|-------------------|---------------------------|------------------------|----------------------|----------------------|----------------------|--------------|-----------------|--------------------|
|                   | Valid ISIR                |                        |                      |                      |                      |              |                 |                    |
|                   | Citizenship resolved      |                        |                      |                      |                      |              |                 |                    |
|                   | Selective Service cleared |                        |                      |                      |                      |              |                 |                    |
|                   | No default/overpayment    |                        |                      |                      |                      |              |                 |                    |
|                   | SAP met at disbursement   |                        |                      |                      |                      |              |                 |                    |

**March — FAFSA & ISIR Processing, Verification, Corrections**

**Audit Focus Areas**

- FSA Handbook *Application and Verification Guide* topics: FAFSA processing, verification procedures, corrections, updates, and special cases.

**Audit Activities**

Test verification selections and corrections made.  
 Confirm adherence to verification tracking and resolution timelines.

| Criterion  | Rubric | Evidence                    |
|--|--------|-----------------------------|
| Verification group tracked   |        | ISIR                        |
| Docs collected match group   |        | Tax transcripts, statements |
| Conflicting info resolved  |        | Notes                       |
| Corrections submitted  |        | CPS log                     |
| Final ISIR used  |        | Date stamp                  |
| <b>Major Finding</b>   |        |                             |
| <ul style="list-style-type: none"> <li>• Disbursement before verification complete</li> <li>• Conflicting info unresolved</li> </ul> |        |                             |



| <u>Student ID</u> | <u>Criterion</u>           | <u>Compliant (Y/N)</u> | <u>Minor Finding</u> | <u>Major Finding</u> | <u>Non-Compliant</u> | <u>Notes</u> | <u>Reviewer</u> | <u>Review Date</u> |
|-------------------|----------------------------|------------------------|----------------------|----------------------|----------------------|--------------|-----------------|--------------------|
|                   | Verification group tracked |                        |                      |                      |                      |              |                 |                    |
|                   | Docs collected             |                        |                      |                      |                      |              |                 |                    |
|                   | Conflicting info resolved  |                        |                      |                      |                      |              |                 |                    |
|                   | Corrections submitted      |                        |                      |                      |                      |              |                 |                    |
|                   | Final ISIR used            |                        |                      |                      |                      |              |                 |                    |

**April — Cost of Attendance (COA) & Packaging**

**Audit Focus Areas**

- Review COA components and calculation methodology.
- Evaluate packaging rules and award prioritization practices (FSA Handbook Volume 3).

**Audit Activities**

Compare COA budgets against institutional policies and regulatory expectations.  
 Test award packages for accuracy and consistency.

| Criterion  | Rubric           | Evidence |
|--|------------------|----------|
| COA components correct   | Budget worksheet |          |
| Program-specific budget used   | COA table        |          |
| No overaward   | Award history    |          |
| Need calculated correctly  | EFC/SAI          |          |
| Professional judgment documented   | PJ form          |          |
| <b>Major Finding</b>   |                  |          |
| <ul style="list-style-type: none"> <li>• COA inflated</li> <li>• Overaward unresolved</li> </ul> |                  |          |

| <u>Student ID</u> | <u>Criterion</u>          | <u>Compliant (Y/N)</u> | <u>Minor Finding</u> | <u>Major Finding</u> | <u>Non-Compliant</u> | <u>Notes</u> | <u>Reviewer</u> | <u>Review Date</u> |
|-------------------|---------------------------|------------------------|----------------------|----------------------|----------------------|--------------|-----------------|--------------------|
|                   | Correct COA components    |                        |                      |                      |                      |              |                 |                    |
|                   | Program COA used          |                        |                      |                      |                      |              |                 |                    |
|                   | No overaward              |                        |                      |                      |                      |              |                 |                    |
|                   | Need calculated correctly |                        |                      |                      |                      |              |                 |                    |
|                   | PJ documented             |                        |                      |                      |                      |              |                 |                    |

## May — Disbursement Practices

### Audit Focus Areas

- Title IV disbursement rules and timing, including disbursement records and notifications (Volume 3 & Volume 4).

### Audit Activities

- Confirm proper disbursement dates relative to attendance requirements and census dates.
- Reconcile disbursement data to general ledger reports.

| Rubric  |                 |
|---|-----------------|
| Criterion   | Evidence        |
| Enrollment status verified  | Registrar feed  |
| Disbursement date valid   | COD record      |
| Second disbursement for loans   | COD             |
| Authorization for charges   | Consent         |
| Ledger reconciles   | Student account |
| <b>Major Finding</b>  |                 |
| <ul style="list-style-type: none"> <li>• Early disbursement</li> <li>• Enrollment mismatch</li> </ul> |                 |

| <u>Student ID</u> | <u>Criterion</u>        | <u>Compliant (Y/N)</u> | <u>Minor Finding</u> | <u>Major Finding</u> | <u>Non-Compliant</u> | <u>Notes</u> | <u>Reviewer</u> | <u>Review Date</u> |
|-------------------|-------------------------|------------------------|----------------------|----------------------|----------------------|--------------|-----------------|--------------------|
|                   | Enrollment verified     |                        |                      |                      |                      |              |                 |                    |
|                   | Valid disbursement date |                        |                      |                      |                      |              |                 |                    |
|                   | Loan disbursement split |                        |                      |                      |                      |              |                 |                    |
|                   | Authorization on file   |                        |                      |                      |                      |              |                 |                    |
|                   | Ledger reconciles       |                        |                      |                      |                      |              |                 |                    |

## June — Return of Title IV Funds (R2T4)

### Audit Focus Areas

- Assess compliance with Return of Title IV Funds calculations, notifications, and refund procedures (FSA Handbook Volume 5).

### Audit Activities

Perform sample R2T4 calculations and compare to office determinations.  
 Check refund posting timeliness.

| Rubric   |           |
|--|-----------|
| Criterion  | Evidence  |
| Withdrawal date correct  | Registrar |
| R2T4 calc completed  | Worksheet |
| Funds returned timely  | G5/COD    |
| Student notified   | Letter    |
| Balance posted correctly   | Account   |
| <b>Major Finding</b>   |           |
| <ul style="list-style-type: none"> <li>• Late return</li> <li>• Incorrect percentage earned</li> </ul> |           |



| <u>Student ID</u> | <u>Criterion</u>        | <u>Compliant (Y/N)</u> | <u>Minor Finding</u> | <u>Major Finding</u> | <u>Non-Compliant</u> | <u>Notes</u> | <u>Reviewer</u> | <u>Review Date</u> |
|-------------------|-------------------------|------------------------|----------------------|----------------------|----------------------|--------------|-----------------|--------------------|
|                   | Withdrawal date correct |                        |                      |                      |                      |              |                 |                    |
|                   | R2T4 calculated         |                        |                      |                      |                      |              |                 |                    |
|                   | Funds returned timely   |                        |                      |                      |                      |              |                 |                    |
|                   | Student notified        |                        |                      |                      |                      |              |                 |                    |
|                   | Balance posted          |                        |                      |                      |                      |              |                 |                    |

## July — Pell Grant Compliance

### Audit Focus Areas

- Review Pell Grant eligibility, enrollment intensity, lifetime eligibility used (LEU), recalculations, and crossover payment rules (Volume 7).

### Audit Activities

Test Pell calculations for accuracy and regulatory adherence.  
 Validate tracking of LEU.

| Rubric   |                |
|--|----------------|
| Criterion  | Evidence       |
| Enrollment intensity accurate  | Census         |
| Recalculation performed  | Pell log       |
| LEU checked  | NSLDS          |
| Crossover handled correctly  | Payment period |
| No overpayment   | Ledger         |
| <b>Major Finding</b>   |                |
| <ul style="list-style-type: none"> <li>• Pell paid above eligibility</li> <li>• LEU ignored</li> </ul> |                |

| <u>Student ID</u> | <u>Criterion</u>             | <u>Compliant (Y/N)</u> | <u>Minor Finding</u> | <u>Major Finding</u> | <u>Non-Compliant</u> | <u>Notes</u> | <u>Reviewer</u> | <u>Review Date</u> |
|-------------------|------------------------------|------------------------|----------------------|----------------------|----------------------|--------------|-----------------|--------------------|
|                   | Enrollment intensity correct |                        |                      |                      |                      |              |                 |                    |
|                   | Recalculation performed      |                        |                      |                      |                      |              |                 |                    |
|                   | LEU checked                  |                        |                      |                      |                      |              |                 |                    |
|                   | Crossover handled            |                        |                      |                      |                      |              |                 |                    |
|                   | No overpayment               |                        |                      |                      |                      |              |                 |                    |

## August — Direct Loan Compliance

### Audit Focus Areas

- Direct Loan counseling, origination, disbursements, loan limits, and annual/aggregate checks (Volume 8).

### Audit Activities

Sample Direct Loan files for counseling completion and correct origination.  
Review proper handling of aggregate limit monitoring.

| Rubric   |                |
|--|----------------|
| Criterion  | Evidence       |
| MPN on file  | COD            |
| Entrance counseling  | NSLDS          |
| Loan limits checked  | Aggregate calc |
| Disbursement split   | COD            |
| Exit counseling if withdrawn   | Record         |
| <b>Major Finding</b>   |                |
| <ul style="list-style-type: none"> <li>• Loan originated without counseling</li> <li>• Aggregate exceeded</li> </ul> |                |

| <u>Student ID</u> | <u>Criterion</u>            | <u>Compliant (Y/N)</u> | <u>Minor Finding</u> | <u>Major Finding</u> | <u>Non-Compliant</u> | <u>Notes</u> | <u>Reviewer</u> | <u>Review Date</u> |
|-------------------|-----------------------------|------------------------|----------------------|----------------------|----------------------|--------------|-----------------|--------------------|
|                   | MPN on file                 |                        |                      |                      |                      |              |                 |                    |
|                   | Entrance counseling         |                        |                      |                      |                      |              |                 |                    |
|                   | Loan limits checked         |                        |                      |                      |                      |              |                 |                    |
|                   | Split disbursement          |                        |                      |                      |                      |              |                 |                    |
|                   | Exit counseling if required |                        |                      |                      |                      |              |                 |                    |

## September — Campus-Based Programs (FWS, FSEOG, Perkins)

### Audit Focus Areas

- Compliance with campus-based program administration, allocations, eligibility, payroll, and awards (FSA Handbook Volume 6).

### Audit Activities

- Test work-study time and payroll records.
- Confirm FSEOG awards meet program rules.

| Rubric  |           |
|---|-----------|
| Criterion   | Evidence  |
| FWS eligibility verified  | ISIR      |
| Timesheets approved   | Payroll   |
| Wages align to hours  | Payroll   |
| FSEOG meets priority rules  | Award log |
| Allocation monitored  | Ledger    |
| <b>Major Finding</b>  |           |
| <ul style="list-style-type: none"> <li>• Ineligible FWS employment</li> <li>• FSEOG priority violation</li> </ul> |           |



| <u>Student ID</u> | <u>Criterion</u>         | <u>Compliant (Y/N)</u> | <u>Minor Finding</u> | <u>Major Finding</u> | <u>Non-Compliant</u> | <u>Notes</u> | <u>Reviewer</u> | <u>Review Date</u> |
|-------------------|--------------------------|------------------------|----------------------|----------------------|----------------------|--------------|-----------------|--------------------|
|                   | FWS eligibility          |                        |                      |                      |                      |              |                 |                    |
|                   | Timesheets approved      |                        |                      |                      |                      |              |                 |                    |
|                   | Payroll accurate         |                        |                      |                      |                      |              |                 |                    |
|                   | FSEOG priority rules met |                        |                      |                      |                      |              |                 |                    |
|                   | Allocation monitored     |                        |                      |                      |                      |              |                 |                    |

## October — TEACH Grant Requirements

### Audit Focus Areas

- TEACH Grant counseling, agreements to serve or repay, notifications, and disbursements (Volume 9).

### Audit Activities

- Review TEACH counseling documentation and agreement tracking.
- Test award and disbursement accuracy.

| Rubric   |              |
|--|--------------|
| Criterion  | Evidence     |
| Initial counseling completed   | NSLDS        |
| Agreement to Serve signed  | ATS          |
| Eligibility documented   | Program      |
| Disbursement matches enrollment  | COD          |
| Tracking ongoing   | TEACH system |
| <b>Major Finding</b>   |              |
| <ul style="list-style-type: none"> <li>• Disbursement without ATS</li> <li>• Counseling missing</li> </ul> |              |

| <u>Student ID</u> | <u>Criterion</u>          | <u>Compliant (Y/N)</u> | <u>Minor Finding</u> | <u>Major Finding</u> | <u>Non-Compliant</u> | <u>Notes</u> | <u>Reviewer</u> | <u>Review Date</u> |
|-------------------|---------------------------|------------------------|----------------------|----------------------|----------------------|--------------|-----------------|--------------------|
|                   | Initial counseling        |                        |                      |                      |                      |              |                 |                    |
|                   | Agreement to Serve signed |                        |                      |                      |                      |              |                 |                    |
|                   | Eligibility documented    |                        |                      |                      |                      |              |                 |                    |
|                   | Disbursement correct      |                        |                      |                      |                      |              |                 |                    |
|                   | Ongoing tracking          |                        |                      |                      |                      |              |                 |                    |

## November — Audit & Compliance Processes (Internal Controls)

### Audit Focus Areas

- Evaluate internal control systems, error correction workflows, audit response processes, and compliance training.
- Ensure financial aid documentation supports NWCCU’s Standard 2.G.4 requirement for accountability and effective aid administration.

### Audit Activities

- Conduct walk-throughs of key processes and segregation of duties.
- Review corrective actions from prior audits.

| Rubric   |             |
|--|-------------|
| Criterion  | Evidence    |
| Separation of duties   | Workflow    |
| Supervisor review  | Sign-off    |
| Audit trail exists   | System logs |
| Corrections documented   | Notes       |
| Policies followed  | Manual      |
| <b>Major Finding</b>   |             |
| <ul style="list-style-type: none"> <li>• Same staff determines and releases aid</li> <li>• No documentation trail</li> </ul> |             |



| <u>Student ID</u> | <u>Criterion</u>     | <u>Compliant (Y/N)</u> | <u>Minor Finding</u> | <u>Major Finding</u> | <u>Non-Compliant</u> | <u>Notes</u> | <u>Reviewer</u> | <u>Review Date</u> |
|-------------------|----------------------|------------------------|----------------------|----------------------|----------------------|--------------|-----------------|--------------------|
|                   | Separation of duties |                        |                      |                      |                      |              |                 |                    |
|                   | Supervisor review    |                        |                      |                      |                      |              |                 |                    |
|                   | Audit trail          |                        |                      |                      |                      |              |                 |                    |
|                   | Corrections logged   |                        |                      |                      |                      |              |                 |                    |
|                   | Policies followed    |                        |                      |                      |                      |              |                 |                    |

## December — Year-End Reporting & Reconciliation

### Audit Focus Areas

- Reconcile Title IV aid activity and reporting to institutional financials and federal reports.
- Confirm preparation for annual reporting cycles (e.g., FISAP, cohort default rate review).

### Audit Activities

- Compare year-end figures across systems.
- Document reconciliation findings and prepare plans for next audit cycle.

| <b>Rubric</b>  |            |
|--|------------|
| Criterion  | Evidence   |
| Student totals match COD   | Report     |
| Ledger reconciled  | Finance    |
| Overpayments resolved  | Notes      |
| FISAP data traceable   | Worksheets |
| CDR review completed   | Report     |
| <br>   |            |
| <b>Major Finding</b>   |            |
| <ul style="list-style-type: none"> <li>• Discrepancies unresolved</li> <li>• Year-end reports unsupported</li> </ul> |            |

| <u>Student ID</u> | <u>Criterion</u>      | <u>Compliant (Y/N)</u> | <u>Minor Finding</u> | <u>Major Finding</u> | <u>Non-Compliant</u> | <u>Notes</u> | <u>Reviewer</u> | <u>Review Date</u> |
|-------------------|-----------------------|------------------------|----------------------|----------------------|----------------------|--------------|-----------------|--------------------|
|                   | Totals match COD      |                        |                      |                      |                      |              |                 |                    |
|                   | Ledger reconciled     |                        |                      |                      |                      |              |                 |                    |
|                   | Overpayments resolved |                        |                      |                      |                      |              |                 |                    |
|                   | FISAP traceable       |                        |                      |                      |                      |              |                 |                    |
|                   | CDR review completed  |                        |                      |                      |                      |              |                 |                    |

# Financial Aid Policy – Required Course Policy

## **Green River College Office of Financial Aid Policy**

Updated December 3, 2025

### **Coursework Must Be Required for Program of Study**

In order to be eligible for financial aid, students can only take courses required for their current program/plan. There are exceptions to this though:

- ❖ Repeat attempts
  - Aid cannot pay for a retake if the student originally received a 3.5 or higher
  - Once the student earns credits for the class (they receive a grade), we can only pay for one more attempt. This applies regardless of the outcome of the second attempt.
  - This aligns with SBCTC's [Repeat Course Rule](#) as well as ED's rules around [Retaking Coursework](#).
- ❖ Recommended courses
  - If a course is not required but only recommended (strongly or otherwise), we will not pay for it.
- ❖ Students can take classes that aren't required, as long as they have 12 credits that do count.
  - If fewer than 12 of their credits count, we have to prorate their aid down to the rate for classes that do count.
- ❖ Developmental classes (those below 100 level)
  - This does not include Basic Skills (TS/ELL/etc.). They are almost all MATH and ENGL courses.
  - Students can take up to 45 credits of developmental classes without them counting against timeframe. Any developmental level credits taken in excess of this 45-credit cap will be included in timeframe calculations.
- ❖ Pre-requisites
  - Although these classes aren't required for the student's program, the student must have completed them before they're eligible for classes that are required.

- We cannot pay for a student to take pre-requisites that are required for admittance into a program. We can only pay for a pre-requisite course if it is required for a student to be able to register for a course that is required for their current program of study.
- ❖ Study Skills (ST SK) courses
  - Because these courses are numbered 100 or higher, we are not able to pay for them as developmental or remedial courses. We can only pay for them if they fit into the student's electives. Therefore, if they show up in Unused Courses, they're not eligible.
- ❖ Corequisites
  - MATHM classes don't have any co-enrollment requirements. Students don't have to be enrolled in a MATH class of a corresponding level (70, 72, 97), nor do they have to be enrolled in a Math class at all. MATHM courses are designed to support, supplement, refresh, and review Algebra concepts. We will count MATHM courses with or without the corresponding MATH course.
  - ENGL 117 has a corequisite of ENGL 101, as 117 is a support course and falls under developmental credits. Students have to be in ENGL 101 in order for us to pay for ENGL 117.
    - Students can take ENGL 101 and 117 together if they receive placement into it. It's an alternative to taking READ104 and ENGL 99 in one quarter, then ENGL 101 the next.
  - Math has two corequisite courses: MATH 30 and MATH 36. This helps students move through the developmental Math series more quickly. MATH 30 and 36 will count as developmental credits, while MATH& 107 and 146 would be part of the program.
    - For MATH 30 to count, the student must also be taking MATH& 107.
    - For MATH 36 to count, the student must also be taking MATH& 146.
- ❖ IBEST classes are not aid eligible. ctclink automatically excludes those when calculating credit loads.
- ❖ Prior Learning Assessment (PLA) is a way for students to get credit for things they know how to do but that they didn't take credit-earning courses for. This is common for Aviation students, who have to complete a set number of flight hours through a third-party flight training program. PLA (also called Academic Credit for Prior Learning or ACPL) is not eligible for financial aid.

- ❖ Certain funding types do not require that classes count toward the student's program. This includes scholarships, both Foundation and third party, and WorkForce funding.
  - We have discretion with institutional funds, but we follow state/fed rules unless it is a special situation.
  - Private loans are not subject to this policy but given the current rates of fraud with private loans, we are choosing to apply these requirements.

# Return of Federal & State Funds 2025-26



**GREEN RIVER COLLEGE  
RETURN OF FEDERAL AND STATE FINANCIAL AID FUNDS**

**2025-2026**

**Policy:**

When students fail to complete any credits during a quarter (whether they have ceased attending, withdrawn, received 0.0-0.9 grades or incompletes), a refund of tuition and/or a repayment of grant dollars may be required.

The Return of Federal and State Financial Aid Funds Policy will pertain to financial aid recipients receiving state grants and/or Federal Title IV funds. Green River's refund policy returns 100% of tuition and fees through the fifth instructional day of the quarter, and 40% of tuition from the sixth instructional day of the quarter through the fifteenth calendar day of the quarter.

Green River's tuition refund policy operates independently from the financial aid return of funds policy required for aid recipients. The college's tuition refund policy applies to the first fifteen calendar days of the quarter while the financial aid return of funds policy applies to the first 60% of the quarter. Tuition refunds are not returned directly to financial aid recipients; instead, they are returned to financial aid accounts. Separate policies will apply to state and federal funding sources.

**State Funding:**

Refunds for state financial aid programs are not required if student commences attendance in all courses. For classes that meet in person, the student must attend an in-person session in order for attendance to have been commenced. For courses that are fully online, the student must have logged into Canvas, completed an activity, and/or attended a Zoom or other virtual meeting for attendance to be considered begun. For a hybrid class, the student must engage in either an in-person or virtual activity. These activities cannot occur before the first day of instruction for the term.

If a student does not commence attendance in their courses, their state aid will be adjusted accordingly and a repayment will be owed to the college.

Students will be reviewed for Satisfactory Academic Progress (SAP) at the end of the quarter based on the enrollment level at which the state funds were disbursed. If a student withdraws during the first 10 days, the student has the option to return funds to avoid SAP and to protect future lifetime eligibility through the Washington Student Achievement Council (WSAC).

**Federal Funding:**

When students receive federal financial aid (Title IV) and withdraw from classes or cease attending before 60% of the quarter has elapsed, unearned Title IV federal funds (grant and loan) must be returned to the federal accounts by both the student and the college.

There are two scenarios where a student is considered withdrawn which will result in a Return of Title IV calculation: official and unofficial withdrawals.

The amount of earned and unearned funds is based upon the number of calendar days of class attendance during the first 60% (calendar days) of the quarter. The percentage of assistance earned is equal to the percentage of the payment period completed by the student. The percentage of Title IV funds not earned equals 100 percent minus the percent of Title IV aid earned. The student and the college may retain the earned portion of aid but must return the portion of unearned aid to the federal grant and loan accounts in the form of a refund. Refunds are returned to federal accounts regardless of the source of tuition payments. Students will be billed for any portion of a federally required refund that is in excess of the college's state refund policy.

If the student shows eligibility for federal funds not yet disbursed, a post-withdrawal disbursement of federal aid is made even though the student has ceased attendance.

**Procedure:***Last Date of Attendance*

The last date of class attendance will be determined by one of the following:

1. Date submitted by faculty and accessible via the query CTC\_FA\_LDA\_BY\_STUDENT.
2. Date the student actually withdrew and the withdrawal date posted on the Student Enrollment screen. The most recent withdrawal date will be used.
3. Last date of activity in Canvas as determined by E-Learning.
4. If no date is posted on the Student Enrollment Screen and the student has no grades (all 0.0, I, NC, N or \*), withdrawal is considered the mid-point of the quarter. If a student receives failing grades of 0.0, it is assumed the student ceased attendance.
5. If documentation in the student's file reflects an earlier last date of attendance, the date documented in the file will be used.

*Earned Aid Calculation*

Determine percentage of aid earned by federal Title IV aid recipients by calculating the number of calendar days up to and including the last day of attendance and compare it to the total calendar days in a quarter. Exclude breaks of at least five days in length. If the percentage is greater than 60%, the student has earned the full award. If the percentage is 60% or less, the student's federal aid will need to be recalculated. Determine the amount of earned aid by applying the earned percentage to the total Title IV aid (Direct Loans, Federal Pell Grant, Iraq and Afghanistan Service Grant, TEACH Grant, PLUS loans, and FSEOG) that was or could have been disbursed to the student.

*Repayment or Disbursement Owed*

If the total amount of Title IV grant or loan assistance, or both, that the student earned as calculated in Step 2 is less than the amount of Title IV grant or loan assistance that was disbursed to the student or on behalf of the student in the case of a PLUS loan, as of the date of the institution's determination that the student withdrew, a repayment of aid will need to be calculated. If the amount of aid earned is greater than the amount disbursed, the student is eligible for a post-withdrawal disbursement.

*Repayment Owed*

Responsibility for returning unearned aid is divided between GRC and the student. The institution must return the lesser of: (A) total federal unearned aid; or (B) the result of multiplying institutional charges by the percentage of federal aid unearned. The student returns the difference between the total unearned aid and the amount returned by the institution. Funds will be returned to the Title IV programs by GRC as soon as possible but no later than 45 days after determining the student has withdrawn.

Allocate unearned aid back to the Title IV programs.

Any portion of the student's share that is allocated to a loan program is repaid under the terms of the loan. The student's share of unearned federal grant funds is no more than half of the total Title IV grant funds received by the student.

Unearned federal funds are allocated as follows:

- Unsubsidized Federal Direct Loan
- Subsidized Federal Direct Loan
- Federal Perkins Loan
- Federal PLUS Loan
- Federal Pell Grant
- Federal SEOG
- Other Title IV Aid

### *Post-Withdrawal Disbursement*

Post-withdrawal disbursements should only be calculated for federal aid. Grant assistance is offered before loans. Within 30 days of the date of the institution's determination that a student withdrew, the student, or parent in the case of parent PLUS loans, must be provided a written notification that requests confirmation of post-withdrawal disbursement of loan funds and explains the obligation to repay any loan funds the student or parent chooses to have disbursed. The institution must make a direct disbursement of any loan funds that make up the post-withdrawal disbursement only after obtaining the student's, or parent's in the case of a parent PLUS loan, confirmation that the student or parent still wishes to have the loan funds disbursed. If the student (or parent) does not respond within 14 days, the disbursement may be canceled.

GRC will use some or all of the post-withdrawal grant disbursement to satisfy institutional charges prior to giving funds to the student. Any remaining portion of a post-withdrawal disbursement must be offered to the student (or parent for PLUS) within 14 days of the calculation of a return to Title IV.

Specific Authority:

Federal Regulations [34 CFR 668](#)

State Regulations:

Outlined in [Washington College Grant and College Bound Program Manual 2025-26](#) under the authority of [RCW 28B.77.050](#)

# REVIEWING AND UPDATING MAXT SAP STATUSES 1

## REVIEWING AND UPDATING MAXT SAP STATUSES

### Program changes, new program after a completed program

1. You will need three windows in ctcLink
  - a. Student Program/Plan  
Navigator > Records and Enrollment > Career and Program Information > Student Program/Plan
  - b. Request Advisement Report  
Navigator>Academic Advisement>Student Advisement>Request Advisement Report
  - c. Maintain Student SAP DATA  
Navigator>Financial Aid>Satisfactory Academic Progress>Maintain Student SAP Data
2. On the Student Plan tab of the Student Program/Plan page, look through the plans to see if and when the student completed a degree/certificate or changed plans.
  - a. Statuses:
    - i. "Active in Program" is the student's current program
    - ii. "Discontinued" means that the student changed their plan as of the effective date.
    - iii. "Completed program" is which program and quarter they completed a program (cert or degree)
  - b. Students can change their plan twice and reset the timeframe clock. Subsequent plan changes do not.
  - c. A completed degree will restart the timeframe clock, regardless of how many changes there may have been prior to completion.
  - d. A completed certificate will be sufficient to restart the timeframe clock, even if the degree wasn't completed.
  - e. We can pay for a student to earn two Associate's degrees and one BAS at GRC. If they earned an Associate's elsewhere, we don't count that. Certificates don't have a cap.
3. Make note of which quarter the student started the new plan in.
4. Run the advisement report. It should automatically generate a report using the student's current plan.
  - a. If it comes back with no results, try the What If report and look for the correct program. The default plan stack might not be built in the system yet.
  - b. If you view the report as a PDF, you can scroll to the bottom to see a list of unused classes in chronological order by quarter.
  - c. Count the number of credits you'll be excluding because they were taken before the plan change and now do not count towards the current plan.
    - i. Do not count any credits that should be excluded because they are developmental (below 100) level. The SAP calculator automatically excludes ELL, ESOL, and TS classes.
    - ii. Only count classes that the student earned credit for that now don't count because they aren't required for the current program. This might also include any transfer credits.

5. The Advisement Report will show the total number of credits required for the degree or certificate at the top. Multiply that number by 150% to get the standard maximum timeframe number of credits allowed.
6. Add the 150% amount to the number of credits to be excluded from steps 4.C. and 4.C.i. for the new maximum number of credits allowed.
7. On the Maintain Student SAP Data page, go to the second tab, Career Exceptions.
  - a. Enter the total max number of credits calculated in step 6 in the Attempted MAX Units box.
  - b. Add a note in the Comments box about why you're increasing the cap. Example:  
EXCLUDING 59 CREDITS PRIOR TO PLAN CHANGE AS OF 2211.
  - c. Save and go to the first tab, Student SAP.
  - d. Recalculate the SAP status by entering the current term in the Process Term box at the top of the page and clicking "Calculate SAP". Verify that new status is no longer MAXT or SUSP. If it is, contact the student and inform them that they will need to complete a [PETITION TO EXTEND FINANCIAL AID ELIGIBILITY \(greenriver.edu\)](https://www.greenriver.edu/petition-to-extend-financial-aid-eligibility)

# SAP Review Guidelines

## SAP REVIEW RUBRIC GUIDELINES - Updated 1/15/2026

### 1. Approve

- Includes reasonable statement and future steps to ensure success
  - Long gaps (2+ years) in enrollment can indicate the student stepped away from school and is ready to return and try again
  - Transitioning from Running Start to regular enrollment
- Up to two terms with unsatisfactory performance (any W, 0.0, NC, I grade)

### 2. Need More Information (NMI)

- Statement seems insufficient to explain why student didn't succeed or has been used previously, timing of cause doesn't match with term of poor performance, future steps wouldn't actually help (e.g. meeting with your advisor)
  - Ask for expanded statements or documentation of cause

### 3. Not Meeting Cumulative Standards

After 3 quarters of attendance, check cumulative info on transcript

- Earned/Attempted = 75%+
- Cum GPA = 2.0+

If student isn't meeting either of these standards, complete both parts of the [TF and GPA Calculator.xlsx](#). Print as PDF and save with appeal. Timeframe calculations should also be done if more than 25 credits of college-level courses are showing up as unused on the AAR.

- Conditionally approved, must increase GPA
  - TF calculated as "Yes" for Approve SAP Appeal, required term GPA calculated seems reasonable based on prior academic performance
    - Follow steps on coversheet for approved appeal
      - Override SAP Status to PLAN, add comment and save
      - Term Exceptions tab: enter next term student will attend, enter required term GPA from calculator in MIN Current GPA box, add comment and save
      - Send FA - SAP APPEAL APPROVED, INCREASE CUM GPA template message in Navigate
- Denied, submit ed plan for reconsideration
  - TF calculated as "No" for Approve SAP Appeal but "OK" for TF Calculation
    - Follow steps on coversheet for denied appeal

- Send FA - SAP APPEAL DENIED, SUBMIT ED PLAN template message in Navigate
- Add the Timeframe tag in the Tags section of Navigate so we get notified when they have an ed plan created
- Update status on [\\_\\_\\_Petitions.xlsx](#) to ED PLAN and add current date to Emailed column
- Denied, submit Petition to Extend for reconsideration
  - TF calculated as “No” for Approve SAP Appeal and “TF” for TF Calculation
    - Review account for timeframe recalculation eligibility following [Reviewing and Updating MAXT SAP Statuses.docx](#)
    - Follow steps on coversheet for denied appeal
      - Override SAP status to MAXT
      - Send FA - SAP APPEAL DENIED, SUBMIT PETITION TO EXTEND template in Navigate
        - Be sure to update information about program length, attempted and completed credits
      - Add the Timeframe tag in the Tags section of Navigate so we get notified when they have an ed plan created
      - Update status on [\\_\\_\\_Petitions.xlsx](#) to EXTENSION and add current date to Emailed column
    - Add EGR070 checklist

#### 4. Deny, Must Self Reinstate (SR)

- Failure to meet conditions of reconsideration/terms of plan
- Mathematically impossible to increase cumulative GPA to 2.0 without repeating courses
- Repeated reason (e.g. work conflicts quarter after quarter)
- Four quarters in a row with no progress made (all W, 0.0, NC, I)
- Previous appeal denied with no term of SR

**NOTE:** When reading through statements from students, remember our responsibilities around required reporting for Title IX. If the student mentions interpersonal violence, domestic abuse, or stalking as the reason why they didn't do well, follow the regular outcomes. In your email, you'll need to also include the 4<sup>th</sup> paragraph from the “Appeal Approved, Title IX Disclosure” email (if you're approving their appeal, you can just send the whole message). This is to let them know that you are going to notify Korland of their

disclosure. You then need to email Korland at [TitleIXcoordinator@greenriver.edu](mailto:TitleIXcoordinator@greenriver.edu) and provide him with the student's name, ID number, and email address, along with a short explanation of what they said in their statement.

Reconsideration of previously denied appeals should be done by the Director or Assistant Director. Ed plans can be viewed in Navigate (must not be impersonating Financial Aid). We can use the created ed plan found in Navigate without requiring the student to submit it to us if:

1. The student was told to submit an ed plan, not a Petition to Extend, *and*
2. The ed plan was created after the student was notified that their SAP appeal was denied due to timeframe.

We will not reconsider a SAP appeal without submission of the ed plan by the student if:

1. The student was told they needed to complete a Petition to Extend because they will not be able to complete their program within timeframe for their current program, *or*
2. The ed plan was created before the student was notified that their SAP appeal was denied and they could submit a plan for reconsideration, *or*
3. A Petition to Extend is submitted without the ed plan attached.

Approval of a submitted Petition to Extend will require that the student meet with the Director or Assistant Director to discuss their situation if a review of their circumstances proves that they are in fact timeframed.

# Satisfactory Academic Progress Policy



## Satisfactory Academic Progress Policy

[Financial Aid Website](#) Phone: 253-288-3392 [Student Affairs Building, Room 231](#) Email: [finaid@greenriver.edu](mailto:finaid@greenriver.edu)

### What is Satisfactory Academic Progress (SAP)?

All students who apply for financial aid must maintain satisfactory academic progress. Students can establish and maintain satisfactory academic progress by satisfying all of the following three criteria:

1. **Quality**—Students must maintain a minimum grade point average (GPA) of 2.0 each quarter. Students are also required to have a minimum cumulative GPA of 2.0 at the end of the second academic year (six quarters) and thereafter regardless of number of credits attempted. Certificate programs must maintain a cumulative 2.0 GPA consistent with the requirements for graduation. Program-specific GPA requirements which vary from this criterion do not impact SAP for the purpose of financial aid eligibility.
2. **Pace of Progression Towards Maximum Time Frame**— Financial Aid grant funding is available for cumulative attempted credits up to 150% of the total number of credits needed to complete the program. Remedial credits (i.e. courses below the 100 level) are included in the maximum time frame calculation. Financial aid is limited to 45 remedial credits. Students are allowed two program changes to reset the timeframe calculation. An appeal for extenuating circumstances is allowed if an extension of financial aid is needed to complete the degree or certificate.
3. **Quantity**—Students must complete 100% of their attempted credits each term to maintain satisfactory academic progress. Attempted credits are counted even when they do not show on the grade transcript (due to an approved Withdrawal Refund Exception Request, for example) unless the class was dropped by the census date. The financial aid census date for Summer quarter is the 8<sup>th</sup> day of instruction, and the 10<sup>th</sup> day of instruction for Fall, Winter, and Spring.

### Determination of Financial Aid Satisfactory Academic Progress Status

Satisfactory Academic Progress will be evaluated for all financial aid applicants prior to processing aid. If a student has previous academic history at Green River College, the SAP determination will be based on the student's college transcript, regardless of the age of the courses. There is no time limit after which a student's SAP status resets.

Performance at other institutions will not be considered, although proof of positive performance can be used as supporting documentation in a SAP appeal. All program credits, including current program transfer credits, are taken into consideration whether or not aid was received. Up to 45 credits of developmental, transitional, or remedial coursework can be excluded from pace of progression calculations; any in excess of this amount will be used to determine SAP status.

Satisfactory Academic Progress will be reviewed after final grades post at the end of every term and students will be notified via their preferred email if SAP standards are not met. If changes to grades are processed after this date, students can request that their SAP status be recalculated to reflect any changes in performance.

### What are Green River College's Financial Aid Satisfactory Academic Progress Statuses?

#### Meeting Satisfactory Academic Progress

Student earns a quarterly GPA of 2.0 or higher, has a cumulative GPA of at least 2.0 after six (6) quarters, completes the 100% of the credits registered for on the census date of each quarter, and the student is able to graduate within 150% of the credit length of the program. Grades of 0.0 – 0.9, I, N, W, NC, or Y do not count toward completed credits. Repeated courses where the end grade is not an improvement over earlier attempts will not count toward completed credits.

**Financial Aid Warning**

Student earned a quarterly GPA between 1.9 and 1.0 or completed between 67% and 99% of the credits registered for on the census date of the quarter, and student is able to graduate within 150% of their program length. A student is able to receive financial aid while on financial aid warning status but must meet SAP standards during the following term of enrollment to remain eligible for financial aid.

**Financial Aid Suspension**

Student did not complete at least 67% of their attempted credits, earned less than 1.0 quarterly GPA, or has a cumulative GPA of less than 2.0 after six quarters of attendance. Student is not eligible to receive financial aid while on Financial Aid Suspension. Suspension is also the result of the student not meeting SAP standards while in Financial Aid Warning or Financial Aid Probation status.

**Financial Aid Probation**

This status is only issued when approved on a Financial Aid SAP Appeal. Student may receive financial aid for one term but must meet SAP standards by the end of that term to remain eligible for financial aid.

**Maximum Time Frame Exceeded**

Students have to complete their programs within 150% of the number of credits required to graduate. For example, if you're in a 90-credit program, you can take up to 135 credits to complete the program before you exceed time frame. This status is assigned as soon as it becomes mathematically impossible for the student to complete their program within the 150% timeframe. A student may be considered for financial aid beyond the maximum of 150% of the program length by filing a [Petition to Extend Financial Aid](#). Petitions are considered on a case-by-case basis and approved under exceptional circumstances only.

**Reinstatement of Financial Aid Eligibility**

Financial aid eligibility may be reinstated with an approved appeal, an official change of grade, or when the student self-reinstates by paying for classes out of pocket for one term.

*Satisfactory Academic Progress Appeal*

Students may submit a Satisfactory Academic Progress (SAP) Appeal when failure to maintain good academic standing was due to personal or academic circumstances beyond the student's control.

Common reasons for appeals include:

- Long-term illness, hospitalization, or other serious health issues with documentation from a doctor.
- A serious illness or death in your family during the quarter.
- An emergency or crisis that was beyond your control.
- Any other special situations you think we should know about.

If your appeal is approved, your financial aid will be reinstated on a probationary basis. During this time, you'll need to finish all your classes with at least a 2.0 GPA.

The SAP Appeal can be found on the [GRC Financial Aid Forms](#) page.

*Official Change of Grade*

Most commonly this occurs when the student submits the required coursework to their instructor to resolve grade previously reported as Incomplete. Students have one year from the end of the term to complete their coursework and have an Incomplete converted to a grade. If that does not occur, the I will be updated to a 0.0 and all impacts of that will apply. Until an Incomplete is updated to a passing grade, they will be considered uncompleted credits and will negatively impact a student's SAP status.

Another option for receiving an official change of grade is to be approved for an exception to the [Withdrawal & Refund Rules](#). While such an exception does not automatically result in the resolution or update of a student's SAP status, it is our institutional policy to accept an approved Withdrawal/Refund

Exception Request in lieu of a SAP appeal. The Financial Aid Office does reserve the right to modify this policy when deemed approp

*Self-Reinstatement*

Students can work towards getting back on track by completing one quarter without financial aid, with a 2.0 GPA and all credits finished. During this time, they need to pay for at least 5 credits of tuition and related costs.

Students are encouraged to contact the Financial Aid Office to ask about the impact of dropping or withdrawing from classes before making changes to their schedule.

Green River College's official [Satisfactory Progress for Financial Aid](#) policy is available online.

# Timeframe Recalculations for Program Changes

## **Green River College Office of Financial Aid Policy**

Updated January 13, 2026

### **Recalculations of Timeframe for Program Changes**

We can grant extensions to the state and federal 150% timeframe rule to allow for up to two program changes without requiring a student to submit a Petition to Extend Financial Aid Eligibility. Recalculations of timeframe after these two program changes will require an approved Petition to Extend, regardless of the reason.

A completed degree will restart the timeframe clock, regardless of how many changes there may have been prior to completion. A completed certificate will be sufficient to restart the timeframe clock, even if the degree wasn't completed. The goal is to motivate students to complete a degree or at least certificate before moving on to a new subject.

We can use grants to pay for a student to earn two Associate's degrees and one BAS at GRC. If they earned an Associate's elsewhere, we don't count that. Certificates don't have a cap. The Associate's rule is institutional, while the BAS rule aligns with state and federal guidelines. There are no caps to the number or level of degrees we can fund using loans or work study (subject to lifetime limits).

When performing timeframe recalculations, we will extend the current timeframe duration by the number of credits earned in pursuit of a previous program (up to two only) that no longer apply to the current program. In order to be excluded, credits need to have been earned before the program change went into effect. We will not exclude attempted credits for which no credit was earned (e.g. those where the end grade was 0.0, NC, or W). If recalculating because of a completed degree or certificate, all attempted college-level credits prior to completion of the previous program will be excluded, even if no credit was earned.

“The Department believes in allowing institutions the flexibility to define the 150 percent maximum timeframe in the most appropriate way for the program in question... The 150 percent maximum timeframe only applies to the student's eligibility to receive title IV, HEA aid. The Department has never regulated whether or not a student is able to continue on to degree completion under an institution's academic criteria. The Department also wishes to clarify that the 150 percent maximum timeframe applies only to the student's current program of study. Under these regulations, institutions retain flexibility to define their programs of study in their SAP policy, as well as how they will determine how previously taken coursework applies to the student's current program of study.”

[October 29, 2010 Federal Register](#), page 66886

# Fiscal Operations Report and Application to Participate (FISAP)

**Public Burden Statement**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1845-0030. Public reporting burden for this collection of information is estimated to average 24 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Responding to this collection is mandatory in accordance with 34 CFR 674.19 (Federal Perkins Loan), 34 CFR 675.19 (Federal Work-Study), and 34 CFR 676.19 and 20 U.S.C. 1094 (Federal Supplemental Educational Opportunity Grant). If you have comments or concerns regarding the status of your individual submission of this form, please contact the FSA Partner and School Relations Center directly at 1-800-848-0978 or email CODSupport@ed.gov.

# Fiscal Operations Report and Application to Participate (FISAP)

Report: Award Year July 1, 2024 through June 30, 2025; Application: Award Year July 1, 2026 through June 30, 2027

## Part I. Identifying Information, Certification and Warning

### Section A. Identifying Information

**1(a). Name and address of school**

Green River College  
12401 Southeast 320th Street  
Auburn WA 980923622

**1(b). Mailing address (if different from 1(a))**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2. OPEID Number** 00378000

**3. Type of school (select one)**

- 3.1 public
- 3.2 private/non-profit
- 3.3 proprietary

**(Select one if proprietary)**

- (a) art
- (b) business
- (c) cosmetology
- (d) trade and technical
- (e) other

**4. Length/type of longest program (select one)**

- 4.1 less than 1 year
- 4.2 1 year but less than 2 years
- 4.3 2 years but less than 3 years
- 4.4 3 years but less than 4 years
- 4.5 4 years (no higher than a baccalaureate degree)
- 4.6 5 years or more
- 4.7 post-baccalaureate only

**5. Additional Institutions**

If the data reported on this form applies to more than one eligible institution you must identify all institutions for which this form is applicable. The OPEID and individual amount(s) of 2024-25 FSEOG and FWS authorizations allocated to each institution must be provided. See instructions

This FISAP includes data for more than one eligible institution.

Yes \_\_\_\_\_  
No

If yes, list the following for each eligible institution (not all institutions may show here; see instructions for how to obtain a complete list):

OPEID \_\_\_\_\_  
2024-25 FSEOG \$ \_\_\_\_\_  
2024-25 FWS \$ \_\_\_\_\_

**6. Financial Aid Administrator**

Name Beth Hawes  
Telephone No. (253) 333-4978  
Email address bhawes@greenriver.edu  
Fax No. (253) 288-3473

**7. Name and address of private financial aid consultant firm, if any**

Name \_\_\_\_\_  
Address 1 \_\_\_\_\_  
Address 2 \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_

**Part I. Identifying Information, Certification and Warning****Section B. Certification and Warning**

Applicants must review the requirements for certification regarding lobbying included in the regulations cited below before completing this form. Applicants must sign this form to comply with the certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying." This certification is a material representation of fact upon which the Department of Education relies when it makes a grant or enters into a cooperative agreement.

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a Federal contract, grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts under grants and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certification. I further certify that the information contained in this electronic FISAP is in compliance with governing legislation and regulations and is true and accurate. I understand that all information associated with this FISAP is subject to audit and program review by representatives of the Secretary of Education.

**WARNING: If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison, or both.**

**8. Chief Executive Officer (includes President, Chancellor and Director)**

**Important: ONLY the school's CEO is authorized to sign the FISAP.**

|                |                         |               |                |
|----------------|-------------------------|---------------|----------------|
| Signature      | _____                   | Date signed   | _____          |
| Name           | Suzanne Johnson         | Telephone No. | (253) 833-9111 |
| Title          | CHIEF EXEC OFFICER      | Fax No.       | (253) 288-3470 |
| E-mail address | sjohnson@greenriver.edu |               |                |

**The CEO must provide an original signature on the printed form that must be mailed or hand delivered by the October 1, 2025 deadline date.**

**Standard Mail:**  
U.S. Department of Education  
P.O. Box 1130  
Fairfax, VA 22038

**Overnight Mail/Courier:**  
U.S. Department of Education  
4050 Legato Road #1100  
Fairfax, VA 22033

## Part II. Application to Participate for Award Year July 1, 2026 through June 30, 2027

### Section A. Request for Funds for the 2026-27 Award Year

|  |    |               |
|--|----|---------------|
| 1. Federal Perkins Loan Level of Expenditures        | \$ | <u>N/A</u>    |
| 2. Federal Perkins Loan Federal Capital Contribution | \$ | <u>N/A</u>    |
| 3. FSEOG federal funds                               | \$ | <u>400000</u> |
| 4. FWS federal funds                                 | \$ | <u>400000</u> |

### Section B. Federal Perkins Loan Program Liquidation Request

(Refer to FISAP Instructions for a more detailed explanation of this Section and field.)

5. My school wishes to liquidate its Federal Perkins Loan Program portfolio. Yes  No

### Section C. Waiver Request for the Underuse of Funds

My school has returned more than 10 percent of its FSEOG or FWS allocation for the 2024-25 award year.

6. My school wishes to apply for a waiver of the penalty for the underuse of funds and will provide, on the FISAP Validation screen, a thorough detailed written explanation of the circumstances. Yes  No

### Section D. Information on Enrollment

My school's calendar is: Traditional  Non-Traditional

Schools with a traditional calendar that had 2024-25 enrollment, fill in Field 7.

7. Total number students, 2024-25 (a) Undergraduate 9865 (b) Graduate/Professional 0

Schools with a traditional calendar that did not have 2024-25 enrollment, fill in Field 8.

8. Estimated number students, 2025-26 (a) Undergraduate 0 (b) Graduate/Professional 0

Schools with a non-traditional calendar that had 2024-25 enrollment, fill in fields 9 through 20.

| Field Item          | Undergraduate Continuing Students (a) | Undergraduate New Starts (b) | Graduate/Professional Continuing Students (c) | Graduate/Professional New Starts (d) |
|---------------------|---------------------------------------|------------------------------|---|--------------------------------------|
| 9. July 1, 2024     | 0                                     | 0                            | 0   | 0                                    |
| 10. August 1        | 0                                     | 0                            | 0   | 0                                    |
| 11. September 1     | 0                                     | 0                            | 0   | 0                                    |
| 12. October 1       | 0                                     | 0                            | 0   | 0                                    |
| 13. November 1      | 0                                     | 0                            | 0   | 0                                    |
| 14. December 1      | 0                                     | 0                            | 0   | 0                                    |
| 15. January 1, 2025 | 0                                     | 0                            | 0   | 0                                    |
| 16. February 1      | 0                                     | 0                            | 0   | 0                                    |
| 17. March 1         | 0                                     | 0                            | 0   | 0                                    |
| 18. April 1         | 0                                     | 0                            | 0   | 0                                    |
| 19. May 1           | 0                                     | 0                            | 0   | 0                                    |
| 20. June 1          | 0                                     | 0                            | 0   | 0                                    |
| 21. TOTAL           | 0                                     | 0                            | 0   | 0                                    |

All fields and tables contained within this form are intended for reference only. Schools must complete the FISAP using the COD system. "N/A" is used to denote fields that no longer require data entry on the electronic FISAP.

## Part II. Application to Participate for Award Year July 1, 2026 through June 30, 2027

### Section E. Assessments and Expenditures

| Field Item   | Undergraduate (a) | Graduate/Professional (b) |
|--|-------------------|---------------------------|
| 22. Total tuition and fees for the award year July 1, 2024 to June 30, 2025  | 38451643          | 0                         |
| 23. Total Federal Pell Grants expenditures for the 2024-25 award year  | 10635852          |                           |
| 24. Total expended for state grants and scholarships made to undergraduates for the award year July 1, 2024 to June 30, 2025 | N/A               | N/A                       |

### Section F. Information on Eligible Aid Applicants Enrolled in Your School for Award Year 2024-25

| Taxable and Untaxed Income – Dependent Students   | Dependent Undergraduate Without Baccalaureate/ 1st Prof. Degree (a) | Dependent Undergraduate With Baccalaureate/ 1st Prof. Degree (b) | Taxable and Untaxed Income – Independent Students | Independent Undergraduate Without Baccalaureate/ 1st Prof. Degree (c) | Independent Undergraduate With Baccalaureate/ 1st Prof. Degree (d) | Independent Graduate/ Professional (e) |
|---|---|--|---|---|--|--|
| 25. Students with a Max Pell Indicator 1, 2, or 3 | 857   | 2  | Students with a Max Pell Indicator 1, 2, or 3     | 1421  | 50   | 0                                      |
| 26. \$0 - \$2,999                                 | 127   | 0  | \$0 - \$999                                       | 267   | 11   | 0                                      |
| 27. \$3,000 - \$5,999                             | 5   | 0  | \$1,000 - \$1,999                                 | 8   | 1  | 0                                      |
| 28. \$6,000 - \$8,999                             | 3   | 0  | \$2,000 - \$2,999                                 | 1   | 0  | 0                                      |
| 29. \$9,000 - \$11,999                            | 3   | 0  | \$3,000 - \$3,999                                 | 1   | 0  | 0                                      |
| 30. \$12,000 - \$14,999                           | 2   | 0  | \$4,000 - \$4,999                                 | 0   | 0  | 0                                      |
| 31. \$15,000 - \$17,999                           | 8   | 0  | \$5,000 - \$5,999                                 | 1   | 0  | 0                                      |
| 32. \$18,000 - \$23,999                           | 2   | 0  | \$6,000 - \$7,999                                 | 4   | 0  | 0                                      |
| 33. \$24,000 - \$29,999                           | 2   | 0  | \$8,000 - \$9,999                                 | 0   | 0  | 0                                      |
| 34. \$30,000 - \$35,999                           | 2   | 0  | \$10,000 - \$11,999                               | 2   | 0  | 0                                      |
| 35. \$36,000 - \$41,999                           | 9   | 0  | \$12,000 - \$13,999                               | 7   | 0  | 0                                      |
| 36. \$42,000 - \$47,999                           | 15  | 0  | \$14,000 - \$15,999                               | 2   | 0  | 0                                      |
| 37. \$48,000 - \$53,999                           | 38  | 1  | \$16,000 - \$17,999                               | 0   | 0  | 0                                      |
| 38. \$54,000 - \$59,999                           | 32  | 0  | \$18,000 - \$19,999                               | 3   | 0  | 0                                      |
| 39. \$60,000 and over                             | 943   | 7  | \$20,000 and over                                 | 998   | 64   | 0                                      |
| 40. TOTAL   | 2049  | 10   | TOTAL   | 2718  | 126  | 0                                      |

### Part III. Federal Perkins Loan Program for Award Year July 1, 2024 through June 30, 2025

#### Section A. Fiscal Report (Cumulative) as of June 30, 2025

| Field Item   | Amount (a) | Number of Borrowers (b) | Debit Balances (c) | Credit Balances (d) |
|--|------------|-------------------------|--------------------|---------------------|
| 1.1. Cash on hand and in depository as of 6/30/2025  | N/A        | N/A                     | \$ 0               | N/A                 |
| 1.2. Cash on hand and in depository as of 10/31/2025   | \$ 0       | N/A                     | N/A                | N/A                 |
| 2. Funds receivable from federal government  | N/A        | N/A                     | N/A                | N/A                 |
| 3. Funds receivable from school  | N/A        | N/A                     | N/A                | N/A                 |
| 4. Funds advanced to students  | N/A        | 0                       | \$ 0               | N/A                 |
| 5. Loan principal collected  | N/A        | 0                       | N/A                | \$ 0                |
| 6. Loan principal assigned to and accepted by the United States<br>Loan principal canceled for the following categories: | N/A        | 0                       | N/A                | \$ 0                |
| 7. teaching/military service (applies to loans made prior to<br>07/01/1972)  | N/A        | 0                       | N/A                | \$ 0                |
| 8. certain subject matter teaching service (math, science, foreign<br>languages, bilingual education)                    | N/A        | 0                       | N/A                | \$ 0                |
| 9. all other authorized pre-K or K-12 teaching service   | N/A        | 0                       | N/A                | \$ 0                |
| 10. military service (applies to loans made 07/01/1972 and after)  | N/A        | 0                       | N/A                | \$ 0                |
| 11. volunteer service  | N/A        | 0                       | N/A                | \$ 0                |
| 12. law enforcement and corrections officer service  | N/A        | 0                       | N/A                | \$ 0                |
| 13. child/family/early intervention service  | N/A        | 0                       | N/A                | \$ 0                |
| 14. nurse/medical technician service   | N/A        | 0                       | N/A                | \$ 0                |
| 15. pre-K or child care program staff member service   | N/A        | 0                       | N/A                | \$ 0                |
| 16. service as an attorney in a public defender organization   | N/A        | 0                       | N/A                | \$ 0                |
| 17. fire fighter service   | N/A        | 0                       | N/A                | \$ 0                |
| 18. Tribal College or University faculty service   | N/A        | 0                       | N/A                | \$ 0                |
| 19. librarian service  | N/A        | 0                       | N/A                | \$ 0                |
| 20. speech-language pathology service  | N/A        | 0                       | N/A                | \$ 0                |
| 21. death/disability   | N/A        | 0                       | N/A                | \$ 0                |
| 22. disability based on VA determination   | N/A        | 0                       | N/A                | \$ 0                |
| 23. bankruptcy   | N/A        | 0                       | N/A                | \$ 0                |
| 24. surviving spouses of public service victims of 9-11 terrorist<br>attacks   | N/A        | 0                       | N/A                | \$ 0                |
| 25. loans discharged due to closed schools   | N/A        | 0                       | N/A                | \$ 0                |
| 26. Loan principal adjustments – other   | N/A        | 0                       | N/A                | \$ 0                |
| 27. Federal Capital Contributions  | N/A        | N/A                     | N/A                | \$ 0                |
| 28.1 Repayments of fund capital to federal government  | \$ 0       | N/A                     | N/A                | N/A                 |
| 28.2 Service cancellation reimbursement received on or after<br>07/01/2019   | \$ 0       | N/A                     | N/A                | N/A                 |
| 28.3 Total FCC offset (repayments of FCC + amount retained by<br>school as reimbursement for cancellations)              | N/A        | N/A                     | \$ 0               | N/A                 |
| 29.1. Short-term loans to the Fund   | \$ 0       | N/A                     | N/A                | N/A                 |
| 29.2. ICC deposited to the Fund  | \$ 0       | N/A                     | N/A                | N/A                 |
| 29.3. Institutional Capital Contributions  | N/A        | N/A                     | N/A                | \$ 0                |
| 30.1. Repayment of short-term loans to the fund  | \$ 0       | N/A                     | N/A                | N/A                 |
| 30.2. Repayments of excess/liquidated fund capital to Institution  | \$ 0       | N/A                     | N/A                | N/A                 |
| 30.3. Repayments of fund capital to school   | N/A        | N/A                     | \$ 0               | N/A                 |
| 31. Interest income on loans   | N/A        | N/A                     | N/A                | \$ 0                |
| 32. Other income   | N/A        | N/A                     | N/A                | \$ 0                |
| 33. Reimbursements to the Fund through 06/30/2009 of amounts<br>canceled on loans made 07/01/1972 and after              | N/A        | N/A                     | N/A                | \$ 0                |
| 34.1. Administrative cost allowance  | \$ 0       | N/A                     | N/A                | N/A                 |
| 34.2. Collection costs   | \$ 0       | N/A                     | N/A                | N/A                 |
| 34.3. Administrative cost allowance and collection costs (control)   | N/A        | N/A                     | \$ 0               | N/A                 |
| 35. teaching/military service (applies to loans made prior to<br>07/01/1972)   | N/A        | N/A                     | \$ 0               | N/A                 |
| 36. certain subject matter teaching service (math, science, foreign<br>languages, bilingual education)                   | N/A        | N/A                     | \$ 0               | N/A                 |
| 37. all other authorized pre-K or K-12 teaching service (applies to<br>loans made 07/01/1972 and after)                  | N/A        | N/A                     | \$ 0               | N/A                 |
| 38. military service (applies to loans made 07/01/1972 and after)  | N/A        | N/A                     | \$ 0               | N/A                 |

### Part III. Federal Perkins Loan Program for Award Year July 1, 2024 through June 30, 2025

#### Section A. Fiscal Report (Cumulative) as of June 30, 2025

| Field Item   | Amount (a) | Number of Borrowers (b) | Debit Balances (c) | Credit Balances (d) |
|--|------------|-------------------------|--------------------|---------------------|
| 39. volunteer service in the Peace Corps or under the Domestic Volunteer Service Act of 1973 | N/A        | N/A                     | \$ 0               | N/A                 |
| 40. law enforcement and corrections officer service  | N/A        | N/A                     | \$ 0               | N/A                 |
| 41. child/family/early intervention service  | N/A        | N/A                     | \$ 0               | N/A                 |
| 42. nurse/medical technician service   | N/A        | N/A                     | \$ 0               | N/A                 |
| 43. pre-K or child care program staff member service   | N/A        | N/A                     | \$ 0               | N/A                 |
| 44. service as an attorney in a public defender organization                                 | N/A        | N/A                     | \$ 0               | N/A                 |
| 45. fire fighter service   | N/A        | N/A                     | \$ 0               | N/A                 |
| 46. Tribal College or University faculty service   | N/A        | N/A                     | \$ 0               | N/A                 |
| 47. librarian service  | N/A        | N/A                     | \$ 0               | N/A                 |
| 48. speech-language pathology service  | N/A        | N/A                     | \$ 0               | N/A                 |
| 49. death/disability   | N/A        | N/A                     | \$ 0               | N/A                 |
| 50. VA disability determination  | N/A        | N/A                     | \$ 0               | N/A                 |
| 51. bankruptcy   | N/A        | N/A                     | \$ 0               | N/A                 |
| 52. surviving spouses of public service victims of 9-11 terrorist attacks                    | N/A        | N/A                     | \$ 0               | N/A                 |
| 53. Cost of loan principal and interest assigned to and accepted by the United States        | N/A        | N/A                     | \$ 0               | N/A                 |
| 54. Cost of loan principal and interest canceled for loans discharged due to closed schools  | N/A        | N/A                     | \$ 0               | N/A                 |
| 55. Other costs or losses  | N/A        | N/A                     | \$ 0               | N/A                 |
| 56. Balancing Adjustments (Debits)   | N/A        | N/A                     | \$ 0               | N/A                 |
| 57. Balancing Adjustments (Credits)  | N/A        | N/A                     | N/A                | \$ 0                |
| 58. Total debits and credits (Sum of fields 1.1 through 57)                                  | N/A        | N/A                     | \$ 0               | \$ 0                |

#### Section B. Annual Activity During the 2024-25 Award Year (July 1, 2024 through June 30, 2025)

| Field Item   | Number of Borrowers (a) | Amount (b) |
|--|-------------------------|------------|
| 1. Final adjusted Federal Capital Contribution (FCC) authorization   | N/A                     | N/A        |
| 2. FWS funds transferred to the Fund   | N/A                     | N/A        |
| 3. FCC transferred to:<br>(a) FSEOG  | N/A                     | N/A        |
| 3. FCC transferred to:<br>(b) FWS  | N/A                     | N/A        |
| 4. Total federal funds available for the 2024–25 award year (fields 1 + 2 – 3(a) – 3(b))   | N/A                     | N/A        |
| 5. The unexpended amount of final adjusted authorized FCC for award year 2024-25 that was NOT requested from G5 by June 30, 2025. This amount will be reduced from your total award amount next spring (see instructions). | N/A                     | N/A        |
| 6. Institutional Capital Contribution (ICC) deposited into the Fund between July 1, 2024 and June 30, 2025   | N/A                     | N/A        |
| 7. Loans advanced to students from the Fund during the 2024-25 award year (minus 2024-25 award year refunds)   | N/A                     | N/A        |
| 8. Administrative cost allowance claimed for the 2024-25 award year (see instructions)   | N/A                     | N/A        |
| 9.1. Total Principal repaid by borrowers from all sources during the 2024-25 award year  | 0                       | \$ 0       |
| 9.2. Total Interest repaid by borrowers from all sources during the 2024-25 award year   | 0                       | \$ 0       |
| 10. Total principal repaid by borrowers from all sources during the 2024-25 award year for loans in default for more than 2 years but not more than 5 years  | 0                       | \$ 0       |
| 11. Total principal repaid by borrowers from all sources during the 2024-25 award year for loans in default for more than 5 years  | 0                       | \$ 0       |
| Annual servicing costs paid with institutional funds during the 2024-25 award year for non-defaulted loans (do not include collection costs included in Section A, field 34.2)   | N/A                     | \$ 0       |
| 13. Amount of loan service cancellation reimbursement your institution received during the 2024-25 award year, if applicable (do not include this amount in Section A, field 33)   | N/A                     | \$ 0       |

### Part III. Federal Perkins Loan Program for Award Year July 1, 2024 through June 30, 2025

#### Section C. Cumulative Repayment Information as of June 30, 2025

| Status of Borrowers as of June 30, 2025   | Amount (a) | Number of Borrowers (b) | Amount Lent (c) | Principal Amount Outstanding (d) |
|---|------------|-------------------------|-----------------|----------------------------------|
| 1.1. Borrowers whose loans are fully retired  | N/A        | 0                       | \$ 0            | N/A                              |
| 1.2. Loans that have been purchased   | \$ 0       | N/A                     | N/A             | N/A                              |
| 2. Borrowers whose loans were assigned to and officially accepted by the U.S. Department of Education as of June 30, 2025 (Note: Field 2 equals the sum of Field 2.1 plus Field 2.2.) | N/A        | 0                       | \$ 0            | \$ 0                             |
| 2.1. Assignments due to default or liquidation  | N/A        | 0                       | \$ 0            | \$ 0                             |
| 2.2. Assignments due to total and permanent disability discharge  | N/A        | 0                       | \$ 0            | \$ 0                             |
| 3. Total borrowers not in repayment status  | N/A        | 0                       | N/A             | \$ 0                             |
| 4. Borrowers on schedule in repayment status  | N/A        | 0                       | N/A             | \$ 0                             |
| 5.1. In default less than 240 days (monthly installments) or less than 270 days (other installments)  | N/A        | 0                       | \$ 0            | \$ 0                             |
| 5.2. In default 240 days or more (monthly installments) or 270 days or more (other installments), up to 2 years   | N/A        | 0                       | \$ 0            | \$ 0                             |
| 5.3. In default more than 2 years but not more than 5 years   | N/A        | 0                       | \$ 0            | \$ 0                             |
| 5.4. In default more than 5 years   | N/A        | 0                       | \$ 0            | \$ 0                             |

#### Cohort Default Rate (Sections D and E)

Schools with fewer than 30 borrowers who entered repayment in the 2023-24 award year should skip to Section E.

#### Section D. Schools with 30 or More Borrowers Who Entered Repayment in the 2023-24 Award Year

|  |   |
|--|---|
| 1.1. Number of borrowers who entered repayment in 2023-24                            | 0 |
| 1.2. Number of borrowers from Field 1.1 above with loans in default by June 30, 2025 | 0 |
| 1.3. Cohort default rate ((Field 1.2 / Field 1.1) x 100)                             | 0 |

#### Section E. Schools with Fewer than 30 Borrowers Who Entered Repayment in the 2023-24 Award Year

|   |  |
|---|--|
| 2.1. Number of borrowers who entered repayment in:  | 2.2. Number of borrowers with loans in default by: |
| (a) 2021-22 (07/01/2021-06/30/2022) <u>0</u>  | (a) June 30, 2023 (those in 2.1(a) only) <u>0</u>  |
| (b) 2022-23 (07/01/2022-06/30/2023) <u>0</u>  | (b) June 30, 2024 (those in 2.1(b) only) <u>0</u>  |
| (c) 2023-24 (07/01/2023-06/30/2024) <u>0</u>  | (c) June 30, 2025 (those in 2.1(c) only) <u>0</u>  |
| 2.3. Total number of borrowers who entered repayment during the three years above (fields 2.1(a) + 2.1(b) + 2.1(c)) | <u>0</u>   |
| 2.4. Total number of borrowers with loans in default during the three years above (fields 2.2(a) + 2.2(b) + 2.2(c)) | <u>0</u>   |
| 2.5. Cohort default rate ((Field 2.4 / Field 2.3) x 100)  | <u>0</u>   |

#### Section F. Capital Contributions to the Perkins Fund

|  |               |
|--|---------------|
| 1. Total Federal capital contributions (FCC) made to the Fund (from Section A Field 27)                                | \$ <u>0</u>   |
| 1.1. Total reimbursement of capital contributions from the Fund to the federal government (from Section A, Field 28.3) | \$ <u>0</u>   |
| 1.2. Total net FCC (field 1 - field 1.1)   | \$ <u>0</u>   |
| 2. Total institutional capital contributions (ICC) made to the Fund (from Section A, Field 29.3)                       | \$ <u>0</u>   |
| 2.1 Total reimbursement of capital contributions from the Fund to the school (from Section A, Field 30.3)              | \$ <u>0</u>   |
| 2.2 Total net ICC (field 2 - field 2.1)  | \$ <u>0</u>   |
| 3. Total net capital contributions made to the Fund (net FCC field 1.2 + net ICC field 2.2)                            | \$ <u>0</u>   |
| 4. Federal share percentage of total net capital contributions (field 1.2 divided by field 3)                          | <u>% 0.00</u> |
| 5. Institutional share percentage of total net capital contributions (field 2.2 divided by field 3)                    | <u>% 0.00</u> |

## Part IV. Federal Supplemental Educational Opportunity Grant (FSEOG) Program for Award Year July 1, 2024 through June 30, 2025

### Section A. Federal Funds Authorized for FSEOG

1. Final adjusted FSEOG authorization (as of 10/1/2025) \$ 270934

### Section B. Federal Funds Available for FSEOG Expenditures

|   |                   |
|---|-------------------|
| 2. FWS funds transferred to and spent in FSEOG  | + \$ <u>10670</u> |
| 3. Federal Perkins Federal Capital Contribution funds transferred to and spent in FSEOG                             | + \$ <u>N/A</u>   |
| 4. FSEOG funds transferred to and spent in FWS  | - \$ <u>0</u>     |
| 5. 2025-26 FSEOG funds carried back and spent in 2024-25  | + \$ <u>0</u>     |
| 6. Additional 2025-26 FSEOG funds carried back and spent for 2025 summer enrollment                                 | + \$ <u>0</u>     |
| 7. 2023-24 funds carried forward and spent in 2024-25   | + \$ <u>16416</u> |
| 8. 2024-25 funds carried forward to be spent in 2025-26   | - \$ <u>12027</u> |
| 9. 2024-25 funds carried back and spent in 2023-24  | - \$ <u>0</u>     |
| 10. Additional 2024-25 funds carried back and spent for 2024 summer enrollment                                      | - \$ <u>0</u>     |
| 11. Total federal funds available for 2024-25 FSEOG<br>(fields 1 + 2 + 3 + 5 + 6 + 7) minus (fields 4 + 8 + 9 + 10) | \$ <u>285993</u>  |

### Section C. Funds to FSEOG Recipients

|  |                  |
|--|------------------|
| 12. Total funds to FSEOG recipients (fields 13 + 14)                       | \$ <u>346433</u> |
| 13. Nonfederal share of funds to FSEOG recipients (25 percent of Field 12) | \$ <u>86608</u>  |
| (a) Cash outlay contributed  | \$ <u>0</u>      |
| (b) Other resources designated   | \$ <u>86608</u>  |

### Section D. Federal Funds Spent for FSEOG Program

|   |                  |
|---|------------------|
| 14. Federal share of funds to FSEOG recipients (75 percent of Field 12) | \$ <u>259825</u> |
| 15. Administrative cost allowance claimed (see instructions)            | \$ <u>26168</u>  |
| 16. Federal funds spent for FSEOG (fields 14 + 15)                      | \$ <u>285993</u> |

### Section E. Use of FSEOG Authorization

|  |                  |
|--|------------------|
| 17. Expended FSEOG authorization (fields 4 + 8 + 9 + 10 + 16) minus (fields 2 + 3 + 5 + 6 + 7) | \$ <u>270934</u> |
| 18. Unexpended FSEOG authorization (Field 1 - Field 17) (cannot be negative)                   | \$ <u>0</u>      |

### Section F. Information about FSEOG Disaster-Affected Students

|   |             |
|---|-------------|
| 19. Number of disaster-affected students who received FSEOG funds | 0           |
| 20. Federal Share of FSEOG funds to disaster-affected students    | \$ <u>0</u> |
| 21. Total FSEOG Funds to disaster-affected students               | \$ <u>0</u> |

## Part V. Federal Work-Study (FWS) Program for Award Year July 1, 2024 through June 30, 2025

### Section A. Federal Funds Authorized for FWS

1. Final adjusted FWS authorization (as of 10/1/2025) \$ 279781

### Section B. Federal Funds Available for FWS Expenditures

|  |                   |
|--|-------------------|
| 2. Federal Perkins Federal Capital Contribution funds transferred to and spent in FWS  | + \$ <u>0</u>     |
| 3. FSEOG funds transferred to and spent in FWS   | + \$ <u>0</u>     |
| 4. FWS funds transferred to and spent in:  |                   |
| (a) FSEOG  | - \$ <u>10670</u> |
| (b) Federal Perkins Loan Program   | - \$ <u>N/A</u>   |
| (c) Work Colleges Program  | - \$ <u>0</u>     |
| 5. 2025-26 FWS funds carried back and spent in 2024-25   | + \$ <u>0</u>     |
| 6. Additional 2025-26 FWS funds carried back and spent for 2025 summer employment  | + \$ <u>0</u>     |
| 7. 2023-24 funds carried forward and spent in 2024-25  | + \$ <u>27935</u> |
| 8. 2024-25 funds carried forward to be spent in 2025-26  | - \$ <u>27978</u> |
| 9. 2024-25 funds carried back and spent in 2023-24   | - \$ <u>0</u>     |
| 10. Additional 2024-25 funds carried back and spent for 2024 summer employment   | - \$ <u>0</u>     |
| 11. Total federal funds available for 2024-25 FWS<br>(fields 1 + 2 + 3 + 5 + 6 + 7) minus (fields 4(a) + 4(b) + 4(c) + 8 + 9 + 10) | \$ <u>269068</u>  |

### Section C. Total Compensation for FWS

|   |                  |
|---|------------------|
| 12. Total earned compensation for FWS Program   | \$ <u>323264</u> |
| (a) On-campus earned compensation   | \$ <u>301258</u> |
| (b) Off-campus earned compensation for public or private non-profit agencies, excluding amounts reported in Field 12(c)                   | \$ <u>22006</u>  |
| (c) Off-campus earned compensation for agencies that were unable to pay regular nonfederal share and had a federal share up to 90 percent | \$ <u>0</u>      |
| (d) Off-campus earned compensation for private for-profit organizations   | \$ <u>0</u>      |
| 13. Total institutional share of earned compensation (see instructions)   | \$ <u>79382</u>  |

### Section D. Funds Spent from Federal Share of FWS

|   |                  |
|---|------------------|
| 14. Total federal share of FWS earned compensation  | \$ <u>243882</u> |
| (a) Federal share paid at a rate up to 75 percent   | \$ <u>238142</u> |
| (b) Federal share paid at a rate up to 100 percent for waivers of nonfederal share                              | \$ <u>5740</u>   |
| (c) Federal share paid at a rate up to 90 percent for agencies that were unable to pay regular nonfederal share | \$ <u>0</u>      |
| (d) Federal share paid at a rate up to 50 percent for off-campus, private for-profit organizations              | \$ <u>0</u>      |
| 15. Administrative cost allowance claimed (see instructions)  | \$ <u>3371</u>   |
| 16. Federal share of Job Location and Development (JLD) Program expenditures                                    | \$ <u>0</u>      |
| 17. Total federal funds spent for FWS (fields 14 + 15 + 16)   | \$ <u>247253</u> |

**Part V. Federal Work-Study (FWS) Program for Award Year July 1, 2024 through June 30, 2025**

*Section E. Use of FWS Authorization*

|   |                  |
|---|------------------|
| 18. Expended FWS authorization (fields 4(a) + 4(b) + 4(c) + 8 + 9 + 10 + 17) minus (fields 2 + 3 + 5 + 6 + 7) | \$ <u>257966</u> |
| 19. Unexpended FWS authorization (Field 1 - Field 18)   | \$ <u>21815</u>  |

*Section F. Information About the Job Location and Development (JLD) Program*

|   |             |
|---|-------------|
| 20. Total expenditures for the JLD Program                            | \$ <u>0</u> |
| 21. Institutional expenditures for the JLD Program (see instructions) | \$ <u>0</u> |
| 22. Number of students for whom jobs were located or developed        | <u>0</u>    |
| 23. Total earnings of the students in Field 22 above                  | \$ <u>0</u> |

*Section G. Information About FWS Students Employed in Community Service Activities*

|   |                 |
|---|-----------------|
| 24. Number of students in community service employment        | <u>14</u>       |
| 25. Federal share of community service earned compensation    | \$ <u>22006</u> |
| 26. Nonfederal share of community service earned compensation | \$ <u>5422</u>  |

*Section H. Information About FWS Students Employed as Reading Tutors of Children or Employed in Family Literacy Activities*

|  |                |
|--|----------------|
| 27. Number of FWS students employed as reading tutors of children or employed in family literacy activities                                | <u>2</u>       |
| 28. Federal share of earned compensation for FWS students employed as reading tutors of children or employed in family literacy activities | \$ <u>5740</u> |
| (a) Amount of the federal share in Field 28 spent on community service employment  | \$ <u>5740</u> |
| 29. Total earned compensation for FWS students employed as reading tutors of children or employed in family literacy activities            | \$ <u>5740</u> |

*Section I. Information About FWS Students Employed as Mathematics Tutors of Children*

|  |             |
|--|-------------|
| 30. Number of FWS students employed as mathematics tutors of children                                | <u>0</u>    |
| 31. Federal share of earned compensation for FWS students employed as mathematics tutors of children | \$ <u>0</u> |
| 32. Total earned compensation for FWS students employed as mathematics tutors of children            | \$ <u>0</u> |

*Section J. Information About FWS Students in Civic Education and Participation Activities*

|  |             |
|--|-------------|
| 33. Number of students in civic education and participation activities               | <u>0</u>    |
| 34. Federal share spent for students in civic education and participation activities | \$ <u>0</u> |
| 35. Total spent for students in civic education and participation activities         | \$ <u>0</u> |

*Section K. Information About FWS Disaster-Affected Students*

|  |             |
|--|-------------|
| 36. Number of disaster-affected students receiving FWS funds | <u>0</u>    |
| 37. Federal share of funds to disaster-affected students     | \$ <u>0</u> |
| 38. Total funds to disaster-affected students                | \$ <u>0</u> |

## Part VI. Program Summary for Award Year July 1, 2024 through June 30, 2025

### Section A. Distribution of Program Recipients and Expenditures by Type of Student

| Undergraduate Dependent - Taxable and Untaxed Income             | Federal Perkins Loan Recipients (a)        | Federal Perkins Loan Funds (b)        | FSEOG Recipients (c)        | FSEOG Funds (d)        | FWS Recipients (e)        | FWS Funds (f)        | Unduplicated Recipients        |
|--|--|---------------------------------------|-----------------------------|------------------------|---------------------------|----------------------|--------------------------------|
| 1. \$0 - \$5,999   | N/A  | N/A                                   | 102                         | \$ 30600               | 5                         | \$ 32289             | 104                            |
| 2. \$6,000 - \$11,999  | N/A  | N/A                                   | 17                          | \$ 4500                | 2                         | \$ 16436             | 17                             |
| 3. \$12,000 - \$23,999   | N/A  | N/A                                   | 62                          | \$ 18150               | 2                         | \$ 9897              | 62                             |
| 4. \$24,000 - \$29,999   | N/A  | N/A                                   | 45                          | \$ 12450               | 2                         | \$ 2811              | 45                             |
| 5. \$30,000 - \$41,999   | N/A  | N/A                                   | 84                          | \$ 22500               | 1                         | \$ 7437              | 84                             |
| 6. \$42,000 - \$59,999   | N/A  | N/A                                   | 97                          | \$ 26950               | 3                         | \$ 8688              | 98                             |
| 7. \$60,000 - \$69,999   | N/A  | N/A                                   | 21                          | \$ 5350                | 4                         | \$ 22470             | 24                             |
| 8. \$70,000 - \$79,999   | N/A  | N/A                                   | 17                          | \$ 4620                | 3                         | \$ 9010              | 19                             |
| 9. \$80,000 - \$89,999   | N/A  | N/A                                   | 5                           | \$ 1050                | 0                         | \$ 0                 | 5                              |
| 10. \$90,000 - \$99,999  | N/A  | N/A                                   | 0                           | \$ 0                   | 0                         | \$ 0                 | 0                              |
| 11. \$100,000 and over   | N/A  | N/A                                   | 0                           | \$ 0                   | 8                         | \$ 39809             | 8                              |
| <b>Undergraduate Independent - Taxable and Untaxed Income</b>    | <b>Federal Perkins Loan Recipients (a)</b> | <b>Federal Perkins Loan Funds (b)</b> | <b>FSEOG Recipients (c)</b> | <b>FSEOG Funds (d)</b> | <b>FWS Recipients (e)</b> | <b>FWS Funds (f)</b> | <b>Unduplicated Recipients</b> |
| 12. \$0 - \$1,999  | N/A  | N/A                                   | 234                         | \$ 70899               | 15                        | \$ 57871             | 241                            |
| 13. \$2,000 - \$3,999  | N/A  | N/A                                   | 15                          | \$ 4950                | 1                         | \$ 12800             | 16                             |
| 14. \$4,000 - \$7,999  | N/A  | N/A                                   | 33                          | \$ 8850                | 1                         | \$ 3345              | 33                             |
| 15. \$8,000 - \$11,999   | N/A  | N/A                                   | 54                          | \$ 16117               | 6                         | \$ 16004             | 55                             |
| 16. \$12,000 - \$15,999  | N/A  | N/A                                   | 60                          | \$ 17431               | 2                         | \$ 4617              | 61                             |
| 17. \$16,000 - \$19,999  | N/A  | N/A                                   | 51                          | \$ 17100               | 2                         | \$ 15041             | 51                             |
| 18. \$20,000 - \$24,999  | N/A  | N/A                                   | 38                          | \$ 11550               | 0                         | \$ 0                 | 38                             |
| 19. \$25,000 - \$29,999  | N/A  | N/A                                   | 33                          | \$ 9900                | 5                         | \$ 9379              | 38                             |
| 20. \$30,000 - \$34,999  | N/A  | N/A                                   | 33                          | \$ 7650                | 4                         | \$ 11084             | 35                             |
| 21. \$35,000 - \$39,999  | N/A  | N/A                                   | 27                          | \$ 7200                | 2                         | \$ 1820              | 28                             |
| 22. \$40,000 and over  | N/A  | N/A                                   | 154                         | \$ 48616               | 9                         | \$ 42456             | 159                            |
| 23. Graduate/ Professional                                       | N/A  | N/A                                   | N/A                         | N/A                    | 0                         | \$ 0                 | 0                              |
| 24. TOTAL (fields 1- 23)   | N/A  | N/A                                   | 1182                        | \$ 346433              | 77                        | \$ 323264            | 1221                           |
| 25. Total less-than full-time students (from fields 1-23)        | N/A  | N/A                                   | 645                         | \$ 172527              | 40                        | \$ 147786            | 665                            |
| 26. Total Max Pell Indicator 1, 2, 3 students (from fields 1-23) | N/A  | N/A                                   | 994                         | \$ 290533              | 43                        | \$ 181773            | 1006                           |

## Part VI. Program Summary for Award Year July 1, 2024 through June 30, 2025

### Section B. Calculating the Administrative Cost Allowance

#### Step 1. Calculate the amount spent in 2024-25 on which the administrative cost allowance is based.

|   |           |
|---|-----------|
| 1. Total compensation in FWS (amount from Part V, Section C, Field 12)                                  | \$ 323264 |
| 2. Amount of Federal Perkins Loan funds advanced to students (amount from Part III, Section B, Field 7) | \$ N/A    |
| 3. Total funds to FSEOG recipients (amount from Part IV, Section C, Field 12)                           | \$ 346433 |
| 4. Total amount spent (fields 1 + 2 + 3)  | \$ 669697 |

#### Step 2. Calculate the administrative cost allowance.

##### Schools whose total amount spent was \$2,750,000 or less

|   |           |
|---|-----------|
| 5. Enter total amount spent (Field 4)                 | \$ 669697 |
| 6. Multiply x 0.05                                    |           |
| 7. Total administrative cost allowance - go to Step 3 | \$ 33485  |

##### Schools whose total amount spent was more than \$2,750,000 but less than \$5,500,000

|   |      |
|---|------|
| 8. Enter total amount spent (Field 4)   | \$ 0 |
| 9. Subtract - \$2,750,000   |      |
| 10. Expenditures over \$2,750,000 (Field 8 - Field 9)   | \$ 0 |
| 11. Multiply x 0.04   |      |
| 12. Administrative cost allowance on expenditures over \$2,750,000 (Field 10 x Field 11)              | \$ 0 |
| 13. Add administrative cost allowance on expenditures of \$2,750,000 (\$2.75 million x .05) + 137,500 |      |
| 14. Total administrative cost allowance (Field 12 + Field 13) - go to Step 3                          | \$ 0 |

##### Schools whose total amount spent was \$5,500,000 or more

|   |      |
|---|------|
| 15. Enter total amount spent (Field 4)  | \$ 0 |
| 16. Subtract - 5,499,999  |      |
| 17. Expenditures of \$5,500,000 or more (Field 15 - Field 16)   | \$ 0 |
| 18. Multiply x 0.03   |      |
| 19. Administrative cost allowance on expenditures of \$5,500,000 or more (Field 17 x Field 18)                            | \$ 0 |
| 20. Add administrative cost allowance on expenditures less than \$5,500,000 ((\$2.75 million x .05) + Field 12) + 247,500 |      |
| 21. Total administrative cost allowance (Field 19 + Field 20) - go to Step 3  | \$ 0 |

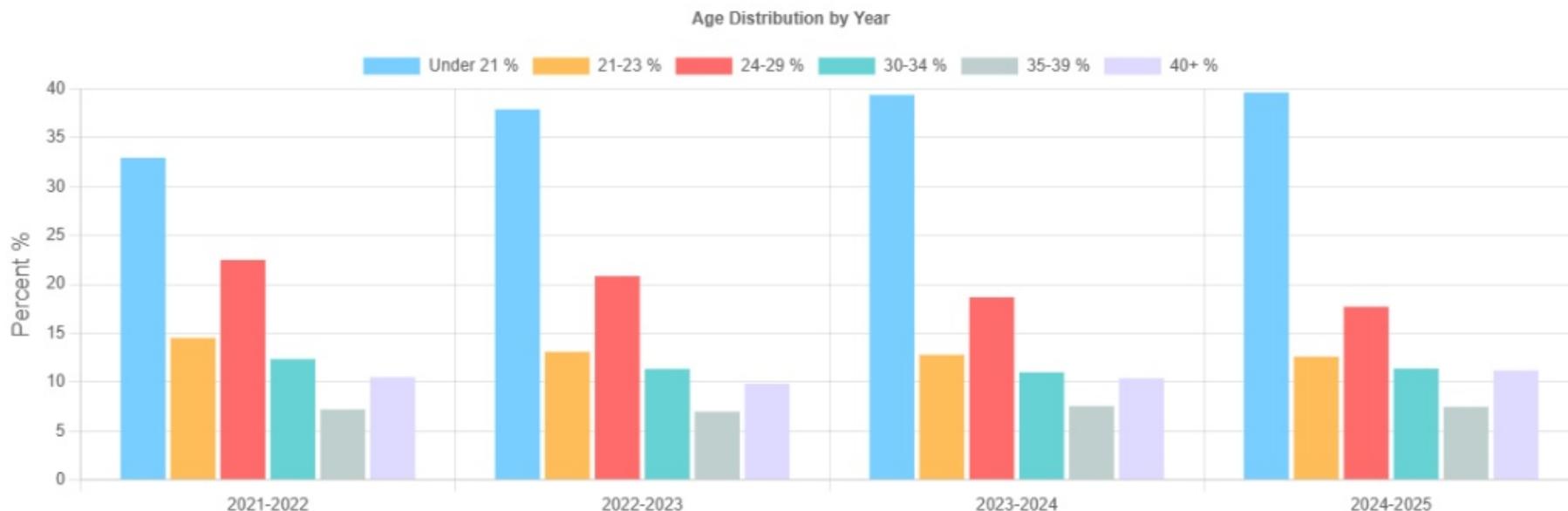
#### Step 3. Decide how much administrative cost allowance your school claimed.

|   |          |
|---|----------|
| 22. How much administrative cost allowance did your school claim?<br>(The amount may be the same or less than the amount calculated in Step 2.) | \$ 29539 |
| 23. How much administrative cost allowance did your school claim in each program?   |          |
| (a) Federal Perkins Loan (must be the same as Part III, Section B, Field 8)   | \$ N/A   |
| (b) FSEOG (must be the same as Part IV, Section D, Field 15)  | \$ 26168 |
| (c) FWS (must be the same as Part V, Section D, Field 15)   | \$ 3371  |

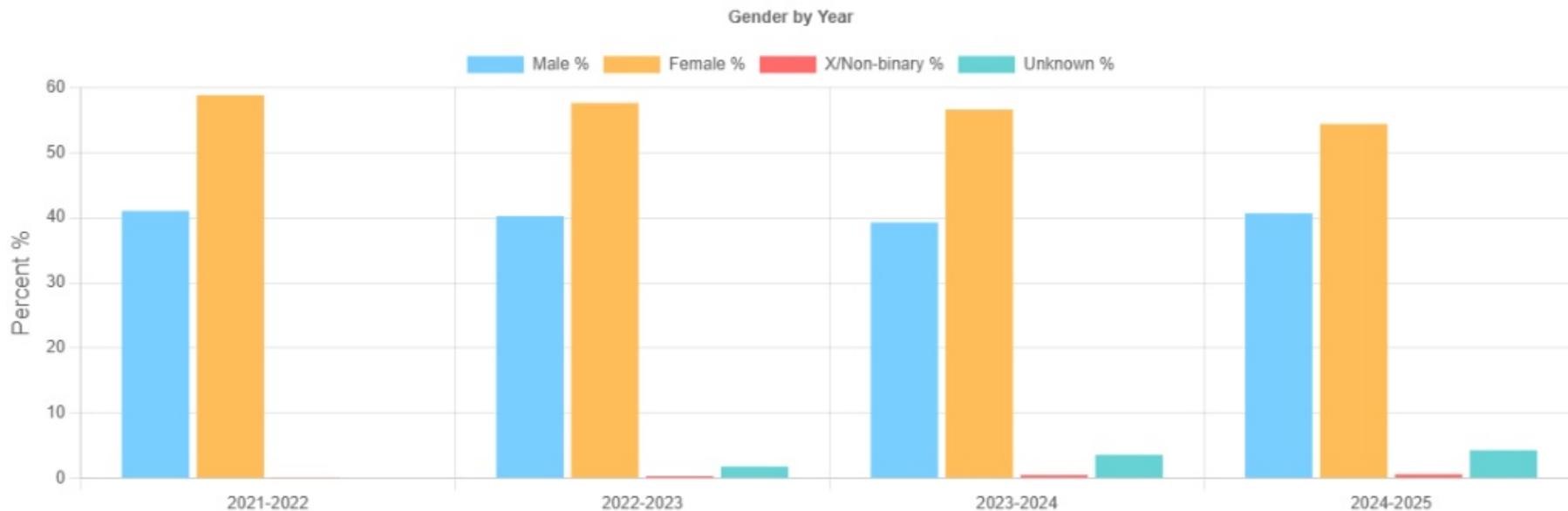
# Prelim demographic-distribution 1



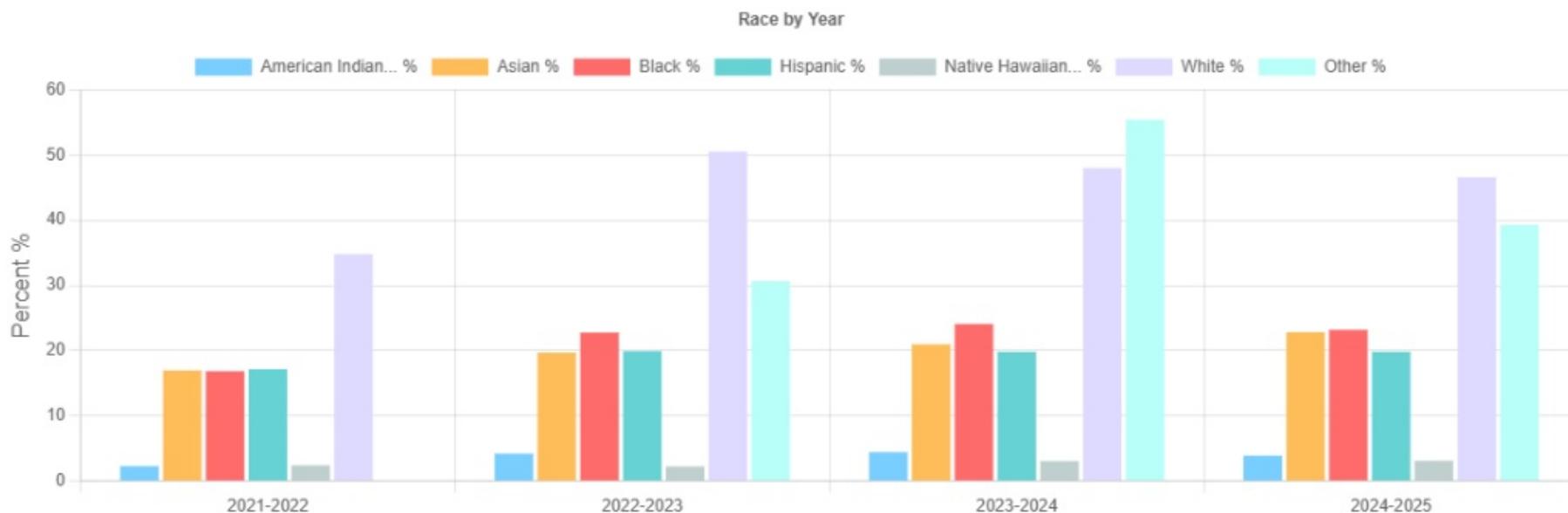
### Demographic Distribution Reports of Need-Based Financial Aid Recipients and Non-Need Based Federal Loan Recipients



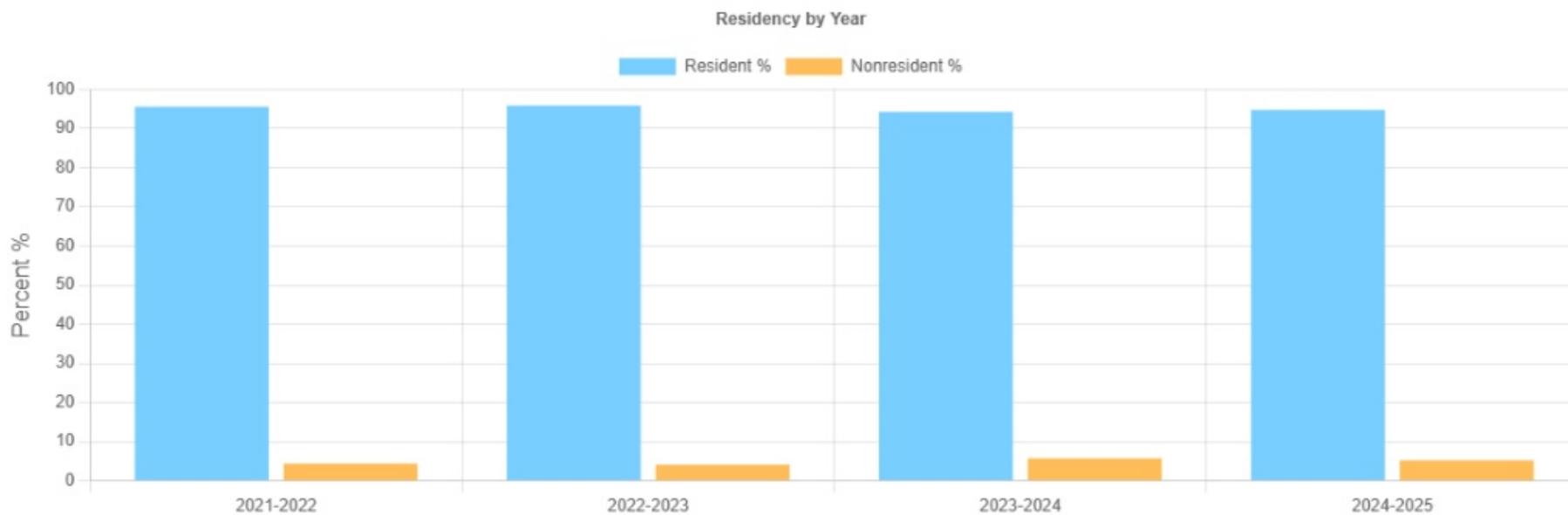
| Year      | Median | Under 21 |       | 21-23 |       | 24-29 |       | 30-34 |       | 35-39 |      | 40+   |       | Total |        |
|-----------|--------|----------|-------|-------|-------|-------|-------|-------|-------|-------|------|-------|-------|-------|--------|
|           |        | Count    | %     | Count | %     | Count | %     | Count | %     | Count | %    | Count | %     | Count | %      |
| 2021-2022 | 24     | 851      | 32.9% | 375   | 14.5% | 581   | 22.5% | 319   | 12.3% | 186   | 7.2% | 271   | 10.5% | 2,583 | 100.0% |
| 2022-2023 | 23     | 1,102    | 37.9% | 381   | 13.1% | 606   | 20.8% | 330   | 11.3% | 203   | 7.0% | 286   | 9.8%  | 2,908 | 100.0% |
| 2023-2024 | 23     | 1,210    | 39.4% | 393   | 12.8% | 574   | 18.7% | 338   | 11.0% | 232   | 7.5% | 319   | 10.4% | 3,073 | 100.0% |
| 2024-2025 | 23     | 1,437    | 39.6% | 457   | 12.6% | 642   | 17.7% | 413   | 11.4% | 271   | 7.5% | 406   | 11.2% | 3,627 | 100.0% |



| Year      | Male  |       | Female |       | X/Non-binary |      | Unknown |      | Total |        |
|-----------|-------|-------|--------|-------|--------------|------|---------|------|-------|--------|
|           | Count | %     | Count  | %     | Count        | %    | Count   | %    | Count | %      |
| 2021-2022 | 1,060 | 41.0% | 1,519  | 58.8% | 1            | 0.0% | 3       | 0.1% | 2,583 | 100.0% |
| 2022-2023 | 1,170 | 40.2% | 1,675  | 57.6% | 10           | 0.3% | 53      | 1.8% | 2,908 | 100.0% |
| 2023-2024 | 1,207 | 39.3% | 1,739  | 56.6% | 16           | 0.5% | 111     | 3.6% | 3,073 | 100.0% |
| 2024-2025 | 1,475 | 40.7% | 1,972  | 54.4% | 23           | 0.6% | 157     | 4.3% | 3,627 | 100.0% |



| Year      | American Indian... |      | Asian |       | Black |       | Hispanic |       | Native Hawaiian... |      | White |       | Other |       | Total |        |
|-----------|--------------------|------|-------|-------|-------|-------|----------|-------|--------------------|------|-------|-------|-------|-------|-------|--------|
|           | Count              | %    | Count | %     | Count | %     | Count    | %     | Count              | %    | Count | %     | Count | %     | Count | %      |
| 2021-2022 | 59                 | 2.3% | 438   | 17.0% | 435   | 16.8% | 443      | 17.2% | 62                 | 2.4% | 899   | 34.8% | 0     | 0.0%  | 2,583 | 100.0% |
| 2022-2023 | 122                | 4.2% | 573   | 19.7% | 662   | 22.8% | 579      | 19.9% | 65                 | 2.2% | 1,469 | 50.5% | 892   | 30.7% | 2,908 | 100.0% |
| 2023-2024 | 136                | 4.4% | 644   | 21.0% | 740   | 24.1% | 609      | 19.8% | 94                 | 3.1% | 1,475 | 48.0% | 1,703 | 55.4% | 3,073 | 100.0% |
| 2024-2025 | 141                | 3.9% | 828   | 22.8% | 841   | 23.2% | 719      | 19.8% | 113                | 3.1% | 1,690 | 46.6% | 1,425 | 39.3% | 3,627 | 100.0% |



| Year      | Resident |       | Nonresident |      | Total |        |
|-----------|----------|-------|-------------|------|-------|--------|
|           | Count    | %     | Count       | %    | Count | %      |
| 2021-2022 | 2,469    | 95.6% | 114         | 4.4% | 2,583 | 100.0% |
| 2022-2023 | 2,788    | 95.9% | 120         | 4.1% | 2,908 | 100.0% |
| 2023-2024 | 2,896    | 94.2% | 177         | 5.8% | 3,073 | 100.0% |
| 2024-2025 | 3,437    | 94.8% | 190         | 5.2% | 3,627 | 100.0% |

All information in this report comes from WSAC Unit Record Reports submitted by eligible Washington colleges and universities. For questions about

*All information in this report comes from WSAC Unit Record reports submitted by eligible Washington colleges and universities. For questions about this report, please email [UnitRecord@wsac.wa.gov](mailto:UnitRecord@wsac.wa.gov)*

# Preliminary Institutional Totals Report 2

Note! Preliminary Institutional Totals Report includes non-need based aid; Non-essential data will be removed from Final Institutional Totals Report after all URRs are finalized.



### Need-Based Financial Aid Recipient Totals and Non-Need Based Federal Loan Recipient Totals

- Uploaded by Bethany Hawes on 10/9/2025

| Federal Aid                      | 2021-2022 |                    | 2022-2023 |                     | 2023-2024 |                     | 2024-2025 |                     | % Change |              |
|----------------------------------|-----------|--------------------|-----------|---------------------|-----------|---------------------|-----------|---------------------|----------|--------------|
|                                  | Awards    | Amount             | Awards    | Amount              | Awards    | Amount              | Awards    | Amount              | Awards   | Amount       |
| Federal Pell Grant               | 1,647     | \$5,358,304        | 1,726     | \$6,139,115         | 1,862     | \$7,830,034         | 2,428     | \$10,624,662        | 30.4%    | 35.7%        |
| Federal SEOG                     | 851       | \$365,039          | 792       | \$422,936           | 611       | \$226,089           | 1,179     | \$345,833           | 93.0%    | 53.0%        |
| Federal TEACH Grant              | 0         | \$0                | 0         | \$0                 | 0         | \$0                 | 0         | \$0                 | 0.0%     | 0.0%         |
| Federal Nursing Scholarship      | 0         | \$0                | 0         | \$0                 | 0         | \$0                 | 0         | \$0                 | 0.0%     | 0.0%         |
| Federal Workstudy                | 46        | \$122,224          | 83        | \$221,765           | 93        | \$298,791           | 77        | \$323,263           | -17.2%   | 8.2%         |
| Federal Perkins Loan             | n/a       | n/a                | n/a       | n/a                 | n/a       | n/a                 | n/a       | n/a                 | 0.0%     | 0.0%         |
| Federal Grad PLUS Loan           | 0         | \$0                | 0         | \$0                 | 0         | \$0                 | 0         | \$0                 | 0.0%     | 0.0%         |
| Federal Parent PLUS Loan         | 4         | \$32,905           | 8         | \$104,205           | 9         | \$154,005           | 11        | \$239,883           | 22.2%    | 55.8%        |
| Federal Nursing Health Loan      | 0         | \$0                | 0         | \$0                 | 0         | \$0                 | 0         | \$0                 | 0.0%     | 0.0%         |
| Federal Direct Subsidized Loan   | 511       | \$1,548,584        | 573       | \$1,764,998         | 563       | \$1,690,195         | 418       | \$1,290,795         | -25.8%   | -23.6%       |
| Federal Direct Unsubsidized Loan | 485       | \$1,922,237        | 521       | \$2,080,270         | 540       | \$2,241,069         | 475       | \$2,075,669         | -12.0%   | -7.4%        |
|                                  |           | <b>\$9,349,293</b> |           | <b>\$10,733,289</b> |           | <b>\$12,440,183</b> |           | <b>\$14,900,105</b> |          | <b>19.8%</b> |

| State Aid                                 | 2021-2022 |             | 2022-2023 |             | 2023-2024 |             | 2024-2025 |             | % Change |        |
|---|-----------|-------------|-----------|-------------|-----------|-------------|-----------|-------------|----------|--------|
|   | Awards    | Amount      | Awards    | Amount      | Awards    | Amount      | Awards    | Amount      | Awards   | Amount |
| WA College Grant                          | 1,933     | \$4,671,456 | 2,078     | \$5,603,495 | 2,284     | \$6,714,833 | 2,640     | \$8,240,994 | 15.6%    | 22.7%  |
| WCG Apprenticeship                        | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%   |
| WCG Bridge                                | n/a       | n/a         | 1,183     | \$586,729   | 1,458     | \$721,162   | 1,543     | \$659,521   | 5.8%     | -8.5%  |
| College Bound Scholarship                 | 341       | \$141,442   | 405       | \$142,375   | 457       | \$156,967   | 602       | \$211,354   | 31.7%    | 34.6%  |
| Passport To College                       | 23        | \$76,670    | 36        | \$125,001   | 34        | \$126,668   | 35        | \$73,742    | 2.9%     | -41.8% |
| Passport To College Incentive Grant       | 0         | \$0         | 1         | \$500       | 0         | \$0         | 1         | \$750       | 100.0%   | 100.0% |
| Teacher Conditional Scholarship Programs  | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%   |
| Alternative Routes                        | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%   |
| Teacher Grant Programs                    | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%   |
| Paraeducator                              | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%   |
| Teacher Shortage Conditional Scholarship  | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%   |
| National Guard Grant                      | 4         | \$2,000     | 0         | \$0         | 4         | \$5,792     | 5         | \$20,167    | 25.0%    | 248.2% |
| WAVE                                      | n/a       | n/a         | 1         | \$4,466     | 2         | \$3,364     | 4         | \$21,042    | 100.0%   | 525.5% |
| WSOS BA Scholarship                       | 28        | \$78,308    | 26        | \$62,875    | 30        | \$62,848    | 37        | \$77,715    | 23.3%    | 23.7%  |
| WSOS Career Tech                          | 13        | \$33,970    | 20        | \$57,575    | 32        | \$102,302   | 32        | \$95,220    | 0.0%     | -6.9%  |
| WSOS Grad Scholarship                     | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%   |
| SBCTC Opportunity Grant                   | 175       | \$281,421   | 323       | \$619,515   | 269       | \$411,447   | 265       | \$387,061   | -1.5%    | -5.9%  |
| Behavioral Health Conditional Scholarship | n/a       | n/a         | n/a       | n/a         | n/a       | n/a         | 0         | \$0         | 0.0%     | 0.0%   |
| Other State Funded Gift Assistance        | 187       | \$271,436   | 327       | \$247,557   | 283       | \$286,394   | 285       | \$364,052   | 0.7%     | 27.1%  |
| Substance Use Disorder Professional Grant | n/a       | n/a         | n/a       | n/a         | n/a       | n/a         | 0         | \$0         | 0.0%     | 0.0%   |
| State Work Study Off Campus               | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%   |
| State Work Study On Campus                | 5         | \$19,398    | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%   |

|                    |     |             |     |             |     |             |     |              |       |       |
|--------------------|-----|-------------|-----|-------------|-----|-------------|-----|--------------|-------|-------|
| Workforce Training | 410 | \$757,072   | 445 | \$1,106,775 | 480 | \$1,169,271 | 585 | \$1,522,137  | 21.9% | 30.2% |
|                    |     | \$6,333,173 |     | \$8,556,863 |     | \$9,761,048 |     | \$11,673,755 |       | 19.6% |

|                                       | 2021-2022 |           | 2022-2023 |             | 2023-2024 |             | 2024-2025 |             | % Change |        |
|---------------------------------------|-----------|-----------|-----------|-------------|-----------|-------------|-----------|-------------|----------|--------|
| <b>Institution Aid</b>                | Awards    | Amount    | Awards    | Amount      | Awards    | Amount      | Awards    | Amount      | Awards   | Amount |
| Need Based Institutional Gift Aid     | 468       | \$863,732 | 860       | \$1,782,712 | 838       | \$1,737,816 | 977       | \$1,519,486 | 16.6%    | -12.6% |
| Non-Need Based Institutional Gift Aid | 20        | \$17,205  | 7         | \$4,131     | 29        | \$28,796    | 44        | \$75,836    | 51.7%    | 163.4% |
| Institutional Employment              | 10        | \$30,834  | 9         | \$45,281    | 11        | \$44,902    | 1         | \$10,103    | -90.9%   | -77.5% |
| Institutional Loans                   | 0         | \$0       | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%   |
|                                       |           | \$911,771 |           | \$1,832,124 |           | \$1,811,514 |           | \$1,605,425 |          | -11.4% |

|                         | 2021-2022 |           | 2022-2023 |           | 2023-2024 |           | 2024-2025 |           | % Change |        |
|-------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|--------|
| <b>Other Aid</b>        | Awards    | Amount    | Awards    | Amount    | Awards    | Amount    | Awards    | Amount    | Awards   | Amount |
| Conditional Loans       | 0         | \$0       | 0         | \$0       | 0         | \$0       | 0         | \$0       | 0.0%     | 0.0%   |
| Private Loans           | 6         | \$97,060  | 18        | \$452,610 | 20        | \$503,606 | 19        | \$353,708 | -5.0%    | -29.8% |
| Other Loans             | 0         | \$0       | 0         | \$0       | 0         | \$0       | 0         | \$0       | 0.0%     | 0.0%   |
| Outside Scholarships    | 222       | \$428,917 | 58        | \$173,547 | 73        | \$153,618 | 65        | \$153,065 | -11.0%   | -0.4%  |
| Other Agency Assistance | 25        | \$21,497  | 28        | \$39,824  | 65        | \$79,451  | 68        | \$71,854  | 4.6%     | -9.6%  |
| VA Benefit              | 0         | \$0       | 0         | \$0       | 0         | \$0       | 0         | \$0       | 0.0%     | 0.0%   |
|                         |           | \$547,474 |           | \$665,981 |           | \$736,675 |           | \$578,627 |          | -21.5% |

|                                   | 2021-2022    | 2022-2023    | 2023-2024    | 2024-2025    | % Change |
|-----------------------------------|--------------|--------------|--------------|--------------|----------|
| <b>Total Aid</b>                  | \$17,141,711 | \$21,788,257 | \$24,749,420 | \$28,757,912 | 16.2%    |
| <b>Unduplicated Student Count</b> | 2,583        | 2,908        | 3,073        | 3,627        | 18.0%    |
| <b>Average Aid Per Student</b>    | \$6,636      | \$7,493      | \$8,054      | \$7,929      | -1.6%    |

# Screenshots of storage files of weekly pell and direct loan programs reports

## January 2026 DL Inbound Files

| Name         | Date modified      | Type     | Size   |
|--------------|--------------------|----------|--------|
| CRDL26IN.048 | 1/2/2026 1:26 PM   | 048 File | 35 KB  |
| CRDL26IN.049 | 1/5/2026 11:29 AM  | 049 File | 387 KB |
| CRDL26IN.050 | 1/8/2026 11:41 AM  | 050 File | 186 KB |
| CRDL26IN.051 | 1/12/2026 1:53 PM  | 051 File | 152 KB |
| CRDL26IN.052 | 1/14/2026 11:22 AM | 052 File | 84 KB  |
| CRDL26IN.053 | 1/21/2026 10:48 AM | 053 File | 56 KB  |
| CRDL26IN.054 | 1/23/2026 10:29 AM | 054 File | 40 KB  |
| CRDL26IN.055 | 1/28/2026 11:07 AM | 055 File | 46 KB  |
| CRDL26IN.056 | 1/30/2026 11:37 AM | 056 File | 46 KB  |

## January 2026 DL Outbound Files

| Name    | Date modified      | Type        | Size |
|---------|--------------------|-------------|------|
| 1-2-26  | 1/2/2026 3:08 PM   | File folder |      |
| 1-5-26  | 1/5/2026 12:31 PM  | File folder |      |
| 1-8-26  | 1/8/2026 12:17 PM  | File folder |      |
| 1-12-26 | 1/12/2026 2:57 PM  | File folder |      |
| 1-14-26 | 1/14/2026 2:11 PM  | File folder |      |
| 1-21-26 | 1/21/2026 11:59 AM | File folder |      |
| 1-23-26 | 1/23/2026 10:55 AM | File folder |      |
| 1-28-26 | 1/28/2026 12:26 PM | File folder |      |
| 1-30-26 | 1/30/2026 12:04 PM | File folder |      |

## January 2026 Pell Inbound Files

🖥️ > ... FIN-AID > COD > 25-26 > PELL > Outbound > 08. January

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| Name           | Date modified      | Type     | Size     |
|----------------|--------------------|----------|----------|
| 📄 CRPG26IN.034 | 1/2/2026 12:57 PM  | 034 File | 71 KB    |
| 📄 CRPG26IN.035 | 1/5/2026 11:13 AM  | 035 File | 1,144 KB |
| 📄 CRPG26IN.036 | 1/8/2026 11:19 AM  | 036 File | 316 KB   |
| 📄 CRPG26IN.037 | 1/12/2026 11:50 AM | 037 File | 350 KB   |
| 📄 CRPG26IN.038 | 1/14/2026 10:46 AM | 038 File | 279 KB   |
| 📄 CRPG26IN.039 | 1/20/2026 11:06 AM | 039 File | 296 KB   |
| 📄 CRPG26IN.040 | 1/21/2026 8:42 AM  | 040 File | 57 KB    |
| 📄 CRPG26IN.041 | 1/22/2026 10:59 AM | 041 File | 110 KB   |
| 📄 CRPG26IN.042 | 1/26/2026 10:45 AM | 042 File | 52 KB    |

## January 2026 Pell Outbound Files

🖥️ > ... FIN-AID > COD > 25-26 > PELL > Inbound > 08. January

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| Name           | Date modified      | Type     | Size     |
|----------------|--------------------|----------|----------|
| 📄 crpg26op.034 | 1/2/2026 1:57 PM   | 034 File | 95 KB    |
| 📄 crpg26op.035 | 1/5/2026 11:49 AM  | 035 File | 1,474 KB |
| 📄 crpg26op.036 | 1/8/2026 11:57 AM  | 036 File | 402 KB   |
| 📄 crpg26op.037 | 1/12/2026 1:03 PM  | 037 File | 446 KB   |
| 📄 crpg26op.038 | 1/14/2026 11:32 AM | 038 File | 350 KB   |
| 📄 crpg26op.039 | 1/20/2026 1:56 PM  | 039 File | 370 KB   |
| 📄 crpg26op.040 | 1/21/2026 9:32 AM  | 040 File | 75 KB    |
| 📄 crpg26op.041 | 1/22/2026 11:37 AM | 041 File | 140 KB   |
| 📄 crpg26op.042 | 1/26/2026 11:09 AM | 042 File | 66 KB    |

# Screenshots of quarterly student reports from 2024 Fall to 2025 Winter

|        |       |               |                |          |                |
|--------|-------|---------------|----------------|----------|----------------|
| Upload | Edits | Request Funds | Interim Report | Students | Account Status |
|--------|-------|---------------|----------------|----------|----------------|

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| Expenditure Type             | WCG                   | BRIDGE              | CBS                 | PTC                |
|------------------------------|-----------------------|---------------------|---------------------|--------------------|
| Funds Drawn                  | \$8,283,393.00        | \$664,527.80        | \$211,729.00        | \$76,542.00        |
| Returned by Institution      | \$0.00                | \$0.00              | \$0.00              | -\$2,800.00        |
| Net Funds Drawn              | \$8,283,393.00        | \$664,527.80        | \$211,729.00        | \$73,742.00        |
| <b>Total Funds Requested</b> | <b>\$8,283,393.00</b> | <b>\$664,527.80</b> | <b>\$211,729.00</b> | <b>\$73,742.00</b> |
| Awards Reported              | \$8,283,393.00        | \$664,527.80        | \$211,729.00        | \$73,742.00        |
| Difference                   | ✓ \$0.00              | ✓ \$0.00            | ✓ \$0.00            | ✓ \$0.00           |

Finalized on 11/25/24

| Overview                            |                          | Total          | Summer 1     | Fall           | Winter         | Spring         | Summer 2 |
|-------------------------------------|--------------------------|----------------|--------------|----------------|----------------|----------------|----------|
| WCG <a href="#">csv</a>             | Award Total <b>i</b>     | \$7,310,741.00 | \$983,831.00 | \$1,947,037.00 | \$2,217,184.00 | \$2,162,689.00 | \$0.00   |
|                                     | Served Awards <b>i</b>   | 5,397          | 856          | 1,531          | 1,526          | 1,484          | 0        |
|                                     | Need-Met Awards <b>i</b> | 0              | 0            | 0              | 0              | 0              | 0        |
|                                     | Eligible Awards <b>i</b> | 5,397          | 856          | 1,531          | 1,526          | 1,484          | 0        |
| BRIDGE <a href="#">csv</a>          | Award Total <b>i</b>     | \$467,804.00   | \$82,321.00  | \$131,988.00   | \$129,272.00   | \$124,223.00   | \$0.00   |
|                                     | Served Awards <b>i</b>   | 3,094          | 543          | 857            | 861            | 833            | 0        |
|                                     | Need-Met Awards <b>i</b> | 4              | 0            | 4              | 0              | 0              | 0        |
|                                     | Eligible Awards <b>i</b> | 3,098          | 543          | 861            | 861            | 833            | 0        |
| CBS <a href="#">csv</a>             | Award Total <b>i</b>     | \$184,942.00   | \$17,544.00  | \$51,008.00    | \$58,456.00    | \$57,934.00    | \$0.00   |
|                                     | Served Awards <b>i</b>   | 1,179          | 135          | 344            | 353            | 347            | 0        |
|                                     | Need-Met Awards <b>i</b> | 0              | 0            | 0              | 0              | 0              | 0        |
|                                     | Eligible Awards <b>i</b> | 1,179          | 135          | 344            | 353            | 347            | 0        |
| PTC <a href="#">csv</a>             | Award Total <b>i</b>     | \$61,598.00    | \$9,105.00   | \$16,571.00    | \$18,428.00    | \$17,494.00    | \$0.00   |
|                                     | Served Awards <b>i</b>   | 67             | 10           | 18             | 20             | 19             | 0        |
|                                     | Need-Met Awards <b>i</b> | 0              | 0            | 0              | 0              | 0              | 0        |
|                                     | Eligible Awards <b>i</b> | 67             | 10           | 18             | 20             | 19             | 0        |
| <a href="#">download all to csv</a> |                          |                |              |                |                |                |          |

|        |       |               |                |          |                |
|--------|-------|---------------|----------------|----------|----------------|
| Upload | Edits | Request Funds | Interim Report | Students | Account Status |
|--------|-------|---------------|----------------|----------|----------------|

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| Expenditure Type        | WCG            | BRIDGE       | CBS          | PTC         |
|-------------------------|----------------|--------------|--------------|-------------|
| Funds Drawn             | \$8,283,393.00 | \$664,527.80 | \$211,729.00 | \$76,542.00 |
| Returned by Institution | \$0.00         | \$0.00       | \$0.00       | -\$2,800.00 |
| Net Funds Drawn         | \$8,283,393.00 | \$664,527.80 | \$211,729.00 | \$73,742.00 |
| Total Funds Requested   | \$8,283,393.00 | \$664,527.80 | \$211,729.00 | \$73,742.00 |
| Awards Reported         | \$8,283,393.00 | \$664,527.80 | \$211,729.00 | \$73,742.00 |
| Difference              | ✓ \$0.00       | ✓ \$0.00     | ✓ \$0.00     | ✓ \$0.00    |

Finalized on 2/18/25

| Overview                            |                                   | Total          | Summer 1       | Fall           | Winter         | Spring         | Summer 2 |
|-------------------------------------|-----------------------------------|----------------|----------------|----------------|----------------|----------------|----------|
| WCG <a href="#">csv</a>             | Award Total <a href="#">i</a>     | \$8,314,395.00 | \$1,028,099.00 | \$2,311,305.00 | \$2,327,305.00 | \$2,647,686.00 | \$0.00   |
|                                     | Served Awards <a href="#">i</a>   | 6,329          | 901            | 1,844          | 1,790          | 1,794          | 0        |
|                                     | Need-Met Awards <a href="#">i</a> | 0              | 0              | 0              | 0              | 0              | 0        |
|                                     | Eligible Awards <a href="#">i</a> | 6,329          | 901            | 1,844          | 1,790          | 1,794          | 0        |
| BRIDGE <a href="#">csv</a>          | Award Total <a href="#">i</a>     | \$597,166.80   | \$86,575.80    | \$160,863.00   | \$170,486.00   | \$179,242.00   | \$0.00   |
|                                     | Served Awards <a href="#">i</a>   | 3,598          | 567            | 1,022          | 1,004          | 1,005          | 0        |
|                                     | Need-Met Awards <a href="#">i</a> | 0              | 0              | 0              | 0              | 0              | 0        |
|                                     | Eligible Awards <a href="#">i</a> | 3,598          | 567            | 1,022          | 1,004          | 1,005          | 0        |
| CBS <a href="#">csv</a>             | Award Total <a href="#">i</a>     | \$218,639.00   | \$19,029.00    | \$62,115.00    | \$62,488.00    | \$75,007.00    | \$0.00   |
|                                     | Served Awards <a href="#">i</a>   | 1,453          | 147            | 429            | 427            | 450            | 0        |
|                                     | Need-Met Awards <a href="#">i</a> | 22             | 1              | 10             | 10             | 1              | 0        |
|                                     | Eligible Awards <a href="#">i</a> | 1,475          | 148            | 439            | 437            | 451            | 0        |
| PTC <a href="#">csv</a>             | Award Total <a href="#">i</a>     | \$71,872.00    | \$10,038.00    | \$21,240.00    | \$19,364.00    | \$21,230.00    | \$0.00   |
|                                     | Served Awards <a href="#">i</a>   | 78             | 11             | 23             | 21             | 23             | 0        |
|                                     | Need-Met Awards <a href="#">i</a> | 0              | 0              | 0              | 0              | 0              | 0        |
|                                     | Eligible Awards <a href="#">i</a> | 78             | 11             | 23             | 21             | 23             | 0        |
| <a href="#">download all to csv</a> |                                   |                |                |                |                |                |          |

|        |       |               |                |          |                |
|--------|-------|---------------|----------------|----------|----------------|
| Upload | Edits | Request Funds | Interim Report | Students | Account Status |
|--------|-------|---------------|----------------|----------|----------------|

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- Total Eligible
- Receivables

| Expenditure Type        | WCG            | BRIDGE       | CBS          | PTC         |
|-------------------------|----------------|--------------|--------------|-------------|
| Funds Drawn             | \$8,283,393.00 | \$664,527.80 | \$211,729.00 | \$76,542.00 |
| Returned by Institution | \$0.00         | \$0.00       | \$0.00       | -\$2,800.00 |
| Net Funds Drawn         | \$8,283,393.00 | \$664,527.80 | \$211,729.00 | \$73,742.00 |
| Total Funds Requested   | \$8,283,393.00 | \$664,527.80 | \$211,729.00 | \$73,742.00 |
| Awards Reported         | \$8,283,393.00 | \$664,527.80 | \$211,729.00 | \$73,742.00 |
| Difference              | ✓ \$0.00       | ✓ \$0.00     | ✓ \$0.00     | ✓ \$0.00    |

Finalized on 5/5/25

| Overview                           |                          | Total          | Summer 1       | Fall           | Winter         | Spring         | Summer 2 |
|------------------------------------|--------------------------|----------------|----------------|----------------|----------------|----------------|----------|
| WCG <small>csv</small>             | Award Total <b>i</b>     | \$8,157,725.00 | \$1,045,716.00 | \$2,355,348.00 | \$2,426,710.00 | \$2,329,951.00 | \$0.00   |
|                                    | Served Awards <b>i</b>   | 6,449          | 915            | 1,887          | 1,872          | 1,775          | 0        |
|                                    | Need-Met Awards <b>i</b> | 0              | 0              | 0              | 0              | 0              | 0        |
|                                    | Eligible Awards <b>i</b> | 6,449          | 915            | 1,887          | 1,872          | 1,775          | 0        |
| BRIDGE <small>csv</small>          | Award Total <b>i</b>     | \$641,673.80   | \$88,287.80    | \$165,546.00   | \$181,111.00   | \$206,729.00   | \$0.00   |
|                                    | Served Awards <b>i</b>   | 3,678          | 576            | 1,046          | 1,046          | 1,010          | 0        |
|                                    | Need-Met Awards <b>i</b> | 0              | 0              | 0              | 0              | 0              | 0        |
|                                    | Eligible Awards <b>i</b> | 3,678          | 576            | 1,046          | 1,046          | 1,010          | 0        |
| CBS <small>csv</small>             | Award Total <b>i</b>     | \$207,785.00   | \$19,374.00    | \$62,996.00    | \$65,037.00    | \$60,378.00    | \$0.00   |
|                                    | Served Awards <b>i</b>   | 1,446          | 149            | 438            | 450            | 409            | 0        |
|                                    | Need-Met Awards <b>i</b> | 9              | 0              | 5              | 4              | 0              | 0        |
|                                    | Eligible Awards <b>i</b> | 1,455          | 149            | 443            | 454            | 409            | 0        |
| PTC <small>csv</small>             | Award Total <b>i</b>     | \$76,542.00    | \$10,971.00    | \$22,174.00    | \$21,231.00    | \$22,166.00    | \$0.00   |
|                                    | Served Awards <b>i</b>   | 83             | 12             | 24             | 23             | 24             | 0        |
|                                    | Need-Met Awards <b>i</b> | 0              | 0              | 0              | 0              | 0              | 0        |
|                                    | Eligible Awards <b>i</b> | 83             | 12             | 24             | 23             | 24             | 0        |
| <small>download all to csv</small> |                          |                |                |                |                |                |          |

|        |       |               |                |          |                |
|--------|-------|---------------|----------------|----------|----------------|
| Upload | Edits | Request Funds | Interim Report | Students | Account Status |
|--------|-------|---------------|----------------|----------|----------------|

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| Expenditure Type        | WCG            | BRIDGE       | CBS          | PTC         |
|-------------------------|----------------|--------------|--------------|-------------|
| Funds Drawn             | \$8,283,393.00 | \$664,527.80 | \$211,729.00 | \$76,542.00 |
| Returned by Institution | \$0.00         | \$0.00       | \$0.00       | -\$2,800.00 |
| Net Funds Drawn         | \$8,283,393.00 | \$664,527.80 | \$211,729.00 | \$73,742.00 |
| Total Funds Requested   | \$8,283,393.00 | \$664,527.80 | \$211,729.00 | \$73,742.00 |
| Awards Reported         | \$8,283,393.00 | \$664,527.80 | \$211,729.00 | \$73,742.00 |
| Difference              | ✓ \$0.00       | ✓ \$0.00     | ✓ \$0.00     | ✓ \$0.00    |

Finalized on 7/24/25

| Overview                            |                                   | Total          | Summer 1       | Fall           | Winter         | Spring         | Summer 2 |
|-------------------------------------|-----------------------------------|----------------|----------------|----------------|----------------|----------------|----------|
| WCG <a href="#">csv</a>             | Award Total <a href="#">i</a>     | \$8,283,393.00 | \$1,061,986.00 | \$2,399,050.00 | \$2,455,623.00 | \$2,366,734.00 | \$0.00   |
|                                     | Served Awards <a href="#">i</a>   | 6,486          | 916            | 1,901          | 1,879          | 1,790          | 0        |
|                                     | Need-Met Awards <a href="#">i</a> | 0              | 0              | 0              | 0              | 0              | 0        |
|                                     | Eligible Awards <a href="#">i</a> | 6,486          | 916            | 1,901          | 1,879          | 1,790          | 0        |
| BRIDGE <a href="#">csv</a>          | Award Total <a href="#">i</a>     | \$664,527.80   | \$91,204.80    | \$172,086.00   | \$184,066.00   | \$217,171.00   | \$0.00   |
|                                     | Served Awards <a href="#">i</a>   | 3,732          | 583            | 1,061          | 1,053          | 1,035          | 0        |
|                                     | Need-Met Awards <a href="#">i</a> | 1              | 0              | 0              | 1              | 0              | 0        |
|                                     | Eligible Awards <a href="#">i</a> | 3,733          | 583            | 1,061          | 1,054          | 1,035          | 0        |
| CBS <a href="#">csv</a>             | Award Total <a href="#">i</a>     | \$211,729.00   | \$19,792.00    | \$64,686.00    | \$66,056.00    | \$61,195.00    | \$0.00   |
|                                     | Served Awards <a href="#">i</a>   | 1,497          | 154            | 457            | 464            | 422            | 0        |
|                                     | Need-Met Awards <a href="#">i</a> | 1              | 0              | 1              | 0              | 0              | 0        |
|                                     | Eligible Awards <a href="#">i</a> | 1,498          | 154            | 458            | 464            | 422            | 0        |
| PTC <a href="#">csv</a>             | Award Total <a href="#">i</a>     | \$73,742.00    | \$10,971.00    | \$21,240.00    | \$20,298.00    | \$21,233.00    | \$0.00   |
|                                     | Served Awards <a href="#">i</a>   | 80             | 12             | 23             | 22             | 23             | 0        |
|                                     | Need-Met Awards <a href="#">i</a> | 0              | 0              | 0              | 0              | 0              | 0        |
|                                     | Eligible Awards <a href="#">i</a> | 80             | 12             | 23             | 22             | 23             | 0        |
| <a href="#">download all to csv</a> |                                   |                |                |                |                |                |          |

|        |       |               |                |          |                |
|--------|-------|---------------|----------------|----------|----------------|
| Upload | Edits | Request Funds | Interim Report | Students | Account Status |
|--------|-------|---------------|----------------|----------|----------------|

[Submit](#)

- [Awards & Payments](#)
- [Total Eligible](#)
- [Receivables](#)

| Expenditure Type             | WCG                   | CBS                 | PTC                |
|------------------------------|-----------------------|---------------------|--------------------|
| Funds Drawn                  | \$6,344,895.67        | \$184,208.00        | \$49,347.00        |
| Returned by Institution      | \$0.00                | \$0.00              | \$0.00             |
| Net Funds Drawn              | \$6,344,895.67        | \$184,208.00        | \$49,347.00        |
| <b>Total Funds Requested</b> | <b>\$6,344,895.67</b> | <b>\$184,208.00</b> | <b>\$49,347.00</b> |
| Unrequested Awards           | \$3,348,384.00        | \$106,166.00        | \$24,647.00        |
| Awards Reported              | \$9,693,279.67        | \$290,374.00        | \$73,994.00        |
| Difference                   | ⊖ \$3,348,384.00      | ⊕ \$106,166.00      | ⊕ \$24,647.00      |

Finalized on 11/14/25

| Overview                            |                          | Total          | Summer 1       | Fall           | Winter         | Spring         | Summer 2 |
|-------------------------------------|--------------------------|----------------|----------------|----------------|----------------|----------------|----------|
| WCG <a href="#">csv</a>             | Award Total <b>i</b>     | \$8,643,687.00 | \$1,199,171.00 | \$2,243,296.00 | \$2,648,348.00 | \$2,552,872.00 | \$0.00   |
|                                     | Served Awards <b>i</b>   | 6,126          | 998            | 1,663          | 1,762          | 1,703          | 0        |
|                                     | Need-Met Awards <b>i</b> | 0              | 0              | 0              | 0              | 0              | 0        |
|                                     | Eligible Awards <b>i</b> | 6,126          | 998            | 1,663          | 1,762          | 1,703          | 0        |
| CBS <a href="#">csv</a>             | Award Total <b>i</b>     | \$252,977.00   | \$27,676.00    | \$69,679.00    | \$78,849.00    | \$76,773.00    | \$0.00   |
|                                     | Served Awards <b>i</b>   | 1,288          | 177            | 366            | 377            | 368            | 0        |
|                                     | Need-Met Awards <b>i</b> | 0              | 0              | 0              | 0              | 0              | 0        |
|                                     | Eligible Awards <b>i</b> | 1,288          | 177            | 366            | 377            | 368            | 0        |
| PTC <a href="#">csv</a>             | Award Total <b>i</b>     | \$60,662.00    | \$8,666.00     | \$16,680.00    | \$17,997.00    | \$17,319.00    | \$0.00   |
|                                     | Served Awards <b>i</b>   | 91             | 13             | 25             | 27             | 26             | 0        |
|                                     | Need-Met Awards <b>i</b> | 0              | 0              | 0              | 0              | 0              | 0        |
|                                     | Eligible Awards <b>i</b> | 91             | 13             | 25             | 27             | 26             | 0        |
| <a href="#">download all to csv</a> |                          |                |                |                |                |                |          |

|        |       |               |                |          |                |
|--------|-------|---------------|----------------|----------|----------------|
| Upload | Edits | Request Funds | Interim Report | Students | Account Status |
|--------|-------|---------------|----------------|----------|----------------|

[Submit](#)

- [Awards & Payments](#)
- [Total Eligible](#)
- [Receivables](#)

| Expenditure Type             | WCG                   | CBS                 | PTC                |
|------------------------------|-----------------------|---------------------|--------------------|
| Funds Drawn                  | \$6,344,895.67        | \$184,208.00        | \$49,347.00        |
| Returned by Institution      | \$0.00                | \$0.00              | \$0.00             |
| Net Funds Drawn              | \$6,344,895.67        | \$184,208.00        | \$49,347.00        |
| <b>Total Funds Requested</b> | <b>\$6,344,895.67</b> | <b>\$184,208.00</b> | <b>\$49,347.00</b> |
| Unrequested Awards           | \$3,348,384.00        | \$106,166.00        | \$24,647.00        |
| Awards Reported              | \$9,693,279.67        | \$290,374.00        | \$73,994.00        |
| Difference                   | ⊖ \$3,348,384.00      | ⊖ \$106,166.00      | ⊖ \$24,647.00      |

Finalized on 2/10/26

| Overview                            |                          | Total          | Summer 1       | Fall           | Winter         | Spring         | Summer 2 |
|-------------------------------------|--------------------------|----------------|----------------|----------------|----------------|----------------|----------|
| WCG <a href="#">csv</a>             | Award Total <b>i</b>     | \$9,694,920.67 | \$1,257,963.00 | \$2,549,125.67 | \$2,537,807.00 | \$3,350,025.00 | \$0.00   |
|                                     | Served Awards <b>i</b>   | 7,159          | 1,055          | 1,951          | 1,895          | 2,258          | 0        |
|                                     | Need-Met Awards <b>i</b> | 2              | 0              | 0              | 2              | 0              | 0        |
|                                     | Eligible Awards <b>i</b> | 7,161          | 1,055          | 1,951          | 1,897          | 2,258          | 0        |
| CBS <a href="#">csv</a>             | Award Total <b>i</b>     | \$290,374.00   | \$28,898.00    | \$80,008.00    | \$76,913.00    | \$104,555.00   | \$0.00   |
|                                     | Served Awards <b>i</b>   | 1,520          | 188            | 437            | 414            | 481            | 0        |
|                                     | Need-Met Awards <b>i</b> | 1              | 0              | 0              | 1              | 0              | 0        |
|                                     | Eligible Awards <b>i</b> | 1,521          | 188            | 437            | 415            | 481            | 0        |
| PTC <a href="#">csv</a>             | Award Total <b>i</b>     | \$73,994.00    | \$8,666.00     | \$19,348.00    | \$21,333.00    | \$24,647.00    | \$0.00   |
|                                     | Served Awards <b>i</b>   | 111            | 13             | 29             | 32             | 37             | 0        |
|                                     | Need-Met Awards <b>i</b> | 0              | 0              | 0              | 0              | 0              | 0        |
|                                     | Eligible Awards <b>i</b> | 111            | 13             | 29             | 32             | 37             | 0        |
| <a href="#">download all to csv</a> |                          |                |                |                |                |                |          |

## 24-25 DL Closeout Confirmation



Person

School

Batch

Award

Services

Tools

User

Support

► School Search

## School Balance Confirmation

? HELP

▼ School Information

- School Summary
- Financial Aid Contact
- Eligibility
- General
- Options
- Funding Info
- Summary Financial Info
- Refunds of Cash
- Cash Activity
- Events
- Yearly Totals
- Relationships
- Balance Confirmation
- Request
- Reopen/Extended Processing
- Correspondence
- File Share/Messages
- Report Selection
- Experimental Sites Initiative
- Borrower Defense
- Additional Data Collection

Program

DIRECT LOAN ▼

Award Year

'24-'25 ▼

The main purpose of this screen is to allow you to submit your confirmation and to enter the School Ending Cash Balance and the End Date of the School Balance.

Green River College

**Date School Confirmed Program Year Closeout**

02/02/2026

| Current Program Year Close Data  |                |
|----------------------------------|----------------|
| As of Date                       | 02/11/2026     |
| Net Drawdowns/Payments           | \$3,609,811.00 |
| Total Net Booked Disbursements   | \$3,609,811.00 |
| Ending Cash Balance              | \$0.00         |
| Total Net Unbooked Disbursements | \$0.00         |
| Latest Award End Date            | 06/18/2025     |

Days past the Latest Reported Award End Date: 239

| Balance Confirmation Form    |                       |
|------------------------------|-----------------------|
| School Name                  | Green River College   |
| Name of School Official      | BETH HAWES            |
| Telephone Number             | (253) 288-4978        |
| E-Mail Address               | bhawes@greenriver.edu |
| Last SAS Ending Cash Balance | \$0.00                |
| Last SAS Date                | 01/31/2026            |
| School Ending Cash Balance   |                       |
| End Date of School Balance   |                       |

I am certifying that my school's internal ending cash balance is \$0 for the Award Year and Program referenced above. This is in agreement with the official ending cash balance reflected in my school's most recent Direct Loan School Account Statement (SAS). My school has no outstanding issues for this program year. I understand that by submitting this request I authorize the Department of Education (the Department) to take the following actions for the Award Year and Program listed above:

1. The Department will send a Program Year Closeout letter to my school's President and Financial Aid Director.
2. COD will reject award and disbursement increases and new disbursements per published edits.
3. The Department will reduce my school's Current Funding Level (CFL) to the greater of Net Drawdowns or Net Accepted & Posted Disbursements.
4. The Department will reduce remaining anticipated disbursements to zero, adjust all award amounts to equal the sum of actual disbursements, adjust loan period dates so that all zero dollar disbursements are outside the loan period, and recalculate subsidized usage for each borrower.
5. The SAS and other reports for this award year and program will no longer be sent.

If I need to submit award or disbursement increases or new disbursements in the future, I will request to be reopened or placed on extended processing via the Request Reopen/Extended Processing page in COD. I understand if my balance changes for any reason, my school will no longer be considered confirmed closed.

## 24-25 Pell Closeout Confirmation



Person

School

Batch

Award

Services

Tools

User

Support

► School Search

## School Balance Confirmation

[? HELP](#)

▼ School Information

- School Summary
- Financial Aid Contact
- Eligibility
- General
- Options
- Funding Info
- Summary Financial Info
- Refunds of Cash
- Cash Activity
- Events
- Yearly Totals
- Relationships
- Balance Confirmation
- Request
- Reopen/Extended Processing
- Correspondence
- File Share/Messages
- Report Selection
- Experimental Sites Initiative
- Borrower Defense
- Additional Data Collection

Program  Award Year

The main purpose of this screen is to allow you to submit your confirmation and to enter the School Ending Cash Balance and the End Date of the School Balance.

Green River College

Date School Confirmed Program Year Closeout 02/02/2026

| Current Program Year Close Data            |                 |
|--|-----------------|
| As of Date                                 | 02/11/2026      |
| Net Drawdowns/Payments                     | \$10,622,196.22 |
| Net Accepted & Posted Disbursements        | \$10,622,196.22 |
| Cash > Net Accepted & Posted Disbursements | \$0.00          |

| Balance Confirmation Form                                   |                       |
|---|-----------------------|
| School Name   | Green River College   |
| Name of School Official                                     | BETH HAWES            |
| Telephone Number  | (253) 288-4978        |
| E-Mail Address  | bhawes@greenriver.edu |
| Last SAS Cash > Net Accepted & Posted Disbursements Balance | \$0.00                |
| Last SAS Date   | 01/31/2026            |
| School Cash > Net Accepted & Posted Disbursements Balance   |                       |
| End Date of School Balance                                  |                       |

I am certifying that my school's internal Cash > Net Accepted and Posted Disbursement (NAPD) balance is \$0 for the Award Year and Program referenced above. This is in agreement with the official Cash > NAPD balance reflected in my school's most recent Pell School Account Statement (SAS). My school has no outstanding issues for this program year. I understand that by submitting this request I authorize the Department of Education (the Department) to take the following actions for the Award Year and Program listed above:

1. The Department will send a Program Year Closeout letter to my school's President and Financial Aid Director.
2. COD will reject award and disbursement increases and new disbursements per published edits.
3. The Department will reduce my school's Current Funding Level (CFL) to Net Accepted and Posted Disbursements.
4. The SAS for this award year and program will no longer be sent.

If I need to submit award or disbursement increases or new disbursements in the future, I will request to be reopened or placed on extended processing via the Request Reopen/Extended Processing page in COD. I understand if my balance changes for any reason, my school will no longer be considered confirmed closed.

## 23-24 WSAC URR Finalized

The report has been finalized (non-essential data has been removed).



### Need-Based Financial Aid Recipient Totals and Non-Need Based Federal Loan Recipient Totals

- Uploaded by Bethany Hawes on 10/7/2024 - Submitted by Bethany Hawes on 1/15/2025 - Finalized on 1/17/2025

| Federal Aid                      | 2020-2021 |                     | 2021-2022 |                    | 2022-2023 |                     | 2023-2024 |                     | % Change |              |
|----------------------------------|-----------|---------------------|-----------|--------------------|-----------|---------------------|-----------|---------------------|----------|--------------|
|                                  | Awards    | Amount              | Awards    | Amount             | Awards    | Amount              | Awards    | Amount              | Awards   | Amount       |
| Federal Pell Grant               | 1,993     | \$7,593,503         | 1,647     | \$5,358,304        | 1,726     | \$6,139,115         | 1,862     | \$7,830,034         | 7.9%     | 27.5%        |
| Federal SEOG                     | 226       | \$79,543            | 851       | \$365,039          | 792       | \$422,936           | 611       | \$226,089           | -22.9%   | -46.5%       |
| Federal TEACH Grant              | 0         | \$0                 | 0         | \$0                | 0         | \$0                 | 0         | \$0                 | 0.0%     | 0.0%         |
| Federal Nursing Scholarship      | 0         | \$0                 | 0         | \$0                | 0         | \$0                 | 0         | \$0                 | 0.0%     | 0.0%         |
| Federal Workstudy                | 54        | \$152,373           | 46        | \$122,224          | 83        | \$221,765           | 93        | \$298,791           | 12.0%    | 34.7%        |
| Federal Perkins Loan             | 0         | \$0                 | n/a       | n/a                | n/a       | n/a                 | n/a       | n/a                 | 0.0%     | 0.0%         |
| Federal Grad PLUS Loan           | 0         | \$0                 | 0         | \$0                | 0         | \$0                 | 0         | \$0                 | 0.0%     | 0.0%         |
| Federal Parent PLUS Loan         | 10        | \$140,610           | 4         | \$32,905           | 8         | \$104,205           | 9         | \$154,005           | 12.5%    | 47.8%        |
| Federal Nursing Health Loan      | 0         | \$0                 | 0         | \$0                | 0         | \$0                 | 0         | \$0                 | 0.0%     | 0.0%         |
| Federal Direct Subsidized Loan   | 703       | \$1,977,790         | 511       | \$1,548,584        | 573       | \$1,764,998         | 563       | \$1,690,195         | -1.7%    | -4.2%        |
| Federal Direct Unsubsidized Loan | 681       | \$2,748,683         | 485       | \$1,922,237        | 521       | \$2,080,270         | 540       | \$2,241,069         | 3.6%     | 7.7%         |
|                                  |           | <b>\$12,692,502</b> |           | <b>\$9,349,293</b> |           | <b>\$10,733,289</b> |           | <b>\$12,440,183</b> |          | <b>15.9%</b> |

| State Aid                                 | 2020-2021 |             | 2021-2022 |             | 2022-2023 |             | 2023-2024 |             | % Change |         |
|---|-----------|-------------|-----------|-------------|-----------|-------------|-----------|-------------|----------|---------|
|   | Awards    | Amount      | Awards    | Amount      | Awards    | Amount      | Awards    | Amount      | Awards   | Amount  |
| WA College Grant                          | 2,343     | \$6,265,685 | 1,933     | \$4,671,456 | 2,078     | \$5,603,495 | 2,284     | \$6,714,833 | 9.9%     | 19.8%   |
| WCG Apprenticeship                        | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%    |
| WCG Bridge                                | n/a       | n/a         | n/a       | n/a         | 1,183     | \$586,729   | 1,458     | \$721,162   | 23.2%    | 22.9%   |
| College Bound Scholarship                 | 375       | \$182,805   | 341       | \$141,442   | 405       | \$142,375   | 457       | \$156,967   | 12.8%    | 10.2%   |
| Passport To College                       | 32        | \$110,823   | 23        | \$76,670    | 36        | \$125,001   | 34        | \$126,668   | -5.6%    | 1.3%    |
| Passport To College Incentive Grant       | 0         | \$0         | 0         | \$0         | 1         | \$500       | 0         | \$0         | 100.0%   | -100.0% |
| Teacher Conditional Scholarship Programs  | n/a       | n/a         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%    |
| Alternative Routes                        | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%    |
| Teacher Grant Programs                    | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%    |
| Paraeducator                              | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%    |
| Teacher Shortage Conditional Scholarship  | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%    |
| National Guard Grant                      | 0         | \$0         | 4         | \$2,000     | 0         | \$0         | 4         | \$5,792     | 100.0%   | 100.0%  |
| WAVE                                      | n/a       | n/a         | n/a       | n/a         | 1         | \$4,466     | 2         | \$3,364     | 100.0%   | -24.7%  |
| WSOS BA Scholarship                       | 26        | \$70,765    | 28        | \$78,308    | 26        | \$62,875    | 30        | \$62,848    | 15.4%    | -0.0%   |
| WSOS Career Tech                          | 13        | \$35,007    | 13        | \$33,970    | 20        | \$57,575    | 32        | \$102,302   | 60.0%    | 77.7%   |
| WSOS Grad Scholarship                     | n/a       | n/a         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%    |
| SBCTC Opportunity Grant                   | 243       | \$400,496   | 175       | \$281,421   | 323       | \$619,515   | 269       | \$411,447   | -16.7%   | -33.6%  |
| Behavioral Health Conditional Scholarship | n/a       | n/a         | n/a       | n/a         | n/a       | n/a         | n/a       | n/a         | 0.0%     | 0.0%    |
| Other State Funded Gift Assistance        | 118       | \$175,701   | 187       | \$271,436   | 327       | \$247,557   | 283       | \$286,394   | -13.5%   | 15.7%   |
| Substance Use Disorder Professional Grant | n/a       | n/a         | n/a       | n/a         | n/a       | n/a         | n/a       | n/a         | 0.0%     | 0.0%    |
| State Work Study Off Campus               | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%    |
| State Work Study On Campus                | 9         | \$14,060    | 5         | \$19,398    | 0         | \$0         | 0         | \$0         | 0.0%     | 0.0%    |

|                    |     |                    |     |                    |     |                    |     |                    |      |              |
|--------------------|-----|--------------------|-----|--------------------|-----|--------------------|-----|--------------------|------|--------------|
| Workforce Training | 468 | \$886,618          | 410 | \$757,072          | 445 | \$1,106,775        | 480 | \$1,169,271        | 7.9% | 5.6%         |
|                    |     | <b>\$8,141,960</b> |     | <b>\$6,333,173</b> |     | <b>\$8,556,863</b> |     | <b>\$9,761,048</b> |      | <b>14.1%</b> |

|                                       | 2020-2021 |                  | 2021-2022 |                  | 2022-2023 |                    | 2023-2024 |                    | % Change |              |
|---------------------------------------|-----------|------------------|-----------|------------------|-----------|--------------------|-----------|--------------------|----------|--------------|
| <b>Institution Aid</b>                | Awards    | Amount           | Awards    | Amount           | Awards    | Amount             | Awards    | Amount             | Awards   | Amount       |
| Need Based Institutional Gift Aid     | 594       | \$891,516        | 468       | \$863,732        | 860       | \$1,782,712        | 838       | \$1,737,816        | -2.6%    | -2.5%        |
| Non-Need Based Institutional Gift Aid | 29        | \$26,491         | 20        | \$17,205         | 7         | \$4,131            | 29        | \$28,796           | 314.3%   | 597.1%       |
| Institutional Employment              | 5         | \$28,229         | 10        | \$30,834         | 9         | \$45,281           | 11        | \$44,902           | 22.2%    | -0.8%        |
| Institutional Loans                   | 0         | \$0              | 0         | \$0              | 0         | \$0                | 0         | \$0                | 0.0%     | 0.0%         |
|                                       |           | <b>\$946,236</b> |           | <b>\$911,771</b> |           | <b>\$1,832,124</b> |           | <b>\$1,811,514</b> |          | <b>-1.1%</b> |

|                         | 2020-2021 |                  | 2021-2022 |                  | 2022-2023 |                  | 2023-2024 |                  | % Change |              |
|-------------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|------------------|----------|--------------|
| <b>Other Aid</b>        | Awards    | Amount           | Awards    | Amount           | Awards    | Amount           | Awards    | Amount           | Awards   | Amount       |
| Conditional Loans       | 0         | \$0              | 0         | \$0              | 0         | \$0              | 0         | \$0              | 0.0%     | 0.0%         |
| Private Loans           | 13        | \$169,104        | 6         | \$97,060         | 18        | \$452,610        | 20        | \$503,606        | 11.1%    | 11.3%        |
| Other Loans             | 0         | \$0              | 0         | \$0              | 0         | \$0              | 0         | \$0              | 0.0%     | 0.0%         |
| Outside Scholarships    | 267       | \$590,429        | 222       | \$428,917        | 58        | \$173,547        | 73        | \$153,618        | 25.9%    | -11.5%       |
| Other Agency Assistance | 39        | \$77,251         | 25        | \$21,497         | 28        | \$39,824         | 65        | \$79,451         | 132.1%   | 99.5%        |
| VA Benefit              | 0         | \$0              | 0         | \$0              | 0         | \$0              | 0         | \$0              | 0.0%     | 0.0%         |
|                         |           | <b>\$836,784</b> |           | <b>\$547,474</b> |           | <b>\$665,981</b> |           | <b>\$736,675</b> |          | <b>10.6%</b> |

|                                   | 2020-2021           | 2021-2022           | 2022-2023           | 2023-2024           | % Change     |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|--------------|
| <b>Total Aid</b>                  | <b>\$22,617,482</b> | <b>\$17,141,711</b> | <b>\$21,788,257</b> | <b>\$24,749,420</b> | <b>13.6%</b> |
| <b>Unduplicated Student Count</b> | <b>3,125</b>        | <b>2,583</b>        | <b>2,908</b>        | <b>3,073</b>        | <b>5.7%</b>  |
| <b>Average Aid Per Student</b>    | <b>\$7,238</b>      | <b>\$6,636</b>      | <b>\$7,493</b>      | <b>\$8,054</b>      | <b>7.5%</b>  |

# Compassion Within Compliance Presentation

## Updated 3-12-25



# Compassion Within Compliance

LEVERAGING FINANCIAL AID AS AN EQUITY TOOL

# Roadmap



- Introductions and Acknowledgements
- Why Should We Care?
- Compassion With Compliance Framework
- Unusual Circumstances
- Call to Action and Discussion

# Introductions

- Beth Hawes (she/her/hers)
  - Director of Financial Aid, Green River College
- Shawn Warner (he/him/his)
  - Assistant Director of Financial Aid, Green River College



# Land Acknowledgment

We would like to acknowledge that we are meeting today on the traditional, ancestral, and unceded lands of the Cowlitz Indian Tribe, for whom this area has been and continues to be home as the Forever People. Today we must appreciate the persistence of the Cowlitz People with their rich legacy of tradition and relationship to this place in the Pacific Northwest and the important role they play as leaders in the region.

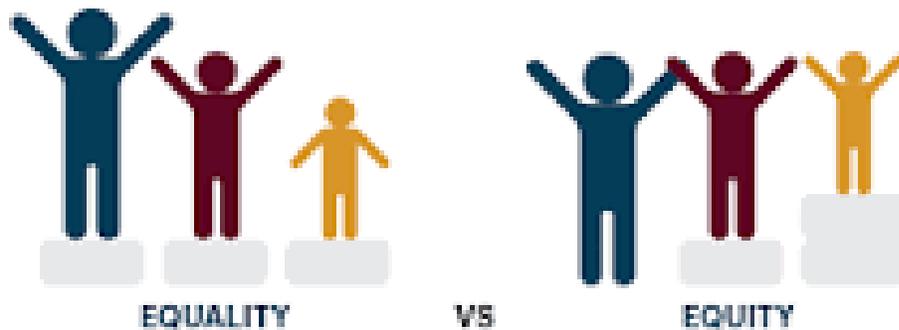
Our respect and gratitude go to our indigenous neighbors, whose care and protection of the land and water continues to this day.



# Labor Acknowledgment

We pause to recognize and acknowledge the labor upon which our country, state, and institutions are built. We remember that our country is built on the labor of enslaved people who were kidnapped and brought to the US from the African continent and recognize the continued contribution of their survivors. We also acknowledge all immigrant labor including voluntary, involuntary, trafficked, forced, and undocumented peoples who contributed to the building of the country and continue to serve within our labor force. We acknowledge all unpaid care-giving labor. Finally, we acknowledge that our institutions rely on hourly, student, contingent, and unpaid labor and we recognize those contributions.

# What Is Equity?



"The term 'equity' refers to fairness and justice and is distinguished from equality: Whereas equality means providing the same to all, equity means recognizing that we do not all start from the same place and must acknowledge and make adjustments to imbalances."

National Association of Colleges and Employers [Equity Definition \(nacweb.org\)](https://www.nacweb.org/equity-definition)

# Why Should We Care About Equity in Higher Ed?

- Persons excluded because of their ethnicity or race experience lower course performance, major retention, sense of belonging, and degree completion
- Even though people may not be overtly acting in a racist manner, people of color are still adversely affected by the structures in society
- Without being aware of this, and consciously designing a course to attempt to minimize the effects of institutional racism, the courses instructors design are more likely to work against persons excluded because of their ethnicity or race
- Racism doesn't only occur in the behavior of one individual toward another. Racism can also be embedded in institutional policies and practices -- what is known as structural racism
  - More specifically, structural racism exists when institutional policies and practices result in people from underrepresented racial groups being more likely to be disadvantaged, even unintentionally

From *Identifying Systemic Inequity in Higher Education and Opportunities for Improvement* by Denaro, Dennin, Dennin, and Sato

# Why Should We Care About Equity in Financial Aid?

- The fact that white families are more likely to own the assets, and own more of them, than Black families means that white students receive larger implicit subsidies than Black students. For them, college is more affordable.

*The Racial Wealth Gap, Financial Aid, and College Access* by Levine and Ritter

- With lower family wealth and racial discrimination in the job market, Black students are far more likely than white students to experience negative financial events after graduating—including loan default.

*How Student Debt and the Racial Wealth Gap Reinforce Each Other* by Mishory, Huelsman, and Kahn

- Dating back to the failures of design, implementation, and enforcement of the GI Bill of 1944, financial aid took the form of 1) racial profiling and microaggressions, 2) added labor in searching for aid and scholarships, and 3) a factor in reinforcing the racial wealth divide. More than a resource to facilitate college access and persistence, these scholars argue that financial aid is racialized, uniquely shaping the campus experience of Black collegians.

*Experiencing Financial Aid at a Historically White Institution* by Hypolite and Tichavakunda

# Compassion Within Compliance Framework

- What is our role in higher ed?
- What does the handbook really say?
  - Example: “disbursement” in context of WCG census repayments
- Looking for our bias in our interpretations
- Questions to ask yourself:
  - How can this be interpreted?
  - What is the why?
  - Is it student-centered?
  - Is this focused on a small population?



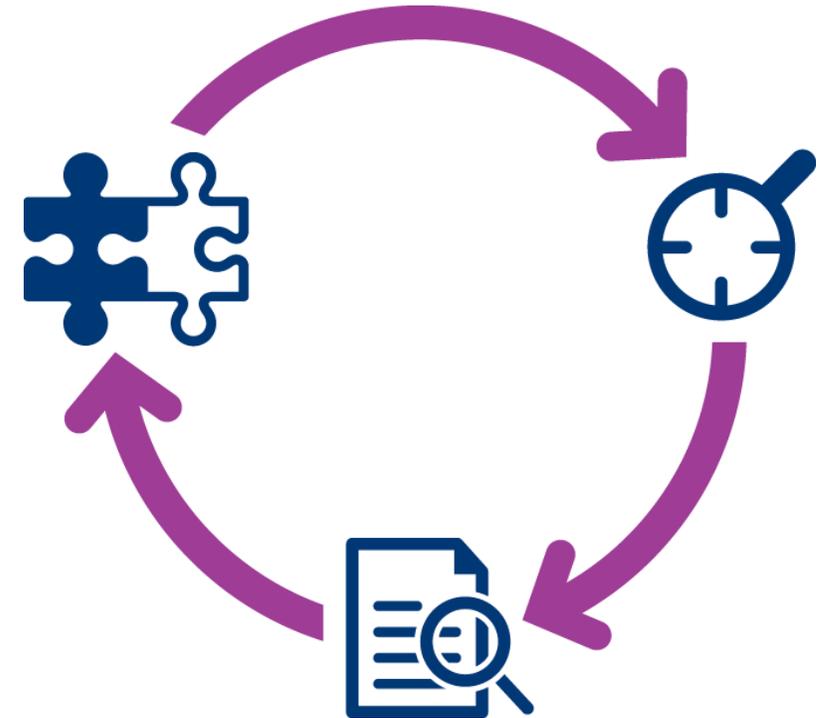
# Who Are We Accountable To?



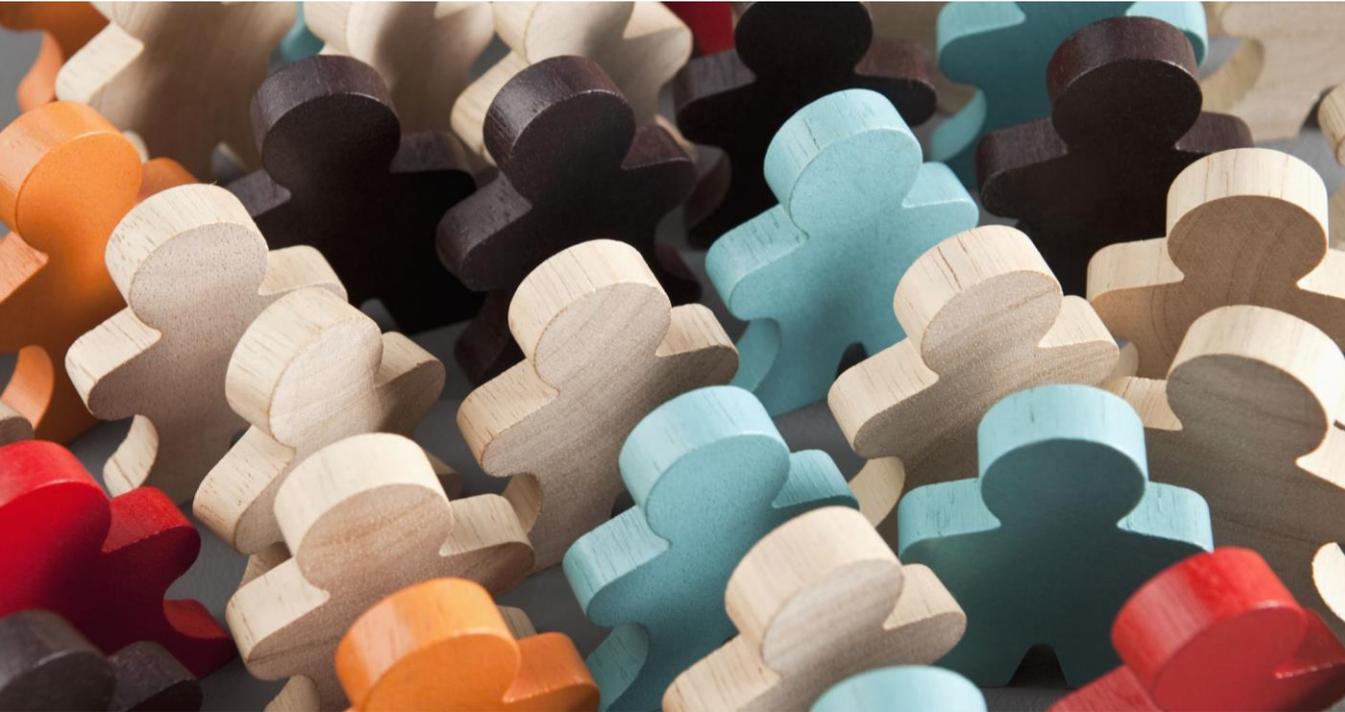
- Protecting ED/WSAC/"taxpayers" vs helping students access the aid they're entitled to
- Choosing Sides:
  - Protecting funding sources will encourage you to place hurdles in students' paths that require them to prove their eligibility
  - Working as an advocate for students will mean you have to re-evaluate every step of your process to determine if it's actually a requirement or something that has been unnecessarily set up to block the "undeserving"

# Examples and Ideas

- SAP – intervention vs punitive
- Repeat policies
- Degree changes and MAXT
- Minimizing forms and steps
  - The goal is not to explain a complex process; the goal is to make the process simpler
  - WRER > SAP
- Repayment calculator
- R2T4 60% date transparency
- UHY interviews by TRiO staff
- Tone in written correspondence and on forms
  - Identity and Statement of Educational Purpose.  
 “I certify that I [Student Name] am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending [School Name] for [Aid Year].”

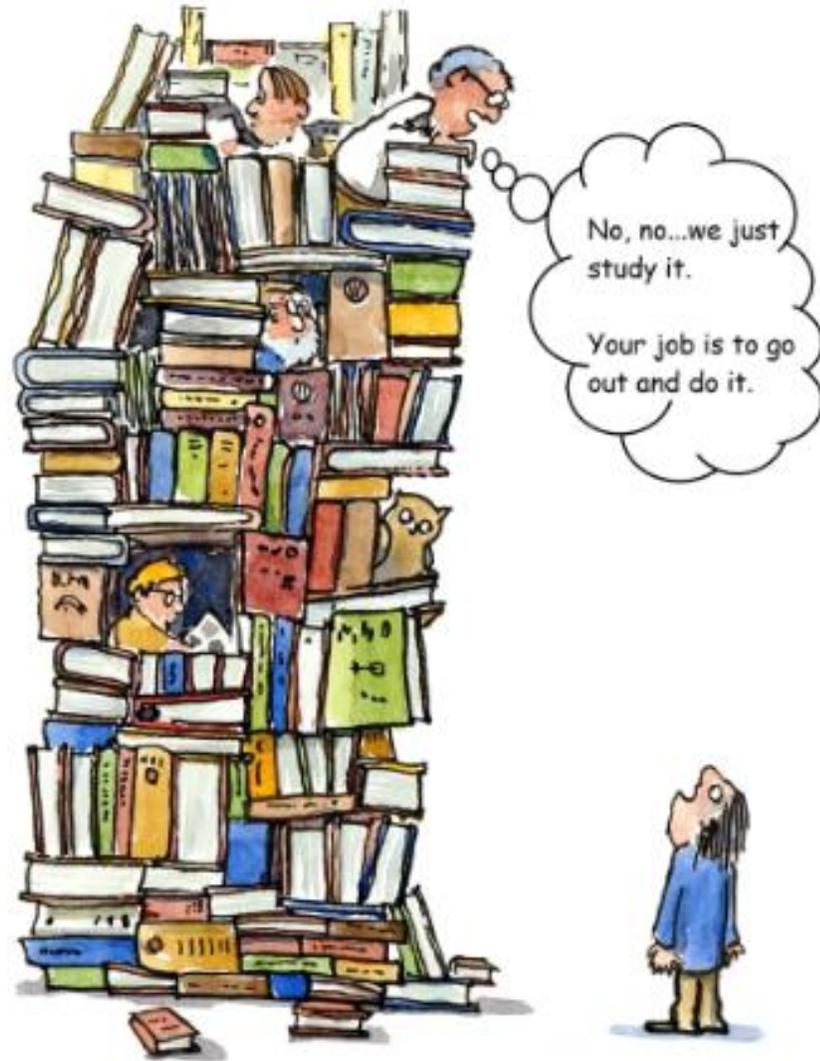


# Examples and Ideas



Special populations and community building - streamline process, additional supports, outreach

- Passport to College teams
- Undocumented student taskforce
- Indigenous students and TRiO - go where they are
- Students with an ITIN - contract or self-employed
- FA outreach
- Working with family liaisons and CBOs



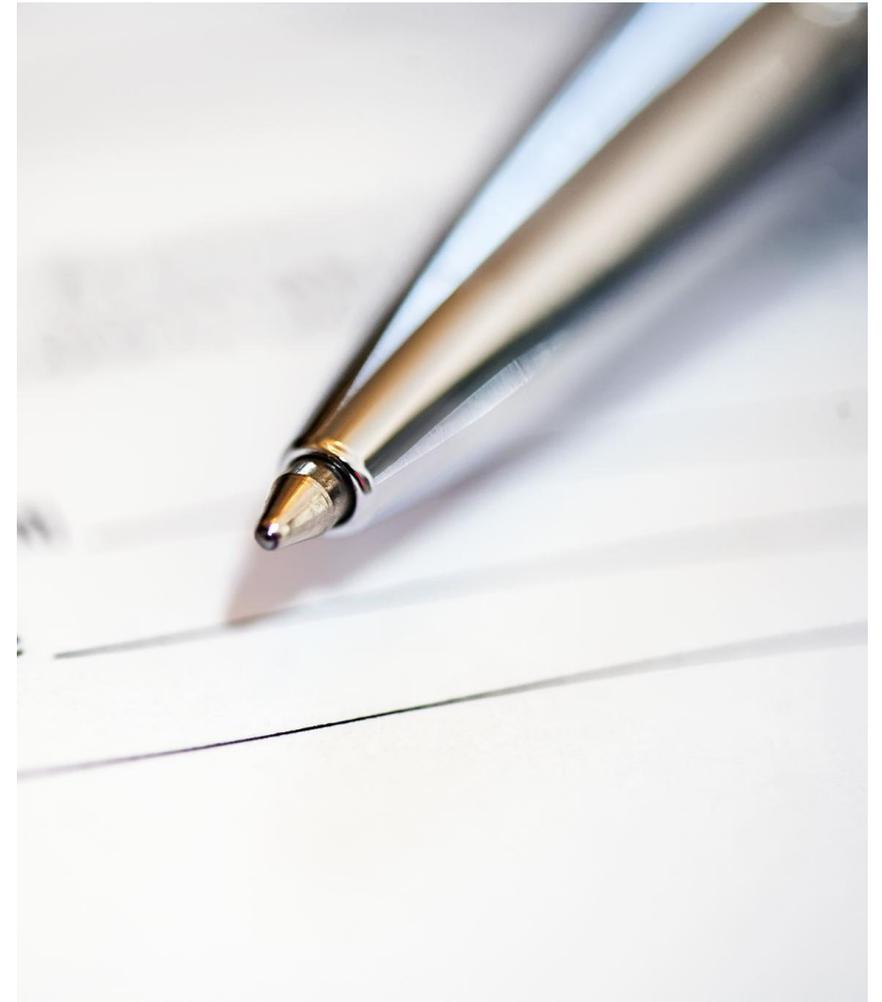
**Get out of the  
financial aid  
ivory tower!**

# Call to Action

Identify and write down an equity-focused change you want to focus on at your institution.

[Example: 60 day review process](#)

- Who do you need to work with to implement this change?
- Whose buy-in do you need?





# Discussion

- What are others doing?
- What are ideas you have today?

# Works Cited

Denaro, Kameryn, Kimberlyn Dennin, Michael Dennin, and Brian Sato. [Identifying systemic inequity in higher education and opportunities for improvement | PLOS ONE](#)

Hypolite, Liane and Antar Tichavakunda. ["Experiencing Financial Aid: A Critical Race Analysis" | University of Louisville](#)

Levine, Phillip and Dubravka Ritter. [The racial wealth gap, financial aid, and college access | Brookings](#)

Mishory, Jen, Mark Huesman, and Suzanne Kahn. [How Student Debt and the Racial Wealth Gap Reinforce Each Other \(tcf.org\)](#)

# Additional Resources

[Young, Brilliant, and Ready: Preparing Black Males for Postsecondary Opportunities and Transitions | Community College News Now \(ccnewsnow.com\)](#)

[Study Shows that FAFSA Verification Doesn't Lead to Lower Enrollment | Community College News Now \(ccnewsnow.com\)](#)

[Study Finds that Promise Program Still Leaves Racial Gaps | Community College News Now \(ccnewsnow.com\)](#)

[Closing the Gap or Widening the Divide: The Effects of the G.I. Bill and World War II on the Educational Outcomes of Black Americans | NBER](#)

[Dealing with Institutional Racism on Campus: - ProQuest](#)

[FAFSA: Black and Latino students are getting audited by the Education Department - The Washington Post](#)

[Actions higher ed institutions should take to help eradicate racism \(opinion\) \(insidehighered.com\)](#)

Beth Hawes

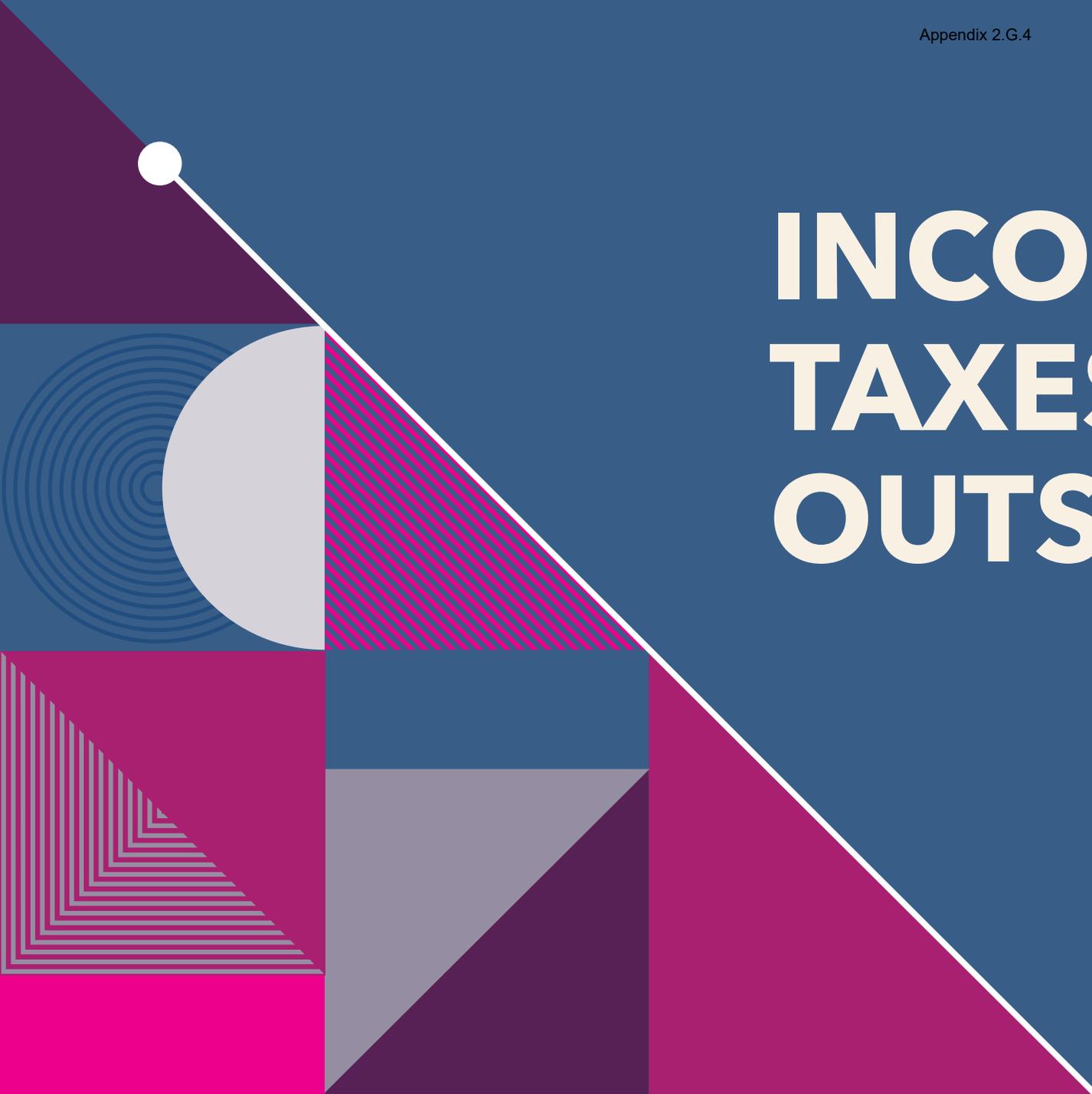
Director of Financial Aid

Green River College

[bhawes@greenriver.edu](mailto:bhawes@greenriver.edu)



## Foreign Income, Family Size Presentation



# INCOME AND TAXES FROM OUTSIDE THE US

# WHAT NEEDS TO BE CONFIRMED

- Was there income in the required year (2023) - in the US or outside of the US
- Were taxes filed in 2023 - in the US or outside of the US
- Was tax filing required - in the US or outside of the US

# HOW TO ENTER INCOME ON THE FAFSA/WASFA

- **Choose the correct tax filing status:** Were taxes filed in our outside of the US or not at all.
- [How should you answer the tax filing status question if you didn't file an IRS Form 1040 or 1040-NR? | Federal Student Aid](#)
  - If taxes were filed outside of the US:
    - enter amounts in US dollars, making reasonable approximations for Earned Income, AGI, Taxes Paid, and other deductions
    - [How do I fill out a FAFSA® form using a foreign tax return? | Federal Student Aid](#)
    - In some cases earned Income maybe the same as AGI

# HOW TO ENTER INCOME ON THE FAFSA/WASFA

- If taxes were not filed outside the US, but income was earned:
- [Did you earn income in a foreign country, or were you employed by an international organization that didn't require you to file a tax return? | Federal Student Aid](#)
  - If taxes were not filed outside of the US, but income was earned:
    - [How do I fill out the FAFSA® form using a non-U.S. tax return? | Federal Student Aid](#)
    - Choose the correct reason for not-filing
    - Each contributor will need to enter a tax filing status (married-separate or single - *not married-joint*)
    - enter amounts in US dollars, making reasonable approximations for Earned Income, AGI, Taxes Paid, and other deductions

# DOCUMENTATION VERIFIED

## **Filer - Foreign Taxes Filed**

Foreign tax return/tax documents - signed

## **Non Filer - Foreign Income, now resides in US**

Copy of W2 or equivalent AND

IRS Verification of Non Filing letter\*

\*If getting an IRS VONF is not possible, need a statement confirming attempts made and why it is not possible.

## **Non Filer - Resides Outside US (Parents only, not required for dependent student with no income)**

Copy of W2 or equivalent if income AND

Proof of that country's tax authority guidelines around requirements for filing/non-filing (ex. copy of policy or policy website)

Signed statement if no income

# DOCUMENTATION - NOT VERIFIED

Our discretion to resolve conflicting information

- If taxes were filed, a copy of the foreign tax return
- If taxes were not filed - pay stubs, other proof of income, statement confirming
  - Amounts earned in US dollars
  - If taxes were filed
  - No income, no tax filing

# FORM EXAMPLES

[Financial Aid Low Income Statement ::  
Student Central Forms](#)

[Income Validation](#)

[Income Validation](#)

# NO INCOME REPORTED

The background features a complex abstract design. A diagonal line runs from the top-left to the bottom-right. To the left of this line, there are several geometric elements: a white circle at the top-left corner; a grey semi-circle; a series of concentric blue circles; a pink square with a white diagonal line; a grey triangle; and a series of parallel pink lines forming a square-like shape. The right side of the page is a solid blue color.

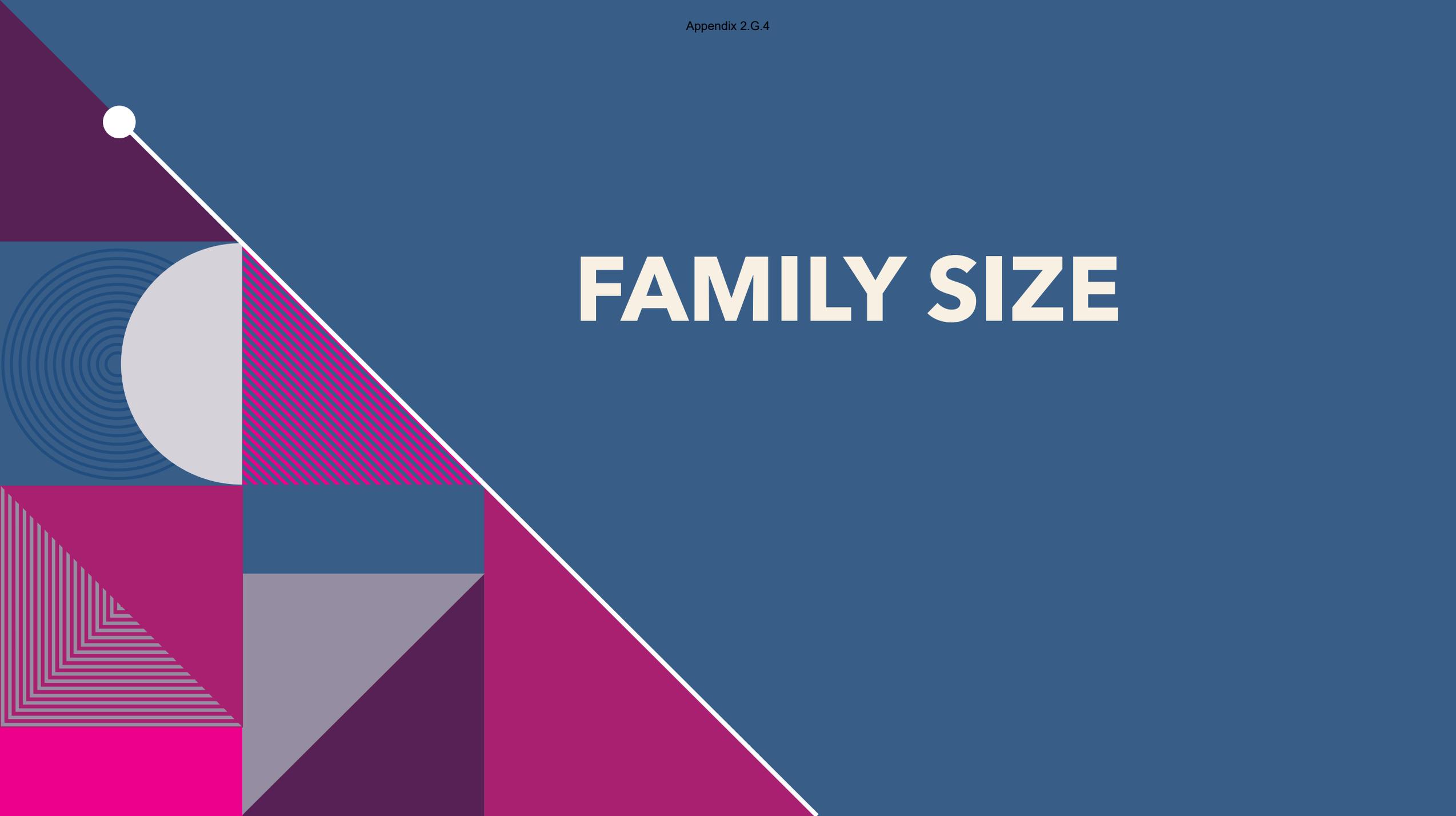
# GENERAL GUIDANCE - NOT VERIFIED

- If FTI confirms no IRS tax return filed, not required to verify income
  - Remember that someone may have earned income but not meet the income level required to file, but, SAI calculations do not require income to be entered on the FAFSA if below tax filing requirements (see Verification guidance)
- No FTI and no income reported (failed FTI, WASFA)
  - Our discretion to verify - VONF, Wage and Income Transcript, possibly a statement

# GENERAL GUIDANCE - UNDER 24 WITH DEPENDENTS

- If income reported is over \$6,000, no additional verification needed
- If income reported is below \$6,000 or 0, but TANF box is checked in additional supports, no additional verification is needed
- If income reported is below \$6,000 or 0, but TANF box is not checked, student should have an EGR013 requesting proof of support.
  - Can use DSHS statement of benefits, recent income/pay stubs, more recent tax return
  - SNAP/food benefits alone is not sufficient
  - Statement that support is provided by partner (not married), parent, or other family member is not sufficient. The child would be the dependent of the person providing support, not the student.

# FAMILY SIZE

The background features a complex abstract design. A prominent white diagonal line runs from the top-left corner towards the bottom-right. To the left of this line, there are several distinct geometric and patterned areas: a dark purple triangle at the top-left; a light blue square containing a grey semi-circle and concentric blue circles; a pink square with a white diagonal line and a pattern of thin white lines; a dark blue square with a grey triangle; a solid pink square; and a solid dark purple square. The right side of the image is a solid, medium blue background.

# FAFSA HELP GUIDANCE

- [Who is included in the family size? | Federal Student Aid](#)

# NASFAA GUIDANCE

Per clarification NASFAA received from ED, the wording on the FAFSA is ED's way of helping families determine **who might be in their family size for Title IV purposes**. Children and other dependents who live with and receive more than half their support is in alignment with individuals who most often would be able to be claimed on a person's tax return. **ED does not expect schools to be making any IRS determinations of dependents unless there is conflicting information or an issue during verification.** The FAFSA help text and articles state that **the family size question on the FAFSA is aligned with general requirements** for what would make someone an "eligible dependent" on the tax return under the Internal Revenue Code.

Nevertheless, if a school has **reason to believe** the self-reported family size is inaccurate, it must treat the situation as conflicting information and take appropriate steps to resolve it.

# NASFAA GUIDANCE

Verification documentation requirements require only a statement, signed by the student, listing the name and age of each person included in the family size and that individual's relationship to the student. There is nothing preventing a school from requesting additional information or documentation if the school has reason to question whether the student actually resides with the person reported in the family size and/or provides at least half of that person's support. For example, your school could request that the student provide an itemized statement listing all of the girlfriend's and her daughter's expenses, and the amounts the student paid toward those expenses.

[NASFAA AskRegs: Can a Girlfriend and Her Daughter Be Considered Legal Dependents Of the Independent Student?](#)

# NASFAA GUIDANCE

## **Can a Sibling Older Than 24 Be Included In Family Size?**

Yes, if the sibling lives with the parent or is only temporarily absent from the household. The ability of the family to include an older sibling in the family size is not new. To include an older sibling in the household size, the parent(s) must provide more than half of the individual's support and the sibling, even if temporarily apart from the household. Examples of temporary absence include illness, education, business, vacation, military service, or detention in a juvenile facility, etc.

# IRS GUIDANCE

[overview of the rules for claiming 4012.pdf](#).

[IRS Publication 17 2023.pdf](#)

## Rules for Claiming Dependents:

- You can't claim any dependents if you, or your spouse if filing jointly, could be claimed as a dependent by another taxpayer.
- You can't claim a married person who files a joint return as a dependent unless that joint return is only to claim a refund of income tax withheld or estimated tax paid.
- You can't claim a person as a dependent unless that person is a U.S. citizen, U.S. resident alien, U.S. national, or a resident of Canada or Mexico. (\*\*Outside the US = possible PJ)
- You can't claim a person as a dependent unless that person is your qualifying child or qualifying relative

# IRS GUIDANCE

[overview of the rules for claiming 4012.pdf.](#)

[IRS Publication 17 2023.pdf](#)

## **Qualifying Child:**

- Under 19 OR
- Under 24 and a full time student OR
- Lives with tax filer more than half of the year
- Does not file a joint return of their own
- Taxpayer must be entitled to claim the child (if could be claimed by more than one person)

# IRS GUIDANCE

[overview of the rules for claiming 4012.pdf](#).

[IRS Publication 17 2023.pdf](#)

## **Qualifying Relative:**

- Can't be your qualifying child or the qualifying child of any other taxpayer.
- (a) must be related to you in one of the ways listed under Relatives who don't have to live with you (see Table 2, step 2), OR
- (b) must live with you all year as a member of your household
  - To meet this test, a person must either:
    - Live with you all year as a member of your household, OR
    - Be related to you in one of the ways listed under Relatives who don't have to live with you below.
- The person's gross income for the year must be less than \$4,300

# IRS EXAMPLE

- You provide all the support of your children, ages 6, 8, and 12, who live in Mexico with your parent and have no income.
- You are single and live in the United States. Your parent isn't a U.S. citizen and has no U.S. income, so your parent isn't a "taxpayer."
- Your children aren't your qualifying children because they don't meet the residency test. **But** since they aren't the qualifying children of any other taxpayer, they may be your qualifying relatives, and you may be permitted to claim them as dependents.
- You may also be able to claim your parent as a dependent if the gross income and support tests are met

# OUR POLICY ?

- Non - verified and larger than 2 discrepancy between FTI and manually reported family size?
- Verify children if over 24? How?
  - To meet this test, a child must be:
    - Under age 19 at the end of the year and younger than you (or your spouse if filing jointly);
    - A student under age 24 at the end of the year and younger than you (or your spouse if filing jointly); or
    - Permanently and totally disabled at any time during the year, regardless of age.
- Verify nephews, nieces, grandchildren to confirm not claimed by another on taxes? How?
  - Child of person not required to file a return. A child isn't the qualifying child of any other tax-payer and so may qualify as your qualifying relative if the child's parent (or other person for whom the child is defined as a qualifying child) isn't required to file an income tax return and either:
    - Doesn't file an income tax return, or
    - Files a return only to get a refund of income tax withheld or estimated tax paid.

# OUR POLICY ?

Others?

# Quarter Start Refresher Presentation

# Quarter Start Refresher: Refunds, Census, and R2T4 - Oh my!

- ▶ What happens during the first 10 days of the quarter (8 days in Summer)?
- ▶ What can happen after the 10<sup>th</sup> (8<sup>th</sup>) day?
- ▶ Will a student have to repay their aid?
- ▶ How does all of this relate to SAP?

December 30th



**1<sup>st</sup> Day of the Quarter:**

Bank Mobile Refunds are processed for students that don't have a refund hold (F03 or B03)



January 8th



**Days 5-10:**

40% refund of tuition only when classes are dropped



**Days 1-10:**

Dropped classes do not appear on transcripts (no "W") and do not affect SAP.

January 15th



January 16th



February 18th



March 27th  
(Spring starts April  
1st!)

# Refunds

- ▶ After tuition is paid, refunds of any remaining aid process through Bank Mobile on the first day.
- ▶ Aid might not be posted to accounts if:
  - ▶ Classes don't count and the student has not contacted FA.
  - ▶ **FLF - Less than Full Time Enrollment - Student has not contacted FA to confirm their final schedule so that aid can be adjusted down to match credits.**
- ▶ Refunds might not go out if the student has reduced the number of credits they're taking for the quarter
- ▶ Students need to make sure they have set up their Bank Mobile deposit preference.

# Census (AKA Pell Recalculation Date)

- ▶ Federal aid must be adjusted with any changes in credit level during the first 10 days - up or down.
- ▶ Washington State funding *may* have to be adjusted if the student never attended.
  - ▶ But, if the student did start attending, even one day, they have the option of keeping the overpayment of WA funds, but must complete an Attestation that they understand they are using an extra part of their lifetime eligibility. \*\*Good to know, but may confuse students to try to explain.
- ▶ Students are notified when they drop credits in the first 10 days.
- ▶ Best practice: Advise students that if they drop credits and do not re-enroll back to the same level, they may need to repay some of their aid (regardless of Federal or State) and they will be notified once it is calculated and with next steps.

# Census (AKA Pell Recalculation Date)

- ▶ Federal aid must be adjusted with any changes in credit level during the first 10 days - up or down.
  - ▶ Because tuition for the dropped credits will be refunded either at the 100% or 40% depending on when in the first 10 days classes are dropped, this may decrease the amount of Pell that has to be repaid. (As long as we were able to catch their change in enrollment before the credit balance is also refunded to the student.)
- ▶ Washington State funding *may* have to be adjusted.
  - ▶ If classes were dropped on the first day, we assume the student never attended and WCG and CBS must be adjusted and repaid.
  - ▶ If faculty requested the drop, we assume the student never attended and WCG and CBS must be adjusted and repaid.
  - ▶ If the student did start attending, even one day, they have the option of keeping the overpayment of WA funds, but must complete an Attestation that they understand they are using an extra part of their lifetime eligibility. They can also choose to repay.
    - ▶ If an attestation is never received, WA aid will be canceled for the next quarter until the student either submits the attestation or decides to repay.
- ▶ Best practice: if students have questions about their repayment amount, ask them to respond to my email notification of their census repayment.

# Census Recalculation

- ▶ Example:
- ▶ Student drops on day 1 of the quarter from 10 to 15 credits
  - ▶ Pell is reduced from \$2465 to \$2045
  - ▶ WCG is reduced from \$1641 to \$1362
  - ▶ CBS is reduced from \$167 to \$138
  
- ▶ Total difference to be returned = \$728
- ▶ Refunded tuition credit = \$428
- ▶ Student balance to repay = \$300

# Census Recalculation

- ▶ Example:
- ▶ Student drops on day 4 of the quarter from 10 to 15 credits
  - ▶ Pell is reduced from \$2465 to \$2045
  - ▶ WCG is *not* reduced and remains at \$1641
  - ▶ CBS is *not* reduced and remains \$167
  
- ▶ Total difference to be returned = \$420
- ▶ Refunded tuition credit = \$400
- ▶ Student balance to repay = \$20
  
- ▶ Student must submit an attestation for WA aid if they intend to keep it - OR - they can request to repay the difference, and the student would be charged the additional \$308.

# R2T4 - Return to Title IV

- ▶ If a student drops ALL classes in a quarter, they may need to repay some or all of the aid they received - including student loans.
- ▶ If a student did attend class past the 60% point of the quarter, they will not have to repay.
  - ▶ We determine if a student made it to the 60% point either by:
    - ▶ The date the student withdrew
    - ▶ The Last Day of Attendance (LDA) reported by the student's instructors.
- ▶ **Best Practice:** If a student plans to drop all classes or indicates that they will fail all classes, let them know that they may need to repay some or all of their aid and that they will be notified once any repayment is calculated.
  - ▶ Encourage them to try and complete at least one class to avoid R2T4

# SAP is Always a Possibility

- ▶ Dropping classes in the first 10 days of the quarter does not affect SAP. These credits are not considered in SAP calculations.
- ▶ Dropping credits at any point after the 10<sup>th</sup> day will affect SAP - Warning or Suspension
- ▶ Not earning credit/not meeting minimum GPA requirements will always affect SAP.
- ▶ Best Practice: Regardless of whether a student may need to repay aid or not (for example, they are dropping 2 out of 3 classes, therefore not R2T4), it will affect their SAP status and they should watch for communication once grades post about their standing and need to appeal or not.
  - Dropping/withdrawing/failing a class will **always** have *some* kind of impact that will require them to respond

# Scholarships and Outside Funding Presentation

# Scholarships and Outside Funding

Presented by: Inja Parker, Meg Davies, Nicole Robbins, and Luybov  
Zaremba

## Meg

- Cybersecurity Scholarship
- Forestry Scholarship
- TRiO Scholarship
- CCAMPIS
- SSEH
- SEAG

## Nicole

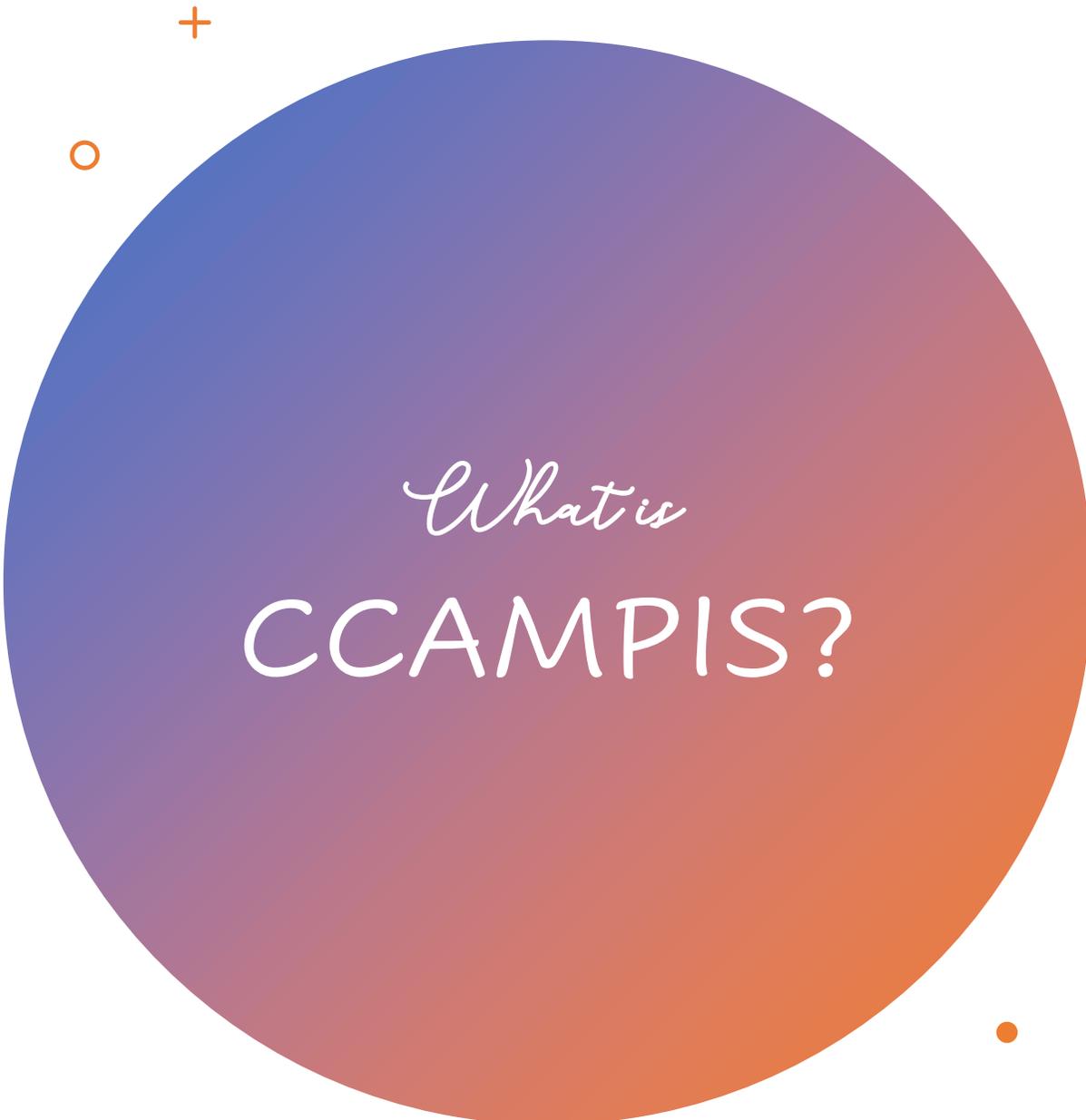
- Agency Funding
- Financial Need Analysis

## Inja

- College Success Foundation Scholarship
- GoldStar Scholarship
- Washington State Opportunity Scholarship

## Luybav

- Foundation Scholarships
- Outside Scholarships
- Reconciliation



*What is*  
CCAMPIS?

- Students may take a one credit class to be eligible for the Quarter's worth of childcare support
- Students must provide address of childcare center and a requested amount
- Checks are disbursed at the beginning of the month each month of the Quarter and mailed out to the childcare facilities by FA
- Students may be recipients for multiple quarters



What are the  
CTE  
Scholarships?

- Program funded Scholarships- Forestry and Cyber security.
- Program will select students from within department and award a given amount.
- Scholarships will only fund tuition and fees- nonrefundable
- If a student has remaining aid at the end of the award year, aid must be given back to the program



*What is*  
SSEH?

- Supporting Students Experiencing Homelessness- Students must fit criteria of being at risk for homelessness
- Students will reach out to CTW/BH to help cover cost of rent for the month-can receive multiple months within quarter if necessary
- CTW/BH will follow up with student if further aid is needed.
- Aid is disbursed directly to students.



*What is*  
SEAG?

- Emergency Funding- Students can receive aid for a variety of purposes through the GRC Foundation
- SEAG is an umbrella for a variety of aid types, all separated by the intended use (Housing, healthcare, food, transportation, etc.)
- Students will request the amount needed and FA compares against remaining unmet need
- Can receive over multiple quarters

# What are TRiO SSS and STEM?



Student  
Support  
Services  
Grant

STEM Grant

+  
○ • How are these programs applied to the student's aid?

- A contact from any of these programs will reach out to FA with a spreadsheet of eligible candidates
- Students are verified for eligibility requirements (Enrollment, SAP, any holds that would prevent aid from going out) (TRiO and CTE require SAP. SEAG, CCAMPIS, and SSEH do not)
- FA will check unmet need to ensure room in the budget
- Aid is then awarded and disbursed. CCAMPIS requires paper checks, so a paper check will be requested from SF and then later mailed out

# College Success Foundation Scholarships (CSF)

- A national nonprofit organization that initially funded by the Bill & Melinda Gates Foundation
- Supports students from low socioeconomic backgrounds to prepare for and graduate from college
- Learn more at [collegesuccessfoundation.org](https://collegesuccessfoundation.org)

## Types of Scholarships in 2023-2024

- Governors Scholarships for Foster Youth
- Leadership 1000 Scholarship
- Sunshine Brooks Scholarship
- Costco Employee Scholarship
- BECU Foundation Scholarship



# College Success Foundation Scholarships (CSF)

## Requires SAP

### Prior to each quarter start

1. The scholarship manager receives information about scholars and their respective scholarship amount through email
2. The college receives the quarter's scholarship funding check(s) in the mail
3. A FA personnel enters the scholarship information into the Scholarship Log (N:/Financial Aid/Scholarship) and notifies cashiers that the checks are ready to be deposited

### Prior and during the quarter

1. The manager determines each scholar's eligibility and eligible amount, according to the specific policies of each scholarship program
2. The manager posts each scholar's eligible scholarship into CtC
3. The manager monitors and adjusts each scholar's funding based on the relevant scholarship policy
4. The posted scholarship amount is initially applied to each scholar's tuition and any remaining balance is disbursed to the student through BankMobile
5. The manager reconciles the funding and returns undisbursed funding with detailed reports to CSF

## *Gold Star Scholarship (Textbook Stipend for Gold Star Families)*

- A Washington State new law signed in 2018 allows Gold Star family members to receive GoldStar Scholarship to help cover the cost of books while pursuing higher education.
- Gold Star includes armed forces members, veterans, and active-duty National Guard members who lost or seriously disabled during service
- Each academic year, GRC receives GoldStar Scholarship allocations from SBCTC
- \$500 per scholar/2023-2024 academic year
- Funding is prorated per credit



# Gold Star Scholarship (Textbook Stipend for Gold Star Families)

## GRC Scholarship Process

### **Prior to each quarter start**

The scholarship manager determines eligible scholars from the OtR database: student group Dependent of Eligible Vet (B72)

### **Prior and during the quarter**

1. The manager determines each scholar's eligibility and eligible amount based on the relevant scholarship policy
2. The manager posts each scholar's eligible scholarship into CtC
3. The manager monitors and adjusts the funding based on the scholarship policy
4. The posted scholarship amount is initially applied to each scholar's tuition and any remaining balance is disbursed to the student through BankMobile
5. The manager reconciles the funding



Washington State

Opportunity

Scholarship

(WSOS)

+

•

○

- The first public-private scholarship program that offers pathways to high-demand careers in Washington State.
- Most Scholars are first-generation students, women or students of color.
- Learn more at [waopportunityscholarship.org](http://waopportunityscholarship.org)

### Types of Scholarships

Baccalaureate Scholarship  
Career and Technical  
Scholarship  
Graduate Scholarship (not at  
GRC)

# Washington State Opportunity Scholarship (WSOS)

## GRC Scholarship Process

### Requires SAP

#### Prior to each quarter start

1. The scholarship manager receives information about scholars and their respective scholarship amount, through WSOS database site
2. The college receives the quarter's scholarship funding

#### Prior and during the quarter

1. The manager determines each scholar's eligibility and eligible amount, according to the relevant scholarship policy
2. The manager posts each scholar's eligible scholarship into CtC
3. The manager monitors and adjusts each scholar's funding based on the relevant scholarship policy
4. The posted scholarship amount is initially applied to each scholar's tuition and any remaining balance is disbursed to the student through BankMobile
5. The manager reconciles the funding and returns undisbursed funding with detailed reports to WSOS

# Agency Funding



Trade Adjustment Assistance (TAA)

Labor & Industries Vocational Rehabilitation (L&I)

- Options 1 and 2

Department of Services for the Blind

Trac Associates

Other State and Local Agencies

# Trade Adjustment Assistance (TAA)

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If a worker's job is moved out of country, they may qualify for TAA funding.

Employers will notify employees as part of their severance from the company.

Case managers work with the college to get cost estimates and information about the students' proposed training plans.

Approval paperwork for TAA students goes to WorkForce Education, Student Financials, and Financial Aid.

# Labor & Industry



Students meet with the CTE Advisor to get an education plan

The CTE Advisor sends the education plan to Financial Aid for a cost estimate

Financial Aid sends the cost estimate to the CTE Advisor, who sends the education plan, cost estimate, and other information to the student's case manager.

An encumbrance form or approval letter is sent to Student Financials and Financial Aid

# Labor & Industry



## Option 1

**NOT** financial aid eligible

2 years to complete training

Follow approved training plan developed by Vocational Rehabilitation Counselor

Claim stays open, and student continues to receive timeloss and medical benefits

## Option 2

Financial aid eligible

5 years to complete training

Program can be different from Vocational Rehabilitation Counselor's, but still has to be approved by L&I

Claim closes and student is no longer eligible for timeloss or medical benefits

# Agency Funding Timeline



Receive and complete cost estimate requests

Send Bookstore Account List to Bookstore Staff

**4-6 Weeks Prior to Start of Term**

**6-8 Weeks Prior to Start of Term**

**2 Weeks Prior to Start of Term**

Receive Encumbrance Forms or Approval Letters

Update Agency Funding Database and Bookstore Account List

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# Tribal Scholarships

Scholarships are offered through several tribes to enrolled members.

Each tribal government has a different process for how scholarships are awarded.

Some tribes require students to submit a Financial Need Analysis (FNA) as part of their scholarship application process.

Most tribes require one FNA annually, but some tribes require students to obtain a quarterly FNA.

Once the tribe's scholarship office approves the scholarship funding, a letter of credit or a check is sent to the college for processing.



# Muckleshoot Scholarship Program

3901 S 172nd Ave SE, Auburn, WA 98092  
 ScholarshipsDept@Muckleshoot.nsn.us 253-876-3378

## Financial Needs Analysis

I \_\_\_\_\_, with the SSN of \_\_\_\_\_ hereby  
 (Applicant Name)

authorize the release of information provided below to the Muckleshoot Scholarship Program with the understanding that this completed form will be returned to the Scholarship Program via email at [ScholarshipsDept@Muckleshoot.nsn.us](mailto:ScholarshipsDept@Muckleshoot.nsn.us)

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**A Financial Aid Officer at your school must fill out the section below**

Please EMAIL the completed copy of this form to [ScholarshipsDept@Muckleshoot.nsn.us](mailto:ScholarshipsDept@Muckleshoot.nsn.us).

Budget Period: \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ Student is considered :  Independent  Dependent

Starting on: \_\_\_/\_\_\_/\_\_\_ Classification/Year in College: \_\_\_\_\_

Term Type  Quarter  Semester  Modular

Terms included on this analysis:  Summer  Fall  Winter  Spring

NOTE: The MIT Scholarship Program academic year runs Summer term through Spring term. It is best if this analysis can include all remaining quarters for the current academic year.

The amounts filled in should reflect the **budgeted** standardized cost of attendance for your institution.

We do not take into consideration any unusual or additional expenses that the student may have. Students should contact the MIT Scholarship Program directly with questions or concerns.

| Cost                    | Assistance             |
|-------------------------|------------------------|
| \$ _____ Tuition        | \$ _____ Pell Grant    |
| \$ _____ Fees           | \$ _____ Federal Grant |
| \$ _____ Books/Supplies | \$ _____               |
| \$ _____ Personal       | \$ _____               |
| \$ _____ Travel         | \$ _____               |
| \$ _____ Room & Board * | \$ _____               |
| \$ _____ Total          | \$ _____ Total         |

\$ \_\_\_\_\_ Total Unmet Need

Additional Notes and Comments:  
 \_\_\_\_\_  
 \_\_\_\_\_

Financial Aid Officer Printed Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Email \_\_\_\_\_ Phone Number & Extension \_\_\_\_\_

\*The Room & Board line should be filled in with the budgeted amount for the school regardless of whether the student lives on or off-campus



# FNA

# Form

# Is This Release Enough?



**Muckleshoot Scholarship Program**  
39015 172<sup>nd</sup> Ave SE, Auburn, WA 98092  
[ScholarshipsDept@Muckleshoot.nsn.us](mailto:ScholarshipsDept@Muckleshoot.nsn.us) 253-876-3378

**Financial Needs Analysis**

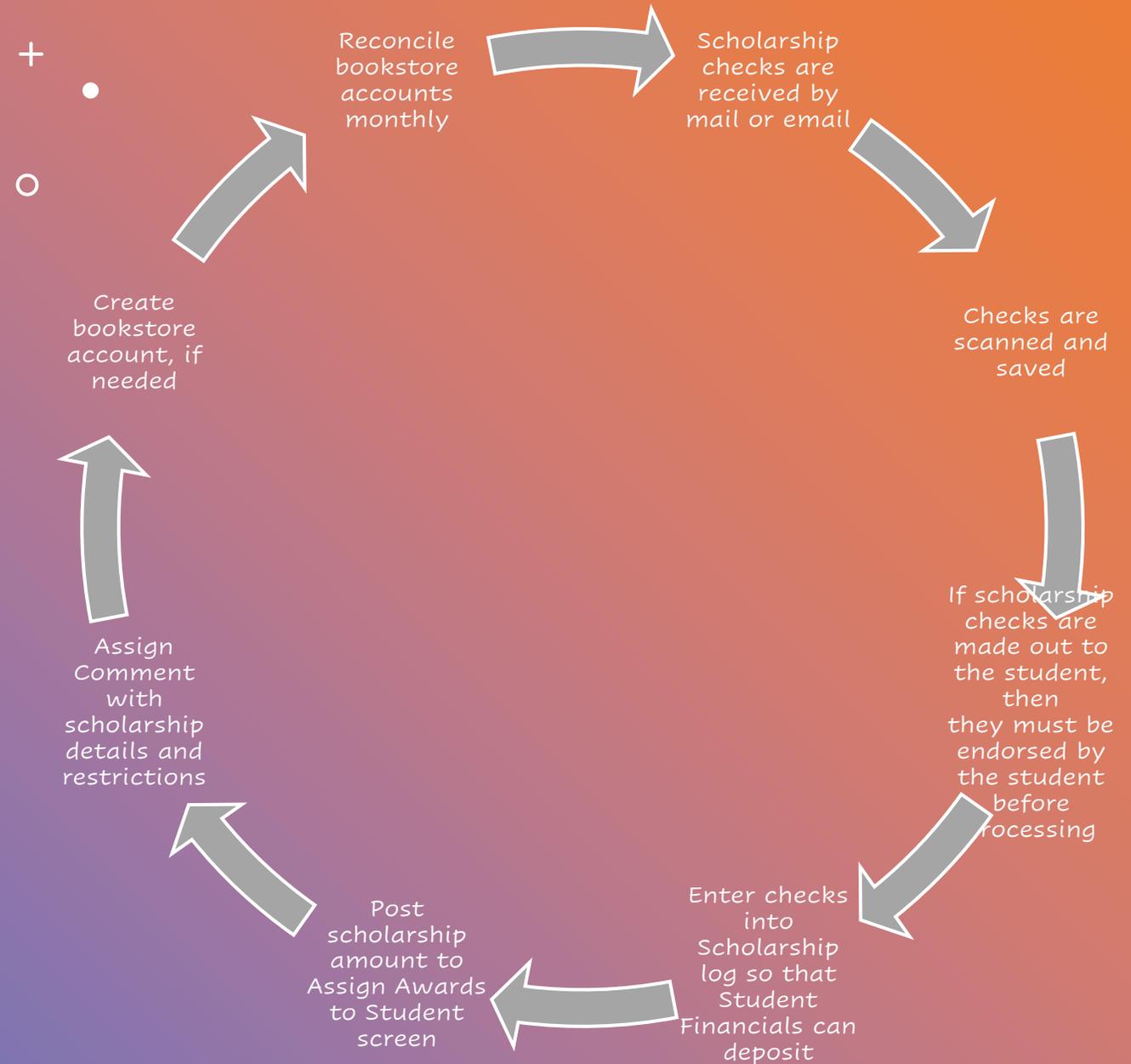
I , with the SSN of  -  -  hereby  
(Applicant Name)  
authorize the release of information provided below to the Muckleshoot Scholarship Program with the understanding that this completed form will be returned to the Scholarship Program via email at [ScholarshipsDept@Muckleshoot.nsn.us](mailto:ScholarshipsDept@Muckleshoot.nsn.us)

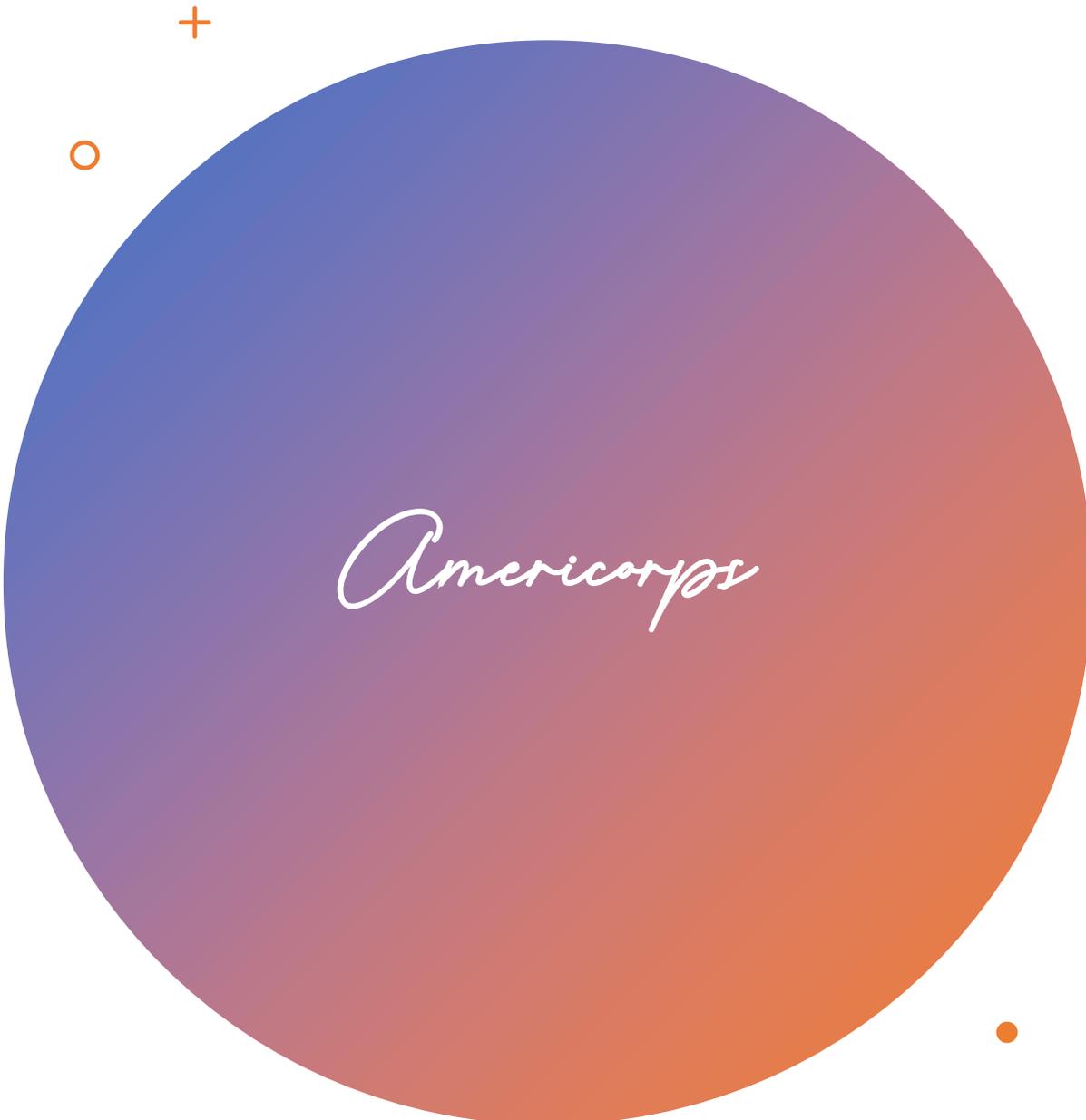
Applicant Signature: \_\_\_\_\_ Date:

**NO!**

Releases must include a time period that the release is good for, the department that is being allowed to release the information, and information on what information is allowed to be released.

# Outside Scholarships





Americorps

**AmeriCorps** is an independent agency of the United States government that engages more than five million Americans in service through a variety of stipend volunteer work programs in many sectors.

- Students need to log in to Americorps account and request funds to be sent to Green River College.
- The scholarship manager (Luybov) receives information about each student's request and their scholarship amount through email.
- Student Financials receives Americorps EFT funds through e-mail with no student information. SF will notify financial aid manager, who provides needed student information so that funds can be posted to the correct account.

# Foundation Scholarships

- Students complete one application to be considered for all Green River Foundation Scholarships (125+ Scholarships!)
- Foundation Scholarships have two scholarship cycles each year

| Application Period      | Period Awarded For                         |
|-------------------------|--|
| January - April 30th    | Fall-Spring of the next academic year      |
| September - mid-October | Winter-Spring of the current academic year |

- The fall scholarship application period is for students who missed the one in spring

# Foundation Scholarship Process

Foundation Scholarships are not paid directly to the student. Funds are applied to tuition and fees by the Financial Aid Office. If a student has scholarship funds left over after tuition and fees have been paid, the scholarship manager (Luybov) can open a bookstore account by student request.

- Foundation Office selects students who will receive scholarships, then send recipients list to scholarship manager
- The manager posts each student's eligible scholarship into ctcLink
- The manager reconciles foundation scholarships accounts and request funds from Foundation Office
- When a check is received from the Foundation Office, the Financial aid manager adds all Foundation scholarship recipients to Scholarship Log and notifies Student Financials that the check is ready to be deposited to a student's account

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# Athletic and Gator Booster Scholarships

- Gator Booster scholarship pays for tuition and fees and Tuition Waiver (not cash; only reducing cost of tuition)
- The Athletic Scholarship list is received by e-mail
- Post scholarships to ctcLink
- Reconcile quarterly
- Request funds from Green River Foundation

# Steps for Tracking & Inputting SAP Determination

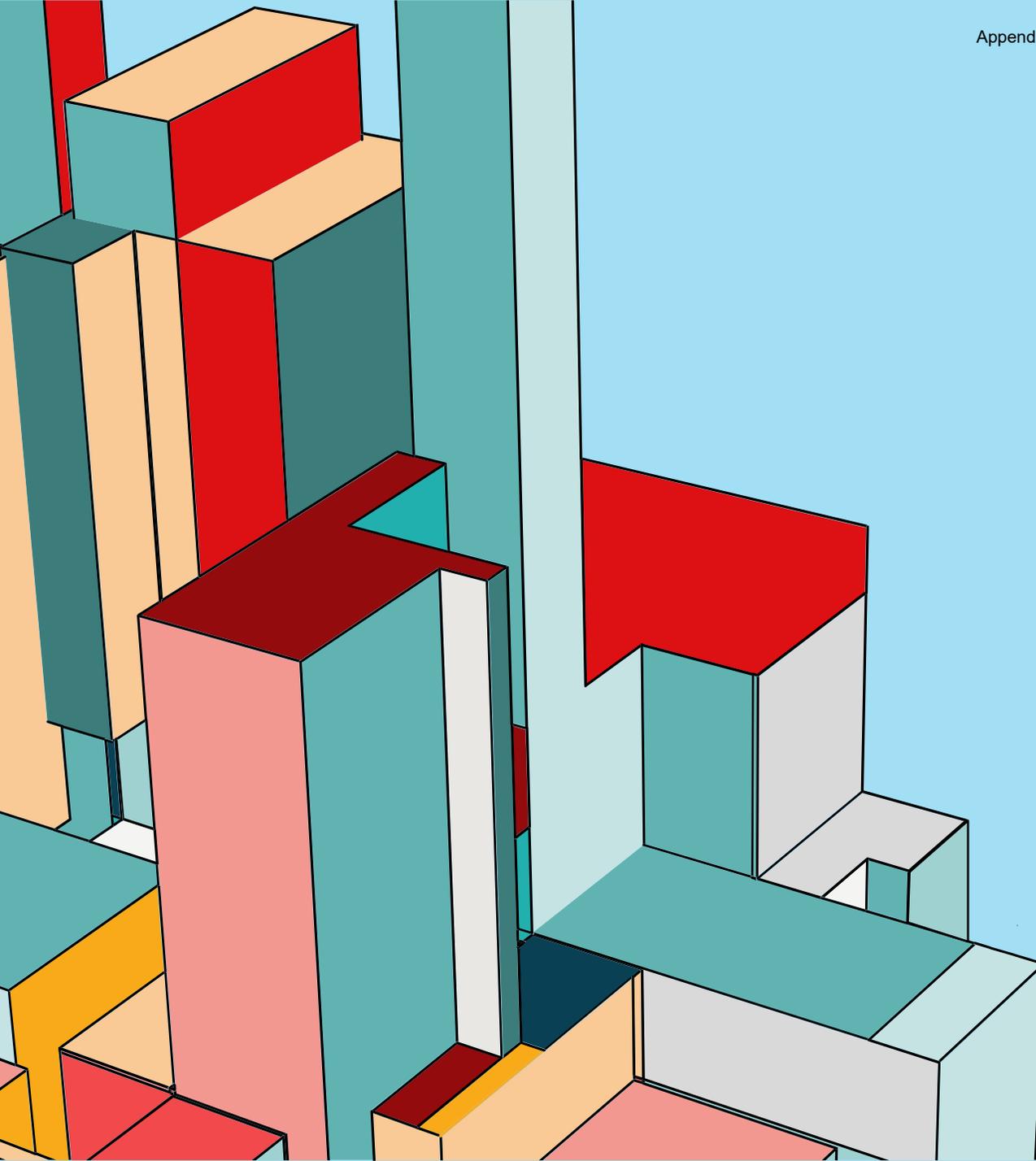
### Steps for Tracking & Prepping SAP Appeals

1. Name/Rename/Save file with student name, ID, quarter, and date. Use the quarter that the student is requesting aid *for* – not necessarily when they were suspended. For example, Shawn is suspended in Spring, takes Summer off, and is appealing in August for Fall quarter aid. Use Fall as the quarter.  
 Example: WARNER SHAWN 123456789 SAP 2247 12.8.24
2. Make sure that checklist EGR068 has been added. If not, verify that the student is actually in SAP status. (Grades may update, etc., updating the SAP status as well. Also, students may be pre-emptively submitting their appeal during the current quarter because they have dropped classes/assume they are going to be SAP).
  - a. Keep the EGR068 checklist status up to date with the progress of the appeal:
    1. INITIATED – Nothing received yet from student
    2. RECEIVED – Appeal submitted, but not reviewed/prepared
    3. ACTIVE – Appeal is prepped and ready for review. No action needed from student.
    4. NOTIFIED – Appeal is missing a component, usually the AAR and student has been emailed with request to complete.
    5. COMPLETED – Appeal has been approved.
    6. RETURNED – Appeal has been denied.
3. Create a new folder for each student's appeal to include:
  - a. Appeal form
  - b. Academic Advisement/Progress Report
  - c. Unofficial Transcript
  - d. Coversheet
4. Follow the steps in the Coversheet to track the appeal in ctLink and in the \_Petitions spreadsheet
5. Move file to the correct folder: Ready for Review, Incomplete, Not Suspended
6. Verify the student has an F02 tuition hold if appeal was submitted by the quarterly deadline – the day before the start of the quarter.
  - a. Appeals submitted after the start of the quarter may still be reviewed, but a tuition hold will not be given.
  - b. To be considered for the current quarter, appeals must be received by the end of the 8<sup>th</sup> week of the quarter (Fall, Winter, Spring) or the end of the 7<sup>th</sup> week of the quarter in Summer.

### Steps for Inputting SAP Determinations

1. Look for folders in the SAP Ready to Review folder that have been renamed to start with "OK"  
FA SharePoint > SAP Review > Appeals > 1\_Ready to Review
2. Search for the student on the **Maintain Student SAP Data page**
  - a. Update the Override SAP Status box to PROB
  - b. Enter a comment: SAP appeal approved for 2247 -bh 10/1/24
  - c. Save and copy the comment
3. Search for the student on the **View Financial Aid Status page**
  - a. Open the SAP Petition checklist (EGR068)
    - i. On the Checklist Management 2 tab, update the status to Completed
    - ii. On the Checklist Management 1 tab, paste the comment you copied in step 2c
    - iii. Save and close tab
4. Send the student an email with the results of their appeal
  - a. Log in to Navigate and search for Financial Aid. At the very bottom of the menu on the right side of the screen, you should see a box titled User Impersonation. Click on the "Impersonate User" link. This will let you send message from the FinAid account rather than you personally.
  - b. Search for the student by ID or name. Some students have both staff and student account. If you see (staff) after their name, click on the down arrow next to their name and choose Name (student).
  - c. In the Options box on the right, click on "Message Student"
  - d. Make sure the button for Email is selected. Click on Apply a Template, then choose "FA - SAP Appeal Approved" from the drop-down menu. Click "Update". This will populate the message with our approval notification.
  - e. Double check the information and click "Send Message"
5. Update [Petitions.xlsx \(sharepoint.com\)](#)
  - a. Change Status from "PREPARED" to "APPROVED"
  - b. Add current date in Det. Email column
6. Open the cover sheet PDF (Last First ID# CS.pdf)
  - a. Check the boxes in the green text box at the bottom to verify they've been done
  - b. Add your initials and the current date at the bottom
  - c. Save
7. Move student folder into the completed appeals folder for the current quarter

# 2025-26 Verification Presentation



# VERIFICATION 2025- 26



## 2025-26 Verification Tracking Groups

Appendix 2.G.4

For each Verification Tracking Group, information items that must be verified are those that are not shaded in the chart below.

| Information That Must Be Verified   | V1—<br>Standard<br>Verification<br>Tracking<br>Group | V4—<br>Custom<br>Verification<br>Tracking<br>Group | V5—<br>Aggregate<br>Verification<br>Tracking<br>Group |
|---|--|--|---|
| <b>Income Information: Tax Filers</b>   |  |  |   |
| • Adjusted gross income (AGI)   | ✓  |  | ✓   |
| • Income earned from work   | ✓  |  | ✓   |
| • U.S. income tax paid  | ✓  |  | ✓   |
| • Untaxed portions of Individual Retirement Arrangement (or Individual Retirement Account, IRA) distributions (withdrawals)<br>> Rollover amount if reported on FAFSA | ✓  |  | ✓   |
| • Untaxed portions of pension and annuity distributions (withdrawals)<br>> Rollover amount if reported on FAFSA   | ✓  |  | ✓   |
| • IRA deductions and payments   | ✓  |  | ✓   |
| • Tax-exempt interest income  | ✓  |  | ✓   |
| • Education tax credits (American Opportunity Tax Credit and Lifetime Learning Tax Credit)  | ✓  |  | ✓   |
| • Foreign Earned Income Exclusion (Foreign Income Exempt from Federal Taxation) if reported on FAFSA  | ✓  |  | ✓   |
| <b>Income Information: Nontax Filers</b>  |  |  |   |
| • Income earned from work   | ✓  |  | ✓   |
| <b>Family Size</b>  | ✓  |  | ✓   |
| <b>Identity/Statement of Educational Purpose</b>  |  | ✓  | ✓   |

## Acceptable Documentation Income and Taxes Paid

When verifying AGI, taxes paid, and other forms of income in V1 and V5 for a tax filer, can accept:

-  **Unchanged** federal tax information (FTI) obtained via FUTURE Act Direct Data Exchange (FA-DDX);
-  Tax Return Transcript or other acceptable alternative tax transcript from IRS or relevant tax authority; **or**
-  Signed copy of tax return and applicable schedules that were filed with the IRS or tax authority

## Signed Copies of Tax Returns

- For IRS 1040, 1040-SR, and 1040-NR, applicable schedules are only Schedules 1 and 3
- No other schedules or forms required for federal verification
- For foreign tax returns, applicable schedules are any equivalents to IRS forms (if any)
- Anytime Tax Return Transcript is required to complete verification, can accept signed copy of tax return with applicable schedules



# Should I Have Received Schedule 1?

If there is an amount in 1040 Line 8 for additional income from Schedule 1, Line 10 (e.g., business/farm income, Foreign Earned Income Exclusion) that is not blank or zero

|                               |           |   |                          |           |
|-------------------------------|-----------|---|--------------------------|-----------|
| <b>Income</b>                 | <b>1a</b> | Total amount from Form(s) W-2, box 1 (see instructions)                                       |                          | <b>1a</b> |
| Attach Form(s) W-2 here. Also | <b>b</b>  | Household employee wages not reported on Form(s) W-2  |                          | <b>1b</b> |
|                               | <b>c</b>  | Tip income not reported on line 1a (see instructions)   |                          | <b>1c</b> |
|                               |           | on Form(s) W-2 (see instructions)   |                          | <b>1d</b> |
|                               |           | Form 2441, line 26  |                          | <b>1e</b> |
|                               |           | Form 8839, line 29  |                          | <b>1f</b> |
|                               |           |   |                          | <b>1g</b> |
|                               |           |   |                          | <b>1h</b> |
|                               |           | (see instructions)  | <b>1i</b>                |           |
|                               |           |   |                          | <b>1z</b> |
|                               | <b>b</b>  | Taxable interest  |                          | <b>2b</b> |
|                               | <b>b</b>  | Ordinary dividends  |                          | <b>3b</b> |
|                               |           | able amount   |                          | <b>4b</b> |
|                               | <b>b</b>  | able amount   |                          | <b>5b</b> |
|                               | <b>b</b>  | Taxable amount  |                          | <b>6b</b> |
|                               | <b>c</b>  | If you elect to use the lump-sum election method, check here (see instructions)               | <input type="checkbox"/> |           |
|                               | <b>7</b>  | Capital gain or (loss). Attach Schedule D if required. If not required, check here            | <input type="checkbox"/> | <b>7</b>  |
|                               | <b>8</b>  | Additional income from Schedule 1, line 10  |                          | <b>8</b>  |
|                               | <b>9</b>  | Add lines 1z, 2b, 3b, 4b, 5b, 6b, 7, and 8. This is your <b>total income</b>                  |                          | <b>9</b>  |
|                               | <b>10</b> | Adjustments to income from Schedule 1, line 26  |                          | <b>10</b> |
|                               | <b>11</b> | Subtract line 10 from line 9. This is your <b>adjusted gross income</b>                       |                          | <b>11</b> |
|                               | <b>12</b> | <b>Standard deduction or itemized deductions</b> (from Schedule A)                            |                          | <b>12</b> |
|                               | <b>13</b> | Qualified business income deduction from Form 8995 or Form 8995-A                             |                          | <b>13</b> |
|                               | <b>14</b> | Add lines 12 and 13   |                          | <b>14</b> |
|                               | <b>15</b> | Subtract line 14 from line 11. If zero or less, enter -0-. This is your <b>taxable income</b> |                          | <b>15</b> |

#### Standard Deduction for—

- Single or Married filing separately, \$13,850
- Married filing jointly or Qualifying surviving spouse, \$27,700
- Head of household, \$20,800
- If you checked any box under Standard Deduction, see instructions.

SCHEDULE 1  
(Form 1040)Department of the Treasury  
Internal Revenue Service

## Additional Income and Adjustments to Income

Attach to Form 1040, 1040-SR, or 1040-NR.

Go to [www.irs.gov/Form1040](http://www.irs.gov/Form1040) for instructions and the latest information.

OMB No. 1545-0047

2023

Attachment  
Sequence No. 01

Name(s) shown on Form 1040, 1040-SR, or 1040-NR

Your social security number

## Part I Additional Income

|    |   |    |    |
|----|---|----|----|
| 1  | Taxable refunds, credits, or offsets of state and local income taxes  |    | 1  |
| 2a | Alimony received  |    | 2a |
| b  | Date of original divorce or separation agreement (see instructions):  |    |    |
| 3  | Business income or (loss). Attach Schedule C  |    | 3  |
| 4  | Other gains or (losses). Attach Form 4797   |    | 4  |
| 5  | Rental real estate, royalties, partnerships, S corporations, trusts, etc. Attach Schedule E   |    | 5  |
| 6  | Farm income or (loss). Attach Schedule F  |    | 6  |
| 7  | Unemployment compensation   |    | 7  |
| 8  | Other income:   |    |    |
| a  | Net operating loss  | 8a |    |
| b  | Gambling  | 8b |    |
| c  | Cancellation of debt  | 8c |    |
| d  | Foreign earned income exclusion from Form 2555  | 8d |    |
| e  | Income from Form 8853   | 8e |    |
| f  | Income from Form 8889   | 8f |    |
| g  | Alaska Permanent Fund dividends   | 8g |    |
| h  | Jury duty pay   | 8h |    |
| i  | Prizes and awards   | 8i |    |
| j  | Activity not engaged in for profit income   | 8j |    |
| k  | Stock options   | 8k |    |
| l  | Income from the rental of personal property if you engaged in the rental for profit but were not in the business of renting such property | 8l |    |
| m  | Olympic and Paralympic medals and USOC prize money (see instructions)   | 8m |    |
| n  | Section 951(a) inclusion (see instructions)   | 8n |    |
| o  | Section 951A(a) inclusion (see instructions)  | 8o |    |
| p  | Section 461(j) excess business loss adjustment  | 8p |    |
| q  | Taxable distributions from an ABL account (see instructions)  | 8q |    |
| r  | Scholarship and fellowship grants not reported on Form W-2  | 8r |    |
| s  | Nontaxable amount of Medicaid waiver payments included on Form 1040, line 1a or 1d  | 8s |    |
| t  | Pension or annuity from a nonqualified deferred compensation plan or a nongovernmental section 457 plan                                   | 8t |    |
| u  | Wages earned while incarcerated   | 8u |    |
| z  | Other income. List type and amount:   | 8z |    |
| 9  | Total other income. Add lines 8a through 8z   |    | 9  |
| 10 | Combine lines 1 through 7 and 9. This is your additional income. Enter here and on Form 1040, 1040-SR, or 1040-NR, line 8                 |    | 10 |

For Paperwork Reduction Act Notice, see your tax return instructions.

Cat. No. 71479F

Schedule 1 (Form 1040) 2023

Income  
earned  
from work  
=  
1040 Line  
1z +  
Schedule 1,  
Line 3 +  
Line 6

Foreign  
Earned  
Income  
Exclusion  
=  
Schedule  
1, Line 8d

# Should I Have Received Schedule 1?

|  |           |   |                          |
|--|-----------|---|--------------------------|
| <b>Income</b><br>Attach Form(s) W-2 here. Also attach Forms W-2G and 1099-R if tax was withheld.<br>If you did not get a Form W-2, see instructions. | <b>1a</b> | Total amount from Form(s) W-2, box 1 (see instructions)                                       | 1a                       |
|  | <b>b</b>  | Household employee wages not reported on Form(s) W-2  | 1b                       |
|  | <b>c</b>  | Tip income not reported on line 1a (see instructions)   | 1c                       |
|  | <b>d</b>  | Medicaid waiver payments not reported on Form(s) W-2 (see instructions)                       | 1d                       |
|  | <b>e</b>  | Taxable dependent care benefits from Form 2441, line 26                                       | 1e                       |
|  | <b>f</b>  | Employer-provided adoption benefits from Form 8839, line 29                                   | 1f                       |
|  | <b>g</b>  | Wages from Form 8919, line 6  | 1g                       |
|  | <b>h</b>  | Other earned income (see instructions)  | 1h                       |
|  | <b>i</b>  | Nontaxable combat pay election (see instructions)   | 1i                       |
|  |           |   | 1z                       |
|  |           | <b>b</b>  | Taxable interest         |
|  | <b>b</b>  | Ordinary dividends  | 3b                       |
|  | <b>b</b>  | Taxable amount  | 4b                       |
|  | <b>b</b>  | Taxable amount  | 5b                       |
|  | <b>b</b>  | Taxable amount  | 6b                       |
|  |           | (see instructions)  | <input type="checkbox"/> |
|  |           | required. If not, check here  | <input type="checkbox"/> |
|  | <b>8</b>  | Additional income from Schedule 1, line 10  | 8                        |
|  | <b>9</b>  | Add lines 1z, 2b, 3b, 4b, 5b, 6b, 7, and 8. This is your <b>total income</b>                  | 9                        |
|  | <b>10</b> | Adjustments to income from Schedule 1, line 26  | 10                       |
|  | <b>11</b> | Subtract line 10 from line 9. This is your <b>adjusted gross income</b>                       | 11                       |
|  | <b>12</b> | <b>Standard deduction or itemized deductions</b> (from Schedule A)                            | 12                       |
|  | <b>13</b> | Qualified business income deduction from Form 8995 or Form 8995-A                             | 13                       |
|  | <b>14</b> | Add lines 12 and 13   | 14                       |
|  | <b>15</b> | Subtract line 14 from line 11. If zero or less, enter -0-. This is your <b>taxable income</b> | 15                       |

If there is an amount in 1040 Line 10 for adjustments to income from Schedule 1, Line 26 (e.g., IRA deductions) that is not blank or zero

jointly or Qualifying surviving spouse, \$27,700  
 • Head of household, \$20,800  
 • If you checked any box under Standard Deduction, see instructions.

**IRA  
deductions  
and  
payments to  
qualified  
plans  
=  
Schedule 1,  
Lines 16 + 20**

Schedule 1 (Form 1040) 2023

Page **2**

**Part II Adjustments to Income**

|     |   |           |  |
|-----|---|-----------|--|
| 11  | Educator expenses . . . . .   | 11        |  |
| 12  | Certain business expenses of reservists, performing artists, and fee-basis government officials. Attach Form 2106 . . . . . | 12        |  |
| 13  | Health savings account deduction. Attach Form 8889 . . . . .  | 13        |  |
| 14  | Moving expenses for members of the Armed Forces. Attach Form 3903 . . . . .   | 14        |  |
| 15  | Deductible part of self-employment tax. Attach Schedule SE . . . . .  | 15        |  |
| 16  | <b>Self-employed SEP, SIMPLE, and qualified plans . . . . .</b>   | <b>16</b> |  |
| 17  | Self-employed health insurance deduction . . . . .  | 17        |  |
| 18  | Penalty on early withdrawal of savings . . . . .  | 18        |  |
| 19a | Alimony paid . . . . .  | 19a       |  |
|     | <b>b</b> Recipient's SSN . . . . .  |           |  |
|     | <b>c</b> Date of original divorce or separation agreement (see instructions): _____   |           |  |
| 20  | <b>IRA deduction . . . . .</b>  | <b>20</b> |  |
| 21  | Student loan interest deduction . . . . .   | 21        |  |
| 22  | Reserved for future use . . . . .   | 22        |  |
| 23  | Archer MSA deduction . . . . .  | 23        |  |

# Should I Have Received Schedule 3?

|                        |  |   |    |  |
|------------------------|--|---|----|--|
| <b>Tax and Credits</b> | 16   | Tax (see instructions). Check if any from Form(s): 1 <input type="checkbox"/> 8814 2 <input type="checkbox"/> 4972 3 <input type="checkbox"/> _____ . . . | 16 |  |
|                        | 17   | Amount from Schedule 2, line 3 . . . . .  | 17 |  |
|                        | 18   | Add lines 16 and 17 . . . . .   | 18 |  |
|                        | 19   | Child tax credit or credit for other dependents from Schedule 8812 . . . . .  | 19 |  |
|                        | 20   | Amount from Schedule 3, line 8 . . . . .  | 20 |  |
|                        | 21   | Add lines 19 and 20 . . . . .   | 21 |  |
|                        | 22   | Subtract line 21 from line 18. If zero or less, enter -0- . . . . .   | 22 |  |
|                        | 23   | Other taxes, including self-employment tax, from Schedule 2, line 21 . . . . .  | 23 |  |
| 24                     | Add lines 22 and 23. This is your <b>total tax</b> . . . . . | 24  |    |  |

If there is an amount in 1040 Line 20 from Schedule 3, Line 3 (nonrefundable education tax credits) that is not zero

**Payments**

|           |  |            |            |
|-----------|--|------------|------------|
| <b>25</b> | Federal income tax withheld from:  |            |            |
| <b>a</b>  | Form(s) W-2 . . . . .  | <b>25a</b> |            |
| <b>b</b>  | Form(s) 1099 . . . . .   | <b>25b</b> |            |
| <b>c</b>  | Other forms (see instructions) . . . . .   | <b>25c</b> |            |
| <b>d</b>  | Add lines 25a through 25c . . . . .  |            | <b>25d</b> |
| <b>26</b> | 2023 estimated tax payments and amount applied from 2022 return . . . . .                          |            | <b>26</b>  |
| <b>27</b> | Earned income credit (EIC) . . . . .   | <b>27</b>  |            |
| <b>28</b> | Additional child tax credit from Schedule 8812 . . . . .   | <b>28</b>  |            |
| <b>29</b> | American opportunity credit from Form 8863, line 8 . . . . .                                       | <b>29</b>  |            |
| <b>30</b> | Reserved for future use . . . . .  | <b>30</b>  |            |
| <b>31</b> | Amount from Schedule 3, line 15 . . . . .  | <b>31</b>  |            |
| <b>32</b> | Add lines 27, 28, 29, and 31. These are your total other payments and refundable credits . . . . . |            | <b>32</b>  |
| <b>33</b> | Add lines 25d, 26, and 32. These are your total payments . . . . .                                 |            | <b>33</b>  |

If you have a qualifying child, attach Sch. EIC.

**Education tax credits = 1040 Line 29 + Schedule 3, Line 3**

**SCHEDULE 3 (Form 1040)**  
Department of the Treasury  
Internal Revenue Service

**Additional Credits and Payments**

Attach to Form 1040, 1040-SR, or 1040-NR.  
Go to [www.irs.gov/Form1040](http://www.irs.gov/Form1040) for instructions and the latest information.

OMB No. 1545-0074  
**2023**  
Attachment Sequence No. 03

Name(s) shown on Form 1040, 1040-SR, or 1040-NR Your social security number

**Part I Nonrefundable Credits**

|          |  |          |  |
|----------|--|----------|--|
| <b>1</b> | Foreign tax credit. Attach Form 1116 if required . . . . .                                       | <b>1</b> |  |
| <b>2</b> | Credit for child and dependent care expenses from Form 2441, line 11. Attach Form 2441 . . . . . | <b>2</b> |  |
| <b>3</b> | Education credits from Form 8863, line 19 . . . . .  | <b>3</b> |  |

# 2023 Tax Filing Thresholds

Table 1-1. 2023 Filing Requirements for Most Taxpayers

| IF your filing status is... | AND at the end of 2023 you were...* | THEN file a return if your gross income was at least...** |
|-----------------------------|-------------------------------------|---|
| Single                      | under 65                            | \$13,850  |
|                             | 65 or older                         | \$15,700  |
| Married filing jointly***   | under 65 (both spouses)             | \$27,700  |
|                             | 65 or older (one spouse)            | \$29,200  |
|                             | 65 or older (both spouses)          | \$30,700  |
| Married filing separately   | any age                             | \$5   |
| Head of household           | under 65                            | \$20,800  |
|                             | 65 or older                         | \$22,650  |
| Qualifying surviving spouse | under 65                            | \$27,700  |
|                             | 65 or older                         | \$29,200  |

[IRS Publication 17](#) and handout

# Nonfilers and Income Earned from Work

*Income information for non-tax filers* .....

Income Earned from Work

For an individual who has not filed and, under IRS or other relevant tax authority rules (e.g., the Republic of the Marshall Islands, the Republic of Palau, the Federated States of Micronesia, a U.S. territory or commonwealth or a foreign government), is not required to file a 2023 income tax return—

- (1) A signed and dated statement certifying—
  - (a) That the individual is not required to file a 2023 income tax return; and
  - (b) The sources and amounts of earnings, other income, and resources that supported the individual(s) for the 2023 tax year;
- (2) For individuals without a Social Security number (SSN), Individual Taxpayer Identification Number (ITIN), or Employer Identification Number (EIN), a signed and dated statement certifying that they do not have an SSN, ITIN, or EIN;
- (3) A copy of IRS Form W-2<sup>2</sup> for each source of 2023 employment income received or an equivalent document;<sup>2</sup> and
- (4) Except for dependent students, verification of non-filing<sup>4</sup> for individuals who would file a return with a relevant tax authority other than the IRS dated on or after October 1, 2024.

*Note:* The collection of documentation to verify income earned from work is also used to determine if the applicant (and the applicable spouse or parent) was required to file a U.S. income tax return for the 2023 tax year.

## Foreign Nonfilers and Income Earned from Work

- Foreign nonfilers are not eligible for automatic -1500 student aid index (SAI)
- FAFSA contributor must manually answer income, including AGI, income earned from work, untaxed income, taxes paid, etc.
- FAFSA instructs to enter income earned from work in AGI and in income earned from work as if tax filers
- FAFSA Processing System (FPS) will calculate SAI like U.S. tax filers
- Verify by entering income earned from work into AGI and income earned from work fields

# Verification of Nonfiling

*Income information for non-tax filers* .....

Income Earned from Work

For an individual who has not filed and, under IRS or other relevant tax authority rules (e.g., the Republic of the Marshall Islands, the Republic of Palau, the Federated States of Micronesia, a U.S. territory or commonwealth or a foreign government), is not required to file a 2023 income tax return—

- (1) A signed and dated statement certifying—
  - (a) That the individual is not required to file a 2023 income tax return; and
  - (b) The sources and amounts of earnings, other income, and resources that supported the individual(s) for the 2023 tax year;
- (2) For individuals without a Social Security number (SSN), Individual Taxpayer Identification Number (ITIN), or Employer Identification Number (EIN), a signed and dated statement certifying that they do not have an SSN, ITIN, or EIN;
- (3) A copy of IRS Form W-2<sup>2</sup> for each source of 2023 employment income received or an equivalent document;<sup>2</sup> and
- (4) Except for dependent students, verification of non-filing<sup>4</sup> for individuals who would file a return with a relevant tax authority other than the IRS dated on or after October 1, 2024.

- Only required if individual would file non-IRS tax return (e.g., foreign country, Puerto Rico, etc.) if they were to file
- Required even for zero income

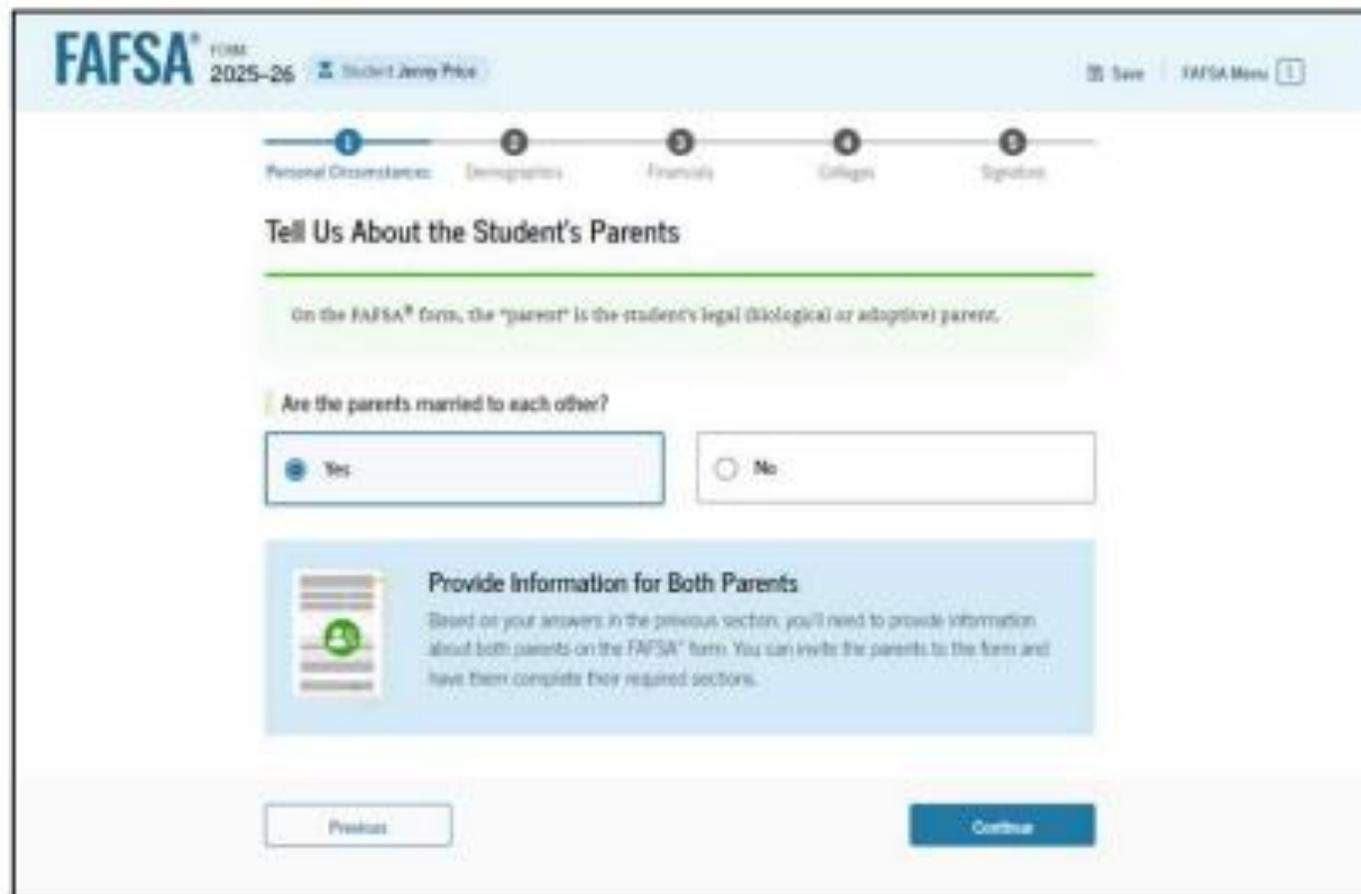
## Amended Tax Returns

- (5) For an individual who filed an amended income tax return with the IRS, a signed copy of the IRS Form 1040X that was filed with the IRS for tax year 2023 or documentation from the IRS that include the change(s) made to the tax filer's 2023 tax information, in addition to one of the following—
- (a) Income and tax information from the IRS on an ISIR record with all tax information from the original tax return;
  - (b) A transcript obtained from the IRS that lists 2023 tax account information of the tax filer(s); or
  - (c) A signed copy of the 2023 IRS Form 1040 and the applicable schedules that were filed with the IRS.

(a) is FTI from FA-DDX

## Parent of Record (Primary Parent)

The parent of record is self-reported on the FAFSA, and unless there is conflicting information, there is no requirement for the school to verify or otherwise confirm which parent provides the greater portion of support or if the correct parent is reported on the FAFSA.



The screenshot shows the FAFSA 2025-26 'Tell Us About the Student's Parents' section. At the top, there is a progress bar with five steps: Personal Circumstances (1), Demographics (2), Financials (3), College (4), and Signature (5). The current step is 'Tell Us About the Student's Parents'. Below the progress bar, there is a heading 'Tell Us About the Student's Parents' and a sub-heading 'On the FAFSA® form, the "parent" is the student's legal (biological or adoptive) parent.' Below this, there is a question 'Are the parents married to each other?' with two radio button options: 'Yes' (selected) and 'No'. Below the question, there is a blue box with a green plus icon and the heading 'Provide Information for Both Parents'. The text in the box says: 'Based on your answers in the previous section, you'll need to provide information about both parents on the FAFSA® form. You can invite the parents to the form and have them complete their required sections.' At the bottom of the form, there are two buttons: 'Previous' and 'Continue'.

# Family Size Verification Not Required



Number in dependent student's family size if:

- Parents are married or unmarried and living together, and family size is 3
- Parent is single, divorced, separated, or widowed and family size is 2



Number in independent student's family size if:

- Student is married and family size is 2
- Student is unmarried and family size is 1



Family size is manually updated and number is same as FTI family size retrieved from FA-DDX

## Family Size—Verification

If transferred via FA-DDX and not manually entered...

- Family size is unchanged and already verified

If not transferred via FA-DDX or if manually entered...

- Statement signed by student (and parent if dependent) listing name and age of each family member, and relationship of that family member to student

# ~~Identity and Statement of Educational Purpose~~



Must be presented in person at the same time to school-designated official ~~or to notary public~~

A sample form titled 'Identity and Statement of Educational Purpose (To Be Notarized)'. The form contains several sections and fields, including 'The student must present...', 'I hereby certify that...', 'Statement of Educational Purpose (Presence of a Notary)', and 'Statement of Educational Purpose'. A large red 'X' is superimposed over the entire form, indicating that this form is not to be used.

1. Schools are *no longer required* to obtain a Statement of Educational Purpose from students who are selected for V4 or V5 verification.
2. If an institution determines that an applicant is unable to appear in person to present an unexpired, valid, government-issued photo identification, the applicant can now have the option of appearing on a video call to present an unexpired, valid, government-issued photo identification to an institutionally authorized individual who will review the identification. The applicant can still, but will no longer be required to, submit a copy of their identification document that is acknowledged in a notary statement or that is presented to a notary. The video call option will require the institution to maintain a scanned copy (electronic or hardcopy) of the identification documentation that includes the date it was presented and the name of the authorized representative that reviewed the documentation. This can be accomplished through a screenshot of the video call that has legible details of the identification.

**QUESTIONS?**

