

## **Green River College PRFR Report Appendix 2.G.5**

**2.G.5 Students receiving financial assistance are informed of any repayment obligations. The institution regularly monitors its student loan programs and publicizes the institution's loan default rate on its website.**

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- [Federal Direct Student Loans Q&A](#) - Green River College Cohort Default Rate

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## **2.G.5 EV.#1 / Section 1**

## Repayment obligations

October 20, 2025 08:48 AM

## ! Canvas outage

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# REPAYMENT OBLIGATIONS

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/ [Repayment obligations](#)

## Census: add/drop credits within the first tenth day of the quarter

Eligible enrolled credits are counted on the tenth day of fall, winter and spring quarters. The summer quarter census date varies.

Financial aid pays tuition and begins disbursing funds the first day of the quarter. Students who add or drop classes during the first ten days of the quarter may change their enrollment level and require a recalculation of grant eligibility. The Financial Aid Office will pay additional grant funds for students adding classes to a higher enrollment level (such as part-time to full-time).

Students dropping to a lower payment level will be considered "overpaid" **and will be responsible for repaying the overpayment.**

## Repayments: official withdrawal or stop/not attending all classes will be billed

Students who officially withdraw or stop attending all classes will be billed for the amount of aid they were not eligible to receive. Repayment of all or part of the funds used to pay tuition and fees or disbursed to the student can be owed.

Aid is earned based upon the number of days of class attendance or online participation. Students who receive funds

## Announcements

### How can I check on the status of my aid?

Check your email along with the Tasks, Message Center, and Financial Aid tiles in your student homepage in [ctcLink](#) for updates on your financial aid.

### 2025-2026 FAFSA and WASFA now available!

Renew your FAFSA or WASFA for the 2025-26 award year. This includes Summer 2025, Fall 2025, Winter 2026, Spring 2026.

## Consumer Information

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# CONSUMER INFORMATION

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## Student Right to Know

Green River College provides the following information and has made it available to the general public as well as students, faculty and prospective students. The state, federal laws and college policy under the Higher Education Act of 1965 dictates the criteria for this information. Follow the links to open topic details. You may also view all of our [college policies and procedures online](#). If you prefer to have the information in paper format, call or email each office listed.

## Student Outcomes

- [Graduation-Transfer-Out Rates](#)
- [Graduation-Transfer-Out Rates by Race-Ethnicity](#)
- [Employment Rates](#)

## Accreditation and Reporting

- [Accredited Status](#)
- [Gainful Employment Information](#)
- [Professional Licensure & Certification](#)
- [Washington State Quality Awards Standards](#)

## Finances

- [Admission Requirements](#)
- [Financial Aid Deadlines](#)
- [Net Price Calculator](#)

October 20, 2025 08:48 AM

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## Publications

- [Abuse of Alcohol](#)
- [Academic Credit for Military Training](#)
- [College Courses Transferrable to Four-Year Universities \(Transfer Equivalency Guides\)](#)
- [Consumer Protection Student Complaint Process](#)
- [Course Placement Options](#)
- [Credits and Courses Fulfilled by Exams or Proficiency](#)
  - [Advanced Placement \(AP\) Credits and Courses](#)
  - [International Baccalaureate \(IB\) Credits and Courses](#)
- [Equity in Athletics Disclosure Act \(EADA\)](#)
  - [Download a print only version of the 2025 EADA Survey \(PDF\)](#)
- [Family Education Rights & Privacy Act \(FERPA\)](#)
- [Financial Aid Counseling Curriculum](#)
- [HIV/AIDS Information](#)
- [Instructional Student Complaint Process](#)
- [Limitation of Liability](#)
- [Liquor and Illegal Drug Use in Campus Housing](#)
- [Privacy Policy](#)
- [Publication Disclaimer](#)
- [Sexual Harassment Policies and Procedures](#)
- [2024/2025 Student Housing Agreement](#)

## Other

- [Disability Awareness Month](#)
- [Public Disclosure](#)
- [Voter Information & Registration](#)
- [Whistleblowers](#)

### Resources

Contact Us

### STUDENT SUPPORT

ctcLink  
 Student Email  
 My Green River  
 Navigate 360  
 Financial Aid  
 Holman Library  
 Center for Transformational Wellness

### EMPLOYEE RESOURCES

Human Resources  
 Institutional Effectiveness  
 ctcLink Sign In  
 GatorNet  
 Curriculog (formerly CAR/PAR)  
 Faculty eLearning  
 Canvas  
 Gator News

### CAMPUS SAFETY

Emergency & Safety Alerts  
 Just Report It

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## **2.G.5 EV.#2 / Section 2**

## SA-13 Financial Aid Application Process

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# SA-13 FINANCIAL AID APPLICATION PROCESS

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/ SA-13 Financial Aid Application Process

**Policy Type:** Student Affairs

**Policy Title:** Financial Aid Application Process

**Policy Number:** SA-13

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**Purpose:**

Specify the process students need to use to apply for and have their eligibility determined for financial aid at Green River College.

**Scope:**

Applies to all students wishing to obtain financial aid at Green River College.

**Definitions:**

- **FAFSA:** The Free Application for Federal Student Aid must be completed in order to apply for federal financial aid at Green River. FAFSA results are used to determine eligibility for federal, state, and institutional financial aid.
- **WASFA:** The Washington Application for State Financial Aid is for students who don't meet the requirements of the FAFSA but meet the residency requirements of HB-1079, have DACA status, or other eligibility criteria as determined by the Washington Student Achievement Council.
- **Student Aid Report (SAR):** Results and report of the information provided on the FAFSA.
- **Verification:** The required process, initiated by The U.S. Department of Education's Central Processing System, which selects a student's application and which requires the student to provide documentation to the college to show the data provided on the FAFSA is accurate.

### **Policy:**

To apply for financial Aid at Green River College, students must complete the FAFSA/WASFA. Priority consideration is given to students who have submitted required documents by the published priority processing dates. Student financial aid applications are not considered complete until all required documents have been submitted.

### **Procedure:**

1. Students complete the appropriate application online.
  - FAFSA - [fafsa.gov](https://fafsa.gov)
  - WASFA - [WASFA \(Washington Application for State Financial Aid\)](#)
2. Students review the information on the SAR, if applicable, for accuracy and make any necessary corrections.
3. Students provide any additional information or documentation as requested by the Green River Financial Aid Office, preferably by the priority processing date.
4. Students will receive a financial aid notification and may accept or decline offers for loans and/or work-study funds via the financial aid portal or by submitting a signed financial aid notification.
  - Student borrowers will be required to complete online student loan counseling and a loan agreement prior to receiving loan funds.

## SA-14 Federal Direct Loan Program

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# SA-14 FEDERAL DIRECT LOAN PROGRAM

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/ SA-14 Federal Direct Loan Program

### Purpose:

Applies to all students wanting to obtain a student loan to finance their educational costs while attending Green River.

### Scope:

Applies to all students wanting to obtain a student loan to finance their educational costs while attending Green River.

### Definitions:

- **FAFSA:**The Free Application for Federal Student Aid must be completed in order to apply for federal financial aid at Green River. FAFSA results are used to determine eligibility for federal, state, and institutional financial aid.
- **Federal Direct Parent Loan for Undergraduate Student (PLUS Loan):**a loan in the parent's name used for paying the student's educational expenses.
- **William D. Ford Federal Direct Loan:** program established by the United States Congress to assist students and parents in financing their educational costs.
- **Subsidized loan:**a loan in the student's name in which the interest is paid for the student until the student ceases enrollment as a half-time student or loses subsidy through the SULA provision. Loan repayment begins six months after a student ceases half-time enrollment.
- **Subsidized Usage Limit Applies (SULA):** There is a limit on the maximum period of time (measured in academic years) that a student can receive Direct Subsidized Loans. In

## College Policies

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- SA 2 Academic Honors
- SA-3 Audit a Class
- SA-4 Admissions
- SA-5 Deceased Student
- SA-6 Grading Policy
- SA-9 Transcripts

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## Canvas outage

Canvas is experiencing issues due to an ongoing AWS incident. We are working on recovering as soon as possible. You can follow the status of the issue at <https://health.aws.amazon.com/health/status> and <https://status.instructure.com/>

Green River uses two types of Federal Direct Loans for students, subsidized and unsubsidized.

It also offers the Federal Direct PLUS loan for parents to use in financing their dependent's educational costs.

The U. S. Department of Education is the lender for these loan programs.

### Procedure:

1. Students wishing to borrow under the Federal Direct Loan program must have a complete financial aid file prior to loan certification. Federal PLUS Loans require a FAFSA and PLUS Loan Worksheet prior to loan certification.
2. For a Federal Direct Loan, students can submit a Federal Direct Loan Worksheet, accept their loan award via the financial aid portal, or submit a signed award letter to the financial aid office
3. For a Federal Direct Loan, students must complete Entrance Counseling and a Master Promissory Note online prior to receiving funds.
4. Students will receive a notification of loan funds each term.
5. Students will receive a loan debt letter any time loan indebtedness changes.
6. Exit counseling materials are e-mailed to borrower's personal email when they drop below six credit hours and/or leave the college.

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**Specific Authority:** Federal Regulations **34 CFR 685**

**Law Implemented:**

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### History of Policy or Procedure:

Draft Date: May 22, 2018

Policy and Procedure Adopted: January 6, 2006


Policy and Procedure Revised: February 23<sup>rd</sup>, 2021

Reviewed By: Director of Financial Aid, Dean of Enrollment and Completion, Student Affairs Leadership Team

Contact: Beth Hawes, Director of Financial Aid, [253.333.4978](tel:253.333.4978)  
 Executive Team Sponsor: Dr. Deborah Casey, Vice President of Student Affairs, ext. 3328

- SA-16 Return of Financial Aid Funds
- SA-17 Satisfactory Progress for Financial Aid
- SA-18 Notification on Convicted Sexual Offenders
- SA-20 Degree Exception
- SA-22 Graduation Criteria
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- SA-31 Reporting Crimes and Other Emergencies
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- SA-92 Timely Warning Notifications
- SA-93 Emergency Notification Policy

## SA-15 Financial Aid Eligibility

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# SA-15 FINANCIAL AID ELIGIBILITY

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/ SA-15 Financial Aid Eligibility

**Policy Type:** Student Affairs

**Policy Title:** Financial Aid Eligibility

**Policy Number:** SA-15

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**Purpose:**

Define eligibility requirements for federal, state, and institutional student aid programs.

**Scope:**

All students applying for federal, state, and/or institutional student aid.

**Definitions:**

**Ability to Benefit (ATB):** Under the ATB provision, otherwise-eligible students — who do not have a high school diploma or its

recognized equivalent but are enrolled in select Title IV eligible programs at Green River College — may be eligible for financial aid.

**Enrollment Status:** Enrollment Status is based on the number of quarterly credits, which apply towards a student's eligible program of study, and is calculated quarterly.

- *Federal student loans, federal/state work-study, and Federal Supplemental Educational Opportunity Grant (FSEOG):* Minimum six (6) quarterly credits which apply towards a student's eligible program of study.
- *Grants (including Pell, Washington College Grant, College Bound Scholarship, institutional funds):* Awards are prorated based on the number of eligible quarterly credits which apply towards a student's eligible program of study.

<b>ENROLLMENT STATUS</b>	<b>NUMBER OF ELIGIBLE CREDITS</b>
Full-Time	12 or more
Three Quarter Time	9 to 11
Half-Time	6 to 8
Less Than Half Time	5 or fewer

**FAFSA:** The Free Application for Federal Student Aid must be completed in order to apply for federal financial aid at Green River. FAFSA results are used to determine eligibility for federal, state, and institutional financial aid.

**Satisfactory Academic Progress (SAP):** Students are required to maintain satisfactory academic progress in order to receive financial aid which is mandated by federal and state regulations. See Policy SA-17: Satisfactory Progress for Financial Aid

**WASFA:** The Washington Application for State Financial Aid is for students who don't meet the requirements of the FAFSA but meet the residency requirements of HB-1079, have DACA status, or other eligibility criteria as determined by Washington Student Achievement Council.

**Policy:**

Recipients of federal financial aid at Green River must meet the following criteria:

1. Complete a FAFSA
2. Have a high school diploma, GED® certificate, recognized HS equivalency, or qualify for Ability to Benefit (ATB) designation.
3. Not be enrolled in an elementary or secondary school even if simultaneously enrolled in an eligible postsecondary program.
4. Be enrolled as a regular student seeking an eligible degree or certificate.
5. Meet and maintain satisfactory academic progress (see Policy [SA-17: Satisfactory Progress for Financial Aid](#))
6. Meet enrollment status requirements.
7. Not be in default on a student loan or owe a repayment of federal educational grant funds.
8. Be a citizen or permanent resident of the United States or eligible non-citizen.
9. Register with selective service, if required to do so.

*Note: The U.S. Department of Education may have additional eligibility requirements not stated in this policy. Please see [studentaid.gov](http://studentaid.gov) for additional information.*

Recipients of state & institutional financial aid at Green River must meet the following criteria:

1. Complete a FAFSA or WASFA
2. Have a high school diploma, GED certificate, recognized HS equivalency, or qualify for Ability to Benefit (ATB) designation.
3. Not be enrolled in an elementary or secondary school even if simultaneously enrolled in an eligible postsecondary program.
4. Be enrolled as a regular student seeking an eligible degree or certificate.
5. Make satisfactory academic progress (see Policy [SA-17: Satisfactory Progress for Financial Aid](#))
6. Meet enrollment status requirements.
7. Not owe a repayment of state grant funds (for additional state funding)
8. Be a resident of Washington, as determined by the College's Residency Officer, RCW 28B.15, and WAC 250-18

**Procedure:**

1. Review all eligibility edits provided by the Federal Student Aid Central Processing System for each financial aid applicant
2. Review student's prior higher education enrollment to determine satisfactory academic progress.
3. Review the registration information to determine program eligibility and enrollment intent.
4. Review information from the National Student Loan Database and Common Origination and Disbursement System for default, concurrent enrollment, refund of any previous grants, overpayments, and Pell Grant and loan disbursements.
5. Review Washington Student Achievement Council's databases for eligibility and overpayments

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**Specific Authority**

Federal Regulations:

[HEA Sec. 484](#)

State Regulations:

[WAC 250-18](#)

[28B1151012](#)

[28B.15.820](#)

[28B.92](#)

[28B.15.740](#)

**Law Implemented:**

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**History of Policy or Procedure**

Draft: February 5, 2005

Adopted: January 6, 2006

Revised: August 22, 2012, July 9, 2019, February 7, 2020

Reviewed by: Student Affairs Leadership Team

Contact: Beth Hawes, Director of Financial Aid, [253.333.4978](tel:253.333.4978)

President's Staff Sponsor: David Larsen, Dean of Enrollment and Completion, 253-833-9111, ext. 3307, [dlarsen@greenriver.edu](mailto:dlarsen@greenriver.edu)

## College Policies

## SA-16 Return of Financial Aid Funds

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# SA-16 RETURN OF FINANCIAL AID FUNDS

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Return of Federal and State Financial Aid Funds

## Purpose:

Specifies statutory requirements of returning Federal Title IV and state financial aid funds to their respective accounts when a financial aid recipient withdraws (officially or unofficially) from classes.

## Scope:

Applies to all Federal Title IV and state financial aid recipients who officially or unofficially withdraw from all courses before 60% of a term has elapsed.

## Definitions:

Federal Title IV aid for this policy includes: Direct Loans, Federal Pell Grant, Iraq and Afghanistan Service Grant, TEACH Grant, PLUS loans, and Federal Supplemental Educational Opportunity Grants (FSEOG).

State aid for this policy includes: Washington College Grant, College Bound Scholarship, Washington Bridge Grant, Passport to College Scholarship, and Washington State Opportunity Scholarship

**Official Withdrawal:** When the student officially withdraws from classes through the Office of the Registrar.

**Unofficial Withdrawal:** When the student stops attending all classes before the end of the term and receives no credit for any classes and does not complete official withdrawal procedures.

### Policy:

When students fail to complete any credits during a quarter (whether they have ceased attending, withdrawn, received 0.0-0.9 grades or incompletes), a refund of tuition and/or a repayment of grant dollars may be required.

The Return of Federal and State Financial Aid Funds Policy will pertain to financial aid recipients receiving state grants and/or Federal Title IV funds. Green River's refund policy returns 100% of tuition and fees through the fifth instructional day of the quarter, and 40% of tuition from the sixth instructional day of the quarter through the fifteenth calendar day of the quarter.

Green River's tuition refund policy operates independently from the financial aid return of funds policy required for aid recipients. The college's tuition refund policy applies to the first fifteen calendar days of the quarter while the financial aid return of funds policy applies to the first 60% of the quarter. Tuition refunds are not returned directly to financial aid recipients; instead, they are returned to financial aid accounts. Separate policies will apply to state and federal funding sources.

### State Funding:

Refunds for state financial aid programs are not required if student commences attendance in all courses. For classes that meet in person, the student must attend an in-person session in order for attendance to have been commenced. For courses that are fully online, the student

must have logged into Canvas, completed an activity, and/or attended a Zoom or other virtual meeting for attendance to be considered begun. For a hybrid class, the student must engage in either an in-person or virtual activity. These activities cannot occur before the first day of instruction for the term.

If a student does not commence attendance in their courses, their state aid will be adjusted accordingly and a repayment will be owed to the college.

Students will be reviewed for SAP at the end of the quarter based on the enrollment level at which the state funds were disbursed. If a student withdraws during the first 10 days, the student has the option to return funds to avoid SAP and to protect future lifetime eligibility through the Washington Student Achievement Council (WSAC).

### Federal Funding:

When students receive federal financial aid (Title IV) and withdraw from classes or cease attending before 60% of the quarter has elapsed, unearned Title IV federal funds (grant and loan) must be returned to the federal accounts by both the student and the college.

There are two scenarios where a student is considered withdrawn which will result in a Return of Title IV calculation: official and unofficial withdrawals.

The amount of earned and unearned funds is based upon the number of calendar days of class attendance during the first 60% (calendar days) of the quarter. The percentage of assistance earned is equal to the percentage of the payment period completed by the student. The percentage of Title IV funds not earned equals 100 percent minus the percent of Title IV aid earned. The student and the college may retain the earned portion of aid but must return the portion of unearned aid to the federal grant and loan accounts in the form of a refund. Refunds are returned to federal accounts regardless of the source of tuition payments. Students will be billed for any portion of a federally required refund that is in excess of the college's state refund policy.

If the student shows eligibility for federal funds not yet disbursed, a post-withdrawal disbursement of federal aid is made even though the student has ceased attendance.

## Procedure:

### *Last Date of Attendance*

The last date of class attendance will be determined by one of the following:

1. Date submitted by faculty and accessible via the query CTC\_FA\_LDA\_BY\_STUDENT.
2. Date the student actually withdrew and the withdrawal date posted on the Student Enrollment screen. The most recent withdrawal date will be used.
3. Last date of activity in Canvas as determined by E-Learning.
4. If no date is posted on the Student Enrollment Screen and the student has no grades (all 0.0, I, NC, N or \*), withdrawal is considered the mid-point of the quarter. If a student receives failing grades of 0.0, it is assumed the student ceased attendance.
5. If documentation in the student's file reflects an earlier last date of attendance, the date documented in the file will be used.

### *Earned Aid Calculation*

Determine percentage of aid earned by federal Title IV aid recipients by calculating the number of calendar days up to and including the last day of attendance and compare it to the total calendar days in a quarter. Exclude breaks of at least five days in length. If the percentage is greater than 60%, the student has earned the full award. If the percentage is 60% or less, the student's federal aid will need to be recalculated. Determine the amount of earned aid by applying the earned percentage to the total Title IV aid (Direct Loans, Federal Pell Grant, Iraq and Afghanistan Service Grant, TEACH Grant, PLUS loans, and FSEOG) that was or could have been disbursed to the student.

### *Repayment or Disbursement Owed*

If the total amount of Title IV grant or loan assistance, or both, that the student earned as calculated in Step 2 is less than the amount of Title IV grant or loan assistance that was disbursed to the student or on behalf of the student in the case of a PLUS loan, as of the date of the institution's determination that the student withdrew, a repayment of aid will need to be calculated. If the amount of aid earned is greater than the amount disbursed, the student is eligible for a post-withdrawal disbursement.

### *Repayment Owed*

Responsibility for returning unearned aid is divided between GRC and the student. The institution must return the lesser of: (A) total federal unearned aid; or (B) the result of multiplying institutional charges by the percentage of federal aid unearned. The student returns the difference between the total unearned aid and the amount returned by the institution. Funds will be returned to the Title IV programs by GRC as soon as possible but no later than 45 days after determining the student has withdrawn.

Allocate unearned aid back to the Title IV programs. Any portion of the student's share that is allocated to a loan program is repaid under the terms of the loan. The student's share of unearned federal grant funds is no more than half of the total Title IV grant funds received by the student.

Unearned federal funds are allocated as follows:

- Unsubsidized Federal Direct Loan
- Subsidized Federal Direct Loan
- Federal Perkins Loan
- Federal PLUS Loan
- Federal Pell Grant
- Federal SEOG
- Other Title IV Aid

#### *Post-Withdrawal Disbursement*

Post-withdrawal disbursements should only be calculated for federal aid. Grant assistance is offered before loans. Within 30 days of the date of the institution's determination that a student withdrew, the student, or parent in the case of parent PLUS loans, must be provided a written notification that requests confirmation of post-withdrawal disbursement of loan funds and explains the obligation to repay any loan funds the student or parent chooses to have disbursed. The institution must make a direct disbursement of any loan funds that make up the post-withdrawal disbursement only after obtaining the student's, or parent's in the case of a parent PLUS loan, confirmation that the student or parent still wishes to have the loan funds disbursed. If the student (or parent) does not respond within 14 days, the disbursement may be canceled.

GRC will use some or all of the post-withdrawal grant disbursement to satisfy institutional charges prior to giving funds to the student. Any remaining portion of a post-withdrawal disbursement must be offered to the student (or parent for PLUS) within 14 days of the calculation of a return to Title IV.

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## Specific Authority:

Federal Regulations 34 CFR 668

## State Regulations:

Law Implemented: 1998

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## History of Policy or Procedure:

Draft: February 5, 2005

Adopted: January 6, 2006

Revised: February 23<sup>rd</sup>, 2021; October 26, 2023

Reviewed by: Dean of Enrollment and Completion; Director of Financial Aid; Student Affairs Leadership Team

Sponsor: Beth Hawes, Director of Financial Aid, 253-333-4978

President's Staff Sponsor: David Larsen, Dean of Enrollment and Completion, ext. 3307

## College Policies

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## SA-17 Satisfactory Progress for Financial Aid

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# SA-17 SATISFACTORY PROGRESS FOR FINANCIAL AID

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## Satisfactory Academic Progress for Financial Aid

Policy Type: Student Affairs

Policy Title: Satisfactory Academic Progress

Policy Number: SA-17

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### Purpose:

Specify the minimum academic achievement students must meet in order to receive financial aid funds at Green River College.

### Scope:

Applies to all financial aid applicants and recipients at Green River College, regardless of enrollment level or program of study.

## Definitions:

*Probation:* A status which is applied when a student has not maintained satisfactory academic progress where the student can receive financial aid, with conditions, after an Academic Progress Appeal has been approved.

*Warning:* A status which is applied when a student has not maintained grade and/or credit requirements, but the student remains eligible to receive financial aid.

*Suspension:* A status which is applied when a student has not met satisfactory academic progress, and in which the student is not eligible to receive financial aid at Green River until the standards have been met or an academic appeal has been approved.

*Financial Aid Census Dates:* Fall, Winter, Spring - 10th day of instruction; Summer - 8th day of instruction

## Policy:

Students are required to maintain satisfactory academic progress in order to receive financial aid which is mandated by federal and state regulations. Students can establish and maintain satisfactory academic progress by satisfying all of the following three criteria:

1. **Quality**—Students must maintain a minimum grade point average (GPA) of 2.0 each quarter. Students are also required to have a minimum cumulative GPA of 2.0 at the end of the second academic year (six quarters) and thereafter regardless of enrollment level. Certificate programs must maintain a cumulative 2.0 GPA consistent with the requirements for graduation.
2. **Pace of Progression Towards Maximum Time Frame**— Financial Aid grant funding is available for cumulative attempted credits up to 150% of the total number of credits needed to complete the program. Remedial credits, courses below the 100 level, are included in the maximum time frame calculation. Financial aid is limited to 45 remedial credits. Students are allowed one program change to reset the timeframe calculation. An appeal for extenuating circumstances is allowed if an extension of financial aid is needed to complete the degree or certificate.
3. **Quantity**—Student must successfully complete the highest number of credits attempted each quarter based upon the chart below.

Attempted credits are counted even when they do not show on the grade transcript (due to an approved Withdrawal Refund Exception Request, for example) unless the class was dropped during the census period

<b>ONE QUARTER OF ENROLLMENT</b>	<b>FULL TIME 12+ CREDITS</b>	<b>THREE- QUARTER TIME 9—11 CREDITS</b>	<b>HALF- TIME 6—8 CREDITS</b>	<b>LESS THAN HALF- TIME 5 OR FEWER CREDITS</b>
Good Standing 2.0+ GPA	Completed 12 credits	Completed 9 credits	Completed 6 credits	Must complete all credits
Warning Status GPA 1.0 - 1.99	Completed 6 - 11 credits	Completed 5 - 8 credits	Completed 4 - 5 credits	No Warning
Suspension Status GPA 0.0 - .99	Completed fewer than 6 credits	Completed fewer than 5 credits	Completed fewer than 4 credits	Fewer than attempted credits

*Pace of Progression*

Students must maintain a Pace of Progression by completing a minimum of 67% of all attempted credits to complete their current program within the Maximum Time Frame allowed for receipt of financial aid. Credits are based on enrollment level on the census day of each quarter and are evaluated at the end of each term to determine completed credits. Grades of I, W, NC, or 0.0 through 0.9 and repeated courses will count as attempted credits. All transfer credits applied to the student's program are counted toward the maximum time frame allowance. Students who fail to meet these requirements will be placed on Financial Aid Warning or Suspension.

Student's Pace of Progression is determined using the following formula:

$$\text{Pace of Progression} = \frac{\text{Credits Completed}}{\text{Credits Attempted}}$$

### *Coursework Included in Satisfactory Academic Progress Calculations*

When a student applies for financial aid, all previous coursework is reviewed to ensure the student has maintained satisfactory academic progress prior to offering financial aid. The policy applies to any period of enrollment in an eligible program, regardless of whether financial aid was received. It is possible to be on financial aid warning or suspension status without ever having received aid, such as for Running Start students.

Students receiving financial aid must enroll in an eligible degree or certificate program at Green River College, and the classes they take must apply to that program of study.

### *Policy Review*

Green River College's Title IV Satisfactory Academic Progress policy is reviewed annually and evaluated against changes to state and federal policy and guidance. This policy meets Title IV requirements because it addresses the required components listed in 34 CFR 668.34.

### **Procedure:**

To be eligible for federal, state, and institutional financial aid, students must maintain Satisfactory Academic Progress. Satisfactory Academic Progress will be evaluated each year at the time of the initial financial aid award and at the end of each quarter the student is enrolled. This policy applies to ALL periods of enrollment whether or not the student previously received financial aid. No provision will be granted for grade forgiveness. Transfer credits and credits attempted while enrolled in dual enrollment programs will be included. Students are notified of their warning or suspension statuses via email, sent to the preferred address on file with the school.

### *Financial Aid Warning SAP Status*

Students whose quarterly performance on either the quality or quantity measures (or both) puts them in Warning status on the chart above will be assigned a SAP status of Warning. Students placed on Financial Aid Warning may receive financial aid for the next term of attendance.

Warning statuses in concurrent terms of attendance will result in a student being put on Suspension status for the following quarter.

### *Financial Aid Suspension SAP Status*

Students whose aid has been suspended may not be eligible for future financial aid. Financial aid suspension may occur when:

- A student completes less than six (6) credits unless original enrollment was less than six (6) credits, in which case all enrolled credits must be completed.
- In the next quarter of attendance, a student on Financial Aid Warning or Probation does not:
  - Complete the credits required for their enrollment level,
  - Meet 67% Pace of Progression (standard rounding rules apply),  
or
  - Maintain a quarterly GPA of 2.0
- A student officially or unofficially withdraws from all classes and receives “W” grades for all credits. Students who withdraw may owe a portion or all of their financial aid back to the financial aid programs.
- A student unofficially withdraws from classes by stopping attendance and receives 0.0 through 0.9 grades for all credits.
- A student's cumulative GPA is below 2.0 at the end of the 6th quarter of attendance regardless of enrollment status.
- A student does not meet good standing requirements while in Warning or Probation status.
- A student has attempted 150% of credits required for their program.
- A student has failed to meet requirements of their academic plan.

Students in suspension status may appeal a loss of financial aid eligibility in cases of illness, injury, a death in the family or unusual circumstances. Students can request reinstatement of eligibility by submitting an academic progress petition to the financial aid office no later than the end of the 100% refund period. The appeal must include a statement from the student regarding why they failed to make satisfactory academic progress, and what has changed in their situation that will allow them to demonstrate satisfactory academic progress at the next evaluation. They are also required to submit a copy of their advisement report to ensure accuracy in their enrolled program and

assist with pace of progression review. Alternately, a student may reinstate themselves by successfully completing at least 5 credits required for program of study using non-financial aid resources while maintaining the minimum GPA requirements.

If the academic appeal is approved, the student may receive financial aid for the following term of enrollment under a probationary status.

Students may be placed on an academic plan as an additional condition of the appeal. Students are notified of any determination made on their appeal and any additional conditions that may result from being placed on probation status or an academic plan.

### *Financial Aid Probation Status*

A student on financial aid probation may receive aid for their next term. While a student is on financial aid probation, they may be required to fulfill specific terms and conditions such as taking a reduced course load or enrolling in specific courses. At the end of this term, the student must meet the satisfactory academic progress standards for good standing or meet the requirements of the academic plan developed by the Financial Aid Office. Failure to do so will result in reinstatement of the Suspension status.

---

### Specific Authority:

- Federal Regulations [34 CFR 668](#)

### Law Implemented:

---

### History of Policy or Procedure:

Draft: April 5, 2005

Adopted: January 6, 2006

Revised: August 22, 2012; July 17, 2019; October 26, 2023

Reviewed by:

Contact: Beth Hawes, Director of Financial Aid, 253-333-4978

President's Staff Sponsor: David Larsen, Dean of Enrollment and Completion, ext. 3307

## College Policies

### Business Administration

## Satisfactory Academic Progress Policy



## Satisfactory Academic Progress Policy

[Financial Aid Website](#) Phone: 253-288-3392 [Student Affairs Building, Room 231](#) Email: [finaid@greenriver.edu](mailto:finaid@greenriver.edu)

### What is Satisfactory Academic Progress (SAP)?

All students who apply for financial aid must maintain satisfactory academic progress. Students can establish and maintain satisfactory academic progress by satisfying all of the following three criteria:

1. **Quality**—Students must maintain a minimum grade point average (GPA) of 2.0 each quarter. Students are also required to have a minimum cumulative GPA of 2.0 at the end of the second academic year (six quarters) and thereafter regardless of enrollment level. Certificate programs must maintain a cumulative 2.0 GPA consistent with the requirements for graduation.
2. **Pace of Progression Towards Maximum Time Frame**— Financial Aid grant funding is available for cumulative attempted credits up to 150% of the total number of credits needed to complete the program. Remedial credits, courses below the 100 level, are included in the maximum time frame calculation. Financial aid is limited to 45 remedial credits. Students are allowed two program changes to reset the timeframe calculation. An appeal for extenuating circumstances is allowed if an extension of financial aid is needed to complete the degree or certificate.
3. **Quantity**—Student must successfully complete the highest number of credits attempted each quarter based upon the chart below. Attempted credits are counted even when they do not show on the grade transcript (due to an approved Withdrawal Refund Exception Request, for example) unless the class was dropped by the census date. Financial aid census dates for Summer quarter is the 8<sup>th</sup> day of instruction, and the 10<sup>th</sup> day of instruction for Fall, Winter, and Spring.

### Determination of Financial Aid Satisfactory Academic Progress Status

Satisfactory Academic Progress will be evaluated for all financial aid applicants prior to processing aid. If a student has previous academic history at Green River College, the SAP determination will be based on the student's college transcript. All program credits (including current program transfer credits and developmental/below college level credits) are taken into consideration whether or not aid was received. Satisfactory Academic Progress will be reviewed at the end of every term and students will be notified via their preferred email if SAP standards are not met.

### What are Green River College's Financial Aid Satisfactory Academic Progress Statuses?

#### Meeting Satisfactory Academic Progress

Student earns a quarterly GPA of 2.0 or higher, has a cumulative GPA of at least 2.0 after six (6) quarters, completes the 100% of the credits registered for on the census date of each quarter, and the student is able to graduate within 150% of the credit length of the program. Grades of 0.0 – 0.9, I, N, W, NC, or Y do not count toward completed credits.

#### Financial Aid Warning

Student earned a quarterly GPA between 1.9 and 1.0 or completed between 67% and 99% of the credits registered for on the census date of the quarter, and student is able to graduate within 150% of their program length. A student is able to receive financial aid while on financial aid warning status but must meet SAP standards during the following term of enrollment to remain eligible for financial aid.

### Financial Aid Suspension

Student did not complete at least 67% of their attempted credits or earned less than 1.0 quarterly GPA. Student is not eligible to receive financial aid while on Financial Aid Suspension. Suspension is also the result of the student not meeting SAP standards while in Financial Aid Warning or Financial Aid Probation status.

### Financial Aid Probation

This status is only issued when approved on a Financial Aid SAP Appeal. Student may receive financial aid for one term but must meet SAP standards by the end of that term to remain eligible for financial aid.

### Maximum Time Frame Exceeded

Students have to complete their programs within 150% of the number of credits required to graduate. For example, if you're in a 90-credit program, you can take up to 135 credits to complete the program before you exceed time frame. A student may be considered for financial aid beyond the maximum of 150% of the program length by filing a [Petition to Extend Financial Aid](#). Petitions are considered on a case-by-case basis and approved under exceptional circumstances only.

### **Reinstatement of Financial Aid Eligibility**

Financial aid eligibility may be reinstated with an approved appeal, an official change of grade, or when the student self-reinstates by paying for classes out of pocket for one term.

### *Satisfactory Academic Progress Appeal*

Students may submit a Satisfactory Academic Progress (SAP) Appeal when failure to maintain good academic standing was due to personal or academic circumstances beyond the student's control.

Common reasons for appeals include:

- Long-term illness, hospitalization, or other serious health issues with documentation from a doctor.
- A serious illness or death in your family during the quarter.
- An emergency or crisis that was beyond your control.
- Any other special situations you think we should know about.

If your appeal is approved, your financial aid will be reinstated on a probationary basis. During this time, you'll need to finish all your classes with at least a 2.0 GPA.

The SAP Appeal can be found on the [GRC Financial Aid Forms](#) page.

### *Self-Reinstatement*

Students can work towards getting back on track by completing one quarter without financial aid, with a 2.0 GPA and all attempted credits finished. During this time, they need to pay for at least 5 credits of tuition and related costs.

Students are encouraged to contact the Financial Aid Office to ask about the impact of dropping or withdrawing from classes before making changes to their schedule.

Green River College's official [Satisfactory Progress for Financial Aid](#) policy is available online.

Green River College does not discriminate on the basis of race, color, real or perceived national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, gender, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, or use of a trained guide dog or service animal. To receive the following information in an alternative format or request disability accommodation at a GRC event, students should contact Disability Support Services at: 253-931-6460; TTY 253-288-3359; or [dss@greenriver.edu](mailto:dss@greenriver.edu). Staff and faculty should contact [HR@greenriver.edu](mailto:HR@greenriver.edu). For inquiries regarding nondiscrimination policies, contact [TitleIXcoordinator@greenriver.edu](mailto:TitleIXcoordinator@greenriver.edu) at 417 Ramsay Way, Suite 112, Room 279, Kent, WA 98032 279; or at 253-833-9111, ext. 3361.

Accepted\_ Review of Policies for Upcoming  
Recertification Application Submission

---

**From:** Roberts, Kevin <Kevin.Roberts@ed.gov>  
**Sent:** Thursday, October 26, 2023 1:36 PM  
**To:** Beth Hawes; Suzanne Johnson  
**Cc:** Meadows, Kim; Roberts, Kevin  
**Subject:** Accepted: Review of Policies for Upcoming Recertification Application Submission

**Importance:** High

**CAUTION:** This email originated from outside of Green River College. Please do not click any links or open attachments unless you know the sender and know the information is safe. Even if you know the sender, if the request or information seems unusual please check with the sender first before clicking a link or opening the attachment. If you are unsure, contact the IT Help Desk at x6050 or email [ithelpdesk@greenriver.edu](mailto:ithelpdesk@greenriver.edu).

Please do not give out or enter your Green River email, network login, password information on non-Green River websites.

Dear Financial Aid Director

I'm e-mailing to inform you that I have completed the review of Green River College, OPE ID: 00378000 and the below policies are considered acceptable.

- Admissions
- Return of Title IV Funds (R2T4)
- Satisfactory Academic Progress (SAP)

Please note that although my review of the above listed policies was completed for recertification in the upcoming cohort, it cannot be assumed to be all-inclusive. The absence of review or lack of statements regarding the institution's specific practices and procedures, must not be construed as acceptance, approval, or endorsement of those specific practices and procedures. Furthermore, it does not relieve the institution of its obligations to comply with all the statutory or regulatory provisions governing the Title IV, HEA programs.

Should you have any questions regarding this email, you may reach me at 202-987-1157.

As a reminder, the institution must also submit its recertification application by **November 24, 2023** This is in addition to the policy review. Failure to recertify may result in your institution's Program Participation Agreement expiring and loss of Title IV eligibility. If the institution has any questions regarding the recertification application, please email: [sanfrancisco.seattle.spd@ed.gov](mailto:sanfrancisco.seattle.spd@ed.gov)

Sincerely,  
Kevin

**Mr. Kevin Roberts**  
Institutional Review Specialist  
United States Department of Education  
School Eligibility and Oversight Service Group  
San Francisco-Seattle School Participation Division  
202-987-1157 Direct Line  
Kevin.Roberts@ed.gov



GRC Financial Aid - FAFSA/WASFA Appointments  
Form



## Green River College - Financial Aid

Zoom: Filling out FAFSA/WASFA ✓

Get help with starting, completing, or renewing y... [Read more](#)

35 minutes

Booking for **Zoom: Filling out FAFSA/WASFA**

 **SELECT STAFF (OPTIONAL)**

Anyone ∨

---



**DATE**

< > February 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28



**TIME**

Select a service and date to see available times.

All times are in (UTC-08:00) Pacific Time (US & Canada)



**ADD YOUR DETAILS**

**First and last name \***

First and last name

**Email \***

Email

**Phone number**

Select country code



Add your phone number

\*

Book

Green River Community College (Green River Community College, Washington, United States) | 253-288-3392 | <https://www.greenriver.edu/students/pay-for-college/fin...>  
[Terms and Conditions](#) | The Policies and Practices of Green River College - Financial Aid apply to the use of your data

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## Financial Aid website stated ways of contacts

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# FINANCIAL AID

AT GREEN RIVER COLLEGE

 [Section Menu](#) 

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## Important Notice: Updates on the Financial Aid Department

### **Winter Quarter Aid:**

If you're enrolled for Winter classes, we're prioritizing your financial aid to ensure you're supported for the upcoming quarter. To avoid having your classes dropped due to non-payment, applications submitted before **October 31st** will receive a **Tuition Deferred hold**. Our team is working quickly to process your Winter aid so you can focus on your academic goals. We work through files in the order we receive your aid application.

### **To Do List:**

Need to check if anything is required from you? Head to the "Tasks" section on your ctclink home page for any updates. We're continuously

working to update the To Do List items, so please be aware it may take 5-7 business days for your submitted items to show as completed. Not everyone will need to submit additional documents, but if you do, we'll notify you promptly once we receive your aid application.

### **FAFSA and WASFA Help:**

Need assistance with your FAFSA or WASFA application for the 2025-26 school year? We'll be hosting help events in **SA149** during the following times:

- February 25, 10am - 12pm
- March 4, 10am - 12pm
- March 11, 10am - 12pm
- March 17, 5pm - 7pm
- March 18, 10am - 12pm
- March 25, 10am - 12pm

If you are unable to attend our FAFSA/WASFA workshop, you may schedule an appointment for FAFSA/WASFA application assistance here: [FAFSA/WASFA Appointments](#)

This link is only to make appointments for help with completing the FAFSA or WASFA aid application. We cannot answer questions about the status of your aid. For that, you will need to contact the general Green River College Financial Aid Office. Our contact details are on the right of the page, and you may contact us via phone, email, or by visiting us during in-person hours.

### **Availability:**

Here's how you can reach us:

- **In Person:** No appointment needed. Visit us Monday-Thursday 10 am - 4 pm or Friday 10 am - 2 pm in **Student Affairs SA231**.
- **By Phone:** Regular hours are Monday-Thursday, 10 am - 2 pm at **(253) 288-3392**.
- **By Email:** [finaid@greenriver.edu](mailto:finaid@greenriver.edu). Please allow 5 to 7 business days for a reply.
- **Forms:** All forms can be found here: [Forms](#)
- **Upload Documents:** Securely upload documents here: [Box](#)

**NOTE:** Financial Aid Department will be **closed** on the following dates in Winter Quarter to work on file retention:

- Thursday, January 22; Tuesday, February 3; Friday, March 6; Friday, March 20

✨ We are here to support you every step of the way.  
Thank you for your patience and cooperation! ✨

## WELCOME TO FINANCIAL AID

We believe that every student should have access to higher education, regardless of economic background. Finances should not be a barrier to getting the education you want. Whatever you plan to study, you're in the right place to explore the many scholarship, grant, loan and work study options available that help make paying for college as affordable as possible.

- **Academic Progress Policy** Learn how to maintain your financial aid eligibility
- **Apply for Financial Aid**
- **BankMobile Disbursements** Select your refund preference or check your refund status
- **Costs of Attending**
- **Eligibility and Need Determination for Financial Aid**
- **Financial Wellness**
- **Forms**
- **Loan Programs**
- **Priority Processing Dates**
- **Receiving Your Aid** Learn how to receive your aid funding after you are awarded
- **Student Employment** Part-time employment opportunities to help pay your college expenses
- **2025-26 Financial Aid Student Handbook**
- **Types of Aid**
- **Undocumented Students**

■ Frequently Asked Questions

## Announcements

### How can I check on the status of my aid?

Check your email along with the Tasks, Message Center, and Financial Aid tiles in your student homepage in [ctcLink](#) for updates on your financial aid.

### 2025-2026 and 2026-2027 FAFSA and WASFA now available!

Renew your FAFSA or WASFA for the 2025-26 award year. This includes Summer 2025, Fall 2025, Winter 2026, Spring 2026.

Get a head start on next year by filling out the 2026-27 FAFSA or WASFA. This will cover Summer 2026, Fall 2026, Winter 2027, and Spring 2027.

Students who are enrolled for the next upcoming quarter will receive processing priority. Otherwise, we work through files in the order they were submitted.

### Federal School Code

Our Federal School Code is 003780

### Winter Hours of Operation

#### Phone Hours

- Monday - Thursday: 10 am - 2 pm

Voicemails left during business hours that include a name, student ID number, and phone number will be returned within 3 business days.

#### In-Person Hours - SA 231

- Monday - Thursday: 10 am - 4 pm
- Friday: 10 am - 2 pm

Students are not required to make an appointment in advance, but wait times to speak with a staff member may vary.

### [View Closures & Special Hours](#)

Financial Aid Department will be **closed** on the following dates to work on file retention:

- **Tuesday, February 3**
- **Friday, March 6**
- **Friday, March 20**

## Contact Us

- Email: [finaid@greenriver.edu](mailto:finaid@greenriver.edu) - please allow 7-10 business days for a response
- Phone: 253-288-3392 - we will return voicemail messages left during regular phone hours. Please provide your first and last name and ctcLink student ID number in your message.
- Fax: 253-288-3473

### Office Address:

Green River College Financial Aid Office  
12401 SE 320th Street  
Student Affairs Building, Room 231  
Auburn, WA 98092

## Submitting Documents

[Secure Document Upload Tool](#)

## Direct Loan Exit Counseling Guide

The following pages show only cover and table of contents of this evidence. To view the full file, please refer to separated Appendix

# Direct Loan Exit Counseling Guide

For Borrowers of Direct Loans and  
Federal Family Education Program Loans

---



**U.S. Department of Education**  
**Dr. Miguel Cardona**  
**Secretary**

**Federal Student Aid**  
**Richard Cordray**  
**Chief Operating Officer**

---

Federal Student Aid, an office of the U.S. Department of Education, ensures that all eligible Americans benefit from federal financial assistance — grants, loans and work-study programs — for education beyond high school. By championing the promise of postsecondary education, we uphold its value as a force for greater inclusion in American society and for the continued vitality of America as a nation.



### **Need More Information, or Have a Comment?**

If you are a borrower with questions about the Direct Loan Program or your Direct Loans, you should contact your loan servicer or the websites or offices described in the content of this publication.

If you have general questions about Federal Student Aid's programs, you may call the Federal Student Aid Information Center (FSAIC) at

1-800-4-FED-AID (1-800-433-3243), Locations without access to 800 numbers  
1-334-523-2691. You can email FSAIC at [studentaid@ed.gov](mailto:studentaid@ed.gov).

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## **2.G.5 EV.#3 / Section 3**

## Federal Direct Student Loans Q&A - Green River College Cohort Default Rate

October 20, 2025 08:48 AM

## ! Canvas outage

Canvas is experiencing issues due to an ongoing AWS incident. We are working on recovering as soon as possible. You can follow the status of the issue at <https://health.aws.amazon.com/health/status> and <https://status.instructure.com/>

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Quick Links



# FEDERAL DIRECT STUDENT LOANS Q&A

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## Federal Direct Loans

Federal Direct Loans are low-interest loans for students to help pay for the cost of a student's higher education. The lender is the U.S. Department of Education rather than a bank or credit union.

Students need to complete all required application materials each academic year. Green River's academic year runs from Summer through Spring.

### What is a Direct Loan?

Federal Direct Loans help meet today's cost of higher education. The U.S. Department of Education is the lender. These loans do not require credit checks or collateral, and are not based on a student's credit history. Student loans provide a variety of deferment options and repayment terms.

Federal student loans are either subsidized or unsubsidized. Subsidized loans are need-based and the government pays the interest while the student is attending school at least half-time and during periods of deferment. Unsubsidized loans are not need-based, and the student is responsible for interest on unsubsidized loans at all times.

Federal education loans offer fixed interest rates that are typically lower than the variable rates offered by most private student loans. Loans first disbursed on or after July 1, 2025 through June 30, 2026, the interest rate is 6.390% for subsidized and unsubsidized loans.

## Announcements

### How can I check on the status of my aid?

Check your email along with the Tasks, Message Center, and Financial Aid tiles in your student homepage in [ctcLink](#) for updates on your financial aid.

### 2025-2026 FAFSA and WASFA now available!

Renew your FAFSA or WASFA for the 2025-26 award year. This includes Summer 2025, Fall 2025, Winter 2026, Spring 2026. Students who are

October 20, 2025 08:48 AM

## ! Canvas outage

Canvas is experiencing issues due to an ongoing AWS incident. We are working on recovering as soon as possible. You can follow the status of the issue at <https://health.aws.amazon.com/health/status> and <https://status.instructure.com/>

meeting the academic progress policy.

### How do I apply?

Since Direct Loans are considered part of the Federal Financial Aid Programs, each academic year students must complete the following before student loan applications are approved and sent to the servicer.

**STEP 1:** Complete all required application materials.

1. **FAFSA** (Free Application for Federal Student Aid) for the applicable academic year.
2. You may be required to provide other documents if your file is selected for verification. Check the tasks and message center tiles in ctcLink to see what documents you may be required to submit
3. **Federal Direct Loan Worksheet**. Be sure to choose the form for the academic year you want loans for.

**STEP 2:** NEW student borrowers must complete **Loan Entrance Counseling** and a **Loan Master Promissory Note** online before the loan request will be processed. Both items are required for all students obtaining Federal Direct Loans.

1. Go to <https://studentaid.gov> and log in with your FSA ID
2. Select Complete Aid Process
  - Complete Entrance Counseling:**
    - Select "Complete Entrance Counseling" and follow the prompts
    - Please ensure you are completing the undergraduate "first loan" option
  - Sign Master Promissory Note:**
    - Select "Complete Master Promissory Note"
    - Select "Subsidized/Unsubsidized" and follow the prompts

**For help with your FSA ID call 1-800-433-3243**

The Financial Aid Office receives each student's completion reports within a few days. Based on those reports, we will be able to certify your loans with U.S. Department of Education. Thank you in advance to your prompt attention to completing these remaining steps.

### How much can I borrow?

Direct Loans have annual maximum loan amounts based on grade level, dependency status, your overall financial aid eligibility and other aid awarded. You must have earned 45 credits towards your program of study to be considered a second year student. Since the total of your aid cannot exceed your applicable Green River College budget, you may not be eligible for the maximum loan amount.

STUDENT TYPE	BASE AMOUNT	ADDITIONAL UNSUBSIDIZED	TOTAL
Dependent/1st Year	\$3,500	\$2,000	\$5,500

## School Code

Our Federal School Code is 003780

## Fall Hours of Operation

### Phone Hours

- Monday - Thursday: 10 am - 2 pm

### In-Person Hours - SA 231

- Monday - Thursday: 10 am - 4 pm
- Friday: 10 am - 2 pm

Students are not required to make an appointment in advance, but wait times to speak with a staff member may vary.

### [View Closures & Special Hours](#)

The Financial Aid Office will be closed to the public on the following days to allow for work on document retention: **Monday, October 13; Wednesday, October 29; Friday, November 7; Monday, December 8.**

## Contact Us

- Email: [finaid@greenriver.edu](mailto:finaid@greenriver.edu)  
- please allow 7-10 business days for a response
- Phone: 253-288-3392 - we will return voicemail messages left during regular phone hours. Please provide your first and last name and ctcLink student ID number in your message.

October 20, 2025 08:48 AM

## ! Canvas outage

Canvas is experiencing issues due to an ongoing AWS incident. We are working on recovering as soon as possible. You can follow the status of the issue at <https://health.aws.amazon.com/health/status> and <https://status.instructure.com/>

year			
Bachelor's Degree Dependent/3rd Year and Beyond	\$5,500	\$2,000	\$7,500
Bachelor's Degree Independent/3rd Year and Beyond	\$5,500	\$7,000	\$12,500

STUDENT AFFAIRS  
Building, Room 231  
Auburn, WA 98092

## Submitting Documents

[Secure Document Upload Tool](#)

## When will I get my loan funds?

The college cannot forward the loan application to the U.S. Department of Education until after the student has electronically signed the Master Promissory Note (MPN) and completed the Direct Loan Entrance Counseling. (See 'How do I Apply?')

Direct Loans are always issued in multiple disbursements, and disbursements are **not** available prior to the first day of the quarter.

If your loan is for two, three, or four quarters, it will be divided equally among the quarters.

Green River will receive your loan funds electronically. We will apply the funds to your tuition and fees, if there is a balance owing. We will disburse any remaining loan funds to you via the refund preference you choose through [BankMobile Disbursements](#).

Your loan funds are to be used for educational expenses that may include your tuition and fees, room and board, books, computer purchase, miscellaneous living expenses, gas for your car or bus tickets and child care costs.

## Who are my lender and loan servicer?

There is no need to select a lender, as the U.S. Department of Education is the lender for Direct Loans.

Visit [FSA Student Loan Repayment](#) to find out who your loan servicer is and to learn more about repayment options. You will need your FSA ID to access your information. If you're having trouble logging in, check out [the FSA Help Center](#).

## What are my rights and responsibilities?

So that your future monthly payments don't become a burden, you should estimate how much you need and what your loan payments would be. [Loan Simulator](#) is a tool to help you make decisions about your student loans. Use it to find a repayment plan that meets your needs and goals or to decide whether to consolidate.

- The terms of your loan are described in the promissory note
  - read them carefully so you understand your obligation to repay the loan according to the terms of the note.

October 20, 2025 08:48 AM

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you borrowed and the terms of your loan.

- Your loan will have a grace period, usually six months, when you don't have to make principal payments. The grace period starts after you withdraw from school, drop to less than half-time, or graduate and don't continue college.
- Begin making payments at the end of your six month grace period - contact your lender if you haven't received a repayment schedule.
- A student loan in 'default' can damage your credit record - be sure to make timely monthly payments.
- Your lender must give you at least five years to repay your loan as long as you meet the minimum monthly payment.
- In addition to a flat monthly payment option, you may choose an income-sensitive or graduated repayment schedule to make lower monthly payments initially and increase them as your income increases.
- You may prepay part of or all of your loan without penalty.
- The only circumstance to exempt you from repaying your loan is permanent and total disability.
- The U.S. Department of Education requires all student loan borrowers to complete [Loan Exit Counseling](#) when they are about to graduate, or drop to less than six credits, or will cease attendance for six months.

## When do I complete Direct Loan Exit Counseling?

The U.S. Department of Education requires all student loan borrowers to complete Loan Exit Counseling so they know their rights and responsibilities. You will also be provided with the different repayment options available to you. Exit Counseling will not affect a student's ability to receive financial aid in the future.

Students must complete the online Exit Counseling when they are about to graduate, or to drop to less than six credits, or will cease attendance for six months. Your 6-month grace period starts the day after one of these events occurs. You don't have to begin making payments until your grace period ends.

To complete Exit Counseling, go to <https://studentaid.gov/>

1. Use your FSA ID and password to login.
2. Select "Complete Counseling"
3. Then choose "Start Exit Counseling"
4. Allow about 20-30 minutes to complete the exit counseling. You must complete the counseling as it will not allow you to save your work.
5. After completing the counseling, you should print the confirmation page for your records.

The Financial Aid Office will also receive an electronic verification that you completed the exit counseling.

If you have questions about completing the counseling, contact **client services at 1-800-557-7394** or the Financial Aid

October 20, 2025 08:48 AM

## Canvas outage

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Loan) Program loans during a particular federal fiscal year (FY), October 1st to September 30th, and default or meet other specified conditions prior to the end of the second following fiscal year.

The most recent cohort default rate is for Fiscal Year 2021. Green River College's rate is 0.0%.

To check Green River College's Cohort Default Rate (CDR) for the most recent 3 fiscal years, please go to the [Department of Education Official Cohort Default Rate for Schools](#) web page and look up Green River by entering our OPE-ID, 003780, or by typing in the name of the college you are planning to attend.

### Could I defer or postpone my payments?

If you can't make your student loan payments because of a temporary financial hardship, you may be eligible for a [deferment](#). A deferment allows you to temporarily postpone your monthly payments. Contact your loan servicer for more information regarding receiving a deferment.

#### Resources

Contact  
Us

#### STUDENT SUPPORT

ctcLink  
Student Email  
My Green River  
Navigate 360  
Financial Aid  
Holman Library  
Center for  
Transformational  
Wellness  
Student Remote  
Access  
Career & Advising  
Center  
Office of the  
Registrar  
Disability Support  
Services  
Counseling Services  
e-Learning  
Placement & Testing  
Center  
Register to Vote  
MMIWP / WSP

#### EMPLOYEE RESOURCES

Human Resources  
Institutional  
Effectiveness  
ctcLink Sign In  
GatorNet  
Curriculog (formerly  
CAR/PAR)  
Faculty eLearning  
Canvas  
Gator News  
Employee Password  
Reset

#### CAMPUS SAFETY

Emergency & Safety  
Alerts  
Just Report It

#### CONNECT WITH GREEN RIVER

[Facebook](#)  
[Twitter](#)  
[Youtube](#)  
[LinkedIn](#)  
[Instagram](#)

## **2.G.5 EV.#4 / Section 4**

## R2T4 Repayment Email Template.msg

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**From:** Beatrice Mears  
**Sent:** Monday, June 9, 2025 3:40 PM  
**To:** Beth Hawes  
**Subject:** R2T4 Repayment Email Template

Good afternoon (student name),

This email is to let you know changes have been made to your 24-25 financial aid.

Our records indicate that you earned a 0.0 GPA in (insert quarter) and did not earn any credit. Since you received a federal financial aid refund and no credit was earned, you now **owe \$(insert balance)**. For a complete explanation of this repayment policy, please see the Return of Title IV Policy on page 10 of the [Student Financial Aid Handbook 2024-25](#).

**To pay off the balance:** A cashier in student financials can let you know what your options are for making a payment. If payment or a payment plan is not arranged, student financials may block enrollment for future quarters. After a year of no payment, student financials will send the debt to a collections agency.

[Student Financials:](#)

Phone - 253-288-3399  
Email - [cashiers@greenriver.edu](mailto:cashiers@greenriver.edu)

**To reduce the balance owing:** If you had exceptional circumstances, you could try applying for a [Withdrawal-Refund Exception Request](#) through Office of the Registrar the which would help reduce the total balance owing if approved OR remove the 'W' from your transcript.

**To receive future financial aid funds:** If your [Satisfactory Academic Progress Appeal](#) is approved and you maintain [good academic standing](#), then you can receive future financial aid funding. Future funding can be used at your discretion to pay off any remaining balances.

For questions regarding your repayment, please respond to this email and I'd be happy to assist.  
Thank you.

Take care,

Beatrice (she/hers)  
Program Specialist III  
Financial Aid

# Census Template.msg

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**From:** Shawn Warner  
**Sent:** Monday, June 9, 2025 3:51 PM  
**To:** Beth Hawes  
**Subject:** Census Template

We hope you are having a great start to your quarter. You are being contacted because your financial aid is based on your enrollment level, and per Federal and State rules, financial aid must be adjusted up or down based on changes in your credit level in the first 10 days of the quarter. For Spring Quarter 2025, your enrollment level changed prior to the census date of April 14, 2025. As a result, you will need to repay a portion of your federal financial aid for this quarter. At this time, you have an outstanding balance of **\$XXX.XX**. You can make this payment by contacting the Student Financials Office by phone at 253-288-3399. **This outstanding balance may impact your ability to register for classes for future quarters.**

In addition to the amount you owe as a repayment for your federal grant(s), you also received an overpayment from your state grant(s). However, Washington state is allowing alternatives to repayment of these amounts from the Washington College Grant, the College Bound Scholarship, or the Passport to College Scholarship. Financial Aid needs to know whether or not you started your classes for this quarter.

If you did not attend or participate in your classes at all, you will owe a repayment to Green River College. This would be in addition to the amount of federal grant repayment that is given above.

If you began to attend or participate in your classes but later decided to drop, you need to let us know how you want to proceed. You have three options:

1. Repay the amount of the overpayment that you received. The amount will be credited back to your state aid lifetime eligibility and you will be eligible for future state aid (so long as you meet academic progress policies).
2. Elect to keep the full amount that was disbursed to you. Your lifetime eligibility for state aid will be reduced by the number of credits in which you were enrolled when your aid paid for your tuition. You will need to complete the [Attestation for Reinstatement of Washington State Funding.pdf \(greenriver.edu\)](#) form and return it to the Financial Aid Office before your state aid will be reinstated for the next quarter, subject to academic progress policies.
3. Do nothing. You do not have to repay the funding you received and your lifetime eligibility is charged accordingly. Because you have not submitted the attestation, your state aid is canceled until you submit the form or you successfully complete one quarter of at least 5 credits without using state aid. Academic progress requirements apply.

If you have questions about why you owe a repayment, or are not able to pay, please respond directly to this email.

Thank you,

Shawn Warner  
(he/him)  
Assistant Director of Financial Aid  
Green River College



**NEED HELP GETTING \$\$\$ FOR COLLEGE?  
I CAN HELP YOU GET STARTED!**

CTCFA\_GR\_J07\_Loan\_Grace\_End



April 27, 2010

Hi fld\_FIRST\_NAME,

**The National Student Loan Database has indicated that your Student Loan Grace Period will be ending within the next few weeks. When your grace period ends, that means you will be starting repayment on your student loans and will be responsible for making your monthly payments.** Understanding student loan repayment is very important.

By now, you should have already completed your Student Loan Exit Counseling and selected your loan repayment plan. If you have not already done so, please log on to <https://studentaid.gov> and complete your Student Loan Exit Counseling. Exit Counseling is a federal requirement and needs to be completed by everyone starting repayment.

You will make your monthly payments with your federal loan servicer (lender), typically through an online account on their website. You should have been receiving correspondence from your servicer, usually in the form of mailed letters. You can also see who your loan servicer is when you log on to <https://studentaid.gov> or by calling 1-800-4-FED-AID. If you are having trouble figuring out who your loan servicer is, feel free to contact us and we can look that information up for you.

Students will automatically be enrolled in the Standard Repayment Plan, but this is not always the best repayment option. Make sure to review all of your repayment options to ensure that your monthly repayment amount will fit in to your monthly budget, as well as help you attain your long-term goals. Green River has a financial literacy tool called Financial Avenue available to all current and former students to help with financial planning and budgeting. If you would like to take advantage of this free tool, sign up for [Financial Avenue in Canvas](#).

Green River wants you to be successful in your student loan repayment. Please let us know if there is anything we can do to assist you as you begin this process.

Questions? Check out the [Financial Aid website](#), the Financial Aid tile or your To Do list in ctcLink, send us an email at [finaid@greenriver.edu](mailto:finaid@greenriver.edu), or give us a call at (253) 288-3392.

Green River College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President of Human Resources, 12401 SE 320th Street, Auburn, WA 98092 -3622, (253) 288-3320. To receive this information in an alternate format, please contact Disability Support Services at (253) 833-9111, ext. 2631; TTY (253) 288-3359.

# CTCFA\_GR\_J05\_LOAN\_DISB



April 27, 2010

Hi fld\_FIRST\_NAME,

Subject: Notification of Loan Disbursement

Our records indicate that a disbursement of your Federal Direct Loan has been applied to your account. This disbursement will be applied to any outstanding tuition prior to disbursing the balance. Please allow 2-3 business days for processing. Listed below are the amounts of your loan disbursement. If your loan was cancelled, the amount will show "\$0.00".

Students have 14 days to return the loan for cancellation.

group row\_CTC\_FACG\_LOANDISB by DESCR

**DESCR**

Amount	Date
F 10,000.00	3/25/2014 E

end row\_CTC\_FACG\_LOANDISB by DESCR

Questions? Check out the [Financial Aid website](#), the Financial Aid tile or your To Do list in ctLink, send us an email at [finaid@greenriver.edu](mailto:finaid@greenriver.edu), or give us a call at (253) 288-3392.

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CTCFA\_GR\_J08\_DELINQUT\_STU\_LN



April 27, 2010

Hi fld\_FIRST\_NAME,

**The National Student Loan Database has informed us that you are currently delinquent (behind) on your monthly student loan payments.** If you continue to be behind on your payments, your student loans will go into default status (no payments for greater than 270 days). Once you go into default on your loans, you will experience **severe consequences** such as:

- The entire balance of your student loans becomes immediately due.
- Your wages will be garnished every paycheck. Additionally, you may also have your federal tax refund or federal benefits garnished.
- Your credit rating will be severely impacted. The default can stay on your credit record for up to 7 years even if you get out of default status.
- You will be charged a large amount of additional fees on top of the loan money owed.
- Your loan holder can take you to court.

**You are not in default status yet, so there is still time to prevent this from happening. If you are struggling to make your monthly payments, there are options for you to stay in good standing and have your payment obligation removed for a period of time.** These are called forbearance or deferment and you can learn more here: [Get Temporary Relief: Deferment and Forbearance | Federal Student Aid](#). Additionally, you can also explore different repayment plans that may work better for you. Information on the different repayment plans available to you can be found here: [Repayment Plans | Federal Student Aid](#). Make sure to review all of your repayment options to ensure that your monthly repayment amount will fit in to your monthly budget, as well as help you attain your long-term goals. **You will need to contact your loan servicer to get back on track. If needed, you can find your loan holder's contact information by logging in to [studentaid.gov](http://studentaid.gov)**

Another option available to you is to return to school and have your loans go back into in-school deferment status while you are taking at least 6 credits. If you are struggling to find a job to support you financially, obtaining a degree may help propel you to more financial security. In addition to our many Associate's degrees, Green River also offers Bachelor's degrees in a variety of fields. If you want to discuss what steps you need to take to come back to school, please contact a Completion Coach in our Career and Advising Center at 253-288-3482 or by email at [beadvised@greenriver.edu](mailto:beadvised@greenriver.edu). More information about important dates and deadlines can be found at [Academic Dates & Deadlines - Green River College](#).

Green River wants you to be successful in your student loan repayment. Please let us know if there is anything we can do to assist you with this process.



Questions? Check out the [Financial Aid website](#), the Financial Aid tile or your To Do list in ctLink, send us an email at [finaid@greenriver.edu](mailto:finaid@greenriver.edu), or give us a call at (253) 288-3392.

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CTCFA\_GR\_J09\_LOAN\_EXIT



April 27, 2010

Hi fld\_FIRST\_NAME,

**Based on our records, it is time for you to complete your Student Loan Exit Counseling.**

*Loan Exit Counseling:*

- Is required when you withdraw, graduate or drop below half-time enrollment status **and** don't plan to reenroll within the next 6 months.
- Helps you understand your rights and responsibilities as a student loan borrower.
- Provides useful tips and information to help you manage your student loans.

Student loans, unlike grants and work-study, are borrowed money that must be repaid, with interest, just like car loans and home mortgages. You cannot have these loans canceled because you didn't like the education you received, didn't get a job in your field of study or because you're having financial difficulty. Loans are legal obligations that you'll have to repay.

The following is a sample of the useful information contained in Loan Exit Counseling:

- Your loan summary information
- Repayment incentives and alternative repayment plans
- Obtaining a deferment or forbearance
- Loan consolidation
- Loan discharge and forgiveness

**Completing exit counseling is a requirement of receiving student loan funds and needs to be completed in a timely manner. Please complete your Loan Exit Counseling here: [Exit Counseling | Federal Student Aid](#)**

If you have questions regarding your student loan(s), you are welcome to call our office. The U.S. Department of Education Direct Loan Servicing Center can provide you with information about your loan as well. Their toll-free number is 1-800-848-0979. The National Student Loan Data Service system at <https://studentaid.gov> can be used to view your financial aid history as reported by your school. To use the website, you will need your FSA User ID and password (the one you created when you filed the FAFSA and signed the Master Promissory Note).

Sincerely,  
Green River College's Financial Aid Staff

Questions? Check out the [Financial Aid website](#), the Financial Aid tile or your To Do list in ctLink, send us an email at [finaid@greenriver.edu](mailto:finaid@greenriver.edu), or give us a call at (253) 288-3392.



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CTCFA\_GR\_J00\_Award\_Offer 6-13-25

**GREEN RIVER COLLEGE****2023 - 2024 FINANCIAL AID OFFER**

fld\_FIRST\_NAME fld\_LAST\_NAME  
 fld\_EMAIL\_ADDR  
 fld\_ADDRESS1  
 fld\_ADDRESS2  
 fld\_ADDRESS3  
 fld\_CITY, fld\_STATE fld\_POSTAL  
 EMPLID: 100000000

March 25, 2024

Dear fld\_FIRST\_NAME:

I Green River College has reviewed your application and we are pleased to offer you the following financial aid for the 2013-2014 school year. Be sure to read this whole letter carefully so you understand what is being offered and what extra steps you might need to take to get your aid.

The initial amount of aid we offer is based on information you gave us on your aid application and the idea that you will be a full-time student, taking 12 or more credits. If you're going to take fewer than 12 credits, tell us before classes start by emailing the Financial Aid Office at [finaid@greenriver.edu](mailto:finaid@greenriver.edu). EI

R You are getting this revised aid offer letter because something has changed with your aid package since your last 2013-2014 Financial Aid Offer dated January 1, 1901.

There are several possibilities for why your aid may have changed. Common reasons are:

- You changed the number of credits you're taking in a term to fewer than 12, so we had to prorate your aid;
- You were awarded additional aid;
- You are not enrolled for the current quarter, so your aid for the rest of the year has been canceled.
  - If this is the case and you are planning on returning later in the year, send us an email at [finaid@greenriver.edu](mailto:finaid@greenriver.edu) so we can add your aid back for future terms.

If you have any questions about why your aid changed, please contact the Financial Aid Office. ER

**Your award package is an estimate and subject to change due to number of credits taken and funding availability.**

Grants/Scholarships	Summer	Fall	Winter	Spring	Annual
F DESCR	\$123.45	\$123.45	\$123.45	\$123.45	\$10,000.00 E
<b>Total Grants/Scholarships</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>

Other Funding	Summer	Fall	Winter	Spring	Annual
F DESCR	\$123.45	\$123.45	\$123.45	\$123.45	\$10,000.00 E
<b>Total Other Funding</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>

Your Estimated Net Price - The difference between unmet need and all grants/scholarships/other funding: **\$9,999**

Loans	Summer	Fall	Winter	Spring	Annual
F DESCR	\$123.45	\$123.45	\$123.45	\$123.45	\$10,000.00 E
<b>Total Loans</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>

**Estimated outstanding costs not covered by grants, scholarships, other funding and loans:**

**\$9,999**

Work Study	Summer	Fall	Winter	Spring	Annual
F DESCR	\$123.45	\$123.45	\$123.45	\$123.45	\$10,000.00 E
<b>Total Work Study</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>	<b>\$99,999.00</b>

**Federal Student Loans:** The money we're offering you for school doesn't include federal student loans. You might still be eligible though. These federal student loans have to be paid back later with extra money called interest. If you're interested, you can learn more on our [Financial Aid webpage](#). If you want federal student loans, fill out the Federal Direct Loan Worksheet for the proper aid year. You can find it on the [Financial Aid Forms](#) page.

**Work Study:** You might be able to work on campus through something called Work Study. It's a way for students to earn money by working at Green River College. If you're interested, fill out the [Request Work Study form](#). Check out our Student Employment website for more info: [Student Employment - Green River College](#)

**Financial Aid Guide:** To learn about financial aid, including accepting and declining aid and what you need to do to keep it, read the Student Financial Aid Handbook, which is available on our website.

**Cost of Attendance:** Your budget shows the estimated cost of attendance (COA) for coming to Green River College for the 2013-2014 school year. The state decides this amount, covering things like tuition, books, transport, and housing. You can't get more aid than this. **The federal government uses a needs analysis formula on the information you gave on your aid application to figure out how much you and your parents can contribute to your college costs. These amounts are then used to figure out your Student Aid Index (SAI). Your SAI is subtracted from your COA and gives us your need. That tells us how much need-based aid you might be able to get.**

<b>Cost of Attendance (COA) \$15,000</b>	
F DESCR	\$3,000 E
<b>Student Aid Index (SAI) \$15,000</b>	
<p>The Student Aid Index (SAI) is an eligibility index number that your college's or career school's financial aid office uses to determine how much federal student aid you would receive if you attended the school. This number results from the information that you provide on your FAFSA® form. This number is not a dollar amount of aid eligibility or what your family is expected to provide. <u>A negative SAI indicates the student has a higher financial need.</u> Learn how the SAI is calculated.</p> <p><a href="https://studentaid.gov/help-center/answers/article/how-sai-calculated">https://studentaid.gov/help-center/answers/article/how-sai-calculated</a></p>	
<b>Your Unmet Need (COA – SAI) = \$17,802</b>	

**Living Arrangements:** Where you live plays a big role in your college costs—whether you stay on campus, off campus, or with your parents. The FAFSA and WASFA forms now assume students live off campus. If you live on campus or with your parents, fill out the [Housing Statement](#) form so we can adjust your budget accordingly. For more info on how this might affect your costs, visit our [Green River College Cost of Attending](#) website.

*Green River College does not discriminate on the basis of race, color, real or perceived national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, gender, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, or use of a trained guide dog or service animal. To receive the following information in an alternative format or request disability accommodation at a GRC event, students should contact Disability Support Services at: 253-931-6460; TTY 253-288-3359; or [dss@greenriver.edu](mailto:dss@greenriver.edu). Staff and faculty should contact [HR@greenriver.edu](mailto:HR@greenriver.edu). For inquiries regarding nondiscrimination policies, contact [TitleIXcoordinator@greenriver.edu](mailto:TitleIXcoordinator@greenriver.edu) at 417 Ramsay Way, Suite 112, Room 279, Kent, WA 98032 279; or at 253-833-9111, ext. 3361.*