

## **Green River College PRFR Report Appendix 2.G.6**

**2.G.6 The institution designs, maintains, and evaluates a systematic and effective program of academic advisement to support student development and success. Personnel responsible for advising students are knowledgeable of the curriculum, program and graduation requirements, and are adequately prepared to successfully fulfill their responsibilities. Advising requirements and responsibilities of advisors are defined, published, and made available to students.**

## Table of Contents

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**Section 1: Description of advising program, staffing, and advising publications (Student handbook or Catalog; links to webpages – please note specific pages or areas)**

- [Career & Advising Center](#)
- [Advising](#)
- [International Program Advising Staffing](#)
- [Getting Started Steps for students: Earn Your Degree or Certificate](#)
- [New Student Advising and Enrollment](#)
- [New Student Advising and Enrollment presentation](#)
- [Advising ReDesign Overview](#)
- [Advising ReDesign Quarterly Updates](#)
- [2024-2025 Nursing Department Student Handbook](#)
- [Advising Day](#)

**Section 2: Description and evidence of systematic evaluation of advising**

- External Evaluator final report on 1<sup>st</sup> year Advising Redesign work
- Advising retention data 2018
- Winter 2025 campus-wide survey

**Section 3: Professional development policies and procedures for advisors**

- Navigate advisor training manual

**Section 4: Additional Evidences: Advisement (Strategic/ Model) Plan**

- Advising Model Current

**Section 5: Additional Evidences: Anonymized sample advisement logs**

- Sample advisement appointment Log
- Advisement Appointment Report Template
- Advising Appointment Check In Template
- Advising Appointment Scheduler (ex)
- Faculty Advisor Navigatee360 Parameters
- Spring Enrollment Appointments Notification Email
- Winter Enrollment & SFRA Notification Email

## **2.G.6 EV.#1 / Section 1**

## Career & Advising Center



# ADVISING

AT GREEN RIVER COLLEGE

 Section Menu 

[Home](#) / [Students](#) / [Academics](#) / [Career & Advising Center](#) / [advising](#)

## Advising at Green River College

Our GRC Staff & Faculty are committed to supporting students in their academic and professional journey.

### Advising Vision

At Green River College, our advising model empowers students to reach their academic, personal, and professional goals. We foster student success through personalized, inclusive, and culturally responsive planning. By embracing innovative practices and cultivating strong partnerships among faculty, staff, and the community, we create an environment that promotes belonging and engagement for all students.

### Advising Process

Learn about the advising process during each stage of your academic journey at Green River College.

[Prospective Students](#)

[New Students](#)

[Current Students](#)

[Transfer Students](#)

[Transitional Students](#)

[Veterans and Military-Connected Students](#)

#### Advising Resources



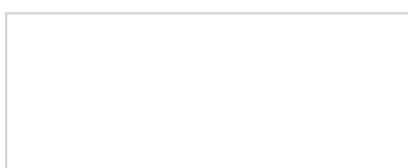
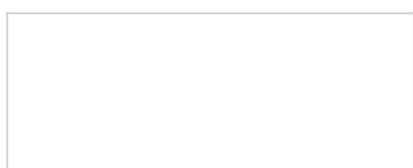
## Advising Tools

- [Areas of Interest \(Degrees and Programs\)](#)
- [Secure Document Upload](#)
- [ctcLinklink \(student access\)](#)
- [ctcLink Student Resources and Steps for Activation](#)
- [Student registration resources](#)

## Advising Centers

Advising resources for students are available through the following departments:

- [Career and Advising Center](#)





### Who is My Advisor?

You can find your advisor in your [Navigate360 account](#) and schedule an appointment with them too.



### Advising Expectations for Students

Advising Expectations for Students

- International Programs Advising
- Running Start
- TRiO
- Veteran & Military Connected Student Services
- Disability Support Services
- Master Achiever Center
- Open Doors
- Benefits Hub

## What if I'm still exploring?

That's OK! College is a great time to explore your options and we offer many resources to help explore both your educational and career goals. These include:

- Individual appointments with a Career Planner
- Professional career assessments
- Career related workshops and events (e.g., Career Fair).

Visit the [Career Services page](#) for more information.

### Resources

Contact Us

### STUDENT SUPPORT

- ctcLink
- Student Email
- My Green River
- Navigate 360
- Financial Aid
- Holman Library
- Center for Transformational Wellness
- Student Remote Access
- Career & Advising Center
- Office of the Registrar
- Disability Support Services
- Counseling Services
- e-Learning
- Placement & Testing Center
- Register to Vote
- MMIWP / WSP

### EMPLOYEE RESOURCES

- Human Resources
- Institutional Effectiveness
- ctcLink Sign In
- GatorNet
- Curriculog (formerly CAR/PAR)
- Faculty eLearning
- Canvas
- Gator News
- Employee Password Reset

### CAMPUS SAFETY

- Emergency & Safety Alerts
- Just Report It

### CONNECT WITH GREEN RIVER

- [Facebook](#)
- [Twitter](#)
- [Youtube](#)
- [LinkedIn](#)
- [Instagram](#)

# Advising

Select Language ▼

[Current Students](#)

[Faculty & Staff](#)

[Give to GRC](#) 

[Quick Links](#)



# ADVISING

AT GREEN RIVER COLLEGE

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[Transfer Students](#)

[Transitional Students](#)

[Veterans and Military-Connected Students](#)



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Advising Expectations for Students

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## Advising Resources



## Advising Tools

- Areas of Interest
- Secure Document Upload
- ctLinklink (student access)
- ctLink Student Resources and Steps for Activation
- Student Registration Resources

## Advising Centers

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- Career and Advising Center
- International Programs Advising
- Running Start
- TRiO
- Veteran & Military Connected Student Services
- Disability Support Services
- Master Achiever Center
- Open Doors
- Benefits Hub

## International Program Advising Staffing

October 20, 2025 08:48 AM

## ! Canvas outage

Canvas is experiencing issues due to an ongoing AWS incident. We are working on recovering as soon as possible. You can follow the status of the issue at <https://health.aws.amazon.com/health/status> and <https://status.instructure.com/>

[Close](#)

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[Faculty & Staff](#)
[Give to GRC](#) ♥
[Quick Links](#)


# OUR STAFF

GREEN RIVER COLLEGE INTERNATIONAL PROGRAMS

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[Home](#) / [International](#) / [staff](#)

## Meet the Staff

International Programs staff at Green River College are committed to your success and making sure you have the best possible experience studying in the U.S.

Choosing to study abroad is an important decision. What makes Green River College International Programs different from other college programs is our staff. We have over 50 staff dedicated to making sure you have a great experience in the U.S. If you have any questions regarding admissions, visa, housing, majors, classes, and/or student life, please email us. We are here to help.

## Advising

International Programs Advising Staff



Kerry Kwon



Lisa Lyman

## Contact Us

**Phone:** 253-288-3300

**Fax:** 253-333-4940

**Email:** [international@greenriver.edu](mailto:international@greenriver.edu)
**Zoom:** [Virtual Lobby](#)

### Follow us on:

- [Facebook](#)
- [YouTube](#)
- [Flickr](#)
- [Instagram](#)
- [WeChat](#)
- [X](#)

## Hours of Operation

**Monday - Friday**
**9 a.m. - 5 p.m.**
**Saturday - Sunday**
**Closed**
[View Closures & Special Hours](#)

October 20, 2025 08:48 AM

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### Max Burnham

Director of International Advising and Enrollment Management

*Advises: Bachelor's Degree Programs, Pre-Nursing, Nutrition, Food Science*

Meet Max



### Miranda Barril

International Student Advisor

*Advises: Art & Design majors, Biology, Chemistry, Environmental Science, Pre-Medicine, Pre-Dental, Pre-Pharmacy, Communications, Data Analytics, Education, Humanities majors, Information Technology, Mathematics, Social Science majors, Undecided*

Meet Miranda

Download:  
[International Programs Main](#)  
[Campus Map](#)



### Roni Zimmerman

Assistant Director of International Student Advisor

*Advises: Actuarial Science/Accounting, Automotive Technology,*



### Stefaan Baes

International Student Advisor

*Intensive English*

## Getting Started Steps for students: Earn Your Degree or Certificate

October 20, 2025 08:48 AM

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Canvas is experiencing issues due to an ongoing AWS incident. We are working on recovering as soon as possible. You can follow the status of the issue at <https://health.aws.amazon.com/health/status> and <https://status.instructure.com/>

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Faculty & Staff

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Quick Links



# EARN YOUR DEGREE OR CERTIFICATE

Section Menu ▼

[Home](#) / [Students](#) / [Academics](#) / [getting-started](#) / Earn Your Degree or Certificate

## START EARNING A DEGREE OR CERTIFICATE TODAY!

Select the appropriate student type to determine the steps to getting started here at Green River.

[I am new to college and have no previous college credits](#)

[I have applied to Green River, currently taking classes, or returning to Green River](#)

[I am transferring from another college/university.](#)

[I am a new Military Veteran/Military-Connected student](#)

## New Student Advising and Enrollment

Select Language 

[Current Students](#)

[Faculty & Staff](#)

[Give to GRC](#) 

[Quick Links](#)



# NEW STUDENT ADVISING AND ENROLLMENT

 Section Menu 

[Home](#) / [Students](#) / [Academics](#) / [Career & Advising Center](#)  
/ [New Student Advising and Enrollment](#)

## What is New Student Advising and Enrollment?

New Student Advising and Enrollment (NSAE) covers important information that all new students should know about Green River including:

- The resources available at Green River to support your educational goals
- Your placement and eligibility for first quarter classes
- Information about your program of study

- How to enroll in classes
- What to expect enrolling for future quarters
- Will be assigned an Advisor after NSAE session

## Who Does and Does Not Complete NSAE?

The following students **DO NOT** need to complete a NSAE session. See details below:

- **Running Start (RS)** students **DO NOT** attend NSAE. Instead, RS students complete a **separate**, mandatory orientation, provided by the Running Start office. Contact [Running Start](#) for more information on this process.
- **Transfer-in Students** who completed credit(s) at another college should connect with an advisor in the Career & Advising Center to determine next steps. Please call 253-288-3482, email [beadvised@greenriver.edu](mailto:beadvised@greenriver.edu) or visit our the [CAC virtual lobby](#) for more information.
- **Veterans or military-affiliated students** will need to participate in Veteran Services new student session called **MNSO**. Please reach out to Veteran Services at 253-288-3452 or email [veterans@greenriver.edu](mailto:veterans@greenriver.edu) for more information.
- **Students attending Green River only for 1-2 quarters** and not planning to complete a degree or certificate should connect with an advisor in the Career & Advising Center to determine next steps. Please call 253-288-3482 or email [beadvised@greenriver.edu](mailto:beadvised@greenriver.edu) for more information.
- **Students who placed in Transitional Studies (TS)** courses must complete the CASAS assessment prior to enrolling for classes. Upon completing CASAS you will meet with a [Master Achiever Center \(MAC\)](#) advisor for course registration.

*\*ALL other students (who are not considered any of the above student types) are **required** to complete NSAE in order to enroll for classes.*

## When is NSAE Available?

NSAE sessions are available on the first day of new student enrollment for each quarter. Sign up for NSAE sessions begins the first day of the

previous quarter.

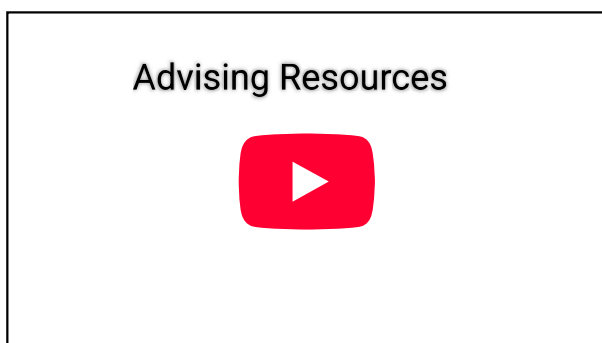
QUARTER	NSAE SIGN-UP AVAILABLE	NSAE SESSIONS BEGIN	QUARTER STARTS
Spring 2026	January 28, 2026	February 23, 2026	April 6, 2026
Summer 2026	TBD	TBD	TBD

## How Do I Sign Up for NSAE?

New students can sign up for NSAE **after** completing all of the following: an [application for admission](#), [online orientation](#), and [determining course placement](#). Sessions are offered either Virtual (thru Zoom) **OR** In-Person (on the main campus in Auburn).

**Once students complete the steps mentioned above, they will get an email invite to participate in NSAE to their GRC student email.**

If you did not get the NSAE email invite to your GRC student email, please email [gettingstarted@greenriver.edu](mailto:gettingstarted@greenriver.edu) with your first, last name, and ctLink ID number.



## Advising Tools

- [Degrees and Programs](#)
- [Secure Document Upload](#)
- [ctLinklink \(student access\)](#)
- [ctLink Student Resources and Steps for Activation](#)

- [Student registration resources](#)

## Advising Centers

Advising resources for students are available through the following departments:

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- [International Programs Advising](#)
- [Running Start](#)
- [TRiO](#)
- [Veteran Services](#)
- [Disability Support Services](#)
- [Master Achiever Center](#)
- [Open Doors](#)
- [Benefits Hub](#)

### Resources

Contact Us

#### **STUDENT SUPPORT**

ctcLink  
 Student Email  
 My Green River  
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 Financial Aid  
 Holman Library  
 Center for Transformational Wellness  
 Student Remote Access

#### **EMPLOYEE RESOURCES**

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#### **CAMPUS SAFETY**

Emergency & Safety Alerts  
 Just Report It

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# New Student Advising and Enrollment presentation

# New Student Advising & Enrollment Session

**Green River College Career & Advising**



253-288-3482

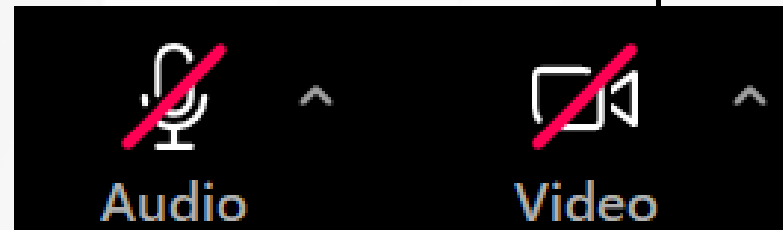


[greenriver.edu/CAC](https://greenriver.edu/CAC)  
[beadvised@greenriver.edu](mailto:beadvised@greenriver.edu)

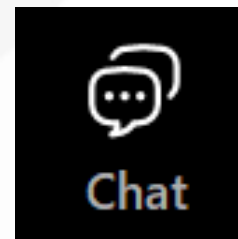


# Housekeeping Items

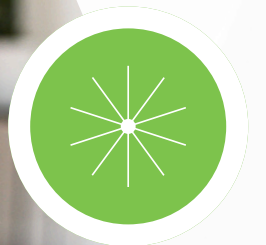
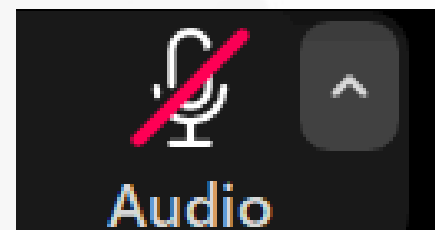
- Please keep your video and microphone muted during the presentation



- If you have questions during the presentation, please utilize the chat by clicking on the chat icon:



- Refrain from inputting any sensitive information in the chat (ctcLink ID, birthdate, etc.)
- Audio issues? Check your audio settings by pressing the **arrow** next to the microphone to make sure you have the right speakers and microphone selected:



# NSAE Objectives

- Confirming your degree/program
- Get to know the online systems
- Developing a balanced schedule
- How to register for classes
- Next Steps after registration



# Confirm your Degree/Program

## Transfer Degrees

- Various degree pathways (AA-DTA, AB-DTA, AAS-T, etc.)
- First 2 years of a 4-year degree
- Preparation for your intended Major @ university

## Career/Technical Programs

- Geared towards a specific field/job
- Hands-on learning
- Providing up-to date skills and knowledge to be competitive in the workforce
- **Typically non-transferrable!**
- Stepping stone to BAS Programs @ GRC

# Who is my Advisor?

## When should I meet with my advisor?



**First  
Quarter  
Advising**

**Academic/  
Personal  
Hardship**

**University  
Transfer  
Resources**

**Campus/  
Community  
Resources**

**Degree/  
Program  
Changes**

**Degree/  
Graduation  
Check**

# Career Exploration

Not sure what you want to do? We have resources!

## Career Interest Assessment

Career Interest Sessions are for students exploring or undecided about their choice of program and/or job goal.

## Individual Career Appts

Meet one-on-one with a career specialist

## Career Assessments

Online tools to help you better understand your interests, personality and natural talents

## Workshops

Learn about a wide range of career-related topics



# Online Systems



ctcLink is the core system to help students, staff and faculty manage and track their information. ctcLink is also tied to [MyGreenRiver](#)



Navigate is a way for students to communicate with staff and faculty, as well as keep track of their academic progress.



Canvas is an online learning system where you can find your assignments, syllabus, and other course materials.



Outlook is your **student email system** that allows you to access certain systems (like Navigate and Canvas), as well as communicate with any GRC office, staff or faculty.



**NEED EXTRA HELP WITH TECHNOLOGY?**

**ATTEND A TECH WORKSHOP!**

[Sign up here!](#)

Our Tech workshop will assist students with the main platforms, including Canvas, Microsoft Outlook, and Multi-Factor Authentication!



# Developing a Balanced Schedule

## Full-Time

12+ credits  
36-45  
hours/wk

VS

## Part-Time

< 11 Credits  
5-33  
hours/wk

- **Recommended First Quarter Classes**
  - English
  - Math (if applicable)
  - Course(s) related to program of study
- **Career Technical Programs:** Refer to your program requirements for classes



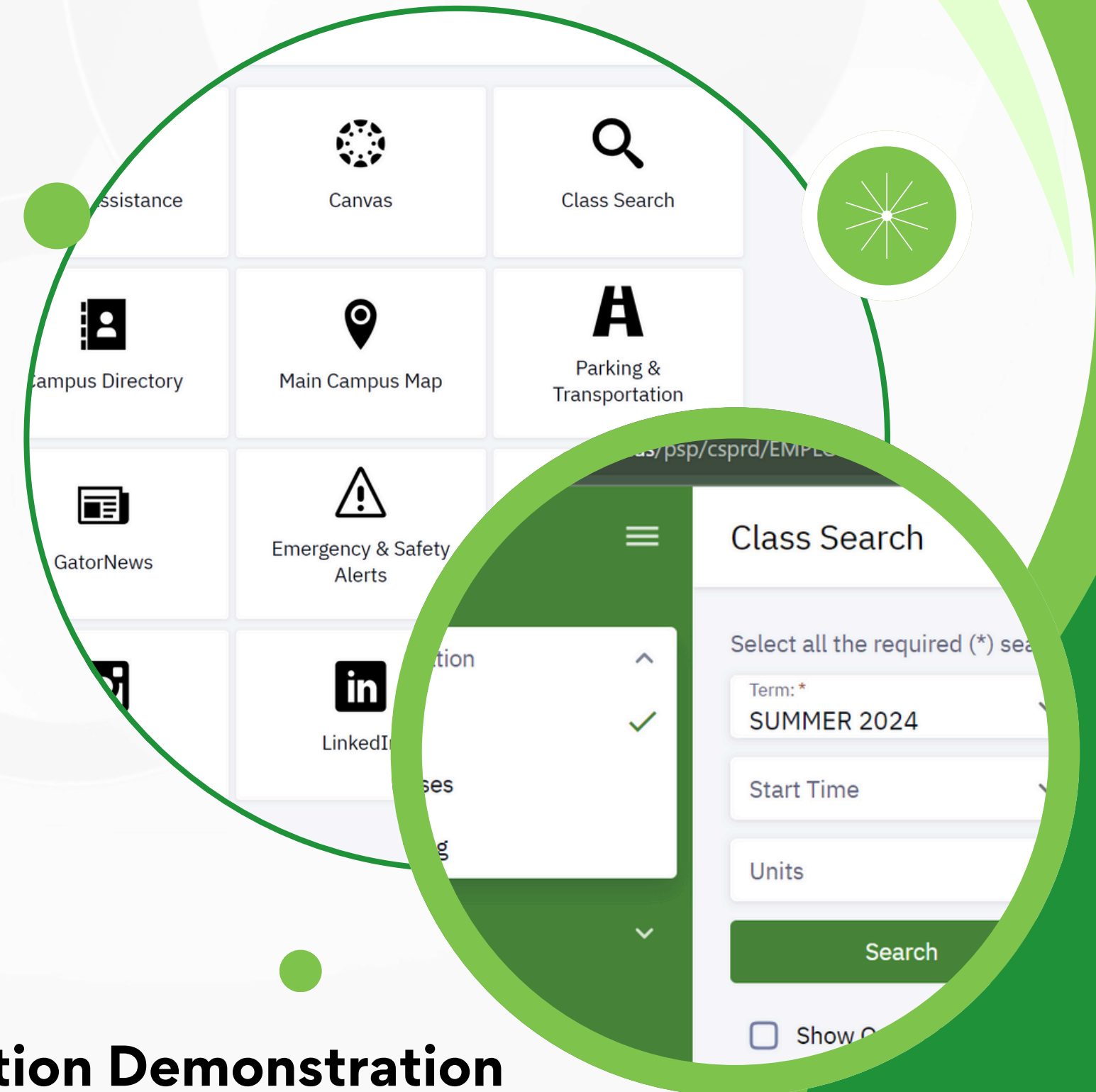
Having English & Math placement determined ensures the best options for classes!



**Presenter #2 Start here**

# Registering for Classes

- Confirm your placement
- Identify classes to take
- Navigating Class Search
- Understanding Class modality (format)



**\*Class Registration Demonstration**

# Important Dates & Deadlines

**Tuition Deadline**

**WINTER**



**First Day of  
Quarter**

**WINTER**



**\*If registering after the tuition deadline, tuition is due within 3 business days of registering**

# Next Steps After Class Registration

- Pay Tuition (Dec. 9th)
- Review your schedule
- Find your assigned Advisor in Navigate (48 hrs)
- **Preparing for your first week of classes**
  - Textbooks
  - Locate Class location(s)
  - Login to Canvas (class portal) & student email



# Time to Register!

Once you have registered for classes, put your name in the chat & program to have an advisor look over your schedule.

## NEED ASSISTANCE?

Put your **NAME** & your **DEGREE/PROGRAM** in the chat!

---



# Advising ReDesign Overview

# Advising ReDesign Overview

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GREEN RIVER COLLEGE

FALL 2025 RECAP

ALLISON WARNER, SR DIRECTOR OF CAREER AND ADVISING

# Why Advising ReDesign Now?

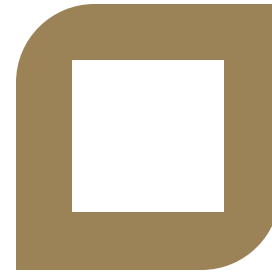
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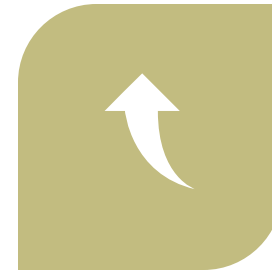
GUIDED  
PATHWAYS/STRATEGIC  
PLAN AND SEM PLAN



NAVIGATE LAUNCH



ADJUSTMENT TO  
CTCLINK



RETURN TO OPERATIONS  
POST COVID

# Current Advising Model 2025

## Getting Started outcomes:

- Clarify degree goals
- Connect with funding and resources
- Confirm placement
- Assist with next steps

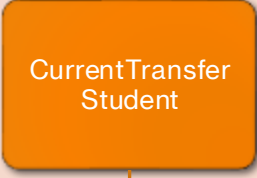


## Onboarding & Orientation outcomes:

- Online Orientation: welcome and provide overview of Green River College
- New Student Advisement and Enrollment (NSAE): clarify degree and program goals, overview of enrollment / class schedule creation, training on student technology resources, assignment to advisor. Register for first term



Assignment to advisor(s) based on Area of Interest and/or program



## First Quarter Advising outcomes (with professional advisor or faculty advisor if CTE):

- Clarify degree goals & pathways
- Co-create academic plan
- Connect to campus resources
- Assignment to faculty advisors in area of interest/program pathway



## Advisement through completion outcomes

- Connect with advising team at quarterly Advising Day event for academic plan revisions, academic navigational support, university admissions help and completion planning



# Stakeholder Involvement

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## Faculty & Staff

**Leslie Kessler-ECE**

**Lori Fishburn-BTAC**

**Marji MacKenzie-Library**

**Jake Frye- English**

**Nelson Phouphakone-Math**

**Catherine Cantrell-TS**

- **Athletics**
- **Branch Campuses**
- **DSS**
- **Veterans**
- **Open Doors**
- **ODEI**
- **MESA**

**Running Start**

**Career and Advising**

**TRiO**

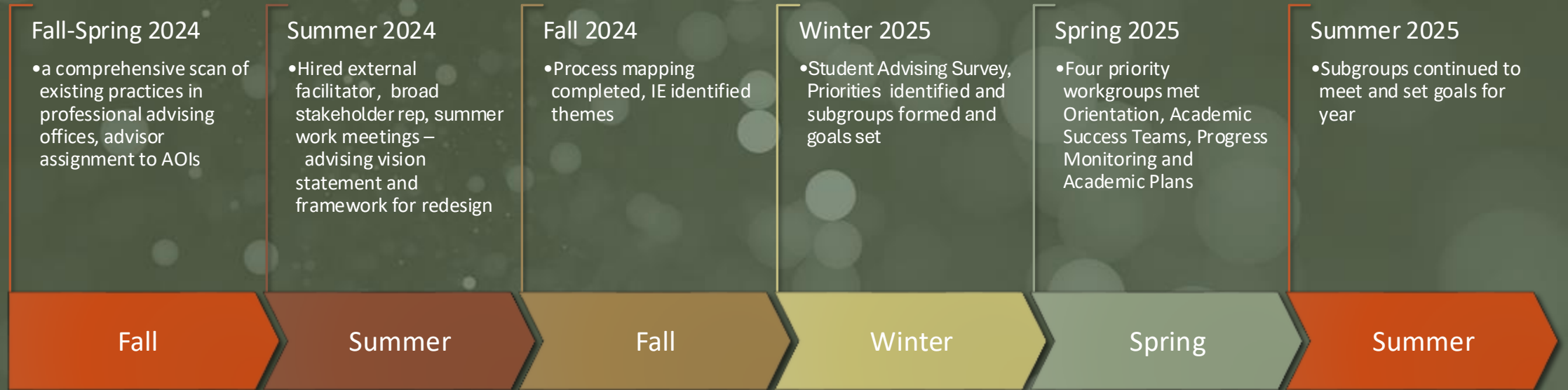
**International Programs**

**Workforce Education/MAC**

**BAS**

# Timeline of Work

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# What has been accomplished to date?

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Shared Advising Vision



Broad stakeholder representation  
in workgroups



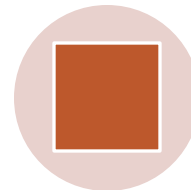
Ideal journey processing  
mapping from start to finish  
advising milestones



All student advising survey



Identification of four priority  
areas for next two years



Navigate 360 launch and  
business process integration  
with professional advising  
areas

# Review of Data Collection, Surveys and Process Mapping Activities

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The following slides summarize data gathered from the following activities:

- Advising ReDesign Stakeholder Meeting (Retreat): July 2024 (external facilitator led)
- Ideal state process mapping exercise with Advising ReDesign stakeholder group: September 2024
- Student Advising Experience Survey: March 2025

## Current Model- Pain Points

*Pulled from Advising Stakeholder Meeting  
July 2024*

---

Inconsistent advising  
models across campus

Need for cross-  
collaboration between  
advising roles

Need for mandatory  
orientation session

Lack of advisor capacity  
due to high caseload

Need for a  
comprehensive  
orientation that provides  
everything necessary for  
students in one session

Many entry points

Confusion around faculty  
involvement in advising

Need for cross-training  
for staff

How do we improve?  
*Pulled from Advisor  
Stakeholder Meeting July  
2024*



---

Develop checkpoints leading to student ownership over ed plan

---

Provide culturally competent methods of advising

---

Establish a line of communication between advising departments

---

Provide opportunities for relationship building with students

---

Establish progress monitoring metrics using new and existing data

---

Mandatory First-Year Experience (FYE) course for students

---

Better use and more intentionality behind Advising Day

---

Time to follow-up with advisees on a more consistent basis

---

Uniform student orientation process

---

Provide holistic wrap-around services for students

Current Model

Shining Points

*Pulled from Advising*

*Stakeholder Meeting July 2024*



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Advising is customized to the students and where they're at in their college careers

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Dedicated advising staff

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Usage of technology in improving advising services

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Wealth of knowledge and resources within advising

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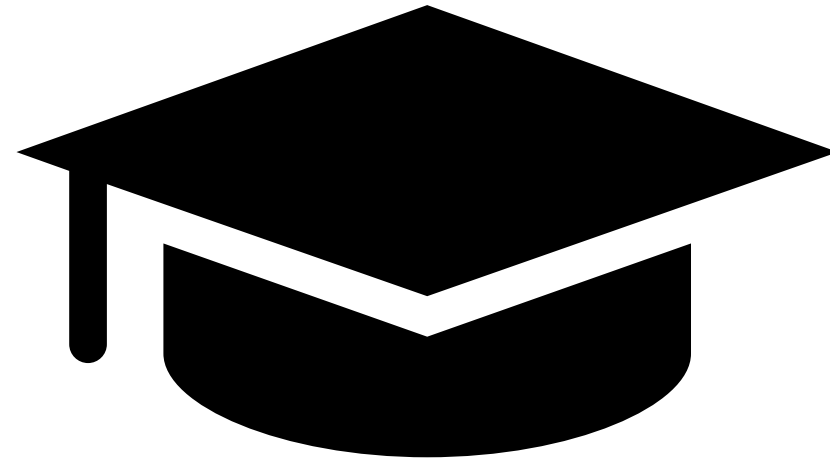
Individual meetings with advisors specific to their student experience (

# What do our students need?

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Based on Student Winter 2025 Survey (400 responses)

- Clear Communication
- Variable Appointment Availability
- Clear points of contact
- Empathy
- Timely responses
- More resources for student success
- Help with class planning
- Variety of modalities to meet
- Follow up with students
- Knowledge about student questions
- Hire more staff



What do our students need (faculty and staff voices)  
*Based on Ideal process mapping exercise fall 2024*

---

---

To do

---

To know

---

To monitor

---

To communicate

---

To feel

# *Prospective Students*

**To do:** review getting started steps, meet with an advisor, attend an info session, become familiar with GRC programs, self-identify affinity groups

**To know:** how to get started, about program and affinity group resources, how to connect to resources

**To monitor:** enrollment status, connection with resources, orientations, and advising, placement status

**To communicate:** how to get started, nudges and just in time information, contact information for programs (how to connect)

**To feel:** welcomed, excited, sense of belonging, they chose the best environment for academics, that campus support is available



# *New Students through First Term Enrollment*

**To do:** attend orientation, complete placement, enroll in classes, complete specific tasks related to affinity groups, apply for funding, attend info sessions for affinity groups

**To know:** where to go for support, enrollment tips, how to navigate getting started tasks

**To monitor:** placement, funnel of students who participate in orientation and enroll (disaggregate data) appropriate class schedules based on program, students who qualify for affinity group programs, tuition payment,

**To communicate:** dates and deadlines for first term, financial aid tasks and tuition reminders, advisement goals and points of contact, how to be prepared for first term

**To feel:** supported, excited, prepared, ready, welcomed, connected



# *First Year through 45 Credits*

**To do:** create educational plan, meet with student services and advisor, participate in workshops and info sessions as needed, complete coursework, explore majors, attend Advising Day, use tutoring centers

**To know:** how to navigate college services and environment, attend classes and develop study skills, access student support services, when to enroll and how to enroll and what to enroll in

**To monitor:** completion and revisions of Ed Plans, course completion, GPA, retention rates, student basic needs and mid quarter alerts, attendance for affinity groups, credits completion, undecided students

**To communicate:** encouragement, quarterly advising events, enrollment and funding deadlines, expectations

**To feel:** supported, connected, confident, successful



# *Second Year through 90 Credits*

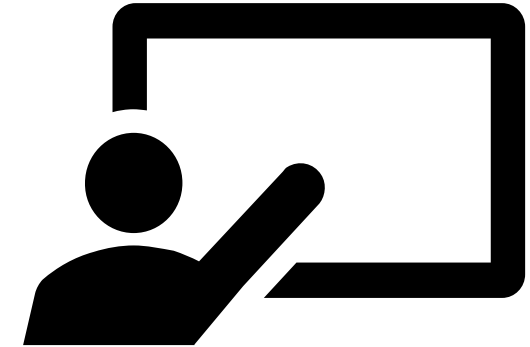
**To do:** meet with advisor, apply for graduation, update Ed Plan, attend college fairs and visits, have plan to pay for college and beyond GRC, apply to transfer to universities, complete courses successfully

**To know:** transfer admissions process, career planning, have a plan post GRC degree or cert

**To monitor:** degree completion, course completion, progress towards degree completion, GPA trends, retention rates, external barriers to success

**To communicate:** transfer timeline and process, graduation process, post college planning, course requirements to finish, degree planning

**To feel:** connected, confident, accomplished, successful, prepared, excited, supported, ready and proud



# *Completion and Beyond*

**To do:** create post grad plan, share next steps with advising, request transcripts, advising exit meeting provide feedback for future students and student services, letters of recommendation requests

**To know:** post program planning, how to navigate job or transfer advising, how to be involved with GRC alumni, how to return to GRC in the future and how to finish

**To monitor:** degree completion rates, percentage of students who transfer, career path post-graduation, survey results of GRC experience

**To communicate:** how to stay connected with GRC and be an active alumni, GRC is an option for future academic goals, request for testimonials

**To feel:** pride in their accomplishment as a Gator and as an alumni, accomplished, prepared, supported, sense of community, confident



# Identified Advising Priorities for ReDesign

## New Students

- ***Orientation\****
- Enrollment
- ***Advisor & Success Team Connection\****
- Connect to Resources

*welcomed, excited, sense of belonging, they chose the best environment for academics, that campus support is available*

## First Year Students

- Identify a Path
- ***Build an Academic Plan\****
- ***Advising Touchpoints\* (progress monitoring)***
- Connect to Resources

*supported, connected, confident, successful*

## Second Year Students

- Revise Academic Plan
- Create Post-Grad Plan
- ***Advising Touchpoints\* (progress monitoring)***
- Apply for Graduation

*connected, confident, accomplished, successful, prepared, excited, supported, ready and proud*

# Advising ReDesign Priorities/Subgroups

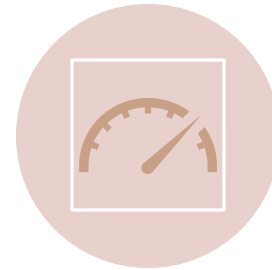
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**ORIENTATION**



**ACADEMIC  
PLANNING**



**PROGRESS  
MONITORING**



**ACADEMIC  
SUCCESS TEAMS**

# Next Steps: Work on Four Priorities

---

- **Orientation:** Design & launch a universal entry system and orientation model & step closer to required orientations for most students (GROW)
- **Academic Plans:** Create training and marketing platforms to educate students, faculty and staff on how to make a plan in Navigate. Require the majority of students pursuing a degree to complete a plan by start of 3rd term.
- **Progress Monitoring:** Integrate 4 universal progress monitoring metrics in Navigate, create supportive advising interventions:
  - #1: Has earned credits in a Math class within 30 credits at GRC (degree seeking and as appropriate per degree)
  - #2: Has earned credits in an English class within 30 credits at GRC (degree seeking and as appropriate per degree)
  - #3: Has met with Advisor within first 2 terms of enrollment
  - #4: Has an academic plan by end of second term
- **Academic Success Teams:** create stronger connections and hand-offs between professional advising, faculty advising and area specific navigators. Identify specific work duties between the advisement resources & Increase clarity between the difference advisement resources for students and encourage useage/connection

# How to get involved

---



**WE WELCOME NEW MEMBERS  
TO JOIN SUBGROUPS!**



**CONTACT ME! ALLISON WARNER  
– [AWARNER@GREENRIVER.EDU](mailto:AWARNER@GREENRIVER.EDU)**

## Advising ReDesign Quarterly Updates

# Advising ReDesign

## Work in Progress-Priority ReDesign Activities for 2025/2026

### Orientation Subgroup: (Leads): Lindsey, Srey and Karianna

**Future Goals & Work: move towards a universal onboarding process (GROW) to simplify steps for students, combine resources across campus and make strides towards requiring orientation for 80% of students by 2027.**

#### Activities

##### Fall 2025

- Surveyed newly enrolled students who went through various orientations held by different advising centers on campus: RAP/NSAE/MNSO/OD/IP: 3400 new students (330 responses)
- Reviewed responses and took feedback in account with setting priorities for work
- Develop overarching framework/structure for onboarding to address all populations – starting with the merger of Veteran’s and general population new student advising/enrollment sessions for spring enrollment.
- Updated Online Orientation modules, content and resources
- [WINTER?] Develop curriculum for Enrollment Workshop (GREW) or **Green River Onboarding Workshop (GROW)**

**November updates: Survey to all students who completed RAP/NSAE-outcome of survey: what has been the most useful and what they want to be included**

- Live mandatory orientation question: what would students feel comfortable with doing
- Online Orientation subgroup: reviewed orientation and made updates, focus on educating students on what they need do next (module 7)
- Up in the air- online orientation and in person and how these two work together to deliver information
- Next steps: logistics!!!! How to onboard 5000 students each fall. Possible Jan 22<sup>nd</sup>, Inservice day presentation

**December updates:**

- Survey was sent to about 3,400 students with 340 responses. Based on student responses and best practices, our **goal for winter 2026** is to work on some of the following (TBD at orientation subgroup meeting on 12/18):
  - Update website so it's an all-in-one page (update [Getting Started page](#))
  - Work on logistics to require live onboarding workshop (in-person or virtual) for all gen pop students for summer/fall enrollment – would need to be in place by May:
    - Schedule & staffing (ask faculty to help as part of their advising commitment?)
    - Enrollment hold & who can release it
    - Determine students/groups who are exempt from onboarding workshop & management of this process
  - Implement application & enrollment deadlines, especially if we have a required live onboarding workshop (other colleges have 'deadlines' that motivate students to get things done)
  - Create common/universal enrollment workshop for all...try that for the year to give us more time to implement required onboarding workshop?
    - Breakout groups for specific populations at the onboarding workshop
  - Create weekly onboarding checklists prior to live workshop
  - Create weekly checklists for students' first term
  - Create focus group for online orientation to gather feedback
  - Update Gator Guide & publish on website (admitted student website)

### **Winter 2026 Priorities to be set at 12/18 Subgroup Meeting**

#### **[Progress Monitoring Subgroup: Max B \(lead\)](#)**

**Future Goals & Work: Identify an agreed upon subset of student progress markers (see four markers below) identified through Guided Pathways work and linked to retention and completion outcomes. Design supportive advisement interventions around progress markers**

#### **Universal Set of Progress Monitoring Metrics**

**#1:** Has earned credits in a Math class within 30 credits at GRC (degree seeking and as appropriate per degree)

**#2:** Has earned credits in an English class within 30 credits at GRC (degree seeking and as appropriate per degree)

**#3:** Has met with Advisor within first 2 terms of enrollment

**#4:** Has an academic plan by end of second term

**Fall Term 2025:**

- Drafted and finalized appropriate supportive student “intervention” (aka messaging) for each metric.
- Determined messaging hierarchy: campaigns will be sent out at “institution-level” rather than department levels (*excluding appropriate student groups*). This has multiple benefits – reduced overlap of communication for students that work with multiple departments (ex – a RS student who is a Veteran), easier to set up, run, and monitor the campaign in EAB Navigate if they are from a single account rather than running across multiple different departments.
- Determined which student groups to ‘exclude’ from the messaging campaigns based upon their unique program pathways at Green River

**Winter Term 2026 Priorities:**

- Create institution level advising account in EAB Navigate to set up and run these campaigns
- Work with Kelsey Denton to build the required reports and messaging campaigns in EAB Navigate
- Begin running the messaging campaigns
- All advisor meeting on Jan 22 for all advisors to be updated on this work across campus

**Spring Term 2026:** Monitor the messaging campaigns, responding to student messages as necessary. Adjust campaigns based upon student and advisor feedback as necessary

**Academic Plans Subgroup: Marji and Allison (leads)**

**Future Goals & Work: To leverage Navigate 360 platform to scale academic planning as an expected practice within the academic advising model. Desired outcomes: to have students create a 3 term+ academic plan by 2<sup>nd</sup> term of enrollment. Year 1: create messaging, training materials and cross training with staff and faculty. Year 2: create student expectations and Advising Day messaging around academic plans. Create academic plans for 50% of degree seeking students in 2027, 70% in 2028.**

**Current Activities**

**Fall 2025 (Launch Navigate’s Academic Planning tool & Cross Train)**

- Training: Cross trained new IT student helpdesk staff in September, cross-trained all professional advisors at fall inservice day, BAS Program Managers on 10/13 & 10/24 & professional advisors 10/13 . Held several faculty advisor trainings throughout fall – cross trained more than 70 faculty on new academic planning tool.
- Marketing: Created and launched new Academic Planning webpage to educate students on the culture of academic planning and Navigate resources.

### **Winter 2026 (Promote Academic Planning to Students & Refine Tool) Priorities**

- Design and carry out marketing messages to students “Why plan?”. Marketing message to students will be two parts: see your advisor the first quarter & create your plan in navigate
- Work on implementing Navigate’s new AI Advisor Bot and Course Planner tool to ease process for creating plans
- Identify priority students groups outside of WFE and Fin Aid to focus academic planning activities with (ex: AA-DTA students)
- Hold open hours for advisors to ask for guidance on using academic planning tool in Navigate
- Hold additional faculty advisor trainings that will cover the academic planning tool
- Use Winter Inservice Day for professional advisors to meet with Kelsey and OTR to address any needed changes to templates in the Academic Planning

### **Academic Success Teams: Allison (lead)**

**Future Goals & Work: To review and improve the shared advising model between staff and faculty. Improvement to focus on the following areas: defining roles and responsibilities, timing of handoffs, use of Advising Day, student understanding of who to see and when, mechanisms for the delivery of training. Revise model as necessary to meet needs of Advising ReDesign workgroup priorities by 2027.**

### **Current Activities**

#### **Fall 2025**

- Met with IC on 10/6 - presented Advising ReDesign updates – asked for opportunity to attend Division Meetings in fall.
- Attended several division mtgs and shared Advising ReDesign updates; including a request for feedback via the survey
- Created and sent out all faculty advisor “advising” survey to collect feedback and suggestions on advising model – received 41 responses (188 full time faculty received survey)

- Collaboration with other subgroups to identify emerging and future advising work that will inform advising duties

### **Winter 2026 Priorities**

- Review and share survey results from faculty – identify core themes and conduct follow up discussions with faculty
- Conduct additional peer interviews & research from colleges with shared advising models with faculty
- Continue to work with other sub-groups to further define “the work” of advising to define roles

### **Prior Activities:**

#### *ReCap of Progress – 2023 to Present*

- ✓ Engaged a broad stakeholder group of faculty, staff and admin from across campus in various activities, meetings and work groups related to this initiative.
- ✓ Conducted an environmental scan of existing advising programming and services: *Winter 2024*
- ✓ Held a two-day Advising ReDesign summit with faculty and staff facilitated by external facilitator and advising expert: defined equity in advising, identified pain points, areas of opportunity and strength: *Summer 2024*
- ✓ Co-authored a shared Advising Vision Statement: *Summer 2024*
- ✓ Completed an ideal process map for students’ engagement with advising from start to finish (completion). Process map exercise identified four priorities for 2024 - 2026: Orientation, Academic Plans, Progress Monitoring and Academic Success Teams: *Fall 2024*
- ✓ Created subgroups for four priority areas (Orientation, Academic Plans, Progress Monitoring & Advising Success Teams) - outlined outcomes, goals and workplan: *Winter 2025*
- ✓ Worked with IE to create and launch an all-campus advising feedback survey to students – more than 400 responses collected and reviewed by subgroups: *Spring 2025*
- ✓ Four workgroups have been actively meeting and working towards identified goals for year: *Spring/Summer 2025*

# 2024-2025 Nursing Department Student Handbook

# 2025-2026

## Nursing Department

### Student Handbook



**LPN – Bachelor of Science in Nursing**

**Practical Nursing**

**MA – Practical Nursing**

**Nursing Assistant**

**Phlebotomy**

**Emergency Room/Patient Care Technician**

**Cardiac Monitor/Electrocardiography Technician**

*Revised March 2025*

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## Advising Day

October 20, 2025 08:48 AM

## ! Canvas outage

Canvas is experiencing issues due to an ongoing AWS incident. We are working on recovering as soon as possible. You can follow the status of the issue at <https://health.aws.amazon.com/health/status> and <https://status.instructure.com/>

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Current Students

Faculty &amp; Staff

Give to GRC

Quick Links



# ADVISING DAY

AT GREEN RIVER COLLEGE

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## Classroom to Career, Your Plan Starts Here!



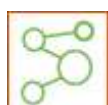
One-on-one advising



Program exploration



Funding application assistance



Connection to campus & community based resources

### How to Prepare for Advising Day:

- Review course descriptions & prerequisites in the Green River Catalog
  - Transfer Degrees** for students interested in transferring to a 4-year institution or university
  - Career & Technical Programs** for students interested in certificates, 2-year associate degrees, or Bachelor of Applied Science (BAS) degrees
- Search Course Availability** in the current class schedule
- Bring the following to Advising Day:
  - Your list of questions and concerns
  - Tentative Class Schedule

### Advising Resources



## Advising Tools

- Degrees and Programs
- Secure Document Upload
- ctLinklink (student access)
- ctLink Student Resources and Steps for Activation
- Student registration resources

## Advising Centers

October 20, 2025 08:48 AM

## ! Canvas outage

Canvas is experiencing issues due to an ongoing AWS incident. We are working on recovering as soon as possible. You can follow the status of the issue at <https://health.aws.amazon.com/health/status> and <https://status.instructure.com/>

---

**\*Please contact the appropriate department for details on Advising Day availability if you are one of the following types of students:**

- **Running Start**
- **International Student**
- **TRiO**
- **English Language Learning (ELL) and Transitional Studies (TS)**
- **Veterans and Veteran Dependents**

**Fall Advising Day is  
Wednesday October 29th, 2025  
from  
9am - 5pm. (virtual only in **CAC  
Virtual Lobby**).**

[Click here to access the CAC Virtual Lobby](#)

[Departmental Advising Schedule](#)

Programs

Advising

- Running Start
- TRiO
- Veteran Services
- Disability Support Services
- Master Achiever Center
- Open Doors
- Benefits Hub

Students can participate the following ways:

- VIRTUAL ONLY in the Career and Advising Virtual Assistant Lobby. [CAC Virtual Lobby](#)
- Students who would like to meet with their Faculty Advisor will want to email their Faculty Advisor for availability.
- Students in Running Start and International Programs should connect with their respective advisors directly.

**\*Please contact the appropriate department for details on Advising Day availability if you are one of the following types of students:**

- **Running Start**
- **International Student**
- **TRiO**
- **English Language Learning (ELL) and Transitional Studies (TS)**
- **Veterans and Military-Connected Students**

Career and Advising and Faculty advisors for program advising in:

- *Exploratory (which includes undecided and AA transfer)*
- *Business*
- *Health*
- *STEM*

## **2.G.6 EV.#2 / Section 2**

# External Evaluator final report on 1<sup>st</sup> year Advising Redesign work

## Narrative Report and Summary

**Date:** August 29, 2024

**Contractor Name:** Christina Castorena

**Contract Purpose:** Design Consulting Services

---

### Project Overview

The scope of work for the services contract with Green River College (GRC) was to facilitate interactive, engaging, and equity-centered sessions aimed at assisting the Advising Redesign Workgroup in:

- Developing a clear vision for advising.
  - Creating an ideal student advising experience from start to finish.
- 

### Contract Activities

1. **Meetings with Allison Warner, Director of Advising:**

Meetings in May, June and July were held to plan the workshop agendas, schedule dates, and confirm logistics. An additional meeting in August was held to debrief the workshops and discuss next steps.

- May 31, 2024: 10:00 - 11:00 AM
- June 18, 2024: 9:00 - 10:00 AM
- July 3, 2024: 2:00 - 3:00 PM
- August 22, 2024: 3:00 - 3:30 PM

2. **Facilitated Workshops:**

Two full-day workshops were conducted to guide the workgroup through the advising redesign process.

- July 22, 2024: 8:30 AM - 4:00 PM
  - August 14, 2024: 8:30 AM - 4:00 PM
- 

## Workshop Summaries

### Workshop 1: Developing an Equity-Centered Vision for Student Advising

**Date:** July 22, 2024

**Theme:** Visioning

This workshop focused on articulating the future goals for student advising at GRC. A clear vision is essential for guiding the development of an ideal advising framework. The workshop emphasized:

- **Understanding the Current State:** Participants explored the existing advising system, informed by data on its effectiveness in supporting student success.
- **Exploring Promising Practices:** Participants reviewed successful advising practices and models from other institutions.
- **Developing a Shared Vision:** The group collaboratively drafted an equity-centered vision statement for advising at GRC.

### Objectives Achieved:

Using brainstorming sessions and collaborative tools (e.g., Padlet), participants:

- Identified the strengths, challenges, and opportunities within the current advising system.
- Developed components of an equity-centered advising redesign.
- Created a preliminary vision statement for advising.
- Established an action plan to prepare for Workshop 2.

### Homework Assignment:

- Finalize the vision statement.
- Gather student input and additional data as needed.

## Workshop 2: From Vision to Action – Developing an Equity-Centered Advising Framework

**Date:** August 14, 2024

**Theme:** Action

Building on the first workshop, this session focused on translating the shared vision into a practical, equity-centered advising framework.

### Objectives Achieved:

Using brainstorming sessions and collaborative tools (e.g., Padlet), participants:

- Summarized and reviewed outcomes of Workshop 1.
- Analyzed the strengths, challenges, and opportunities within the current advising system.
- Developed a shared framework for an inclusive and equitable advising design from start to finish.
- Initiated the creation of a project plan with key activities and timelines aimed at a Fall 2025 implementation.

## Overall Summary

The workshop agendas were strategically designed to provide relevant information and interactive activities to engage participants in a thoughtful and productive process.

The Advising Redesign Workgroup successfully developed a shared vision and framework for an equity-centered advising redesign at GRC. The group is now focused on finalizing the vision statement and developing a detailed project plan that will prepare the college for implementation of the redesigned advising system in Fall 2025.

---

## Next Steps

Over the next few months, Allison Warner, Advising Design Workgroup lead, will work with the members and staff in the Career & Advising Center to create a detailed project plan, including short-term and long-term priorities that will drive timelines for key activities to be completed.

A final facilitated session will be scheduled in late-October to check-in on progress and provide any additional guidance as needed.

---

## Recommendations for Continued Success

As the college and workgroup moves forward with the redesigned advising system, I offer the following considerations to assist in a successful implementation:

1. **Increase Staffing and Funding:**
  - **Hire More Advisors:** Reduce caseloads and improve personalized advising by hiring additional staff.
  - **Secure Additional Funding:** Support new hires, program development, and advanced advising tools.
2. **Standardized Training Programs:**
  - **Comprehensive Onboarding:** Implement standardized training for new advisors.
  - **Continuous Professional Development:** Offer workshops on the latest advising practices and educational technologies.
3. **Unified Advising Protocols:**
  - **Develop Clear Guidelines:** Ensure consistency across departments with institution-wide protocols.
  - **Regular Audits and Reviews:** Maintain adherence to guidelines through periodic evaluations.
4. **Enhanced Technology Integration:**
  - **Utilize Advising Systems:** Invest in and/or fully utilize existing technology tools for efficient management and communication.
  - **Training on Technological Tools:** Provide training on new technologies, including data analytics.
5. **Improved Student Awareness and Engagement:**
  - **Outreach Programs:** Inform students about advising services through targeted campaigns.
  - **Engagement Strategies:** Implement peer advising and/or interactive workshops.
6. **Enhanced Administrative Support:**
  - **Streamlined Processes:** Simplify administrative tasks with online forms and automated workflows.

- **Dedicated Support Staff:** Employ administrative support to allow advisors more time with students.
  - 7. **Robust Evaluation and Feedback Mechanisms:**
    - **Regular Surveys and Focus Groups:** Gather continuous feedback from students.
    - **Data-Driven Improvements:** Use feedback to improve advising practices and policies.
  - 8. **Promote Inclusivity and Diversity:**
    - **Cultural Competence Training:** Equip advisors with the skills to support a diverse student body.
    - **Equity Programs:** Ensure equitable access to advising for all students.
  - 9. **Improved Communication Channels:**
    - **Integrated Communication Platforms:** Utilize platforms that offer multiple communication channels.
    - **Regular Updates and Check-ins:** Establish consistent and regular communication with students.
  - 10. **Collaborative Advising Model:**
    - **Team-Based Approach:** Implement a model where advisors, faculty, and staff collaborate.
    - **Interdepartmental Communication:** Strengthen communication across departments.
- 

## Additional Considerations

- **Peer Mentoring Programs:** Train successful students to support their peers.
- **Enhanced Data Analytics:** Utilize predictive analytics to identify students “at-promise” and proactively tailor support to eliminate risk of nonsuccess.
- **Specialized Advising Tracks:** Develop career-specific and interest-based advising programs.
- **Strengthen Career Assessments:** Integrate career advising with academic planning.
- **Virtual Advising Options:** Expand online advising services and virtual drop-in hours.
- **Expansion of Support Services:** Include mental health and wellness support in advising.
- **Development of Comprehensive Resources:** Create handbooks and online resource libraries.
- **Promotion of Experiential Learning:** Encourage participation in service learning and study abroad.
- **Continuous Improvement Loop:** Collect feedback regularly and assess advising quality.
- **Integration of Equity Practices:** Implement policies that prioritize inclusivity and support historically underserved communities.

The above recommendations and considerations aim to address the key challenges identified during Workshop 1 and enhance the overall effectiveness and equity of the advising services, ensuring that all students receive the support they need to succeed academically and personally between different departments to provide a holistic support system for students.

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## Reflections and Closing Remarks

The collaboration with Allison Warner and the Advising Redesign Workgroup was a rewarding experience. They kept the students, the student experience, and equity at the center of their work. The group's dedication to student success and equity was evident throughout the process. As leaders on campus and in advising, they are an inspiration to both students and staff and will serve as trusted change agents and advocates moving forward.

At the close of the second workshop, participants were invited to share their reflections. Below are a few comments from participants:

- “We have accomplished a lot in thinking about all of the moving parts that go into these decisions and have learned a lot about what different programs are doing and the considerations we need to make when making decisions.”
- “Excited to see conversations become action.”
- “Excited to see what this becomes.”

Participants concluded the workshops feeling “insightful”, “hopeful”, “optimistic”, and “intentional about the work ahead.”

### Special Thanks:

- **Dr. Cathy (Kit) Alston, Dr. Eric Greer, and David Larson** for their inspiring opening remarks and support.
- **Allison Warner** for her leadership, thoughtful planning, and commitment to this critical work.

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### Attachments:

**Workshop 1 Agenda**

**Workshop 1 Slides**

**Padlet Responses Workshop 1**

**Workshop 2 Agenda**

**Workshop 2 Slides**

**Padlet Responses Workshop 2**

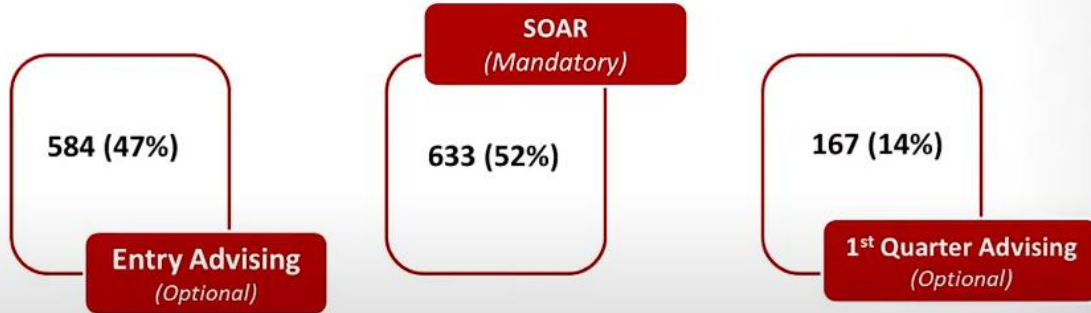
**Advising Meeting July Themes**

## Advising retention data 2018

## Student Orientation At Green River By the Numbers



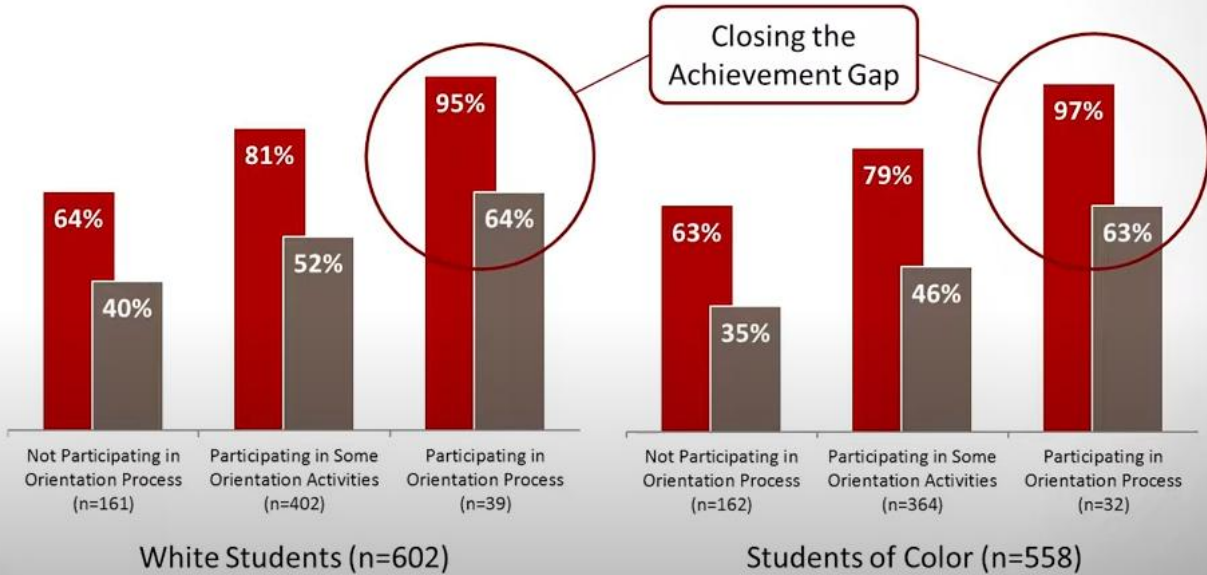
1,230 New State-Supported Students Entered GRC in Fall 2016.



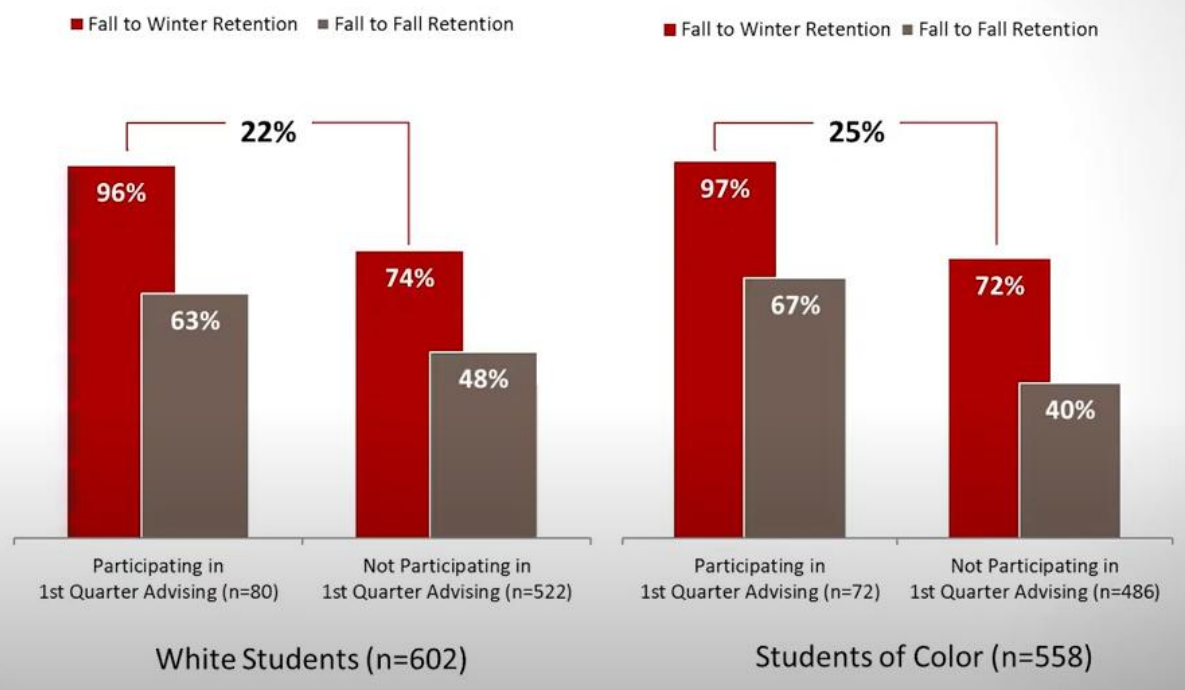
## Student Orientation and Retention

White Students and Students of Color

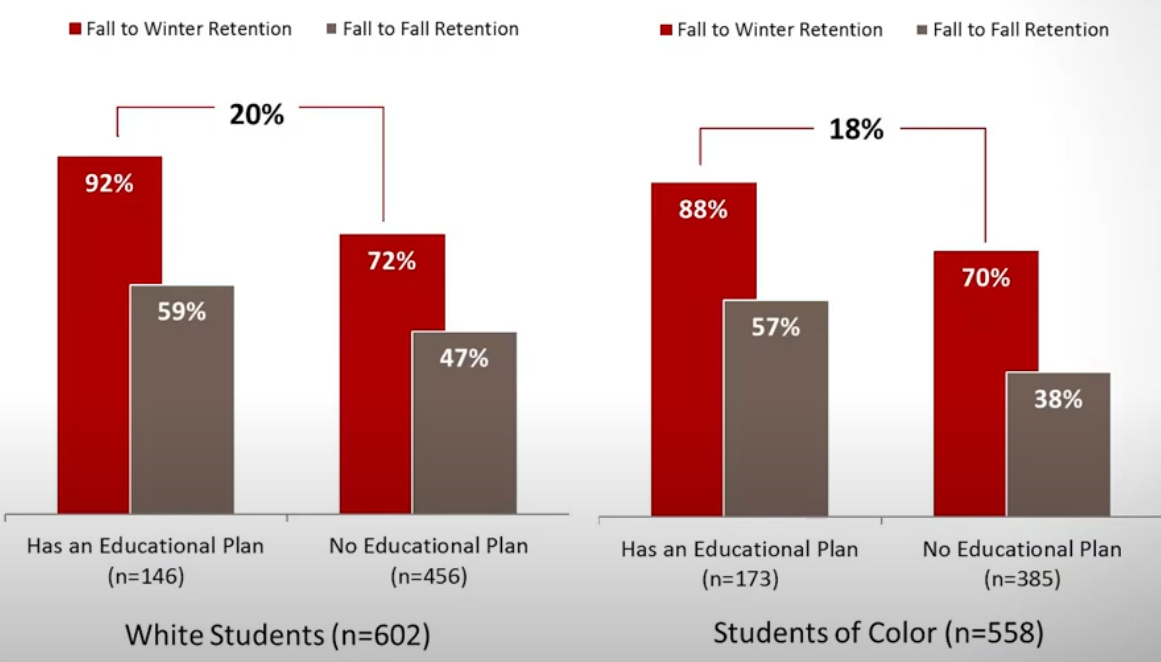
■ Fall to Winter Retention ■ Fall to Fall Retention



## First Quarter Advising and Retention White Students and Students of Color



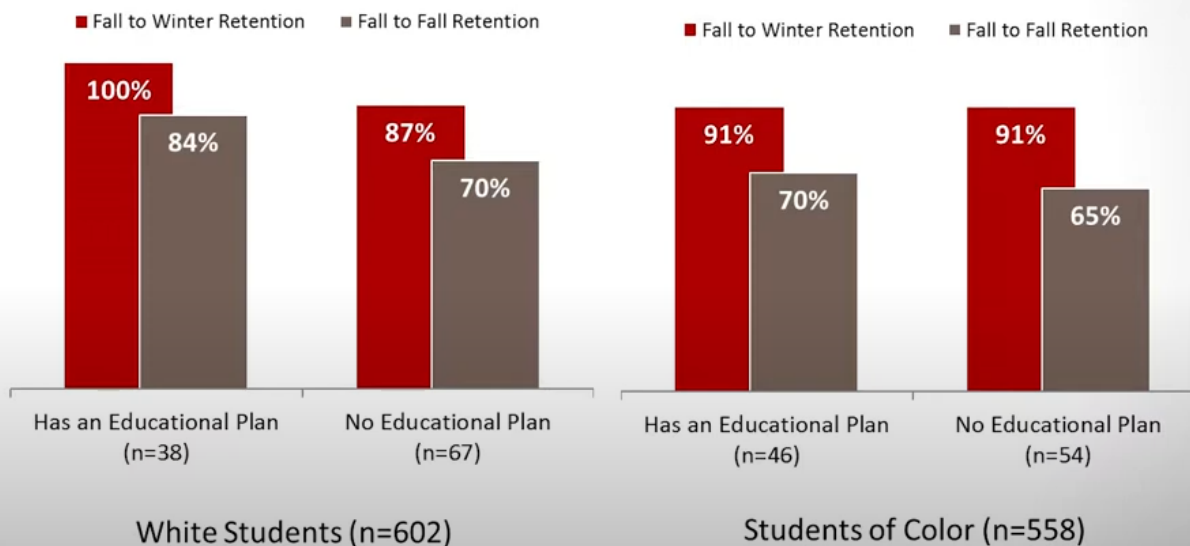
## Educational Plan and Retention White Students and Students of Color



## Visiting the Advising Center and Retention

### White Students and Students of Color

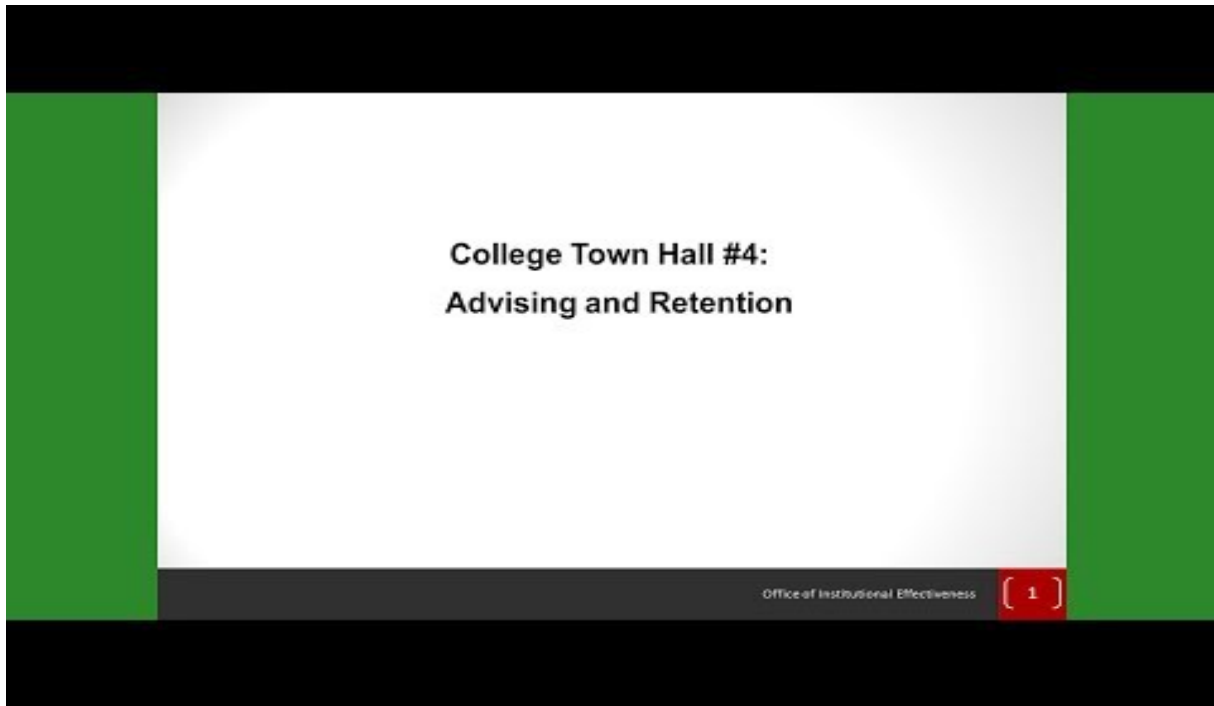
#### 1-2 Visits to Advising Center



### Key Take Away

- Students who complete the whole orientation process have a higher 1st quarter retention rate (96%) compared to students who do not participate in any orientation activity (64%).
- Students of color who complete the whole orientation process have a higher 1st quarter retention rate (97%) compared to white students (95%).
- Students who participated in 1<sup>st</sup> quarter advising have a higher fall-to-fall retention rate (65%) compared to students who do not (45%).
- Students who had an educational plan have higher fall-to-fall retention rate (58%) compared to students who did not (43%).
- Students who do not have an educational plan but visits the Advising Center 1 to 2 times have a higher fall-to-fall retention (70%) compared to students who did not visit the Advising Center (36%).

<https://youtu.be/GBRG3LeCkuQ?si=hmbTziTeRjOkkmpC>



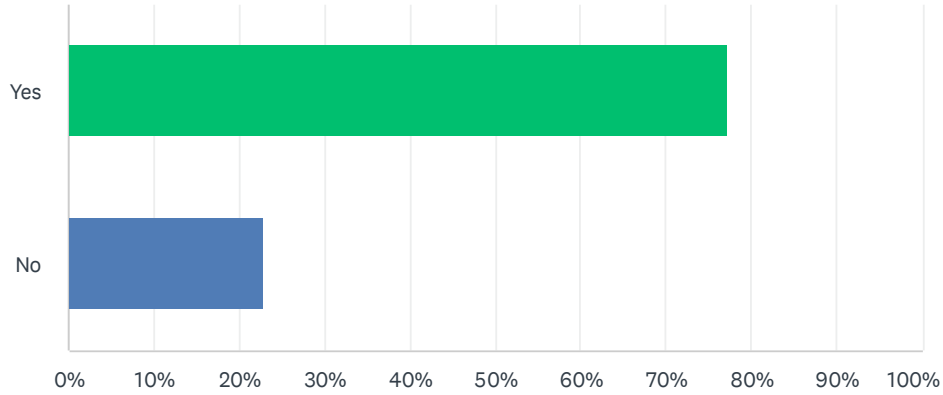
Data pulled in Winter/Spring 2018

Green River College IR

## Winter 2025 campus-wide survey

### Q1 For the current quarter, did you communicate with an advisor (via email, personal meeting, phone call, or letter) prior to registering for classes?

Answered: 249 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	77.11%	192
No	22.89%	57
<b>TOTAL</b>		<b>249</b>

## Q2 You indicated you did not meet with an advisor. Can you please tell us more about why?

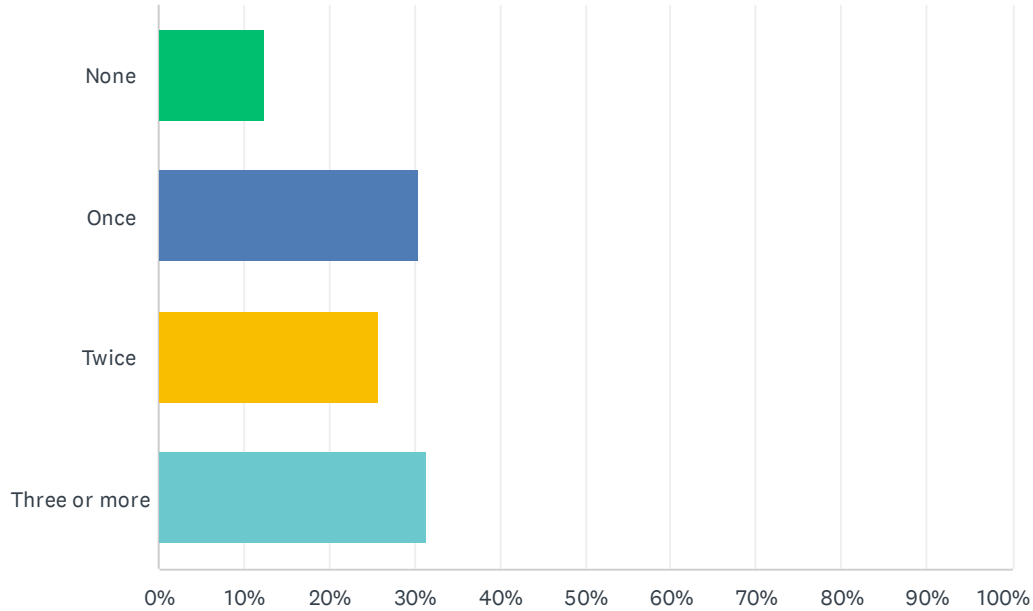
Answered: 32 Skipped: 217

#	RESPONSES	DATE
1	I had met with my advisors in previous quarters to figure out my education plan so I did not feel the need to meet this quarter.	3/12/2025 6:24 PM
2	I will meet with my advisor soon.	3/12/2025 6:00 PM
3	I already have a plan for the classes I'll be taking.	3/12/2025 5:58 PM
4	I have typically picked out classes on my own	3/12/2025 10:40 AM
5	I already knew what classes I have to take and, if the classes I needed where full, I chose other ones.	3/12/2025 9:10 AM
6	I didn't have a reason to	3/11/2025 10:04 PM
7	I already had my plan and knew what classes to take. there was no reason to.	3/11/2025 9:24 PM
8	We already formed an ED plan back in November, so I didn't really feel the need to disturb her day since all of the information was on an Excel sheet.	3/11/2025 9:04 PM
9	I figured out what classes I want to take is so I didn't really need to talk to my advisor I also knew what my requirement classes I need to do	3/11/2025 8:53 PM
10	I didnt think to	3/11/2025 8:40 PM
11	I already had an ed plan crafted, and was simply following through with it	3/11/2025 6:19 PM
12	Because I know what I need to do for my degree, everything is on the green river website	3/11/2025 5:39 PM
13	Just didn't need to this quarter. I plan on communicating next quarter though.	3/11/2025 5:17 PM
14	I was unaware and couldn't navigate how to and what to do	3/11/2025 4:58 PM
15	I was planning on meeting one but when i went in person the line was too long and there was not enough time	3/11/2025 4:48 PM
16	Didn't feel like I needed to. I knew what classes I needed to take because of my engineering professor.	3/11/2025 4:18 PM
17	At the moment I didn't feel the need to but I'll email my advisor about questions later.	3/11/2025 4:12 PM
18	I want to talk to them about my classes and how everything will work out because I am taking 20 credit a quarter I what to know to to balance out high school and running credit how it works basically.	3/11/2025 4:03 PM
19	I already had first 2 quarters planned out with my parents so I met with my counselor in February to plan out the remaining of my quarters.	3/11/2025 4:03 PM
20	I did not need them	3/11/2025 4:01 PM
21	I'm in a Cohort and it wasn't needed.	3/10/2025 4:19 PM
22	Not very helpful	3/5/2025 8:57 AM
23	I am enrolled in a structured cohort BAS program where the courses that I am required to take each quarter are directed by the program so there was no need to meet with an advisor to verify specific course or program requirements.	2/27/2025 8:52 PM
24	I have a degree plan that lays out all the classes I will need to take. The classes are only offered one quarter each year. Already know which classes I need to register for each quarter.	2/27/2025 12:28 PM

25	I did not need to as I already have an advising plan for the entirety of my certificate course.	2/27/2025 11:40 AM
26	Doing transfer credits	2/27/2025 11:01 AM
27	Was my first term at school and there was no time due to the closeness of the start date.	2/27/2025 9:50 AM
28	Forgot	2/26/2025 10:23 AM
29	I emailed Lesley Kessler I believe is her name and I haven't gotten a response and the other response I got was "talk to" and then guiding me to another person	2/24/2025 9:35 PM
30	There was a lack of time on my part, because of my job.	2/24/2025 7:55 PM
31	My profile no longer indicated who my advisor was, and it was a difficult process to find this information out.	2/24/2025 7:31 PM
32	I ended up just scheduling my classes myself after not getting a response from my academic advisor	2/24/2025 5:47 PM

### Q3 This quarter, how many times have you initiated communication (via email, personal meeting, phone call, or letter) with your advisor?

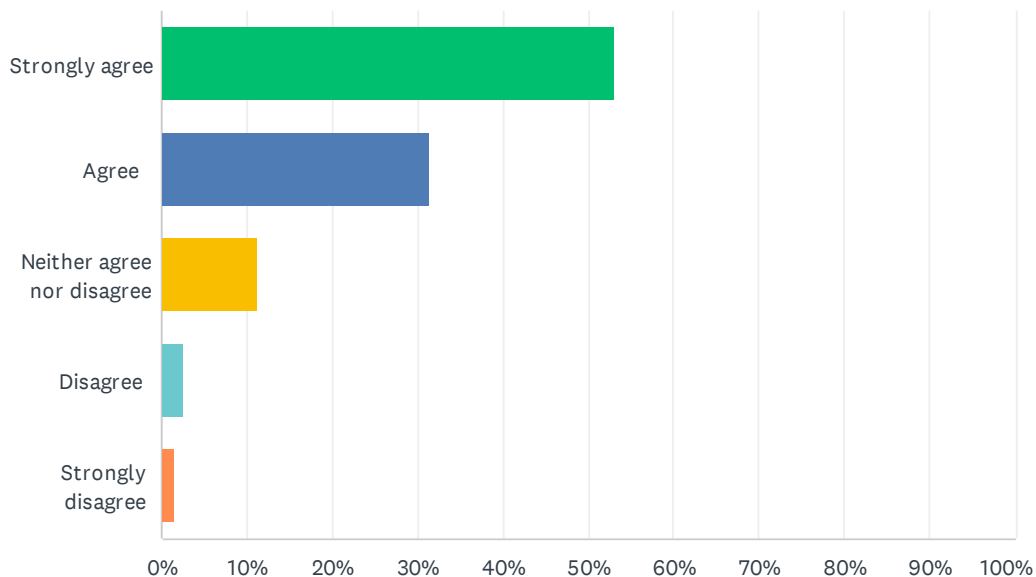
Answered: 194 Skipped: 55



ANSWER CHOICES	RESPONSES	
None	12.37%	24
Once	30.41%	59
Twice	25.77%	50
Three or more	31.44%	61
<b>TOTAL</b>		<b>194</b>

### Q4 My advisor usually responds to my email within a timely manner (i.e. within two business days).

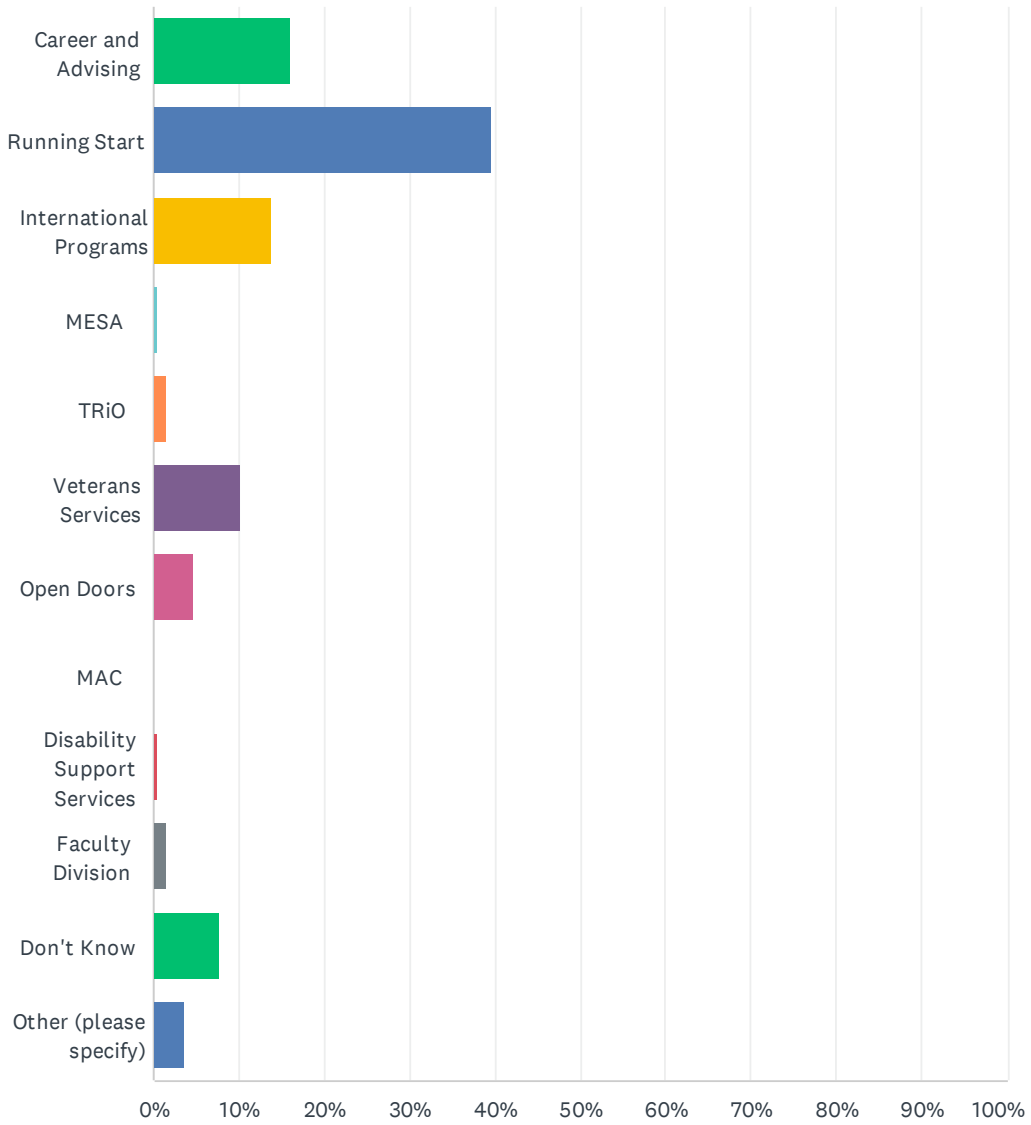
Answered: 194 Skipped: 55



ANSWER CHOICES	RESPONSES	
Strongly agree	53.09%	103
Agree	31.44%	61
Neither agree nor disagree	11.34%	22
Disagree	2.58%	5
Strongly disagree	1.55%	3
<b>TOTAL</b>		<b>194</b>

### Q5 In what department is your advisor located?

Answered: 194 Skipped: 55

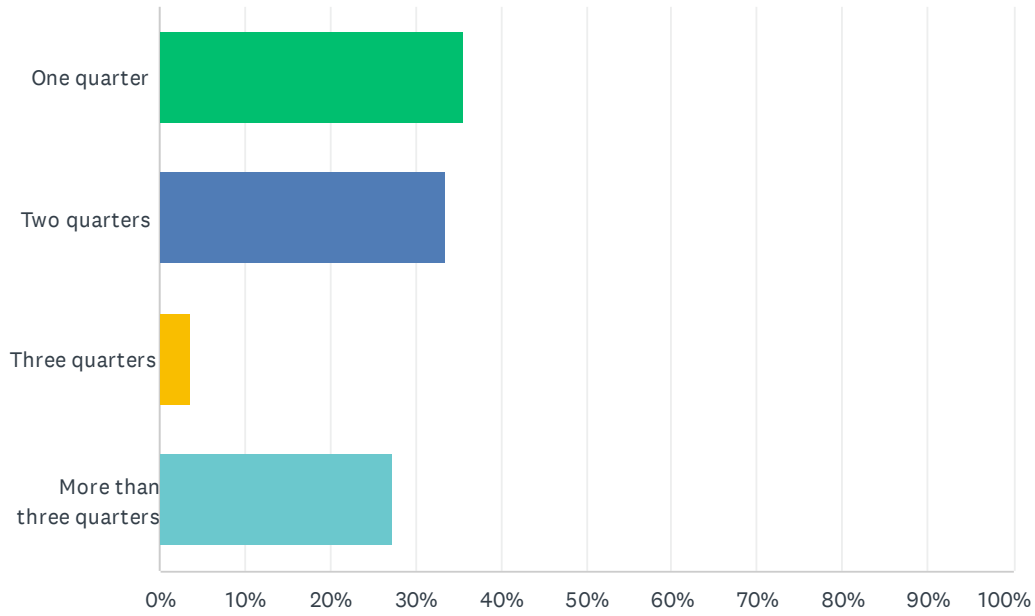


ANSWER CHOICES	RESPONSES	
Career and Advising	15.98%	31
Running Start	39.69%	77
International Programs	13.92%	27
MESA	0.52%	1
TRiO	1.55%	3
Veterans Services	10.31%	20
Open Doors	4.64%	9
MAC	0.00%	0
Disability Support Services	0.52%	1
Faculty Division	1.55%	3
Don't Know	7.73%	15
Other (please specify)	3.61%	7
<b>TOTAL</b>		<b>194</b>

#	OTHER (PLEASE SPECIFY)	DATE
1	Either career and advising or running start	3/11/2025 4:02 PM
2	None	3/11/2025 4:01 PM
3	Vet Services and MESA	2/27/2025 8:50 AM
4	IDV	2/26/2025 10:56 PM
5	IVD	2/26/2025 10:10 AM
6	Student affairs building	2/25/2025 4:43 AM
7	It is difficult to say, I continue to be passed to different folks	2/24/2025 3:22 PM

### Q6 I have had my current academic advisor:

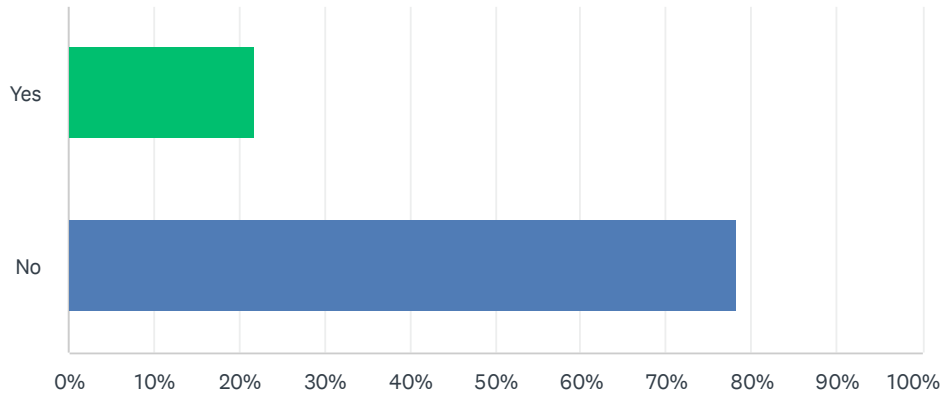
Answered: 191 Skipped: 58



ANSWER CHOICES	RESPONSES	
One quarter	35.60%	68
Two quarters	33.51%	64
Three quarters	3.66%	7
More than three quarters	27.23%	52
<b>TOTAL</b>		<b>191</b>

## Q7 Since enrolling at GRC, have you changed advisors?

Answered: 194 Skipped: 55



ANSWER CHOICES	RESPONSES	
Yes	21.65%	42
No	78.35%	152
TOTAL		194

## Q8 What is the primary reason for your most recent change of advisor?

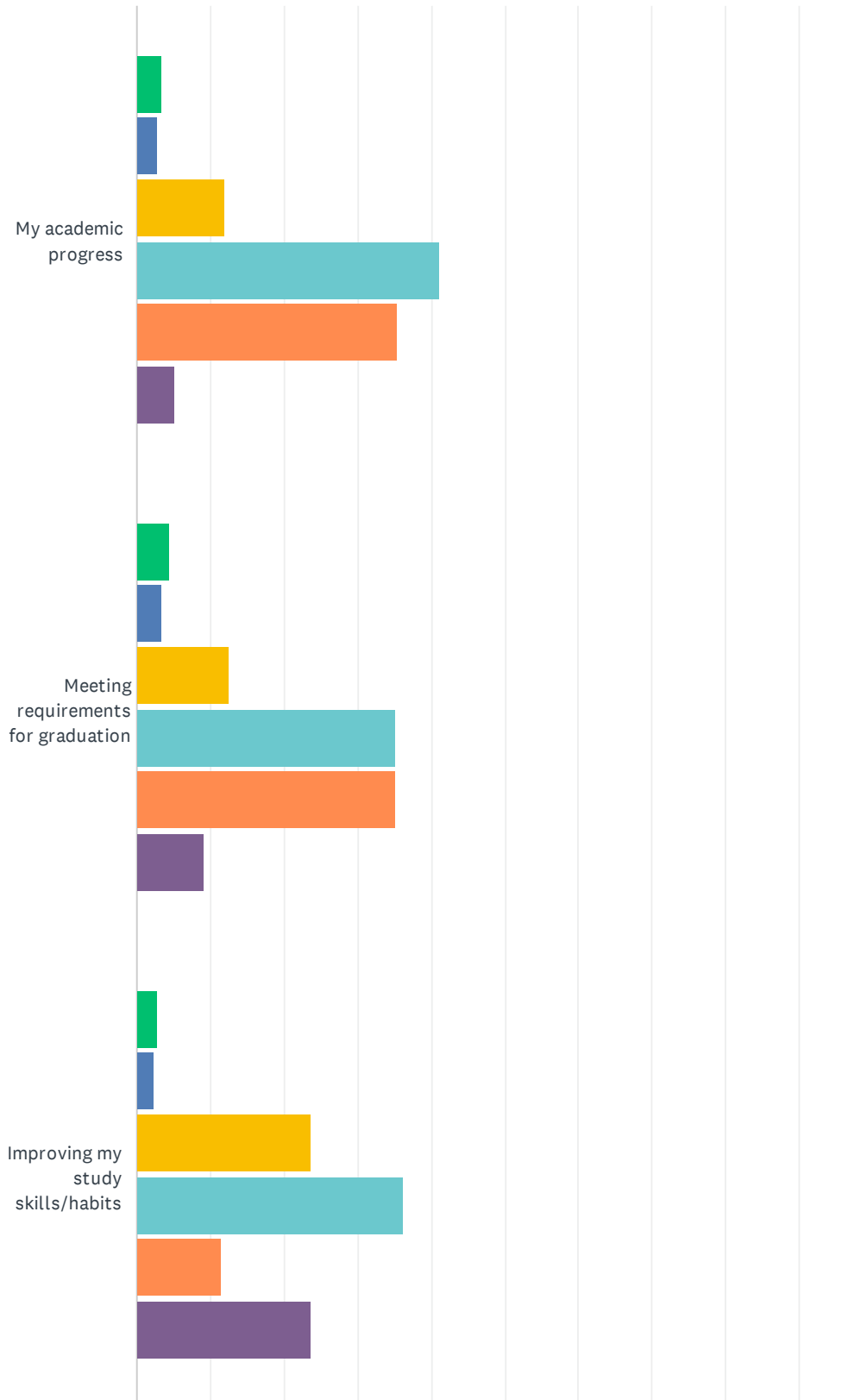
Answered: 38 Skipped: 211

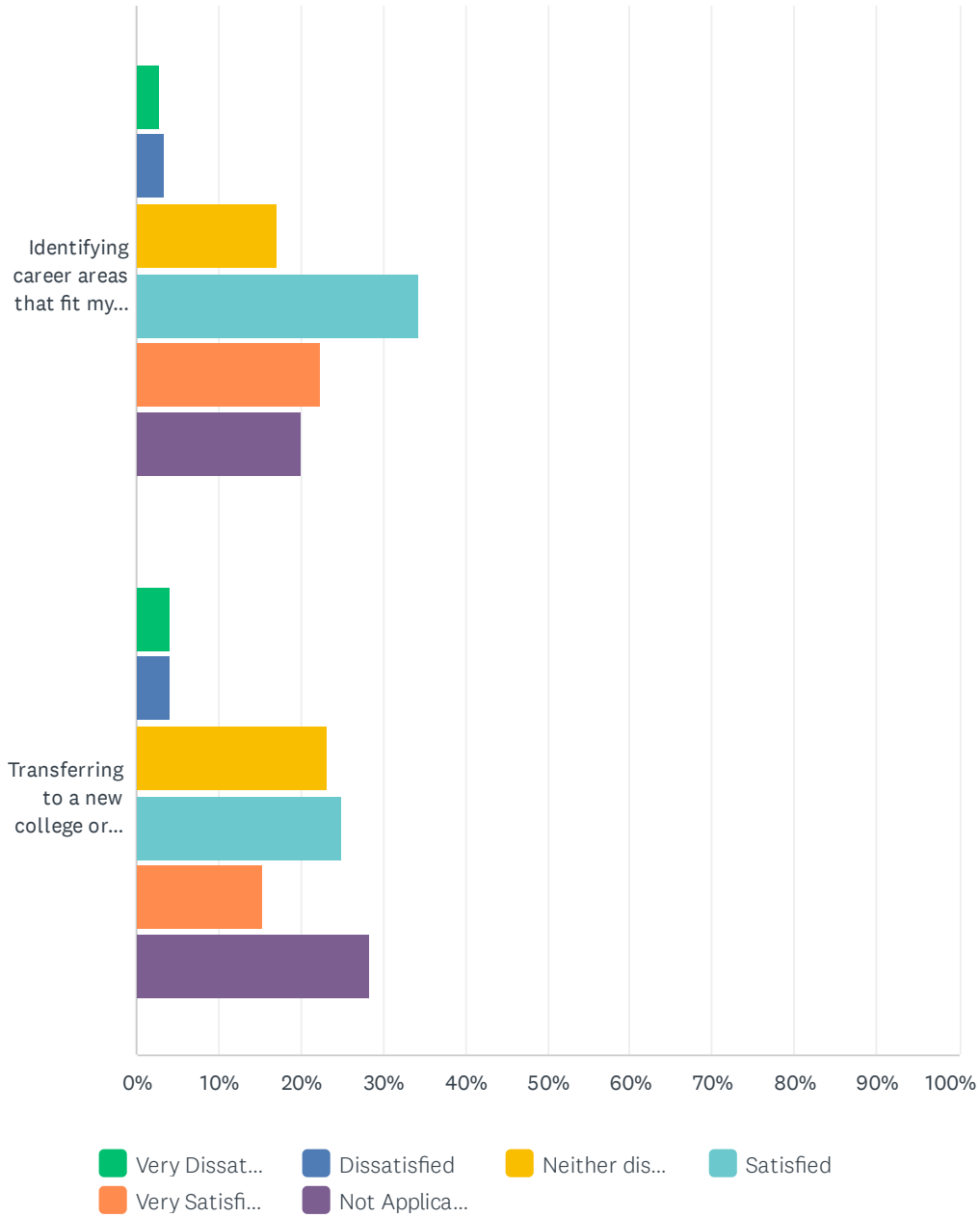
#	RESPONSES	DATE
1	My current advisor was training to understand all aspects of advising so I had a temporary advisor for the time period.	3/12/2025 6:25 PM
2	they seem to be leaving so the other just replaced them	3/12/2025 6:22 AM
3	My advisor, Lely Shim, quit	3/12/2025 12:36 AM
4	My running start advisor from junior year moved on from Green River College.	3/11/2025 8:30 PM
5	It was changed for me, I think it was a new hire that was given a part of my previous adviser's workload, and I was a part of that work I guess	3/11/2025 6:24 PM
6	It wasn't my decision	3/11/2025 5:59 PM
7	I had Devan Bickham and he moved!	3/11/2025 5:47 PM
8	I'm not sure perhaps he moved	3/11/2025 4:59 PM
9	The previous advisor left	3/11/2025 4:44 PM
10	Advisor changed out of office	3/11/2025 4:15 PM
11	advisor left, and then academic probation.	3/11/2025 4:04 PM
12	There was a change in advisor for RS students last name Sf-Z.	3/11/2025 4:04 PM
13	other one quit or changed or something	3/11/2025 4:03 PM
14	The last counselor got replaced at the very beginning of Fall quarter with my new one.	3/11/2025 4:03 PM
15	I was changed automatically since my previous advisor left GreenRiver.	3/11/2025 4:03 PM
16	The old guy Devon left the college	3/11/2025 4:02 PM
17	The school put the people in my major under a different advisor	2/27/2025 2:39 PM
18	Changed majors end of Fall '23. I also joined MESA Fall '24	2/27/2025 8:50 AM
19	previous advisor left	2/27/2025 8:20 AM
20	Change of Major	2/26/2025 8:18 PM
21	My previous advisor was moving on to another position in open doors.	2/26/2025 11:11 AM
22	Unsure I started with an advisor and then was switched to another one in the next quarter	2/26/2025 10:40 AM
23	Major change	2/26/2025 10:19 AM
24	Didn't have a reason it	2/26/2025 10:03 AM
25	They decided to move me to another advisor	2/26/2025 9:48 AM
26	New advisor came	2/26/2025 9:40 AM
27	New ED plan	2/26/2025 9:29 AM
28	Changing the my major	2/26/2025 9:25 AM
29	My current advisor knows and fits my needs better	2/25/2025 11:12 PM
30	Program change	2/25/2025 3:39 PM
31	I really enjoyed my original advisor however it appears that the The college changed my advisor and did not alert me.	2/24/2025 7:32 PM

32	Finding the correct person is nearly impossible	2/24/2025 3:23 PM
33	Needed help with my educational plan	2/24/2025 1:34 PM
34	program change	2/24/2025 12:28 PM
35	When first enrolling as a transfer student I chose a different major than what I am currently studying in.	2/24/2025 10:51 AM
36	The past two academic advisors I've gone to have been very discouraging and mean and it affected me severely	2/24/2025 10:38 AM
37	Accomplished my business degree, needed another for accounting degree	2/24/2025 10:23 AM
38	kgjhb	2/19/2025 11:13 AM

### Q9 Please indicate your level of satisfaction with advising on the following topics:

Answered: 176 Skipped: 73

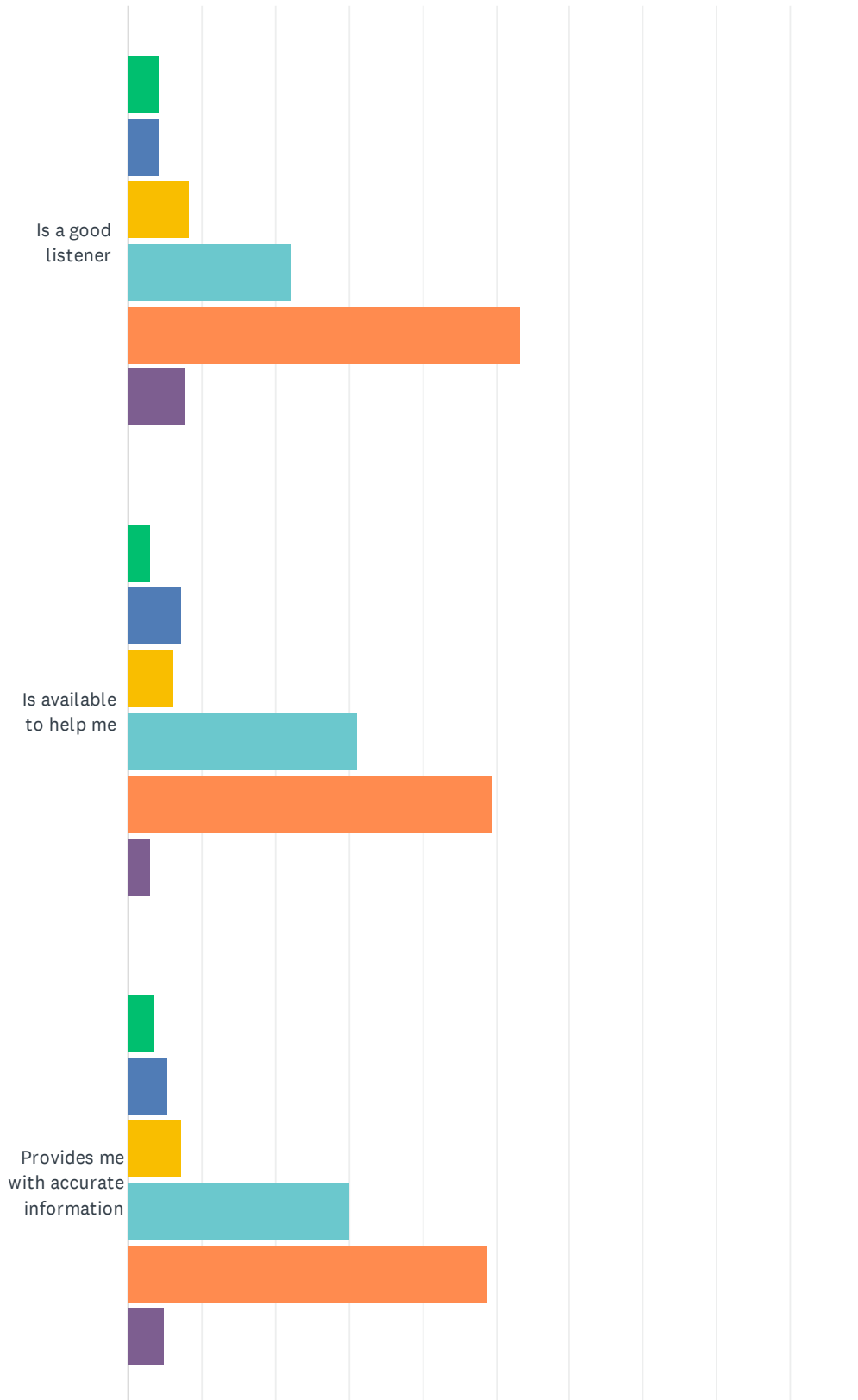


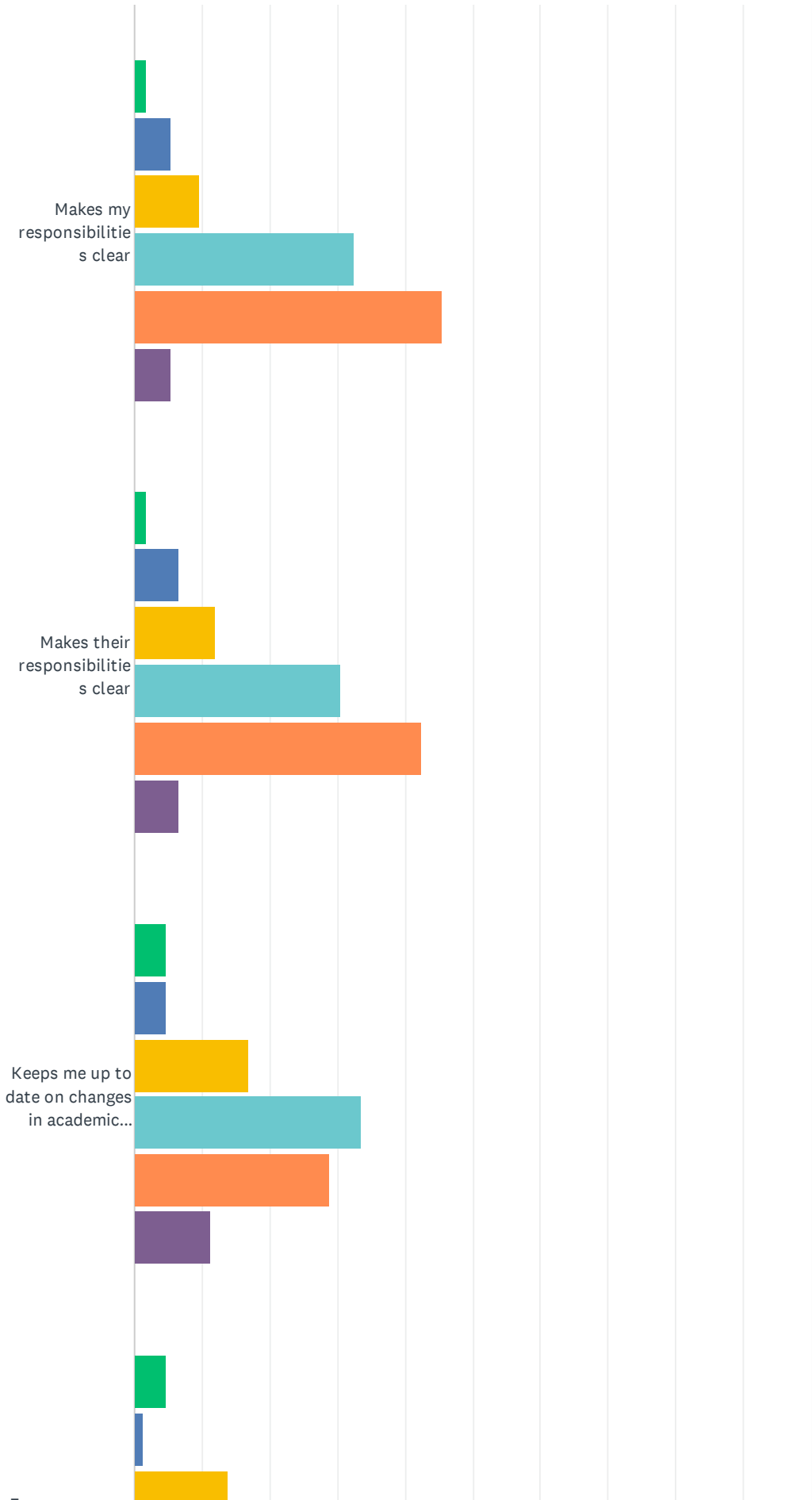


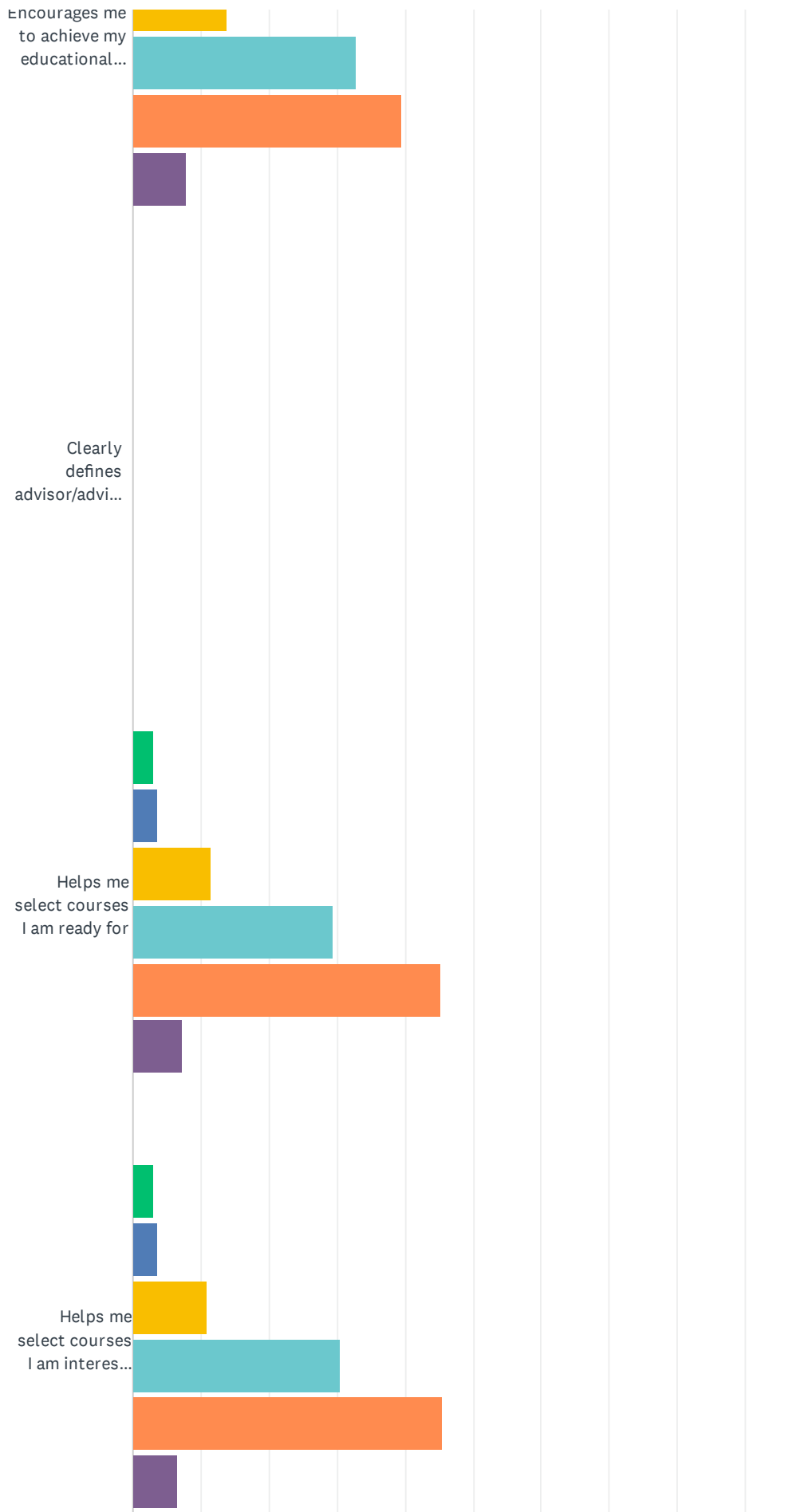
	VERY DISSATISFIED	DISSATISFIED	NEITHER DISSATISFIED NOR SATISFIED	SATISFIED	VERY SATISFIED	NOT APPLICABLE (N/A)	TOTAL	WEIG AVER
My academic progress	3.43% 6	2.86% 5	12.00% 21	41.14% 72	35.43% 62	5.14% 9	175	
Meeting requirements for graduation	4.55% 8	3.41% 6	12.50% 22	35.23% 62	35.23% 62	9.09% 16	176	
Improving my study skills/habits	2.87% 5	2.30% 4	23.56% 41	36.21% 63	11.49% 20	23.56% 41	174	
Identifying career areas that fit my current skills, abilities, and interests	2.86% 5	3.43% 6	17.14% 30	34.29% 60	22.29% 39	20.00% 35	175	
Transferring to a new college or university	3.98% 7	3.98% 7	23.30% 41	25.00% 44	15.34% 27	28.41% 50	176	

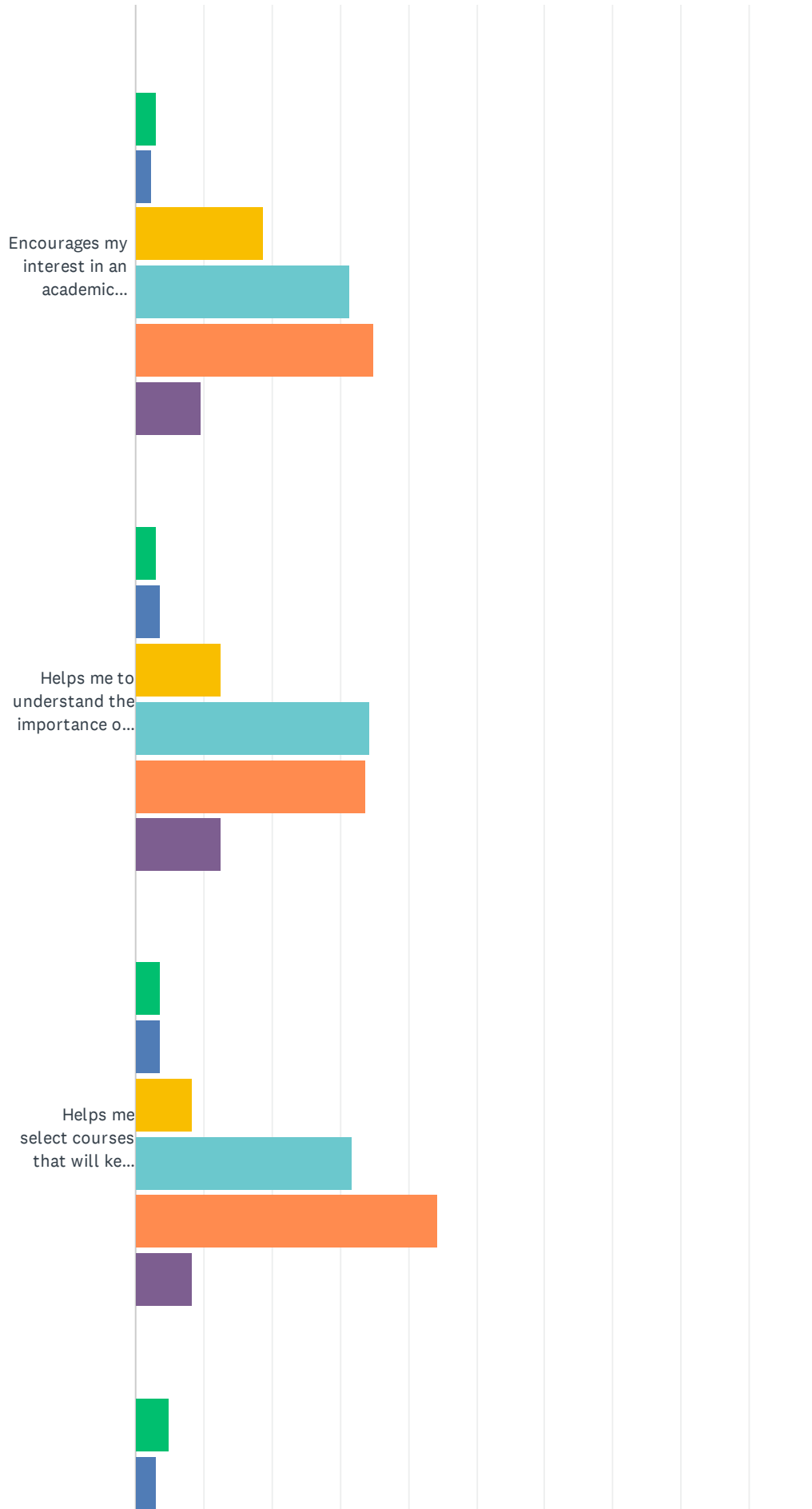
# Q10 Please indicate your agreement with the following statements: "My Advisor..."

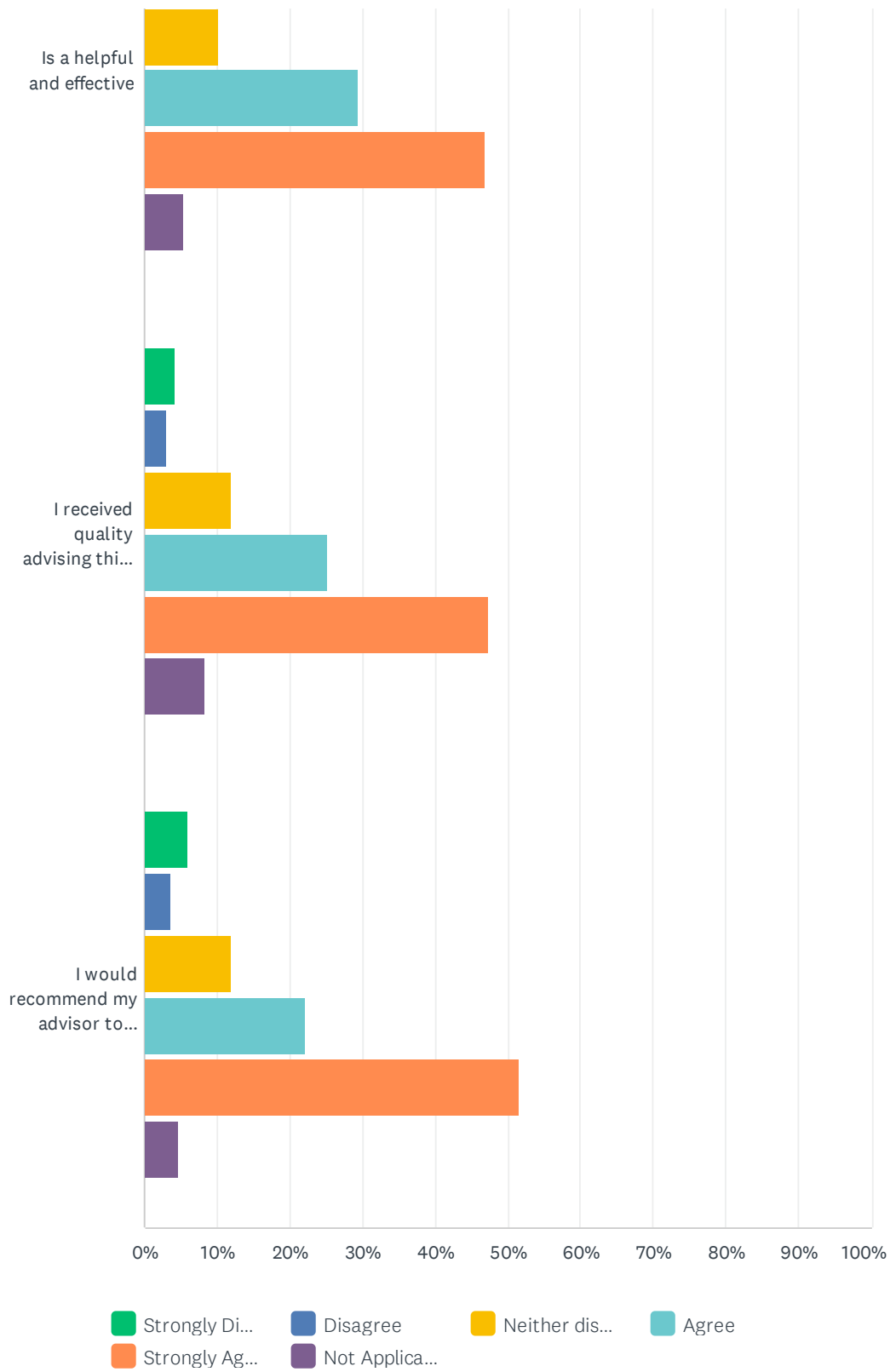
Answered: 167 Skipped: 82











	STRONGLY DISAGREE	DISAGREE	NEITHER DISAGREE NOR AGREE	AGREE	STRONGLY AGREE	NOT APPLICABLE (N/A)	TOTAL
Is a good listener	4.19% 7	4.19% 7	8.38% 14	22.16% 37	53.29% 89	7.78% 13	167
Is available to help me	3.05% 5	7.32% 12	6.10% 10	31.10% 51	49.39% 81	3.05% 5	164
Provides me with accurate information	3.61% 6	5.42% 9	7.23% 12	30.12% 50	48.80% 81	4.82% 8	166
Makes my responsibilities clear	1.80% 3	5.39% 9	9.58% 16	32.34% 54	45.51% 76	5.39% 9	167
Makes their responsibilities clear	1.80% 3	6.59% 11	11.98% 20	30.54% 51	42.51% 71	6.59% 11	167
Keeps me up to date on changes in academic requirements	4.79% 8	4.79% 8	16.77% 28	33.53% 56	28.74% 48	11.38% 19	167
Encourages me to achieve my educational goals	4.79% 8	1.20% 2	13.77% 23	32.93% 55	39.52% 66	7.78% 13	167
Clearly defines advisor/advisee responsibilities	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0
Helps me select courses I am ready for	3.01% 5	3.61% 6	11.45% 19	29.52% 49	45.18% 75	7.23% 12	166
Helps me select courses I am interested in	2.99% 5	3.59% 6	10.78% 18	30.54% 51	45.51% 76	6.59% 11	167
Encourages my interest in an academic discipline	3.01% 5	2.41% 4	18.67% 31	31.33% 52	34.94% 58	9.64% 16	166
Helps me to understand the importance of graduating on time	3.01% 5	3.61% 6	12.65% 21	34.34% 57	33.73% 56	12.65% 21	166
Helps me select courses that will keep me on track to graduate on time	3.59% 6	3.59% 6	8.38% 14	31.74% 53	44.31% 74	8.38% 14	167
Is a helpful and effective	4.82% 8	3.01% 5	10.24% 17	29.52% 49	46.99% 78	5.42% 9	166
I received quality advising this quarter	4.19% 7	2.99% 5	11.98% 20	25.15% 42	47.31% 79	8.38% 14	167
I would recommend my advisor to another student	5.99% 10	3.59% 6	11.98% 20	22.16% 37	51.50% 86	4.79% 8	167

## Q11 If you could improve one thing about advising at GRC, what would it be?

Answered: 94 Skipped: 155

#	RESPONSES	DATE
1	Offer discussions of things the student struggles when it comes to being successful academically.	3/12/2025 8:22 PM
2	N/A	3/12/2025 6:28 PM
3	Everything is good	3/12/2025 6:07 PM
4	Depending on the person or advisor I think its best to show some empathy and understanding when talking to each other.	3/12/2025 5:30 PM
5	Idk	3/12/2025 10:06 AM
6	More free food	3/12/2025 9:43 AM
7	Maybe more advisers because it takes a while to get an appointment.	3/12/2025 9:15 AM
8	i would encourage the advisors to do a lot of research especially when it comes to transferring to four year universities	3/12/2025 6:30 AM
9	Nothing!	3/12/2025 12:39 AM
10	More open meeting times	3/11/2025 11:42 PM
11	Scheduling meetings	3/11/2025 11:36 PM
12	Checking in on students from time to time	3/11/2025 9:50 PM
13	My advisor just kind of talked to me weird. She seemed unsocial and she's also new and it shows in our interactions	3/11/2025 9:29 PM
14	Nothing really, maybe try to have set times where they answer emails (I'm just an overthinker) because sometimes my advisor takes like 3 days to reply.	3/11/2025 9:08 PM
15	I havent used it enough to want to change anything	3/11/2025 8:42 PM
16	More office worker that speak different language besides English	3/11/2025 6:32 PM
17	Nothing I find it very helpful.	3/11/2025 6:30 PM
18	Unsure	3/11/2025 6:28 PM
19	Nothing	3/11/2025 6:09 PM
20	Nothing	3/11/2025 6:02 PM
21	Maybe communication from my advisor when they are taking time off, sometimes the emails from Lindsey can be a little bit vague so direct communication from my advisor would be nice but I do appreciate the emails sent by RS!	3/11/2025 5:51 PM
22	Shows us all the options whether they are good or bad for us.	3/11/2025 5:43 PM
23	Appointments, the appointment waits are super long.	3/11/2025 5:40 PM
24	It would be cool if our advisors had a database of information so that we could preview some topics within the class before choosing it	3/11/2025 5:37 PM
25	Not sure.	3/11/2025 5:19 PM
26	Paying attention to details and telling us about changes that must be made in a timely manner.	3/11/2025 5:15 PM
27	A new advisor. The running start department as a whole is informative and communicative but	3/11/2025 4:47 PM

	my advisor has not been helpful in any way.	
28	Nothing currently.	3/11/2025 4:21 PM
29	n/a	3/11/2025 4:17 PM
30	Not sure it has to do with advising but it would be nice to have some running start mixer events to meet other students throughout the year.	3/11/2025 4:17 PM
31	Make it more comprehensive to students specific education plans. For example, telling me what courses I should take to complete prerequisites in the degree I want to get at the university I'm transferring to in the future	3/11/2025 4:08 PM
32	The appointment availability.	3/11/2025 4:08 PM
33	I wish that I could have more time to talk with my advisor instead of the strict time rules	3/11/2025 4:07 PM
34	Pushing out more emails to students who don't communicate with them as often.	3/11/2025 4:06 PM
35	N/A	3/11/2025 4:06 PM
36	Not much but maybe more available drop in hours when it's time to start enrolling for classes.	3/11/2025 4:05 PM
37	Nothing	3/11/2025 4:03 PM
38	Nothing currently.	3/11/2025 1:45 PM
39	Make it a habit to check in with students	3/10/2025 4:24 PM
40	Know more that just your little box. Not helpful	3/5/2025 9:09 AM
41	There is a need to inform dually enrolled students like myself who are interested in transferring that we should apply as a first year in Fall and not as a transfer in Winter	3/2/2025 5:09 PM
42	N/A	3/1/2025 12:18 PM
43	I don't think this is realistic, but checking the teachers out on Rate My Professor. Some courses I've taken could've been very interesting, however the teachers sometimes make it impossible to succeed.	3/1/2025 10:28 AM
44	nothing	2/28/2025 12:14 PM
45	N/A.	2/28/2025 12:28 AM
46	guidance on which courses to take in order	2/27/2025 1:29 PM
47	Accuracy of classes for future quarters. Sometimes classes are advertised as being available multiple quarters when they are only available one quarter. It makes it difficult to stay on track for degree completion when a class you had slotted into your degree plan is no longer offered the planned quarter.	2/27/2025 12:37 PM
48	Nothing	2/27/2025 11:43 AM
49	More check in with students	2/27/2025 11:03 AM
50	Nothing at this time	2/27/2025 9:54 AM
51	More Advisors	2/27/2025 9:29 AM
52	In Navigate 360, it would be nice to see all available time slots with an advisor instead of going the hoops of filters.	2/27/2025 8:55 AM
53	Nothing	2/27/2025 8:44 AM
54	My experience has been wonderful so far, so I don't have any complaints	2/27/2025 8:25 AM
55	Make the writing clearer, inform students better on how to connect with the advisor	2/27/2025 8:23 AM
56	I wish that my advisor knew what she was talking about, or that she did not ignore my emails for the first 2 months of my enrollment	2/26/2025 11:24 PM
57	I think advising at GRC very nice, friend, always to help students understanding their case.	2/26/2025 11:02 PM
58	Nothing	2/26/2025 5:16 PM

59	I know that the advisors are very busy but i did a drop in advising the other day, and he wasn't very patient.	2/26/2025 4:39 PM
60	I think it's really essential that we invest in robotic audio microchip implants. this would make everything the advisors say sound more awesome, therefore students would be more open to advice because their advisors would sound like the cylons from Battlestar Galactica. super cool.	2/26/2025 4:18 PM
61	more drop in advising options	2/26/2025 3:05 PM
62	Say more about what kind of courses you need for your degree	2/26/2025 1:24 PM
63	nothing	2/26/2025 12:30 PM
64	I would stop the switching of my advisors.	2/26/2025 12:03 PM
65	N/a	2/26/2025 11:27 AM
66	There is Nothing I can think of at this time	2/26/2025 11:15 AM
67	I think there should be enough staff members to show student a direction to the advisor's room.	2/26/2025 11:07 AM
68	Increase availability of advising; not for drop-in advisors	2/26/2025 11:04 AM
69	More accurate information and redirecting to helpful resources	2/26/2025 11:00 AM
70	I don't know	2/26/2025 10:46 AM
71	Neutral. I'm not very good at thinking of questions to ask, so I don't have many opportunities to talk with my advisor.	2/26/2025 10:24 AM
72	Availability	2/26/2025 10:05 AM
73	Everything is fine	2/26/2025 10:03 AM
74	Each advisor has too many students to be responsible for	2/26/2025 10:02 AM
75	Everything, I think the advising here could use a lot of improvement. I've been moved around already and this is only my second quarter. I've also heard from other people that they get moved around a lot between the advisors. Educational plans get messed up, courses that students are supposed to take get forgotten, advisors are not available for a meeting until more than a month later, I've been asked to make an educational plan twice so they apparently keep on forgetting I'm a gap year student. To me it just al seems a bit messy.	2/26/2025 9:52 AM
76	Get more advisors as some advisors seem too busy advising several majors	2/26/2025 9:44 AM
77	There isn't one	2/26/2025 9:40 AM
78	Have more appointment face to face	2/26/2025 9:29 AM
79	I don't have comment this questiom	2/26/2025 9:28 AM
80	I would want my advisor to be a little more helpful when asking clarifying questions, sometimes I feel like I get dismissed to figure things out.	2/26/2025 9:06 AM
81	If I could meet my advisor, if possible.	2/25/2025 12:14 PM
82	My advisor was so bad made an appointment because no one has ever helped me with advising my last school in Ohio didn't let you register without talking to an advisor I drove 40 minutes in a Thursday morning out of my way to meet an advisor that never ever replied to my email notifs about our meeting and I show up just for her to come out 30 minutes late and tell me she can't help me very wasteful and I ended up hating this school and I'm looking for a replacement after this next quarter the ordination between advisors and teachers is very negligent and needs to be improved. Also instructors Lynn Kanninen from ASIM 101 is a joke she yells at students flying a virtual plane reminds me of my mother when I learned to drive no one can learn like that get someone with some sense of humor instead of some teachers who are old and hate life already.	2/25/2025 4:48 AM
83	Maybe I'm just not doing something right, but I just feel like it's extremely confusing trying to navigate how to get in contact. Especially if I'm being directed to other places.	2/24/2025 9:40 PM

84	N/A	2/24/2025 8:00 PM
85	Ensure CTC is updated to reflect advisor information. Encourage advisors to send out emails to their students, providing open office hours like they used to.	2/24/2025 7:36 PM
86	Assist students with identifying the correct person to contact. The initial email said to schedule new student advising, this was incorrect. I was then advised to contact a transfer student advisor. This turned out to also be incorrect	2/24/2025 3:25 PM
87	Make it easier to navigate the website	2/24/2025 1:43 PM
88	I guess focus more on the what jobs you can look forward to or expect after graduating	2/24/2025 1:17 PM
89	none	2/24/2025 12:29 PM
90	No notes	2/24/2025 11:52 AM
91	when choosing classes telling the exact day when it's going to start.	2/24/2025 11:00 AM
92	Honestly the Software Development and IT department have great faculty advisors. The main campus advisors struggled to help me get into the right classes for data analytics and software dev degree.	2/24/2025 10:56 AM
93	Nothing , pretty good so far	2/24/2025 10:28 AM
94	Nothing! Including a full day each quarter for advising helped immensely with scheduling an appointment! You don't have to wait two weeks out to talk about any concerns you may have.	2/24/2025 10:28 AM

## Q12 What do you really appreciate about your advisor?

Answered: 96 Skipped: 153

#	RESPONSES	DATE
1	They give off a positive energy that makes me feel comfortable to talk to them.	3/12/2025 8:22 PM
2	I really appreciate the timely manner in which my advisor answers my emails. I also appreciate the clear and concise information I receive to my questions during meetings. It really helped me understand exactly what I need to do during my time here at Green River.	3/12/2025 6:28 PM
3	The way she is trying to help	3/12/2025 6:07 PM
4	I appreciate her knowledge on what to take and the options available.	3/12/2025 5:30 PM
5	She helps and took her time with me	3/12/2025 10:06 AM
6	On time with responses, genuinely helps	3/12/2025 9:43 AM
7	I appreciate that she wants me to graduate on time.	3/12/2025 9:15 AM
8	the fact that she helped me get into to one of the classes i really needed	3/12/2025 6:30 AM
9	I really appreciate how attentive Mr. Stevenson is and how he's finding solutions to your problems or clarification for anything and is very sweet!	3/12/2025 12:39 AM
10	Efficiency and clarity of word	3/11/2025 11:42 PM
11	Their time and effort	3/11/2025 11:36 PM
12	They give you various solutions to a different problems	3/11/2025 9:50 PM
13	She helps me	3/11/2025 9:29 PM
14	I like how communicative she is, and how she's super easy to talk to. I never once felt nervous to talk to her.	3/11/2025 9:08 PM
15	I've never met with her	3/11/2025 8:42 PM
16	I appreciate their organization system. When Karina sends my after meeting email, the Excel sheet is easy to read and the AA degree catalog is easy to find. Very helpful.	3/11/2025 8:39 PM
17	Kindness	3/11/2025 6:32 PM
18	How enjoyable it was to talk to him the first day of meeting.	3/11/2025 6:30 PM
19	He was really friendly and approachable from the get-go, being extremely helpful with getting me the help I needed when I needed it	3/11/2025 6:28 PM
20	Her work and dedication to help me choose class and set goals together	3/11/2025 6:09 PM
21	He answers all my questions and doesn't hold back on information.	3/11/2025 6:02 PM
22	I feel like I can talk to her comfortably and express my needs and wants for classes	3/11/2025 5:51 PM
23	They respond.	3/11/2025 5:43 PM
24	I appreciate my advisor for all of her advice and support	3/11/2025 5:42 PM
25	Quick to answer, helpful.	3/11/2025 5:40 PM
26	I appreciate that my advisor is very familiar with the courses at GRC	3/11/2025 5:37 PM
27	How friendly she is.	3/11/2025 5:19 PM
28	When I electronically communicate, my advisor responds in a timely and effective manner.	3/11/2025 5:15 PM
29	She has been extremely helpful with selecting classes and creating and ed plan that benefits	3/11/2025 4:21 PM

	me.	
30	she is very communicative and is able to respond to change well	3/11/2025 4:17 PM
31	I felt heard and seen by my advisor Loree in our meeting last month. She didn't rush through our meeting and gave fantastic info. She even allowed my Aunt to be on our zoom call. I like that she constantly asked what I thought about certain things regardless of another adult (my aunt) being on the call. I could tell she just wanted me to win!	3/11/2025 4:17 PM
32	Her allowing me to be picky about what classes I want to take as long as they are in the required category	3/11/2025 4:08 PM
33	I really appreciate that my questions get throughly and accurately answered.	3/11/2025 4:08 PM
34	Every time I walk out of her advising room, I feel SO much better about myself and my college career path. It's like a breath of fresh air	3/11/2025 4:07 PM
35	The quickness she takes to respond to me.	3/11/2025 4:06 PM
36	everything	3/11/2025 4:06 PM
37	He explains the courses very well and what they offer.	3/11/2025 4:05 PM
38	fast answering	3/11/2025 4:03 PM
39	Always helpful	3/11/2025 4:03 PM
40	Listening and giving direct responses to my questions.	3/11/2025 1:45 PM
41	They are there when needed for guidance and are helpful on achieving your goals.	3/10/2025 4:24 PM
42	On time to meetings	3/5/2025 9:09 AM
43	Enthusiastic and welcoming personality	3/2/2025 5:09 PM
44	She's very empathetic and understanding of my issues	3/1/2025 12:18 PM
45	They're organized and they give me a good idea about my future.	3/1/2025 10:28 AM
46	I appreciate my advisor for showing me the right path to take to transfer to the university.	2/28/2025 12:14 PM
47	Tells me EXACTLY what I need to do.	2/28/2025 12:28 AM
48	She's welcoming.	2/27/2025 2:42 PM
49	availability for zoom appts	2/27/2025 1:29 PM
50	My advisor goes above and beyond to help students stay on track for their degree.	2/27/2025 12:37 PM
51	The ease of scheduling	2/27/2025 11:43 AM
52	Availability, care and genuine concern	2/27/2025 9:54 AM
53	Friendlyness and Professionalism	2/27/2025 9:29 AM
54	Karianna and Alex are incredibly supportive. Very helpful with figuring out what I need her but also applications for my future.	2/27/2025 8:55 AM
55	She truly cares.	2/27/2025 8:44 AM
56	She's incredibly understanding, and gives me all the options when I'm having a problem. She responds quickly and effectively, and updates me if anything changes	2/27/2025 8:25 AM
57	She helps me as soon as she can	2/27/2025 8:23 AM
58	I totally appreciate my advisor Roni during I am studying at GRC, especially process of study, and graduation as well as my OPT.	2/26/2025 11:02 PM
59	Easy to talk to	2/26/2025 5:16 PM
60	Very nice and really try to fulfill my request. And she listens to what i have to say.	2/26/2025 4:39 PM
61	he's really good at differentiating my wants with my needs when what I want might not be what I need. don't know if that makes sense. He tries really hard to keep me on track and help me	2/26/2025 4:18 PM

manage my classes the way I need to. he's very kind and communicative. Very reliable. I always know that I can trust his advice, and even though I may not like it sometimes, he hasn't steered me wrong yet. :)

62	their helpful nature	2/26/2025 3:05 PM
63	He is very nice	2/26/2025 1:24 PM
64	He listens to my concerns and suggest a better way, and also he made my education plan very fast.	2/26/2025 12:30 PM
65	personable, kind, helpful	2/26/2025 12:03 PM
66	Able to answer all sorts of questions I ask	2/26/2025 11:27 AM
67	The minute details they are able to share with me	2/26/2025 11:15 AM
68	My advisor is always ready to provide invaluable strategic direction and guidance for my educational journey.	2/26/2025 11:07 AM
69	They're really helpful with accurate ideas and advice whenever I need!	2/26/2025 11:04 AM
70	Laying out a plan to finish my degree	2/26/2025 11:00 AM
71	Answer quickly and clearly	2/26/2025 10:46 AM
72	Same as Q10	2/26/2025 10:24 AM
73	Compassion and genuine interest in my education	2/26/2025 10:05 AM
74	Easy going and warm	2/26/2025 10:03 AM
75	Helpful in my path to transferring to a university	2/26/2025 10:02 AM
76	My previous advisor was really helpful. He tried to find best university for my major and even he contacted to university which I wanted to transfer and asked them which classes I should take for transfer. I really appreciate it.	2/26/2025 9:50 AM
77	Speedy	2/26/2025 9:44 AM
78	He is a good listener	2/26/2025 9:40 AM
79	My advisor help me a lot when I got trouble with class	2/26/2025 9:29 AM
80	She is very nice and friendly	2/26/2025 9:28 AM
81	She helped me set up my classes	2/26/2025 9:06 AM
82	She's extremely understanding	2/25/2025 11:14 PM
83	It was good introducing each other but I never got to interact with him after that one time.	2/25/2025 12:14 PM
84	Nothing at all. Naur	2/25/2025 4:48 AM
85	I've met with AN advisor , but not the one that I was told is MY advisor; the one I met with gave me great direction though, I think her name was Aileen	2/24/2025 9:40 PM
86	They understand the responsibilities I have and help work around them to help me succeed.	2/24/2025 8:00 PM
87	I was never contacted by my advisor this quarter. And previous quarters Nicole Harris was my advisor and she was very communicative in providing her availability as well as providing advisement on courses and next steps.	2/24/2025 7:36 PM
88	As soon as I find one, I will let you know.	2/24/2025 3:25 PM
89	Easy to talk to	2/24/2025 1:43 PM
90	That he listens to my confusing plan of action and then proposes a solution to take to meet my goal	2/24/2025 1:17 PM
91	willing to help me, speciality when Iam feeling lost	2/24/2025 12:29 PM
92	Very knowledgeable on the area of question and was able to clearly define parameters to be met.	2/24/2025 11:52 AM

93	Guiding me where do I could ask for help on homework.	2/24/2025 11:00 AM
94	They were able to make my interesting history of classes and poor planning into a successful educational plan.	2/24/2025 10:56 AM
95	The communication, even if I email a simple question he responds right away	2/24/2025 10:28 AM
96	I appreciate her taking the time to go over an educational plan with me. She also keeps me updated on any news regarding my program! I really appreciate that she is always available or makes herself available to speak with students- very quick to respond!	2/24/2025 10:28 AM

## Q13 Is there anything you wish your advisor would have mentioned in your appointments?

Answered: 89 Skipped: 160

#	RESPONSES	DATE
1	not really	3/12/2025 8:22 PM
2	N/A	3/12/2025 6:28 PM
3	I don't have any	3/12/2025 6:07 PM
4	Things I would need to do or sign up for. If I am on track with the classes, I am taking.	3/12/2025 5:30 PM
5	No	3/12/2025 10:06 AM
6	N/A	3/12/2025 9:43 AM
7	I wish she would have told me what to do if I didn't get the classes that I needed.	3/12/2025 9:15 AM
8	Nope!	3/12/2025 12:39 AM
9	Transferring to a different school	3/11/2025 11:42 PM
10	That online college is best	3/11/2025 11:36 PM
11	About different colleges and Graduation	3/11/2025 9:50 PM
12	I didn't realize had to take pols 202 for BYU because all she put it on the sheet on that I needed to take any pols class so I had to take an extra one...I was really unhappy about that	3/11/2025 9:29 PM
13	Maybe alternative classes but other than that not really.	3/11/2025 9:08 PM
14	no	3/11/2025 8:42 PM
15	No everything good	3/11/2025 6:32 PM
16	no	3/11/2025 6:30 PM
17	Not particularly, I felt satisfied with my appointments	3/11/2025 6:28 PM
18	No	3/11/2025 6:09 PM
19	No	3/11/2025 6:02 PM
20	I met with her when she was still pretty new so she was a little bit quiet and still figuring things out so I can't really say!	3/11/2025 5:51 PM
21	No.	3/11/2025 5:43 PM
22	Not that I can think of.	3/11/2025 5:40 PM
23	More information on how the transfer process works from green river to some place else	3/11/2025 5:37 PM
24	No.	3/11/2025 5:19 PM
25	Important dates to graduation, important info on enrollment. Thankfully the RS email communication kept me up to date.	3/11/2025 4:47 PM
26	Nope!	3/11/2025 4:21 PM
27	n/a	3/11/2025 4:17 PM
28	No. She covered everything from my highschool grad requirements, class recommendations based on my interests, and CTE credits I have at my highschool and how to transfer them.	3/11/2025 4:17 PM
29	Not really	3/11/2025 4:08 PM

30	What other choices I have in certain situations (e.g. dropping a class and what other options I have).	3/11/2025 4:08 PM
31	How some professors aren't recommended and to recommend ones who are good.	3/11/2025 4:07 PM
32	N/A	3/11/2025 4:06 PM
33	not yet it's upcoming	3/11/2025 4:06 PM
34	No	3/11/2025 4:05 PM
35	No	3/11/2025 4:03 PM
36	Nothing at this time.	3/11/2025 1:45 PM
37	More about financial aid and which ones to apply for	3/10/2025 4:24 PM
38	Options that I have within the College.	3/5/2025 9:09 AM
39	There is a need to inform dually enrolled students like myself who are interested in transferring that we should apply as a first year in Fall and not as a transfer in Winter	3/2/2025 5:09 PM
40	No	3/1/2025 12:18 PM
41	They might have mentioned it, but CTE courses needed for running start students.	3/1/2025 10:28 AM
42	There is nothing.	2/28/2025 12:14 PM
43	No.	2/28/2025 12:28 AM
44	The requirements that I need to transfer that are specific to my major.	2/27/2025 2:42 PM
45	that some classes are only offered once a year so plan classes wisely	2/27/2025 1:29 PM
46	No	2/27/2025 11:43 AM
47	No	2/27/2025 9:54 AM
48	Nope, I always got the answers needed and more.	2/27/2025 9:29 AM
49	No	2/27/2025 8:55 AM
50	No	2/27/2025 8:44 AM
51	No	2/27/2025 8:25 AM
52	Not that i can think of	2/27/2025 8:23 AM
53	That financial aid is available for students, when she told me it isn't. Or actually sending me forms I needed to fill out and submit without me having to find out about it from the financial aid office and then force her to follow up with me about it so I could submit the form myself	2/26/2025 11:24 PM
54	I really like her.	2/26/2025 11:02 PM
55	No	2/26/2025 5:16 PM
56	Not that i can think of.	2/26/2025 4:39 PM
57	I wish he told me my shoe was untied before I tripped that one time. would've been really helpful :(	2/26/2025 4:18 PM
58	no	2/26/2025 3:05 PM
59	The courses i need foe my degree	2/26/2025 1:24 PM
60	Make sure to check my enrollment day and how to do it.	2/26/2025 12:30 PM
61	No	2/26/2025 12:03 PM
62	How many credits I need or if I were able to choose my own courses that is not in the ed plan	2/26/2025 11:27 AM
63	There is Nothing I can think of at this time	2/26/2025 11:15 AM
64	As long as my advisor answered my questions that I want to know, there is nothing else I wish for.	2/26/2025 11:07 AM

65	Nope	2/26/2025 11:04 AM
66	No	2/26/2025 11:00 AM
67	No	2/26/2025 10:46 AM
68	Same as Q10	2/26/2025 10:24 AM
69	Transferring	2/26/2025 10:05 AM
70	Nothing Specific	2/26/2025 10:03 AM
71	None, I have asked everything I need to know when I'm meeting with him	2/26/2025 10:02 AM
72	Give more information on how previous students did for a class that I am going to take.	2/26/2025 9:44 AM
73	Nothing All perfect	2/26/2025 9:40 AM
74	No, I'm not	2/26/2025 9:29 AM
75	I have no idea	2/26/2025 9:28 AM
76	Benefits of having my CMA with the program	2/26/2025 9:06 AM
77	N/A	2/25/2025 12:14 PM
78	I wish they would've emailed me before wasting my morning.	2/25/2025 4:48 AM
79	N/A	2/24/2025 9:40 PM
80	N/A	2/24/2025 8:00 PM
81	Who they would be. I reached out to get clarification of who my advisor was and received multiple conflicting information resulting me to be left in a place where I did not receive appropriate guidance.	2/24/2025 7:36 PM
82	The initial email said to schedule new student advising, this was incorrect. I was then advised to contact a transfer student advisor. This turned out to also be incorrect	2/24/2025 3:25 PM
83	Career exploration programs	2/24/2025 1:43 PM
84	Not at all	2/24/2025 1:17 PM
85	no	2/24/2025 12:29 PM
86	No	2/24/2025 11:00 AM
87	Possibly networking opportunities, or internships if applicable.	2/24/2025 10:56 AM
88	Not that I can think of	2/24/2025 10:28 AM
89	Nope! She does a good job covering all topics she goes above and beyond!	2/24/2025 10:28 AM

## Q14 What constructive feedback would you give your advisor?

Answered: 85 Skipped: 164

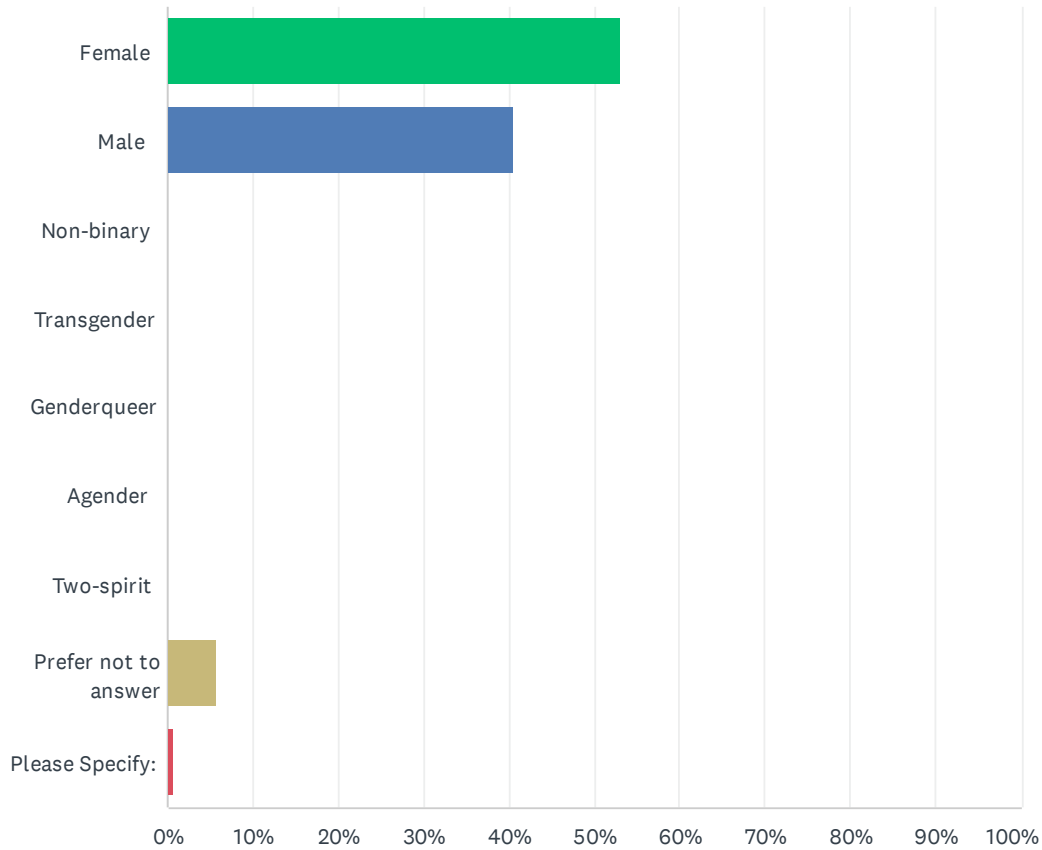
#	RESPONSES	DATE
1	Im not sure at the moment	3/12/2025 8:22 PM
2	N/A	3/12/2025 6:28 PM
3	I thank for your help.	3/12/2025 6:07 PM
4	I would like to say to seek interest in the students.	3/12/2025 5:30 PM
5	Hello	3/12/2025 10:06 AM
6	Continue doing their best	3/12/2025 9:43 AM
7	Be patient with students.	3/12/2025 9:15 AM
8	to do more research about transferring to a four year university	3/12/2025 6:30 AM
9	I would like to hear your opinion more and you don't have to sugarcoat things	3/12/2025 12:39 AM
10	Be more cheerful and encouraging	3/11/2025 11:42 PM
11	They are such a hard working person and to keep it up because it means a lot for us students.	3/11/2025 11:36 PM
12	Keep up the good work	3/11/2025 9:50 PM
13	Become more social and clear with instructions. Help me make sure my whole plan will transfer to new college.	3/11/2025 9:29 PM
14	None - it's obvious she's doing the best she can, and given the fact she has a bunch of kids to advise, i think she's crushin it.	3/11/2025 9:08 PM
15	nothing	3/11/2025 8:42 PM
16	She's very nice	3/11/2025 6:32 PM
17	Nothing.	3/11/2025 6:30 PM
18	Unsure	3/11/2025 6:28 PM
19	To keep working hard and being yourself	3/11/2025 6:09 PM
20	Nothing	3/11/2025 6:02 PM
21	Work faster.	3/11/2025 5:43 PM
22	Keep doing what you're doing!	3/11/2025 5:37 PM
23	None.	3/11/2025 5:19 PM
24	I've had Ramsey as an advisor for 2 years and I not ever had a pleasant experience. The first time I met to create my Ed plan I left more confused than when I came. When I came to revise it she canceled on me and Devan took the meeting and was very helpful to get me on track for graduation. Every meeting I feel as if I am an inconvenience to her and I have a hard time getting straight answers to my questions. If it were not for Devan I wouldn't be graduating on time.	3/11/2025 4:47 PM
25	None!	3/11/2025 4:21 PM
26	she does very well	3/11/2025 4:17 PM
27	[shoulder shrug] don't have any! Loree is awesome! Please don't ever change my advisor.	3/11/2025 4:17 PM
28	Idk	3/11/2025 4:08 PM

29	N/A	3/11/2025 4:08 PM
30	Thank you so much for being my advisor. It's been quite a journey, and all of my anxieties about college have been through class management and career paths, so having you as an advisor was the best part about green river. Thank you again :)	3/11/2025 4:07 PM
31	N/A	3/11/2025 4:06 PM
32	Good	3/11/2025 4:06 PM
33	Nothing everything is great	3/11/2025 4:05 PM
34	Nothing	3/11/2025 4:03 PM
35	Serve coffee and donuts at our next appointment. Just kidding, but that would be awesome. HaHaHa!	3/11/2025 1:45 PM
36	Help with financial aid more and where to look.	3/10/2025 4:24 PM
37	Keep up the good works! All the best. :-)	3/5/2025 10:06 AM
38	Do more	3/5/2025 9:09 AM
39	Is it possible to have more available meeting hours? Only being able to meet a month having a need for advise is often too late for a student.	3/2/2025 5:09 PM
40	N/A	3/1/2025 12:18 PM
41	I would like to recommend my advisor to other or new students.	2/28/2025 12:14 PM
42	To never stop advising because they are good at it.	2/28/2025 12:28 AM
43	Thanks for all the help!	2/27/2025 11:43 AM
44	None at this time.	2/27/2025 9:54 AM
45	Keep it up, good work.	2/27/2025 9:29 AM
46	My team is doing great! No complaints. Sometimes replies can be a little slow, but I know that they have a full plate and I know if I really needed an immediate response/help they would be more than happy to jump in.	2/27/2025 8:55 AM
47	Nothing	2/27/2025 8:44 AM
48	Keep doing what you're doing! I've mentioned before how I hope I get as good of an advisor as I have at Green River when I transfer to a university.	2/27/2025 8:25 AM
49	she messed up my ed plan and told me i had to take classes i didn't need to and my old credits won't fit a requirement but it does but fixed it later but i had already picked classes so it was a little frustrating	2/27/2025 8:25 AM
50	Help students to know their resources, its not taught well to or unhelpfully general	2/27/2025 8:23 AM
51	If have ten star, I give her all><	2/26/2025 11:02 PM
52	Nothing	2/26/2025 5:16 PM
53	just be the way you are right now.	2/26/2025 4:39 PM
54	don't be afraid to help people journey outside of their comfort zone. sometimes what's easiest isn't always necessarily what's best :)	2/26/2025 4:18 PM
55	Roni's a really chill person, every time I felt I am in trouble, she always has a solution for me. She's amazing.	2/26/2025 3:05 PM
56	Talk more about the degree progress	2/26/2025 1:24 PM
57	You're good!	2/26/2025 12:30 PM
58	Don't have any	2/26/2025 12:03 PM
59	N/a	2/26/2025 11:27 AM
60	There is Nothing I can think of at this time	2/26/2025 11:15 AM

61	My advising session with my advisor is highly beneficial because he assists me in resolving my dilemma of choosing the major while fostering proactive discussion about my interests and financial considerations.	2/26/2025 11:07 AM
62	She is awesome!	2/26/2025 11:04 AM
63	Your support really necessary for me and I'm excited to keep improving with your help	2/26/2025 10:46 AM
64	Same as Q10	2/26/2025 10:24 AM
65	None, she's very good	2/26/2025 10:05 AM
66	Nothing Specific	2/26/2025 10:03 AM
67	They're doing a very good job at keeping track of this many students at once	2/26/2025 10:02 AM
68	I wish my new advisor researched universities that have my major for me because I don't know very well about universities here as an international student, but she just said she does not even know which universities have my major and she just lets me research all by myself and she doesn't even tried to do that for me. I was disappointed at that.	2/26/2025 9:50 AM
69	Logically planned ed plan. Should share more information on classes and previous student experiences.	2/26/2025 9:44 AM
70	Just keep on doing like you always do	2/26/2025 9:40 AM
71	My advisor is good now.	2/26/2025 9:29 AM
72	No	2/26/2025 9:28 AM
73	Giving more guidance when it's requested as this is my first year in school after 12 years	2/26/2025 9:06 AM
74	Possibly a schedule for your availability.	2/25/2025 12:14 PM
75	Nothing she was horrible. Work on sending out an email if you know you can't help and instead of just saying sorry I can't help be helpful and connect me with someone who can and ensure I get my help the advisors name was Amy Davidson.	2/25/2025 4:48 AM
76	Delegate tasks and outsource more. It's making it difficult because all I want is a passcode and she hasn't responded to any of my 3 emails and the semester might just start soon if I'm not mistaken.	2/24/2025 9:40 PM
77	None! They're a great advisor	2/24/2025 8:00 PM
78	Reach out to your students, update CTC profile profiles	2/24/2025 7:36 PM
79	Please reach out to students. Don't make them find you	2/24/2025 3:25 PM
80	N/A	2/24/2025 1:43 PM
81	I'm really grateful to my advisors in MESA as they gave me direction, a purpose in life of what I want to be or become. I came in day one just trying college because I didn't know what I really wanted to do but their advice and the exposure to the resources and faculty I was able to find a path to take. So on and I'm truly thankful for the time they make for me as of now I'll be looking forward to transferring. And it's all thanks to their guidance	2/24/2025 1:17 PM
82	Very effective and productive.	2/24/2025 11:00 AM
83	My advisor is great and has helped me get on track to graduate on my terms. The entire SDEV faculty has been helpful to close friends of mine who are transferring to Green River.	2/24/2025 10:56 AM
84	None	2/24/2025 10:28 AM
85	No feedback!	2/24/2025 10:28 AM

## Q15 What is your gender identity?

Answered: 141 Skipped: 108

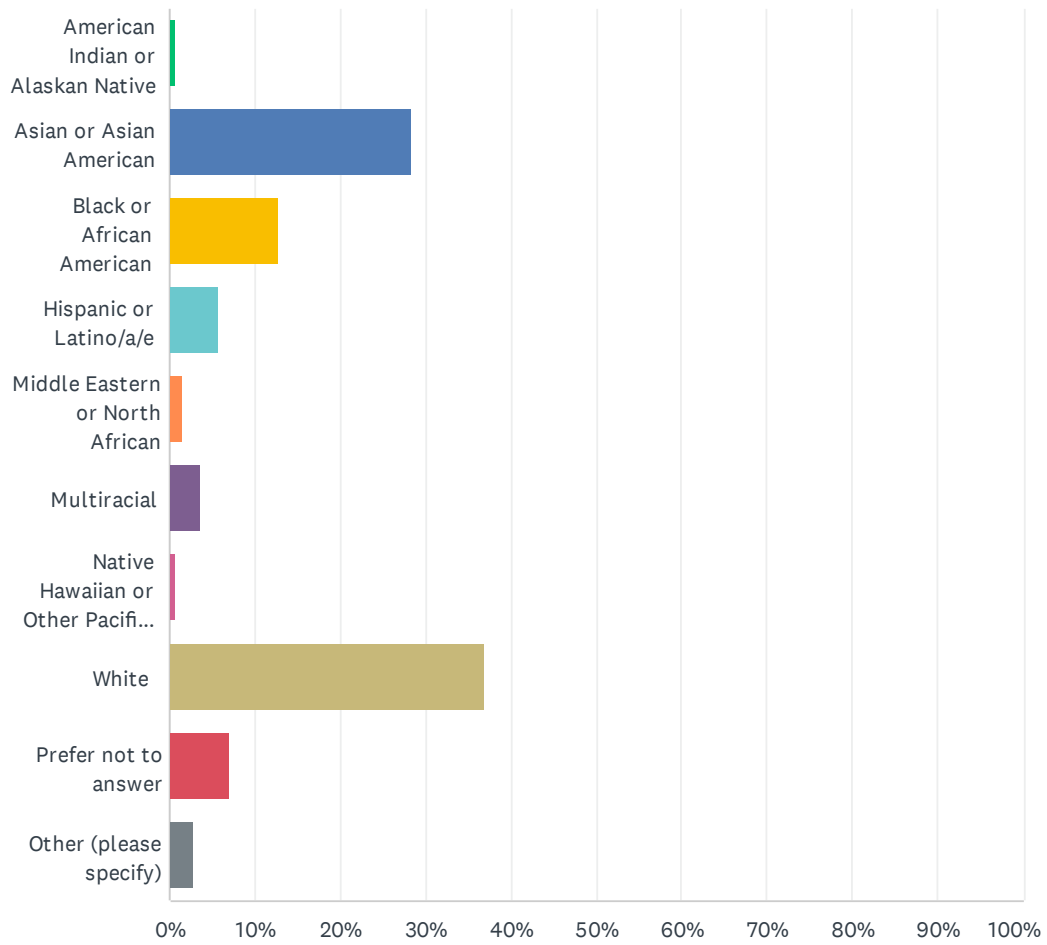


ANSWER CHOICES	RESPONSES	
Female	53.19%	75
Male	40.43%	57
Non-binary	0.00%	0
Transgender	0.00%	0
Genderqueer	0.00%	0
Agender	0.00%	0
Two-spirit	0.00%	0
Prefer not to answer	5.67%	8
Please Specify:	0.71%	1
<b>TOTAL</b>		<b>141</b>

#	PLEASE SPECIFY:	DATE
1	Very masculine male	2/25/2025 4:49 AM

## Q16 What is your racial or ethnic background?

Answered: 141 Skipped: 108

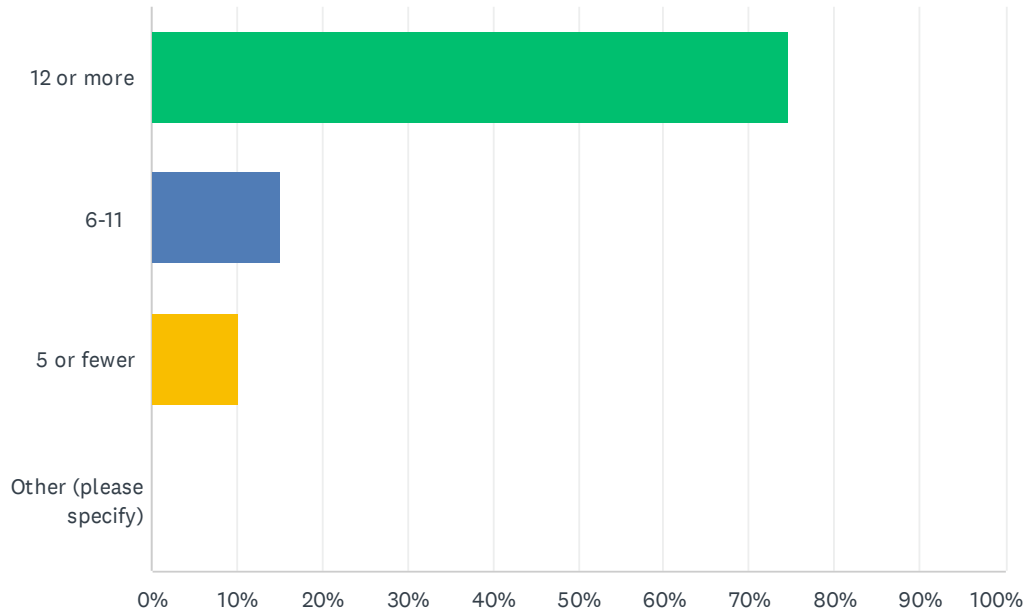


ANSWER CHOICES	RESPONSES	
American Indian or Alaskan Native	0.71%	1
Asian or Asian American	28.37%	40
Black or African American	12.77%	18
Hispanic or Latino/a/e	5.67%	8
Middle Eastern or North African	1.42%	2
Multiracial	3.55%	5
Native Hawaiian or Other Pacific Islander	0.71%	1
White	36.88%	52
Prefer not to answer	7.09%	10
Other (please specify)	2.84%	4
<b>TOTAL</b>		<b>141</b>

#	OTHER (PLEASE SPECIFY)	DATE
1	Ukrainian	3/11/2025 5:38 PM
2	Ukrainian	3/11/2025 4:04 PM
3	Asian	2/26/2025 11:07 AM
4	Ukrainian	2/24/2025 10:29 AM

## Q17 How many college-level credits are you presently enrolled in at Green River and all other colleges and universities?

Answered: 138 Skipped: 111

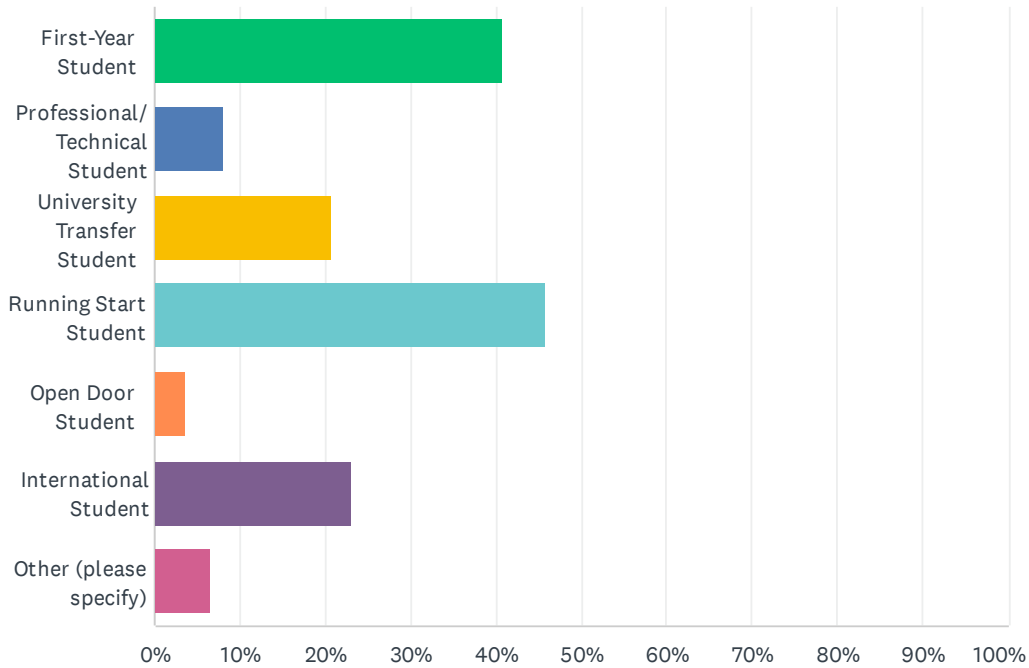


ANSWER CHOICES	RESPONSES
12 or more	74.64% 103
6-11	15.22% 21
5 or fewer	10.14% 14
Other (please specify)	0.00% 0
<b>TOTAL</b>	<b>138</b>

#	OTHER (PLEASE SPECIFY)	DATE
	There are no responses.	

### Q18 Do any of these categories apply to you? Check all that apply.

Answered: 135 Skipped: 114



ANSWER CHOICES	RESPONSES
First-Year Student	40.74% 55
Professional/ Technical Student	8.15% 11
University Transfer Student	20.74% 28
Running Start Student	45.93% 62
Open Door Student	3.70% 5
International Student	22.96% 31
Other (please specify)	6.67% 9
Total Respondents: 135	

#	OTHER (PLEASE SPECIFY)	DATE
1	Veteran student. Also transfer	2/28/2025 1:16 PM
2	Second Bachelor's	2/27/2025 2:23 PM
3	veteran	2/27/2025 1:29 PM
4	Veteran	2/27/2025 12:38 PM
5	Dual enrollment	2/27/2025 11:03 AM
6	veteran	2/27/2025 11:03 AM
7	Gap year	2/26/2025 9:52 AM

8	Workforce Student	2/25/2025 12:15 PM
9	I am still unable to enroll, 7 weeks later...	2/24/2025 3:26 PM

## **2.G.6 EV.#3 / Section 3**

# Navigate advisor training manual

# Faculty Advisor Basic Processes

Green River College

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## Review Advisee List in Navigate360 and Submit any Necessary Changes

- Sign into [Navigate360](#). The link is available from the Quick Links at greenriver.edu.
- Check that you are on the “staff home.” You may need to toggle your home page to be on the “Staff Home.”

GREEN RIVER COLLEGE

Navigate360 | STUDENT SUCCESS

Staff Home

Students Appointments My Availability Appointment Queues Appointment Requests

Assigned Students

List Type: Assigned Students Term: WINTER 2025 (Default ... Relationship Type: All Relationship Types

NAME	ID	STUDENT LIST	CUMULATIVE GPA	PREDICTED SUPPORT LEVEL	CATEGORY	AT RISK?
1. <a href="#">Gator, Slater</a>	202202594	Fall 2024 Progress Report	0.00	Unknown	Academic Standing: Good Academic Standing,Admitted to BAS Accounting,Admitted to BAS Program,Completed Plan - Academic Transfer DTA,Completed Plan - Fine Arts: Art AA,Completed Plan - Math Education DTA/MRPCurrent or Future Enrollment,Degree	No

Profile Picture

- The “Students” tab lists your assigned advisees.

GREEN RIVER COLLEGE

Navigate360 | STUDENT SUCCESS

Staff Home

Students Appointments My Availability Appointment Queues Appointment Requests

Assigned Students

List Type: Assigned Students Term: WINTER 2025 (Default ... Relationship Type: All Relationship Types

NAME	ID	STUDENT LIST	CUMULATIVE GPA	PREDICTED SUPPORT LEVEL	CATEGORY	AT RISK?
1. <a href="#">Gator, Slater</a>	202202594	Fall 2024 Progress Report	0.00	Unknown	Academic Standing: Good Academic Standing,Admitted to BAS Accounting,Admitted to BAS Program,Completed Plan - Academic Transfer DTA,Completed Plan - Fine Arts: Art AA,Completed Plan - Math Education DTA/MRPCurrent or Future Enrollment,Degree Awarded,Grad to Gator,Graduated,Military Affiliated,New Plan Required,Open Financial Aid Checklist Item,Running Start Waiver,TER Received No Transcripts,Tuition Hold - International,Tuition Overdue	No

Profile Picture

Actions

I want to...

Issue an Alert

- Review your assigned advisees and submit [a helpdesk ticket to request changes](#) or ask questions about assigned advisees.

## Establish Availability for Advising in Navigate360

- Click the calendar icon in the far-left menu on the Navigate360 landing page.

GREEN RIVER COLLEGE

Navigate360 | STUDENT SUCCESS

### Staff Home

Students | Appointments | My Availability | Appointment Queues | Appointment Requests

Assigned Students

List Type: Assigned Students | Term: WINTER 2025 (Default ...) | Relationship Type: All Relationship Types

NAME	ID	STUDENT LIST	CUMULATIVE GPA	PREDICTED SUPPORT LEVEL	CATEGORY	AT RISK?
1. <a href="#">Gator, Slater</a>	202202594	Fall 2024 Progress Report	0.00	Unknown	Academic Standing: Good Academic Standing,Admitted to BAS Accounting,Admitted to BAS Program,Completed Plan - Academic Transfer DTA,Completed Plan - Fine Arts: Art AA,Completed Plan - Math Education DTA/MRP,Current or Future Enrollment,Degree Awarded,Grad to Gator,Graduated,Military Affiliated,New Plan Required,Open Financial Aid Checklist Item,Running Start Waiver,TEH Received No Transcripts,Tuition Hold - International,Tuition Overdue	No

Profile Picture

Actions

I want to...

Issue an Alert

- Click “Settings and Sync”

GREEN RIVER COLLEGE

Navigate360 | STUDENT SUCCESS

### My Calendar

Calendar View | List of Calendar Items

The calendar view is a graphical representation of the calendar. If you need a **fully accessible** interface, please use the list of calendar items view here: [Calendar Items View](#).

Checking/unchecking the legend boxes will show/hide corresponding events on the calendar

Course  Assignment  General  Busy  Cancelled  School Wide Event  Event Rsvp

\* All times listed are in Pacific Time (US & Canada).

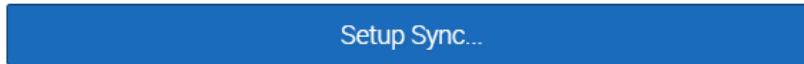
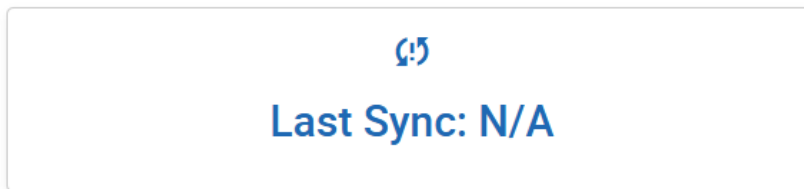
Print Calendar (PDF) Add +

December 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
	8:20am Busy 9am Busy 10am Busy	8:20am Busy 9am Busy 11:30am Busy 12pm Busy 1pm Busy 2pm Busy 3pm Busy	8:20am Busy 9am Busy 10:30am Busy 12pm Busy 2pm Busy 3pm Busy 4pm Busy	8:20am Busy 9am Busy 10am Busy 12pm Busy 2pm Busy 3:30pm Busy	8:20am Busy 10am Busy 11am Busy 1pm Busy	
8	9	10	11	12	13	
	8:20am Busy 9am Busy	7:30am Busy 8:20am Busy 9am Busy	8:20am Busy 9am Busy	7am Busy 8:20am Busy	8:20am Busy 9am Busy	

Settings and Sync

- If you’ve never synced your calendar before you will see a prompt to sync



- Click “Setup Sync...”

**Please Choose Your Calendar Application:**

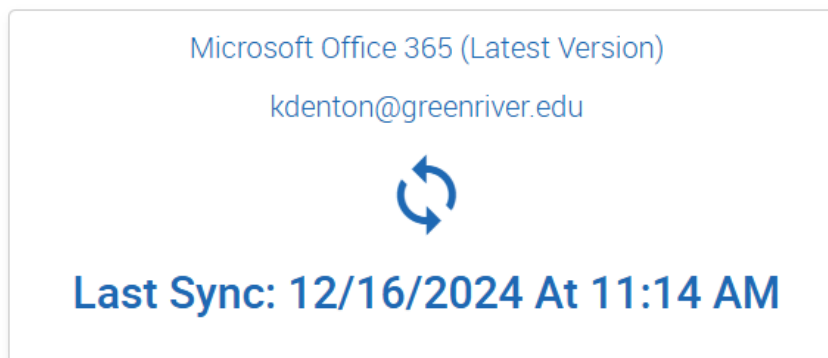
Microsoft Office 365 (Latest Version)

Google Calendar

Other Applications

Go back...

- Select Microsoft Office 365 (Latest Version) and follow the prompts to sign into your Green River Microsoft Exchange account.
- If you have synced your calendar before, ensure that is working by reviewing the “Last Sync Date.” It should be within the last hour.

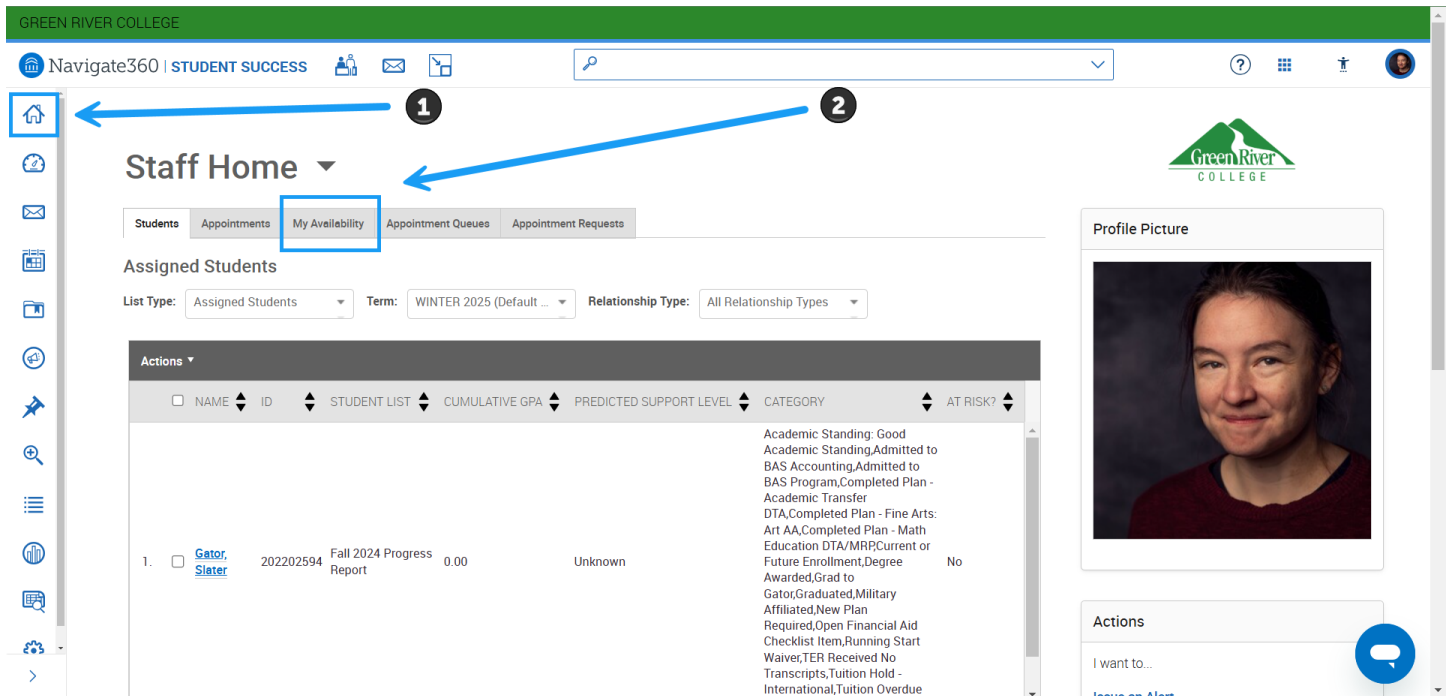


Retry Sync...

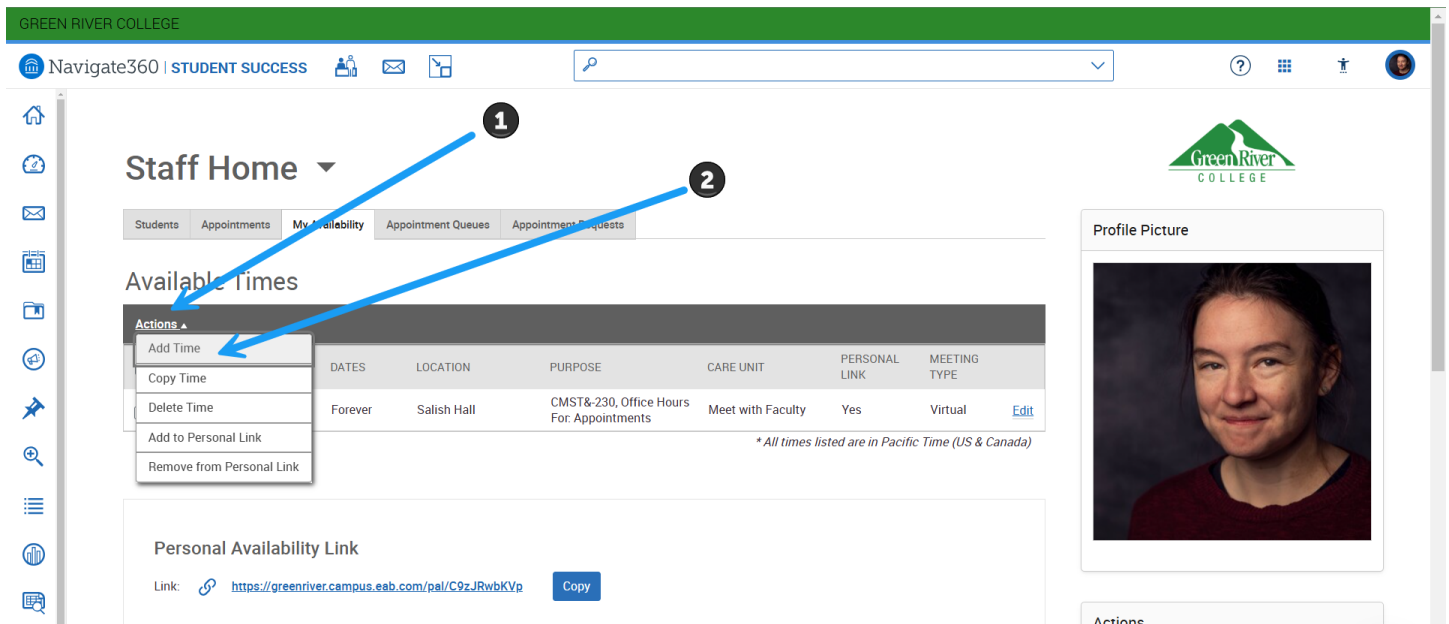
Disconnect Sync...

- If the sync is not within the last hour, try “Retry Sync...” if the calendar does not sync, click “Disconnect Sync...” and resync according to above instructions. If sync problems persist, please [open a helpdesk ticket](#).

- Return to the “Staff Home” page.
- Click on the “My Availability Tab”



- Click the “Actions Menu” and then click “Add Time”



- In the “Add Availability” pop up that opens, add when you are available to meet with Advisees. Please consider:
  - Your availability will be cross listed with the availability your outlook calendar. For example, if you have an appointment on Monday that blocks your calendar from 2-4, and you offer availability in Navigate360 on Mondays from 2-4, no availability will be seen by students due to the standing 2-4 block on your outlook calendar.

- Indicate when you are available to meet. This will include selecting days of the week that you are available, the time range you are available for on those days, and how long you want the availability to be active for.
- Be sure to click the box next to “Add this availability to your personal availability link,” so you can share that link directly with students.

- Scroll down to indicate what type of availability it is. Please consider:
  - Your availability for advising is only available to those students who are assigned to you as an advisor. So if you say to a student enrolled in your class to “make an advising appointment with you,” they won’t be able to unless they are already assigned as an advisee.
  - Select “Appointments” as type of availability, and indicate what meeting types you prefer. You may select multiple types for the same availability. Select “Advising” as the care unit and the location of your office, even if you are establishing only virtual availability. Under services select “Meet with my Academic Advisor.” If you do not see your location or the “Meet with my Academic Advisor” service, [please submit a helpdesk ticket](#). Add a Zoom URL for virtual availability and any other content you want shared with the student when they make an appointment.
  - Click “Save”.

### ADD AVAILABILITY ✕

What type of availability is this?

Appointments  Drop-ins  Campaigns

Meeting Type

In Person  Virtual

Care Unit

Advising

Location

Marv Nelson Science Learning Center (SC)

Services

Meet with My Academic Advisor

URL / Phone Number

<https://us02web.zoom.us/my/kjdenton>

Special Instructions for Student

**B** *I* | := ∨ ½ := ∨ | ↶ ↷

Please Let me know your quesitons

- If your availability is saved it will appear in your “My Availability” menu.

GREEN RIVER COLLEGE

Navigate360 | STUDENT SUCCESS

Staff Home

Students | Appointments | **My Availability** | Appointment Queues | Appointment Requests

### Available Times

Actions	DAYS OF WEEK	TIMES	DATES	LOCATION	PURPOSE	CARE UNIT	PERSONAL LINK	MEETING TYPE	
<input type="checkbox"/>	Mon, Wed, Fri	8:00am - 3:30pm	Forever	Marv Nelson Science Learning Center (SC)	Meet with My Academic Advisor For: Appointments	Advising	Yes	In Person, Virtual	<a href="#">Edit</a>
<input type="checkbox"/>	Mon, Tue, Wed, Thu, Fri	10:00am - 3:00pm	Forever	Salish Hall	CMST&230, Office Hours For: Appointments	Meet with Faculty	Yes	Virtual	<a href="#">Edit</a>


*\* All times listed are in Pacific Time (US & Canada)*

### Personal Availability Link

Link: <https://greenriver.campus.eab.com/pal/C9zJRwbKVp> [Copy](#)

### Scheduling Target Hours

Profile Picture



Actions

I want to...

[Issue](#) ✔ Saved Availability. ✕

[Create a New Student](#)

## Communicate with Advisees about Advising Day

1. From the Staff Home page, select all assigned Advisees by clicking the check box next to "Name" under "Actions"

GREEN RIVER COLLEGE

Navigate360 | STUDENT SUCCESS

Staff Home

Students | Appointments | My Availability | Appointment Queues | Appointment Requests

Assigned Students

List Type: Assigned Students | Term: WINTER 2025 (Default ...) | Relationship Type: All Relationship Types

Actions

	NAME	ID	STUDENT LIST	CUMULATIVE GPA	PREDICTED SUPPORT LEVEL	CATEGORY	AT RISK?
1.	<input type="checkbox"/> <a href="#">Gator, Slater</a>	202202594	Fall 2024 Progress Report	0.00	Unknown	Academic Standing: Good Academic Standing,Admitted to BAS Accounting,Admitted to BAS Program,Completed Plan - Academic Transfer DTA,Completed Plan - Fine Arts: Art AA,Completed Plan - Math Education DTA/MRPPCurrent or Future Enrollment,Degree Awarded,Grad to Gator,Graduated,Military Affiliated,New Plan Required,Open Financial Aid Checklist Item,Running Start Waiver,TEH Received No Transcripts,Tuition Hold - International,Tuition Overdue	No

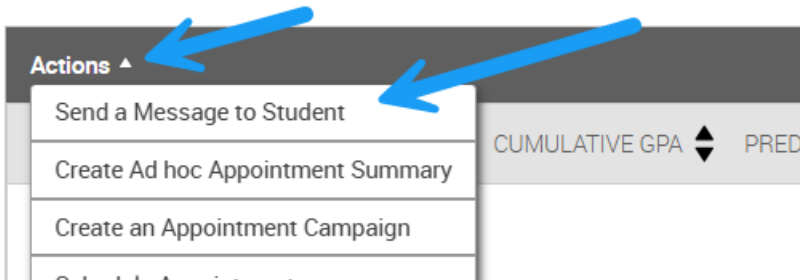
Profile Picture

Actions

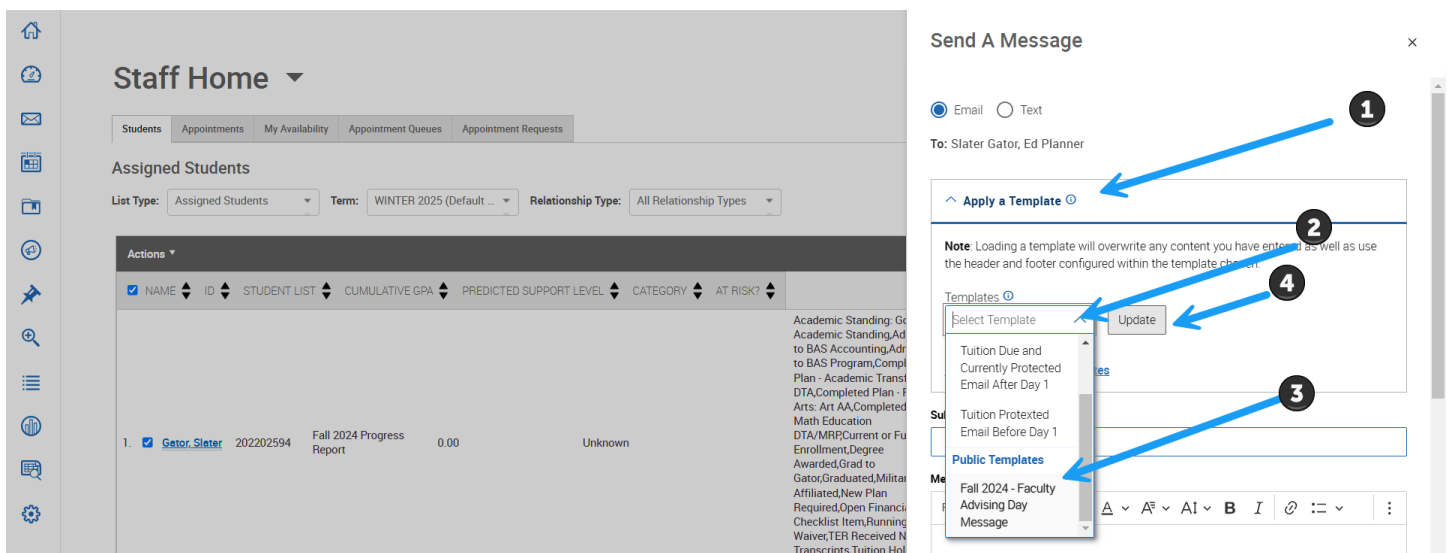
I want to...

Issue an Alert

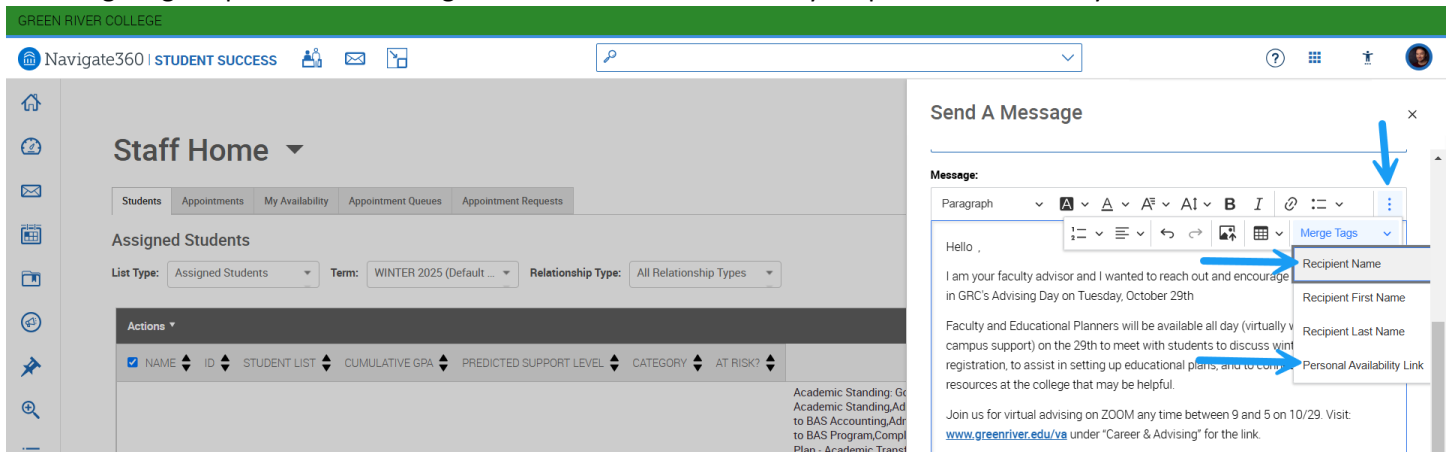
- After selection all advisees (the check boxes next to their names will be blue), click the actions menu and select “send a message”



- A Message box will open to the right. In that box click “Apply a Template,” then “Select A template” and then “Fall TERM – Faculty Advising Day Message,” and then “update.” The TERM will change with the quarter.



- Review the templated message and make changes to fit your approach and messaging with students. Include merge tags to personalize messages to students and to include your personal availability link.



5. Scroll to the bottom and preview message. May further changes. When you are satisfied with the message, click “send message.”

The screenshot shows the 'Staff Home' interface in the Navigate360 system. The 'Assigned Students' section is active, displaying a table with the following data:

NAME	ID	STUDENT LIST	CUMULATIVE GPA	PREDICTED SUPPORT LEVEL	CATEGORY	AT RISK?
1. Sator, Slater	202202594	Fall 2024 Progress Report	0.00	Unknown		

Overlaid on the right side is the 'Send A Message' dialog box. It contains the following text:

[www.greenriver.edu/va](http://www.greenriver.edu/va) under "Career & Advising" for the link.

Attending advising day is not mandatory but it is highly encouraged! This is a great time to connect with faculty and professional advisors regarding summer and/or fall classes, building an educational plan, and any other advising questions you may have. Please look below for a list of other services that you can access on Advising Day:

- Career exploration
- Transfer and Career Technical advising
- Campus resources (ODE), tutoring, Placement & Testing & many more!

Advising Day is your opportunity to work directly with a faculty advisor or Educational Planner, ask questions, and plan your educational path at GRC. I hope that you choose to take advantage of this opportunity!

Buttons at the bottom of the dialog include: **Send Message**, **Preview Message**, **Send Sample**, and **Cancel**. A blue arrow points from the 'Send Message' button in the dialog to the 'Send Message' button in the table's action menu.

## When Meeting with Advisees

Student appointments will be listed on your outlook Calendar and in the “Upcoming Appointments” que on your “Appointments” tab on the “Staff Home” page:

GREEN RIVER COLLEGE

Navigate360 | STUDENT SUCCESS

Staff Home

Students Appointments My Availability Appointment Queues Appointment Requests

Upcoming Appointments

Care Unit: All Care Units

Actions	DATE/TIME	ATTENDEE	SERVICE	COMMENT	MEETING TYPE	REPORT FILED?	DETAILS	PRE APPT QUESTIONS
<input type="checkbox"/>	1/1 12/18/2024 12:00pm - 12:30pm PT	<a href="#">Gator, Slater</a>	Meet with My Academic Advisor		Virtual	Not Yet.	<a href="#">Details</a>	N/A

Reporting

Recent Appointments Recent Reports You Created

Recent Appointments

Care Unit: All Care Units

Profile Picture

Actions

I want to...

[Issue an Alert](#)

[Create a New Student](#)

Review student's history before meeting.

Before you meet with a student, please review their profile and history to get a sense of who they are their journey at Green River. You can follow the student’s name from the above que to review their profile:

GREEN RIVER COLLEGE

Navigate360 | STUDENT SUCCESS

Staff Home

Students Appointments My Availability Appointment Queues Appointment Requests

Upcoming Appointments

Care Unit: All Care Units

Actions	DATE/TIME	ATTENDEE	SERVICE	COMMENT	MEETING TYPE	REPORT FILED?	DETAILS	PRE APPT QUESTIONS
<input type="checkbox"/>	1/1 12/18/2024 12:00pm - 12:30pm PT	<a href="#">Gator, Slater</a>	Meet with My Academic Advisor		Virtual	Not Yet.	<a href="#">Details</a>	N/A

Reporting

Recent Appointments Recent Reports You Created

Recent Appointments

Care Unit: All Care Units

Profile Picture

Actions

I want to...

[Issue an Alert](#)

[Create a New Student](#)

GREEN RIVER COLLEGE Impersonating Megan Reiser

Navigate360 | STUDENT SUCCESS ? ⌵ 👤

# Slater Gator

**Overview** | Success Progress | History | Pre-Enrollment History | Courses | Major Explorer | Academic Plan | More ▾

Course Grade D/F	Repeated Courses	Withdrawn Courses	Missed Success Markers	Cumulative GPA
1 ▾	0	0	0	0.00 ▾
Total Credits Earned	Credit Completion % at this Institution	Predicted Support Level		
0.00	0%	Unpredicted		

**Overview**


**Academic Transfer DTA**  
Associate in Arts  
Green River College

**Student ID**  
202202594

**Classification**  
Freshman

**Most Recent Enrollment**  
FALL 2024

**Additional Roles**  
[Advisor](#)

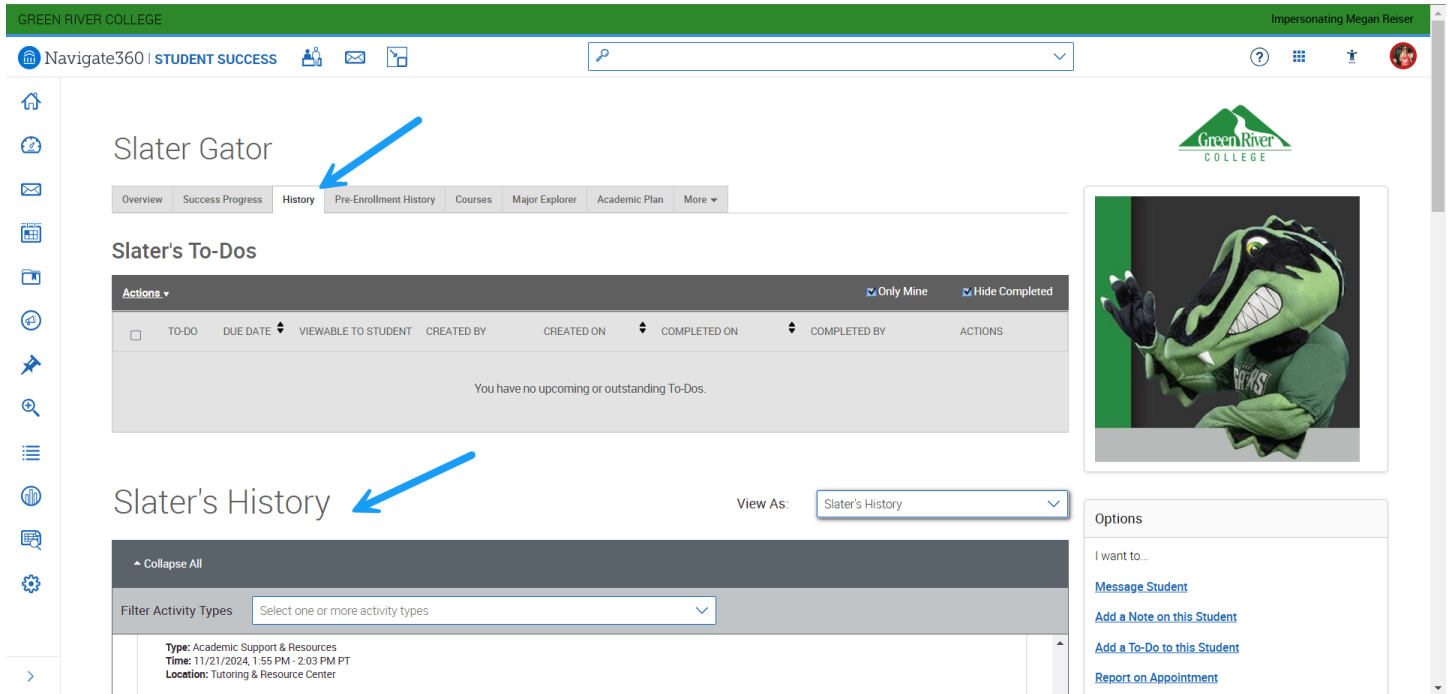


**Options**

I want to...

- [Message Student](#)
- [Add a Note on this Student](#)
- [Add a To-Do to this Student](#)
- [Report on Appointment](#)

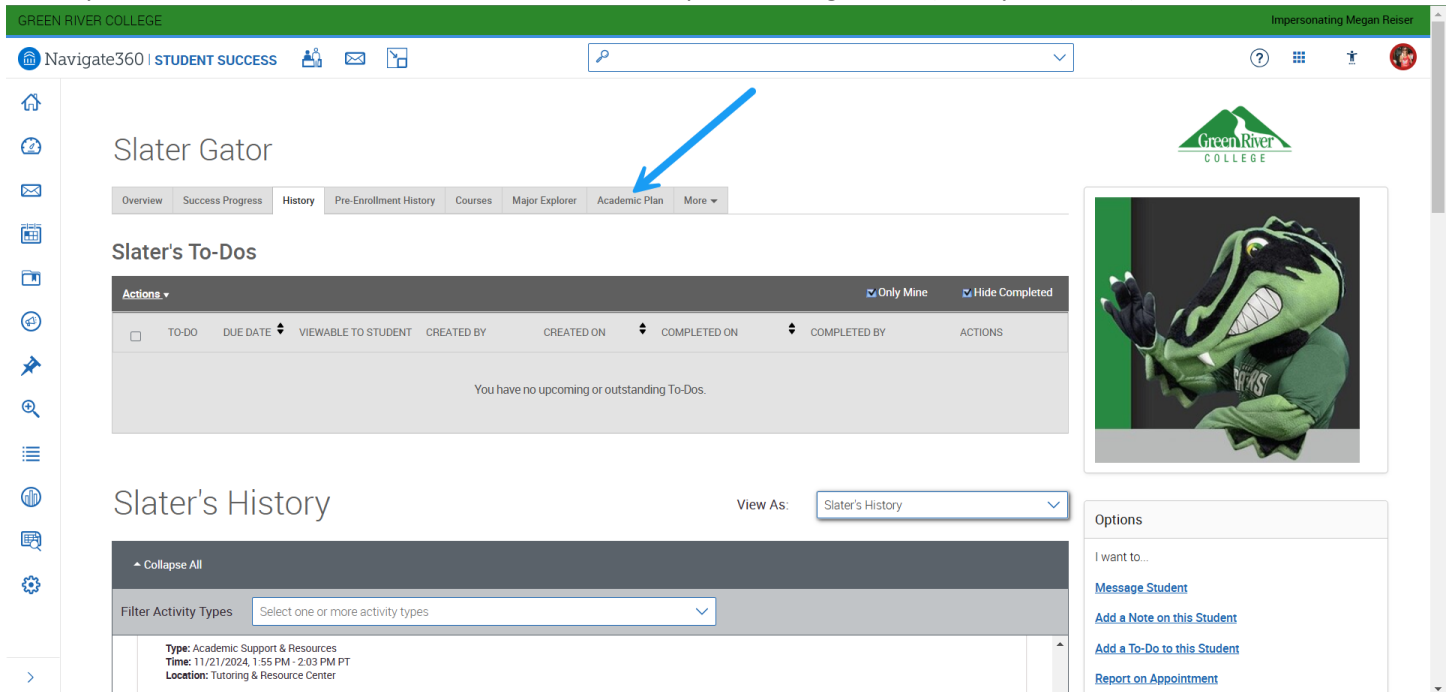
The scroll through student's history tab will show past appointments, alerts, cases, and check-ins for the student. This will give you a sense of where and who has provided advising in the past, as well as any course concerns that may exist currently in past for the student.



Assess academic planning with student.

Review Academic Plan in Navigate

When you meet with the student, review their academic plan in Navigate360 (if they have one).



Use this plan to help the student select courses for the upcoming term. If they do not have an academic plan, recommend they meet with a professional advisor in the appropriate advising office. You should see a Professional Advisor listed on the student's profile. Scroll towards the bottom of the profile to view the student's "Success Team" which includes assigned Advisors.

Run AAR to review.

Check the student's progress on their Academic Advisement Report in ctLink. You can review this report by following the 'Academic Advisement Report' link that is half way down the student profile in Navigate360.

The screenshot displays the Navigate360 interface for a student profile. The top navigation bar includes the college name, user name, and search bar. The main content area is divided into several sections:

- Favorite Resources:** None
- Categories:** A list of categories including 'Academic Standing: Good Academic Standing', 'Admitted to BAS Accounting', 'Admitted to BAS Program', 'Completed Plan - Academic Transfer DTA', 'Completed Plan - Fine Arts: Art AA', and 'Completed Plan - Math Education DTA/MRP'. A search bar is present above the list.
- Current Alerts:** Empty
- Active Appt. Campaigns:** Student is not involved in any active campaigns
- Links:** A section containing a link to the 'Academic Advisement Report', which is highlighted with a blue box and a '2'.
- Student Info:** Student ID: 202202594, Age: 34, DOB: 05/01/1990, Address: 12401 SE 320th St, Auburn, WA 98092-3622, Email: [gettingstarted@greenriver.edu](mailto:gettingstarted@greenriver.edu), Cell: 000-000-0000

You must be signed into ctLink for this link to work. If the link prompts you to sign in to ctLink, sign in, and then go back to Navigate360 and follow the link again. If the link is still not working, try right clicking on the link, select "Copy Link" and then paste it into a new window.

When the link opens to ctcLink you should see the “Request Advisement Report” page with the student’s ID populated:

Request Advisement Report

Find an Existing Value | Add a New Value

**Search Criteria**

\*ID: 000000000

\*Academic Institution: WA100

Report Type: ADV

Report Date: [ ]

Report Sequence: [ ]

Report Identifier: begins with [ ]

User ID: begins with [ ]

Date Processed: [ ]

Report Status: [ ]

Case Sensitive

Search Clear Basic Search Save Search Criteria

Find an Existing Value | Add a New Value

PRODUCTION

Hit Search. If the student has an existing Academic Advisement Report, it will be listed or come up as a result of the search. If they do not, select “add a new value” tab and then click the “add” button to generate one.

Request Advisement Report

Find an Existing Value | **Add a New Value**

\*ID: 000000000

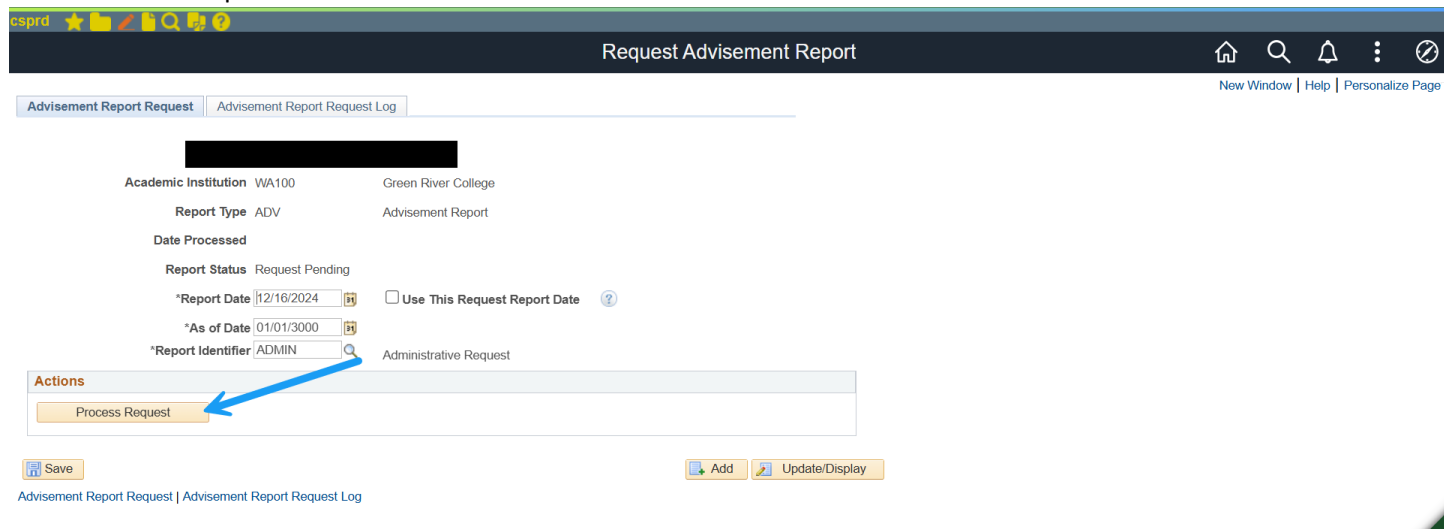
\*Academic Institution: WA100

\*Report Type: ADV

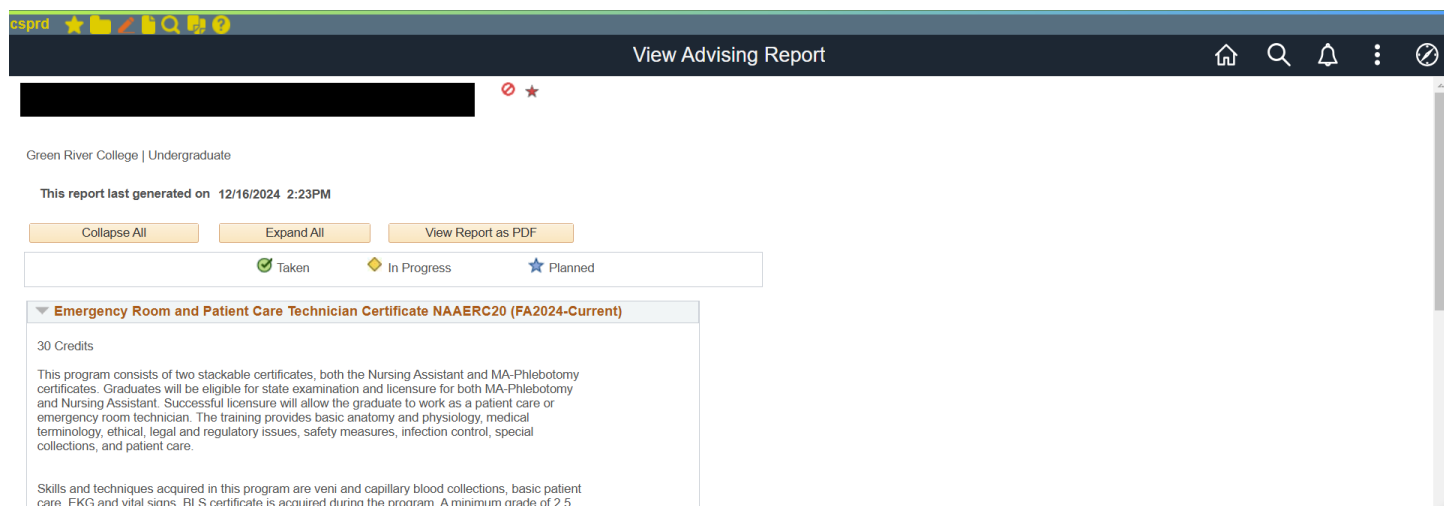
Add

Find an Existing Value | Add a New Value

### Select Process Request.



The Academic Advisement Report will generate.



Direct student to change program plan if needed.

Both the Academic Advisement Plan and the Student Profile in Navigate360 will show the student's current program plan. If the program plan is wrong or needs to be changed, please direct the student to submit a [Program Change Request](#) with the Office of the Registrar.

**Slater Gator**

Overview | Success Progress | History | Pre-Enrollment History | Courses | Major Explorer | Academic Plan | More

Course Grade D/F	Repeated Courses	Withdrawn Courses	Missed Success Markers	Cumulative GPA
1	0	0	0	0.00
Total Credits Earned	Credit Completion % at this Institution	Predicted Support Level		
0.00	0%	Unpredicted		

**Program Plan**

Academic Transfer DTA  
Associate in Arts  
Green River College

Student ID  
202202594

Classification  
Freshman

Most Recent Enrollment  
FALL 2024

Additional Roles  
[Advisor](#)

Options

I want to...

- [Message Student](#)
- [Add a Note on this Student](#)
- [Add a To-Do to this Student](#)
- [Report on Appointment](#)

Direct student to fill out the Intent to Graduate Form if they are within their final 2 quarters. When reviewing the student’s Academic Advisement Plan, if they are within two quarters of completing their plan, please direct the student to submit their [Intent to Graduate form](#) with the Office of the Registrar.

Talk to the student about their funding source.

If struggling to pass courses, refer student to their funding source to ensure they take steps to maintain funding. You can review students progress markers in the blue box at the top of their profile.

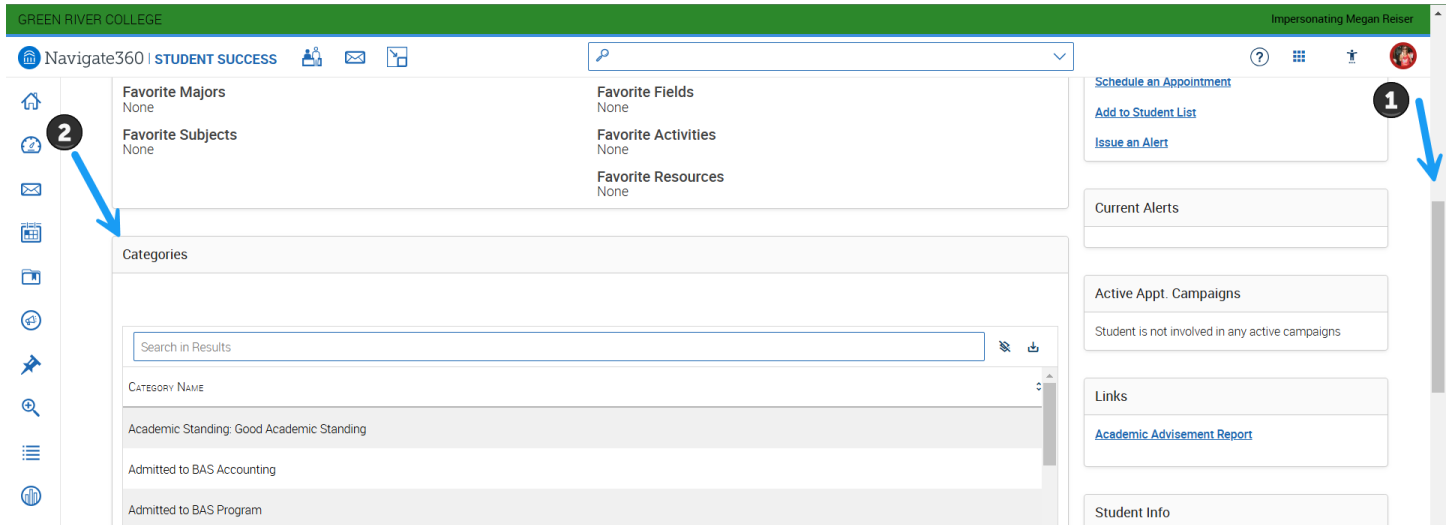
**Slater Gator**

Overview | Success Progress | History | Pre-Enrollment History | Courses | Major Explorer | Academic Plan | More

Course Grade D/F	Repeated Courses	Withdrawn Courses	Missed Success Markers	Cumulative GPA
1	0	0	0	0.00
Total Credits Earned	Credit Completion % at this Institution	Predicted Support Level		
0.00	0%	Unpredicted		

If the student appears to be struggling, scroll down the profile to review their categories and identify any categories that show a funding source. These include:

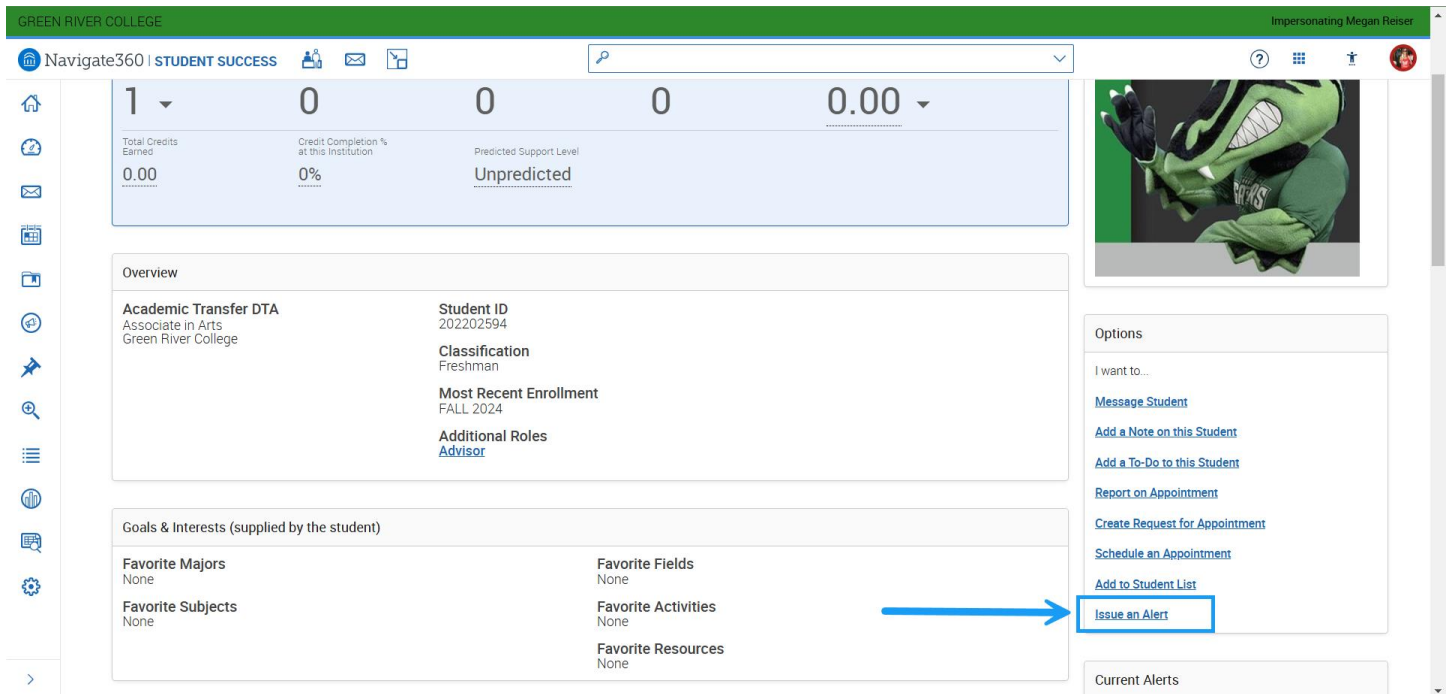
- Financial Aid Categories
- Running Start Categories
- Military Affiliated Categories
- Work Force Categories



Encourage the student to connect with their funding source to ensure that they will continue to receive funding.

Use Ad-Hoc Alerts to refer students to resources.

From the student profile, you can submit Ad-Hoc Alerts by clicking “Issue An Alert.”



Use this feature to submit a referral to a campus resource, or campus funding source, or an academic alert for the student. Comments will not be visible to students but will be visible to other Navigate360 users. Be sure to click submit after completing the alert.

### ISSUE ALERT ✕

Student Slater Gator

Please select a reason

Is this associated with a specific class?

Additional Comments

Please enter a comment.

- Attendance and/or Participation Concern
- High Five!
- Missing Coursework and/or Low Grades
- Other - Please Provide Details
- Recommend Course Withdrawal
- Referral - Affinity/Peer Group Resources
- Referral - Benefits Hub/Basic Needs
- Referral - Career Services

Cancel **Submit**

## Take an Appointment Summary to record your meeting.

From your “Staff Home” select “Appointments.” Tick the box next to the appointment you are ready to summarize.

GREEN RIVER COLLEGE

Navigate360 | STUDENT SUCCESS

Staff Home

Students Appointments My Availability Appointment Queues Appointment Requests

Upcoming Appointments

Care Unit: All Care Units

Actions	DATE/TIME	ATTENDEE	SERVICE	COMMENT	MEETING TYPE	REPORT FILED?	DETAILS	PRE APPT QUESTIONS
<input checked="" type="checkbox"/>	1/1 12/18/2024 12:00pm - 12:30pm PT	Getor, Slater	Meet with My Academic Advisor		Virtual	Not Yet.	<a href="#">Details</a>	N/A

Reporting

Recent Appointments Recent Reports You Created

Recent Appointments

Care Unit: All Care Units

Profile Picture

Actions

I want to...

[Issue an Alert](#)

[Create a New Student](#)

From the “Actions” menu, select “ Add Appointment Summary.”

GREEN RIVER COLLEGE

Navigate360 | STUDENT SUCCESS

Staff Home

Students Appointments My Availability Appointment Queues Appointment Requests

Upcoming Appointments

Care Unit: All Care Units

Actions	DATE/TIME	ATTENDEE	SERVICE	COMMENT	MEETING TYPE	REPORT FILED?	DETAILS	PRE APPT QUESTIONS
<ul style="list-style-type: none"> <li>Send Message</li> <li>Add Appointment Summary</li> <li>Issue Alert</li> <li>Cancel Appointment</li> </ul>	12/18/2024 12:00pm - 12:30pm PT	Getor, Slater	Meet with My Academic Advisor		Virtual	Not Yet.	<a href="#">Details</a>	N/A

Reporting

Recent Appointments Recent Reports You Created

Recent Appointments

Care Unit: All Care Units

Profile Picture

Actions

I want to...

[Issue an Alert](#)

[Create a New Student](#)

https://greenriver.campus.eab.com/home#

The appointment report will open. Please complete the radio buttons, and add comments as you see fit in the Appointment Summary box. Comments will be visible to the student.

### APPOINTMENT REPORT FOR SLATER GATOR

#### Appointment Details

Meet with My Academic Advisor  
12/18/2024 12:00pm - 12:30pm PT

Care Unit  
Advising

Location  
Marv Nelson Science Learning Center

Service  
MEET WITH MY ACADEMIC ADVISOR

Course  
Start typing to search all courses

Meeting Type  
VIRTUAL

Date of visit  
12/18/2024

Meeting Start Time  
12:00pm

Meeting End Time  
12:30pm

All times listed are in Pacific Time (US & Canada).

#### Summary Details For Slater Gator

Topics Discussed

Goals for next session

Referrals

Recommendations/Other

Follow up advising appointment recommended  Yes  No  N/A

Student was advised to apply for graduation  Yes  No  N/A

Advisor reassignment requested  Yes  No  N/A

Student is exploring program or career goals  Yes  No  N/A

Student has an updated academic plan  Yes  No  N/A

Student is having academic difficulty  Yes  No  N/A

#### Appointment Summary

Paragraph **B** *I* @ ::= v ;:= v ≡ v ↶ ↷

Attachments

Be sure to scroll down and save the appointment summary:


Select meeting type


Date of visit  
12/18/2024

Meeting Start Time 12:00pm to Meeting End Time 12:30pm

All times listed are in Pacific Time (US & Canada).

**Attendees**

 **Kelsey Denton**  
Administration, Advisor, Professor, Super User  
 Attended

 **Slater Gator**  
Advisor, Student  
 Attended

Checkin to Checkout


**Suggested Followup**  
This will be saved on the report as a suggestion. No appointment will be created.  
Date Time

Cancel **Save this Report**

**Attachments**  
Attach File  
Choose File No file chosen

**Actions**  
I want to...  
[Issue an A](#)  
[Create a N](#)  
[Upload Pr](#)

**Quick Lin**  
Take me to  
[Schedule](#)  
[Create an](#)  
[Record Cl](#)  
[School Int](#)  
[Download](#)  
Campaign  
[Appointm](#)

**Upcomin**  
 [Me](#)  
12:00pm  
<https://us>

## Appendix A: Faculty Advisor Appointment Checklist

### Before Meeting with Advisees

- Review Advisee List and submit any changes.
- Sync Calendar in Navigate360 if you've not already done so.
- Establish Availability for Appointments.
- Send a message to advisees inviting them to meet with you.
- Once appointments are made, Review student's history before meeting.

### When Meeting

- Assess academic planning with student.
- Review Academic Plan in Navigate
- Run AAR to review.
- Direct student to change program plan if needed.
- Direct student to fill out the Intent to Graduate Form if they are within their final 2 quarters.
- Talk to the student about their funding source. If struggling to pass courses, refer student to their funding source to ensure they take steps to maintain funding.
- Use Ad-Hoc Alerts to refer students to resources.

### After the Meeting

- Take an Appointment Summary to record your meeting.

## **2.G.6 EV.#4 / Section 4**

## Advising Model Current

# Current Advising Model 2025

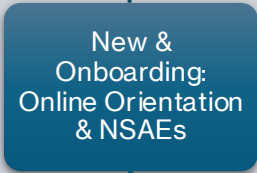
## Getting Started outcomes:

- Clarify degree goals
- Connect with funding and resources
- Confirm placement
- Assist with next steps

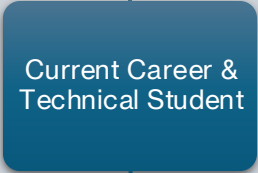
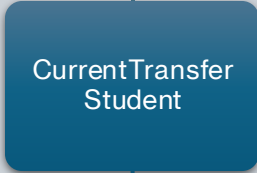


## Onboarding & Orientation outcomes:

- Online Orientation: welcome and provide overview of Green River College
- New Student Advisement and Enrollment (NSAE): clarify degree and program goals, overview of enrollment / class schedule creation, training on student technology resources, assignment to advisor. Register for first term

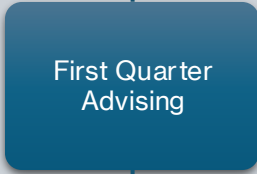


Assignment to advisor(s) based on Area of Interest and/or program



## First Quarter Advising outcomes (with professional advisor or faculty advisor if CTE):

- Clarify degree goals & pathways
- Co-create academic plan
- Connect to campus resources
- Assignment to faculty advisors in area of interest/program pathway



## Advisement through completion outcomes

- Connect with advising team at quarterly Advising Day event for academic plan revisions, academic navigational support, university admissions help and completion planning



## **2.G.6 EV.#5 / Section 5**

## Sample advisement appointment Log

The following pages show only the top rows and first 10 columns of the Advisement Appointment Log. To view the full file, please refer to separated Appendix

Student Categories	Tags	Majors	Classification	Assigned Staff	Cumulative GPA	Initiated	ctcLink	Checklists	Math Placement	Complete	Admit Term
New Studen	Busin	Comput	Other (WINTER	Boyd, Lady Ivor	2.77				Eligible for MATH 97		
New Studen	Busin	Comput	Other (WINTER	Boyd, Lady Ivor	2.77				Eligible for MATH 97		
Tuition Hold - Pos:	Academ	Other	(WINTER	Arsenio, Aileen	0	EGR068			Eligible: Math& 141/147 and		2257
First Genera	Skille	Data An	Other (WINTER	Davidson, Amy	2	EGR070					2241
New Studen	STEM	Bio/Env	Other (WINTER	Boyd, Lady Ivor	3.29	EGR032			Eligible for MATH& 151 or MA		2253
SFA Required,Gen	Fine Art	Other	(SPRING 2025)		1.69	AGRUPC			Eligible: Math& 141/147 and 107/146 See		
First Genera	STEM	Enginee	Other (WINTER	Boyd, Lady Ivor	0				Eligible: Math& 107/146/131		2247
First Genera	Unsu	Aviation	Other (SPRING	Davidson, Amy	2.39	EGR068			Eligible: Math& 107/146 and		2253
Academic S	STEM	Academ	Other (WINTER	Chang, Michael	2.59				Eligible for MATH& 151 or MA		2237
General Populatio	Academ	Other	(WINTER	Cunnion, Katie	2.07	EGR028; EGR033; EGR068			Eligible: Math& 107/146 and		2251
Grad to Gatr	Healt	Pre-Nur	Other (WINTER	Giakoumatos, S	3.85	EGR042			Eligible for MATH 97		2257
Academic S	STEM	Comput	Other (WINTER	Boyd, Lady Ivor	2.43	EGR042					2253
General Populatio	Enginee	Other	(WINTER	Boyd, Lady Ivor	0	EGR072			Eligible for MATH& 142		2261
General Populatio	Enginee	Other	(WINTER	Boyd, Lady Ivor	0	EGR072			Eligible for MATH& 142		2261
General Pop	Skille	Accounting	AAA						Eligible for MATH 97		2261
Tuition Hold	Unsu	Pre-Nur	Other (WINTER	Chicana Romer	2.78	EGR072			Eligible for MATH& 141+31		2247
General Pop	Healt	Pre-Nur	Other (FALL 20	Giakoumatos, S	2.7	EWB031			Eligible for MATH 70		2247
Open Finan	STEM	Enginee	Other (WINTER	Boyd, Lady Ivor	1.98	EGR064			Eligible for MATH& 151 or MA		2261
Academic S	STEM	Academ	Other (WINTER	Chang, Michael	2.77	EGR072			Eligible for MATH& 141		2247
General Populatio	Academ	Other	(WINTER	Boyd, Lady Ivor	4				Eligible: Math& 107/146/131		2257
First Genera	STEM	Comput	Other (WINTER	Boyd, Lady Ivor	0				Eligible for MATH& 141+31		2261
First Generation,T	Academ	Other	(FALL 20	Giakoumatos, S	2.19	EGR032			Eligible for MATH& 141		2257
SFA Required,Firs	Academic	Transfer	DTA	Arsenio, Aileen	0						2257
General Pop	Healt	Academ	Other (WINTER	Poleski, Connie	3	EGR042			Eligible for MATH& 141		2241
First Generation,N	Comput	Other	(FALL 2025)		0.6				Eligible for MATH& 141+31		2257

# Advisement Appointment Report Template

# Schedule Appointment

## Filters

### Care Unit

### Location

### Service

### Course

### Meeting Type

### Comments

### Select a Date

December 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

You must first choose a Care Unit before adding any additional data in this form.

## Appointment Details

### Care Unit

### Location

### Service

### Course

### Meeting Type

### Date of visit

## Appointment Summary

Paragraph **B** *I* | @ | := | ½ := | ≡ | ↶ ↷



An appointment will be created after you submit this report. If a Meeting End Time is not entered, this will default to the time you Save this Report.

# Advising Appointment Check In Template

Location

Career and Advising Center

Enter Student Name

Include Prospects from Recruitment Success

Scheduled Appointments

[Scheduling Grid](#)

[Drop-In Appointments](#) Refreshed Today 12:03pm

[Scheduled Appointments](#)

Care Unit: Advising

Service: All Services

Upcoming Appointments

Actions	
<input type="checkbox"/>	BEGINNING IN DA

In Progress Appointments

Actions
---------

## Advising Appointment Scheduler (ex)

# Schedule Appointment

## Filters

### Care Unit

### Location

### Service

### Course

### Meeting Type

### Comments

### Select a Date

December 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## Faculty Advisor Navigatee360 Parameters

Area of Interest	Plan	Which Students?	Advisor	Responsible for Assignment?	Case Load-Fall 2025
Business & Entrepreneurship	Realtime Transcription, AAA Court Reporting & Captioning-Scopist/Text Editor Certificate Realtime Reporting: Court Reporting & Captioning, BAS		TBD	Automated	
Business & Entrepreneurship	Legal Administrative Assistant, AAA		Lea Ann Simpson	Automated	
Business & Entrepreneurship	Medical Office Administration, AAA Medical Coding and Reimbursement Specialist Certificate Medical Front Office Certificate Medical Office Manager Certificate		Shannon Sharpe	Automated	
Business & Entrepreneurship	Accounting, AAA Accounting Certificate Accounting Clerk Certificate	A-J	Pat Carter	Amy Davidson	58
Business & Entrepreneurship	Accounting, AAA Accounting Certificate Accounting Clerk Certificate	K-Z	Jeanette Fohn	Amy Davidson	42
Business & Entrepreneurship	Business Management, AAA Business Management-Business Analytics Certificate Business Management-Business Foundations Certificate Business Management-Management and Supervision Certificate Business Management-Marketing and Sales Certificate Business Management-Retail Management Certificate	A-G	Daniel deWolff	Amy Davidson	69
Business & Entrepreneurship	Business Management, AAA Business Management-Business Analytics Certificate Business Management-Business Foundations Certificate Business Management-Management and Supervision Certificate Business Management-Marketing and Sales Certificate Business Management-Retail Management Certificate	H-M	Sean McKeague	Amy Davidson	73
Business & Entrepreneurship	Business Management, AAA Business Management-Business Analytics Certificate Business Management-Business Foundations Certificate Business Management-Management and Supervision Certificate Business Management-Marketing and Sales Certificate Business Management-Retail Management Certificate	N-Z	Jean-Paul Yafali	Amy Davidson	43
Business & Entrepreneurship	Business Management, AAA Business Management-Business Analytics Certificate Business Management-Business Foundations Certificate Business Management-Management and Supervision Certificate Business Management-Marketing and Sales Certificate Business Management-Retail Management Certificate		Taliesha Garrett	Amy Davidson	31
Business & Entrepreneurship	Administrative Assistant, AAA Business Applications Specialist, AAA Administrative Assistant Certificate Administrative Assistant-Data Entry Certificate Administrative Assistant-File Clerk Certificate Administrative Assistant-Office Support 1 Certificate Administrative Assistant-Office Support 2 Certificate Administrative Assistant-Records Information Clerk Certificate Business Applications for Small Business Certificate Business Applications Specialist Certificate	A-M	Lori Fishburn	Amy Davidson	25
Business & Entrepreneurship	Administrative Assistant, AAA Business Applications Specialist, AAA Administrative Assistant Certificate Administrative Assistant-Data Entry Certificate Administrative Assistant-File Clerk Certificate Administrative Assistant-Office Support 1 Certificate Administrative Assistant-Office Support 2 Certificate Administrative Assistant-Records Information Clerk Certificate Business Applications for Small Business Certificate Business Applications Specialist Certificate	N-Z	Lea Ann Simpson	Amy Davidson	8

Education	<p>Early Childhood Education, AAS                  Early Childhood Education and Diversity Studies, AAS-T                  Early Childhood Education Paraeducator, AAS-T                  Early Childhood Education (Statewide) Certificate                  Early Childhood Education (Statewide) Initial Certificate                  Early Childhood Education Certificate                  Early Childhood Education Certificate of Specialization Administration (Statewide) Certificate                  Early Childhood Education Certificate of Specialization-Family Child Care (Statewide) Certificate                  Early Childhood Education Certificate of Specialization-General (Statewide) Certificate                  Early Childhood Education Certificate of Specialization-Home Visiting and Family Engagement (Statewide) Certificate                  Early Childhood Education Certificate of Specialization-Infants and Toddlers (Statewide) Certificate                  Early Childhood Education Certificate of Specialization-Outdoor Learning for Young Children (Statewide) Certificate                  Early Childhood Education Certificate of Specialization-School Age Care (Statewide) Certificate                  Early Childhood Education Paraeducator - Initial Certificate                  Early Childhood Education Paraeducator State Certificate                  Early Childhood Education-Montessori Education Certificate</p>	TBD	<p>Andee Church                  Leslie Kessler                  Roberta Kim</p>	Amy Davidson	
Science, Technology, Engineering & Math	<p>PROGRAM MANAGER: Niki Nelson                  Cybersecurity and Networking, AAS-T                  Information Technology-Cloud Fundamentals Certificate                  Information Technology-Foundations Certificate                  Information Technology-Fundamentals Certificate                  Information Technology-Scripting Fundamentals Certificate                  Information Technology-Security Fundamentals Certificate</p>	A-C	Alan Carter	Amy Davidson	86
Science, Technology, Engineering & Math	<p>PROGRAM MANAGER: Niki Nelson                  Cybersecurity and Networking, AAS-T                  Information Technology-Cloud Fundamentals Certificate                  Information Technology-Foundations Certificate                  Information Technology-Fundamentals Certificate                  Information Technology-Scripting Fundamentals Certificate                  Information Technology-Security Fundamentals Certificate</p>	D-G	Ed Goad	Amy Davidson	59
Science, Technology, Engineering & Math	<p>PROGRAM MANAGER: Niki Nelson                  Cybersecurity and Networking, AAS-T                  Information Technology-Cloud Fundamentals Certificate                  Information Technology-Foundations Certificate                  Information Technology-Fundamentals Certificate                  Information Technology-Scripting Fundamentals Certificate                  Information Technology-Security Fundamentals Certificate</p>	H-K	Krish Mahadevan	Amy Davidson	81
Science, Technology, Engineering & Math	<p>PROGRAM MANAGER: Niki Nelson                  Cybersecurity and Networking, AAS-T                  Information Technology-Cloud Fundamentals Certificate                  Information Technology-Foundations Certificate                  Information Technology-Fundamentals Certificate                  Information Technology-Scripting Fundamentals Certificate                  Information Technology-Security Fundamentals Certificate</p>	L-M	Kindra Schuller	Amy Davidson	57
Science, Technology, Engineering & Math	<p>PROGRAM MANAGER: Niki Nelson                  Cybersecurity and Networking, AAS-T                  Information Technology-Cloud Fundamentals Certificate                  Information Technology-Foundations Certificate                  Information Technology-Fundamentals Certificate                  Information Technology-Scripting Fundamentals Certificate                  Information Technology-Security Fundamentals Certificate</p>	N-R	Vance Graham	Amy Davidson	65

Science, Technology, Engineering & Math	PROGRAM MANAGER: Niki Nelson Cybersecurity and Networking, AAS-T Information Technology-Cloud Fundamentals Certificate Information Technology-Foundations Certificate Information Technology-Fundamentals Certificate Information Technology-Scripting Fundamentals Certificate Information Technology-Security Fundamentals Certificate	S-T	Peter Turylo	Amy Davidson	
Science, Technology, Engineering & Math	PROGRAM MANAGER: Niki Nelson Cybersecurity and Networking, AAS-T Information Technology-Cloud Fundamentals Certificate Information Technology-Foundations Certificate Information Technology-Fundamentals Certificate Information Technology-Scripting Fundamentals Certificate Information Technology-Security Fundamentals Certificate	U-Z	Clint Sizemore	Amy Davidson	
Science, Technology, Engineering & Math	Data Analytics and Software Development AAS-T	A-G	Josh Archer	Amy Davidson	
Science, Technology, Engineering & Math	Data Analytics and Software Development AAS-T	H-M	Tyler Shrock	Amy Davidson	
Science, Technology, Engineering & Math	Data Analytics and Software Development AAS-T	N-S	Tina Ostrander	Amy Davidson	
Science, Technology, Engineering & Math	Data Analytics and Software Development AAS-T	T-Z	Suan Uland	Amy Davidson	
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	Carpentry Technology Certificate Carpentry Technology Pre-Apprenticeship Certificate Carpentry Technology-Concrete Forming and Placement Certificate Carpentry Technology-Framing Level 1 Certificate Carpentry Technology-Framing Level 2 Certificate Carpentry Technology-Residential Interior and Exterior Finish Certificate		Robert Bean	Automated	
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	Aerospace and Advanced Manufacturing: Principles of Precision Machining 1 Certificate Aerospace and Advanced Manufacturing: Principles of Precision Machining 2 Certificate Machining and Manufacturing – Additive Manufacturing Technology Certificate Machining and Manufacturing Technology Certificate	PM Class	Brad Chin	Amy Davidson	
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	Aerospace and Advanced Manufacturing: Principles of Precision Machining 1 Certificate Aerospace and Advanced Manufacturing: Principles of Precision Machining 2 Certificate Machining and Manufacturing – Additive Manufacturing Technology Certificate Machining and Manufacturing Technology Certificate	AM Class	Joel Perdue	Amy Davidson	
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	Mechatronics Technician, AAS Mechatronics Theory and Application, AAS-T Maintenance Mechatronics 1 Certificate Maintenance Mechatronics 2 Certificate		William Sciacca	Automated	
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	Wastewater Technology, AAS Water Supply Technology, AAS Wastewater Technology-Municipal Wastewater Treatment Technology Certificate Water Distribution Technology Certificate		Eric Shea	Automated	
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	Automotive Brakes, Steering and Suspension Certificate Automotive Electrical Systems Certificate Automotive Engine Performance Certificate Automotive Heating and Air Conditioning Certificate Automotive Transmission and Transaxle Certificate	A-M	David Lewis	Amy Davidson	
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	Automotive Brakes, Steering and Suspension Certificate Automotive Electrical Systems Certificate Automotive Engine Performance Certificate Automotive Heating and Air Conditioning Certificate Automotive Transmission and Transaxle Certificate	N-Z	Dan Sorenson	Amy Davidson	

77

44

52

57

38

19

Skilled Trades, Industrial Technology, Aviation, & Natural Resources	PROGRAM MANAGER: Affi Eyo Aviation Technology AAS - Commercial Pilot Aviation Technology AAS - Aviation Management Certificate: Aviation Operations Management Certificate Unmanned Aerial Vehicles Cyber Security Certificate: Unmanned Aerial Vehicles Digital Photography	Pilot A-L ; Airport Mangement	Francis Cantwell	Amy Davidson
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	PROGRAM MANAGER: Affi Eyo Aviation Technology AAS - Air Traffic Control Certificate: Air Traffic Control	Air Traffic Control	George Comollo	Amy Davidson
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	PROGRAM MANAGER: Affi Eyo Aviation Technology AAS - Commercial Pilot Aviation Technology AAS - Aviation Management Certificate: Airline Dispatcher Completion	M-Z; Airline Dispatch	Tad Henry	Amy Davidson
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	Natural Resources-Forestry, AAS Natural Resources-Geographic Information Systems, AAS Natural Resources-Park Management, AAS Natural Resources-Water Quality, AAS Natural Resources-Wildland Fire, AAS Natural Resources, AAS-T		Valishnavi Thakar	Amy Davidson
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	Natural Resources-Forestry, AAS Natural Resources-Geographic Information Systems, AAS Natural Resources-Park Management, AAS Natural Resources-Water Quality, AAS Natural Resources-Wildland Fire, AAS Natural Resources, AAS-T		Monica Paulson Priebe	Amy Davidson
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	Natural Resources-Forestry, AAS Natural Resources-Geographic Information Systems, AAS Natural Resources-Park Management, AAS Natural Resources-Water Quality, AAS Natural Resources-Wildland Fire, AAS Natural Resources, AAS-T		Josh Misenaar	Amy Davidson
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	Welding Technology, AAS Welding Technology – Advanced Arc Welding Certificate Welding Technology – Basic Arc and Flame Certificate Welding Technology – Intermediate Arc and Flame Certificate	Morning (Sec A LEC Weld 141, 142, 143, 194, 195, 196)	Benjamin Orr	Amy Davidson
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	Welding Technology, AAS Welding Technology – Advanced Arc Welding Certificate Welding Technology – Basic Arc and Flame Certificate Welding Technology – Intermediate Arc and Flame Certificate	Evening(Sec B LEC Weld 141, 142, 143, 194, 195, 196)	Scott Schreiber	Amy Davidson
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	Welding Technology, AAS Welding Technology – Advanced Arc Welding Certificate Welding Technology – Basic Arc and Flame Certificate Welding Technology – Intermediate Arc and Flame Certificate	Weekend (Sec C LEC Weld 141, 142, 143, 194, 195, 196)	Jacob Williams	Amy Davidson
Skilled Trades, Industrial Technology, Aviation, & Natural Resources	Welding Tech	Afternoon (Sec B LEC Weld 141, 142, 143, 194, 195, 196)	Justin Pitt	Amy Davidson
Social Science & Law	AAS-T Criminal Justice, Corrections - Cert.Law Enforcement - Cert.		Jashon Banks Sr	Automated
Social Science & Law	AAS-T Forensic Technology, Forensic & Fingerprint Tech C45, Forensic & Fingerprint Technology - Cert.		Michelle Williams	Automated
Healthcare & Wellness	BSN	A-H	Rebecca Allen	Nursing Program Manager
Healthcare & Wellness	BSN	I-R	Anna Drury	Nursing Program Manager
Healthcare & Wellness	BSN	S-Z	Garth Blackburn	Nursing Program Manager
Healthcare & Wellness	LPN	A-E	Candice Mihaila	Nursing Program Manager
Healthcare & Wellness	LPN	F-J	Jeanine Hatfield	Nursing Program Manager
Healthcare & Wellness	LPN	K-O	Tina Horner	Nursing Program Manager
Healthcare & Wellness	LPN	P-U	Megan Stevens	Nursing Program Manager
Healthcare & Wellness	LPN	V-Z	Kathryn Moninger	Nursing Program Manager

Need to add

Luu Phan	Nursing Instructor
Joel Perdue	Manufacturing Instructor
Kindra Schuller	Cybersecurity Instructor

Candice Mihaila	Nursing Instructor
Roberta Kim	Early Childhood Education Instructor
Vaishnavi Thakar	Natural Resources Instructor
Taliesha Garrett	Business, Marketing and Entrepreneurship Instructor

BAS Managers (self-managed coding)	Accounting - Nicote Wetters
	Cybersecurity - Katie Markham
	Data Analytics & SDEV - Andy Orr
	Aviation - Affie Eyo
	Natural Resources - Jessyka Williams
	Entrepreneurship & Marketing - Daniel DeWolff
Applied Management - Sean McKeague	

AOI	Program	Population	Faculty	Advisee Count Fall 2025
Fine Arts	Associate in Arts - DTA / Theater Arts	Concentration	Robin Bowles	10
Fine Arts	Associate in Arts - DTA / Exploratory	G-L	Kelly Eisenhour	9
Fine Arts	Associate in Arts - DTA / Music	Concentration	Sam Krahn	7
Fine Arts	Associate in Arts - DTA / Exploratory	U-Z	Ruth Mueller	2
Fine Arts	AFA- Creative Expression	Concentration	Sarah Dillon-Gilmartin	21
Fine Arts	AFA	E-H	Paul Metivier	21
Fine Arts	AFA	I-M	Tara Champion	7
Fine Arts	AFA- Art History	Concentration	Monica Bowen	19
Fine Arts	AFA	S-V	Gary Oliveira	7
Fine Arts	AFA	W-Z	Jessie Brugger	20
Humanities	Associate in Arts - DTA / Exploratory	A	Julian Baldemira Celorrio	6
Humanities	Associate in Arts - DTA / Exploratory	B	Jennifer Rohan	23
Humanities	Associate in Arts - DTA / Exploratory	C	Joanna Segal	14
Humanities	Associate in Arts - DTA / Exploratory	D	Amanda Chin	14
Humanities	Associate in Arts - DTA / Exploratory	E-F	Richard Barnes	2
Humanities	Associate in Arts - DTA / Global Studies & Philosophy	Concentration	Rebeka Ferreira	22
Humanities	Associate in Arts - DTA / Exploratory	H-I	Rachel Stuart	21
Humanities	Associate in Arts - DTA / Communication Studies	Concentration	Carel Neffenger	42
Humanities	Associate in Arts - DTA / Exploratory	K	Megan Reiser	9
Humanities	Associate in Arts - DTA / Film Studies	Concentration	William Scott	19
Humanities	Associate in Arts - DTA / Exploratory	M	Marjorie Mackenzie	7
Humanities	Associate in Arts - DTA / Exploratory	N	Devon Klein	8
Humanities	Associate in Arts - DTA / Exploratory	O	Siobhan Cheatham	1
Humanities	Associate in Arts - DTA / Hispanic Studies	Concentration	Erin Fernandez Mommer	13
Humanities	Associate in Arts - DTA / Exploratory	Q-R	Matthew Cullen	61
Humanities	Associate in Arts - DTA / Exploratory	S	Michael Macon	2
Humanities	Associate in Arts - DTA / Exploratory	T-U	Elnaz Parviz	8
Humanities	Associate in Arts - DTA / Asian Studies	Concentration	Joshua Kessler	16
Humanities	Associate in Arts - DTA / Exploratory	X-Z	Lisa Luengo	5
Science, Technology, Engineering & Math	Math Education - DTA		Samantha Smith	0
Science, Technology, Engineering & Math	Associate in Arts - DTA / Exploratory	A-B	Jason Counihan	0
Science, Technology, Engineering & Math	Associate in Arts - DTA / Exploratory	C-D	Rochelle Mitchell	13
Science, Technology, Engineering & Math	Associate in Arts - DTA / Exploratory	E-F	David Nelson	9
Science, Technology, Engineering & Math	Associate in Arts - DTA / Exploratory	G-H	Allison Beckwith	0
Science, Technology, Engineering & Math	Associate in Arts - DTA / Exploratory	I-J	Michele Wallace	1
Science, Technology, Engineering & Math	Associate in Arts - DTA / Exploratory	K-L	Michael Macon	2
Science, Technology, Engineering & Math	Associate in Arts - DTA / Exploratory	M	Lara Michaels	2
Science, Technology, Engineering & Math	Associate in Arts - DTA / Exploratory	N	Julissa Valenciano	0
Science, Technology, Engineering & Math	Associate in Arts - DTA / Exploratory	Q-P	Zachary Kourtakis	0
Science, Technology, Engineering & Math	Associate in Arts - DTA / Exploratory	S-T	Sarah Edwards	0
Science, Technology, Engineering & Math	Associate in Arts - DTA / Exploratory	U-V	Steven Black	0
Science, Technology, Engineering & Math	Associate in Arts - DTA / Exploratory	W-X	Shelley Pahlow	0
Science, Technology, Engineering & Math	Associate in Arts - DTA / Exploratory	Y-Z	Samantha Smith	0
Science, Technology, Engineering & Math	Associate in Computer Science, ACS DTA		Phillip Andrist	36
Science, Technology, Engineering & Math	Associate in Computer Science, ACS DTA		Raminderpal Gill	33
Science, Technology, Engineering & Math	Associate in Computer Science, ACS DTA		Seunghye Jang	31
Science, Technology, Engineering & Math	Associate in Computer Science, ACS DTA		Xiaoqian Ma	31
Science, Technology, Engineering & Math	Associate in Computer Science, ACS DTA		Anthony Smith	14
Science, Technology, Engineering & Math	Associate in Science - Track 1 / Biology DTA	A-J	Daniel Najera	27
Science, Technology, Engineering & Math	Associate in Science - Track 1/ Biol DTA	K-L	Nicole Feider	18
Science, Technology, Engineering & Math	Associate in Science - Track 1/Biol DTA	M-N	Neil Duldulao	32
Science, Technology, Engineering & Math	Associate in Science - Track 1	Q-R	Erica Ihrig	25
Science, Technology, Engineering & Math	Associate in Science - Track 1	S-T	Kathryn Hoppe	7
Science, Technology, Engineering & Math	Associate in Science - Track 1	U-V	Harmen Zijlstra	18
Science, Technology, Engineering & Math	Associate in Science - Track 1	Y-Z	Nicole Feider	18
Science, Technology, Engineering & Math	Associate in Science - Track 2	A-B	Phillip Andrist	36
Science, Technology, Engineering & Math	Associate in Science - Track 2	C-D	Raminderpal Gill	33
Science, Technology, Engineering & Math	Associate in Science - Track 2	E-F	Seunghye Jang	31
Science, Technology, Engineering & Math	Associate in Science - Track 2	G-H	Xiaoqian Ma	31
Science, Technology, Engineering & Math	Associate in Science - Track 2	I-K	Anthony Smith	14
Science, Technology, Engineering & Math	Associate in Science - Track 2	L-M	Michael Wood	33
Science, Technology, Engineering & Math	Associate in Science - Track 2	N-O	Jitendra Gangaram	4
Science, Technology, Engineering & Math	Associate in Science - Track 2	Q-R	Nelson Phouphakone	2
Science, Technology, Engineering & Math	Associate in Science - Track 2	S-T	Adrienne Battle	1
Science, Technology, Engineering & Math	Associate in Science - Track 2	U-V	Ajay Narayanan	18
Science, Technology, Engineering & Math	Associate in Science - Track 2	W-X	Brian Stubbs	17
Science, Technology, Engineering & Math	Associate in Science - Track 2	Y-Z	Chitra Solomonson	19
Social Science & Law	Associate in Arts - DTA / Exploratory	A-B	Thirid Andersen	19
Social Science & Law	Associate in Arts - DTA / Exploratory	C-D	Timothy Scharck	3
Social Science & Law	Associate in Arts - DTA / Exploratory	E-F	Yoav Duman	5
Social Science & Law	Associate in Arts - DTA / Psychology Concentration	G-H	Joy Crawford	26
Social Science & Law	Associate in Arts - DTA / Psychology Concentration	I-J	Jerald Marshall	21
Social Science & Law	Associate in Arts - DTA / Exploratory	K-L	Katherine Rogers	3
Social Science & Law	Associate in Arts - DTA / Exploratory	M-N	Sara Keene	8
Social Science & Law	Associate in Arts - DTA / Exploratory	O-P	Lindsey Smith	6
Social Science & Law	Associate in Arts - DTA / Exploratory	Q-R	David Norberg	6
Social Science & Law	Associate in Arts - DTA / Black Studies	S-T	Brazell Carter	5
Social Science & Law	Associate in Arts - DTA / Exploratory	U-V	Madeleine Aguilar Tessandori	10
Social Science & Law	Associate in Arts - DTA / Exploratory	W-X	Katherine Lawson Rogers	3
Social Science & Law	Associate in Arts - DTA / Exploratory	Y-Z	Michelle Danberg-Marshman	11
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	A	Vivek Bahl	12
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	B	Georgie Fehringer-Hicks	15
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	C	Madeleine Aguilar Tessandori	10
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	D	Jennifer Hoene	10
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	E	Walter Lowe	22
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	F	Michael Moreno	12
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	G	Georgie Fehringer-Hicks	15
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	H-I	Julie Moore	2
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Gender Studies	Concentration	Carolina Pittser	4
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	J	Richard Potsubay	1
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	K	Amanda Schaefer	0
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	L	Ian Sherman	0
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	M	Marcie Sims	8

Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	N-O	Anthony Warnke	2
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	W	Emily Beals	6
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	X-Y	Patrick Milian	14
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	P-Q	Ariadne Rooney	18
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	R	Ariel Wetzel	2
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	S	Anthony Warnke	2
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	T-U	Jen Yong Ho	6
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	V	Rochelle Mitchell	13
Unsure? Explore Academic & Career Options	Associate in Arts - DTA / Exploratory	Z	Marc Barrington	12
Business	Associate in Business-DTA	A-L	Mark Blaisdell	71
Business	Associate in Business-DTA	L-P	Samuel Le	60
Business	Associate in Business-DTA	Q-Z	Mary Jane Swenson	58
Accounting Transfer	Associate in Business-DTA		Jeanette Fohn	40
Healthcare & Wellness	Associate in PreNursing- DTA		Roland Vieira	11
Healthcare & Wellness	Associate in PreNursing- DTA		Jamie Harmon	42
Healthcare & Wellness	Associate in PreNursing- DTA		Phillip Kezele	39
Healthcare & Wellness	Associate in PreNursing- DTA		Leo Studach	59
Healthcare & Wellness	Associate in PreNursing- DTA		Johnathan Nuttall	46
Healthcare & Wellness	Associate in PreNursing- DTA		Laurie Centauri	46
Healthcare & Wellness	Associate in PreNursing- DTA		Jamie Vandette	27
Healthcare & Wellness	Associate in PreNursing- DTA		Betsabel Chicana	27

<b>Faculty Advisor</b>	<b>Fall 2025 Caseload</b>
Andresen, Third (Faculty Advisor)	5
Andrist, Phillip (Faculty Advisor)	17
Archer, Josh (Faculty Advisor)	32
Bahl, Vivek (Faculty Advisor)	2
Banks Sr, Jashon (Faculty Advisor)	38
Barnes, Ty (Faculty Advisor)	2
Barrington, Marc (Faculty Advisor)	3
Battle, Adrienne (Faculty Advisor)	4
Beals, Emily (Faculty Advisor)	5
Bean, Robert (Faculty Advisor)	29
Blackburn, Garth (Faculty Advisor)	1
Blaisdell, Mark (Faculty Advisor)	41
Boroughs, Kyle (Faculty Advisor)	1
Bowen, Monica (Faculty Advisor)	13
Bowles, Robin (Faculty Advisor)	5
Brugger, Jessie (Faculty Advisor)	23
Cantwell, Francis (Faculty Advisor)	71
Carter, Alan (Faculty Advisor)	52
Carter, Brazell (Faculty Advisor)	4
Carter, Patricia (Faculty Advisor)	19
Centauri, Laurie (Faculty Advisor)	25
Chin, Amanda (Faculty Advisor)	16
Chinn, Bradley (Faculty Advisor)	13
Church, Andee (Faculty Advisor)	94
Comollo, George (Faculty Advisor)	21
Crawford, Joy (Faculty Advisor)	8
Cruson, Adriana (Faculty Advisor)	3
Cullen, Matthew (Faculty Advisor)	20
Cullen, Matthew (Success Coach)	1
Cunnion, Katie (Faculty Advisor)	7
Danberg-Marshman, Michelle (Faculty Advi	1
Davidson, Amy (Faculty Advisor)	1
Denman, Philip (Faculty Advisor)	1
deWolff, Daniel (Faculty Advisor)	45
Dillon Gilmartin, Sarah (Faculty Advisor)	12
Drury, Anna (Faculty Advisor)	4
Duldulao, Neil (Faculty Advisor)	14
Duman, Yoav (Faculty Advisor)	5
Eisenhour, Kelly (Faculty Advisor)	4
Eyo, Affiong (Faculty Advisor)	3
Feider, Nicole (Faculty Advisor)	12
Fernandez Mommer, Erin (Faculty Advisor)	7
Ferreira, Rebeka (Faculty Advisor)	21
Fishburn, Lori (Faculty Advisor)	8
Fohn, Jeanette (Faculty Advisor)	21
Frye, Jacob (Faculty Advisor)	19

Gangaram, Jitendra (Faculty Advisor)	8
Gill, Raminderpal (Faculty Advisor)	17
Goad, Edrick (Faculty Advisor)	40
Graham, Vance (Faculty Advisor)	33
Harmon, Jamie (Faculty Advisor)	16
Hatfield, Jeanine (Faculty Advisor)	5
Henry, Tad (Faculty Advisor)	68
Higgins, Kirsten (Faculty Advisor)	7
Ho, Jen Yong (Faculty Advisor)	6
Hoene, Jennifer (Faculty Advisor)	16
Hoppe, Kathryn (Faculty Advisor)	6
Horner, Tina (Faculty Advisor)	10
Ihrig, Erica (Faculty Advisor)	11
Jang, Seunghye (Faculty Advisor)	18
Keene, Sara (Faculty Advisor)	5
Kessler, Joshua (Faculty Advisor)	12
Kessler, Leslie (Faculty Advisor)	58
Kezele, Phillip (Faculty Advisor)	18
Kikillus, Pamela (Faculty Advisor)	42
Kiuchi, Amy (Workforce Funding)	1
Klein, Devon (Faculty Advisor)	4
Krahn, Sam (Faculty Advisor)	3
Lawson Rogers, Katherine (Faculty Advisor)	3
Le, Samuel (Faculty Advisor)	32
Lewis, David (Faculty Advisor)	16
Lowe, Walter (Faculty Advisor)	3
Luengo, Lisa (Faculty Advisor)	8
Ma, Xiaoqian (Faculty Advisor)	13
Mackenzie, Marji (Faculty Advisor)	7
Mahadevan, Krishnan (Faculty Advisor)	30
Manzer, Mike (Faculty Advisor)	3
Marshall, Jerald (Faculty Advisor)	10
McKeague, Sean (Faculty Advisor)	35
Metivier, Paul (Faculty Advisor)	13
Michaels, Lara (Faculty Advisor)	3
Mihaila, Candice (Faculty Advisor)	4
Milian, Patrick (Faculty Advisor)	2
Misenar, Joshua (Faculty Advisor)	16
Mitchell, Rochelle (Faculty Advisor)	8
Moninger, Kathryn (Faculty Advisor)	2
Moore, Julie (Faculty Advisor)	9
Moreno, Michael (Faculty Advisor)	2
Mueller, Ruth (Faculty Advisor)	1
Najera, Daniel (Faculty Advisor)	7
Narayanan, Ajay (Faculty Advisor)	6
Navin, Patrick (Faculty Advisor)	7
Neffenger, Carel (Faculty Advisor)	22

Neil, Anna (Faculty Advisor)	1
Nelson, Niki (Faculty Advisor)	1
Norberg, David (Faculty Advisor)	5
Nuttall, Johnathan (Faculty Advisor)	25
Oliveira, Gary (Faculty Advisor)	3
Orr, Andrew (Faculty Advisor)	2
Orr, Benjamin (Faculty Advisor)	7
Ostrander, Tina (Faculty Advisor)	23
Parviz, Elnaz (Faculty Advisor)	4
Paulson Priebe, Monica (Faculty Advisor)	39
Phan, Luu (Faculty Advisor)	2
Phouphakone, Nelson (Faculty Advisor)	2
Pitt, Justin (Faculty Advisor)	14
Pittser, Carolina (Faculty Advisor)	11
Porras-Monroe, Melissa (Faculty Advisor)	14
Potsubay, Richard (Faculty Advisor)	2
Reiser, Megan (Faculty Advisor)	5
Rohan, Jennifer (Faculty Advisor)	10
Scharks, Tim (Faculty Advisor)	4
Schreiber, Scott (Faculty Advisor)	7
Schrock, Tyler (Faculty Advisor)	29
Schuller, Kindra (Faculty Advisor)	32
Sciacca, William (Faculty Advisor)	38
Scott, William (Faculty Advisor)	7
Segal, Jody (Faculty Advisor)	10
Sharpe, Shannon (Faculty Advisor)	33
Shea, Eric (Faculty Advisor)	6
Simpson, Lea Ann (Faculty Advisor)	7
Sims, Marcie (Faculty Advisor)	12
Sizemore, Clinton (Faculty Advisor)	22
Smith, Anthony (Faculty Advisor)	9
Smith, Lindsey (Faculty Advisor)	3
Solomonson, Chitra (Faculty Advisor)	9
Sorensen, Danyl (Faculty Advisor)	18
Stevens, Megan (Faculty Advisor)	6
Stubbs, Brian (Faculty Advisor)	6
Studach, Leo (Faculty Advisor)	30
Sturt, Andrew (Faculty Advisor)	2
Swenson, Maryjane (Faculty Advisor)	24
Thomason, Mark (Faculty Advisor)	5
Turylo, Peter (Faculty Advisor)	47
Uland, Susan (Faculty Advisor)	11
Vandette, Jamie (Faculty Advisor)	9
Vickery, Kristin (Faculty Advisor)	26
Vieira, Roland (Faculty Advisor)	23
Waagan, Terry (Faculty Advisor)	1
Warnke, Anthony (Faculty Advisor)	2

Wetter, Nicole (Faculty Advisor)	12
Wetzel, Ariel (Faculty Advisor)	3
Wilber, Ariadne (Faculty Advisor)	4
Williams, Jacob (Faculty Advisor)	5
Williams, Michelle (Faculty Advisor)	14
Wood, Michael (Faculty Advisor)	19
Yafali, JeanPaul (Faculty Advisor)	32
Allen, Rebeca (Faculty Advisor)	1
Andresen, Third (Faculty Advisor)	7
Andrist, Phillip (Faculty Advisor)	21
Archer, Josh (Faculty Advisor)	21
Bahl, Vivek (Faculty Advisor)	2
Banks Sr, Jashon (Faculty Advisor)	32
Barnes, Ty (Faculty Advisor)	2
Barrington, Marc (Faculty Advisor)	1
Battle, Adrienne (Faculty Advisor)	6
Beals, Emily (Faculty Advisor)	1
Bean, Robert (Faculty Advisor)	10
Blackburn, Garth (Faculty Advisor)	15
Blaisdell, Mark (Faculty Advisor)	25
Bowen, Monica (Faculty Advisor)	4
Bowles, Robin (Faculty Advisor)	5
Brugger, Jessie (Faculty Advisor)	10
Cantwell, Francis (Faculty Advisor)	37
Carter, Alan (Faculty Advisor)	36
Carter, Brazell (Faculty Advisor)	6
Carter, Patricia (Faculty Advisor)	14
Centauri, Laurie (Faculty Advisor)	14
Chapman, Stefanie (Faculty Advisor)	1
Cheatham, Siobhan (Faculty Advisor)	1
Chin, Amanda (Faculty Advisor)	6
Chinn, Bradley (Faculty Advisor)	4
Church, Andee (Faculty Advisor)	3
Comollo, George (Faculty Advisor)	7
Crawford, Joy (Faculty Advisor)	10
Cruson, Adriana (Faculty Advisor)	7
Cullen, Matthew (Faculty Advisor)	1
Cunnion, Katie (Faculty Advisor)	7
deWolff, Daniel (Faculty Advisor)	49
Dillon Gilmartin, Sarah (Faculty Advisor)	5
Drury, Anna (Faculty Advisor)	12
Duldulao, Neil (Faculty Advisor)	8
Duman, Yoav (Faculty Advisor)	5
Eisenhour, Kelly (Faculty Advisor)	4
Feider, Nicole (Faculty Advisor)	5
Fernandez Mommer, Erin (Faculty Advisor)	8
Ferreira, Rebeka (Faculty Advisor)	6

Fishburn, Lori (Faculty Advisor)	4
Fohn, Jeanette (Faculty Advisor)	17
Frye, Jacob (Faculty Advisor)	11
Gangaram, Jitendra (Faculty Advisor)	3
Gill, Raminderpal (Faculty Advisor)	10
Goad, Edrick (Faculty Advisor)	20
Graham, Vance (Faculty Advisor)	22
Harmon, Jamie (Faculty Advisor)	9
Hatfield, Jeanine (Faculty Advisor)	10
Henry, Tad (Faculty Advisor)	43
Higgins, Kirsten (Faculty Advisor)	3

**AOI**

**Area of Study**

Humanities/Fine Arts

STEM

Business

General Studies

STEM Majors

General Business Transfer, student athletes

Education, Exploratory

General Studies, Undecided

Social Science & Law, Exploratory

General Studies, Undecided, CRJ and Forensics

Health

Health

OTA, PTA prep and pre health

Trades, Technology, CTE

All CTE programs other than BAS and  
Forensics/CRJ

<b>Plan</b>	<b>Which Students?</b>	<b>Advisors</b>
AA-DTA (Last Name A - C), Humanities and Fine Arts Concentrations		Aileen Aresenio
AST - 1, AST - 2, ACS-DTA, MRPs		Lady Ivory Boyd
AB-DTA; ATHL		Teresa Regalado-Brannon
AA-DTA (Last Name D - N); Academic Undecided/Exploration	Alpha Split Ok	Michaela Vue
AA-DTA (Last Name O - Z); Academic Undecided/Exploration, AAS In Forensics and CRJ, Social Science Concentrations	Alpha Split Ok	Julie (Yulia) Davis
Academic Standard Students Suspension		Matthew Cullen
PRQ OTA/PTA, Tags Prereqs for Dental Hygiene and Ultrasound		Connie Poleski
PRQLPN, Pre-Nursing Transfer, CNA, Phlebotomy		Sophia Giakoumatos
All & Undecided Prof Tech		Amy Davidson
Non Degree Seeking or N/A		Advisor Center

**Staff Relationship**

Advisor

Advisor

Advisor

Advisor

Advisor

On leave - Mic

Faculty Advisor

Advisor

Advisor

Advisor

Advisor

Faculty	Department	Area	Start	Advising Start	Training?	Hours
Hwan Bae	Astronomy	Science	Fall 2025	Spring 2026	29-Oct	3
Savannah Bennett	Biology	Science	Fall 2025	Spring 2026	29-Oct	3
Ian Carlson	Natrs	Technology	Fall 2025	One Year Temp		
William Clark	Anatomy-Physiology	Science	Fall 2025	One Year Temp	29-Oct	3
Sharon LaRue	Aviation	Technology	Fall 2025	Spring 2026	29-Oct	3

Faculty	Department	Area	Start	Advising Start	Training?
	Business, Marketing and Entrepreneurship				
Jean Paul Yafali	Instructor	Tenure Business	Fall 2023	Spring 2024	
Rachel Stuart	Communications	Tenure Humanities	Fall 2023	Spring 2024	
Johnathan Nuttall	Anatomy-Physiology	Tenure Science	Fall 2023	Spring 2024	
Genevieve Corrin	iBest/Carpentry	Tenure Basic Education	Fall 2023	Spring 2024	
Joshua Misena	Natural Resources	Tenure Technology	Fall 2023	Spring 2024	
Tracey Maurus	ELL	Tenure Transitional Studies	Fall 2023	Spring 2024	
Monica Bowen	Art History	Tenure Fine Arts	Fall 2023	Spring 2024	
CarrieAnne Allegrì	OTA	Tenure Health	Fall 2023	Spring 2024	
Andee Church	ECE	Tenure Education	Fall 2023	Spring 2024	

Faculty	Department	Area	Start	Advising Start	Training?
Julian Baldemira Celorio	Spanish and Latin Ameri	Tenure Humanities	Fall 2024	Spring 2025	29-Oct added
Luu Phan	Nursing Instructor	Tenure Nursing	Fall 2024	Spring 2025	29-Oct
Joel Perdue	Manufacturing Instructor	Tenure Trades	Fall 2024	Spring 2025	29-Oct
Betsabel Chicana		Tenure Science	Fall 2024	Spring 2025	29-Oct
Kindra Schuller	Cybersecurity Instructor	Tenure Technology	Fall 2024	Spring 2025	29-Oct
Candice Mihaila	Nursing Instructor	Tenure Nursing	Fall 2024	Spring 2025	
Harmen Zijlstra	Chemistry Instructor	Tenure Science	Fall 2024	Spring 2025	29-Oct added
Georgie Fehringer-Hicks	English Composition Inst	Tenure English	Fall 2024	Spring 2025	added
Roberta Kim	Early Childhood Educatio	Tenure Early Childhood Educatio	Fall 2024	Spring 2025	29-Oct
Vaishnavi Thakar	Natural Resources Instru	Tenure Technology	Fall 2024	Spring 2025	
Taliesha Garrett	Business, Marketing and	Tenure Business	Fall 2024	Spring 2025	29-Oct
Madeleine Aguilar Tessandori	Anthropology	Tenure Social Science	Fall 2024	Spring 2025	added

Faculty	Year of Departure
Falconer,John O	Spring 2024
Finnsson,Lisa Jane	Spring 2024
Fleites-Lear,Marisela	Spring 2024
Knowlton,John David	Spring 2024
Nelson,Eric K P	Spring 2024
Oien,Eric R	Spring 2024
Pelletier,Diane B	Spring 2024
Pyle,James Russell	Spring 2024
Rikansrud,Joan T	Spring 2024
Rizvi,Usman	Spring 2024
Tagliente,Thomas F	Spring 2024
Thompson,Samantha Ann	Spring 2024
Wild,Kyleb Dylan	Spring 2024
Wiltturner,Carhious	Spring 2024

**Opt Out 26/26**

2025/2026

Liz McKinney

Stephanie Hoffman

Callae Frazier

Andrew Sturt

**Sabbatical 25/26**

Marcie Sims (Winter and Spring)

Anthony Warnke (Fall and Winter)

**Interim Deans - no advising duties**

Katie Cunnion

Ian Sherman

Lea Ann Simpson

Katherine Cunnion	A	
Jennifer Rohan	A	
Joanna Segal	B	
Amanda Chin	B	
Richard Barnes	C	
Rebeka Ferreira	C	
Marisela Fleites-Lear	D	
Carel Neffenger	D	
Megan Reiser	E	
William Scott	E	
Marjorie Mackenzie	F	
Devon Klein	F	
Siobhan Cheatham	G	
Erin Fernandez Mommer	G	
Matthew Cullen		
Elizabeth Mckinney	H	
Elnaz Parviz		G
Joshua Kessler	I	H
Lisa Luengo	J	H
Samantha Smith	J	
Third Andersen	K	
Timothy Schark	K	
Yoav Duman	L	
Joy Crawford	L	
Jerald Marshall	M	
Katherine Rogers	M	
Sara Keene	N	
Lindsey Smith	N	
David Norberg	O	
Brazell Carter	O	
Mark Thomason	P	
Michelle Danberg-Marshman	Q	
Vivek Bahl	Q	
Jacob Frye	R	
Kirsten Higgins	R	
Jennifer Hoene	S	
Walter Lowe	S	
Michael Moreno	T	
Eric Nelson	T	
Julie Moore	U	
Carolina Pittser	U	
Richard Potsubay	V	
Amanda Schaefer	V	
Ian Sherman	W	
Marcie Sims	W	ABC
Anthony Warnke	X	DEF
Emily Beals	X	GHI

Patrick Milian	Y	JKL
Ariadne Rooney	Y	MNO
Ariel Wetzel	Z	PQR
Eric Nelson	Z	
Jen Yong Ho	S	STU
James Pyle	S	VW
Marc Barrington	M	XYZ

**Transfer Processing Sequence**

Concentrations		X
AB-DTA		X
Pre Nursing DTA		X
Biology DTA		X
AS option 1		
Computer Science DTA		
MRP 1		
MRP 2		
MRP 3		
AS option 2		
AA-DTA	By TAG	
AA-DTA	Everyone else	

# Spring Enrollment Appointments Notification Email



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## Fw: Spring Enrollment Appointments

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**From** Miriam Chitiga <miriam.chitiga@greenriver.edu>

**Date** Thu 2026-01-29 10:55

**To** Accreditation <accreditation@greenriver.edu>

Advising additional evidence category

Miriam Chitiga, PhD  
Executive Director of Institutional Effectiveness  
Accreditation Liaison Officer (ALO)  
Green River College | 12401 SE 320th St. Auburn, WA 98092-3622  
Teams: 253-288-3317: Mobile: 253-778-9873  
Email: [miriam.chitiga@greenriver.edu](mailto:miriam.chitiga@greenriver.edu)  
< accreditation@greenriver.edu>



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**From:** Octavio Garcia-Ruiz <OGarcia-Ruiz@greenriver.edu>  
**Sent:** Thursday, January 29, 2026 10:40 AM  
**To:** \*\*All College Community Mail <allmail@greenriver.edu>  
**Subject:** Spring Enrollment Appointments

Hello Faculty and Staff,

Enrollment and shopping cart appointment times for **Spring Quarter 2026** have now been assigned. Please review the timeline and information below so you can best support students as they prepare to register.

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### Spring 2026 Enrollment Timeline

All enrollment appointments begin at **8:00 a.m.** on the assigned date.

- **Tuesday, February 3** – Advising Day (no day or evening classes)
  - **Thursday, February 5** – Priority Enrollment
  - **Friday, February 6** – Students with **90+ completed credits**
  - **Monday, February 9** – Students with **60–89 completed credits**
  - **Tuesday, February 10** – Students with **30–59 completed credits**
  - **Wednesday, February 11** – Students with **0–29 completed credits**
  - **Monday, February 23** – New students
- 

### Important Notes

- Enrollment appointments are assigned based on **completed credits in ctLink**.
  - **Student Financial Responsibility Agreement:**  
All students age 18 or older must complete this agreement in ctLink before enrolling; this is only for the new Winter quarter students. If the agreement is not signed, a block will prevent registration. The block is removed automatically once completed.
- 

### Reporting Enrollment Appointment Issues

If you notice a student with an incorrect enrollment appointment, please submit the concern in the **Enrollment Troubleshooting Team** → [Enrollment Appts and Term Activation channel](#). This ensures the issue is routed correctly and reviewed promptly.

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### Permission Codes & Placement Information

- **Faculty Permission Codes:**  
Faculty have access to course-section-specific permission codes (e.g., a code for section A cannot be used for section B). Documentation is available on GatorNet under [ctcLink Faculty Resources](#).
  - **Placement & Testing:**  
Staff in this area have access to milestones that determine course eligibility; milestones are **not** section-specific.
- 

### Enrollment Requests

- **For Students:**  
Direct students to the [Student Enrollment Request \(MS Form\)](#), available on the [OTR Forms](#) page on the GRC website. Students must sign in using their GRC email credentials.
- **For Faculty:**  
The [Faculty/Instructor Enrollment Request](#) and the [Faculty Enrollment Guide](#) are available on the [Registrar GatorNet](#) page.

Thank you all for the great work you do for all of our students!

Best,

Octavio

## Octavio Garcia-Ruiz

Pronouns: He/Him

Assistant Director, [Office of the Registrar](#) | Green River College  
12401 SE 320th | Auburn, WA 98092 | 253-288-3383



## Winter Enrollment & SFRA Notification Email

## Winter Quarter Enrollment is Just Around the Corner!

Hello Gators,

As we approach winter quarter enrollment, there is a new annual Student Financial Responsibility Agreement (SFRA) that all students over the age of 18 must agree to in ctcLink.

**Important:** There will be a block on your ability to enroll until that agreement is signed. Once signed, the block will be removed. It is advised you complete this step before your enrollment date comes so it does not stall your ability to get enrolled in winter classes.

Additional information about the SFRA is available at [www.greenriver.edu/tuition-fees](http://www.greenriver.edu/tuition-fees). If you run into trouble with completing your SFRA, please reach out to the [Student IT Helpdesk](#).

### **Enrollment Appt Dates:**

Your enrollment appointment has been assigned, and you can view it in your **ctcLink** account, under the Manage Classes tile. Enrollment appointment dates are assigned by the number of *completed credits* listed in ctcLink. Students can enroll any time after 8am on their assigned date.

### **Important Dates:**

October 29 – Advising Day

October 30 – Priority enrollment begins

October 31 – Students with 90+ completed credits begin enrolling

**November 1 – ctcLink will be down most of the day for updates**

November 3 – Students with 60 – 89 completed credits begin enrolling

November 3 – Students will be able to start signing up for the payment plan

November 4 – Student with 30 – 59 completed credits begin enrolling

November 5 – Students with 0 – 29 completed credits begin enrolling

November 17 – Brand new students begin enrolling

December 9 – Tuition Due Date or 1<sup>st</sup> payment plan deadline

For assistance with selecting classes, please reach out to your Advisor.

Please review the [online orientation](#) for a refresher on how to enroll in classes.