



Welcome to the Business Office

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About the Business Office

The Business Office is responsible for the processing of all business-related transactions for GRC. This includes insurance, licenses, government paperwork and permits.

Business Office Service Requests



General Business Office Requests



Expense & Revenue Transfer Request



Okay to Pay Invoice/Vendor



Request a Procurement Card (PCard)



Travel & Expense Direct Deposit Change Request

Business Hours: M-Th, 8-5; Fr, 8-4:30

Location: Administration Building, room AD-10

Business Office Documents and Forms

