Library Assessment Processes

Course-Level Learning Outcomes
Each Quarter
- Each librarian enters all classes taught into the Library Instruction Data Collection Form. The database provides different reports that can show instruction in different core themes, divisions, and departments, as well as the information literacy concepts we highlight in instruction. The current version is available in the HL Staff SharePoint 'Instruction Assessment' folder: HL_Assess_Dashboard_CURRENT
- All librarians submit at least one course-level assessment. These are used for individual self-assessment and reflection as well as being a pool of examples for other librarians. G:\Library\Instruction Assessments\Instruction-Assessment-Narratives
  - The goal is to learn from assessment and document that process.

Each Winter
Library Learning Outcomes database statistics are compiled, reviewed, and submitted to IPEDS (Integrated Postsecondary Education Data System).

Program-Level Learning Outcomes
- **General Program Assessment folder** - HL Info Literacy Program Assessments and Program-outcomes-LOC
  - ***Reports in this folder:***
    - 2017-2018 Program Assessment Report - Final - Information Literacy Holman Library.docx
    - 2018-2019 Program Assessment Report - Information Literacy _ Holman Library.docx
    - 2019-2020 HL Info Literacy Program Assessment.docx
  - After 2020, the librarians paused program assessment reports during the pandemic while new modes of instruction (remote-first) were being put into place. In 2022, the library created a new instruction assessment data collection form that included session format, and in Spring 2023, the library created a data dashboard to visualize assessment, including program and campus-wide outcomes.

  - ***Most recent revised program outcomes & shared assessment rubrics:***
    - Information Literacy program outcomes (revised Fall 2019): *Holman-Library-Information-Literacy-Program-Level-Outcomes2019.docx*
    - Information Literacy (HL) Program Assessment Rubrics: ILAssessmentRubrics
    - Humanities Division (shared) assessment rubric (vers. Sp2020): Mar2020v2_HUM_ProgramOutcomes_(Library).docx
      - The Humanities Division rubric includes one assessment row from each of the Humanities' instructional areas, so has less detail than the library's full program assessment rubrics-- the Humanities rubric is being used for our division pilot of a shared assessment tool and assessment process using Canvas.

Faculty Survey
Two Year Cycle. First year administer survey in Winter or Spring. Second year review results and implement changes (student survey administered that year).
Faculty Survey File in Sharepoint: https://greenriveredu.sharepoint.com/:f:/s/HLStaff/EuRlQhO3IRxOg1Hu7xHyYUABkSoRK0aL6JuooCjBGzI5Fg?e=9qz14W
- **Winter 2025 -** librarians discussed survey timing in our Jan. 31 librarian meeting and decided to postpone running the faculty (instruction) survey until at least Fall 2025 due to workload (down 1 FT librarian) and many recent campus surveys; we will discuss in a Fall meeting and assess if we want to administer the survey then or wait.
- Results 2022-2023 Faculty Survey - Full response spreadsheet | summary
  - Link to discussion: May 16, 2023
- Results 2020-2021 Faculty Survey - Full Response Spreadsheet
  - Link to Discussion: March 16 2021
  - Link to Documentation on Implementation of changes/ responses to Survey - Closing the Loop on Survey
- Results 2018- 2019 Faculty Survey: 19Spring-fac-survey-info-instruction-responses.pptx. Find full response spreadsheet: G:\library\instruction assessments\faculty-surveys
- Reviewed and plan to implement changes Fall 19:
  - http://holmanlibrary.pbworks.com/w/page/136509024/2019%20Oct%2031%20Agenda%20and%20Minutes#view=edit

-     ○   http://holmanlibrary.pbworks.com/w/page/136509042/2019%20Nov%2021%20Agenda%20and%20Minutes
- Spring 2014 Faculty Survey: found at G:\library\Instruction Assessments\faculty-surveys
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Student Survey
Two Year Cycle. First year administer survey in Winter or Spring. Second year review results and implement changes (faculty survey administered that year)

- 2024 HL student survey (Sp2024) - results; results summary; librarian discussion in meeting (Oct. 23, 2024)
- 2022 HL student library survey (Sp22) - results; results summary; librarian discussion & action notes (Oct. 25, 2022)
- 2020 student library survey - results (Survey Monkey & G:\LIBRARY\Statistics\Student IC & Ref Surveys\2020 Student IC (web) Survey)
  - *note* - Survey was shortened, focused on online resource access due to switch to remote learning with COVID19 closures in early Mar 2020. Results reviewed & discussed Feb. 2, 2021.
- 2018-19 Work plan from survey results in 2018 IC Survey recap notes
- Spring 2018 Survey Results in G:\LIBRARY\Statistics\Student IC & Ref Surveys\2018-IC Survey
- 2017 Reference survey in G:\LIBRARY\Statistics\Student IC & Ref Surveys\2017 - Ref Surveys
- Winter 2016 Survey results in G:\LIBRARY\Statistics\Student IC & Ref Surveys\2016 - IC Surveys
- 2015 Reference survey in G:\LIBRARY\Statistics\Student IC & Ref Surveys\2015 -Reference Surveys

Other Surveys

- 2015 Reference survey in G:\LIBRARY\Statistics\Student IC & Ref Surveys\2015 -Reference Surveys
- 2017 Reference survey in G:\LIBRARY\Statistics\Student IC & Ref Surveys\2017 - Ref Surveys
- 2017 Digital Media Lab Survey of Faculty Need Digital Media Lab Survey - Google Forms.pdf

Database Review
Database Review in conjunction with budget work each Spring. Documents considered:

- usage statistics for specific databases
- feedback from subject area liaisons
- costs and overall budget.
  - Document: Databases over time (costs and year) G:\LIBRARY\Jennifer\Reports\Database prices.xlsx

Collection Review
Collection development happens year-round. Major weeding in Summer each year.

- Snapshot of weeding report at end of Summer 2019:   Weeding Progress September 2019.pdf. Ask Marji for current report.
- Example of shelf report used for collection review: Shelf_report 659-700.pdf. Ask Marji or Hannah for current shelf reports of specific ranges.