STANDARD A,B,C,D EVIDENCE-ONLY 2/11/2026 REVISED VERSION

Policies, Regulations & Financial

Review (PRFR)

Evaluation Report

Prepared for

the Northwest Commission on Colleges and Universities

Submitted Spring 2026

Contents

2.A Governance

2.A.1 Governance Structure

The institution demonstrates an effective governance structure, with a board(s) or other governing body(ies) composed predominantly of members with no contractual, employment relationship, or personal financial interest with the institution. Such members shall also possess clearly defined authority, roles, and responsibilities. Institutions that are part of a complex system with multiple boards, a centralized board, or related entities shall have, with respect to such boards, written and clearly defined contractual authority, roles, and responsibilities for all entities. In addition, authority and responsibility between the system and the institution is clearly delineated in a written contract, described on its website and in its public documents, and provides the NWCCU accredited institution with sufficient autonomy to fulfill its mission.

Evidence Documentation for Standard 2.A.1	
2.A.1 EV.#1: Institutional board governance policies and procedures	**Washington Administrative Code:** Green River College: Washington Administrative Code Title 132J **Green River College Governance Process:** GP-1 Policy Governance Commitment - 11/21/2019 GP-7 Naming of Facilities - 10/17/2013 GP-2 Governing Style - 11/21/2019 GP-3 Board Job Description - 11/21/2019 GP-4 Board Chairperson's Role - 11/21/2019 GP-6 Board Code of Ethics - 10/17/2013 **Green River College Organizational Chart:** Leadership organizational chart - 2/5/2026 [PDF] 2.A.1 EV.#1 Leadership organizati College Organizational Structure - 2/5/2026 [PDF] 2.A.1 EV.#1 College Organizational Structu **Green River College Board Staff Relationships:** BSR-1 Order Delegating Authority - 6/10/2014 BSR-2 President's Job Description - 1/16/2014 BSR-3 Monitoring Presidential Performance - 11/21/2019 BSR-4 Staff Reports to the Board - 11/21/2019

2.A.1 EV.#2: System governance policies and procedures (if applicable)	Purpose, RCW 28B.50.020 State Board Supervision, RCW 28B.50.050 College Board—Powers and duties, RCW 28B.50.090 College districts enumerated, RCW 28B.50.040 Board of trustees—Generally, RCW 28B.50.100 Board of trustees—Powers and duties, RCW 28B.50.140 Boards of trustees—Bylaws, rules, and regulations—Chair and vice chair—Terms— Quorum, RCW 28B.50.130 Public Meetings, RCW 42.30
2.A.1 EV.#3: Multiple board governing policies and procedures (if applicable)	N/A
2.A.1 EV.#4: Bylaws and Articles of Incorporation referencing governance structure	GP-5 Community College District No.10 Bylaws - 6/12/2025
2.A.1 EV.#5: Board's calendar for reviewing institutional and board policies and procedures or evidence that demonstrates regular review of board policies and procedures	**Trustees decided August 5, 2020 on a formal policy review schedule. Board ByLaws were updated June of 2025:** (Bylaws Updated) 06122025 Board Minutes - FINAL and SIGNED 2.A.1 EV #5 - (Bylaws Updated) 06122025 B ACT Guidance on Policy Establishment and Review 2.A.1 EV #5 - ACT Guidance on Policy Es TAB C – ByLaws 2.A.1 EV #5 - TAB C - ByLaws.docx August 5, 2020 Board Minutes (showing calendar chosen) 2.A.1 EV. # 5 - August 5, 2020 Board Minutes TAB C - Green River College Board Policy Review Schedule 2.A.1 EV. # 5 - TAB C - Green River College

	[Statement from the Board of Trustees of June 12, 2025 board meeting](#) **PDF** 2.A.1 Statement from the Board of Trustees [2-20-25 Board Minutes - FINAL and SIGNED](#) **PDF** 2-20-25 Board Minutes - FINAL and S [1 - 06122025 Board Minutes - FINAL and SIGNED](#) **PDF** 1 - 06122025 Board Minutes - FINAL and S [8-6-2025 Board Minutes - FINAL and SIGNED](#) **PDF** 8-6-2025 Board Minutes - FINAL and S [1 - 2-15-2024 Board Minutes - Final and Signed](#) **PDF** 1 - 2-15-2024 Board Minutes - Final and Sig [1-18-2024 Board Minutes - Final and Signed](#) **PDF** 1-18-2024 Board Minutes - Final and Sig
2.A.1 EV.#6: Board onboarding materials	**ACT provides onboarding materials and training:** [New Trustee Onboarding Roadmap](#) **PDF** 2.A.1 EV.#6 - New Trusteee Onboarding [New Trustee Onboarding Training Topics - First 30 Days](#) **PDF** 2.A.1 EV.#6 - New Trusteee Onboarding [New Trustee Onboarding Training Topics - First 90 Days](#) **PDF** 2.A.1 EV.#6 - New Trusteee Onboarding [New Trustee Onboarding Training Topics - First Year](#) **PDF** 2.A.1 EV.#6 - New Trusteee Onboarding

2.A.1 EV.#7: Board professional development/training materials	**OPMA, Ethics and Public Records training will be conducted in a study session on 10/16/2025 by John Clark. In addition, trustees are provided with opportunities through ACT and ACCT for numerous professional development opportunities throughout the year.** OPMA Training Requirements SB 5964 PDF 2.A.1 EV.#7 - OPMA Training Requirements Training Requirements RCW 42.30.205 PDF 2.A.1 EV.#7 - Training Requirements RCW 42
2.A.1 EV.#8: Board self-evaluation	**Completed annually during the board retreat, on the first Wednesday of August** PDF 2.A.1 EV.#8 - ACT Guidance on Board Se ACT Guidance on Board Self-Evaluations Board Self Evaluation Blank Form

2.A.2 Leadership

The institution has an effective system of leadership, staffed by qualified administrators, with appropriate levels of authority, responsibility, and accountability who are charged with planning, organizing, and managing the institution and assessing its achievements and effectiveness.

Evidence Documentation for Standard 2.A.2	
2.A.2 EV.#1: Leadership organizational chart	**Green River College Organizational chart:** Leadership organizational chart - 2/5/2026 College Organizational Structure - 2/5/2026 **Green River College Leadership Webpage:** Leadership Team Board of Trustees
2.A.2 EV.#2: Curriculum vitae of executive leadership (EC)	Interim President Interim President (2/4/2026 – ongoing) - George Frasier Former President (July 2017 – 2/3/2026) - Dr. Suzanne M. 2.A.2 EV.#2 Former President - Dr. Suzanr Johnson Executive Director of Human Resources - Staci Whitehouse 2.A.2 EV.#2 Executive Director of Human Re Interim Executive Director of the Foundation – Heather Hughbanks 2.A.2 EV.#2 Vice President of EDI - Cat Vice President of EDI - Cathy Alston Senior Director of Facilities & Campus Operations – John McCormick Vice President of Student Affairs - Eric Greer Executive Director of Institutional Effectiveness - Miriam 2.A.2 EV.#2 Executive Director of Institutiona Chitiga

	Vice President of International Programs and Extended PDF 2.A.2 EV.#2 Vice President of Internatic Learning -Wendy Stewart Interim Vice President of Instruction - Jamie Fitzgerald PDF 2.A.2 EV.#2 Interim Vice President of Instr Executive Director of Information Technology - Dan Holverson Vice President for Business Administration - Vacant Senior Director of Financial Services - Janee Sommerfeld
Operational Plan	PDF GatorNet - Operational Plans.pdf Operational Planning PDF President's Priorities 2025-26.pdf President's Priorities 2025-26

2.A.3 Chief Executive Officer

The institution employs an appropriately qualified chief executive officer with full-time responsibility to the institution. The chief executive may serve as an ex officio member of the governing board(s) but may not serve as its chair.

Evidence Documentation for Standard 2.A.3	
2.A.3 EV.#1: Curriculum vitae of President/CEO	Interim President (2/4/2026 – ongoing) - George Frasier 📄 PDF 2.A.3 EV.#1 Interim President –George Fra Former President (July 2017 – 2/3/2026) - Dr. Suzanne M. 📄 PDF 2.A.3 EV.#1 Former President - Dr. Suzanr Johnson
Strategic Plan & Priorities	Strategic Plan President's Priorities 2025-26
President Change	📄 PDF 2.A.3 President Position Change Emai President Position Change Email

2.A.4 Decision-Making Structures and Process

The institution's decision-making structures and processes, which are documented and publicly available, must include provisions for the consideration of the views of faculty, staff, administrators, and students on matters in which each has a direct and reasonable interest.

Evidence Documentation for Standard 2.A.4	
2.A.4 EV.#1: Institutional governance policies and procedures	State: Boards of trustees—Powers and duties RCW 28B.50.140 Boards of trustees—Generally RCW:28B.50.100 Boards of trustees—Bylaws, rules, and regulations RCW 28B.50.130 Boards of trustees—Student trustee RCW 28B.50.102 GRC Policies and Procedures SEE 2.A.1
2. A.4 EV.#2: Documentation of decision-making structures and processes publicly available to relevant constituencies, if not already addressed in the provided policies	GRC Policy Development Process 2.A.4 EV.#2 Program Review and Viability.p Program Review and Viability 2.A.4. EV.#2 Instructional Council B Instructional Council Bylaws 2.A.4 EV.#2 IC Procedures for Colleg IC Procedures for College Wide Proposals GatorNet - Instructional Counil.pc Instructional Council

2.B Academic Freedom

2.B.1 Academic Freedom

Within the context of its mission and values, the institution adheres to the principles of academic freedom and independence that protect its constituencies from inappropriate internal and external influences, pressures, and harassment.

Evidence Documentation for Standard 2.B.1	
2.B.1 EV.#1: Academic freedom policies and procedures (evidence could include language from negotiated agreements or employee handbooks with faculty and/or staff, where appropriate)	**State Academic Freedom Related Policy:** RCW 28B.50.020 **Green River College Academic Freedom Policy:** IN-6 Academic Freedom **Green River College Faculty Academic Freedom:** 2.B.1 EV.#1 GRC Faculty CBA 2025-28.p 2025-28 CBA *Article XVI: Academic Freedom, Faculty Rights, And Intellectual Property (page 111-113)*
2.B.1 EV.#2: Evidence of students' academic freedom (evidence could include language from Student Rights and Responsibilities or Catalog)	**Student Academic Freedom Policy:** State Website: WAC 132J-126-050: Rule of Student Conduct- Statement of student rights GRC Website: Student right

2.B.2 Independent Thought

Within the context of its mission and values, the institution defines and actively promotes an environment that supports independent thought in the pursuit and dissemination of knowledge. It affirms the freedom of faculty, staff, administrators, and students to share their scholarship and reasoned conclusions with others. While the institution and individuals within the institution may hold to a particular personal, social, or religious philosophy, its constituencies are intellectually free to test and examine all knowledge and theories, thought, reason, and perspectives of truth. Individuals within the institution allow others the freedom to do the same.

Evidence Documentation for Standard 2.B.2	
2.B.2 EV.#1: Affirmation of freedom of speech and expression to share their scholarship and reasoned conclusion with others	IN-6 Academic Freedom
2.B.2 EV.#2: For faculty	2025-28 CBA Article XVI: Academic Freedom, Faculty Rights, And Intellectual Property (page 111-113)
2.B.2 EV.#3: For staff	2025-2027 Washington Federal State Employees - Higher Education
2.B.2 EV.#4: For administrators	IN-6 Academic Freedom
2.B.2 EV.#5:For students	Student Code of Conduct (Webpage) WAC 132J-126-050: Rule of Student Conduct- Statement of student rights (webpage) Rule of Student conduct (PDF)
2.B.2 EV.#6: IRB research processes	GRC IRB Process: GA-15 Human Subjects Research Compliance – 6/11/2013

2.C Policies and Procedures

2.C.1 Transfer of Credit

The institution's transfer-of-credit policy maintains the integrity of its programs and facilitates the efficient mobility of students desirous of the completion of their educational credits, credentials, or degrees in furtherance of their academic goals.

Evidence Documentation for Standard 2.C.1	
2.C.1 EV.#1: Transfer of credit policies and procedures (could include catalog and transfer websites)	**State Transfer Policies:** State-level Transfer Agreement from Washington Student Achievement Council (WSAC) SBCTC Transfer Between Colleges or to Four-Year Institutions SBCTC College Program and Course Development Policy Manual – Chapter 4 Transfer Evaluation System Intercollege Relations Commission 2023-ICRC-Handbook.pdf ICRC Inter-College Reciprocity Policy Publication of transferable college-level courses, RCW 28B.50.785 Washington 45 **GRC Policy - Transfer Catalog:** State Transfer information in Catalog: Washington 45 - List of One Year Transfer Courses GRC Policy: Transfer Rights and Responsibilities **GRC Transfer Policy:** SA-89 Transfer Credit **GRC Transfer Procedures:** GRC Guidance for students planning to transfer Webpage Advising for Transfer Students **GRC Additional Transfer Policies:** Running Start: Get started (webpage) CTE dual credit High School program in GRC SA-90 Academic Credit for Prior Learning SA-95 Academic Credit for Military Training
2.C.1 EV.#2: Transfer outcomes data (e.g.,	**SBCTC Student Outcomes:**

transfer student success measures)	SBCTC First-Time Entering Student Outcomes Dashboard – Post College Transfer Tab **GRC Student Outcomes:** International Programs Top Transfer Universities
(IP added) 2.C.1.EV # 3: Transfer MOU samples and related documentation for partner colleges (Department provide extra evidence standards)	University Transfer Pathway Program
(IP added) 2.C.1.EV # 4: Key transfer-related forms and documentation provided to the students/parents	**GRC Transfer-related Forms:** Transfer Eligibility form for International Students; Transcript Evaluation Request **GRC Additional Transfer-related Documentations:** GRC International University Transfer Majors website GRC Transfer Guidance GRC Transfer Catalog GRC General University Transfer

2.C.2 Student Rights and Responsibilities

The institution's policies and procedures related to student rights and responsibilities should include, but not be limited to, provisions related to academic honesty, conduct, appeals, grievances, and accommodations for persons with disabilities.

Evidence Documentation for Standard 2.C.2	
2.C.2 EV.#1: Documentation of student's rights and responsibilities policies and procedures, which include:	
Academic honesty	**WA State Legislation:** WAC 132J-126-090 (student code of conduct – Student Responsibility) **GRC Academic Honesty Policies:** Academic Misconduct Academic Honesty & Plagiarism
Conduct	**WA State Rules of Student Conduct:** 132J-126 WAC Rules of Student Conduct **GRC Rules of Student Conduct Document:** Student Rights to Know and Student Conduct **GRC Financial Aid Code of Conduct:** Ethical Principles and Code of Conduct-- Financial Aid
Appeals	**Appeals policies and procedures:** Chapter 132J-126 WAC Rules of Student Conduct *From 132J-126-150 to 132J-126-480* SA-1 Academic Standards & Progress **Appeals forms:** Satisfactory Academic Progress Appeal Academic Suspension Appeal Form
Grievances	**GRC Complaint policies and procedures:** IN-5 Student Complaint Process HR-22 Nondiscrimination and Harassment policy. Consumer Protection Student Complaint Process GA-11 Sex Discrimination Grievance Procedure EL-2 Treatment of People
Accommodations for persons with disabilities	**State Student with Disabilities Policies:** Section 504 of the Rehabilitation Act Title II of the Americans with Disabilities Act

	GRC Accommodation Policies & Service Websites: GA-10 Reasonable Accommodation Accommodations Types of Services Disability Support Services Accommodations
Policy on student rights and responsibility	WAC 132J-126-050 Rule of Student conduct - Statement of student rights WAC 132J-126-090 Rule of Student conduct - Student responsibilities Student Rights to Know and Student Conduct Green River College Student Handbook

2.C.3 Admission and Placement

The institution's academic and administrative policies and procedures should include admission and placement policies that guide the enrollment of students in courses and programs through an evaluation of prerequisite knowledge, skills, and abilities to ensure a reasonable probability of student success at a level commensurate with the institution's expectations. Such policies should also include a policy regarding continuation in and termination from its educational programs, including its appeal and re-admission policy.

Evidence Documentation for Standard 2.C.3	
2.C.3 EV.#1: Policies and procedures for admitting and placing students	**State Admission Policy:** WAC 131-12-010 - Minimum standards for admission to a community or technical college **GRC Admission Policies & Procedures:** SA-4 Admissions SA-95 Academic Credit for Military Training Steps for admission GRC Catalog – Academic Information SA-90 Academic Credit for Prior Learning (ACPL -Policy) **Placement Policies and Procedures:** SBCTC:inter-college-reciprocity-policy-2012.pdf GRC: Course Placement Options
2.C.3 EV.#2: Policies and procedures related to continuation and termination from educational programs including: · appeal process · readmission	**Appeal Process:** Chapter 132J-126 WAC Rules of Student Conduct *From 132J-126-150 to 132J-126-480* SA-1 Academic Standards & Progress **Readmission:** SA-4 Admissions - Re-Admissions Section

2.C.4 Student Records

The institution's policies and procedures regarding the secure retention of student records must include provisions related to confidentiality, release, and the reliable backup and retrievability of such records.

Evidence Documentation for Standard 2.C.4	
2.C.4 EV.#1: Policies and procedures regarding secure retention of student records, (i.e. where applicable) **· back-up (e.g. GRC cloud server)** **· release** **· data security for physical and electronic student records**	**State Records Retention & Security Policies:** Family Education Records Privacy Act, FERPA Washington State Preservation and Destruction of Public Records, RCW 40.14 Washington State Public Records Act, RCW 42.56 Washington State Records and Retrieval Act, WAC 434-610 – 434-690 NIST Cybersecurity Framework Gramm-Leach-Bliley Act ctcLink Privacy Agreement **State Records Retention Schedule:** state-government-general-records-retention-schedule-v.6.3-(october-2024).pdf **Data Security Training:** Data Security Training, Vector Solutions Vector LMS, Higher Education Edition Training : Login **GRC Data Guidelines Book:** 2.C.4 EV.#1 GreenRiverDataGuide Green River Data Handling Guidelines **Back-up:** Information Security Program Plan *(section 8.3.1, Enterprise Backup Policies, page 56)* **Release:** GRC policy from Catalog: Student Right to Privacy (FERPA) *(page 9)* **Data security for physical and electronic student records:** WAC 132J-276 Public Record GA-17 Educational Rights and Privacy Act FERPA in GRC Webpage

	Educational Records
	Privacy

2.D Institutional Integrity

2.D.1 Institutional Representation

The institution represents itself clearly, accurately, and consistently through its announcements, statements, and publications. It communicates its academic intentions, programs, and services to students and to the public and demonstrates that its academic programs can be completed in a timely fashion. It regularly reviews its publications to ensure accuracy and integrity in all representations about its mission, programs, and services.

Evidence Documentation for Standard 2.D.1	
2.D.1 EV.#1: Description of procedures or process for reviewing published materials for academic programs	GA-22 College Publications - 2005 GA-26 Social Media - 1/10/2013 GA-19 Logo & Trademark Use Guidelines - 1/10/2013 GA-27 Copyright Infringement Policy - 1/10/2013 GA-29 Web 6/1/2013 Communications & Media Relations
2.D.1 EV.#2: Links to program information that demonstrate clear information about time to completion for programs	GRC Program Catalog that demonstrates required credits for each program: Programs of Study - Green River College - Modern Campus Catalog™
2.D.1 EV.#3: Description of procedures or process for reviewing published materials about services available to students	GRC relevant information about reviewing published materials , webpage indicates "constantly updated to provide fresh content and opportunity for reader interaction", Communications & Media Relations
2.D.1 EV.#4: Description or evidence of recruiting practices that ensures accurate information is provided to prospective students	PDF 2.D.1 EV.#4 GRC Marketing Strategy ar GRC Marketing Strategy and Plan *CONVERSION STRATEGY - 4. Partnership with Recruitment & Outreach (page 12-13)* Public Information

2.D.2 Ethics and Complaints

The institution advocates, subscribes to, and exemplifies high ethical standards in its management and operations, including in its dealings with the public, NWCCU, and external organizations, including the fair and equitable treatment of students, faculty, administrators, staff, and other stakeholders and constituencies. The institution ensures that complaints and grievances are addressed in a fair, equitable, and timely manner.

Evidence Documentation for Standard 2.D.2	
2.D.2 EV.#1: Policies and procedures for reviewing internal complaints, including: · **Student academic-related grievances** · **Discrimination** · **Title IX** · **Evidence that complaint information is provided to students and prospective students with contact information for filing complaints with its accreditor and with state approval or licensing entity that would appropriately handle a student's complaint** · **Description of process for maintaining a record of qualifying student complaints for seven years or longer and the processing of such complaints**	**State Policies and Procedures:** RCW 42.52 Ethics in Public Service Washington State Executive Ethics Board training Americans With Disabilities Act, ADA Section 504 of the Rehabilitation Act of 1973 Students with Disabilities Core Services, RCW 28B.10.912 Students with Disabilities Accommodation, RCW 28B.10.914 Family Educational Rights and Privacy Act, FERPA WAC 132J-126-300 Recordkeeping **Institutional:** GP-6 Board Code of Ethics - 10/17/2013 GA-23 Ethics – 6/18/2013 HR-22 Nondiscrimination and Harassment policy. - 8/14/2020 GA-11 Sex Discrimination Grievance Procedure - 8/14/2020 Title IX reporting guidance Discrimination/Harassment Formal Complaint Form Reporting Incidents Non-Discrimination & Accessibility **Students:** IN-5 Student Complaint Process – 5/22/2019 Consumer Protection Student Complaint Process Instruction Student Complaint Process **Faculty:** 2.D.2 EV.#1 GRC Faculty CBA 2025-28.p 2025-28 CBA *article V: Terms of Employment Section S Complain (page 36)*

	Staff:
	2025-2027 Washington Federal State Employees - Higher Education
	    article 2 Non-Discrimination (page 1);
	    article 3 Workplace Behavior (page 2);
	    article 29 Discipline (page 62);
	    article 30 Grievance Procedure (pp. 64-69);
	    appendix K TITLE IX (page A-31)

2.D.2 EV.#2: Policies and procedures for reviewing external complaints and grievances	GA-11 Sex Discrimination Grievance Procedure – 8/14/2020
Non-discrimination Training	Learning & Innovation: Training for Existing Employees 2.D.2 GatorNet Learning n Innovation

2.D.3 Conflicts of Interest

The institution adheres to clearly defined policies that prohibit conflicts of interest on the part of members of the governing board(s), administration, faculty, and staff.

Evidence Documentation for Standard 2.D.3	
2.D.3 EV.#1: Policies and procedures prohibiting conflict of interests among employees and board members	**State Ethics in Public Service:** Chapter 42.52 RCW: ETHICS IN PUBLIC SERVICE 2025-2027 Washington Federal State Employees - Higher Education *article 28 Privacy and Off-Duty Conduct (page 62)* Washington State Executive Ethics Board training **GRC Ethics Policies and Procedures - Employees:** GA-23 Ethics - 10/17/2013 Faculty CBA - Green River College Agreement *article XII: Termination Of Employment - Section B:* *Dismissal for Cause (page 92)* **GRC Ethics Policies and Procedures - Board:** GP-6 Board Code of Ethics - 10/17/2013 **Additional Policies:** Emergency Rules: WSR 24-16-094 (page 10) Supplemental Student Conduct Code and Procedures

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2.E Financial Resources

2.E.1 Audits and Reporting

The institution utilizes relevant audit processes and regular reporting to demonstrate financial stability, including sufficient cash flow and reserves to achieve and fulfill its mission.

Evidence Documentation for Standard 2.E.1	
2.E.1 EV.#1: Policies and procedures that articulate the oversight and management of financial resources	**State Policies:** RCW 43.09 Dispositions - STATE AUDITOR RCW 28B.50.140 (6) Boards of trustees—Powers and duties Debt Service Limit & Bonding Authority RCW 39.94 Financing Contracts State Administrative and Accounting Manual (SAAM) ctcLink Accounting Manual (CLAM) Agency Financial Reporting System (AFRS) Comprehensive Annual Financial Report (ACFR) **GRC Policies - Oversight of Financial Resources:** BSR-1 Order Delegating Authority – 6/19/2014 EL-4 Financial Planning/ Forecasting – 2/18/2014 EL-5 Financial Condition – 2/18/2014 **GRC Policies - Management of Financial Resources:** EL-9 Reserves – 9/15/2016 EL-6 Risk Management – 11/21/2019 📄 PDF 2.E.1 EV.#1 Budget Training - All Manage Manager Budget Training 📄 PDF 2.E.1 EV.#1 Budget Training.pdf Budget Training Tuition & Fees Space Available Waiver Student Fees Withdrawal & Refund Rules Consumer Information **GRC Business Administration Policies:** BA-1 Outside Bank Accounts BA-2 Payment of Sales & Use Tax

	BA-7 Travel Advances BA-8 Petty Cash Guidelines for Travel Reimbursement [PDF] 2.E.1 EV.#1 Guidelines for travel r **GRC Foundation Policies:** Endowment Spending Practice Rebalance Policy Scholarship/Spending Guideline Operating Agreement between GRC and GRC Foundation Foundation FY 2023 Form 990 ASGRC 522 Financial Code **GRC Financial Aid Policies:** SA-13 Financial Aid Application Process SA-14 Federal Direct Loan Program SA-15 Financial Aid Eligibility SA-16 Return of Financial Aid Funds SA-17 Satisfactory Progress for Financial Aid Residency Requirements **GRC Grant & Contract Policies:** Process for Financial Review of Grant & Contract Awards [PDF] 2.E.1. EV.#1 Process for Financial Review o [PDF] 2.E.1 EV.#1 Grants-and-Contracts Grants and Contracts policies and resource
2.E.1 EV.#2: Latest external financial audit including management letter	GRC Financial Statements Audit Report from State (For the period July 1, 2020 through June 30, 2021) GRC Accountability Audit Report (For the period July 1, 2019 through June 30, 2023) [PDF] 2.E.1 EV.#2 Audit - WA State Update.pdf Audit - WA State Update

	INTERNAL AUDIT & CIVIL RIGHTS REVIEW PLAN **PDF** 2.E.1 EV.#2 INTERNAL AUDIT & C **PDF** 2.E.1 EV.#2 Clark Nuber 26-1367 - signe External Audit - Clark Nuber Contract **PDF** 2.E.1 EV.#2 Rep Letter(GRC) - GAAP - ! Management Letter
2.E.1 EV.#3: For institutions for whom the most recent external financial audit is more than one fiscal year from the time of PRFR submission, also include for the most recent complete fiscal year: **· Statement of cash flow** **· Income Statement (or equivalent)** **· Balance Sheet (or equivalent)**	FY22 Green River College Financial Statement 1.21.26 **PDF** 2.E.1 EV.#3 FY22 Green River College F GRC IPEDS Finance Report 2023-24 **PDF** 2.E.2 EV.#2 24-25 Budget Book.pdf 24-25 Budget Book 24-25 First and Second Quarterly Budget Reports **PDF** 2.E.2 EV.#2 Q1 & Q2 FY 25 Board Report.p **PDF** 2.E.2 EV.#2 Q3 FY 24-25 Board Report.p Q3 FY 24-25 Budget Report Q1_FY 25-26_Budget report in board meeting_January 15, 2026 (Page 11-21) **PDF** 2.E.2 EV.#2 Q4 FY 24-25 Board Report.p Q4 FY 24-25 Board Report -Final Campus Forum - 8 YoY Budget vs Expense 1-28-2025 Significant contracts/grants: (Missing)

2.E.2 Financial Development

Financial planning includes meaningful opportunities for participation by stakeholders and ensures appropriate available funds, realistic development of financial resources, and comprehensive risk management to ensure short term financial health and long-term financial stability and sustainability.

Evidence Documentation for Standard 2.E.2	
2.E.2 EV.#1: Policies and procedures for planning and monitoring of operating and capital budgets, · **reserves** · **investments** · **fundraising** · **cash management** · **debt management** · **transfers and borrowing between funds**	**State Policies:** SBCTC Accounting Manual (CLAM) State Administrative and Accounting Manual (SAAM) Bonds—Requirements, RCW 28B.50.350, Revenue bond financing—Public bid, RCW 28B.50.330 Financing contracts, RCW 39.94 SBCTC Policy Manual: Borrowed funds 6.40.30 SBCTC Operating Budget SBCTC Capital Budget, Planning, and Facilities SBCTC Overview of Allocation Model FY26 Allocation Schedule External 12-17-2025.xlsx 📄 PDF 2.E.2 EV.#1 FY26 Allocation Schudele Ex **GRC Policies:** EL-1 General Executive Constraint – 2/18/2014 EL-4 Financial Planning/Forecasting – 2/18/2014 EL-5 Financial Condition – 2/18/2014 EL-6 Risk Management - 11/21/2019 GRC Budget Development Process Summary & Outline 📄 PDF 2.E.2 EV.#1 GRC Budget Development 01-12-2026.pdf EL-9 Reserves – 9/15/2016 Authority reserved by the board of trustees:BSR-1 Order Delegating Authority – 6/19/2024 GRC college Foundation Endowment Spending Policy
2.E.2 EV.#2: Sample of meeting agendas, minutes, and/or other documentation as evidence of meaningful	Q1_FY 25-26_Budget report in board meeting_January 15, 2026 (Page 11-21)

opportunities for participation by stakeholders through	2.E.2 Ev.#2 Campus Forum - Budget Prese Campus Forum - Budget Presentation FY2026-2027 Budget Development Roadmap 2.E.2 EV.#2 FY2026-2027 Budget [2.E.2 EV.#2 24-25 Budget Book.pdf 24-25 Budget Book
2.E.2 EV.#3: Fiscal sustainability policy and documentation	GRC-FSTF-Newsletter-The-Fiscal-Compass-Issue-1-Fall- 2.E.2 EV.#3 GRC-FSTF-Newsletter- 2025
GatorNet Evidences	2.E.2 GatorNet Business Office.pdf Welcome to the Business Office Manager Budget Training Budget Training

2.E.3 Staffing Capacity and Qualifications

Financial resources are managed transparently in accordance with policies approved by the institution's governing board(s), governance structure(s), and applicable state and federal laws.

Evidence Documentation for Standard 2.E.3	
2.E.3 EV.#1: Description of internal financial controls	**State Policies:** Capital budget projects—Objective analysis and scoring—Prioritized lists—Additional supporting information, RCW 43.88D.010 Services and activities fees—Guidelines governing establishment and funding of programs supported by—Scope—Mandatory provisions—Dispute resolution, RCW 28B.15.045 Office of Financial Management (statewide accounting) State Administrative & Accounting Manual (SAAM) Financial Services | Department of Enterprise Services (DES) **GRC policy - authority reserved by the board of trustees:** BSR-1 Order Delegating Authority ctcLink Accounting Manual **GRC Grant project management policy and procedures:** GA-13 Grant/Contract Proposal Development GA-14 Grant/Contract Procedures, Post Award Process for Financial Review of Grant & Contract Awards
2.E.3 EV.#2: Board approved financial policies · **state financial policies** · **system financial policies**	**GRC:** EL-4 Financial Planning/Forecasting **State:** SBCTC Policies and Rules State Administrative and Accounting Manual (SAAM) Comprehensive Annual Financial Report (ACFR)

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2.F Human Resources

2.F.1 Conditions of Employment

Faculty, staff, and administrators are apprised of their conditions of employment, work assignments, rights and responsibilities, and criteria and procedures for evaluation, retention, promotion, and termination.

Evidence Documentation for Standard 2.F.1	
2.F.1 EV.#1: Human resource policies and procedures	Human Resources Policies [PDF] 2.F.1 AdExp-Employee Han Exempt/Admin Employee Handbook Classified Employee WFSE CBA [PDF] 2.F.1 GRC Faculty CBA 2025-28.pdf Faculty CBA 2025-28 CBA
2.F.1 EV.#2: Policies and procedures related to teaching, · **scholarship** · **service** · **artistic creation**	**Teaching:** Instruction Policies **Scholarship:** Faculty CBA 2025-28 CBA *article XVI: Academic Freedom, Faculty Rights, And Intellectual Property (page 111-113)* **Service:** Faculty CBA 2025-28 CBA *article V: Terms of Employment - section A: Job Description for Full-Time Instructional Faculty – Bulletin 3 (page 27)* **Artistic Creation:** IN-6 Academic Freedom – 2/4/2020
2.F.1 EV.#3: Policies and procedures for apprising employees of working conditions, · **rights and responsibilities**	[PDF] 2.F.1 GatorNet Human Resourcecs Ho Human Resources homepage on GatorNet Human Resources Policies (HR21-26): HR-21 Suspended Operations-Employee's Leave Option – 6/1/2017 HR-22 Nondiscrimination and Harassment – 8/14/2020 HR-23 Leave Without Pay – 6/1/2017 HR-24 Administrative/Exempt Position Title Changes – 6/1/2017

· **evaluation**
 	
· **retention**
 	
· **promotion**
 	
· **termination**
	[HR-25 Layoff Procedure, Non-Rep. Classified Staff](#) – 12/11/2015
	[HR-26 Remote Work Policy](#) – 9/6/2022
	
	Workplace Safety:
	[WFSE CBA](#)
	   article 20 Safety and Health (page 54)
	   article 22 Drug and Alcohol-free Workplace (page 57)
	
	Conditions of Employment:
	[WFSE CBA](#)
	   article 7 Hours of Work (page 16)
	   article 25.2 Conditions of Employment (page 58)
	
	Work Assignments:
	[WFSE CBA](#)
	   article 4.2 Types of Appointment (page 4)
	   article 6 Performance Evaluation (page 15)
	
	Rights and Responsibilities:
	[WFSE CBA](#)
	   article 2 Non-Discrimination (page 1)
	   article 3 Workplace Behavior (page 2)
	   appendix K Title IX (page 9)
	   article 7 Hours of Work (page 16)
	   article 8 Overtime (page 20)
	   article 9 Training and Employee Development (page 23)
	   article 25 Licensing and Certification (page 60)
	Faculty CBA [2025-28 CBA](#)
	   article I: Recognition - section C: Recognition of Right to
	   Bargain (page 8)
	   article XVI: Academic Freedom, Faculty Rights, And
	   Intellectual Property (page 111-113)
	
	Evaluation:
	[WFSE CBA](#)
	   article 6 Performance Evaluation (page 15-16)
	Faculty CBA [2025-28 CBA](#)
	   article IX: Tenure – section F: Evaluation and Support
	   Process (page 71-79)
	   article VI: Adjunct Faculty – section D: evaluation (page
	   40-42)
	   article X: Review of Tenured Faculty (page 85)

	[PDF] 2.F.1 AdExp-Performance R
	[Evaluation and Disciplinary Procedures](#)
	
	[PDF] 2.F.1 2024-2025 Performance Review.p
	[Performance Review Guide](#)
	
	Retention:
	[WFSE CBA](#)
	     article 43 Compensation (page 100)
	
	Promotion:
	[WFSE CBA](#)
	     article 42.2 Position Review (page 97)
	     article 43 Compensation (page 100)
	Faculty CBA [2025-28 CBA](#)
	     article VII Leaves and Faculty Development - section M: Faculty Excellence Awards
	     (page 61-62)
	     appendix A: Full-Time Faculty Annual Salary Schedule (page 116)
	     appendix B: Adjunct Faculty Salary Schedule (page 118)
	     appendix D: Professional and Technical Salary Placement and In-Service Credit Advancement (page 127)
	     appendix E: In-Service Credit Computation Schedule For Faculty Member's Continuing Education Experience (page 129)
	
	Termination:
	[WFSE CBA](#)
	     article 29 Disciplinary Procedures (page 63)
	     article 27 Resignation and Abandonment (page 61)
	     article 34 Reasonable Accommodation Disability Separation (page 71)
	     article 35 Layoff and Recall (page 74)
	Faculty CBA [2025-28 CBA](#)
	     article VI Adjunct Faculty:
	          section K: Contract Cancellation (page 50);
	          section L: Termination of Adjunct faculty (page 50);
	     article XII: Termination Of Employment (page 92)

GatorNet Evidences	

2.F.2 Professional Development

The institution provides faculty, staff, and administrators with appropriate opportunities and support for professional growth and development.

Evidence Documentation for Standard 2.F.2	

2.F.2 EV.#1: Employee professional development policies and procedures for faculty,
 	
· staff
 	
· administrators
	[Employee Tuition Exemption Request Form](#)
	
	📄 PDF
	2.F.2 Learning & Innovation.pdf
	
	[Learning & Innovation](#)
	[Learning & Innovation: Professional Development](#)
	
	📄 PDF
	2.F.2 Learning & Innovation Professiona
	
	Faculty:
	[2025-28 CBA](#)
	  article VII: Leaves and Faculty Development - section I: Faculty Development Program (page 57-59)
	[Faculty Excellence Program](#)
	[Distinguished Faculty Award](#)
	
	Staff:
	[RCW 28B.15.558: Waiver of tuition and fees for state employees and educational employees—Report.](#)
	[2025-2027 Washington Federal State Employees - Higher Education](#)
	  article 9 Training and Employee Development (page 23)
	
	📄 PDF
	2.F.2 EV.#2 Employee professional Develop
	
	[Employee professional Development](#)
	
	Administrators:
	[RCW 28B.15.558: Waiver of tuition and fees for state employees and educational employees—Report.](#)
	[Employee professional Development](#)
	[Administrative/Exempt Handbook](#) -professional development (page 16)

	Exempt Staff Training and Development Request
	[PDF] 2.F.2 Exempt Staff Training and Developm

2.F.3 Staffing Capacity and Qualifications

Consistent with its mission, programs, and services, the institution employs faculty, staff, and administrators sufficient in role, number, and qualifications to achieve its organizational responsibilities, educational objectives, establish and oversee academic policies, and ensure the integrity and continuity of its academic programs.

Evidence Documentation for Standard 2.F.3	
2.F.3 EV.#1: Documentation about engagement and responsibilities specified for faculty and staff, as appropriate	2025-28 CBA *article IV Divisional And Institutional Operations (page 15-25)* WAC 131-16-080 General standards of qualifications WAC 131-16-091 Additional qualifications

2.F.3 EV.#2: Personnel hiring policies and procedures	**GRC Faculty CBA:**
	2025-28 CBA
	    article III: Recruitment And Hiring Of Faculty (page 10-14)
	
	State WFSE CBA:
	2025-2027 Washington Federal State Employees - Higher Education
	    article 4 Hiring and Appointments (page 2)
	
	GRC Personnel Hiring Policies and Procedures:
	HR-11 Employment of Relatives – 6/1/2017
	HR-12 Background Verification – 6/1/2017
	HR Policies (Section on Hiring and Onboarding)

2.F.3 EV.#3: Organization charts	 2.F.3 EV.#3 College Organizational Structu Organizational Charts Faculty and Administration – GRC Catalog

2.F.3 EV.#4: Policies and procedures for determining positions and anticipated resource allocation	**GRC Faculty CBA:**
	2025-28 CBA
	    article III: Recruitment And Hiring Of Faculty - section C: Position Approval (page 14)
	
	State CBA:
	2025-2027 Washington Federal State Employees - Higher Education
	    article 42 Classification (page 97-99)

2.F.3.EV.#5: Sample job descriptions and required minimum qualifications	**GRC Faculty & Administration List in Catalog:** Faculty and Administration – GRC Catalog **GRC Faculty CBA:** 2025-28 CBA *article V: Terms of Employment (page 25-39)* **Job Description Sample in Hiring Website:** Jobs @ Green River College **Job Description Template:** 2.F.3 Job Description Template.pdf MR-Job Description Template

2.F.4 Employee Evaluations

Faculty, staff, and administrators are evaluated regularly and systematically in alignment with institutional mission and goals, educational objectives, and policies and procedures. Evaluations are based on written criteria that are published, easily accessible, and clearly communicated. Evaluations are applied equitably, fairly, and consistently in relation to responsibilities and duties. Personnel are assessed for effectiveness and are provided feedback and encouragement for improvement.

Evidence Documentation for Standard 2.F.4	
2.F.4 EV.#1: Administrator/staff/faculty evaluation policies and procedures	**State Classified Employee:** 2025-2027 Washington Federal State Employees *article 6 Performance Evaluation (page 15-16)* 📄 PDF 2.F.4 Classified-Performanc Performance Evaluation Form 📄 PDF 2.F.4 Classified-Performanc Performance Evaluation Examples **GRC Faculty CBA:** 2025-28 CBA *article VI: Adjunct Faculty -Section D: Evaluation (page 40-42)* *article IX: Tenure: Section F- Evaluation and Support Process (page 71-79)* *article X: Review of Tenured Faculty (page 85-89)* *article XII: Termination of Employment (page 92-97)* **GRC Administrator/Exempt:** 📄 PDF 2.F.4 Supervising Admin or Exempt Staf Supervising Admin/Exempt Staff (GatorNet) Annual assessment form used for administrators 📄 PDF 2.F.4 EV.#1 AdExp-Performance R 📄 PDF 2.F.4 AdExp-Employee Han Exempt/Admin Employee Handbook **President:**

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2.G Student Support Resources

2.G.1 Effective Learning Environments and Student Supports

Consistent with the nature of its educational programs and methods of delivery, and with a particular focus on equity and closure of equity gaps in achievement, the institution creates and maintains effective learning environments with appropriate programs and services to support student learning and success.

Evidence Documentation for Standard 2.G.1	
2.G.1 EV.#1: Listing of programs and services supporting student learning and success needs	
General Student Support Services; **Student Support Services Referral Sheet**	The General Student Support Services page provides information on frequently used or asked student services.
Career & Advising Center	The Career and Advising Center supports students through a caring, inclusive, and authentic approach that promotes access to essential information to empower them to pursue their educational and career goals. The work is a collaboration between staff, faculty and diverse student body, encouraging them to take the lead in designing, planning, and navigating their own educational journey. The Career and Advising this through an individualized, student-centered model to academic advising and holistic student success programming.
Center for Transformational Wellness	The Green River College Center for Transformational Wellness serves all members of the campus community. People of any and all genders, sexualities, races, ethnicities, ability, age, language proficiency, and immigration status are welcome. At the Center for Transformational Wellness, people can find a safe and peaceful space with access to a variety of free self-care items including menstrual supplies, sexual health products, beverages, snacks and more.
Counseling Services	Counseling Services offers personal, mental health counseling and personal wellness support to currently enrolled students both virtually and in-person. Counseling Services Team are available to meet with students in-person on the main campus in Auburn and on the Kent Campus.
Disability Support Services	DSS works with qualified students with disabilities in a ***confidential, respectful, and safe environment*** to identify and develop reasonable classroom accommodations; to ensure equal opportunity and access of academic and professional goals; and to promote an accessible community where students with disabilities have

	equal opportunity to participate in college programs and activities.
First Year Experience	The new First Year Experience program is designed to help students successfully transition to academic work to design their futures at and beyond Green River College! Students enrolled in GRC's First Year Experience program's introductory College Success course (ST SK 110 - College Success) will be paired with peer mentors and tailored tools, strategies, and self-reflective experiences to help make vital campus connections and foster a sense of belonging from the first day forward.
Foundation Gator Pledge Endowment	Gator Pledge can assist any student who has a financial need that would otherwise cause them to stop going to class or drop out altogether. It can be books, testing fees, or a myriad of other unexpected expenses...or sometimes just a meal.
Foundation Scholarship	With this one application, students are applying to the Foundation Scholarship Program. Students will be matched with scholarships within the program based on eligibility requirements of specific requirements. Every applicant is automatically applied to the general scholarship fund as well
Holman Library	Holman Library serves the students, faculty, and staff of Green River College by providing the resources and services necessary to ensure access to information and development of information literacy skills.
Student Housing	Living on campus opens students to all of the experiences Green River College has to offer. The residential life team work to create a warm, welcoming environment for the residents to develop personal interactions with their neighbors and engage in a variety of events and programs at CCA and the main GRC campus.
Online Services	This online destination allows students to manage many of student needs, such as: Plan schedule; Enroll in classes; Access financial aid information Pay for college; Audit degree progress; Request and view academic records
TRiO Student Support Services	TRiO Student Support Services increases opportunities for academic success for first generation, low-income, and/or students with disabilities. The TRiO team provides comprehensive, ongoing support services to address institutional barriers and navigate individual challenges, to increase graduation and transfer rates.
Tutoring & Resources	Green River College offers free tutoring resources to currently enrolled Green River students. There is Language

	Center that help with Foreign Language; Math Learning Center; Tutoring Resource Center that offers tutoring in science, computer science, business, foreign language and more; The Katee Katims Public Speaking Center that provide assistance with oral presentations; Writing and Reading Center that help students writing.
Workforce Education Service	Workforce Education Services provides financial support to help connect students with a path into a high-demand, high wage career through grants. These services can help support: Student Planning to transfer to a university; Professional Technical certificates and degrees; Job Skills training-specific skills needed to gain employment; Pre-college skills (diploma, GED, Basic Skills or ESL) to prepare for career training.

2.G.1 EV.#2: Assessment measures of effectiveness for programs and services

Advising	Winter 2025 campus-wide survey [PDF] 2.G.6 EV.#2 Advising Evaluation Survey Rep
PA&I	
Institutional Effectiveness	Public IE website: Institutional Effectiveness GatorNet IE website: Data Dashboards [PDF] 2.G.1 EV.#2 GatorNet IE Data Dashboards.p

2.G.2 Publication of Information

The institution publishes in a catalog, or provides in a manner available to students and other stakeholders, current and accurate information that includes: institutional mission; admission requirements and procedures; grading policy; information on academic programs and courses, including degree and program completion requirements, expected learning outcomes, required course sequences, and projected timelines to completion based on normal student progress and the frequency of course offerings; names, titles, degrees held, and conferring institutions for administrators and full-time faculty; rules and regulations for conduct, rights, and responsibilities; tuition, fees, and other program costs; refund policies and procedures for students who withdraw from enrollment; opportunities and requirements for financial aid; and the academic calendar.

Evidence Documentation for Standard 2.G.2	
2.G.2 EV.#1: Catalog (and/or other publications) that provides information regarding:	Green River College Website 2.G.2 EV.#1 2025-26 Green River Catalog.p [PDF] Green River College Catalog
2.G.2 EV.#2: Institutional mission	Mission, Vision, and Values GRC Catalog - *Equity-Centered Strategic Plan: Mission Statement (Catalog, pages 20-21)*
2.G.2 EV.#3: Admission requirements and procedures	SA-4 Admissions GRC Catalog - *Admission Information (Catalog, pages 26-28)*
2.G.2 EV.#4: Grading policy	SA-6 Grading Policy GRC Catalog - *Academic records: Grading Policy (Catalog, pages 94-97)*
2.G.2 EV.#5: Information on academic programs and courses, including degree and program completion requirements, expected learning outcomes, required course sequences, and	Areas of Interest Pathways GRC Catalog - *Program of Study* GRC Catalog - *Course Descriptions*

projected timelines to completion	
2.G.2 EV.#6: Names, titles, degrees held, and conferring institutions for administrators and full-time faculty	GRC Catalog - *Faculty and Administration*
2.G.2 EV.#7: Rules and regulations for conduct, rights, and responsibilities	Judicial Affairs Student Code of Conduct GRC Catalog - *Academic Information: Important Academic Information (Catalog, page 75)*
2.G.2 EV.#8: Tuition, fees, and other program costs	Tuition & Fees GRC Catalog – *Getting Started: College Cost (Catalog, pages 41-47)*
2.G.2 EV.#9: Refund policies and procedures for students who withdraw from enrollment	Withdrawal & Refund Rules GRC Catalog – Getting Started: *Withdrawal and Refund Rules (Catalog, pages 47-50)*
2.G.2 EV.#10: Opportunities and requirements for financial aid	Financial Aid Financial Aid Guide GRC Catalog - *Getting Started: Money for College – Financial Aid (Online printed catalog, pages 29-32)*
2.G.2 EV.#11: The academic calendar	Academic Dates & Deadlines GRC Catalog - *Academic Calendar*

2.G.3 Program Licensure and Employment Requirements

Publications and other written materials that describe educational programs include accurate information on national and/or state legal eligibility requirements for licensure or entry into an occupation or profession for which education and training are offered. Descriptions of unique requirements for employment and advancement in the occupation or profession shall be included in such materials.

Evidence Documentation for Standard 2.G.3	
2.G.3 EV.#1: Samples of publications and other written materials that describe the following:	
· **Accurate information on national and/or state legal eligibility requirements for licensure or entry into an occupation or profession for which education and training are offered**	Professional Licensure & Certification PDF 2.G.3 EV.#1 NAC Application Instruction NAC Application Instructions Winter 2026 PDF 2.G.3 EV.#1 How To Get your MA Phlebotc How To Get your MA Phlebotomy License PDF 2.G.3 EV.#1 Graduation Checklist.p Graduation Checklist
· **Descriptions of unique requirements for employment and advancement in the occupation or profession shall be included in such materials**	**GRC Websites:** Basic and Free Career Assessments Professional Career Assessments Career Coaching **Links to external Tools list in webpage:** (WA) Career Bridge: Connect interests with jobs and educational programs in WA state. Myskillsmyfuture.org: Find careers with similar skills from people's previous jobs. Onet Interest Profiler: "helps you decide what kinds of careers you may want to explore". Also provides in-depth data on wages, outlook and employers.
· **A list of programs leading to fields with licensure requirements**	Professional Licensure & Certification

2.G.4 Financial Aid

The institution provides an effective and accountable program of financial aid consistent with its mission, student needs, and institutional resources. Information regarding the categories of financial assistance (such as scholarships, grants, and loans) is published and made available to prospective and enrolled students.

Evidence Documentation for Standard 2.G.4	

2.G.4 EV.#1: Published financial aid policies and procedures including information about categories of financial assistance	**Published Financial Aid Policies and Procedures:**
	 SA-13 Financial Aid Application Process (rev. 2020)
	 SA-14 Federal Direct Loan Program (rev. 2021)
	 SA-15 Financial Aid Eligibility (rev. 2020)
	 SA-16 Return of Financial Aid Funds (rev. 2023)
	 SA-17 Satisfactory Progress for Financial Aid (rev. 2023)
	 Financial Aid Guide -- Student Handbook 2024-25
	
	 Foundation Scholarship:
	 GRC Foundation: Scholarships Application
	 GRC Foundation: Scholarship process
	
	 Information to students regarding repayment obligations:
	 Repayment obligations
	 SA-16 Return of Financial Aid Funds
	 Financial Aid Guide -- Student Handbook 2024-25
	     Policies (page 9-13)
	     Procedures (page 2)
	     Types of Financial Aid (page 4-8)
	
	 Policies/procedures for monitoring student loan programs:
	 NSLDS: Official Cohort Default Rate - Schools (OPE-ID, 003780)
	
	 📄 PDF
	 2.G.4 EV.#1
	 NSLDS_Official Cohort1
	
	 (NSLDS)_Official Cohort Default Rate -GRC
	
	 Catalog for Financial Aid Information:
	 GRC Catalog – Getting Started, Money for College

2.G.5 Loan Repayment

Students receiving financial assistance are informed of any repayment obligations. The institution regularly monitors its student loan programs and publicizes the institution's loan default rate on its website.

Evidence Documentation for Standard 2.G.5	
2.G.5 EV.#1: Information to students regarding repayment obligations	Repayment obligations Consumer Information
2.G.5 EV.#2: Policies and procedures for monitoring student loan programs	SA-13 Financial Aid Application Process SA-14 Federal Direct Loan Program SA-15 Financial Aid Eligibility SA-16 Return of Financial Aid Funds SA-17 Satisfactory Progress for Financial Aid Satisfactory Academic Progress Policy Accepted_ Review of Policies for Upcoming Recertification 📄 PDF Accepted_ Review of Policies for Upcoming Application Submission **Financial Aid Counselling:** GRC Financial Aid - FAFSA/WASFA Appointments Form Financial Aid website stated ways of contacts Direct Loan Exit Counseling Guide 📄 PDF 2.G.5 EV.#1 Direct Loan Exit Counseling (
2.G.5 EV.#3: Most recent loan default rate published on institutional website in accessible location	Federal Direct Student Loans Q&A - Green River College Cohort Default Rate
2.G.5 EV.#4: Sample letter to students regarding award and repayment obligations	📄 PDF 2.G.5 EV.#4 Repayment Email Tem R2T4 Repayment Email Template.msg 📄 PDF Census Template.pdf Census Template.msg **NSLDS Notifications sent through ctcLink:**

	CTCFA_GR_J07_Loan_Grace_End — PDF — CTCFA_GR_J07_Loan_Grace_End 12-19-23.p
	CTCFA_GR_J05_LOAN_DISB — PDF — CTCFA_GR_J05_LOAN_DISB 12-19-23.pdf
	CTCFA_GR_J08_DELINQUT_STU_LN — PDF — CTCFA_GR_J08_DELINQUT_STU_LN 12-19-2:
	CTCFA_GR_J09_LOAN_EXIT — PDF — CTCFA_GR_J09_LOAN_EXIT 12-19-23.pdf

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2.G.6 Academic Advising

The institution designs, maintains, and evaluates a systematic and effective program of academic advisement to support student development and success. Personnel responsible for advising students are knowledgeable of the curriculum, program and graduation requirements, and are adequately prepared to successfully fulfill their responsibilities. Advising requirements and responsibilities of advisors are defined, published, and made available to students.

Evidence Documentation for Standard 2.G.6	
2.G.6 EV.#1: Description of advising program, staffing, and advising publications (Student handbook or Catalog; links to webpages – please note specific pages or areas)	**Advising Program & Staffing Websites:** Career & Advising Center Advising International Program Advising Staffing Getting Started Steps for students: Earn Your Degree or Certificate New Student Advising and Enrollment **Advising Publications:** New Student Advising and Enrollment presentation 📄 PDF 2.G.6 EV.#1 New Student Advising & Er 📄 PDF 2.G.6 EV.#1 Advising ReDesign Overview.pc Advising ReDesign Overview 📄 PDF 2.G.6 EV.#1 Advising ReDesign Quarterly U Advising ReDesign Quarterly Updates 2024-2025 Nursing Department Student Handbook Advising Day
2.G.6 EV.#2: Description and evidence of systematic evaluation of advising	External Evaluator final report on 1st year Advising Redesign 📄 PDF 2.G.6 EV.#2 Final Report on 1st Y Rede: work Advising retention data 2018 📄 PDF 2.G.6 EV.#2 Advising Data GRC 2018.pdf

	PDF 2.G.6 EV.#2 Advising Evaluation Survey Rep [Winter 2025 campus-wide survey](#)
2.G.6 EV.#3: Professional development policies and procedures for advisors	[Navigate advisor training manual](#) PDF 2.G.6 EV.#3 Navigate advisor training manu
2.G.6.EV.#4: Advisement (Strategic/ Model) Plan	[Advising Model Current](#) PDF 2.G.6 EV.#4 Advising Model Current.pdf
2.G.6.EV#5: Anonymized sample advisement logs	[Sample advisement appointment Log](#) 2.G.6 EV.#5 Advisement_appointm [Advisement Appointment Report Template](#) PDF 2.G.6 EV.#5 Advisement Appointm [Advising Appointment Check In Template](#) PDF 2.G.6 EV.#5 Advising Appointment Check In [Advising Appointment Scheduler (ex)](#) PDF 2.G.6 EV.#5 Advising Appointment Schedule [Faculty Advisor Navigatee360 Parameters](#) PDF 2.G.6 EV.#5 Faculty Advisor Navigatee360 FacultyAdvisorNaviga te360Parameters (1).x [Spring Enrollment Appointments Notification Email](#) PDF 2.G.6 Spring Enrollment Appointme

2.G.7 Distance Identity Verification

The institution maintains an effective identity verification process for students, including those enrolled in distance education courses and programs, to establish that the student enrolled in such a course or program is the same person whose achievements are evaluated and credentialed. The institution ensures that the identity verification process for distance education students protects student privacy and that students are informed, in writing at the time of enrollment, of current and projected charges associated with the identity verification process.

Evidence Documentation for Standard 2.G.7	
2.G.7 EV.#1: Policies and procedures for ensuring the student who registers in a distance education course/program is the same student who participates in the course and receives credit	SBCTC's Online Admissions Application Portal (OAAP) **GRC Website about Student Login:** ctcLink Resources for Students Student Email Multi-Factor Authentication (MFA) Setup Guide for Student Canvas Login **Library Guide on Login:** Email Address & Password MFA (multi-factor authentication) Canvas
2.G.7 EV.#2: Policies and procedures make it clear that these identity verification processes (e.g., admissions processes, proctoring, etc.) protect student privacy	**GRC Privacy Related Websites:** Family Educational Rights and Privacy Act (FERPA) Privacy IT-3 Accessible Technology Set up your password reset verification and MFA methods
2.G.7 EV.#3: Notification to students at the time of registration of any additional charges associated with verification procedures	Fees - Any fees to be charged to students are provided ahead of time as part of the enrollment process, including any verification fees. General fees (as distinct from course specific ones) are listed on the admissions site.
2.G.7 EV.#4: Academic policies and procedures for instructors to implement requirements for regular and substantive interaction in distance	Currently creating auditing process in the instructional council elearning subcomittee for implementation fall 2026. [PDF] 2.G.7 EV.#4 RSI Checklist.pdf 2.G.7 EV.#4 RSI Checklist.pdf

education courses/programs	

STANDARD H,I EVIDENCE-ONLY 2/11/2026 REVISED VERSION

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2.H Library and Information Resources

2.H.1 Library and Information Resources

Consistent with its mission, the institution employs qualified personnel and provides access to library and information resources with a level of currency, depth, and breadth sufficient to support and sustain the institution's mission, programs, and services.

Evidence Documentation for Standard 2.H.1	
2.H.1 EV.#1: Procedures for assessing adequacy of library collections	**Library Collection** Purchase Requests & Collection Guidelines Holman Library Collection Development Guidelines Quick Guide to Holman Library Instruction & Services 📄 PDF 2.H.1 Titles Purchased by Division Titles Purchased by Division/Subject 23-24 May 28, 2025 Database Discussion & Statistics 📄 PDF 2.H.1 May 28, 2025 Database Discussion &
2.H.1 EV.#2: Library planning committee and procedures for planning and collection development	**Library Planning Committee:** Library Liaisons Literacy Instruction **Library Assessment Processes:** Library Assessment Processes 📄 PDF 2.H.1 EV.#2 Library Assessment Processes **Library Collection Development:** Holman Library Collection Development Guidelines Purchase Requests & Collection Guidelines
2.H.1 EV.#3: Library instruction plan; policies and procedures related to the use of library and information resources	**Library Instructional Plan:** Holman Library Information Literacy Instruction Program Plan HL Instruction Plan & Mission **Library Assessment Dashboard:** Green River College Library Instruction Assessment Dashboard

	PDF 2.H.1 EV.#3 Jun25_LibInstruction_A **GRC Policies Related to Library & Information Resources:** SA-24 Student Acceptable Computer Use – 2/16/2023 IT-2 Employee Acceptable Use of Technology and Data Policy – 4/24/2013 **Use of Library & Information Resources:** Holman Library Research & Resource Guides Holman Library Quarterly Workshops Borrowing & Circulation Home
2.H.1 EV.#4: Library staffing information; policies and procedures that explains faculty/library partnership for assuring library and information resources are integrated into the learning process	**Library Staffing:** Holman Library Staff Directory PDF 2.H.1 EV.#4 Library Organization Chart.pd Library Organization Chart **Faculty/Library Partnership:** Library Information Literacy Instruction - Faculty Support

2.I Physical and Technology Infrastructure

2.I.1 Physical and technology Infrastructure

Consistent with its mission, the institution creates and maintains physical facilities and technology infrastructure that are accessible, safe, secure, and sufficient in quantity and quality to ensure healthful learning and working environments that support and sustain the institution's mission, academic programs, and services.

Evidence Documentation for Standard 2.I.1 (Facilities)	
2.I.1 EV.#1: Facilities master plan, including:	
· Facilities master plan and planning processes	GRC Physical Resources Plan PROGRESS DRAFT PDF 2.I.1 EV.#1 GRC 2025-02-11 Physical Resources Pla
· Equipment replacement policies and procedures	SBCTC Facilities, Infrastructure, and Assessments Website BA-4 asset management policy Green-river-college-2023-facility-condition-survey Replacement Policy Email Response From SBCTC PDF 2.I.1 EV.#1 Replacement Policy En
· Procedures for assessing sufficiency of physical facilities	Green-river-college-2023-facility-condition-survey Facilities- Staffing and APPA industry Standards PDF 2.I.1 EV.#1 Facilities- Staffing and APPA ind
· Policies and procedures for ensuring accessible, safe, and secure facilities	SA-29 Facility Access & Maintenance for Safety Green-river-college-2023-facility-condition-survey GA-18 Traffic and Parking – 3/6/2013
· Policies and procedures for the use, storage, and disposal of hazardous waste	Hazardous Information Program Emergency Operations Plan
· Link to Clery Annual Security Report posted on website	2025 Annual Security and Fire Report 2024 Annual Security and Fire Report
GatorNet Evidences	Welcome to Facilities

Evidence Documentation for Standard 2.I.1	
2.I.1 EV.#1: Technology master plan, including:	

· **Technology master plan and planning processes**	PDF 2.I.1 EV.#1 [GRC-IT-Security Program Plan](#) GRC-IT-SecurityProgra
· **Equipment replacement policies and procedures**	[2025 - 2G5-2G8 Technological Infrastructure_dh 7 9](#) PDF 2.I.1 EV.#1 2025 - 2G5-2G8 Technologica [25.pdf](#) (page 1)
· **Procedures for assessing sufficiency of technology infrastructure**	[2025 - 2G5-2G8 Technological Infrastructure_dh 7 9](#) [25.pdf](#) (page 1-2)
· **Policies and procedures for ensuring accessible, efficient educational technologies**	[2025 - 2G5-2G8 Technological Infrastructure_dh 7 9](#) [25.pdf](#) (page 2-3)
· **Policies and procedures for the use, storage, and refurbishing equipment**	[2025 - 2G5-2G8 Technological Infrastructure_dh 7 9](#) [25.pdf](#) (page 3-4)
· **Cybersecurity Policies and Procedures, including description of training**	[GRC-IT-Security Program Plan](#) (page 20-21; page.23) [information technology security](#)
· **Data governance and security policies**	PDF 2.I.1 EV.#1 [Green River Data Handling Guidelines](#) GreenRiverDataGuidel [IT-1 Information Technology Security](#) [IT-2 Employee Acceptable Use of Technology](#) [IT-3 Accessible Technology](#)