



CAMPUS SAFETY & TRANSPORTATION SHUTTLES/VANS TRIP RESERVATIONS

12401 SE 320TH STREET, AUBURN, WA 98092 | 253-833-9111 Ext. 3350 | greenriver.edu

CONTACT INFORMATION

(Please return this form 100% complete)

**FOR FACULTY &
STAFF USE ONLY**

NAME _____ DEPARTMENT _____

CELL _____ BUDGET CODE _____

TRIP INFORMATION

DEPARTURE DATE _____ TIME _____ RETURN DATE _____ TIME _____

PICK UP ADDRESS

DESTINATION ADDRESS

STREET _____ STREET _____

CITY _____ CITY _____

STATE _____ ZIP _____ STATE _____ ZIP _____

SEATING

VAN: 7, 8 or 12 SEATS | **SHUTTLE BUS:** 25, 37 or 39 SEATS

NUMBER OF SEATS NEEDED _____ DO YOU NEED A DRIVER? _____

Additional charges apply. Groups are responsible for all parking fees.
Drivers do not carry cash.

SPECIAL INSTRUCTIONS FOR DRIVER

(Examples: Agenda, drop off/pick up needs, parking issues)

If you have questions or need more information call Judy Brenden, Transportation Department Program Coordinator at **253-833-9111** Ext. **2566** or email **jbrenden@greenriver.edu**.

OFFICIAL USE ONLY

MILEAGE _____ miles x \$ _____ = TOTAL \$ _____

DATE RECEIVED _____ DRIVER'S TIME _____ miles x \$ _____ = TOTAL \$ _____

If you need disability related accommodations to make this event accessible, please contact Disability Support Services at 253-833-9111, ext. 2631; TTY 253-288-3359; or by email at dss@greenriver.edu. Green River College is an equal opportunity educator and employer. Learn more at www.greenriver.edu/accessibility.