



Captioning

Associate in Applied Arts Degree

162-171 Credits

Realtime captioning is done by specially trained court reporters called stenocaptioners. The stenocaptioner utilizes a steno machine to provide captions of live television programs and other forms of media for viewers with hearing loss through realtime technology that instantly produces readable English text. Broadcast captioners work for local stations and for national networks captioning news, emergency broadcasts, sporting events, and other programming.

Another facet of captioning is called Communication Access Realtime Translation (CART). This area allows stenocaptioners to provide more personalized services for people with hearing loss. CART captioners may accompany deaf or hard-of-hearing clients as needed to classes, meetings, conferences, doctor appointments, church services, etc., to provide instant conversion of speech into text utilizing the steno machine linked to a laptop, tablet, or other smart device.

The Green River Court Reporting & Captioning program is approved by the National Court Reporters Association. All students entering the program must be high school graduates or have earned a GED certificate. A spelling placement test score of 90 percent accuracy or higher or ENGL 090 is required prior to entry into the Court Reporting & Captioning program

Upon completion of the required classes, students qualify for the Associate in Applied Arts degree in Captioning.

Captioning (Broadcast Captioning):

Requires internship completion of 25 hours of writing time on campus, off-site, or remotely, under the supervision of an institutional instructor or a practicing captioner. Fifteen hours of research and dictionary preparation is also required. Students must pass three 15-minute literary broadcast material takes at 180 wpm at 96 percent accuracy or higher, pass two 5-minute tests on Q&A (two-voice) at 225 wpm with 95 percent accuracy or higher; and pass three 5-minute realtime literary tests with a minimum of 96% accuracy.

CART (Educational Captioning):

Requires internship completion of 25 hours of writing time on campus, off-site, or remotely, under the supervision of an institutional instructor or a practicing CART captioner. Fifteen hours of research and dictionary preparation is also required. Students must pass three 5-minute realtime literary takes at 180 wpm at 96 percent accuracy; pass two 5-minute tests on Q&A (two-voice) at 225 wpm with 95 percent accuracy; submit an unedited realtime translation of two 30-minute segments on varied topics with variable speeds of 180-200 wpm with a goal of 96% accuracy or higher for evaluation purposes. In addition to the course work, there are recommended state and/or national examinations that a student should pass to become a captioner or CART provider.

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Dept./No.	Course Title	Credits
# B A 145 or BTAC 110 or	Business Computation or Business Math Applications or Eligible for MATH 072	0-5
BTAC 109	Legal Terminology	3
BTAC 125	Medical Terminology for Office Administration	5
# BTAC 130 or ENGL 109 or ENGL&101	Business Correspondence or Writing for Trades and Professional/Technical Degrees or English Composition	5
# CMST 100 or CMST 217 or CMST&220	Fundamentals of Oral Communication or Communication for Business and Professions or Public Speaking	5
CRC 101	Machine Shorthand Theory 1	8
CRC 102	Machine Shorthand Theory 2	8
CRC 103	Machine Shorthand Theory 3	8
CRC 111	Literary 60 wpm	4
CRC 112	Testimony 60 wpm	4
CRC 121	Literary 80 wpm	4
CRC 122	Testimony 80 wpm	4
CRC 131	Literary 100 wpm	4
CRC 132	Testimony 100 wpm	4
CRC 133	Jury Charge 100 wpm	4
CRC 141	Literary 120 wpm	4
CRC 142	Testimony 120 wpm	4
CRC 143	Jury Charge 120 wpm	4
CRC 144	Medical QA 120 wpm	
CRC 150	Computer-Aided Transcription–Beginning	3
CRC 177-179 COOP 171	Court Reporting/Captioning Work Experience1-3 and Work Experience Seminar	2-6 1
CRC 211	Literary 140 wpm	4
CRC 212	Testimony 140 wpm	4
CRC 213	Jury Charge 140 wpm	4
CRC 214	Medical QA 140 wpm	4
CRC 221	Literary 160 wpm	4
CRC 222	Testimony 160 wpm	4
CRC 223	Jury Charge 160 wpm	4
CRC 224	Medical QA 160 wpm	4
CRC 231	Literary 180 wpm	4
CRC 232	Testimony 180 wpm	4
CRC 241	Literary 200 wpm	4
CRC 242	Testimony 200 wpm	4
CRC 250	Court Reporting Procedures 1	5
CRC 252	Testimony 225 wpm	4
CRC 254	Certification Prep 3	4
CRC 260	Introduction to Captioning/Alternative Careers	3
CRC 261	Captioning Practicum 1	3

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CRC 262	Captioning Practicum 2	3
ECED 220	Introduction to Sign Language	2
INFO 110	Information Literacy and Research Skills	2

To enhance the student's preparation for future employment, the following are recommended:

ACCT 110	Practical Financial Accounting 1	5
BTAC 100	Fundamentals of Computers	5
BTAC 107 or BTAC 108 Typing Test	Typing Speed and Accuracy 1 or Typing Speed and Accuracy 2 or 60 wpm with fewer than 5 errors	0-4
BTAC 184	Internet and Basic Web Design	5
BTAC 266	Inside Microsoft Office	5
BUS 103	Business Leadership	5
BUS&201	Business Law and the Regulation of Business or Introduction to Law	5
POLS&200		
ENGL 106	Vocabulary Mastery	5

Additional Suggested Electives:

Electives might not be eligible for financial aid or veteran's benefits. (See your financial aid advisor.)

BTAC 112	Beginning Word	5
BTAC 255	Advanced Word	5
PHIL 112	Ethics in the Workplace	5

Satisfies related instruction requirement

* Keyboarding/typing skills may be demonstrated by passing two 5-minute typing tests at 60 wpm with 5 or less errors using the proper typing techniques administered by the Business Technologies and Administrative Careers Department.