



Purpose

To document a formal complaint of discrimination and/or harassment in alignment with HR-22 Nondiscrimination and Harassment policy.

Instructions (Before You Begin)

- Complete all sections as clearly and thoroughly as possible
- You may attach additional pages if needed
- You may include supporting documentation (emails, screenshots, etc.)
- Submit the completed form using the instructions at the end of this document

Complainant Information	Response
Name	
Date of Submission	
Email	
Phone	
Relationship to College (employee, student, visitor, applicant)	

Complaint Details	Response
Name of individual(s) complaint is against (if known)	
Date(s) of incident(s)	
Time(s) of incident(s)	
Location(s) of incident(s)	



Incident Description

Describe the alleged discrimination and/or harassment. Include specific actions, statements, or behaviors.

Witnesses (if any) and their Contact Information

Remedy Sought

Describe the outcome or resolution you are seeking.



Supporting Documentation

List any documents or evidence included with this complaint.

Acknowledgment

I certify that the information provided is true and accurate to the best of my knowledge.

Signature (digital signature is acceptable)

Date

Submit HR-22 Complaint Form To:	Accessibility Support:
Korland Simmons Equity Compliance Officer / Title IX Coordinator Green River College Phone: (253) 288-3361 Email: titleIXCoordinator@greenriver.edu	Disability Support Services Green River College Phone: (253) 931-6460TTY: (253) 288-3359 Email: dss@greenriver.edu