

VETERAN SERVICES (VS) NEW STUDENT CHECKLIST

Preparation is key to a successful orientation experience. It is in your best interest to get started on and/or complete the outlined checklist items before your orientation.

☐ **ACTIVATE YOUR CTCLINK ACCOUNT ([Link¹](#))**

Your account **must** be activated to begin your class registration process during MNSO.

☐ **COMPLETE THE ONLINE VETERAN SERVICES INTAKE FORM ([Link²](#))**

This form **must** be completed **before** attending MNSO as this will start your student file with Veteran Services.

☐ **SUBMIT OFFICIAL COLLEGE AND/OR MILITARY TRANSCRIPTS**

Official transcript(s) **must** be submitted if you earned credits from AP/IB, other colleges, and/or through the military. Refer to Step 2 of our [Veteran Services Getting Started³](#) page for details (regardless of VA benefit use).

- After submitting your official transcript(s), submit a [Transcript Evaluation Request⁴](#) to initiate the transfer credit process.
- **MNSO Tip:** In case your transcript is not processed in time, plan to bring (or have access to) your unofficial transcript(s) during the registration assistance part of MNSO as this will help with class selection.

☐ **DETERMINE YOUR ENGLISH AND/OR MATH PLACEMENT**

Knowing your placement **before** attending MNSO will **maximize** your course options during the registration assistance session. Without your placement determined, selection of Math/English courses may be limited. Your options:

- Submit your unofficial transcripts for placement eligibility; or
- Take the free placement assessments (College Success Reading Assessment, WAMAP Math Entrance Exam) prior to attending MNSO.

More information about your placement options, including instructions on how to submit your unofficial transcripts can be found on the [Course Placement Options⁵](#) page.

☐ **SUBMIT YOUR DD-214, CERTIFICATE OF ELIGIBILITY (COE), AND/OR MILITARY ORDERS**

To ensure you have priority access assigned to you before your orientation session, submit all documentation that applies to you using the [Secure Document Upload Tool⁶](#) to the appropriate office(s).

- Certificate of Eligibility (COE) – Submit to Veteran Services
- DD-214 (Service-2/Member-4) and/or Military Orders – Submit to the Office of the Registrar

(continued)

Veteran Services (VS) New Student Checklist (continued)

- **MNSO Tip:** Bring a copy or prepare to access your documents during the registration assistance part of MNSO in case your priority access has not been assigned.

☐ **COMPLETE THE GRC ONLINE ORIENTATION ([Link](#)⁷)**

Log in as 'New or Returning Student' with your ctcLink ID number and birthdate. It is important to carefully review the information offered in this orientation as it covers Green River's college processes and resources.

☐ **CHOOSE YOUR PROGRAM OF STUDY**

Getting to know your degree pathway and requirements will help with class selection and building your education plan -- [Transfer Degrees](#)⁸ | [Career & Technical Degrees](#)⁹. If you're undecided, you'll have an opportunity to discuss options with our Educational Planner.

MORE INFO:

Scan the QR code to visit our Veteran Services webpage:



Reference Links (1-9):

- [1] <https://www.greenriver.edu/ctclink/students/tutorials/>
- [2] <https://forms.office.com/r/98JfULsc7n>
- [3] <https://www.greenriver.edu/veterans/getting-started/>
- [4] <https://www.greenriver.edu/otr/transcripts/transcript-evaluation/>
- [5] <https://www.greenriver.edu/students/academics/placement-testing-center/course-placement-options/>
- [6] <https://www.greenriver.edu/upload/>
- [7] <https://grcc.greenriver.edu/onlineorientation/>
- [8] <https://www.greenriver.edu/students/academics/degrees-programs/university-and-college-transfer/>
- [9] <https://www.greenriver.edu/students/academics/degrees-programs/career-technical-education/>