



# 2021-2022 Verification of Non-Filing Statement

[Financial Aid Website](#) Phone: 253-288-3392 [Financial Aid Zoom Lobby](#) Email: [finaid@greenriver.edu](mailto:finaid@greenriver.edu)

Your 2021-2022 Free Application for Federal Student Aid (FAFSA) has been selected for a process called verification under 34 CFR, Part 668. The U.S. Department of Education requires that we, the Financial Aid Office, check the accuracy of the information you provided on the FAFSA. You have indicated that you, your parent(s), or your spouse did not file taxes in 2019. Therefore, you are required to show proof of your, your parent(s), or your spouse's non-filing tax status in order to receive financial aid.

We require that non-filers attempt to prove their non-filing status by obtaining a letter from the IRS using the following methods before completing this form. If the student, the student's parent(s), or student's spouse is unsuccessful in obtaining proof, they can then complete this form.

## [Get Verification of Non-Filing by Mail:](#)

Delivered within 10 business days from receipt of request

## [Get Verification of Non-Filing Online:](#)

Immediate delivery (PDF file)

## **Automated Phone:**

**1(800) 908-9946**, delivered within 10 business days from receipt of request

## **Paper Request Form:**

IRS form [4506-T](#), delivered within 10 business days from receipt of the paper request

## **Student Information:**

| Last Name | First Name | M.I. | Social Security Number | <a href="#">ctcLink ID #</a> |
|-----------|------------|------|------------------------|------------------------------|
|-----------|------------|------|------------------------|------------------------------|

## **This Verification of Non-filing Statement is for:**

☐ Student ☐ Spouse ☐ Parent 1 ☐ Parent 2

## **Did the above selected household member earn income in 2019? Choose one, yes or no.**

☐ NO, complete section **A** ONLY ☐ YES, complete section **B** ONLY

## **Section A: to be completed if income WAS NOT earned in 2019**

I certify that I, \_\_\_\_\_ was not employed and had not income earned from work in 2019, therefore I did not file a 2019 income tax return. I certify that I tried to request a 2019 Verification of Non-filing letter from the IRS but was not able to receive on due to the following reason:

**Signature (of Student, Spouse or Parent Who Did Not File Taxes)**

**Date**

*Typed signatures will not be accepted. Signatures must be drawn electronically or signed with a pen. Contact our office if you are unable to provide a parent signature due to special circumstances.*

## Section B: to be completed if income WAS earned in 2019

I certify that I, \_\_\_\_\_ was not required to file a 2019 income tax return. I have provided all W-2's or an IRS Wage and Income Transcript, and I have listed below the names of all employers and income earned in 2019 (even if employer did not issue a W-2)

| Employer Name | 2019 Income Earned |
|---------------|--------------------|
|               |                    |
|               |                    |
|               |                    |
|               |                    |

I certify that I tried to request a 2019 Verification of Non-filing letter from the IRS but was not able to receive one due to the following reason:

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**Signature (of Student, Spouse or Parent Who Did Not File Taxes)**

**Date**

*Typed signatures will not be accepted. Signatures must be drawn electronically or signed with a pen. Contact our office if you are unable to provide a parent signature due to special circumstances.*

## How to Submit This Form

- Upload this document to our office electronically via the [Student Financial Aid Portal](#) **OR**
- Attach this document to [an encrypted email](#) to [finaid@greenriver.edu](mailto:finaid@greenriver.edu)

Green River College does not discriminate on the basis of race, color, national origin, sex, sexual orientation, disability, marital status, religion, age or any other unlawful basis in its programs and activities. Please see College Policy [HR-22](#). The following person has been designated to handle inquiries regarding the nondiscrimination policies: Vice President for Business Administration and Human Resources, 12401 SE 320th Street, Auburn, WA 98092, (253) 288-3320. To receive this information in an alternate format, please contact Disability Support Services at (253) 833-9111, ext. 2631; TTY (253) 288-3359.