

GREEN RIVER COLLEGE

CONTINUING EDUCATION

SCHEDULE

WINTER 2021

PARALEGAL CERTIFICATE

Build Your Career as
a Legal Professional.

See page 7 for class
information on our
Paralegal certificate.

SEE INSIDE FOR FOR CLASS
AND CERTIFICATES IN:

Human Resources

Project Management

Data Analyst

SQL

Graphic Design and more.

Learn Something New This
Winter with our Personal
Interest Classes.



Visit greenriver.edu/ce

FEATURED CLASSES



HR Generalist Certificate (8 Class Series)

Prepare to effectively serve in an HR Generalist role.

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Project Management Certificate

Get the tools and techniques to manage projects in any industry.

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Mindful Eating

Understand the signals your body is telling you regarding food.

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Holistic Wellness (3 Class Series)

Take this 3 class series on wellness and discover how to become resilient, what makes you happy, and how to put it into a wellness vision for yourself.

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Spey Fishing for Winter Steelhead

Learn how to use a spey rod for the ultimate winter fishing challenge.

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EXPAND YOUR BUSINESS

GREEN RIVER COLLEGE

SMALL BUSINESS CENTER



Darrell Sundell
PTAC Advisor



Taryn Hornby
SBDC Advisor



Kevin Grossman
SBDC Advisor



Marnie Tyson
PTAC Advisor



Phillip Luebke
PTAC Advisor

The Green River College Small Business Center (SBC) helps any business, at any stage, in any industry, reach the next level of success.

We provide one-on-one, no cost business advising to business owners as well as low cost small business classes to the community. We also provide no cost government contracting assistance to business owners.

Schedule an appointment with one of our business or government contracting advisors today! Call **253-833-9111**, ext. **6260**.

Visit us online at

greenriver.edu/businesscenter



Partially funded by the SBA and Cities of Auburn, Covington, Enumclaw, Kent, and Maple Valley.

Stay Relevant with Continuing Education This Winter

Continuing Education non-credit courses are for professional Continuing Education, job training and personal enrichment. These are self-supporting courses, not supported by tax funds. Classes are held at a variety of locations. Continuing Education Units (CEUs) are available for most classes. Every effort was made print an accurate schedule. However due to the ongoing situation with COVID-19 our classes may have changed since printing this schedule. We encourage you to visit our website for the most current information. Greenriver.edu/ce.

EASY WAYS TO REGISTER



REGISTER AND PAY ONLINE
greenriver.edu/ce



PHONE

Auburn Campus 253-833-9111 ext. 2535
Auburn Center 253-288-3455
Kent Campus 253-856-9595 ext. 5000
Enumclaw Campus 253-288-3400



LOCATIONS

Register and pay in person at:

Main Auburn Campus

Continuing Education | WT Building
12401 SE 320th Street
Auburn, WA 98092

Auburn Center

1221 D Street NE
Auburn, WA 98002

Kent Campus

417 Ramsay Way, Suite 112
Kent, WA 98032

Enumclaw Campus

1414 Griffith Avenue
Enumclaw, WA 98022

Use your Visa, MasterCard, AmEx or Discover card for phone, online, and in-person registration.

HOURS

Main

Auburn Campus: Monday–Thursday 9:00AM–5:00PM
Friday and Breaks 9:00AM–5:00PM

Auburn Center: Monday–Thursday 7:30AM–8:00PM
Friday and Breaks 7:30AM–5:00PM

Kent Campus: Monday–Thursday 7:30AM–8:00PM
Friday and Breaks 7:30AM–5:00PM

Enumclaw Campus: Monday–Thursday 8:00AM–8:00PM
Friday Closed

This document is available in alternative formats to individuals with disabilities by contacting Disability Support Services at 253-833-9111, ext. 2631; TTY 253-288-3359; or by email at dss@greenriver.edu. Green River College is an equal opportunity educator and employer. Learn more at www.greenriver.edu/accessibility.

Green River College has made reasonable efforts to provide information that is accurate at the time of publication. However, the college reserves the right to make appropriate changes in procedures, policies, calendars, requirements, program, courses and fees. When feasible, changes will be announced prior to their effective dates, but the college assumes no responsibility for giving any particular notice of such changes. Nothing herein shall be construed to create any offer to contract or contractual rights.

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FALL-CLASS TYPE DEFINITION

As you view the class schedule, you'll see classes are designated in one of three ways: virtual, hybrid/virtual, or online. The following definitions explain the how each type of course will be delivered:

- **VIRTUAL:** Class will meet online at the time listed in the class schedule. For example, if your class begins at 9 a.m. in the class schedule, then it will begin at 9 a.m. on Zoom. You will be attending the class at the same time as your classmates, just as you would on campus.
- **HYBRID/VIRTUAL:** Part of the class will be held online without a set time to attend. The other part will occur at the time listed in a virtual format (e.g. Zoom).
- **ONLINE:** The entire class will be held online without a set time to attend. The class will still have assignment deadlines and due dates.

Payment is due upon registration. If you withdraw less than three business days before your first class, do not attend, or stop attending, you will not receive a refund. A full refund is given if the college cancels a class. Questions? Contact us at 253-833-9111, ext. 2535.



PRIME TIME

Prime Time is a program for active adult learners ages 55 and older. The yearly membership fee of \$55 entitles members to a discount on Prime Time and Continuing Education classes and special invitations to campus events. Join us and enjoy stimulating, intellectual, short-term classes and tours! Non-members are also welcome to participate.



The 2020's and Beyond: The Storm Before the Calm

Tuesday, January 12 (9-11AM)

Location: Virtual Classroom via Zoom with Rich Elfers

Member Rate: \$29 (P320)

General Public Rate: \$44 (P321)

Based on noted forecaster and bestselling author George Friedman's book "The Storm Before The Calm", this class will examine a longer and historic view of government including an 80-year institutional cycle and 50-year socioeconomic cycle. These two major cycles are merging in the 2020s—a time in which many of our country's foundations will change. The United States will have to endure upheaval and possible conflict, but also, ultimately, increased strength and stability. Join instructor Rich Elfers as he examines these cycles through which the United States has developed, upheaved, matured, and solidified.

The Great Girl Groups of the 1950s & 60s: The Roots of Rock 'N' Roll

Wednesday, January 27 (1-3PM)

Location: Virtual Classroom via Zoom with John Jensen

Member Rate: \$29 (P330)

General Public Rate: \$44 (P331)

Former Bay area broadcaster John Jensen takes us on a fascinating, informative and entertaining journey to rediscover the genesis of the girl groups of the 50's and 60's and how this genre became such a popular niche during the golden days of rock. Hear the great early sister acts the Boswells and the Andrews that led to groups like the Chordettes, the McGuires and the Shirelles followed by the Mowtown greats like the Crystals, Chiffons, Ronettes and Supremes. Hear the back stories on how their recordings were made, listen to some rare songs and learn how this music impacted America during that special time.

Seattle Children's Research Institute

Tuesday, February 9 (9:30-11AM)

Location: Virtual Classroom via Zoom

Member Rate: \$19 (P340)

General Public Rate: \$24 (P341)

Learn how researchers at Seattle Children's are developing lifesaving cures, accelerating clinical advances and addressing health issues affecting children and families around the world. This virtual presentation will feature a Seattle Children's researcher and will allow ample time for Q&A.

Why Can't We Get Along - Bridging the Generation Gap

Wednesday, February 24 (1-3PM)

Location: Virtual Classroom via Zoom with Dorothy Wilhelm & Ray Miller Still

Member Rate: \$29 (P360)

General Public Rate: \$44 (P361)

There are four different generations making up today's workforce -and worse yet, at least five generations in your extended family. We don't even speak the same language. How do we learn to appreciate the strengths in each of us? Broadcaster & author Dorothy Wilhelm, age 87, is member of the Quiet Generation and Ray Miller Still, Newspaper Editor, age 28, is a Millennial. They share tips, ideas and reassurances from their popular podcast, Generation Gap, on how to minimize exasperation and maximize understanding of the strengths and weaknesses of each generation. Shed light, laughter and encouragement on how the different generations can work together and better yet, live in the same house.

Rise of the Tech Giants: Apple, Google, Amazon and Facebook

Tuesday, March 9 (9-11AM)

Location: Virtual Classroom via Zoom with Rich Elfers

Member Rate: \$29 (P370)

General Public Rate: \$44 (P371)

Join instructor Rich Elfers to examine how companies Apple, Google, Amazon and Facebook got to be such major players, how much they affect our lives and what the future holds for them. Will the federal government step in to rein in their power? Clarify and broaden your understanding of these global mega giants.

The Music of Ireland

Wednesday, March 17 (9-11AM)

Location: Virtual Classroom via Zoom with Ruth Mueller

Member Rate: \$29 (P380)

General Public Rate: \$44 (P381)

In honor of St. Patrick's Day, join Green River music instructor Ruth Mueller to learn about the music of Ireland as we explore the traditional elements of Irish and Celtic musics. Learn the history of the traditions in the face of British colonial power as a source of unity and identity. Class will also look at the traditional practices of Sean Nos singing and dancing, the 1990's Riverdance phenom and Celtic popular music trends that made Irish music one of the most popular traditional musics globally.

Professional Development

BUSINESS AND FINANCE



Accounting and Finance for Non-Financial Managers Certificate



Explore the financial concepts and accounting processes used in most businesses, and gain practical techniques to increase your effectiveness. Topics include the accounting cycle; resource allocation; financial performance; cash flow; the importance of cash; your role in cash flow success; financial information

that drives your organization; and how business reports are assessed and analyzed. Certificate includes three month-long courses. Fee \$495.

Item: Y905 Feb 1–Apr 30 ONLINE

Visit greenriver.edu/ceOnline for course details.



Bookkeeping Certificate



Get the knowledge you need to measure and manage the financial health of your business. Whether you are an entrepreneur, running a family business or just looking to advance your career, this program will help you understand how the bookkeeping process works and how to complete

the accounting cycle accurately and in a timely fashion. This program focuses on cash basis accounting. This online certificate includes three month-long courses. Fee \$495.

Item: Y906 Feb 1–Apr 30 ONLINE

Visit greenriver.edu/ceOnline for course details.

WINTER-CLASS TYPE DEFINITION

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- **VIRTUAL:** Class will meet online at the time listed in the class schedule. For example, if your class begins at 9 a.m. in the class schedule, then it will begin at 9 a.m. on Zoom. You will be attending the class at the same time as your classmates, just as you would on campus.
- **HYBRID/VIRTUAL:** Part of the class will be held online without a set time to attend. The other part will occur at the time listed in a virtual format (e.g. Zoom).
- **ONLINE:** The entire class will be held online without a set time to attend. The class will still have assignment deadlines and due dates.

CAREER AND TRADE SKILLS

Flagger Training



Flagger Training

Training consists of classroom instruction and state certification in flagging, traffic control and safety. Upon successful completion participants receive a certification card valid for three years. Students must be at least 18 years of age. Bring lunch and wear closed-toe shoes. Special arrangements can also be made for group training at your business location. Textbook included.

Item: Y300	J. Gale	Auburn Center	AC-240
Session: 1 Sa	Jan 9	8:00AM–4:30PM	
Item: Y301	J. Gale	Auburn Center	AC-240
Session: 1 F	Jan 20	8:00AM–4:30PM	
Item: Y302	J. Gale	Auburn Center	AC-240
Session: 1 Sa	Feb 6	8:00AM–4:30PM	
Item: Y303	J. Gale	Auburn Center	AC-240
Session: 1 W	Feb 17	8:00AM–4:30PM	
Item: Y304	J. Gale	Auburn Center	AC-240
Session: 1 F	Mar 4	8:00AM–4:30PM	
Item: Y305	J. Gale	Auburn Center	AC-240
Session: 1 Sa	Mar 27	8:00AM–4:30PM	

Forklift-Truck Operator Certification (IVES)

This course is designed to train operators for certification in sit-down, counter-balanced forklift trucks--light, medium and heavy duty. You will complete written and hands-on testing to meet OSHA, WISHA and L&I requirements. Class meets Department of Labor certification standards. Additional classes will be held on demand or at business locations. Forklift recertification (IVES) available for \$99. Call CE at (253) 833-9111 ext. 2535 for more information. \$189.

Item: Y306	H. Valenzuela	Auburn Campus	TT-412
Session: 1 Sa	Feb 13	8:00AM–5:00PM	

UPGRADE YOUR RESUME

PROFESSIONAL DEVELOPMENT CLASSES



greenriver.edu/ce

COMMUNICATION AND PROFESSIONAL EXCELLENCE



Business Writing Certificate



Discover the keys to successful business writing. Whether you are writing a report, proposal, letter or publicity notice, business writing has defined characteristics for success. Topics include tools and techniques for improving editing and proofreading skills; common writing mistakes and grammatical pitfalls; how to write attention-grabbing news

stories, press releases and publicity notices; and techniques for composing business reports and proposals. Certificate includes three month-long courses. Fee \$495.

Item: Y907 Feb 1–Apr 30 ONLINE

Visit greenriver.edu/ceOnline for course details.

HEALTH CARE

Adult Family Home Administrator Orientation



Adult Family Home Administrator Orientation

This one-day class provides an overview of the Adult Family Home (AFH) program and expectations of the AFH licensee in providing care and services to the residents. This class is one of the requirements (WA Administrative Code [WAC] 388-76-10060) applicants need to meet prior to submitting application for licensure. Students will receive a certificate after completing the class; certificate valid for one calendar year from the date of attendance. \$39.

Item: Y307	A. Jones	Virtual Classroom	Zoom
Session: 1 Tu	Jan 26	9:00AM–4:00PM	
Item: Y308	A. Jones	Virtual Classroom	Zoom
Session: 1 Tu	Feb 23	9:00AM–4:00PM	
Item: Y309	A. Jones	Virtual Classroom	Zoom
Session: 1 Tu	Mar 23	9:00AM–4:00PM	

"The course is well planned and the learning experience is great. It was beyond my expectations!

A Student of the Adult Family Home Administer Training

Adult Family Home Administrator Training

This mandatory 54-hour training course is required for those wishing to become licensed as a Washington State Adult Family Home owner. Additional training requirements include successfully completing the one-day DSHS Adult Family Home Orientation and the ability to pass an English and reading assessment. All training material provided. 649.

Item: Y310	E. Galasso	Virtual Classroom	Zoom
Session: 7 Sa	Jan 9–Mar 6	8:00AM–4:15PM	
No CLASS Jan 16 and Feb 13			
Item: Y312	E. Galasso	Virtual Classroom	Zoom
Session: 7 Th	Feb 4–Mar 18	8:00AM–4:15PM	
Item: Y311	E. Galasso	Virtual Classroom	Zoom
Session: 7 Sa	Mar 13–Apr 24	8:00AM–4:15PM	

Spanish for Medical Professionals

Are you frustrated by the communication gaps that can occur between you and your Spanish-speaking patients? This course, designed specifically for healthcare professionals, will help you bridge that gap. Learn the alphabet, months and days of the week, body part vocabulary, medical terminology and power verbs. Gain an understanding of the culture, and know how to ask questions crucial to quality health care. Visit greenriver.edu/ceOnline for course details, including required textbook. \$290.

Item: Y908 Feb 1–Mar 26 Online

WE ARE HERE TO HELP

**GREEN RIVER COLLEGE
SMALL BUSINESS CENTER**

All businesses, large or small
Call 253-833-9111, ext. 2620

greenriver.edu/BusinessCenter

HUMAN RESOURCE



Employment Law Update

Changes to employment laws are on the rise. Many are due to the impact of the COVID-19 pandemic on our organizations and personal lives. As an HR professional it's imperative for you to stay updated on developments and trends. You will learn what's changed in employment and discrimination laws. Other topics include wage and hour regulations, COVID-19 related legislation, required forms, posters, and more. Fee: \$69.

Item: Y909 **C. Malone** **Virtual Classroom** **Zoom**
 Session: 1 F Jan 8 9:00AM–12:00PM

8 Class Series HR Generalist Certificate



HR Generalists are expected to be experts in every human resource function, including hiring, compensation, payroll, performance management, employment laws and more. Green River's HR Generalist Certificate prepares you to effectively serve in the HR Generalist role and equips you with the knowledge and tools needed in today's workplace.

The HR Generalist Certificate consists of eight required courses and can be completed in as little as one quarter. Earn the Certificate by taking the courses individually, or register for the Series and save.

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Introduction to HR	page 6
Federal and State Employment Law	page 6
Recruitment and Selection	page 6
Compensation and Benefits	page 6
Employee and Labor Relations	page 7
Training and Development	page 7
HR Administration	page 7
Health, Safety and Security	page 7

Visit greenriver.edu/ceCertificates for course details.

8 Class Series HR Generalist Certificate

Take the HR Generalist Certificate (8 Class Series) at a discounted rate. Series includes Introduction to HR, Federal and State Employment Laws, Recruitment and Selection, Compensation and Benefits, Employee and Labor Relations, Training and Development, HR Administration and Health, Safety and Security. Visit greenriver.edu/ceCertificates for recommended textbook. \$599.

Item: Y910 **Malone/Drinen/King** **Virtual Classroom** **Zoom**
 Session: 12 Tu, Th Feb 4–Mar 16 6:00–9:00PM

Instructor Bio

Claudia Malone

Human Resources

Claudia Malone, SPHR, has a BA in Psychology from the University of Rhode Island and over 25 years broad generalist experience in human resources, with such diverse organizations as PACCAR Inc, Davol (a division of C. R. Bard), and Triad Associates (a land-development consulting business). She is currently an HR Consultant with a non-profit in Seattle, as well as an independent HR consultant and trainer.

Claudia has been involved as a SHRM volunteer for more than 20 years, including chapter leadership, NHRMA Regional Conference committees, Washington State SHRM Council and HRCI exam development panels. She teaches HR through several local community colleges, is adjunct faculty at the University of Washington-Bothell, and develops and facilitates management training for organizations such as the Port of Seattle and Horizon House.

Introduction to HR

In this introductory course discover how HR functions within an organization, and learn about the specific role of the HR Generalist. Identify the typical duties HR Generalists are responsible for and how they can have a positive influence on an organization. You will also evaluate common scenarios HR professionals deal with and define the characteristics of successful HR Generalists. \$69.

Item: Y911 **C. Malone** **Virtual Classroom** **Zoom**
 Session: 1 Th Feb 4 6:00–9:00PM

Federal and State Employment Laws

Legal compliance is a critical task for Human Resources. Learn the basics of the federal and state employment laws that HR Generalists most often deal with, including Title VII, ADA, ADEA, FLSA, FMLA, OSHA and more. You will also identify the steps HR Generalists can take to keep themselves and their organizations out of trouble. Other topics include identifying and preventing sexual harassment and the difference between compliance and risk management approaches to employment laws. \$139.

Item: Y912 **S. King** **Virtual Classroom** **Zoom**
 Session: 2 Tu, Th Feb 9–Feb 11 6:00–9:00PM

Recruitment and Selection

Recruiting and selecting the best employees for your organization is one of the most important things you will do as an HR Generalist. Topics for this course include creating a job description; strategies for finding candidates; interviewing and selection techniques for determining the best candidate for the job; and keeping the hiring process fair and legal. \$139.

Item: Y913 **J. Drinen** **Virtual Classroom** **Zoom**
 Session: 2 Tu, Th Feb 16–Feb 18 6:00–9:00PM

Compensation and Benefits

Compensation and benefit programs are key factors in attracting and retaining the right talent for your organization. They are also one of the highest costs of doing business and offer an opportunity for HR to make a valuable contribution to the organization's bottom line. Learn about the different types of compensation systems, compliance with the FLSA and other employment laws, how to determine exempt versus non-exempt status and various benefits as part of a total compensation package. \$139.

Item: Y914 **S. King, C. Malone** **Virtual Classroom** **Zoom**
 Session: 2 Tu, Th Feb 23–Feb 25 6:00–9:00PM

Employee and Labor Relations

Employee and labor relations is a broad topic that includes performance management, disciplinary action, employee rights and dealing with various employee issues and complaints. If an organization is unionized, it also includes labor contract negotiation and administration and resolving grievances. In this course discover strategies for driving high performance while maintaining a respectful working environment. You will also learn how to manage the termination process to reduce the likelihood of a legal claim. \$139.

Item: Y915 J. Drinen Virtual Classroom Zoom
 Session: 2 Tu, Th Mar 2–Mar 4 6:00–9:00PM

Training and Development

Training and developing staff is an important function in the HR Generalist's role. In this course you will identify how and why adults learn and discover tips for keeping employees engaged and interested in the learning process. Other topics include performing a needs assessment, selecting the appropriate intervention to meet the identified need and talent development strategies including succession planning. \$69.

Item: Y916 J. Drinen Virtual Classroom Zoom
 Session: 1 Tu Mar 9 6:00–9:00PM

HR Administration

The evolution of technology has changed the way that HR manages many of its functions, including payroll. In this course you will learn the basics of the payroll process, how using HR technology can save time and money for your organization and the growing demand and importance of HR metrics. You will also discover state and federal recordkeeping requirements, what to keep in a personnel file and important HR technology terminology. \$69.

Item: Y917 S. King Virtual Classroom Zoom
 Session: 1 Th Mar 11 6:00–9:00PM

Health, Safety and Security

OSHA and other laws require an employer to provide a safe and healthy working environment for their employees. In this course you will review both general and specific requirements and best practices for ensuring a safe and healthy workplace. You will also learn about the roles of OSHA and WISHA, how to manage L&I claims and gain tips on preparing for and dealing with violence in the work-place. \$69.

Item: Y918 C. Malone Virtual Classroom Zoom
 Session: 1 Tu Mar 16 6:00–9:00PM

LEADERSHIP AND SUPERVISION

Management Certificate



Discover the keys for effectively managing your employees. Create clear expectations, engage and motivate employees and increase effectiveness through the DiSC personality profile. You'll also expand your management skills, and create a collaborative action plan for execution. Finally, discover what motivates each generation at work. Certificate includes three month-long courses. Fee \$595.

Item: Y919 Feb 1–Apr 30 ONLINE

Visit greenriver.edu/ceOnline for course details.

LEGAL

Paralegal Certificate



Green River's Paralegal Certificate gives you the knowledge you need to move into a career as a Paralegal. Learn to conduct legal research, prepare legal documents, interview witnesses, investigate facts and assist in trial preparation. This comprehensive introduction to the legal system includes real-world examples, practical applications, ethical dilemmas and hands-on assignments - all relevant to Washington State.

The Paralegal Certificate consists of three required courses and can be completed in as little as two quarters. See website for complete details, including prerequisite, required textbook and homework.

Paralegal Certificate Information Session Page 8

Paralegal Certificate Part 1: Paralegal Essentials Page 8

Paralegal Certificate Part 2: Research, Investigation and Discovery Spring 2021

Paralegal Certificate Part 3: Advanced Research, Writing and Trial Preparation Spring 2021

Visit greenriver.edu/ceCertificates for course details.

Instructor Bio

Vicki Hager

Paralegal

Vicki Hager holds a Professional Paralegal Certificate from NALS and has over 23 years of experience in the legal field. Her background includes personal injury, criminal cases, medical malpractice, wrongful death, creditor/debtor law, general litigation, and multi-party complex litigation.

She has participated in over 35 trials and has prepped hundreds of cases -- from initial intake through trial verdict or settlement. These cases include multi-million dollar disputes and include hundreds of thousands of documents for review.

In addition to her full-time responsibilities at a Seattle firm, she teaches college-level paralegal courses in order to share her passion and knowledge with the next generation of paralegals.

In her spare time, Vicki enjoys camping, knitting, reading, and spending time with family and friends.

Paralegal Certificate Information Session

If you are interested in a career as a Paralegal, join us for a free information session where you will learn more about the Paralegal profession, the outlook for Washington State Paralegals and Green River's Paralegal Certificate program. Registration required. Free

Item: Y920 **V. Hager** **Virtual Classroom** **Zoom**
 Session: 1 Tu Feb 9 6:00–7:00PM

Paralegal Certificate Part 1: Paralegal Essentials

Criminal and civil trials don't just happen - they require careful planning, case management and analytical thinking on the part of the entire legal team. Gain a broad overview of the Paralegal profession, so you can assist your team to a positive outcome in civil or criminal litigation. Topics: responsibilities of the Paralegal profession; ethics; legal terminology; court structures; introduction to legal writing; fee structure and timekeeping; introduction to civil litigation practices and documents; interviewing witnesses; and the discovery process. This is the first of three required courses in the Paralegal Certificate program. See website for prerequisite and required textbook. \$499.

Item: Y921 **V. Hager** **Virtual Classroom** **Zoom**
 Session: 9 Tu, Th, Sa Feb 16–Mar 13 6:00–9:00PM

This course has one Saturday session on March 13th from 9:00AM-4:00PM

MARKETING, SALES AND SOCIAL MEDIA



Digital Marketing Certificate



Utilizing effective eMarketing techniques is essential for today's businesses. Learn how to improve email promotions and analyze email response rates; boost and analyze your website traffic; use search engine optimization to improve

visibility; and successfully employ online advertising. Program is relevant for any type of organization, including businesses, non-profits and government agencies. Certificate includes three month-long courses. Fee \$495.

Item: Y922 **Feb 1–Apr 30** **ONLINE**

Visit greenriver.edu/ceOnline for course details.



Social Media for Business Certificate



Discover how businesses are using social networks like Facebook, Twitter, LinkedIn, YouTube, blogging and more to communicate, market, retain and serve customers and clients. Explore the top sites and determine possible uses for your organization. Develop a two-way communication and marketing strategy that utilizes social networks, and obtain how-to

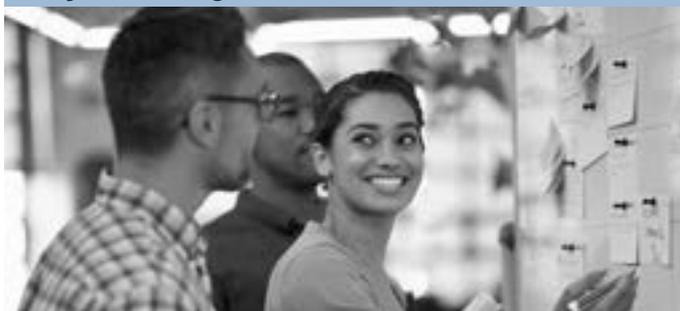
techniques for integrating social networks into your organization. Certificate includes three month-long courses. Fee \$495.

Item: Y923 **Feb 1–Apr 30** **ONLINE**

Visit greenriver.edu/ceOnline for course details.

PROJECT MANAGEMENT

Project Management Certificate



Acquire the skills to manage projects in a variety of industries. Our Project Management Certificate is designed for working professionals who are either starting out or moving up as project managers. Courses equip participants with skills that can immediately be applied in the workplace.

The Project Management Certificate consists of seven required courses (divided into two parts) and can be completed in as little as two quarters. Earn the certificate by taking the courses individually, or register for the Part 1 and Part 2 Series and save.

Project Management Certificate Information Session **Spring 2021**

PM Certificate Part A (3 Class Series) **Spring 2021**
 Project Management Initiating the Project Spring 2021
 Project Planning and Scheduling Techniques Spring 2021
 Project Execution to Closing Spring 2021

PM Certificate Part B (3 Class Series) **Page 8**
 Project Stakeholder and Communications Management Page 9
 Agile Project Management Page 9
 Microsoft Project 2019 Page 9
 Project Management Certificate Capstone Page 9



Green River College has been reviewed and approved as a provider of project management training by the Project Management Institute (PMI®).

The PMI® Registered Education Provider logo is a registered mark of the Project Management Institute, Inc.

Visit greenriver.edu/ceCertificates for course details.

4 Class Series Project Management Certificate Part B

Take the Project Management Certificate Part B (4 Class Series) at a discounted rate. Series includes the final four required courses in the Certificate Program: Project Stakeholder and Communication Management, Agile Project Management, Microsoft Project 2019 and the Project Management Certificate Capstone. Prerequisites: Project Management Certificate Part A and good working knowledge of Windows, Word and Excel. Visit greenriver.edu/ceCertificates for required textbooks. PDU's: 57. \$999.

Item: Y924 **Yeomans, Aldrich** **Virtual Classroom** **Zoom**
 Session: 19 M, W Jan 4–Mar 17 6:00–9:00PM
 NO CLASS Jan 18, Feb 15

Instructor Bio

Daniel Yeomans

Project Management

Dan Yeomans, PMP® brings more than thirty-five years of consulting and leadership experience to his client work. He is a highly proficient and acknowledged expert as a senior project manager, process manager, business analyst and trainer. Dan has designed and implemented the majority of project management certification and application courses currently offered at Microsoft and has also developed their PM Certification Learning Module series.

Dan's expertise has taken him through the doors of such companies as Microsoft, American Express, Nordstrom, AT&T Wireless, Western Wireless, US Air Force, and Lucent Technologies. An avid learner, Dan holds an MBA; a BA in Management; a Project Management Professional (PMP®), Risk Management Professional (RMP®), and Agile Certified Practitioner (ACP®) certification from Project Management Institute. Most recently, Dan obtained Risk Management Certification from the Project Management Institute and authored two books.

Project Management Capstone

Apply the knowledge acquired from previous courses as you manage an end-to-end simulated project. You will gain an understanding of the key tools and techniques used in all phases of the project, and you will be challenged to think out of the box as various scenarios threaten to throw your project off-track. In the end, you and your team will develop a comprehensive project plan that you can utilize in your real-world environment. Prerequisite: Completion of all Project Management Certificate program required courses. PDUs: 12 \$279.

Item: Y928	D. Yeomans	Virtual Classroom	Zoom
Session: 4 M, W	Mar 8–Mar 17	6:00–9:00PM	

"Dan is an awesome instructor! I learned a lot from his teaching style and the content of the courses."

A Student of the Project Management Certificate

"Dan is extremely knowledgeable on the Subject matter. He teaches with and makes everything make sense. Dan shares real life experiences to make things clear. I really enjoy the way he makes the classes interactive with everyone involved."

- a student of Daniel Yeomans' Project Management Capstone

Project Stakeholder and Communications Management

Effective communication is the glue that holds the project together, and managing stakeholders is arguably the greatest challenge a project manager faces. Learn your individual communications style and how it compares to others. Explore your own Emotional Intelligence. Discover how to effectively build, develop and manage a team. You'll also learn how to "manage up" and successfully influence difficult stakeholders. Price includes an I Speak questionnaire and manual. See website for required and recommended textbooks. PDU's 15. \$359.

Item: Y925	D. Yeomans	Virtual Classroom	Zoom
Session: 5 M, W	Jan 4–Jan 20	6:00–9:00PM	

NO CLASS Jan 18



Agile Project Management: Scrum and Kanban

Many companies use a combination of both traditional and Agile PM methods to implement requirements. Additionally, Agile is a focus area on the PMP® Certification exam. This course features Agile methodology, highlighting Scrum and Kanban. Learn the Agile process, explore roles and responsibilities of the product owner, ScrumMaster and team, develop product and sprint backlogs, and build fun products using the methodology. Our goal is to prepare you to enter an Agile environment and succeed. Prerequisite: Project Management Basics: Initiating the Project or knowledge of Agile Project Management. PDU's 15. \$359.

Item: Y926	D. Yeomans	Virtual Classroom	Zoom
Session: 5 M, W	Jan 25–Feb 8	6:00–9:00PM	

Microsoft Project 2019

Microsoft Project should be one of the most frequently used tools in your project management toolbox. Learn the basics of Project; create a project from scratch; work with task types, scheduling options and constraints; set-up resources, resolve resource conflicts and pool them for sharing; manage the schedule consistent with the critical path and project baseline; consolidate projects; print project dashboards, views and reports and much more. Bring a USB drive to class. See website for prerequisite and textbook information. PDUs: 15 \$389.

Item: Y927	M. Aldrich	Virtual Classroom	Zoom
Session: 5 M, W	Feb 17–Mar 3	6:00–9:00PM	

NO CLASS Feb 15

REAL ESTATE



3 Class Series Real Estate Licensing

The Washington State Department of Licensing requires 90 clock hours. This package combines Washington Fundamentals, Real Estate Practices, and the Broker's Cram to provide you with the best pre-license education available. You must complete both Fundamentals and Practices before taking the Washington real estate license exam. This is no longer a credit course. Fee: \$489.

Item: Y313

ONLINE

Additional Real Estate Courses

Call Continuing Education at ext. 2535 for more information. Fee \$139 per course

Real Estate Law	Item: Y314	ONLINE
Real Estate Appraisal	Item: Y315	ONLINE
Financing Residential Real Estate	Item: Y316	ONLINE
Real Estate Property Management	Item: Y317	ONLINE

SMALL BUSINESS DEVELOPMENT

Instructor Bio

Kevin Grossman

Certified Business Advisor

Kevin Grossman is a Certified Business Advisor with the Small Business Center at Green River College. Kevin advises business owners of start-up companies to those with \$50MM in annual revenues, in industries including professional services, advanced manufacturing, construction, medical, and software developer development. He helps with a wide range of issues, from business planning and forecasts to governance and decision making, operational, facilities, financial management and succession planning. He enjoys sharing information and drawing on his broad background to provide students with the knowledge, context and relevant stories for a valuable learning experience.

Small Business: How to Launch Successfully

Identify the steps to starting a new business as well as learn more about the resources the Small Business Development Center (SBDC) and Procurement Technical Assistance Center (PTAC) may be able to provide to you as a business owner. Free.

Item: Y629	T. Hornby	Virtual Classroom	Zoom
Session: 1 W	Jan 20	5:00–7:00PM	
Item: Y630	K. Grossman	Virtual Classroom	Zoom
Session: 1 Tu	Mar 16	5:00–7:00PM	

4 Class Series

Start a Successful Business

Learn the essential components for starting a profitable small business by taking the Start a Successful Business (4 Class Series). Series includes Business Start-Up and Management, Business Marketing, Business Financial Management and Developing a Business Plan at a discounted price. Fee: \$169.

Item: Y900	K. Grossman	Virtual Classroom	Zoom
Session: 4 W	Feb 3–Feb 24	6:00–8:00PM	

Business Start-Up and Management

This class will help you plan the start-up of a new business. Learn strategic and tactical keys to success such as assessing your resources, identifying your business personality, developing your concept, protecting your assets through proper business structure and understanding the necessary licenses and taxes. The entire process is built into a start-up map that you can follow step-by-step. \$59.

Item: Y901	K. Grossman	Virtual Classroom	Zoom
Session: 1 W	Feb 3	6:00–8:00PM	

Business Marketing

Learn the basics of making strategic marketing decisions and building an integrated marketing plan. Utilizing a practical and repeatable process, you will learn about important concepts such as pricing, distribution, messaging, message delivery and how to base all of those decisions on your customer profile, product advantages and competition. \$59.

Item: Y902	K. Grossman	Virtual Classroom	Zoom
Session: 1 W	Feb 10	6:00–8:00PM	

Business Financial Management

Effective financial management is your key to small business success. Learn to read basic financial statements and concentrate on your key financial priorities. Understand how to use the cash-flow cycle to your business' advantage and utilize important benchmarks for maximizing your daily results. This class is crucial to your small business education. \$59.

Item: Y903	K. Grossman	Virtual Classroom	Zoom
Session: 1 W	Feb 17	6:00–8:00PM	

Developing a Business Plan

This hands-on session is designed to help you create a working business plan for starting or managing your business. Through engaging writing exercises and group brainstorming, you will take your business ideas further than you thought possible. While traditional business plan formats will be discussed, the focus of this class is to help you develop and sharpen your own business ideas to give you the greatest chance of success. \$59.

Item: Y904	K. Grossman	Virtual Classroom	Zoom
Session: 1 W	Feb 24	6:00–8:00PM	

Technology

DATA SCIENCE

Data Analyst Certificate



Data Analysts help companies make informed decisions, improve efficiencies, increase profits and achieve organizational goals. In addition to analyzing and interpreting data, data analysts must also deliver their findings in easily digestible visuals.

Our Data Analyst Certificate consists of eight required courses (divided into three parts) and can be completed in as little as three quarters. Earn the Certificate by taking the courses individually, or register for the Part 1, Part 2 and Part 3 Series and save.

Data Analyst Certificate Information Session	Page 11
Data Analyst Certificate Part 1: SQL Server (4 Class Series)	Page 11
Relational Database Concepts and Design	Page 12
SQL Programming Level 1	Page 12
SQL Programming Level 2	Page 12
SQL Server Certificate Capstone	Page 12

Data Analyst Certificate Part 2: Python for Data Analysis **Spring 2021**

Data Analyst Certificate Part 3: Exploratory Data Analysis (3 Class Series)	Spring 2021
Data Mining	Spring 2021
Data Visualization	Spring 2021
Data Analyst Certificate Capstone	Spring 2021

Visit greenriver.edu/ceCertificates for course details.

Instructor Bio

Jim Parshall

Database

Jim Parshall has been teaching computer related topics professionally for over 25 years. His career in the computer industry began with Microsoft as one of the early Microsoft Certified Trainers specializing in both database systems and large scale architecture.

Since then he has taught and worked in a wide variety of disciplines from cybersecurity to database tuning and performance, service and microservice architecture to programming and documentation. Jim has worked contracts for a wide variety of companies throughout his career as well as owned his own training company in Bellevue, WA, and a gaming store and mangakissa in the U-District of Seattle.

He enjoys driving; both on-road and off-road overlanding, flying, hiking, math, physics, literature and mythology.

MICROSOFT

Microsoft Office 2019 Essentials Certificate



Discover the value of Microsoft Office 2019. Gain hands-on experience with Microsoft Office's most popular applications, including Word for word processing; Outlook for email, calendaring and contacts; PowerPoint for presentations; Excel for spreadsheets; and Access for databases.

The Microsoft Office 2019 Essentials Certificate consists of five courses and can be completed in as little as one quarter. Earn the Certificate by taking the courses individually, or register for the Series and save.

Microsoft Office 2019 Essentials Certificate (5 Class Series)	page 11
Microsoft Word 2019 Level 1	page 11
Microsoft Outlook 2019	page 12
Microsoft PowerPoint 2019	page 12
Microsoft Excel 2019 Level 1	page 12
Microsoft Access 2019 Level 1	page 12

Visit greenriver.edu/ceCertificates for course details.

Data Analyst Certificate Information Session

As companies utilize big data concepts to stay competitive, the role of the data analyst is key. In this free information session, learn how organizations are moving towards a quantifiable, data-driven decision-making approach, the data analyst profession and Green River's new Data Analyst Certificate. Registration required. Free.

Item: Y929	J. Parshall	Virtual Classroom	Zoom
Session: 1 Th	Jan 7	6:00–7:00PM	

4 Class Series

Data Analyst Certificate Part 1: SQL Server

Take the Data Analyst Certificate Part 1: SQL Server (4 Class Series) at a discounted rate. Series includes Relational Database Concepts and Design, SQL Programming Level 1, SQL Programming Level 2 and the SQL Server Certificate Capstone. Visit greenriver.edu/ceCertificates for prerequisites and recommended textbook. Fee: \$899.

Item: Y930	J. Parshall	Virtual Classroom	Zoom
Session: 15 Tu, Th	Jan 19–Mar 9	6:00–9:00PM	

ABOUT OUR COMPUTER AND TECHNOLOGY PROGRAMS

Prerequisites – Most computer classes list “prerequisites,” which are the basic skills and knowledge students must have prior to taking the class. Instructors will not use class time to cover prerequisite material. If you have questions about prerequisites, please contact 253-833-9111 ext. 2535.

Textbooks – Many of our computer classes utilize textbooks. Textbooks will be distributed in class, unless otherwise noted. (Note: Some computer courses do not use textbooks.)

USB Flash Drive – We highly recommend bringing a USB flash drive (minimum 2GB) to in-person computer classes, so you can save your files for review outside of class.



5 Class Series

Microsoft Office 2019 Essentials Certificate

Take the Microsoft Office 2019 Essentials Certificate (5 Class Series) at a discounted rate. Series includes Word Level 1, Outlook, PowerPoint, Excel Level 1 and Access Level 1. Visit greenriver.edu/ceCertificates for prerequisites. Five textbooks included. Fee: \$499.

Item: Y931		Virtual Classroom	Zoom
Session: 5 F	Feb 5–Mar 12	8:00AM–4:00PM	

3 Class Series

Microsoft Excel 2019

Capture the power of Excel 2019 by taking the Excel Series. Series includes Levels 1, 2 and 3 at a discounted rate. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbooks included. \$369.

Item: Y940		Auburn Center	AC-250
Session: 3 Sa	Jan 9–Mar 20	8:00AM–4:00PM	

Microsoft Excel 2019 Level 1

Excel can help you organize, calculate, analyze, revise, update and present your data. Learn the basic concepts and skills needed to start being productive with Excel 2019. Topics include creating and saving worksheets; entering, moving and manipulating data; using formulas and functions; formatting text, numbers and cells; creating charts; data entry shortcuts; and managing, printing and sharing workbooks. Prerequisite: basic computer skills including Microsoft Windows proficiency. Textbook included. \$149.

Item: Y941		Virtual Classroom	Zoom
Session: 1 Sa	Jan 9	8:00AM–4:00PM	
Item: Y958		Virtual Classroom	Zoom
Session: 1 F	Mar 5	8:00AM–4:00PM	

Microsoft Excel 2019 Level 2

You already know how to use Excel to perform simple calculations and tasks, but Excel is capable of doing so much more. Build upon your foundational knowledge of Excel by learning more advanced tools for analysis and presentation of data. Topics include managing complex workbooks; building more complex functions; using data analysis tools like PivotTables and Pivot Charts; making an impact with powerful chart and presentation features; and collaborating with other users. Prerequisite: Microsoft Excel Level 1. Textbook included. \$149.

Item: Y942		Virtual Classroom	Zoom
Session: 1 Sa	Feb 6	8:00AM–4:00PM	

Microsoft Excel 2019 Level 3

Put the full power of Excel right at your fingertips, and get the answers you need from the vast amounts of data your organization generates. Topics include lookup and decision-making functions; auditing and error-handling; array functions; special functions such as date, time and text functions; importing and exporting; what-if-analysis; automating repetitive tasks by recording and running macros; and forms. Prerequisite: Microsoft Excel Level 2. Textbook included. \$149.

Item: Y943		Virtual Classroom	Zoom
Session: 1 Sa	Mar 20	8:00AM–4:00PM	

Microsoft Access 2019 Level 1

Data is everywhere. Most jobs today involve some form of data management. A relational database, like Microsoft Access, can help you collect and manage large amounts of data. In this course, you will learn about database fundamentals. You will also learn how to create and modify tables, queries, forms and reports. This course is best suited to those working with existing databases rather than building them from scratch. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbook included. \$149.

Item: Y935		Virtual Classroom	Zoom
Session: 1 F	Mar 12	8:00AM–4:00PM	

Microsoft Outlook 2019

Email is one of the most widely used methods of personal and business communication. Microsoft Outlook is a mail management system that is utilized to accomplish basic workplace and personal tasks. Topics in this course include creating and sending email; adding signatures to email messages; managing contacts and using contact groups; scheduling appointments and meetings; using the calendar; and customizing Outlook. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbook included. \$139.

Item: Y934		Virtual Classroom	Zoom
Session: 1 F	Feb 26	8:00AM–4:00PM	

Microsoft PowerPoint 2019

Today's audiences are tech savvy and accustomed to high-impact multimedia content. Learn how to use the vast array of features in PowerPoint, so you can create engaging, dynamic multimedia presentations. Topics include creating presentations; creating and modifying slide content; working with slide masters and layouts; formatting slides and text; inserting shapes and images; working with charts and tables; and printing your presentation. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbook included. \$139.

Item: Y933		Virtual Classroom	Zoom
Session: 1 F	Feb 19	8:00AM–4:00PM	

Microsoft Word 2019 Level 1

Word's rich features and powerful tools can make creating professional documents easy and even fun. Topics include creating, formatting and proofreading documents; formatting characters and paragraphs; using Quick Styles; making lists; printing; using headers and footers; creating templates; inserting and formatting pictures; and creating and formatting tables. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbook included. \$139.

Item: Y932		Virtual Classroom	Zoom
Session: 1 F	Feb 5	8:00AM–4:00PM	

PROGRAMMING

Coding Certificate

Coding has become a core skill that can bolster your chances for becoming a higher value to organizations. In this program, you will learn the basics of computer programming and various programming languages. Then you will acquire the basics of HTML and CSS. You will learn the relationship between these two industry-standard web page coding languages and the step-by-step process of hand coding and building web pages. Finally, you will discover the advanced features of CSS and learn how to use this very powerful language. \$595.

Item: Y944		Course	Online
Session: Arranged		Feb 1–Apr 30	

SQL SERVER

4 Class Series SQL Server Certificate

Take the SQL Server Certificate (4 Class Series) at a discounted rate. Series includes Relational Database Concepts and Design, SQL Programming Level 1, SQL Programming Level 2 and the new SQL Server Certificate Capstone. Visit greenriver.edu/ceCertificates for prerequisites and textbook information. \$899.

Item: Y945	J. Parshall	Virtual Classroom	Zoom
Session: 15 Tu, Th	Jan 19–Mar 9	6:00–9:00PM	

Relational Database Concepts and Design

In today's big data world, managing data efficiently requires analytical skills and the ability to use relational databases. This course introduces you to basic relational database concepts, terminology of relational databases and simple database design. Learn to design efficient relational databases using the principles of SQL. Topics include attaching and detaching a database, creating a database diagram and writing simple SQL statements. See website for prerequisites and textbook information. \$249.

Item: Y946	J. Parshall	Virtual Classroom	Zoom
Session: 3 Tu, Th	Jan 19–Jan 26	6:00–9:00PM	

SQL Programming Level 1

Microsoft SQL Server has evolved to become a true, enterprise information platform. In this course you'll learn the fundamental elements of T-SQL, including the definition of DML, DDL, DCL and TCL; use control of flow statements like IF and WHILE; work with NULLs; practice T-SQL programming constructs to query and modify a database in SSMS; identify the different forms of the JOIN clause; filter data using logical queries; and define constraints to enforce data integrity. See website for prerequisites and textbook information. \$359.

Item: Y947	J. Parshall	Virtual Classroom	Zoom
Session: 5 Tu, Th	Jan 28–Feb 11	6:00–9:00PM	

SQL Programming Level 2

Learn to streamline and extract relevant information and execute more advanced SQL features. Topics include implementing complex queries; utilizing sub queries and derived tables; designing views and inline functions; building stored procedures, user-defined functions, and triggers; implementing transactions, error handling and dynamic SQL; identifying locking and isolation levels; and creating indexes. See website for prerequisite and textbook information. \$309.

Item: Y948 **J. Parshall** **Virtual Classroom** **Zoom**
 Session: 4 Tu, Th Feb 16–Feb 25 6:00–9:00PM

SQL Server Certificate Capstone

Demonstrate your SQL Server knowledge in this Capstone course. Use SQL Server Management Studio (SSMS) to build a database schema based on a “real-world” scenario. Then, develop a database solution that supports your proposed plan. Next, implement the solution, and test the results using SQL queries. Finally, you will submit your database .bak file to the instructor for review to ensure all fundamental SQL techniques are understood and implemented. See website for prerequisites and textbook information. \$249.

Item: Y949 **J. Parshall** **Virtual Classroom** **Zoom**
 Session: 3 Tu, Th Mar 2–Mar 9 6:00–9:00PM

WEB AND GRAPHIC DESIGN

Graphic Design Certificate



Green River’s new Graphic Design Certificate prepares you to create professional projects for the industry of your choice. It emphasizes design and creativity while providing the technical training to create captivating designs.

The Graphic Design Certificate consists of six required courses (divided into three parts) and can be completed in as little as three quarters. Earn the Certificate by taking the courses individually, or register for the Part 1, Part 2 and Part 3 Series and save.

Graphic Design Certificate Information Session	Fall 2021
Graphic Design Certificate Part 1 (2 Class Series)	Fall 2021
Graphic Design Fundamentals	Fall 2021
Photoshop CC	Fall 2021
Graphic Design Certificate Part 2 (2 Class Series)	Page 13
Working Designer	Page 13
Illustrator CC	Page 13
Graphic Design Certificate Part 3 (2 Class Series)	Spring 2021
InDesign CC	Spring 2021
Graphic Design Certificate Capstone	Spring 2021

Visit greenriver.edu/ceCertificates for course details.

2 Class Series Graphic Design Certificate Part 2

Graphic Design Certificate Part 2 (2 Class Series)

Take the Graphic Design Certificate Part 2 (2 Class Series) at a discounted rate. Series includes Working Designer and Illustrator CC. Visit greenriver.edu/ceCertificates for prerequisites, required textbooks and recommended software. \$589.

Item: Y950 **M. Olson** **Virtual Classroom** **Online**
 Session: 9 M, W Jan 4–Feb 8 6:00–9:00PM
 NO CLASS Jan 18, Jan 25.

Working Designer

Knowing how to represent yourself professionally as a graphic designer is important, whether you choose to work for a design firm or as a freelance designer. Understanding your client’s needs, designing professional contracts, being aware of red flags, estimating and negotiating project costs, developing creative briefs and learning how to market yourself are the skills you will gain thru in-depth lectures and group projects. See website for prerequisites and recommended textbook. \$209.

Item: Y951 **M. Olson** **Virtual Classroom** **Online**
 Session: 3 M, W Jan 4–Jan 11 6:00–9:00PM

Illustrator CC

Illustrator is the premier program for artists creating vector graphics. Vector graphics enable you to create works of art that can be scaled up and down without losing quality. Through in-depth explanation and step-by-step instructions, you will learn Illustrator’s interface, drawing tools, transformation techniques, color creation, appearance setting, effects and file preparation to express your visual ideas for print and digital devices. See website for prerequisites, recommended textbook and recommended software. \$469.

Item: Y952 **M. Olson** **Virtual Classroom** **Online**
 Session: 6 M, W Jan 13–Feb 8 6:00–9:00PM
 NO CLASS Jan 18, Jan 25

User Experience (UX) Design Certificate



UX Designers create exciting and user-friendly online experiences for everyone. They improve the function, usability and accessibility of websites, apps and software programs. This provides online interactions for users that are informative, easy and worthwhile.

Green River’s UX Design Certificate consists of five required courses (divided into two parts), which can be completed in as little as two quarters. Earn the Certificate by taking the courses individually, or register for the Part 1 and Part 2 Series and save.

UX Design Certificate Information Session	page 14
UX Design Certificate Part 1 (2 Class Series)	page 14
UX Design Fundamentals	page 14
HTML5 and CSS3 and Online Content Management Tools	page 14
UX Design Certificate Part 2 (3 Class Series)	Spring 2021
Responsive Web Design	Spring 2021
Web Accessibility	Spring 2021
UX Design Capstone	Spring 2021

Visit greenriver.edu/ceCertificates for course details.

User Experience (UX) Design Certificate Information Session

Join us for a free information session, where our User Experience (UX) Design instructor will discuss the role of the User Experience (UX) Design professional, the skills needed to be successful, the employment outlook and Green River's User Experience (UX) Design Certificate Program. Registration required. Free.

Item: Y953 **S. Norris** **Virtual Classroom** **Zoom**
 Session: 1 W Jan 27 6:00–7:00PM

2 Class Series

User Experience (UX) Design Certificate Part 1

Take the UX Design Certificate Part 1 (2 Class Series) at a discounted rate. Series includes two of the five UX Design Certificate required courses: UX Design Fundamentals and HTML5, CSS3 and Online Content Management Tools. Visit greenriver.edu/ceCertificates for prerequisites and textbook information. Fee: \$799.

Item: Y954 **S. Norris** **Virtual Classroom** **Zoom**
 Sessions: 12 M, W Feb 8 - Mar 22 6:00 - 9:00PM
 NO CLASS Feb 15

User Experience (UX) Design Fundamentals

Design websites that maximize the user's experience. In this course, you will simulate the work of a design team in implementing UX design principles when planning a website. Create user personas and scenarios; site organization and task flows; storyboards, wireframes and prototypes; and conduct usability tests. Gain a solid introduction to the principles and activities in the UX design field and exposure to software and online tools to help you create user-friendly websites. See website for prerequisite and recommended textbook. \$489.

Item: Y955 **S. Norris** **Virtual Classroom** **Zoom**
 Session: 6 M, W Feb 8–Mar 1 6:00–9:00PM
 NO CLASS Feb 15

HTML5, CSS3 and Online Content Management Tools

Learn how to read and write HTML and CSS, and gain exposure to industry-standard online content management tools. Learn HTML tags for creating structure and layout and placing content and controlling attributes within a webpage. Use CSS to design the look of pages. Create interactive navigation and more using HTML5 and CSS3. Practice using online authoring software and content management systems, and experience how each tool works through hands-on activities. See website for prerequisite and recommended textbook. \$489.

Item: Y956 **S. Norris** **Virtual Classroom** **Zoom**
 Session: 6 M, W Mar 3–Mar 22 6:00–9:00PM

WordPress Certificate



WordPress is the most popular content management system (CMS) for website and blog design. Learn all the initial steps and the required elements for having a website; identify how to build a simple WordPress website or blog; customize your WordPress site by hand-coding HTML, CSS, and PHP; and apply search engine optimization (SEO) techniques to improve your website

ranking and much more. Certificate includes three month-long courses. Fee: \$495.

Item: Y957 **Feb 1 – Apr 30** **ONLINE**

Visit greenriver.edu/ceOnline for course details.

ed2go Fundamentals

Gain skills for professional and personal development



INSTRUCTOR-LED COURSES

Courses are fun, convenient and highly interactive. They include lessons, quizzes, hands-on assignments and more.

Courses may be completed 24/7 from any location with internet access.

Program Features:

- Expert instruction
- Online discussions
- 6-week format
- Start monthly
- Non-credit

Advanced Microsoft Excel 2019/Office 365

Master advanced features in Microsoft Excel 2019/Office 365, including how to use formula-based conditional formatting and leverage Excel's Power Query tool to import and transform data from about any data source.

Basic CompTIA A+ Certification Prep

Start preparing for CompTIA A+ certification as you learn PC basics and troubleshoot in a real-world PC environment.

Certificate in Nutrition, Chronic Disease and Health Promotion

Learn about the impact of foodborne diseases, genetically engineered food, malnutrition and chronic diseases.

Discover Sign Language

Improve your ability to sign with the Deaf community. Learn how to make signs and communicate through facial expression.

Fundamentals of Supervision and Management

Learn the people skills required to motivate and delegate. You'll also learn tools for solving problems and resolving conflicts.

Get Assertive!

Learn specific techniques to become more assertive in all types of situations, with all types of people, and in all aspects of your life.

Introduction to Journaling Discover how journaling can help you learn about your values and beliefs, improve health, survive unwanted change, succeed in your career, and express your creativity.

Introduction to PC Security

Learn why you're at risk and what you can do to protect your precious personal and business data from the outside world. This course will bring you up to speed on the fundamentals of PC and network security.

Keys to Successful Money Management

Acquire the knowledge and skills necessary to accumulate a sizeable nest egg. A Certified Financial Planner will teach you the steps to achieve true financial success.

Introduction to QuickBooks Online

Get hands-on experience recording income and expenses; entering checks and credit card payments; tracking your payables, inventory and receivables.

Personal Finance

Set clear financial goals, make the right investments, increase financial security, and be prepared to retire someday. This course will help you gain control over the financial impact of your choices with tools that are useful, realistic, and easy to work into your regular routine.

The Keys to Effective Editing

Published writers will tell you that a good editor is essential. If you aspire to be an editor, this course will teach you the fundamentals of top-notch editing for both fiction and nonfiction.

To view the entire catalog or to register, visit:

greenriver.edu/ce-ed2go

ed2go Advanced Career Training

Prepare for a new career, certification or advancement

SELF-PACED COURSES

Prepare for employment in some of today's hottest careers with a comprehensive, affordable Career Training Program.

Courses may be completed 24/7 from any location with internet access.

Program Features:

- Instructor mentor access
- Materials and books included
- 6-12 months to complete
- Start anytime
- Non-credit

AutoCAD 2021 Certified User (Voucher Included)

Learn the basic and advanced 2D functionality for AutoCAD 2021. You will also get the necessary tools to prepare for the Autodesk AutoCAD 2021 Certified User Exam.

Business Operations Specialist

Learn the fundamentals of business management and operational planning with a veteran supply chain manager

Cisco CCNA Certification Training
Start preparing for the Cisco® CCNA 200-301 exam, the top associate-level certification for IT professionals. Each section will help you master certification-based topics for Cisco networking.

Certificate in Family Mediation
Experience comprehensive training in the InAccord model of mediation with a special focus on a wide range of family disputes.

Certified Administrative Professional (Voucher Included)

Learn the basics of workplace administration as well as how to begin and grow as a successful career as an administrative professional.

CPC Medical Billing and Coding (Voucher Included)

This Medical Billing and Coding program, with 60 hours of medical terminology training, give you a competitive edge in entering the health care field.

Front-End Web Developer

Learn the core skills needed to build websites. In this online web development course you will learn how to use HTML, CSS and JavaScript.

Full Stack Software Developer

Become an industry-ready software developer by learning different coding languages and intuitive technologies to create web applications that allow people to achieve specific tasks on a computer or another device.

Grant Writing and Non-Profit Management

Learn how to write a grant proposal and how to supervise employees. You'll also learn about liabilities that non-profits encounter.

Information Security Training

This online cybersecurity training course will prepare you for three globally recognized certifications. This course offers enrollment with or without vouchers. Proctor fees may apply, which are not included.

PMI Risk Management Professional

Become proficient on PMI's Risk Management procedure and learn how to mitigate company risk through best practices. This program prepares you for PMI's Risk Management Professional exam.

Salesforce: Power User

Salesforce is the most popular CRM in the world. Having a strong knowledge base in Salesforce not only enhances your marketability but gives you skills to be more efficient in day to day use.

Personal Interest

CREATIVE ARTS AND CRAFTS

Art of Photography

Learn the art of photographic composition. Train your eye to find the beauty around you and capture it in a compelling artistic way. Class will cover portrait, macro, and landscape styles with weekly photo assignments and detailed critiques. CEUs: 1.25 \$35.

Item: Y758

R. Young

Virtual Classroom

Zoom

Session: 6 Th

Feb 11–Mar 18

6:30–9:00PM

Cell Phone Photography

This class is designed to help students improve their photography with cell phones. Whether wanting to take better photos and selfies, use photos to communicate, or use them as an artist uses a sketch pad, you can benefit from this class. Along with a few fundamentals of photography, the class will cover cell phone camera handling techniques, composition, lighting and ideas that will make you a better smart phone photographer. Be sure to bring your phone with a fully charged battery. \$39.

Item: Y320

G. McCutcheon

Virtual Classroom

Zoom

Session: 1 Th

Mar 4

6:30–8:30PM



Point-and-Shoot Photography

This course is designed specifically for point & shoot photographers (while Digital Photography 1 and 2 are designed primarily for DSLR users). Learn to take great photos with your compact digital camera, using it to optimize opportunities to capture nature and more, whether out and about or at home. \$99.

Item: Y319

G. Doerr

Virtual Classroom

Zoom

Session: 4 Tu, Th

Jan 5–Jan 14

6:30–8:30PM



Drawing for Beginners

Astound yourself at your hidden ability to draw from life!

Learn the essentials to making a mark that looks like what you see. Through various exercises, PD Jensen shows how to see like an artist; the drawings then become the record of what you see. Learn the importance of Line, Value, Contrast and Edge, and the paradox of shape. \$149.

Item: Y323

P. Jensen

Virtual Classroom

Zoom

Session: 6 Tu

Feb 16–Mar 23

6:00–9:00PM

Project Pick Up on Feb 21 at 10AM.

To view the entire catalog or to register, visit:

greenriver.edu/ce-careertraining



Digital Photography 1

Move beyond the “auto” mode of your digital camera and take great photos in any situation! Learn about exposure, shutter speed, focus, flash, aperture, depth of field, ISO, and much more. Class requirements include a digital camera with user guide that is capable of full manual control. \$35.

Item: Y756 R. Young Virtual Classroom Zoom
 Session: 6 W Jan 6–Feb 10 6:30–9:00PM

Digital Photography 2

Go beyond the basics! This class includes how to work with RAW images, advanced camera controls (exposure lock, spot meter, exposure compensation, advanced flash), when to use manual controls, shooting for HDR, retouching images in Lightroom, and advanced composition. \$35.

Item: Y318 G. Doerr Virtual Classroom Zoom
 Session: 7 Tu, Th Feb 23–Mar 16 6:30–8:30PM

Photography: Lightroom Classic

Lightroom is Adobe’s image management and enhancement program designed specifically for photographers. Lightroom makes managing, enhancing and sharing your photographs easy and efficient. Learn how to organize, back up, manage and enhance your images. Learn to integrate Lightroom and Photoshop or Elements. No prior experience with Lightroom is necessary; laptop computer recommended but not required. Free 30-day Lightroom trial available. \$105.

Item: Y757 R. Young Virtual Classroom Zoom
 Session: 4 Th Jan 14–Feb 4 6:30–9:00PM

Create Your Own Vision Board

A vision board at its core is a visual representation of all the things that you want to do, be and have in your life. It is something you can look at every single day to remind you of your goals. Attention is powerful, and where your attention goes, your energy flows. Come join our workshop, where you will gain clarity on what you really want and work on your vision board with like-minded people. All the tools are provided to create your powerful vision board. \$39.

Item: Y326 V. Taylor Jenkins Virtual Classroom Zoom
 Session: 1 W Jan 27 6:00–9:00PM



Beginning Oil Painting Without Solvents

Learn the easiest, luscious and most versatile medium of all without toxic solvents! With the fewest of supplies and most limited palette, begin to paint in oil, and build at your own pace from your own discoveries. Learn the handling of the medium, the mixing of colors, and the importance and principles of drawing of which are included in the course. A \$5 supply fee paid to the instructor at the first class. \$149.

Item: Y322 P. Jensen Virtual Classroom Zoom
 Session: 6 Tu Jan 5–Feb 9 6:00–9:00PM

GRC RESOURCES

Community Access Card to Holman Library

Gain access and check-out privileges to the Holman Library’s Information Commons for one quarter. Access includes use of library computers, including Internet privileges. An introductory information session can be provided by the library staff upon request. \$45.

Item: Y327

HEALTH, DANCE AND FITNESS



Introduction to Meditation and Mindfulness

Learn to cultivate mindfulness to reduce stress and start living with ease, joy, and resilience! Does your mind get easily lost in endless thinking about what happened in the past or worrying about what could happen tomorrow? Is your mind constantly busy keeping up with your to-do-list? Meditation is a lot more than a strategy to manage stress. It is a way to cultivate a more compassionate relationship to yourself in relation to others and to every situation in life. This introductory class will acquaint you with the practice of mindfulness and will equip you with the tools needed to prioritize your state of being in the here and now with attention and acceptance. Every class you will study and practice one specific element of mindfulness that aims to positively affect the quality of your everyday life. \$129.

Item: Y337 A. Hildebrandt Virtual Classroom Zoom
 Session: 8 Th Jan 14–Mar 4 6:00–7:00PM

Supplements

How do you pick good supplements? Today’s nutritional supplement industry is vast and complicated. How to know when you’ve got a good one vs a fraudulent or poor-quality supplement? Learn how to read the supplement labels and spot signs of a good supplement as well as extra ingredients you may need to avoid. This class will cover: - Introduction to label reading (have yours in front of you). - Common supplements considered safe vs those that really need medical guidance. - Preservatives, additives and unnecessary ingredients - Best places to purchase. \$35.

Item: Y759 J. Moorehead Virtual Classroom Zoom
 Session: 1 W Feb 10 6:30–8:30PM



5 Class Series Whole Body Nutrition: Food and Beyond

This series of five classes explores the functions of the body and how they relate to the food we eat. Just as important as what you eat is understanding your body’s response to these foods. Each class builds on the next incorporating activities to promote changes to your specific dietary and health needs. \$99.

Item: Y328 S. Blake Virtual Classroom Zoom
 Session: 5 W Jan 13–Feb 10 6:00–8:00PM

Nutrients and Digestion

Nutrition is the interaction between our body and the food we eat with digestion being the key. In this class, you will learn about vital nutrients, where they are found in the diet, understand the importance of digestion, and discover where nutrition happens in our body. \$29.

Item: Y329 S. Blake Virtual Classroom Zoom
 Session: 1 W Jan 13 6:00–8:00PM

Blood Sugar Regulation

Sugar...the bittersweet irony. We need it, yet we can't have too much; we crave it, but over-indulge. You will learn details about saccharides, the mechanisms of regulation, how we overload our system and what happens when imbalance occurs. \$29.

Item: Y330 S. Blake Virtual Classroom Zoom
 Session: 1 W Jan 20 6:00–8:00PM

Nutrient Dense, Properly Prepared, Whole Food

This class will fill you up with information. Learn how to make your food more nutritious and digestible with traditional preparation techniques, how to create a balanced diet, and explore weight management. \$29.

Item: Y332 S. Blake Virtual Classroom Zoom
 Session: 1 W Feb 3 6:00–8:00PM

Understanding Fats and Cholesterol

The good, the bad, and the misunderstood. Hear a different perspective on cholesterol and fatty acids: what they are, why we need them, how and why we make them and why they are so misunderstood. We will compare various fatty acid profiles and learn about oxidized cholesterol as a risk factor. \$29.

Item: Y331 S. Blake Virtual Classroom Zoom
 Session: 1 W Jan 27 6:00–8:00PM

Gut Healing

The basic components involved in healing your digestive system are removing the offending factors, supporting proper function and including healing components. In this class you will learn about these topics and more, such as gut flora, healing foods, detoxification, and the relationship between the gut, the immune system and the rest of the body. \$29.

Item: Y333 S. Blake Virtual Classroom Zoom
 Session: 1 W Feb 10 6:00–8:00PM

Inflammation and the Aging Process

Inflammation is a reaction in the body caused by infection or allergies and is aggravated by lifestyle factors like smoking, poor nutrition, lack of sleep, and sun exposure. Inflammation has been linked to many things that we associate with aging including autoimmune conditions, arthritis, heart disease, Alzheimer's disease and cancer. Learn how inflammation can be reduced or prevented by changing your habits and environment, following an inflammation-reducing diet and supporting your body's systems. \$29.

Item: Y334 S. Blake Virtual Classroom Zoom
 Session: 1 W Feb 17 6:00–8:00PM



Whole Body Health: More than Eating the Right Food

Learn about the mind and body connection: how food affects our brain which affects what we THINK and then influences HOW, WHY and WHAT we eat. In this class, we'll discuss how to address and change eating habits, addictive tendencies with food and how what we think affects our body. \$29.

Item: Y335 S. Blake Virtual Classroom Zoom
 Session: 1 W Feb 24 6:00–8:00PM

Mindful Eating

In this workshop style series of classes, you will hear evidence-based information to clarify mindfulness, apply mindfulness to eating, and explain how to use hunger signals to eat more mindfully. More importantly, you will be given a chance to apply the information to your personal circumstances and engage in many sensory and experiential exercises/activities to invoke deep awareness. Each class builds upon the previous and includes information about the seven types of hunger describes by Jan Chosen Bays in Mindful Eating. The benefit of learning how to approach eating and food choices with mindfulness is to shift away from detrimental habits and patterns or cravings and aversions so you can stick with the healthy eating plan that you want and know how to eat, effortlessly! \$29.

Item: Y336 S. Blake Virtual Classroom Zoom
 Session: 5 W Mar 3–Mar 31 6:30–8:30PM



3 Class Series Holistic Wellness Series

Series includes Building Resilience, Happy for No Reason and Wellness Vision classes. \$75.

Item: Y368 R. Kim Virtual Classroom Zoom
 Sessions: 3 Sa Jan 9–Feb 6 9:00AM–12:00PM
 No Class on Jan 16 or 30

Building Resilience

Resilience or being able to adapt well despite adversity, unexpected changes, and times of significant stress can be strengthened by developing supportive thoughts, behaviors, and actions. Regulation skills that incorporate these supportive thoughts, behaviors, and actions, also help to calm the overreactive protective system that works to keep us from real and perceived threats. Renewal routines and experiences provide opportunities to rest, reset and refocus. Learning to incorporate strategies and habits to build resilience, regulation and renewal can help to increase your overall well-being amidst challenging situations. \$29.

Item: Y369 R. Kim Virtual Classroom Zoom
 Sessions: 1 Sa Jan 9 9:00AM–12:00PM

Happy for No Reason

Things and circumstances such as success, money, a beautiful home, and relationships bring a certain kind of happiness, but this temporary experience of satisfaction or joy soon fade, and we quickly rush to fulfill the next desire to feel happy again. To experience being happy for no reason or lasting happiness, you can learn to access an inner state of peace and well-being. This workshop is based on Marci Shimoff's New York Times best-selling book *Happy for No Reason: 7 Steps to Being Happy from the Inside Out*, and certified training. You will hear real-life stories and the latest scientific findings about how to raise your happiness set-point. You will learn key concepts, the 7-step process to cultivate happiness, practical strategies that rewire your neural pathways, and will create an action plan so you can experience a life of happiness no matter what the circumstance! \$29.

Item: Y370 **R. Kim** **Virtual Classroom** **Zoom**
 Sessions: 1 Sa Jan 23 9:00AM–12:00PM

Wellness Vision

Being able to adapt well despite adversity, unexpected changes, and times of significant stress can be strengthened by developing supportive thoughts, behaviors, and actions. With a clear vision and purpose, your thoughts, behaviors, and actions become aligned and will empower you to live meaningfully with a greater sense of inner well-being even during times of change. \$29.

Item: Y371 **R. Kim** **Virtual Classroom** **Zoom**
 Sessions: 1 Sa Feb 6 9:00AM–12:00PM

HOME, GARDEN AND OUTDOORS



Eliminating Holiday Turmoil

Now that the holidays are behind us get ready for next year. Learn to eliminate the stress, worry, and hassle that comes with the holidays. Learn creative ways to complete tasks in advance so that by the time the next holiday season arrives, you are prepared and will have extra time to enjoy attending concerts or other festive events around this special time of year with people most important to you. Instructor will also share her strategies for making your own holiday greeting cards to add a personal touch and highlight your creativity (and coordinating thank you cards). Come join the fun, get a jump start on your holiday preparations, and implement these helpful strategies regardless of what type of traditions you have! \$29.

Item: Y339 **A. Howell Anselmi** **Virtual Classroom** **Zoom**
 Sessions: 1 Tu Jan 26 6:00–8:00PM

Item: Y372 **A. Howell Anselmi** **Virtual Classroom** **Zoom**
 Sessions: 1 Tu Mar 9 6:00–8:00PM

Adult CSI Lecture

Do you enjoy watching CSI programs/mysteries? Then this class is for you. This 3-hour presentation will contain some photos and information that might be considered graphic/offensive. Learn behind the 'scenes' facts of several crimes such as homicides, robberies, staged crime scenes, and more. \$29.

Item: Y340 **L. Dean** **Virtual Classroom** **Zoom**
 Session: 1 Tu Feb 23 6:00–9:00PM

Create Your Emergency Exit Plan!

You have 30 minutes to get out, what do you do? There may be a fire, earthquake, flood, Mt. Rainier volcanic eruption, tsunami, natural disaster or medical emergency. Don't panic, follow your plan. Determine now what you will do and take depending on the amount of time you have to vacate. Learn how to organize your vital information in a "grab and go" binder and/or easily convert everything to electronic documents including photo albums and scrapbooks. Then back it all up to the Cloud. Discover local evacuation routes, useful free apps and multiple tips. Create your own "go" bags, backpacks and bins. Save your family, valuables and your life! Lecture. \$59.

Item: Y343 **K. Boyd** **Virtual Classroom** **Zoom**
 Session: 1 Tu Mar 2 6:00–9:00PM

Floral Designs - Centerpieces

Get a unique, creative and modern approach to designing arrangements while learning the basics of floral design. Class will include the care and handling of flowers, flower varieties and fundamental concepts of floral arrangements and styles. Gain a basic foundation for personal use or for entry level employment in the industry. \$45.

Item: Y760 **S. Koelsch** **Virtual Classroom** **Zoom**
 Session: 1 M Feb 1 6:00–8:00PM



Floral Designs - Wedding Arrangements

Wedding season is just right around the corner. Get a unique, creative and modern approach to designing wedding arrangements while learning the basics of floral design. This class will include the care and handling of flowers, flower varieties and fundamental concepts of floral arrangements and styles. Gain the skills to create your own or help others to make beautiful wedding bouquets, boutonniere, and centerpieces. A list of supplies for this class will be provided upon registration.

Item: Y765 **S. Koelsch** **Virtual Classroom** **Zoom**
 Session: 1 M Mar 15 6:30–8:30PM



Introduction to Cross Country Skiing

In this session, you will learn about how to get started in this incredible lifetime sport that is family friendly and affordable. We will discuss the essential equipment, how to dress, where to go for day trips, overnights, and extended getaways. Plus how to get snow condition and grooming reports for Washington XC ski areas. After this session, we offer 3 optional outings to local Cross Country Ski areas for a hands on experience on the trails. This instructor has over 30 years of experience organizing and leading group Cross Country Ski trips in Washington and all over the west. This class is a prerequisite for the outings.

Item: Y761 J. Fiskum Virtual Classroom Zoom
 Session: 1 Tu Jan 5 6:30-8:30PM

Intro to Cross Country Skiing

Outing #1 - Additional fees for trail pass and equipment rental if needed TBD

Item: Y762 J. Fiskum Summit @ Snoqualmie Nordic Center
 Session: 1 Sa Jan 9 9:00AM-1:00PM

Intro to Cross Country Skiing

Outing #2 - Sno-park permit required

Item: Y763 J. Fiskum Cabin Creek Sno-Park
 Session: 1 Sa Jan 16 9:00AM-1:00PM

Intro to Cross Country Skiing

Outing #3 - Sno-park permit required

Item: Y764 J. Fiskum Crystal Springs Sno-Park
 Session: 1 Sa Jan 23 9:00AM-1:00PM

Spey Fishing For Winter Steelhead

Winter Steelhead on the fly are the ultimate NW angling challenge and the Spey rod is the most efficient way to pursue this elusive trophy. We will discuss everything Spey including rods, reels, and most importantly Spey lines to give you a good understanding about how to put together an efficient working rod, reel and line combination. We'll look at the how-to fly patterns and discuss where to go seasonally. After this session, there will be an optional outing for hands on instruction and fishing. This session is a prerequisite for the outings.

Item: Y750 J. Fiskum Virtual Classroom Zoom
 Session: 1 Tu Jan 26 6:30-8:30PM

Spey Fishing For Winter Steelhead

River Outing

Item: Y751 J. Fiskum Skykomish River
 Session: 1 Sa Jan 30 7:00-11:00AM

Fly Fishing Washington

Learn where, when, and how to successfully fly fish in Washington. We will give seasonal overviews and forecasts, helping you set up a season of successful fly fishing.

Class will include a resource guide with information about specific destinations, fish plants, hatch charts, fly pattern suggestions, guide referrals, plus lots of DIY information.

Item: Y752 J. Fiskum Virtual Classroom Zoom
 Session: 1 Tu Feb 9 6:30-8:30PM

Instructor Bio

John Fiskum

John takes great pleasure in introducing anglers to new techniques, skills, and destinations. He has spent the last 20 years sharing his passion for fly fishing with students both in the classroom and on the water. Through his company "Fiskum Fly Fishing Enterprises" he guides, instructs, and ties custom flies. He has escorted angling adventure tours to Alaska, British Columbia, Mexico, the Rockies, and around the Pacific Northwest.

Fly-Fishing Lakes and Still-Waters

Washington State and the Pacific NW are blessed with some amazing Stillwater fly fishing destinations. Lakes require a different set of strategies and skill set compared to rivers. Come and learn how to unlock the mysteries of Stillwater angling. In the classroom session we will discuss the essential tackle, equipment and flies for success, plus where and when to go for both local and regional destinations. Following the classroom session there will be an optional outing for hands on instruction and fishing. \$39.

Item: Y753 J. Fiskum Virtual Classroom Zoom
 Session: 1 Tu Feb 23 6:30-8:30PM



Roasting Your Own Gourmet Coffee

Learn how to make custom roasted small batch coffee with simple, easy, and affordable equipment. You will be amazed how easy it is to get started. We will discuss roasting devices and techniques to make the perfect roast for your tastes. You will get information on some sources for purchasing Green Coffee beans and how to select the regions that best meet your desires. We will actually roast coffee during this Zoom class so you can observe the process.

Item: Y754 J. Fiskum Virtual Classroom Zoom
 Session: 1 Tu Jan 19 6:30-8:30PM

Introduction to Sustainable Gardening and Landscaping

Create a great-looking landscape or garden that's healthier for you, your family, your pets and the environment while saving you time and money! Topics include using a sustainable and economical approach to planning and managing a landscape or garden based on five components: soil, water, plants, materials, and health. \$35.

Item: Y345 A. Haywood Virtual Classroom Zoom
 Session: 1 Th Feb 18 6:30-8:30PM

Basic Pruning

Learn the basics of pruning so you can do it the right way! The instructor (an experienced Arborist and Horticulturist) will explain the reasons to prune, how pruning affects plant growth, and the influence it has on flowering and fruiting. Learn how to use the tools of the trade to prune evergreen and deciduous trees, shrubs, etc. \$35.

Item: Y755	A. Haywood	Virtual Classroom	Zoom
Session: 1 Th	Jan 28	6:30–9:00PM	

Fruit Growing in Your Backyard

Harvest your own fruit! Learn the basics of fruit culture in the Pacific Northwest climate. Avoid the common frustration and disappointment of poor quality crops and unhealthy plants. Learn to properly plant, prune and care for your trees, which varieties do best in our area, and how to avoid or deal with common insect and diseases. Whether you are just getting started or are working with existing plants, this class has something to offer you. \$35.

Item: Y344	A. Haywood	Virtual Classroom	Zoom
Session: 1 Th	Mar 4	6:30–9:00PM	

Supplements

How do you pick good supplements? Today's nutritional supplement industry is vast and complicated. How to know when you've got a good one vs a fraudulent or poor-quality supplement? Learn how to read the supplement labels and spot signs of a good supplement as well as extra ingredients you may need to avoid. This class will cover:

- Introduction to label reading (have yours in front of you).
- Common supplements considered safe vs those that really need medical guidance.
- Preservatives, additives and unnecessary ingredients
- Best places to purchase

Item: Y759	J. Moorehead	Virtual Classroom	Zoom
Session: 1 W	Feb 10	6:30 - 8:30PM	

LANGUAGE AND CULTURE



French I

This language course emphasizes conversation but also includes reading, writing, speaking and understanding the language. Course is geared toward the adult student seeking control of a language for practical applications such as traveling. Cultural, historical and social points of interest are also presented to provide a well-rounded, informative language program. \$139.

Item: Y348	A. Morris	Virtual Classroom	Zoom
Session: 8 Th	Jan 14–Mar 4	6:30–8:30PM	

Spanish I

This language course emphasizes conversation but also includes reading, writing, speaking and understanding the language. Course is geared toward the adult student seeking control of a language for practical applications such as traveling. Cultural, historical and social points of interest are also presented to provide a well-rounded, informative language program. \$139.

Item: Y346	A. Morris	Virtual Classroom	Zoom
Session: 8 Tu	Jan 12–Mar 2	6:30–8:30PM	

Spanish II

Spanish II builds on what you learned in Spanish I. We will continue to emphasize conversation, but we will expand on reading, writing, speaking and understanding the language. This course is geared to expand on previous knowledge for practical application such as traveling. Cultural, historical and social points of interest are also presented to provide a well-rounded, informative language program. \$139.

Item: Y347	A. Morris	Virtual Classroom	Zoom
Session: 8 W	Jan 13–Mar 3	6:30–8:30PM	

MONEY MATTERS

eBay 1 - The Basics of Selling

Learn how to create an eBay Seller account, create successful eBay listings, upload pictures and accept online payments with PayPal. Included are selling "Tips, Tricks and the Traps" to avoid. Covers how to determine shipping costs, where to get FREE shipping supplies, how to print shipping labels from your home computer and get FREE home pickup. Optional eBooks available for purchase after class. Taught by a multi-award winning instructor and published author from Seattle. Lecture. \$49.

Item: Y341	K. Boyd	Virtual Classroom	Zoom
Session: 1 Tu	Feb 16	6:00–9:00PM	

WINTER-CLASS TYPE DEFINITION

As you view the class schedule, you'll see classes are designated in one of three ways: virtual, hybrid/virtual, or online. The following definitions explain the how each type of course will be delivered:

- **VIRTUAL:** Class will meet online at the time listed in the class schedule. For example, if your class begins at 9 a.m. in the class schedule, then it will begin at 9 a.m. on Zoom. You will be attending the class at the same time as your classmates, just as you would on campus.
- **HYBRID/VIRTUAL:** Part of the class will be held online without a set time to attend. The other part will occur at the time listed in a virtual format (e.g. Zoom).
- **ONLINE:** The entire class will be held online without a set time to attend. The class will still have assignment deadlines and due dates.

Create a Website for Fun, Profit and Business

No programming required! Discover easy-to-use, drag & drop design tools that can build your personal or small business website quickly! Covers website layout planning, Search Engine Optimization (SEO), social media marketing, the tips and traps of website design. Optional eBooks available for purchase after class. Taught by a multi award-winning instructor and published author from Seattle. Lecture. \$69.

Item: Y342	K. Boyd	Virtual Classroom	Zoom
Session: 1 Tu	Feb 23	6:00–9:00PM	

Retirement Strategies 101

Regardless of age, you can learn to create a plan to make the most of your retirement dollars. Will you be able to retire early? How long must your money last? What strategies can you use to save money on your taxes? A Certified Financial Planner will answer these and other essential planning questions. Topics include retirement needs and expenses, social security maximizations, income sources, IRA distributions, investments and more! Spouse attends for \$20; call CE to register. Textbook included. \$20.

Item: Y349	F. Gallo, Staff	Virtual Classroom	Zoom
Session: 3 Tu	Feb 2–Feb 16	6:30–8:30PM	

World Financial Group Personal Finance Workshop

This workshop is designed to help you strengthen your financial literacy and teach you how to take control of your personal finances. Explore a variety of financial topics such as investing, debt management, saving and growing your money, retirement planning, and much more. \$20.

Item: Y353	Staff	Virtual Classroom	Zoom
Session: 5 W	Feb 24–Mar 24	6:00–8:00PM	

Wills and Legal Documents We All Need

Wills, Power of Attorney, Health Care Directives, Appointing Guardians for your children--what are these and why are they important to you? While it's not always pleasant to think about, having a will or a legal plan can save your family future heartache and pain. Whether you plan to work with an attorney or use one of the do-it-yourself software programs available, having knowledge of what to include, how to prepare and what the legalese means will make the process easier. We'll also cover making changes, revocations and more. \$39.

Item: Y351	M. Farr	Virtual Classroom	Zoom
Session: 1 W	Feb 24	6:30–9:00PM	

How to Be an Executor of a Will

Have you been named as an estate executor of a relative or friend? Learn about your liabilities and responsibilities. This presentation is taught by an experienced lawyer who will provide an overview of the legal rights and responsibilities of an executor and explain the gathering of estate assets, paying the debts, distributing the funds to beneficiaries and administration of the estate. \$39.

Item: Y350	O. Gabrielson	Virtual Classroom	Zoom
Session: 1 W	Mar 3	6:30–9:00PM	

Retirement Planning Workshop

This workshop covers 3 main areas critical for individuals approaching retirement: how to budget for retirement income, protecting your most valuable assets from the unexpected and the potential rising costs of health care expenses. \$39.

Item: Y352	S. Beusch	Virtual Classroom	Online
Session: 1 W	Jan 20	6:00–8:30PM	

Medicare Made Clear

Learn about the different Medicare options in this seminar. We will discuss Medicare Part A & B as well as Medicare advantage health plans, prescription drug health plans, supplemental insurance and more! Free.

Item: Y355	J. Joneschiet	Virtual Classroom	Zoom
Session: 1 Tu	Jan 12	6:30–8:30PM	
Item: Y356	J. Joneschiet	Virtual Classroom	Zoom
Session: 1 Tu	Feb 9	6:30–8:30PM	
Item: Y357	J. Joneschiet	Virtual Classroom	Zoom
Session: 1 Tu	Mar 2	6:30–8:30PM	
Item: Y358	J. Joneschiet	Virtual Classroom	Zoom
Session: 1 Tu	Mar 23	6:30–8:30PM	

MUSIC AND VOICE



Guitar, Beginning/Continued

Develop guitar skills while learning songs you like. Beginning guitar students learn chords, strumming, finger-picking, and other basic skills. \$99.

Item: Y359	C. Buser	Virtual Classroom	Zoom
Session: 10 Tu	Jan 5–Mar 9	6:30–7:30PM	

An Introduction to Voiceovers (Getting Started In Voice Acting) One-on-One Video Conference Class

This fun and empowering two-hour introductory workshop covers different types of voiceovers and what tools are needed to find success. You'll be coached as you read a script and recorded so you can receive a professional voiceover evaluation later. You'll obtain the knowledge necessary to help you decide if this is something you'd like to pursue. Taught by a professional voice actor from Voices For All, a voice acting training company. \$39.

Item: Y360	Staff	Virtual Classroom	Online
Session: 1 W	Jan 13	6:00–7:30PM	
Item: Y361	Staff	Virtual Classroom	Online
Session: 1 W	Feb 10	6:00–7:30PM	
Item: Y362	Staff	Virtual Classroom	Online
Session: 1 Tu	Mar 16	6:00–7:30PM	

Songwriting

The songs of Miley Cyrus and Led Zeppelin are remarkably similar and I'll prove it in this class. We'll listen to a lot of music and discuss what makes the songs great (or not great) while learning about songwriting devices, styles, genres, instrumentation, arrangement, production, and more. We'll all write songs and they'll probably all go to the top of the charts or, at least, we'll have a great time trying. \$99.

Item: Y363 **D. Anderson** **Virtual Classroom** **Zoom**
 Sessions: 5 Tu Feb 2–Mar 2 6:00–8:00PM

The Business of Music

Whether it's guitar, piano, sampling, DJing, singing, didgeridoo, or other music making device, you've learned and honed your craft to perfection and now the world needs you and your art! The only thing stopping you is knowledge of royalties, copyrights, digital distribution, trademarks, PROs, ISRCs, ISWCs, UPCs, etc. No big deal. We've got this. This class will take you through the process of getting music out to the public, earning your fair share, and protecting your intellectual property. \$59.

Item: Y364 **D. Anderson** **Virtual Classroom** **Zoom**
 Sessions: 5 W Feb 3–Mar 3 6:00–7:00PM

WRITING



Crafting the Story: Short Story and Novel Writing

Have you always wanted to write a short story or novel? Maybe you have a great idea, but don't know how to begin. In this class, you will learn how to take your best-selling idea and build it block by block into a compelling storyline with engaging and memorable characters. Instructor has seven novels published on Amazon. Come to class ready to write and to share your idea with others. Students will finish the workshop with a fully fleshed-out outline. \$115.

Item: Y366 **L. Bohart** **Virtual Classroom** **Zoom**
 Session: 5 W Feb 3–Mar 3 6:30–8:30PM

Instructor Bio

Lynn Bohart

Lynn Bohart holds a Master's Degree in theater, is a 30-year professional nonprofit executive, and loves to write. She has published short stories through *Woman's World* and in an anthology of ghost stories, called "Dead on Demand," which rose to #13 on the Library Best Seller list. Currently, she has self-published several short stories as eBooks on Amazon.com, along with two paranormal mystery novels.

Celebrate Your Story: Writing Creative Nonfiction

Everyone has a story to tell. What's yours? This class focuses on the basic skills needed to write your own personal essays. These are not the boring, academic essays you were required to write in school! The personal essay can take on many forms. It is a telling of your own unique experience and can range from funny to informative to heartwarming. We will discuss the various types of essays, study pieces by published writers to learn what works and of course, write! From beginner to expert, this class will help you take your writing to the next level. Repeat students welcome. \$99.

Item: Y367 **T. Doerr Guerzon** **Virtual Classroom** **Zoom**
 Session: 4 Th Jan 7–Jan 28 6:30–8:30PM
Item: Y373 **T. Doerr Guerzon** **Virtual Classroom** **Zoom**
 Session: 4 Th Feb 4–Feb 25 6:30–8:30PM
Item: Y374 **T. Doerr Guerzon** **Virtual Classroom** **Zoom**
 Session: 4 Th Mar 4–Mar 25 6:30–8:30PM

Instructor Bio

Tiffany Doerr Guerzon

Tiffany Doerr Guerzon is a freelance writer and essayist. She received a Gold Award in General Feature Writing from the Parenting Media Association for an essay written for *ParentMap* magazine. Her work has been featured in the *Christian Science Monitor*, two *Chicken Soup for the Soul* anthologies, *This Land Press*, *Brain, Child*, and she is a frequent contributor to *ParentMap* magazine as well as over 70 other parenting publications. She enjoys creating mixed media art, hiking and spending time with her family. She is currently working on a middle grade novel.

6 REASONS

CONTINUING EDUCATION IS A NO-BRAINER

1. You'll become a pro at **time management**
2. You'll modernize your **skills**
3. You'll make **more money**
4. You'll have more workplace **confidence**
5. You'll grow your **network**
6. You can pursue your **interests**

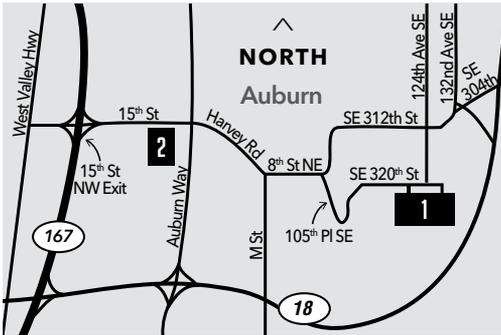
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REGIONAL MAP GREEN RIVER COLLEGE

MAIN AUBURN CAMPUS: 253-833-9111 | CAMPUS SAFETY EMERGENCY: 253-288-3350



1 MAIN AUBURN CAMPUS - 12401 SE 320TH STREET

SOUTHBOUND

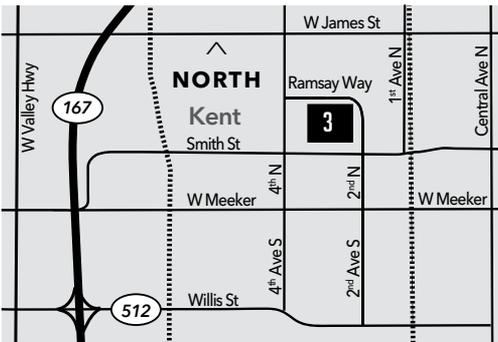
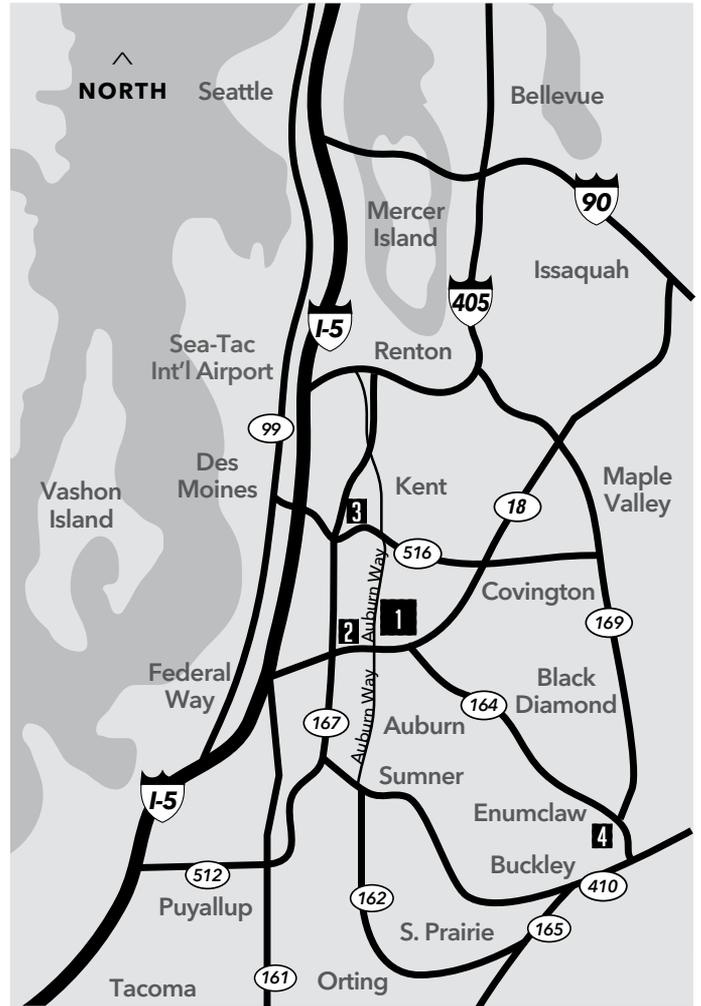
1. Take Highway 167 South toward Kent/Auburn.
2. Take the 15th St. NW exit. Turn left onto 15th St. NW.
(15th Street NW becomes Harvey Road.)
3. Turn left onto 8th St. NE.
4. Turn right onto 105th Pl. SE. Drive to top of hill to SE 320th.

NORTHBOUND

1. Take Highway 18 East toward Auburn/North Bend.
2. Take the SE 304th St. exit toward SE 312th St.
3. Turn right onto SE 304th St. (SE 304th St. becomes 132nd Ave. SE.)
4. Continue to 132nd Way SE. (132nd Way SE becomes SE 312th St.)
5. Turn left onto 124th Avenue SE.
6. Turn left onto SE 320th Street.

2 AUBURN CENTER - 1221 D STREET NE

1. Take Highway 167.
2. Take the 15th Street exit.
3. Turn right on D Street NE.



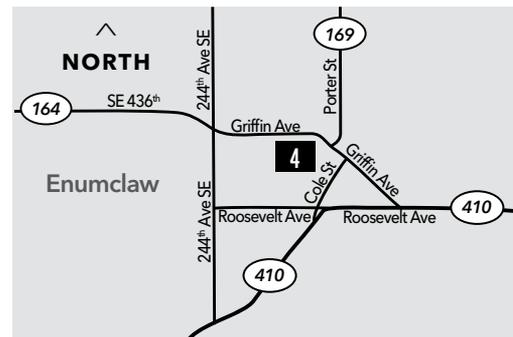
3 KENT CAMPUS - 417 RAMSAY WAY, SUITE 112

SOUTHBOUND

1. From Highway 167, take the Willis St. exit. Turn left onto Willis St.
2. Drive east on Willis St., turn left (north) onto 4th Ave S.
3. Turn right onto Ramsay Way, then turn right into the parking lot.

NORTHBOUND

1. From Highway 167, take the Willis St. exit.
Turn right onto Willis St.
2. Drive east on Willis St., turn left (north) on 4th Ave. S.
3. Turn right onto Ramsay Way, then right again, into the parking lot.



4 ENUMCLAW CAMPUS - 1414 GRIFFIN AVENUE

SOUTHBOUND

1. From Highway 18 East, take the Auburn/Enumclaw exit onto Auburn Way S.
2. Turn left onto Auburn Way (Highway 164). Travel about 12 miles (Highway 164 becomes Griffin Avenue.)

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PICK UP PHOTOGRAPHY

See page 16.



LEARN A NEW LANGUAGE

See page 20.



TAKE UP A NEW SPORT

See page 19.



Every effort was made print an accurate schedule. However due to the ongoing situation with COVID-19 our classes may have changed since printing this schedule. We encourage you to visit our website for the most current information. Greenriver.edu/ce.

Green River College is committed to serving the community during this time. With social distancing in effect we are offering our classes on-line via Zoom or other platforms. As we return to normal we will be offering classes in-person. Please check our website for the most up-to-date information.