

**3 Easy Ways to Return Student Information Forms:**Email: sclark@greenriver.edu

Mail: Attn: Continuing Education

12401 SE 320th St., Auburn, WA 98032

Fax: 253-333-4972

Dear Parent/Guardian:

Thank you for enrolling your child in Green River College's Summer Kids' Camp Program. Following is important information about our camps. Please note: ***Further action is required to complete your child's registration.***

Registration Completion

In order for your child to participate on the first day of camp, we must have a completed **Student Information Form (page 2)**. Please print a copy of the form to complete it. Please see above for ways in which you can return the form. ***We must have this form on file in order for your child to gain admission into the camp.***

Drop Off/Pick Up**Drop Off**

On the **first day** of class, **please arrive 10 minutes** early to check-in, escort your child to the classroom, and meet the instructor. On the remaining days, please escort your child to the classroom no earlier than 10 minutes before class starts.

Pick Up

Please pick up your child **PROMPTLY** at the end of class from the classroom. Children who have not been picked up by 10 minutes after the camp will be escorted to the lobby, and staff will begin contacting those listed as student transportation contacts.

Snacks

Students may bring a non-refrigerated snack to eat during break time. (Students will not be permitted to leave the building to purchase a snack.) ***A sack lunch is recommended for the Babysitting Responsibly Camp or for kids participating in multiple camps.***

Cell Phones

Cell phones should be kept out of sight and silenced throughout class.

Refund Policy

Continuing Education requires cancellation at least 24 hours* (one business day) prior to the camp in order to receive a refund. (*Unless noted otherwise-full day camps have an earlier cancellation deadline detailed on registration email.) Additionally, Green River College reserves the right to remove a child from camp. A few examples for removal may be: safety issues, harmful to self or others, constant disruptive behavior or damaging state property.

Emergencies

If you have an urgent matter and need to reach your child while they are attending camp, please call:

Kent: 253-856-9595, ext. 5000 // **Enumclaw:** 253-288-3400 // **Main Campus:** 253-833-9111 ext 2535.

We look forward to a fun summer with your child at Green River College's Summer Kids' Camp Program. If you have any questions, feel free to email or call me.

Sincerely,

Brian Pitt

Program Manager

bpitt@greenriver.edu

253-833-9111 ex 2533



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Student Information Form

Please complete this form for **each child** attending a camp.
This form is valid throughout the summer, and only needs to be completed once.

Child's Name	Camp(s) Attending		
Mother/Guardian Name	Home Phone Number	Work Phone Number	Cell Phone Number
Father/Guardian Name	Home Phone Number	Work Phone Number	Cell Phone Number
Allergic to: _____		Disabilities: _____	
Is there any information we should know about your child? _____			

TRANSPORTATION PLAN

Please let us know what your transportation plan is for child during summer camp. If your child is attending more than one camp and the Transportation Plan changes please print another copy of this form noting the changes.
(Examples: I will be dropping off my child each day, and her Grandmother will be picking her up. Or, her father will be dropping her off and picking her up, etc.)

Phone Number for Person Dropping Off Child	Phone Number for Person Picking Up Child
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ALTERNATE CONTACT INFORMATION

In the event we cannot reach you for any reason, please give us an alternate contact name and phone number. (Examples: grandparent, neighbor, aunt or uncle)

Alternate Contact Name	Contact Phone Number
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In case of any medical emergency, and in the event I cannot be reached, I (parent/guardian) give my consent for my child, _____ to be medically treated.
(Child's name here)

THIS WAIVER MUST BE SIGNED AND DATED

Green River College assumes no liability for injuries, either medical or dental, incurred as a result of attendance at any of these camps. In case of injury, I do hereby waive all claims or legal actions, financial or otherwise against Green River College, its elected and appointed officials and employees, supervisors or volunteers connected with the program.

Signature of Parent or Guardian	Date
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Green River College does not discriminate on the basis of race, creed, color, national origin, sex, sexual orientation, age, marital status, religion, disability, genetic information or on any other unlawful basis. The college is committed to preventing and stopping discrimination, including harassment of any kind and any associated retaliatory behavior. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President of Human Resources, 12401 SE 320th Street, Auburn, WA 98092, (253) 288-3320 Disability Support Services at (253) 833-9111, ext. 2631; TTY (253) 288-3359.