



Summer 2017

Business Management – Management and Supervision
Certificate of Proficiency
25 Credits

This certificate program is for anyone interested in being a more effective manager. This certificate can be completed in as little as two quarters and provides immediate applicable skills for a business professional or entrepreneur. All courses apply towards the Business Management Associate in Applied Arts degree.

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Dept./No.	Course Title	Credits
BUS 103	Business Leadership	5
BUS 166	Human Relations and Work Readiness	5
BUS 181	Introduction to International Business	5
BUS 202	Introduction to Project Management	5
BUS 258	Principles to Management and Supervision	5