



Summer 2017

Business Management –Retail Management Certificate 50 Credits

This certificate program prepares individuals to manage a variety of retail sales operations or lines of merchandise. The program serves both entry-level job candidates and current employees. After successful completion of the required coursework, students receive a certificate, which may also show the WAFC (Washington Association of Food Chains) endorsement.

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<u>Dept./No.</u>	<u>Course Title</u>	<u>Credits</u>
ACCT 110 or ACCT& 201	Practical Financial Accounting 1 or Principles of Accounting I	5
# B A 145 or MATH& 107 or MATH 147	Business Computation or Math in Society or Finite Math-Business and Social Science	5
BTAC 100	Fundamentals of Computers	5
# BTAC 130 or ENGL& 101 or ENGL 127	Business Correspondence or English Composition I or Writing: Social Sciences	5
BUS 103	Business Leadership	5
BUS 121	Marketing Fundamentals	5
# BUS 166	Human Relations and Work Readiness	5
BUS 257	Customer Service Strategies	5
BUS 258	Principles of Management and Supervision	5
# CMST& 210 or CMST& 220	Interpersonal Communication or Public Speaking	5

#Satisfies related instruction requirement