



Medical Stenographer
Certificate of Proficiency
43 Credits

This certificate program prepares students to work with medical professionals preparing medical records and reports using a stenograph machine. The high demand in the field of health care has made medical stenographer an important aspect of the medical profession.

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Table with 3 columns: Dept./No., Course Title, Credits. Rows include BTAC 123, BTAC 125, BTAC 130 or Engl 109 or Engl& 101, Crpt 136, Crpt 251, Crpt 255.

Suggested Electives: Students must choose from the following courses to total 43 credits.

Table with 3 columns: Dept./No., Course Title, Credits. Rows include Acct 110, B A 145 or BTAC 110, BTAC 112, BTAC 124, BTAC 140, BTAC 145, BTAC 184, BTAC 255, BTAC 266, Crpt 153, Crpt 177 and Coop 171, Engl 105.

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