



# Release of Student Information

[Financial Aid Website](#) Phone: 253-288-3392 [Student Affairs Building, Room 231](#) Email: [finaid@greenriver.edu](mailto:finaid@greenriver.edu)

**Instructions:** Carefully read the information below. After completing the form, submit it to the Green River College Financial Aid Office. Students are advised to keep a copy of this consent form with their records. This release will have to be renewed every academic year and is only effective for in-person or email information requests. The third party must provide valid government-issued ID to access information in person.

## Family Educational Rights and Privacy Act of 1974 (FERPA) 20 USC § 1232g and 34 CFR § 99

Green River College student educational records are maintained according to the Family Educational Rights and Privacy Act of 1974 (FERPA). In accordance with FERPA, Green River College must obtain written consent from a student before releasing any information from the educational record of that student to a third party. Such written consent must specify the records to be released, state the purpose of the release, identify the party or parties to whom release may be made, and must be signed and dated by the student.

## STUDENT INFORMATION

ctcLink ID: \_\_\_\_\_

I, \_\_\_\_\_  
Student's full legal name

hereby give my written consent to the Green River College Financial Aid Office

to release my \_\_\_\_\_  
Specify records to be released

to \_\_\_\_\_  
Identify the third party or parties to whom release may be made

at \_\_\_\_\_  
Email address for third party or parties

for the purpose of \_\_\_\_\_  
State the purpose of the release

for the entirety of the (choose one):

☐ 2025-26 school year (Summer 2025 to Spring 2026)

☐ 2026-27 school year (Summer 2026 to Spring 2025).

## SIGNATURE

I understand that my written consent will remain in effect only for the school year above or until I notify the Green River College Financial Aid Office in writing to rescind it.

I understand that the specific information referenced on this form is being released to a third party at my request with the understanding that they will not release it to any other parties. Green River College is hereby released from all legal responsibility or liability for the release of the above-mentioned information.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Typed signatures will not be accepted. Signatures must be drawn electronically or signed with a pen.*