

GREEN RIVER COLLEGE

# CONTINUING EDUCATION SCHEDULE

FALL 2022

GET SKILLS  
THAT GET JOBS!

See inside for classes in  
Personal Enrichment and  
Prime Time Class for  
active seniors.



Visit [greenriver.edu/ce](https://greenriver.edu/ce)

# FEATURED CLASSES



**Supervision Certificate**  
page 8



**Data Analyst Certificate**  
page 12



**Graphic Design**  
page 15



**Photography Classes**  
page 18-19



**Wine Classes**  
page 20

# EXPAND YOUR BUSINESS

## SMALL BUSINESS CENTER



**Darrell Sundell**  
PTAC Advisor



**Taryn Hornby**  
SBDC Advisor



**Kevin Grossman**  
SBDC Advisor



**Melinda Martirosian**  
PTAC Advisor

The Green River College Small Business Center (SBC) helps any business, at any stage, in any industry, reach the next level of success.

We provide one-on-one, no cost business advising to business owners as well as low cost small business classes to the community. We also provide no cost government contracting assistance to business owners.

Schedule an appointment with one of our business or government contracting advisors today! Call **253-833-9111**, ext. **6260**.

Visit us online at  
[greenriver.edu/sbc](http://greenriver.edu/sbc)



Partially funded by the SBA and local Cities.

## Stay Relevant with Continuing Education This Fall

Continuing Education non-credit courses are for professional Continuing Education, job training and personal enrichment. These are self-supporting courses, not supported by tax funds. Classes are held at a variety of locations. Continuing Education Units (CEUs) are available for most classes. Every effort was made to print an accurate schedule. However due to the ongoing situation with COVID-19 our classes may have changed since printing this schedule. We encourage you to visit our website for the most current information. [Greenriver.edu/ce](http://Greenriver.edu/ce).

## EASY WAYS TO REGISTER

 **REGISTER AND PAY ONLINE**  
[greenriver.edu/ce](http://greenriver.edu/ce)

 **PHONE**  
Auburn Campus 253-333-6030  
Auburn Center 253-288-3455  
Kent Campus 253-520-6290  
Enumclaw Campus 253-288-3400

 **LOCATIONS**  
Email [ce@greenriver.edu](mailto:ce@greenriver.edu), or call to register and pay in person at:

GREEN RIVER LOCATIONS

**Main Auburn Campus**  
Continuing Education | WT Building  
12401 SE 320th Street  
Auburn, WA 98092

**Auburn Center**  
1221 D Street NE  
Auburn, WA 98002

**Kent Campus**  
417 Ramsay Way, Suite 112  
Kent, WA 98032

**Enumclaw Campus**  
1414 Griffith Avenue  
Enumclaw, WA 98022

Use your Visa, MasterCard, AmEx or Discover card for phone, online, and in-person registration.

## HOURS

<b>Main Auburn Campus:</b>	Monday–Thursday Friday and Breaks	9:00AM–5:00PM 9:00AM–5:00PM
<b>Auburn Center:</b>	Monday–Thursday Friday and Breaks	7:30AM–8:00PM 7:30AM–5:00PM
<b>Kent Campus:</b>	Monday–Thursday Friday and Breaks	7:30AM–8:00PM 7:30AM–5:00PM
<b>Enumclaw Campus:</b>	Monday–Thursday Friday	8:00AM–8:00PM Closed

This document is available in alternative formats to individuals with disabilities by contacting Disability Support Services at 253-931-6460; TTY 253-288-3359; or by email at [dss@greenriver.edu](mailto:dss@greenriver.edu). Green River College is an equal opportunity educator and employer. Learn more at [www.greenriver.edu/accessibility](http://www.greenriver.edu/accessibility).

Green River College has made reasonable efforts to provide information that is accurate at the time of publication. However, the college reserves the right to make appropriate changes in procedures, policies, calendars, requirements, program, courses and fees. When feasible, changes will be announced prior to their effective dates, but the college assumes no responsibility for giving any particular notice of such changes. Nothing herein shall be construed to create any offer to contract or contractual rights.

**Prime Time** ..... 4

**Professional Development** ..... 6

    Business and Finance ..... 6

    Career and Trade Skills ..... 6

    Communication and Professional Excellence ..... 6

    Health Care ..... 7

    Human Resources ..... 7-8

    Leadership and Supervision ..... 8-10

    Marketing, Sales and Social Media ..... 10

    Project Management ..... 10-11

    Real Estate ..... 11

    Small Business Development ..... 11-12

**Technology** ..... 12

    Data Science ..... 12

    Microsoft ..... 12-14

    Programming ..... 14

    SQL Server ..... 14-15

    Web and Graphic Design ..... 15-16

**Online Learning** ..... 16

**Personal Interest** ..... 18

    Creative Arts and Crafts ..... 18-19

    Home, Garden and Outdoors ..... 19-22

    Language and Culture ..... 22

    Money Matters ..... 22

    Music and Voice ..... 22

    Writing ..... 23

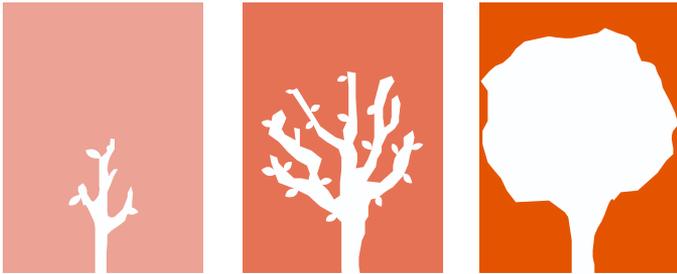
**Location Information** ..... 25-26

## CLASS TYPE DEFINITION

As you view the class schedule, you'll see classes are designated in one of three ways: virtual, hybrid/virtual, or online. The following definitions explain the how each type of course will be delivered:

- **VIRTUAL:** Class will meet online at the time listed in the class schedule. For example, if your class begins at 9 a.m. in the class schedule, then it will begin at 9 a.m. on Zoom. You will be attending the class at the same time as your classmates, just as you would on campus.
- **HYBRID/VIRTUAL:** Part of the class will be held online without a set time to attend. The other part will occur at the time listed in a virtual format (e.g. Zoom).
- **ONLINE:** The entire class will be held online without a set time to attend. The class will still have assignment deadlines and due dates.

Payment is due upon registration. If you withdraw less than three business days before your first class, do not attend, or stop attending, you will not receive a refund. A full refund is given if the college cancels a class. Questions? Contact us at 253-833-9111, ext. 2535.



## PRIME TIME

Prime Time is a program for active adult learners ages 55 and older. The yearly membership fee of \$55 entitles members to a discount on Prime Time and Continuing Education classes and special invitations to campus events. Join us and enjoy stimulating, intellectual, short-term classes and tours! Non-members are also welcome to participate.

### Prime Time Kick-Off: Dorothy Wilhelm Presents How To Stay On Top When The World Turns Upside Down



**September 14 (11:00AM - 1:00PM)**  
**Kent Station Rm 282**

**Register for Free (38303)**

How can we stay comparatively sane in these high anxiety, high tension days? Northwest author, media personality and humorist, Dorothy Wilhelm shares her secret - a handful of practical, workable, and frequently funny strategies. At 88, Dorothy is having the time of her life, starting a new business and learning new skills. She'll share her Secret Five things to remember when the world turns upside down.

### Mud Mountain and A History of the Rivers

**September 2 (9:00 - 11:00AM)**  
**Auburn Center Rm 230**

**Member \$29 (38289)**  
**General Public \$44 (38290)**

Join the two Mud Mountain Park Rangers in a historical follow up to the Logjam Wars, with an in depth look at the Mud Mountain Dam, a history of the rivers that made it necessary, and how those rivers shaped and reshaped communities, economies and the very landscape. Speakers will explore the funding, construction, modern day challenges and opportunities the Mud Mountain Dam continues to provide today, as well as how the rivers continue to interact with their surrounding communities, and landscape.



### The Logjam Wars

**September 20 (9:00 - 11:00AM) Richard Elfers**  
**Auburn Center Rm 230**

**Member \$29 (38284)**  
**General Public \$44 (38287)**

The waters of the White River, which usually flowed into the Green, changed course due to a terrific logjam in the 1890s, and flowed into the Puyallup River via the Stuck. This riverbed change began a series of logjam wars, where residents of the Puyallup and White River Valleys, would alternately dynamite the logjams and change the course of the river to avoid being flooded. These wars eventually caused the building of Mud Mountain Dam.

## Heather Cornelius, Pacific Northwest Ceramic Artist

**October 6 (1:00 - 2:30PM)**

**Auburn Center 230**



2021 Greater Tacoma Community Foundation Award, and People's Choice winner Heather Cornelius will discuss the roots of her art as a ceramicist and her experience winning a residency with the Museum of Glass. Heather will delve into the doors that opened for her as a result of such success just a few short months before the pandemic changed our landscape. In a candid artist talk you will learn how her rising success collided with a global health crisis and how it shaped her experience and her art.

**Member \$29 (38294)**

**General Public \$44 (38296)**

## A Post Midterm Election Analysis

**November 3 (9:00 - 11:00AM) Richard Elfers**

**Auburn Center 230**

Last June 7th, I made some predictions about the 2022 midterm elections. Now, I get to share with you how accurate I was. We can discuss the trends and lessons we can gain from the election. What will the future hold politically for the United States? What can we expect?

**Member \$29 (38292)**

**General Public \$44 (38293)**

## Museum of Glass Tea & Tour

**November 3 (9:15AM-12PM)**

Enjoy a Day at the Tacoma Museum of Glass with a docent lead tour of the gallery, time in the hot shop, and finish in the education studio where you will enjoy a craft project paired with tea and cookies.

**Member Rate: \$55 (38298)**

**General Public: \$74 (38299)**



## The Search for Queer Representation in Rock 'n' Roll Music

**November 29 (5:30PM-7:30PM)**

**Auburn Center 230**

We'll spend time with some of our favorite queer music icons like Freddie Mercury and Elton John, meet some people you may not have heard of before like Jackie Shane and Laura Jane Grace, and get to know the up-and-coming rock stars of today and tomorrow. Many people in the LGBTQ community have sought solace in music for as long as humans have been around and we'll see, how even though it may seem that the number of LGBTQ music stars has risen as acceptance of LGBTQ people has risen, the truth is that we've always been here. United States? What can we expect?

**Member Rate: \$29.00 (39409)**

**General Public Rate: \$44.00 (39410)**

### Prime Time Members:

We are looking for volunteers to assist in all programs. If you are interested in volunteering, please contact us at [ce@greenriver.edu](mailto:ce@greenriver.edu). You will receive a 10% discount on a future class.

## Professional Development

### BUSINESS AND FINANCE



#### Accounting and Finance for Non-Financial Managers Certificate



Explore the financial concepts and accounting processes used in most businesses, and gain practical techniques to increase your effectiveness. Topics include the accounting cycle; resource allocation; financial performance; cash flow; the importance of cash; your role in cash

flow success; financial information that drives your organization; and how business reports are assessed and analyzed. Certificate includes three month-long courses. Fee \$495.

Item: Y465 Sep 6–Nov 26 ONLINE

Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details.



#### Bookkeeping Certificate



Get the knowledge you need to measure and manage the financial health of your business. Whether you are an entrepreneur, running a family business or just looking to advance your career, this program will help you understand how the bookkeeping

process works and how to complete the accounting cycle accurately and in a timely fashion. This program focuses on cash basis accounting. This online certificate includes three month-long courses. Fee \$495.

Item: 38313 Sep 6–Nov 26 ONLINE

Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details.

### CAREER AND TRADE SKILLS

#### Flagger Training

Training consists of classroom instruction and state certification in flagging, traffic control and safety. Upon successful completion participants receive a certification card valid for three years. Students must be at least 18 years of age. Bring lunch and wear closed-toe shoes. Special arrangements can also be made for group training at your business location. Textbook included. Fee: \$99

Item: 33908 Judy Gale Auburn Center AC-240  
Sessions: 1 Th Sep 8 8AM – 4:30PM

Item: 33910 Judy Gale Auburn Center AC-240  
Sessions: 1 Sa Oct 22 8AM – 4:30PM

Item: 33911 Judy Gale Auburn Center AC-240  
Sessions: 1 Th Nov 3 8AM – 4:30PM

#### Forklift-Truck Operator Certification (Saturday)

This course is designed to train operators for certification in sit-down, counter-balanced forklift trucks--light, medium and heavy duty. You will complete written and hands-on testing to meet OSHA, WISHA and L&I requirements. Class meets Department of Labor certification standards. Additional classes will be held on demand or at business locations. Forklift recertification (IVES) available for \$99. Call CE at (253) 833-9111 ext. 2535 for more information. Fee: \$199

Item: 38904 Maggie Crutcher  
Sessions: 1 Sa Oct 15 8AM – 5PM

Item: 38927 Maggie Crutcher  
Sessions: 1 Sa Dec 10 8AM – 5PM

### COMMUNICATION AND PROFESSIONAL EXCELLENCE



#### Workplace Communication Certificate



Good communication in the workplace is more important than ever and critical to your career success. Learn how to identify, address and manage conflict situations; gain successful conflict management strategies; plan, implement and win in the negotiation

process; and communicate more effectively by finding out more about yourself and others using personality profiles for better work performance. Course fee includes your own DiSC Behavioral Personality Profile assessment and review. Certificate includes three month-long courses. Fee \$595

Item: 42075 Sep 6–Nov 26 ONLINE

Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details.



#### Effective Grammar Certificate

Whatever your goals, a grasp of English grammar is important if you want to improve your speaking and writing skills. This course will help you gain confidence in your ability to produce clean, grammatically correct work. You'll explore the basics of English grammar to more advanced concepts like parallelism and agreement to the finer points of capitalization and punctuation. Everything you learn will elevate your communication skills and help you present polished, professional writing every time. Fee: \$295

Item: 38314 Sep 6 – Nov 26 ONLINE

Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details.

#### Nonprofit Fundraising: Emotion Sells Every Time

Advertisers have expertly deployed emotion for decades to sell their products. With GivingTuesday quickly approaching, discover how you can transform your fundraising appeals to catch your reader's attention, engage their senses, and move them toward saying "yes"! Fee: \$39

Item: 35792 Lynn Bohart Virtual Class Zoom  
Sessions: 1 Tu Sep 6 6 – 6:50PM

HEALTH CARE



Spanish for Medical Professionals

Are you frustrated by the communication gaps that can occur between you and your Spanish-speaking patients? This course, designed specifically for healthcare professionals, will help you bridge that gap. Learn the alphabet, months and days of the week, body part vocabulary, medical terminology and power verbs. Gain an understanding of the culture, and know how to ask questions crucial to quality health care. Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details, including required textbook. Fee: \$290

Item: **Y481**      Sep 6–Nov 26      **ONLINE**

Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details.

Adult Family Home Administrator-Orientation

This one-day class provides an overview of the Adult Family Home (AFH) program and expectations of the AFH licensee in providing care and services to the residents. This class is one of the requirements (WA Administrative Code [WAC] 388-76-10060) applicants need to meet prior to submitting application for licensure. Students will receive a certificate after completing the class; certificate valid for one calendar year from the date of attendance. Fee: \$39

Item: **36664**      **Virtual Class**      **Zoom**  
Sessions: 1 Tu      Sep 27      9AM – 4PM

Item: **38375**      **Virtual Class**      **Zoom**  
Sessions: 1 Tu      Oct 18      9AM – 4PM

Item: **38377**      **Virtual Class**      **Zoom**  
Sessions: 1 Tu      Nov 15      9AM – 4PM

Adult Family Home Administrator-Training

This mandatory 54-hour training course is required for those wishing to become licensed as a Washington State Adult Family Home owner. Additional AFH Administrator training requirements include successfully completing the one-day DSHS Adult Family Home Orientation and the ability to pass an English and reading assessment. All training material is provided in class. Please Note: DSHS requires that all students must pass an approved English and reading assessment at an accredited college. The College Success English and Reading Assessment test or a similar test from another college will meet this requirement. Documented proof of placement in English 97 or higher is required to take this class. This is a non-credit class, which means that you do not need to be a Green River College student in order to enroll. You will receive a certificate after successful completion of the course. This certificate for the Adult Family Home Administrator Training currently does not expire. Fee: \$699

Item: **35699**      **Evelyn Galasso**      **Virtual Class**      **Zoom**  
Sessions: 7 Th      Sep 1 – Oct 13      8AM – 4:15PM

Item: **35788**      **Evelyn Galasso**      **Virtual Class**      **Zoom**  
Sessions: 7 Sa      Sep 10 – Oct 22      8AM – 4:15PM

Item: **35790**      **Evelyn Galasso**      **Virtual Class**      **Zoom**  
Sessions: 8 Th      Oct 20 – Dec 8      8AM – 4:15PM

Item: **35791**      **Evelyn Galasso**      **Virtual Class**      **Zoom**  
Sessions: 8 Sa      Oct 29 – Dec 17      8AM – 4:15PM

"This class helped me land an interview for a fantastic job that I started today!"

Lisa, HR Generalist Certificate Student

HUMAN RESOURCES

8 Class Series      **HR Generalist Certificate**



HR Generalists are expected to be experts in every human resource function, including hiring, compensation, payroll, performance management, employment laws and more. Green River's HR Generalist Certificate prepares you to effectively serve in the HR Generalist role and equips you with the knowledge and tools needed in today's workplace.

The HR Generalist Certificate consists of eight required courses and can be completed in as little as one quarter. Earn the Certificate by taking the courses individually, or register for the Series and save.

<b>HR Generalist Certificate (8 Class Series)</b>	<b>Page 7</b>
Introduction to HR	Page 7
Recruitment and Selection	Page 8
Employee and Labor Relations	Page 8
Compensation and Benefits	Page 8
Federal and State Employment Law	Page 8
Training and Development	Page 8
HR Administration	Page 8
Health, Safety and Security	Page 8

Visit [greenriver.edu/ceCertificates](http://greenriver.edu/ceCertificates) for course details.

8 Class Series      **HR Generalist Certificate**

Take the HR Generalist Certificate (8 Class Series) at a discounted rate. Series includes Introduction to HR, Federal and State Employment Laws, Recruitment and Selection, Compensation and Benefits, Employee and Labor Relations, Training and Development, HR Administration and Health, Safety and Security. Visit [greenriver.edu/ceCertificates](http://greenriver.edu/ceCertificates) for recommended textbook. Fee: \$599

Item: **38400**      **Claudia Malone**      **Online**  
Sessions: 12 M, W      Sep 21 - Nov 2

Item: **38399**      **Claudia Malone**      **In Person**  
Sessions: 12 Tu, Th      Oct 6 - Nov 15      6 - 9pm

Introduction to HR

In this introductory course discover how HR functions within an organization, and learn about the specific role of the HR Generalist. Identify the typical duties HR Generalists are responsible for and how they can have a positive influence on an organization. You will also evaluate common scenarios HR professionals deal with and define the characteristics of successful HR Generalists. Fee: \$69

Item: **38403**      **Claudia Malone**      **Virtual Class**      **Zoom**  
Sessions: 1 W      Sep 21      6 – 9PM

Item: **38401**      **Claudia Malone**      **Kent Campus**      **KC 321**  
Sessions: 1 Th      Oct 6      6 – 9PM

## Federal and State Employment Laws

Legal compliance is a critical task for Human Resources. Learn the basics of the federal and state employment laws that HR Generalists most often deal with, including Title VII, ADA, ADEA, FLSA, FMLA, OSHA and more. You will also identify the steps HR Generalists can take to keep themselves and their organizations out of trouble. Other topics include identifying and preventing sexual harassment and the difference between compliance and risk management approaches to employment laws. Fee: \$139

**Item: 38406**     **Stephanie King**     **Virtual Class**     **Zoom**  
Sessions: 2 M, W     Sep 26 – Sep 28     6 – 9PM

**Item: 38404**     **Stephanie King**     **Kent Campus**     **KC 321**  
Sessions: 2 Tu, Th     Oct 11 – Oct 13     6 – 9PM

## Instructor Bio

### Stephanie King

Stephanie King, SPHR and SHRM-SCP, has over 20 years of experience in HR in both the private and public sectors. She is currently employed with the City of Kent as a Recruitment Analyst. Prior to moving to Washington, Stephanie worked for GKN Aerospace and the City of Auburn in Alabama. She taught SHRM certification classes through the East Alabama Society for Human Resources and college courses at Southern Union State Community College in Opelika, AL. Stephanie holds a bachelor's degree in Communications from the University of South Alabama and a master's degree in Human Resource Management from Troy University. In her spare time, Stephanie loves to read and travel.

## Recruitment and Selection

Recruiting and selecting the best employees for your organization is one of the most important things you will do as an HR Generalist. Topics for this course include creating a job description; strategies for finding candidates; interviewing and selection techniques for determining the best candidate for the job; and keeping the hiring process fair and legal. Fee: \$139

**Item: 38412**     **Julie Drinen**     **Virtual Class**     **Zoom**  
Sessions: 2 M, W     Oct 3 – Oct 5     6 – 9PM

**Item: 38408**     **Julie Drinen**     **Kent Campus**     **KC 321**  
Sessions: 2 Tu, Th     Oct 18 – Oct 20     6 – 9PM

## Compensation and Benefits

Compensation and benefit programs are key factors in attracting and retaining the right talent for your organization. They are also one of the highest costs of doing business and offer an opportunity for HR to make a valuable contribution to the organization's bottom line. Learn about the different types of compensation systems, compliance with the FLSA and other employment laws, how to determine exempt versus non-exempt status and various benefits as part of a total compensation package. Fee: \$139

**Item: 38416**     **King, Henning Farber**     **Virtual Class**     **Zoom**  
Sessions: 2 M, W     Oct 10 – Oct 12     6 – 9PM

**Item: 38414**     **King, Henning Farber**     **Kent Campus**     **KC 321**  
Sessions: 2 Tu, Th     Oct 25 – Oct 27     6 – 9PM

## Employee and Labor Relations

Employee and labor relations is a broad topic that includes performance management, disciplinary action, employee rights and dealing with various employee issues and complaints. If an organization is unionized, it also includes labor contract negotiation and administration and resolving grievances. In this course discover strategies for driving high performance while maintaining a respectful working environment. You will also learn how to manage the termination process to reduce the likelihood of a legal claim. Fee: \$139

**Item: 38419**     **Julie Drinen**     **Virtual Class**     **Zoom**  
Sessions: 2 M, W     Oct 17 – Oct 19     6 – 9PM

**Item: 38417**     **Julie Drinen**     **Kent Campus**     **KC 321**  
Sessions: 2 Tu, Th     Nov 1 – Nov 3     6 – 9PM

## Training and Development

Training and developing staff is an important function in the HR Generalist's role. In this course you will identify how and why adults learn and discover tips for keeping employees engaged and interested in the learning process. Other topics include performing a needs assessment, selecting the appropriate intervention to meet the identified need and talent development strategies including succession planning. Fee: \$69

**Item: 38424**     **M. Henning Farber**     **Virtual Class**     **Zoom**  
Sessions: 1 M     Oct 24     6 – 9PM

**Item: 38421**     **M. Henning Farber**     **Virtual Class**     **Zoom**  
Sessions: 1 Tu     Nov 8     6 – 9PM

## HR Administration

The evolution of technology has changed the way that HR manages many of its functions, including payroll. In this course you will learn the basics of the payroll process, how using HR technology can save time and money for your organization and the growing demand and importance of HR metrics. You will also discover state and federal recordkeeping requirements, what to keep in a personnel file and important HR technology terminology. Fee: \$69

**Item: 38597**     **M. Henning Farber**     **Virtual Class**     **Zoom**  
Sessions: 1 W     Oct 26     6 – 9PM

**Item: 38594**     **M. Henning Farber**     **Virtual Class**     **Zoom**  
Sessions: 1 Th     Nov 10     6 – 9PM

## Health, Safety and Security

OSHA and other laws require an employer to provide a safe and healthy working environment for their employees. In this course you will review both general and specific requirements and best practices for ensuring a safe and healthy workplace. You will also learn about the roles of OSHA and WISHA, how to manage L&I claims and gain tips on preparing for and dealing with violence in the workplace. Fee: \$69

**Item: 38600**     **Claudia Malone**     **Virtual Class**     **Zoom**  
Sessions: 1 M     Nov 2     6 – 9PM

**Item: 38599**     **Claudia Malone**     **Kent Campus**     **KC 321**  
Sessions: 1 Tu     Nov 15     6 – 9PM

## LEADERSHIP AND SUPERVISION

### Management Certificate



Discover the keys for effectively managing your employees. Create clear expectations, engage and motivate employees and increase effectiveness through the DiSC personality profile. You'll also expand your management skills, and create a collaborative action plan for execution. Finally, discover what motivates each generation at work. Certificate includes three month-long courses. Fee \$595

**Item: 42059**     **Sep 6–Nov 26**     **ONLINE**

Visit [greenriver.edu/ceOnline](https://greenriver.edu/ceOnline) for course details.

## Supervision Certificate



Supervising others can be a challenging, yet rewarding, experience. Whether you are a new supervisor, or you want to brush up on your supervisory skills, Green River's Supervision Certificate will give you the tools you need to oversee the productivity and progress of your employees and enable them to efficiently and effectively meet their goals.

The Supervision Certificate consists of six required courses, which can be completed in as little as one quarter. Earn the Certificate by taking the courses individually, or register for the Series and save.

<b>Supervision Certificate (6 Class Series)</b>	<b>Page 9</b>
Working with Difficult People	Page 9
Developing Your Leadership Style	Page 9
Getting the Most From Your Meetings	Page 9
Motivating for Success	Page 9
Working Smarter	Page 10
Problem-Solving and Decision-Making Strategies	Page 10

Visit [greenriver.edu/ceCertificates](http://greenriver.edu/ceCertificates) for course details.

### 6 Class Series **Supervision Certificate**

Develop your leadership, communication, motivation and problem-solving skills with the Supervision Certificate. Through a series of six courses, you will acquire the interpersonal skills needed to interact successfully in a supervisory role. Topics include turning negative situations into positive outcomes; identifying your leadership traits through personal assessment; leading effective meetings; providing feedback; establishing priorities; problem-solving techniques, and more! Earn the certificate by taking the courses individually or register for the series and save. Series includes (36 total hours): Working With Difficult People, Developing Your Leadership Style, Getting The Most From Your Meetings, Motivating For Success, Working Smarter, Problem Solving And Decision-Making Strategies. Program Completion: To receive the Supervision Certificate, you must attend 80 percent of the entire certificate program (calculated by total number of sessions.) Fee: \$599

<b>Item: 38325</b>	<b>Sara Johnson</b>	<b>Zoom</b>
Sessions: 14 M, W	Oct 24 - Dec 7	6 - 9PM

"The thing I liked most about this course is it was very informative and taught me things that I will be able to use in my career."

Student of Supervision Certificate

## Instructor Bio

### Sara Johnson

Sara Johnson conducts business communication and leadership workshops for numerous companies in the Puget Sound area. In association with Green River Community College, she teaches two certificate programs, the Supervision Certificate and the Leadership Development Certificate, for potential, new, and existing levels of management in an organization. With a background in Psychology and Sociology from Oberlin College, and an MBA in Managerial Leadership and Small Group Dynamics from City University, Sara provides a wealth of knowledge to the participants of her interactive learning workshops.

### Working with Difficult People

We all encounter difficult people. Whether you are a supervisor, a customer service professional, or you have a challenging coworker, it's important to know how to rise above your initial emotional reaction and turn negative situations into positive outcomes. Topics include understanding why we label people as difficult; types of difficult people; tools and techniques for resolving issues; coping strategies for the effects of difficult people; conflict management strategies; and practical application. For more information, please refer to our website. This is the first course in the Supervision Certificate (6 Class Series). Fee: \$139

<b>Item: 38340</b>	<b>Sara Johnson</b>	<b>Virtual Class</b>	<b>Zoom</b>
Sessions: 2 M, W	Oct 24 – Oct 26	6 – 9PM	

### Developing Your Leadership Style

Learn how to capitalize on your personal leadership style to achieve workplace goals. In this course you will identify your leadership through personal assessment; learn the difference between leadership and management; recognize the "being" and "doing" of leadership; and develop the innate motivating techniques that transform employee attitudes and enhance cooperation and teamwork. Other topics include understanding the leadership management balance and SMART goal development. For more information, please refer to our course outline. This is the second course in the Supervision Certificate (6 Class Series). Fee: \$139

<b>Item: 38344</b>	<b>Sara Johnson</b>	<b>Virtual Class</b>	<b>Zoom</b>
Sessions: 2 M, W	Oct 31 – Nov 2	6 – 9PM	

### Getting the Most From Your Meetings

Discover why some meetings fail and learn proven techniques for making meetings more productive. Gain tips related to the four essentials of productive meetings: planning, participating, presenting and producing. Other topics include meeting formats and when to vary them, responding to conflict in a meeting and meeting follow-through. A key component of this course is utilizing effective communication strategies before, during and after your meetings. For more information, please refer to our website. This is the third course in the Supervision Certificate (6 Class Series). Fee: \$139

<b>Item: 38350</b>	<b>Sara Johnson</b>	<b>Virtual Class</b>	<b>Zoom</b>
Sessions: 2 M, W	Nov 7 – Nov 9	6 – 9PM	

### Motivating for Success

Want more creative, motivated employees who are eager to work hard and satisfy both internal and external customers? Good leaders empower their employees to feel confident, valued and motivated. In this course discover what motivates people, how to resuscitate motivation and how personality affects motivation. You will also learn how to give clear and motivating directions, set realistic and achievable standards and provide effective feedback, praising good results and correcting unsatisfactory performance. For more information, please refer to our website. This is the fourth course in the Supervision Certificate (6 Class Series). Fee: \$139

<b>Item: 38352</b>	<b>Sara Johnson</b>	<b>Virtual Class</b>	<b>Zoom</b>
Sessions: 2 M, W	Nov 14 – Nov 16	6 – 9PM	

## Working Smarter

Time is a valuable resource that can be costly to a company when wasted. In this course you will develop communication strategies to minimize time loss, evaluate personal and organizational time-wasters, learn to establish meaningful priorities and determine ways to deal with disruptions and unanticipated drains on time. Additional topics include schedule planning, prioritizing, delegation and large project completion. For more information, please refer to our website. This is the fifth course in the Supervision Certificate (6 Class Series). Fee: \$139

**Item: 38359**      **Sara Johnson**      **Virtual Class**      **Zoom**  
 Sessions: 2 M, W      Nov 28 – Nov 30      6 – 9PM

## Problem-Solving and Decision-Making Strategies

Creative problem-solving and effective decision-making skills are essential in today's workplace. Through the use of real-life case studies, discover four primary problem-solving tools, learn a format for group problem-solving, methods for effective decision-making and techniques to minimize conflict and dissension. This course concludes with an interactive problem-solving group exercise. Concepts taught in this course can be applied to all facets of life. For more information, please refer to our website. This is the sixth and final course in the Supervision Certificate (6 Class Series) Fee: \$139

**Item: 38362**      **Sara Johnson**      **TBA**  
 Sessions: 2 M, W      Dec 5 – Dec 7      6 – 9PM

## Non-Profit Administration Certificate



In today's market non-profits must operate like businesses. Effective revenue generation and program evaluation are essential. Discover how to build new revenue streams, expand existing services and effectively set prices. Improve evaluation planning and data collection, analysis, and use.

Learn the challenges of conducting evaluations and reporting results to funders. By course end, you'll have a program logic model and evaluation plan ready for implementation. Certificate includes two month-long courses. Fee \$595

**Item: 38315**      **Sep 9 – Nov 26**      **ONLINE**

Visit [greenriver.edu/ceOnline](https://greenriver.edu/ceOnline) for course details.

## LEGAL

## MARKETING, SALES AND SOCIAL MEDIA

## Google Analytics Certificate

This course, aimed at non-technical users, will take you through all the key techniques of website analytics using the world-standard Google Analytics, a free online tool. Understand your visitor traffic better, learn how to calculate return on investment (ROI) for your online advertising, and learn how to get more conversions and sales from your website visitors. A must for anyone serious about leveraging more success from their website. Fee: \$345

**Item: 38316**      **Sep 6 – Nov 26**      **ONLINE**

Visit [greenriver.edu/ceOnline](https://greenriver.edu/ceOnline) for course details.

## PROJECT MANAGEMENT

### Project Management Certificate



Acquire the skills to manage projects in a variety of industries. Our Project Management Certificate is designed for working professionals who are either starting out or moving up as project managers. Courses equip participants with skills that can immediately be applied in the workplace.

The Project Management Certificate consists of seven required courses (divided into two parts) and can be completed in as little as two quarters. Earn the certificate by taking the courses individually, or register for the Part 1 and Part 2 Series and save.

**Project Management Certificate Information Session**      **Page 10**

**PM Certificate Part A (3 Class Series)**      **Page 10**  
 Project Management Initiating the Project      Page 11  
 Project Planning and Scheduling Techniques      Page 11  
 Project Execution to Closing      Page 11

**PM Certificate Part B (3 Class Series)**      **Winter 2023**  
 Project Stakeholder and Communications Management      Winter 2023  
 Agile Project Management      Winter 2023  
 Project Management Certificate Capstone      Winter 2023



*Green River College has been reviewed and approved as a provider of project management training by the Project Management Institute (PMI®).*

*The PMI® Registered Education Provider logo is a registered mark of the Project Management Institute, Inc.*

Visit [greenriver.edu/ceCertificates](https://greenriver.edu/ceCertificates) for course details.

### Project Management Certificate Information Session

Join us for a free information session, where our project management instructor will discuss the project management industry, the project management profession and Green River's newly revised Project Management Certificate Program. Registration required. Fee: \$0

**Item: 38329**      **Daniel Yeomans**      **Virtual Class**      **Zoom**  
 Sessions: 1 W      Sep 19      6 – 7PM

### 3 Class Series Project Management Certificate Part A

Take the Project Management Certificate Part A (3 Class Series) at a discounted rate. Series includes three of the six required courses: Project Management Basics: Initiating the Project; Project Planning and Scheduling Essentials; and Project Execution to Closing. Visit [greenriver.edu/ceCertificates](https://greenriver.edu/ceCertificates) for required and recommended textbooks. PDUs: 51. Fee: \$969

**Item: 38330**      **Daniel Yeomans**      **Virtual Class**      **Zoom**  
 Sessions: 18 M, W      Oct 3 – Dec 7      6 – 9PM

**Project Management Basics: Initiating The Project**

Discover the science and art of effective project management. Summarize the five Process Groups, 10 Knowledge Areas and 49 processes recommended for application in the PMBOK® Guide (Project Management Body of Knowledge). Learn about the Initiating Process Group, and discover how to develop a business case, create a Project Charter, identify and document stakeholders and effectively present a project to decision-makers. See website for required and recommended textbooks. PDUs: 15. Fee: \$339

**Item: 38331**      **Daniel Yeomans**      **Virtual Class**      **Zoom**  
 Sessions: 5 M, W      Oct 3 – Oct 17      6 – 9PM

**Project Planning and Scheduling Essentials**

If you fail to plan, you plan to fail. Discover the 24 key planning processes needed to plan and implement a successful project, and learn the order in which they should occur. Identify the key tools and techniques to plan for scope, schedule, cost, quality, human resources, communications, risk, procurements and stakeholder management. This course keys on both predictive (Waterfall) and adaptive (Agile) planning techniques. Prerequisite: Project Management Basics. See website for required and recommended textbooks. PDUs: 21 Fee: \$479

**Item: 38332**      **Daniel Yeomans**      **Virtual Class**      **Zoom**  
 Sessions: 7 M, W      Oct 19 – Nov 14      6 – 9PM

**Project Execution to Closing**

Your Project Management Plan is approved and accepted. What's next? This course shares best practices for implementing and controlling the project to success. Learn how to manage quality, develop and manage a project team, effectively communicate, manage risk and engage stakeholders. Key tools and techniques and valuable tips will be introduced, shared and applied to ensure that your project is successful. Prerequisite: Project Management Basics: Initiating the Project. See website for required and recommended textbooks. PDUs: 15. Fee: \$339

**Item: 38333**      **Daniel Yeomans**      **Online**      **Online**  
 Sessions: 6 M, W      Nov 16 – Dec 7      6 – 9PM

**Instructor Bio**

**Dan Yeomans**

Dan Yeomans, PMP® brings more than thirty-five years of consulting and leadership experience to his client work. He is a highly proficient and an acknowledged expert as a senior project manager, process manager, business analyst and trainer. Dan has designed and implemented the majority of project management certification and application courses currently offered at Microsoft and has also developed their PM Certification Learning Module series.

Dan's expertise has taken him through the doors of such companies as Microsoft, American Express, Nordstrom, AT&T Wireless, Western Wireless, US Air Force, and Lucent Technologies. An avid learner, Dan holds an MBA; a BA in Management; a Project Management Professional (PMP®), Risk Management Professional (RMP®), and Agile Certified Practitioner (ACP®) certification from Project Management Institute. Most recently, Dan obtained Risk Management Certification from the Project Management Institute and authored two books.

**REAL ESTATE**

**Financing Residential Real Estate**

In this online non-credit class, Financing Residential Real Estate gives you an overview of both the lending process and the guidelines used to qualify homebuyers for mortgage loans. Licensing Series-Fee: \$489

**Item: 38673**      Sep 2 – Dec 30      **Online**

**Real Estate Appraisal**

In this online non-credit class, Real Estate Appraisal gives you an overview of both the theoretical and practical aspects of the subject, with an emphasis on residential appraisal practices. Licensing Series-Fee: \$489

**Item: 38676**      Sep 2 – Dec 30      **Online**

**Real Estate Law**

In this online, non-credit class, Real Estate Law offers an overview of the legal aspects of real estate. Licensing Series-Fee: \$489

**Item: 38677**      Sep 2 – Dec 30      **Online**

**Real Estate Licensing Series**

In this online, non-credit class, the Washington State Department of Licensing requires 90 clock hours. This package combines Washington Fundamentals, Real Estate Practices, and the Broker's Cram to provide you with the best pre-license education available. You must complete both Fundamentals and Practices before taking the Washington real estate license exam. This is no longer a credit course. Licensing Series-Fee: \$489

**Item: 38671**      Sep 2 – Dec 30      **Online**

**Real Estate Property Management**

In this online non-credit class, Property Management is a comprehensive introduction to managing investment real estate, including residential properties (apartment buildings and single-family rental homes) and commercial properties (office, retail, and industrial space). Licensing Series-Fee: \$489

**Item: 38674**      Sep 2 – Dec 30      **Online**

**SMALL BUSINESS DEVELOPMENT**

**4 Class Series Start a Successful Business**

Learn the essential components for starting a profitable small business by taking the Start a Successful Business (4 Class Series). Series includes Business Start-Up and Management, Business Marketing, Business Financial Management and Developing a Business Plan at a discounted price. Fee: \$139

**Item: 23559**      **Virtual Class**      **Zoom**  
 Sessions: 4 W      Sep 27 – Oct 6      5 – 7PM





### Relational Database Concepts and Design

In today's big data world, managing data efficiently requires analytical skills and the ability to use relational databases. This course introduces you to basic relational database concepts, terminology of relational databases and simple database design. Learn to design efficient relational databases using the principles of SQL. Topics include attaching and detaching a database, creating a database diagram and writing simple SQL statements. Prerequisites: Basic computer skills and Windows proficiency; Excel, Access or other database experience highly recommended. Recommended Textbook (available from Amazon): Beginning SQL Server for Developers, 4th Edition, ISBN: 978-1484202814. For more information, please refer to our website. This is the first required course in the SQL Server Certificate (4 Class Series) and the Data Analyst Certificate Part 1: SQL Server (4 Class Series). The SQL Server Certificate is a prerequisite for the Data Analyst Certificate. Please bring a USB flash drive (minimum 2 GB) to class, so you can save your work. Fee: \$249

**Item: 38324**      **Jim Parshall**  
 Sessions: 3 Tu, Th    Oct 4 – Oct 11      6 – 9PM

### Instructor Bio

#### Jim Parshall

Jim Parshall has been teaching computer related topics professionally for over 25 years. His career in the computer industry began with Microsoft as one of the early Microsoft Certified Trainers specializing in both database systems and large scale architecture. Since then he has taught and worked in a wide variety of disciplines from cybersecurity to database tuning and performance, service and microservice architecture to programming and documentation. Jim has worked contracts for a wide variety of companies throughout his career as well as owned his own training company in Bellevue, WA, and a gaming store and mangakissa in the U-District of Seattle.

### 4 Class Series

### Data Analyst Certificate Part 1: SQL Server

Take the Data Analyst Certificate Part 1: SQL Server (4 Class Series) at a discounted rate. Series includes Relational Database Concepts and Design, SQL Programming Level 1, SQL Programming Level 2 and the SQL Server Certificate Capstone. Visit [greenriver.edu/ceCertificates](http://greenriver.edu/ceCertificates) for prerequisites and recommended textbook. Fee: \$899

**Item: 38323**      **Jim Parshall**      **Virtual Class**      **Zoom**  
 Sessions: 15 Tu, Th    Oct 4 – Nov 22      6–9PM

NO CLASS Nov 24th.

## INSTRUCTORS WANTED

#### We need instructors with experience in:

Bookinging | Cyber Security | Canva | Data Analysis  
 Programming Languages (Python, Java, Java Script,  
 C languages, Go) | QuickBooks | SQL

**We want instructors who use these skills professionally who want to teach others.**

**We are also looking for new class ideas.**

Contact [CE@Greenriver.com](mailto:CE@Greenriver.com).

## MICROSOFT

### Microsoft Office 2019 Essentials Certificate



Discover the value of Microsoft Office 2019. Gain hands-on experience with Microsoft Office's most popular applications, including Word for word processing; Outlook for email, calendaring and contacts; PowerPoint for presentations; and Excel spreadsheets.

The Microsoft Office 2019 Essentials Certificate consists of four courses and can be completed in as little as one quarter. Earn the Certificate by taking the courses individually, or register for the Series and save.

<b>Microsoft Office 2019 Essentials Certificate (4 Class Series)</b>	<b>page 13</b>
Microsoft Word 2019 Level 1	page 14
Microsoft Outlook 2019	page 14
Microsoft PowerPoint 2019	page 14
Microsoft Excel 2019 Level 1	page 14

Visit [greenriver.edu/ceCertificates](http://greenriver.edu/ceCertificates) for course details.

### 4 Class Series

### Microsoft Office 2019 Essentials Certificate

Take the Microsoft Office 2019 Essentials Certificate (4 Class Series) at a discounted rate. Series includes Word Level 1, Outlook, PowerPoint, and Excel Level 1. Visit [greenriver.edu/ceCertificates](http://greenriver.edu/ceCertificates) for prerequisites. Four textbooks included. Fee: \$429

**Item: 38383**      **Gayle Larson**      **TBA**  
 Sessions: 5 F      Oct 21 – Nov 18      8AM – 4PM

### 3 Class Series

### Microsoft Excel 2019

Capture the power of Excel 2019 by taking the Excel Series. Series includes Levels 1, 2 and 3 at a discounted rate. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbooks included. Fee: \$369

**Item: 38371**      **Gayle Larson**      **TBA**  
 Sessions: 6 Tu, Th    Oct 25 – Nov 18      5:30 – 9PM

**Item: 38376**      **Gayle Larson**      **TBA**  
 Sessions: 3 F      Dec 2 – Dec 16      8AM – 4PM

### Instructor Bio

#### Gayle Larson

Gayle consults and works with companies and users to utilize programs such as Microsoft Word and Excel for optimum results, targeting the features and methods that best suit the need. Solution-based training has included customizing Excel spreadsheets, tailoring features, linking worksheet data to automatically update, keyboard shortcuts, personalizing menus and toolbars, customizing workspace, sharing MS Office data, and using Excel as a database, to name a few.

## Microsoft Excel 2019 Level 1

Excel can help you organize, calculate, analyze, revise, update and present your data. Learn the basic concepts and skills needed to start being productive with Excel 2019. Topics include creating and saving worksheets; entering, moving and manipulating data; using formulas and functions; formatting text, numbers and cells; creating charts; data entry shortcuts; and managing, printing and sharing workbooks. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbook included. Fee: \$149

**Item: 38372**     **Gayle Larson**     **Kent Campus**     **KC 274**  
Sessions: 2 Tu, Th     Oct 25 – Oct 27     5:30 – 9PM

**Item: 38389**     **Gayle Larson**     **Kent Campus**     **KC 255**  
Sessions: 1 F     Nov 18 – Nov 18     8AM – 4PM

**Item: 38379**     **Gayle Larson**     **Kent Campus**     **KC 255**  
Sessions: 1 F     Dec 2 – Dec 2     8AM – 4PM

## Microsoft Excel 2019 Level 2

You already know how to use Excel to perform simple calculations and tasks, but Excel is capable of doing so much more. Build upon your foundational knowledge of Excel by learning more advanced tools for analysis and presentation of data. Topics include managing complex workbooks; building more complex functions; using data analysis tools like PivotTables and PivotCharts; making an impact with powerful chart and presentation features; and collaborating with other users. Prerequisite: Microsoft Excel Level 1. Textbook included. Fee: \$149

**Item: 38373**     **Gayle Larson**     **Kent Campus**     **KC 274**  
Sessions: 2 Tu, Th     Nov 1 – Nov 3     5:30 – 9PM

**Item: 38382**     **Gayle Larson**     **Kent Campus**     **KC 274**  
Sessions: 1 F     Dec 9     8AM – 4PM

## Microsoft Excel 2019 Level 3

Put the full power of Excel right at your fingertips, and get the answers you need from the vast amounts of data your organization generates. Topics include lookup and decision-making functions; auditing and error-handling; array functions; special functions such as date, time and text functions; importing and exporting; what-if-analysis; automating repetitive tasks by recording and running macros; and forms. Prerequisite: Microsoft Excel Level 2. Textbook included. Fee: \$149

**Item: 38374**     **Gayle Larson**     **Kent Campus**     **KC 274**  
Sessions: 2 Tu, Th     Nov 8 – Nov 10     5:30 – 9PM

**Item: 38644**     **Gayle Larson**     **Kent Campus**     **KC 255**  
Sessions: 1 F     Dec 16     8AM – 4PM

## Microsoft Outlook 2019

Email is one of the most widely used methods of personal and business communication. Microsoft Outlook is a mail management system that is utilized to accomplish basic workplace and personal tasks. Topics in this course include creating and sending email; adding signatures to email messages; managing contacts and using contact groups; scheduling appointments and meetings; using the calendar; and customizing Outlook. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbook included. For more information, please refer to our website. Outlook 2019 training is also available through our Microsoft Office 2019 Essentials Certificate. Fee: \$139

**Item: 38385**     **Gayle Larson**     **TBA**  
Sessions: 1 F     Oct 28 – Oct 28     8AM – 4PM

## Microsoft PowerPoint 2019

Today's audiences are tech savvy and accustomed to high-impact multimedia content. Learn how to use the vast array of features in PowerPoint, so you can create engaging, dynamic multimedia presentations. Topics include creating presentations; creating and modifying slide content; working with slide masters and layouts; formatting slides and text; inserting shapes and images; working with charts and tables; and printing your presentation. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbook included. Fee: \$139

**Item: 38388**     **Gayle Larson**     **Kent Campus**     **KC 255**  
Sessions: 1 F     Nov 4     8AM – 4PM

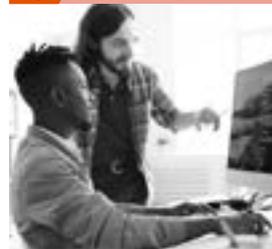
## Microsoft Word 2019 Level 1

Word's rich features and powerful tools can make creating professional documents easy and even fun. Topics include creating, formatting and proofreading documents; formatting characters and paragraphs; using Quick Styles; making lists; printing; using headers and footers; creating templates; inserting and formatting pictures; and creating and formatting tables. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbook included. Fee: \$139

**Item: 38384**     **Gayle Larson**     **Kent Campus**     **KC 255**  
Sessions: 1 F     Oct 21     8AM – 4PM

## PROGRAMMING

### Coding Certificate



Coding has become a core skill that can bolster your chances for becoming a higher value to organizations. In this online program, you'll start by reviewing the fundamentals of computer programming and various programming languages. Then, you'll learn the basics of HTML and CSS and understand the relationship between these two industry-standard web page coding languages. You'll also practice the step-by-step process of hand coding and building web pages. Finally, you'll learn how to use the advanced features of CSS. Includes three month-long courses. Fee: \$595

**Item: 38310**     **Sep 6 – Nov 26**     **ONLINE**

Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details.

## SQL SERVER

### 4 Class Series SQL Server Certificate

Take the SQL Server Certificate (4 Class Series) at a discounted rate. Series includes Relational Database Concepts and Design, SQL Programming Level 1, SQL Programming Level 2 and the new SQL Server Certificate Capstone. Visit [greenriver.edu/ceCertificates](http://greenriver.edu/ceCertificates) for prerequisites and textbook information. Fee: \$899

**Item: 38323**     **Jim Parshall**     **Virtual Class**     **Zoom**  
Sessions: 15 Tu, Th     Oct 4 – Nov 22     6–9PM

### SQL Programming Level 1

Microsoft SQL Server has evolved to become a true, enterprise information platform. In this course you'll learn the fundamental elements of T-SQL, including the definition of DML, DDL, DCL and TCL; use control of flow statements like IF and WHILE; work with NULLs; practice T-SQL programming constructs to query and modify a database in SSMS; identify the different forms of the JOIN clause; filter data using logical queries; and define constraints to enforce data integrity. Prerequisites: Relational Database Concepts and Design. Recommended Textbook (available from Amazon): Beginning SQL Server for Developers, 4th Edition, ISBN: 978-1484202814. For more information, please refer to our website. This is the second required course in the SQL Server Certificate (4 Class Series) and the Data Analyst Certificate Part 1: SQL Server (4 Class Series). The SQL Server Certificate is a prerequisite for the Data Analyst Certificate. Note: Please bring a USB flash drive (minimum 2 GB) to class, so you can save your work. Fee: \$359

<b>Item: 38326</b>	<b>Jim Parshall</b>	<b>Virtual Class</b>	<b>Zoom</b>
Sessions: 5Tu, Th	Oct 13 – Oct 27	6 9PM	

### SQL Programming Level 2

Learn to streamline and extract relevant information and execute more advanced SQL features. Topics include implementing complex queries; utilizing sub queries and derived tables; designing views and inline functions; building stored procedures, user-defined functions, and triggers; implementing transactions, error handling and dynamic SQL; identifying locking and isolation levels; and creating indexes. Prerequisites: SQL Programming Level 1. Recommended Textbook (available from Amazon): Beginning SQL Server for Developers, 4th Edition, ISBN: 978-1484202814. For more information, please refer to our website. This is the third required course in the SQL Server Certificate (4 Class Series) and the Data Analyst Certificate Part 1: SQL Server (4 Class Series). The SQL Server Certificate is a prerequisite for the Data Analyst Certificate. Note: Please bring a USB flash drive (minimum 2 GB) to class, so you can save your work. Fee: \$309

<b>Item: 38327</b>	<b>Jim Parshall</b>	<b>Virtual Class</b>	<b>Zoom</b>
Sessions: 4 Tu, Th	Nov 1 – Nov 10	6 – 9PM	

## Instructor Bio

### Jim Parshall

Jim Parshall has been teaching computer related topics professionally for over 25 years. His career in the computer industry began with Microsoft as one of the early Microsoft Certified Trainers specializing in both database systems and large scale architecture. Since then he has taught and worked in a wide variety of disciplines from cybersecurity to database tuning and performance, service and microservice architecture to programming and documentation. Jim has worked contracts for a wide variety of companies throughout his career as well as owned his own training company in Bellevue, WA, and a gaming store and mangakissa in the U-District of Seattle. He enjoys driving, both on-road racing and off-road overlanding, flying, hiking, math and physics and literature and mythology.

### SQL Server Certificate Capstone

Demonstrate your SQL Server knowledge in this Capstone course. Use SQL Server Management Studio (SSMS) to build a database schema based on a "real-world" scenario. Then, develop a database solution that supports your proposed plan. Next, implement the solution, and test the results using SQL queries. Finally, you will submit your database .bak file to the instructor for review to ensure all fundamental SQL techniques are understood and implemented. Prerequisites: Relational Database Concepts and Design, SQL Programming Level 1 and SQL Programming Level 2. Recommended Textbook (Available from Amazon or any other online retailer): Beginning SQL Server for Developers, 4th Edition, ISBN: 978-1484202814. For more information, please refer to our website. This is the fourth required course in the SQL Server Certificate (4 Class Series) and the Data Analyst Certificate Part 1: SQL Server (4 Class Series). Note: Please bring a USB flash drive (minimum 2 GB) to class, so you can save your work. Fee: \$249

<b>Item: 38328</b>	<b>Jim Parshall</b>	<b>Virtual Class</b>	<b>Zoom</b>
Sessions: 3 Tu, Th	Nov 15 – Nov 22	6 – 9PM	

## WEB AND GRAPHIC DESIGN

### Graphic Design Certificate



Green River's new Graphic Design Certificate prepares you to create professional projects for the industry of your choice. It emphasizes design and creativity while providing the technical training to create captivating designs.

The Graphic Design Certificate consists of six required courses (divided into three parts) and can be completed in as little as three quarters. Earn the Certificate by taking the courses individually, or register for the Part 1, Part 2 and Part 3 Series and save.

<b>Graphic Design Certificate Information Session</b>	<b>page 16</b>
<b>Graphic Design Certificate Part 1 (2 Class Series)</b>	<b>page 16</b>
Graphic Design Fundamentals	page 16
Photoshop CC	page 16
<b>Graphic Design Certificate Part 2 (2 Class Series)</b>	<b>Winter 2022</b>
Working Designer	Winter 2022
Illustrator CC	Winter 2022
<b>Graphic Design Certificate Part 3 (2 Class Series)</b>	<b>Winter 2022</b>
InDesign CC	Winter 2022
Graphic Design Certificate Capstone	Winter 2022

Visit [greenriver.edu/ceCertificates](https://greenriver.edu/ceCertificates) for course details.

## Graphic Design Certificate Information Session

Discover what it takes to put your talents to work as a Graphic Designer. Attend our free information session and learn about the graphic design profession, including employment rates, the type of work available and earning potential, as well as Green River's new Graphic Design Certificate Program. Free. Registration required. Fee: \$0

**Item: 38319**      **Morgan Olson**      **Virtual Class**      **Zoom**  
 Sessions: 1 W      Oct 12      6 – 7PM

## Graphic Design Fundamentals

Being a successful Graphic Designer goes beyond knowing the software. You must understand the principles of design and how they will affect your projects for print and web. This course will provide you with a core set of skills needed to move forward in the field of Graphic Design. Course topics include color theory; typography; understanding design proportions; balancing space; discovering what patterns and repetition can do for your art; print production; and file format management. Some assignments will require a computer with internet access outside of the classroom. Prerequisites: basic computer skills and Windows proficiency. For more information, please refer to our website. Note: Please bring a USB flash drive (minimum 4GB) to class to save your work. This is the first of two courses in the Graphic Design Certificate Part 1 (2 Class Series) and the first of six required courses in the Graphic Design Certificate Program. Fee: \$279

**Item: 38320**      **Morgan Olson**      **Virtual Class**      **Zoom**  
 Sessions: 4 M, W      Oct 17 – Oct 26      6 – 9PM

## Photoshop CC

Photoshop is an industry standard tool for graphic designers, web designers and photographers. In this hands-on course, you will learn how to enhance, modify and improve photographs. Topics include using the Photoshop interface, including panels, options and personal customization; effectively selecting, correcting and layering your compositions; retouching and correcting images; improving photos with color corrections and image adjustments; and practicing tips, tricks and shortcuts to increase your Photoshop efficiency. Prerequisites: basic computer skills and Windows proficiency. For more information, please refer to our website. Recommended Textbook: Adobe Photoshop CC Classroom in a Book (2019 release); ISBN-13: 978-0135261781. Recommended Software: While software is provided in the classroom, we highly encourage participants to purchase a student version of Photoshop CC for home use to practice and reinforce the skills learned in class. Additional information on how to purchase a student version will be provided by the instructor in the first session. Notes: Expect 2-6 hours of work outside of class for Photoshop CC. Please bring a USB flash drive (minimum 4GB) to class to save your work. This is the second of two courses in the Graphic Design Certificate Part 1 (2 Class Series) and the second of six required courses in the Graphic Design Certificate. Fee: \$469

**Item: 38321**      **Morgan Olson**  
 Sessions: 6 M, W      Nov 2 – Nov 21      6 – 9PM

## Instructor Bio

### Morgan Olson

Morgan Olson has been teaching and tutoring graphics and animation courses for over a decade. She prides herself on customizing course materials in a dynamic theme that optimizes the needs of the students. Before teaching, she worked as an in-house graphic artist and a freelance animator and now owns her own graphic design business, MeMoDesigns.



Expand your skills or learn something new with courses that pair perfectly with a busy schedule.



### Certificate in Entrepreneurship

This online certificate program introduces key issues in entrepreneurship for those looking to start a business on their own. Learn what it takes to build and grow a business from scratch and what personal characteristics are shared by successful entrepreneurs. This certificate is designed for new business owners, as well as anyone considering the challenges of entrepreneurship.

### Certificate in Digital Marketing

Aligned with the Online Marketing Certified Associate (OMCA) credential, this certificate covers the strategic issues, marketing methods and tactics, industry terminology, and best practices. Each of the nine courses in this suite offer examples, videos from industry-leading practitioners, interactive games, and review questions to ensure proficiency in the material.

### QuickBooks® Desktop Pro Basics (2021 Windows)

QuickBooks® Desktop Pro Basics (2021 Windows) is an introductory-level course designed to build a foundation of essential skills in QuickBooks®. In this course, learners will develop a

greater understanding of the basic bookkeeping and accounting functions that the software enables.

### A Manager's Guide to Artificial Intelligence

The emergence of this innovative technology promises to bring unprecedented efficiencies for organizations and enhance business performance. This course introduces learners to basic artificial intelligence concepts and trends.

### Ace Your Job Search!

This introductory-level course will teach you how to craft a resume that is targeted, elegant, and effective. It will cover interviewing skills, focusing on preparation and the five stages of the interview process. Finally, you will learn how to formulate winning answers to difficult interview questions.

### Banking Today

Financial institutions are unlike any other business. They play a key role in maintaining thriving communities and economies. In this course, you will examine types of banking, customer groups, the business of banking, and the important role banks play in the community.

To view the entire catalog or to register, visit:

[greenriver.edu/ce-mindedge](https://greenriver.edu/ce-mindedge)

## ed2go Fundamentals

Gain skills for professional and personal development



### INSTRUCTOR-LED COURSES

Courses are fun, convenient and highly interactive. They include lessons, quizzes, hands-on assignments and more.

Courses may be completed 24/7 from any location with internet access.

#### Program Features:

- Expert instruction
- Online discussions
- 6-week format
- Start monthly
- Non-credit

#### Accounting Fundamentals

Gain hands-on experience with handling accounts receivable, accounts payable, payroll procedures, sales taxes and more. This course will give you a solid foundation in financial matters.

#### Administrative Assistant Fundamentals

This course will help you master essential job responsibilities, implement solutions, and increase productivity.

#### Certificate in Nutrition, Chronic Disease and Health Promotion

Learn about the impact of foodborne diseases, genetically engineered food, malnutrition and chronic diseases.

#### Administrative Assistant Applications

Gain the skills and knowledge you'll need to prepare for the Certified Administrative Professional exam, and begin a rewarding career as an administrative assistant.

#### Get Assertive!

Learn specific techniques to become more assertive in all types of situations, with all types of people, and in all aspects of your life.

#### Personal Finance

Set clear financial goals, make the right investments, increase financial security, and be prepared to retire someday. This course will help you gain control over the financial impact of your choices with tools that are useful, realistic, and easy to work into your regular routine.

#### Become a Veterinary Assistant

Learn about pet nutrition, health and safety and how to treat and prevent parasites. Explore current thoughts on spaying and neutering and issues of euthanasia and pet loss.

#### Introduction to Interior Design

Get the know-how to design a room floor to ceiling using the principles of good design.

#### Introduction to Artificial Intelligence

In this course you will gain a foundational knowledge of the science behind creating computer systems that can perform tasks requiring human intelligence.

## ed2go Advanced Career Training

Prepare for a new career, certification or advancement



### SELF-PACED COURSES

Prepare for employment in some of today's hottest careers with a comprehensive, affordable Career Training Program.

Courses may be completed 24/7 from any location with internet access.

#### Program Features:

- Instructor mentor access
- Materials and books included
- 6-12 months to complete
- Start anytime
- Non-credit

#### Business Operations Specialist

Learn the fundamentals of business management and operational planning with a veteran supply chain manager

#### Career Counselor and Life Coach

Learn all aspects of career counseling and life coaching, from working with clients to establishing a business. Learn career development stages, planning fundamentals, and how to work with diverse audiences. Gain the industry-recognized skills needed to establish a successful coaching business as a career counselor and certified life coach.

#### Certificate in Family Mediation

Experience comprehensive training in the InAccord model of mediation with a special focus on a wide range of family disputes.

#### Front-End Web Developer

Learn the core skills needed to build websites. In this online web development course you will learn how to use HTML, CSS and JavaScript.

#### Full Stack Software Developer

Become an industry-ready software developer by learning different coding languages and intuitive technologies to create web applications that allow people to achieve specific tasks on a computer or another device.

#### Information Security Training

This online cybersecurity training course will prepare you for three globally recognized certifications. This course offers enrollment with or without vouchers. Proctor fees may apply, which are not included.

#### Salesforce: Power User

Salesforce is the most popular CRM in the world. Having a strong knowledge base in Salesforce not only enhances your marketability but gives you skills to be more efficient in day to day use.

#### Medical Billing and Coding (Voucher Included)

Train for an in-demand healthcare career in medical billing and coding. This course will help you prepare for industry certification.

#### Procurement and Purchasing Management

Learn the basics of the supply chain process, purchasing, and contracting issues to provide you with the skills needed for a successful career.

To view the entire catalog or to register, visit:

[greenriver.edu/ce-ed2go](http://greenriver.edu/ce-ed2go)

To view the entire catalog or to register, visit:

[greenriver.edu/ce-careertraining](http://greenriver.edu/ce-careertraining)

## CREATIVE ARTS AND CRAFTS



### Drawing for Beginners

Astound yourself at your hidden ability to draw from life! Learn the essentials to making a mark that looks like what you see. Through various exercises, PD Jensen shows how to see like an artist; the drawings then become the record of what you see. Learn the importance of Line, Value, Contrast and Edge, and the paradox of shape. Supply List: Spiral-bound, hard cover sketchbook, about 9 x 12 in size; Drawing pencils: H, HB, B, 2B 4B, 6B; Kneaded eraser. Fee: \$149

**Item: 36457 Phil Jensen Auburn Campus WB 108**  
 Sessions: 6 Tu, Th Sep 12-Dec 29 6 – 9PM

### Instructor Bio

#### Phil Jensen

Phil Jensen has an almost obsessive passion for painting—creating illusions by means of composition, value, color and contrast that tell a story or that speak to something within. At the event horizon of the canvas, where the paint is no longer paint, but a different reality, he seeks continual connection with himself and others through his own art and his own individuation.

His approach to teaching drawing, painting in various media and in sculpting is first to see the world in terms of the light, shadow and color that the media offer to the artist. Phil holds the space within the student for the learning, the insights and the creativity to manifest uniquely for each student. He insists that being tuned into the moment of the experience is more important than the end result, and that humility in practice offers the greatest and surest path toward proficiency and understanding.

## VOLUNTEERS WANTED

**We are looking for volunteers to assist in all programs. If you are interested in volunteering, please contact us at [ce@greenriver.edu](mailto:ce@greenriver.edu). You will receive a 10% discount on a future class.**

### Fused Glass Ornaments and Tiles

Celebrate the holidays by creating your own fused glass ornaments or tiles! This fun, 4-hour workshop is a great way for beginners to learn the basics of glass fusing. Students will learn to cut, design, and fire up to 4 colorful glass ornaments to decorate the tree or tiles to give as gifts. A \$125.00 material/firing fee per section paid to instructor in class. Project pick-up on Sunday. Class held off-campus at Blue Dog Glass Art Studio. Fee: \$79

**Item: 33874 Diana Wendt Blue Dog Glass**  
 Sessions: 1 Sa Oct 8 9AM – 1PM

**Item: 33876 Diana Wendt Blue Dog Glass**  
 Sessions: 1 Sa Nov 5 9AM – 1PM

**Item: 33880 Diana Wendt Blue Dog Glass**  
 Sessions: 1 Sa Dec 3 9AM – 1PM

### Instructor Bio

#### Diana Wendt

Diana is an accomplished studio artist with 15 years experience in creating kiln-fired glass art. Her work has sold in galleries and art shows throughout the Northwest, and is included in private collections from Seattle to New York to Japan. She has studied with nationally known artists Roger Nachman and Michael Dupille and international masters Cappy Thompson, Mark Eckstrnad and Susan Plum.

Diana was a glass instructor at Pratt Fine Arts Center in Seattle for four years before developing a fused glass program for Green River Community College. Diana's popular hands-on classes are taught at her Blue Dog Glass Art studio in Covington.

### Cell Phone Photography 1: Getting Started

This class is designed to help students improve their photography with cell phones. Whether wanting to take better photos and selfies, use photos to communicate, or use them as an artist uses a sketch pad, you can benefit from this class. Along with a few fundamentals of photography, the class will cover cell phone camera handling techniques, composition, lighting and ideas that will make you a better smart phone photographer. Be sure to bring your phone with a fully charged battery. Fee: \$39

**Item: 36400 Gary McCutcheon Auburn Campus CH-214**  
 Sessions: 1 Tu Oct 18 6:30 – 8:30PM

### Cell Phone Photography 2: Editing & Composition



Get a better understanding of your Cell Phone's editing program. Be presented with ways to crop, control color and tone, correct exposure, sharpen, and other in camera editing features. Compositional guidelines will be studied to help avoid unbalanced and awkward photo design. Tools to Bring: Fully Charged Cell Phone and Charging cord, Pen and Paper. Fee: \$39

**Item: 36653 Gary McCutcheon Auburn Campus CH-214**  
 Sessions: 1 Th Oct 20 – Oct 21 6:30 – 8:30PM



**Manual Photography and the Fundamentals**



This class presents the fundamentals of photography and manual mode will be used to give students complete control and the creative freedom that digital photography can produce. In addition, the automated settings will then be more understandable. Assignments will be given that further help students to understand principles and functions of the camera. This class includes handouts. Tools: Digital camera with manual settings, lens or lenses, charged batteries and charger, camera manual with index, a tripod will be useful. Fee: \$119

**Item: 36460      Gary McCutcheon      Auburn Campus,      CH-214**  
 Sessions: 4 Tu, Th      Nov 1 – Nov 10      6:30 – 8:30PM

**Digital Photography 1**

Move beyond the auto mode of your digital camera and take great photos in any situation! Through this basic hands-on course, you will explore modern photography in simple, real-world terms. You will learn about exposure, shutter speed, focus, flash, aperture, depth of field, ISO, and much more. Please bring a digital camera with full manual control and a complete owner's manual. Recommended Supplies: Digital camera, with user guide, that is capable of full manual control. Fee: \$135

**Item: 39343      Roger Young      Enumclaw Campus      ENM 15**  
 Sessions: 6 Tu      Oct 4 – Nov 15      6:30 – 9PM

**Digital Photography 2**

Learn to work with RAW images, advanced camera controls, when to use manual controls, shooting for HDR, retouching images and composition. Three outdoor shooting labs included Fee: \$135

**Item: 39344      Roger Young      Enumclaw Campus      ENM 15**  
 Sessions: 7 W      Nov 16 – Dec 28      6:30 – 9PM

**Instructor Bio**

**Roger Young**

Roger Young took up photography as a hobby in 1975, sold his first photo in 1977, and shot his first wedding in 1983. He has taken photography courses at Montana State University the University of Great Falls and Green River Community College.

Roger specializes in portrait, wedding, real estate, hobby, landscape, and nature photography and has won several awards in Photography including at the Washington State Fair. Roger also had a private show at the Enumclaw City Hall in 2012.

He has judged several photography contests including the 2013 Washington State Fair (International Photographers Exhibit), and the 2013 Puyallup Spring Fair. Roger is also the Technical Director of the Rainier Hills Photography club in Buckley/Bonney Lake, WA..

**Beginning Oil Painting Without Solvents**

Learn the easiest, luscious and most versatile medium of all without toxic solvents! With the fewest of supplies and most limited palette, begin to paint in oil, and build at your own pace from your own discoveries. Learn the handling of the medium, the mixing of colors, and the importance and principles of drawing of which are included in the course. A \$5 supply fee paid to the instructor at the first class. Supply list: Sketchbook, drawing pencils and kneaded eraser, #6 Round, #6 Flat, #8 Flat, Mixing palette knife (metal, with offset handle), Mixing palette board, Titanium White, Ivory Blackout, 1.5 to 3 oz sealable glass jar, Primed canvas pad (Larger is best, from which smaller ones can be cut), Paper towels, Clip board or other suitable board to place canvas, \$5 supply fee paid to instructor at first class.

**Item: 36415      Phil Jensen      Auburn Campus      WT-16**  
 Sessions: 6 T & Th      Sep 13 – Sep 29      6 – 9PM



**HOME, GARDEN AND OUTDOORS**



**Introduction to Floral Design**

Get a unique, creative and modern approach to designing arrangements while learning the basics of floral design. Class will include the care and handling of flowers, flower varieties and fundamental concepts of floral arrangements and styles. Gain a basic foundation for personal use or for entry level employment in the industry. Fee: \$79

**Item: 35863      Sara Koelsch      Auburn Campus      WT-16**  
 Sessions: 1 Th      Sep 8      6 – 8PM

**Item: 35864      Sara Koelsch      Auburn Campus      WT-16**  
 Sessions: 1 Th      Oct 6      6 – 8PM



**Floral Design: Decorative Holiday Wreaths**



Learn to make a warm inviting holiday wreaths to brighten your door, mantle, or give away as gifts. You will get to take home your own beautiful creation at the close of class. Fee: \$79

**Item: 35865**      **Sara Koelsch**      **Auburn Campus**      **WT-16**  
 Sessions: 1 Tu      Dec 6      6 – 8PM

**A Journey Into Wine Country: The Harvest**

The grapes have ripened, the vines have transformed flowers to fruit and everywhere you look you are taking in rich colors and unctuous fragrance. The crush is upon us. Join Roland Vieira, a 3rd generation winemaker, to discover the essential elements of good grape farming, harvest decisions, fermentation, and the final stages of winemaking.

This class is the part of our Journey into Wine Country program. The wine program includes three consecutive classes offered in Spring, Summer and Fall terms. Each segment can be taken individually and in any order. Those who choose to complete all three classes will be eligible for a Certificate of Completion. This series is best suited for an audience of 21 or older. Fee: \$99

**Item: 38631**      **Roland Vieira**      **Virtual Class**      **Zoom**  
 Sessions: 5 Tu      Sep 27 – Oct 25      6 – 8PM



**DIY Yakima River Fly Fishing: Classroom**



The Yakima River is a heavily guided watershed but in the know øDIYø anglers can have good success once you unlock its secrets. In this classroom session we will discuss this complex waterway and its seasonal river conditions, insect hatches, fly patterns and strategies for success. Class will include a resource guide with information about access for both wade fishing and floating the river. After the classroom session there will be 2 optional outings for hands on instruction and fishing. Rod, reel and line set ups available to Rent from instructor for \$10 Fee: \$39

<b>Item: 35891</b>	<b>John Fiskum</b>	<b>Enumclaw Campus</b>	<b>ENM 15</b>
Sessions: 1 Tu	Sep 20	6:30 – 8:30PM	
<b>Item: 35912</b>	<b>John Fiskum</b>	<b>Yakima River</b>	
Sessions: 1 Sa	Sep 24	10AM – 3PM	
<b>Item: 35913</b>	<b>John Fiskum</b>	<b>Yakima River</b>	
Sessions: 1 Sa	Oct 8	8AM – 4PM	

**Instructor Bio**

**John Fiskum**

John takes great pleasure in introducing anglers to new techniques, skills, and destinations. He has spent the last 20 years sharing his passion for fly fishing with students both in the classroom and on the water. Through his company "Fiskum Fly Fishing Enterprises" he guides, instructs, and ties custom flies. He has escorted angling adventure tours to Alaska, British Columbia, Mexico, the Rockies, and around the Pacific Northwest.



**Fly Fishing for Sea Run Cutthroat Trout**



Come and learn about this unique regional fishery and the local opportunities. Coastal Cutthroat are available in Puget Sound year round and provide an exciting river fishery in the fall. Class will include a resource guide with information about where to fish, hot fly patterns and strategies for success. After the classroom session there will be an optional outing to a local river for hands on instruction and fishing. \*Classroom session is a prerequisite for the outing. Rod, Reel and line set ups can be rented from instructor for \$10. Fee: \$39

<b>Item: 35886</b>	<b>John Fiskum</b>	<b>Auburn Campus</b>	<b>CH-214</b>
Sessions: 1 Tu	Sep 6	6:30 – 8:30PM	
<b>Item: 35889</b>	<b>John Fiskum</b>	<b>Arranged</b>	
Sessions: 1 Sa	Sep 10	7 – 10AM	

LANGUAGE AND CULTURE



**French I**

This language course emphasizes conversation but also includes reading, writing, speaking and understanding the language. Course is geared toward the adult student seeking control of a language for practical application such as travel. Cultural, historical and social points of interest are also presented to provide a well-rounded, informative language program. Recommended Textbook (available online and at the campus Papertree Bookstore): French in 10 Minutes a Day by Kristine K. Kershul (ISBN #1931873291) Fee: \$155

**Item: 35860**      **Arthur Morris**      **Auburn Campus**      **WB-106**  
 Sessions: 8 W      Sep 7 – Oct 26      6:30 – 8:30PM

**Spanish 1**

This language course emphasizes conversation but also includes reading, writing, speaking and understanding the language. Course is geared toward the adult student seeking control of a language for practical application such as travel. Cultural, historical and social points of interest are also presented to provide a well-rounded, informative language program. Recommended Textbook (available online): Spanish in 10 Minutes a Day by Kristine K. Kershul (ISBN #1931873305). Fee: \$155

**Item: 35718**      **Arthur Morris**      **Auburn Campus**      **WB-106**  
 Sessions: 8 Tu      Sep 6 – Oct 25      6:30 – 8:30PM

**Instructor Bio**

**Arthur Walter Morris, Jr.**

Completed undergraduate work at the University of Washington as a Spanish major in 1972 and finished his masters in Romance Languages in 1973. Arthur received his first teaching assignment in September of 1974 in the Seattle Public Schools where he primarily taught Spanish, French, and Language Arts. Also, he taught Spanish and French at Hampton University in Virginia. Arthur has traveled extensively overseas to enhance his language skills; he was president and vice president of the American Association of Teachers of French for Washington and Alaska, and he has been affiliated with language organizations such as WAFLE, the Alliance Francaise, and the American Association of Teachers of Spanish and Portuguese.

**Intro to Trout Spey Casting**

Spey fishing for trout is trending as the fastest growing segment of fly fishing and for good reason. Its really fun! This is an on-the-water, hands-on fly casting and fishing experience. We'll spend the first 2 hours learning about the specialized equipment and how to cast. The second 2 hours will be spent trying to catch a trout on Trout Spey Tackle. \* Trout Spey Outfits can be rented from instructor for \$15 or bring your own. Equipment list & logistics will be sent upon registration. Fee: \$69

**Item: 36018**      **John Fiskum**      **Arranged**  
 Sessions: 1 Sa      Sep 17      7 – 11AM

**River Salmon Strategies (Conventional Tackle)**

Fall is an exciting time in the Northwest as our annual runs of fall Salmon ascend the rivers. River salmon can be tricky to catch so the angler needs to have a wide variety strategies at his/ her disposal. In the classroom session we will discuss tackle, equipment, rivers, run timing, and 5 different strategies for success. After the classroom session there will be 2 different optional outings for hands on instruction and fishing. \* Outings are subject to Seasonal Regulations. Fee: \$69

**Item: 36019**      **John Fiskum**      **Enumclaw Campus**      **ENM-14**  
 Sessions: 1 Th      Sep 29      6:30 – 8:30PM

**Item: 36020**      **John Fiskum**      **Skykomish River**  
 Sessions: 1 Sa      Oct 1      7 – 11AM

**Item: 36021**      **John Fiskum**      **Green River**  
 Sessions: 1 Sa      Oct 29      7 – 11AM

**Bank and Wade Fishing for Winter Steelhead**

A lot of NW Winter Steelhead fishing is about racing around in power boats on crowded rivers. In this class get back to the basics of the sport! Learn how to set up tackle to fish three effective methods for the shore bound angler, Åø drift fishing, float fishing, and spoon fishing. We will discuss productive bank fishing areas on local and regional rivers and how to time your visits for success. Class includes a resource notebook. Optional Saturday outing to a local river for hands on instruction and fishing. Rod and reel set-ups available from instructor for rental fee of \$10. Fee: \$39

**Item: 36170**      **John Fiskum**      **Auburn Campus**      **CH-214**  
 Sessions: 1 W      Nov 30 – Nov 30      6:30 – 8:30PM

**Item: 36172**      **John Fiskum**      **Snoqualmie River**  
 Sessions: 1 Sa      Dec 3 – Dec 3      7 – 11AM

**Fish Smoking**

Learn how to make delectable smoked fish! We'll focus on Pacific NW favorites like salmon, steelhead and trout. You'll be a hit at all your parties and events with your own custom-made smoked appetizers. Class will include step-by-step instruction, demonstration, recipes and sample tasting. Fee: \$39

**Item: 36166**      **John Fiskum**      **Auburn Campus**      **CH-214**  
 Sessions: 1 Tu      Nov 15 – Nov 15      6:30 – 8:30PM

**INSTRUCTORS WANTED**

**We are looking for instructors to assist in all programs. If you are interested in teaching, please contact us at [ce@greenriver.edu](mailto:ce@greenriver.edu). You will receive a 10% discount on a future class.**

## Adult CSI Lecture

Do you enjoy watching CSI programs/mysteries? Then this class is for you. This 3 hour presentation will contain some photos and information that might be considered graphic/offensive. Learn behind the scenes facts of several crimes such as homicides, robberies, staged crime scenes, and more. Fee: \$35

**Item: 33914**      **Lynne Dean**      **Auburn Center**      **AC-160**  
 Sessions: 1 Sa      Oct 1      9AM – 12PM

**Item: 33927**      **Lynne Dean**      **Virtual Class**      **Zoom**  
 Sessions: 1 Tu      Sep 25      6 – 19:00PM

## MONEY MATTERS

### Medicare Made Clear

Learn about the different Medicare options in this seminar. We will discuss Medicare Part A & B as well as Medicare advantage health plans, prescription drug health plans, supplemental insurance and more! Free

**Item # 40694**      **Joyce Joneschiet**      **Virtual Class**      **Zoom**  
 Session: 1 Tu      Sep 13      6:30 – 8:30PM

**Item # 40695**      **Joyce Joneschiet**      **Virtual Class**      **Zoom**  
 Session: 1 Tu      Oct 17      6:30 – 8:30PM

**Item # 40696**      **Joyce Joneschiet**      **Virtual Class**      **Zoom**  
 Session: 1 Th      Nov 10      6:30 – 8:30PM

**Item # 40697**      **Joyce Joneschiet**      **Virtual Class**      **Zoom**  
 Session: 1 Tu      Dec 6      6:30 – 8:30PM

### Rules of the Road- The Foundations of Investing

There are rules you can follow to work toward your goals. Learn the fundamental concepts of investing and potential strategies to help build wealth. We'll discuss the most common investing mistakes and how to avoid them, investing strategies to help reach your long-term goals and what you can do now to prepare for retirement. Fee: \$39

**Item: 35713**      **John Schneider**      **Arranged**  
 Sessions: 1 Tu      Oct 11      7:30 – 8:30PM

### Retirement Strategies 101

Regardless of age, you can learn to create a plan to make the most of your retirement dollars. Will you be able to retire early? How long must your money last? What strategies can you use to save money on your taxes? A Certified Financial Planner will answer these and other essential planning questions. Topics include retirement needs and expenses, social security maximizations, income sources, IRA distributions, investments and more! Fee: \$50. Spouse attends for \$20; call CE to register. Textbook included.

**Item: 39543**      **Tom Bowman**      **Auburn Center**      **AC 230**  
 Sessions: 2 Sa      Oct 8 – Oct 15      9AM – 12PM

**Item: 39545**      **Tom Bowman**      **Arranged**  
 Sessions: 3 Tu      Oct 4 – Oct 18      6:30 – 8:30PM

### Retirement Planning Workshop

The investment world is awash with information and starving for wisdom. Come join us for a night of cutting through the clutter to focus on what really matters in constructing a portfolio of investments designed to last through retirement.

In this class we are going to address the most common mistakes people make that lead them to poor investment performance in retirement and teach you how to avoid them. We will also be discussing what to consider when building a portfolio through the lens of academic data. Fee: \$39

**Item: 41085**      **Scott Beusch**      **Virtual Class**      **Zoom**  
 Session: 1 M      Oct 10      6 – 8:30PM

**Item: 41089**      **Scott Beusch**      **Auburn Campus**      **CH-214**  
 Session: 1 W      Nov. 9      6 – 8:30PM

## MUSIC AND VOICE



### Beginning Ukulele

Start strumming and learn to play in a relaxed and fun atmosphere. Curriculum includes arrangements for all levels from beginner to pro. Focus will be on learning basic strums and chords set to new songs each week. Bring your own ukulele and start making music! Fee: \$200

**Item: 38632**      **Auburn Campus**      **CH 214**  
 Sessions: 8 Tu      Sep 27 – Nov 15      5:30 – 6:20PM

### Campfire Guitar Class

Learn online or in person with an end-of-session meet-up at Green River College's outdoor campfire area. This class will teach you all the fundamentals you need to know to become a campground or backyard troubadour, wandering minstrel, balladeer, and/or person who strums guitars because it's fun - your choice. Chords, chord charts, rhythms, rhythmic notation. Most of your favorite songs are probably easier than you think they are. You must own your own guitar for this class. Fee: \$200

**Item: 38634**      **TBA**  
 Sessions: 8 Tu      Sep 27 – Nov 15      6:30 – 7:20PM

### Guitar, Beginning/Continued

Develop guitar skills while learning songs you like. Beginning guitar students learn chords, strumming, finger-picking, and other basic skills. Fee: \$99

**Item: 36892**      **Charles Buser**      **Auburn Campus**      **CH 208**  
 Sessions: 11 M      Sep 26 – Dec 5      6:30 – 7:30PM

### An Introduction to Voiceovers (Getting Started in Voice Acting) One-on-One Video Conference Class

Wow, you have a great voice! Have you heard that more times than you can count? Explore the voiceover industry with your instructor, a professional, working voice actor from the voice acting training company, Voices For All, in a one-on-one, personalized, video chat. In this one-time, 90-minute, introductory class, you'll also learn about the different types of voiceovers and the tools you'll need to find success. Fee: \$39

**Item: 33891**      **Virtual Class**      **Zoom**  
 Sessions: 0      Sep 1 – Dec 8      12 – 12AM

WRITING

Instructor Bio

**Tiffany Doer Guerzon**

Although I mainly write essays and articles, I've also delved into fiction. I've written three picture books, one of which, Loud Lani, won second place in the Pacific Northwest Writers Association Literary Contest in 2010. I've also written a middle-grade novel called Adeline's Mirror, a ghost story set in Seattle's Queen Anne neighborhood. Adeline's Mirror was a finalist in the 2012 Pacific Northwest Writers Association Literary Contest.

**Celebrate Your Story: Writing Creative Nonfiction**

Everyone has a story to tell; what's yours? This class focuses on the basic skills needed to write your own short memoir, personal essays or any other form of creative writing. This class is structured for repeat registration with different themes and focuses each month, while maintaining curriculum perfect for those interested in single term attendance. Instructor offers customized support for all forms of writing in collaborative learning environment. Whether you are beginner or an expert, this class will take your writing to the next level. Repeat students welcome. Fee: \$99

**Item: 35785**      **T. Doerr Guerzon**      **Virtual Class**      **Zoom**  
Sessions: 4 Tu      Sep 6 – Sep 27      6:30 – 8:30PM

**Item: 35786**      **T. Doerr Guerzon**      **Virtual Class**      **Zoom**  
Sessions: 4 Tu      Oct 4 – Oct 25      6:30 – 8:30PM

**Item: 35787**      **T. Doerr Guerzon**      **Virtual Class**      **Zoom**  
Sessions: 4 W      Nov 1 – Nov 22      6:30 – 8:30PM

**Avoid Writing Mistakes Even Best-selling Authors Make**



Literary agents don't need more manuscripts in their slush pile. What they need are well-crafted, well-written and polished stories they can't put down. Don't be the one they toss just because of some sloppy mistakes. Be prepared to write. Fee: \$39

**Item: 35793**      **Lynn Bohart**      **Virtual Class**      **Zoom**  
Sessions: 1 Tu      Sep 13 – Sep 13      6 – 9PM

**Crafting The Story: Short Story and Novel Writing**

Have you always wanted to write a short story or novel? Maybe you have a great idea, but don't know how to begin. In this class, you will learn how to take your best-selling idea and build it block by block into a compelling storyline with engaging and memorable characters. Instructor has seven novels published on Amazon. Come to class ready to write and to share your idea with others. Students will finish the workshop with a fully fleshed-out outline. Fee: \$119

**Item: 35708**      **Lynn Bohart**      **Virtual Class**      **Zoom**  
Sessions: 3 Th      Oct 6 – Oct 20      6:30 – 8:30PM

"Tiffany runs a fun and positive class; giving us time to write on specific themes and time to share something we are working on."

— Student of Writing Creative Nonfiction

INTRODUCTION TO SNOWSHOEING, WINTER QUARTER

Come and learn how to get started in the fastest growing winter sport in the country. Winter quarter we will have a classroom session and cover equipment, clothing, safety and destinations for this lifetime winter sport. Following the class there will be 2 optional group Snowshoe Outings up in the Cascades.



Email us at [CE@greenriver.edu](mailto:CE@greenriver.edu) if you would like us to contact you with more information.



Join us on Sept. 14<sup>th</sup> for a  
**Prime Time presentation**  
by Northwest author,  
media personality and  
humorist, Dorothy Wilhelm.

**11 am - 1 pm, Free**

Kent Campus  
417 Ramsay Way, Suite 112  
Kent, WA

How can we stay comparatively sane in these high anxiety, high tension days? Dorothy Wilhelm shares her secret - a handful of practical, workable, and frequently funny strategies. At 88, Dorothy is having the time of her life, starting a new business and learning new skills. She'll share her Secret Five things to remember when the world turns upside down.

Prime Time is a program for active seniors at Green River College. It is a part of the Continuing Education program.

**See page 4** for more information.

Register at [ce@greenriver.edu](mailto:ce@greenriver.edu)

# GREEN RIVER COLLEGE LOCATIONS

## Main Auburn Campus

Continuing Education (WT Building)  
12401 SE 320<sup>th</sup> St., Auburn, WA 98092  
253-833-9111, ext. 2535

## Auburn Center

1221 D Street NE, Auburn, WA 98002  
253-288-3455

## Enumclaw Campus

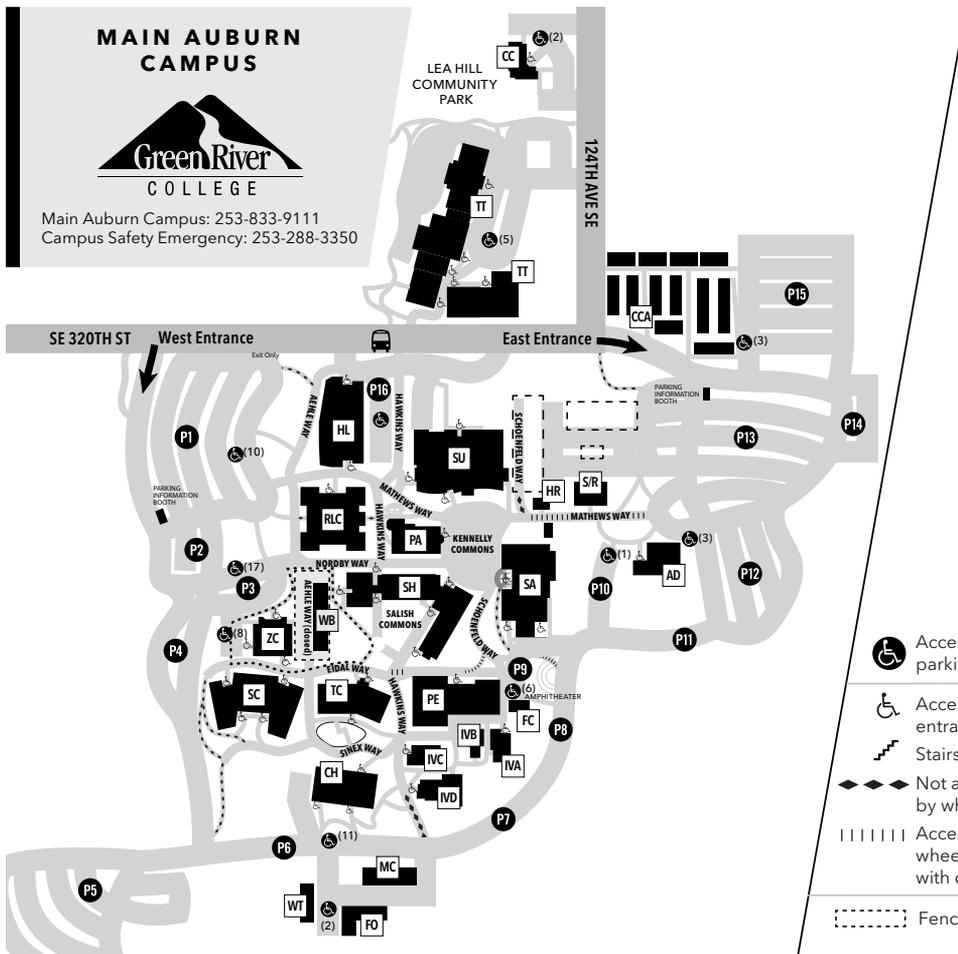
1414 Griffin Avenue, Enumclaw, WA 98022  
253-288-3400

## Kent Campus

417 Ramsay Way, Suite 112, Kent, WA 98032  
253-520-6290

## Off-Campus Locations

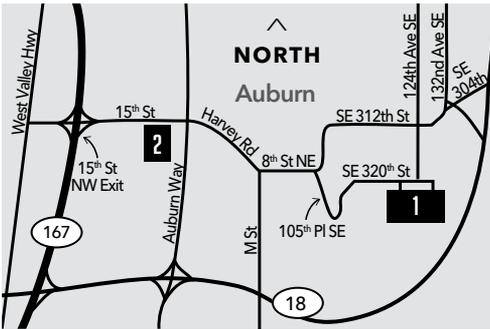
<b>Blue Dog Glass Art</b>	29304 168 <sup>th</sup> Ave. SE, Kent
<b>Covington City Hall</b>	16720 SE 271 <sup>st</sup> St, Covington
<b>Covington Library</b>	27100 164 <sup>th</sup> Ave. SE, Covington
<b>Kentwood High School</b>	25800 164 <sup>th</sup> Ave. SE, Covington
<b>Master Carving School</b>	10722 151 <sup>st</sup> Ave. SE, Renton
<b>NorthWest Handling</b>	1100 SW 7 <sup>th</sup> St, Renton
<b>Tahoma Learning Center</b>	27500 228 <sup>th</sup> Ave. SE, Maple Valley
<b>Renton Technical College</b>	3000 NE 4 <sup>th</sup> St., Renton



## CAMPUS BUILDINGS

Administration Building	AD
Bleha Center for Performing Arts	PA
Campus Corner Apartments	
Student Housing	CCA
Cedar Hall	CH
Child Care Center (Closed)	CC
Facilities Operations	FO
Fitness Center	FC
Holman Library	HL
Human Resources	HR
Maintenance Center	MC
Marv Nelson Science Learning Center	SC
McIntyre Int'l Village A-D	IV A-D
Mel Lindbloom Student Union	SU
Physical Education Building	PE
Rutkowski Learning Center	RLC
Salish Hall	SH
Shipping & Receiving	S/R
Student Affairs & Success Center	SA
Technology Center	TC
Trades Technologies	TT
Washington Environmental Training Resource Ctr. (WETRC)	WT
West Building	WB
Zgolinski Center	ZC

Call **253-520-6283** or visit [greenriver.edu/ce](http://greenriver.edu/ce)



**1** MAIN AUBURN CAMPUS - 12401 SE 320<sup>TH</sup> STREET

**SOUTHBOUND**

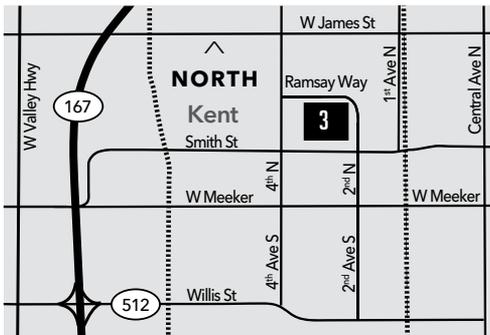
1. Take Highway 167 South toward Kent/Auburn.
2. Take the 15<sup>th</sup> St. NW exit. Turn left onto 15<sup>th</sup> St. NW. (15<sup>th</sup> Street NW becomes Harvey Road.)
3. Turn left onto 8<sup>th</sup> St. NE.
4. Turn right onto 105<sup>th</sup> Pl. SE. Drive to top of hill to SE 320<sup>th</sup>.

**NORTHBOUND**

1. Take Highway 18 East toward Auburn/North Bend.
2. Take the SE 304<sup>th</sup> St. exit toward SE 312<sup>th</sup> St.
3. Turn right onto SE 304<sup>th</sup> St. (SE 304<sup>th</sup> St. becomes 132<sup>nd</sup> Ave. SE.)
4. Continue to 132<sup>nd</sup> Way SE. (132<sup>nd</sup> Way SE becomes SE 312<sup>th</sup> St.)
5. Turn left onto 124<sup>th</sup> Avenue SE.
6. Turn left onto SE 320<sup>th</sup> Street.

**2** AUBURN CENTER - 1221 D STREET NE

1. Take Highway 167.
2. Take the 15<sup>th</sup> Street exit.
3. Turn right on D Street NE.



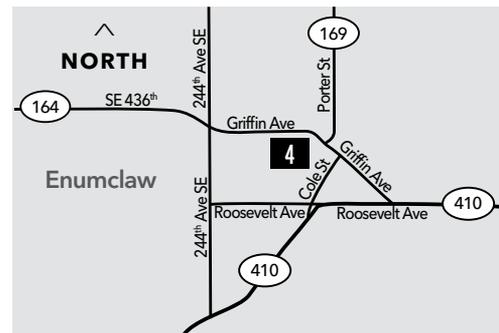
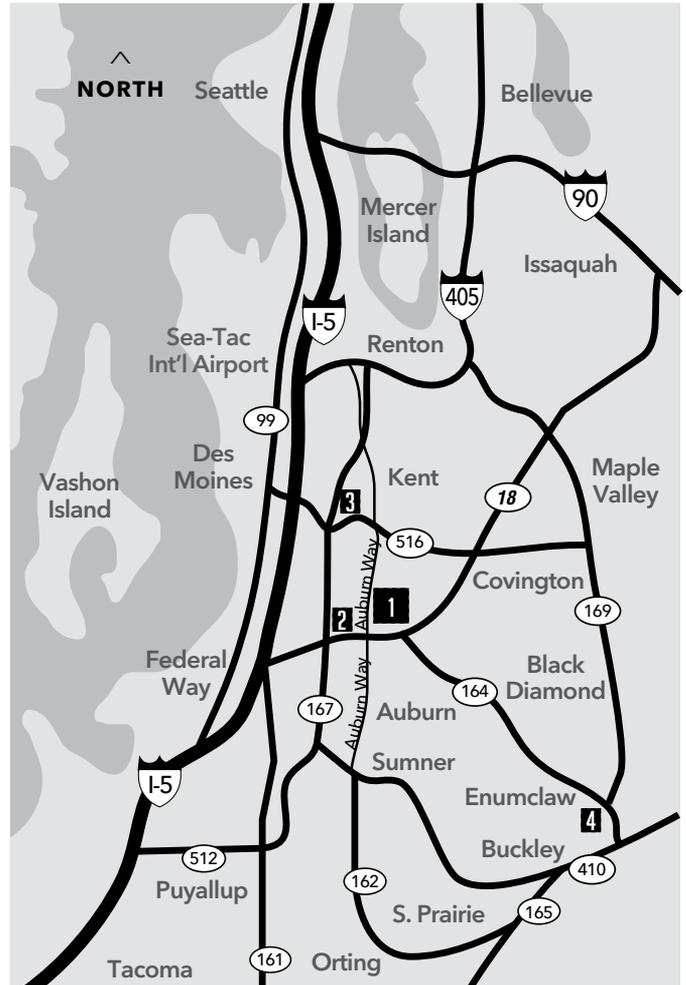
**3** KENT CAMPUS - 417 RAMSAY WAY, SUITE 112

**SOUTHBOUND**

1. From Highway 167, take the Willis St. exit. Turn left onto Willis St.
2. Drive east on Willis St., turn left (north) onto 4<sup>th</sup> Ave S.
3. Turn right onto Ramsay Way, then turn right into the parking lot.

**NORTHBOUND**

1. From Highway 167, take the Willis St. exit. Turn right onto Willis St.
2. Drive east on Willis St., turn left (north) on 4<sup>th</sup> Ave. S.
3. Turn right onto Ramsay Way, then right again, into the parking lot.



**4** ENUMCLAW CAMPUS - 1414 GRIFFIN AVENUE

**SOUTHBOUND**

1. From Highway 18 East, take the Auburn/Enumclaw exit onto Auburn Way S.
2. Turn left onto Auburn Way (Highway 164). Travel about 12 miles (Highway 164 becomes Griffin Avenue.)

TRAIN YOUR EMPLOYEES AND STAY COMPETITIVE

GREEN RIVER COLLEGE

# CUSTOMIZED TRAINING PROGRAMS

A skilled workforce is a force multiplier and a key factor to economic success.

Whether it's upgrading the skills of current employees or training new employees, Green River College Corporate Training can help!

We work with your business to develop a training program that meets your specific goals.

» **Business Skills**

» **Information Technology**

» **Workplace Skills**

» **Organization Performance**

Training can be delivered at your business location or at one of the following locations: Auburn Campus, Kent Campus, Auburn Center or Enumclaw Campus.

ARRANGE A NO-COST  
TRAINING CONSULTATION  
TODAY

Call **253-520-6283** or visit **[greenriver.edu/ce](https://greenriver.edu/ce)**



**CONTINUING EDUCATION**  
12401 SE 320<sup>TH</sup> STREET  
AUBURN, WA 98092-3622

Non-Profit Org.  
U.S. Postage  
**PAID**  
Auburn, WA  
Permit No. 184

## NEW CLASSES IN ALL AREAS!



**See Inside for  
Floral Design!**

Register at [ce@greenriver.edu](mailto:ce@greenriver.edu)