LOC Meeting Minutes  
Winter 2010  
Tuesday, January 12, 12-1 p.m.  
RLC 119  

In attendance: Brenda Bindschatel, Vivette Beuster, Pat Carter, Joyce Hammer, Teresa Jones, Shelley Leavens, Ken Marr, Rita Miller, Julie Moore, Lori Vail  

• **Update on Merging the LOTS & CAR databases**  
Brenda and Julie attended the IC meeting on Monday where the committee approved the merging of the LOTS database into the CAR database. Some of the questions brought back to the LOC and discussed in today’s meeting were the appearance of the outcomes on the CAR form, the timing of implementation that must be coordinated with Anthony White, and how best to accomplish the actual updating of the database once it is modified. Several suggestions were made to change the look of the form from the original mock-up including drop down or check boxes for selecting common items that would support the claim of competencies. Brenda will meet with Anthony to discuss what is possible and the time frame for the project. The committee discussed some alternatives for getting the outcomes data into the database, including aligning it with PA&I or the 3-year cycle that the respective outcome committees are on. This item will be discussed further in upcoming meetings once a time frame is established by Anthony.  

• **Anna Sue McNeill Assessment, Teaching & Learning Award**  
Green River has the opportunity to nominate a faculty member for this SBCTC award based on contribution to teaching, student learning, and assessment. Committee members were asked to consider who they might like to nominate and e-mail the names of any faculty to Brenda. Nominations are due by February 19, 2010.  

• **Critical Thinking In-Service Day Proposal**  
Brenda had contacted the In-Service Day committee since the last meeting and received an affirmative response about the possibility of having some sessions on in-service day to respond to the Critical Thinking Outcomes Committee study concern that there is no clear understanding of what critical thinking is. The LOC committee discussed some alternatives for sessions and came to a consensus that we will propose two sessions for in-service day. The first one would be an hour long, possibly with a panel of faculty and some round table discussion of what critical thinking is and the second one would be two hours long, allowing faculty to participate in peer review of assignments used to assess critical thinking in the classroom. The In-Service Day committee meets on January 15 and will determine the deadline for submitting proposals. The LOC will work on fleshing out the details of the proposal at the next meeting.
Julie indicated that the Teaching & Learning Center would like to offer sessions promoting the understanding of Critical Thinking as well, either as a repeat of the same sessions from in-service day, or as follow-up workshops.

- **2010 Assessment, Teaching & Learning Conference**
  This year’s conference will be in Vancouver WA April 28-30. Committee members were encouraged to consider attending and presenting at the conference. Copies of the Call for Proposals were handed out. The LOC has designated funds available as in prior years to help cover the cost of approximately 10 faculty members to attend the conference, with priority given to presenters. Additional funding may be available if unused for projects as designated in the original budget. The registration deadline is April 16, but faculty members are encourage to submit a request to the LOC to attend by early March to ensure hotel accommodations. Brenda will send an all-faculty invitation out next week.

- **Web Site Photo Update**
  Lansing Andolina will be invited to the next LOC meeting to take a group photo for the website since there are several member changes since the last photo was taken.

**TABLED TO THE NEXT MEETING:**
- **W- designation for courses that include intensive writing**
  The committee ran out of time before this item could be discussed. Members should be prepared with feedback from their divisions on this matter so it can be discussed in the next meeting.
- Julie asked the committee to consider funding stipends of $35 for trained faculty to administer Small Group Instructional Diagnostics (SGID’s). Marcie Sims and Steve Kinholt are currently trained to administer them, but other faculty members will be trained in the near future. This item will be discussed in the next meeting.

Prepared and submitted by: Brenda Bindschatel 1/13/2010