Update on CAR/LOTS Project
Brenda gave a report on the changes to the CWO section of the CAR form and asked for discussion based on the experience of those volunteers among the committee who had tested inputting into the form. She showed the committee an example of a CAR she and Pat had completed for an accounting course. Committee member decided that there should be a document prepared by the LOC to provide instructors as an aid to updating the CAR section. We also discussed asking for a printout from the LOTS database by division for the use of anyone who wants to refer to previously claimed competencies when inputting the data into the CAR. Brenda will ask Anthony to prepare that report. The committee decided to have the next meeting in a lab so all members can check out the CAR form for courses they teach or are familiar with. Brenda will request that Anthony give all members access to the database and reserve a lab.

The committee discussed the timing of presenting the project of updating CWO data on the CARs to the faculty and decided to request a session on the 4/19 in-service day where faculty could work with LOC committee members in a lab setting to input data. Brenda will submit an application for a proposed session when the In-Service Day committee calls for proposals.

Course Catalog Language Review for CWO’s
Prior to the meeting, the committee members received a copy of the current course catalog language for the Campus Wide Outcomes and were asked to review for any corrections or revisions necessary. Aside from a couple of minor formatting issues, the outcomes language was up to date and requires no revision. Brenda will forward the committee’s corrections to Socorro.

PA&I Project Discussion – Fia Eliasson-Creek
Fia presented a concern to the committee that nearly all projects associated with the PA&Is have been focused on Campus Wide Learning Outcomes and rarely any focused on Program-level Outcomes. Her concern is that the accreditation panel will likely want to see assessment projects at the program-level and we have little work in that area to provide. She asked if the LOC could work on the language in the PA&I report to stress and encourage the option of program level assessment projects too. Concern was expressed about the PA&I being a contractual matter, so Brenda will check with the union president about it and report back to the committee.

Other agenda items were tabled until future meetings.