LOC Meeting Minutes  
Spring 2011  
Tuesday, April 26 12-1 p.m.  
BI-15

LOC Chair Status Report

- **In-Service Day CAR update**
  The committee reviewed the work that was accomplished and the problems that arose on in-service day in entering the CWLO data into the CAR database. Most divisions reported that they spent some time on the project, either independently or in one of the open sessions that were made available. Brenda will follow through with Anthony White on the problems of access that some divisions encountered. The goal for completing the update remains the end of fall quarter 2011. LOC representatives will encourage further work toward this goal on the fall 2011 in-service day.

- **PA&I language related to projects** – Brenda received a response from Mark Millbauer indicating that the UF board doesn’t consider changing the emphasis on the types of PA&I projects faculty may do as a violation of the contract related to PA&I work. Given that understanding, the committee will discuss the possibility of LOC funding for program-level projects at a later meeting.

**Student Work retention policy** – Members discussed the issues of time that student work collected for LOC outcomes projects should be retained, the logistics of where is would reside, and the implications of not having the data stored and accessible to accreditors to support our work. Brenda will follow through with Fia Eliasson-Creek on the last matter and will search for existing policies at GRCC or other colleges to use as a model for our policy.

Respectfully submitted by  
Brenda Bindschatel, LOC chairperson  
4/26/2011