



SATISFACTORY ACADEMIC PROGRESS APPEAL

for current quarter funding *if submitted by 5th day of quarter (summer deadline 3rd day of quarter)*

Financial Aid | 12401 SE 320th St, Auburn, WA 98092 | 253-833-9111 (2449) | FAX 253-288-3473 | ✉: finaid@greenriver.edu

Name: _____

Last Name , First Name

Program: _____

Student ID: _____

Phone Number: _____

My appeal is based on (Check all that apply):

Extenuating Circumstances:

- Medical
- Housing
- Transportation
- Work Conflict
- Legal
- Other

Directions:

1) Attach a signed written statement explaining:

- a. The unusual circumstances and the specific reason(s) you were unable to make [Satisfactory Academic Progress](#).
- b. The steps you have taken to ensure this situation will not affect your future academic success; explain how the unusual circumstance(s) has been resolved.

To strengthen and support your appeal, you are strongly encouraged to provide supporting documentation such as a letter from a doctor, instructor, advisor, counselor; medical bill/records, police/insurance report; obituary notice. Appeals will be considered without documentation.

2) Print and attach [Degree Audit](#) for your program.

3) Submit this appeal form, statement with supporting documentation, and degree audit to the Financial Aid Office.

Results of your appeal will be sent to your college assigned mail@greenriver.edu email account. Students who fail to earn credits during a quarter or students who dropped classes during the first week of the quarter after aid funds have been disbursed might owe a repayment of their financial aid and tuition. Even if an appeal is approved, Federal and State repayments will not be waived and must be paid back before additional funding is awarded.

Degree Audit Attached Student Signature _____ Date _____

Financial Aid Office Use Only:

() Approved () Denied () Deferred – needs Academic Plan Supporting Documentation Advising

Qtr Appealing: _____ Financial Aid Signature _____ Date _____