



Request for Event Signup Sheet

Every line on this form must be filled out. If a line doesn't apply to you, place an "n/a". Failure to complete form will land it back in the program coordinators mailbox, and this will cause delays.

Event name: _____

Program/Organization/Club: _____

Event Location: _____

Event Date: _____

Student Coordinator: _____

Staff Supervisor: _____

Dates:

Dates to begin and end Signups: _____

Student Arrival/Depart Time: _____

Return: _____

Costs and Signups:

Student Price: _____

Non-Student Price: _____

Maximum number of Signups: _____

Event Description/ Notes:

GRC Transportation: Yes or No